



ROBERT P. MERCHANT

**BAYTOWN POLICE ACADEMY
203 E. WYE DR.
BAYTOWN, TEXAS 77521**

Lt. Joe Martin
Sgt. Glenn E. Slaven
Academy Coordinators

Jimmie Bargas
Administrative Assistant

Officer Al Amato
Instructor

Officer Steve Denton
Instructor

Officer Shawn Latta
Instructor



TRAINING CALENDAR

JANUARY to JUNE 2009

ACADEMY DRESS CODE

Dress standards for officers, jailers and civilians who attend training classes at Baytown Police Academy shall be:

Male employees shall wear dress shirts, sports shirts or polo-type shirts with dress or casual slacks, and jeans, providing the attire is appropriate to a business environment. No necktie is required.

Female employees shall wear dresses or slacks/skirts with shirt/blouse, and jeans, which are appropriate to a business environment. Footwear will be appropriate for the class assignment and by its construction or condition not present a safety hazard

UNACCEPTABLE ATTIRE

Form fitting stretch pants; stirrup-type pants, capri, clam digger or ¾ length pants, T-shirts, tank tops, style or brand/manufacture excessively worn or torn apparel, sneakers, slippers, shoes without an enclosed heel or a heel strap, such as clogs or mules. Clothing that shows bare shoulders (strapless or spaghetti straps) will not be worn unless a coordinating jacket or blouse is worn as a top garment at all times. Any attire which reveals the midriff area or bosoms. See-through clothing is prohibited unless proper undergarments are also worn. Exposed ankle bracelets and toe rings. Baseball caps in the classroom.

Officer's attending the three-day Police Emergency Driving class, shall wear appropriate classroom attire as prescribed above for the first day of class. The second and third day of class will be conducted outdoors and in the environment, so you will be allowed to wear comfortable clothing appropriate for the weather conditions (denim products will be allowed at this time). Athletic footwear will be allowed for the last two days of this class. No open toed shoes, sandals, flip flops etc. will be allowed. For officers attending the re-current driving classes, the entire class will be conducted outdoors and in the environment, you will be allowed to wear comfortable clothing and baseball caps appropriate for the weather conditions. You will be allowed to wear athletic footwear.

All ATV classes, you should wear comfortable clothing appropriate for the weather conditions. It is recommended that you wear long pants, boots and gloves.

Officer's attending firearms classes will be allowed to wear comfortable clothing to include baseball caps appropriate for the weather conditions. **Body Armor** is **mandatory** for all firearms classes. When attending firearms classes **YOU WILL NOT BE ALLOWED TO WEAR ANY FORM OF RED CLOTHING OR RED BASEBALL CAPS.**

Any ASP Baton, O.C. Pepper Spray, Defensive Tactics or Taser classes you may wear athletic wear, sweat pants, wind/warm up suits, t-shirt and athletic shoes.

Hotels available in the area:

Comfort Suites

7209 Garth Road
Baytown, TX 77521
(281) 421 - 9764

Hampton Inn

7211 Garth Road
Baytown, TX 77521
(281) 421 – 1234

For discount rate call:

Suzie/Manager

Sleep Inn Express – Baytown

5222 I-10 East @ Garth Road
Baytown, TX 77521
(281) 421 - 7200

CRISIS INTERVENTION TRAINING

Course # 3841

The purpose of the Intermediate Crisis Intervention Training course is to educate law enforcement officers about the issues pertaining to crisis intervention techniques, especially in communicating with persons with a mental illness. Effective September 1, 2005, this training becomes a requirement for an intermediate or advanced certificate. A person licensed as a peace officer for more than two years, or holding an intermediate or higher certification, must complete this training before September 1, 2009. Crisis intervention training techniques, mental health awareness, legal and liability issues, as well as referral resources will be discussed. Class size is limited to 24 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm **(16 hours)**.

COST: \$20.00

**DATES: January 21-22
June 17-18**

Our Contractual Funding agreement with the Houston – Galveston Area Council (H-GAC) mandates the following regarding the administration of our training courses:

The implementation of the following regarding registration, cancellation & minimum enrollment:

Registration may be cancelled without penalty up to three working days before the class; however, registrants who cancel within the last three days, along with all no-shows will be charged full tuition.

Classes may be cancelled if minimum enrollments are not met three days prior to the scheduled class start date.

Unless otherwise specified, each course must have a minimum enrollment of 20 students, or it may be cancelled.

FOR RESERVATIONS CALL:

(281) 425-1028

REGISTRATION

To register for any of the following courses, you must complete the Academy Class Registration.

Fax the information to (281)420-6648 or visit us on our website www.baytown.org to complete the information electronically and send the form as an attachment to the following address: academy@baytown.org

For additional information call (281)425-1028 or send e-mail to academy@baytown.org

SEMI-AUTO UPDATE I

Course # 3300

Course is designed to refresh the officers shooting capabilities, with concentration placed upon cover & concealment and weapon proficiency. Students need to bring:

- His /her duty gear;
- Duty weapon(s) and minimum of 250 rounds of duty ammunition;
- Flashlight; and
- **Body Armor (which is mandatory).**

Location for this course is the Baytown Police Range located at 3307 McLean Road. Class size is limited to 10 students. Class hours will be 8:00am – 5:00pm **(8 hours)**.

COST: \$30.00

**DATES: January 12
May 6**

SEMI-AUTO UPDATE II

Course # 3300

Course is designed to refresh officer's capabilities in the use of cover and concealment. Officers will also learn the proper way to use vehicles as proper cover and concealment, as well as go through shoot and don't shoot scenarios. Requirement for this course, officers **must have successfully completed the Semi-auto Handgun Update I course**. Students will need to bring:

- His or her own duty gear;
- Duty weapon;
- **Body Armor (which is mandatory);**
- Flashlight;
- Minimum of 300 rounds of duty ammunition.

Class size is limited to 10 students. Class will be held at the Baytown Police Range located at 3307 McLean Road. Class hours are 11:00 – 8:00pm **(8 hours)**.

COST: \$30.00

DATES: ~~February 10~~ - CANCELLED

SEMI-AUTO UPDATE III

Course # 3300

This is a two gun school, designed to make you react to different situations.

Requirements are:

- You must have successfully completed the Semi-Auto Pistol Update I course.
- You must have successfully completed the Semi-Auto Pistol Update II course.
- You must have successfully completed the Baytown Police Academy Patrol Rifle course.

This course is designed to be very challenging and will allow you to put your tactical knowledge to use. Students will need to bring:

- His or her own duty gear;
- Duty weapon;
- Duty Patrol Rifle;
- **Body Armor (which is mandatory);**
- Flashlight; and
- Minimum of 300 rounds of pistol ammunition and 500 rounds of ammunition for the Patrol Rifle.

Class size is limited to 10 students. Class will be held at the Baytown Police Range located at 3307 McLean Road. Class hours are 11:00am - 8:00 pm both days **(16 hours)**.

COST: \$70.00

**DATES: ~~June 15-16~~ –
CANCELLED**

ICC CRIME SCENE INVESTIGATION

Course # 2106

This course shall present instruction in search techniques and processing of evidence from the crime scene to the court room. Latent fingerprints, crime scene photography, chart preparation and legal matters are among the topics covered. The goal shall be to improve the competency of the investigator in searching for, recovering and processing physical evidence at the crime scene. Class size is limited to 25 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm **(40 hours)**.

COST: \$35.00

DATES: April 6-9

ICC USE OF FORCE

Course #2107

TCLEOSE Mandated core course designed for officers who are seeking to fulfill the requirements for their intermediate peace officer certificate. This Class will be held at the Baytown Police Academy classroom, located at the Baytown Police Department 203 E. Wye Dr. Class size is limited to 25 students. Class hours are 8:00am - 5:00pm. (16 hours).

COST: \$20.00

DATES: April 7-8

ICC CHILD ABUSE

Course # 2105

TCLEOSE mandated core course designed for officers who are seeking to fulfill the requirements for their intermediate peace officer certificate. This course will teach the necessary skills and techniques for case management of child abuse and child sexual assault. Course content will include (1) introduction and overview of child abuse and neglect, (2) authority and responsibility in child abuse cases, (3) identifying forms of child abuse, (4) components and characteristics of child abuse, (5) investigative strategies and special investigative issues. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class size is limited to 25 students. Class hours are 8:00am – 5:00pm **(24 hours)**.

COST: \$20.00

DATES: June 23-25

DEFENSIVE TACTICS
Course # 2040

This course is designed to instill basic self-defense for officers. Instructors will discuss and show various take down techniques, and pressure points used for pain compliance. **This class will require physical exertion**, students are recommended to wear loose fitting clothing. Knee pads and towels are suggested. Class size is limited to 10 students. Course location will be the Baytown Academy Class room located at 203 E. Wye Drive. Class hours are 8:00am – 5:00pm **(16 hours)**.

COST: \$35.00

**DATES: February 5-6
May 19-20**

**CULTURAL DIVERSITY &
SPECIAL INVESTIGATIVE TOPICS**
Course 3232 / 3939

Cultural Diversity and Special Investigative Topics are courses mandated by TCLEOSE. All officers are required to take the courses once every 4 years. Cultural Diversity will educate the officer to different types of cultures they may encounter. Special Investigative topics are comprised of five sections: child abuse and neglect; family violence; sexual assault; sex offenders; and general legislative changes. Class size is limited to 25 students. Course location will be the Baytown Police Academy, located at 203 E. Wye Drive. This is a two day course and class hours are 8:00am-5:00pm **(16 hours)**.

COST: \$30.00

**DATES: January 6-7
April 1-2**

OFFICER SURVIVAL
Course # 2047

This course is designed to provide an officer with the most up to date “situation” survival techniques available. It shall address contemporary ideologies and practical exercises concerning as many job related circumstances as possible. It will teach effective techniques for weapons retention, the use of force / deadly force “decision factors” and techniques for disarming violent subjects while protecting oneself, and the public, during life threatening situations. Course location(s) will be Baytown Police Academy 203 E. Wye Drive and the Baytown Police Range located at 3307 McLean Road. Students need to bring:

- Duty gear;
- Duty weapon(s);
- Flashlight;
- **Body Armor (which is mandatory);** and
- 300 rounds of ammunition for their weapons.

For the first day of class officers need to wear loose fitting clothing, appropriate for a defensive tactics class. Class size is limited to 10 students. Class hours are 8:00am - 5:00pm. First day the student will report to the Baytown Police Academy located at 203 E. Wye Drive **(40 hours)**.

COST: \$65.00

**DATES: February 16-20
April 20-24**

OFFICER SURVIVAL for FEMALE OFFICERS
Course # 2047

This course is geared especially towards the female officers. In general females and males learn differently. This course will focus on enhancing the female officer's survival skills. The course will include a history on women in law enforcement, defensive tactics, officer survival, firearms training, and tactical building clearance. An all female training environment will allow students to interact and network with female officers from other agencies. Students need to bring:

- Duty gear;
- Duty weapon(s);
- Flashlight;
- **Body Armor (which is mandatory);** and
- 300 rounds of duty ammunition.

For the first day of class officers need to wear loose fitting clothing which is appropriate for a defensive tactics class. Class size is limited to 10 students. For the first day of class students will need to report to the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm **(40 hours)**.

COST: \$65.00

**DATES: March 23-27
June 8-12**

POLICE EMERGENCY DRIVING
Course # 2046

Police Emergency driving course is a four-day (32 hour) program designed to train Police Officers to properly handle a vehicle during emergency driving situations. The course is a realistic, high-stress, competency based; task related driving school that gives the student about 24 hours of actual driving time. The course addresses the following areas:

- **Civil and Criminal liabilities in emergency vehicle operations.**
- **The mechanics of driver control and proper driver attitude.**
- **Vehicle dynamics.**
- **Skid control.**
- **Various proficiency exercises require qualification**

Materials to bring: Participants should bring a police vehicle outfitted with heavy-duty police suspension. Vehicle must be in sound mechanical condition, capable of passing a safety inspection. The course will be stressful on vehicle tires and therefore a good set of tires should be used, severely worn tires will be considered hazardous and will not be permitted on the course. Class size is limited to 10 students. Course locations will be, 1st day Baytown Police Academy classroom, located at 203 E. Wye Drive. 1st day of class will start at 8:00am. 2nd, 3rd and 4th day of class will be held at the Humble Civic Center.

COST: \$50.00 **DATES: ~~January 26-29~~ - CANCELLED**
~~March 23-26~~ - CANCELLED May 18-21

ICC ARREST, SEARCH & SEIZURE
Course # 2108

This course will instruct the officer in the practical and legal requirements of search / seizure, no warrant, and / or arrest procedures. General topics to be addressed in the course include: probable cause, detention and arrest, search warrants, exceptions to search warrants and suppression hearings and civil liability. TCLEOSE mandated core course designed for officers who are seeking to fulfill the requirements for their intermediate peace officer certificate. Class size is limited to 25 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm **(16 hours)**.

COST: \$20.00

DATES: June 15-16

FIREARMS INSTRUCTOR

Course # 2222

TCLEOSE approved Firearms instructor course designed to prepare students to obtain their TCLEOSE firearms proficiency certificate. This is primarily not a shooting class. Students will be required to instruct in the class. Students will be required to pass firearms evaluation on the first day of class. Passing score is 90%, with Semi-auto, Revolver and Shotgun. **Students must possess a valid TCLEOSE instructor's certificate and a copy must be furnished at the beginning of class to the instructor.** Students will need to bring:

- Revolver; (250 rounds of ammunition)
- Semi-auto pistol; (500 rounds of ammunition)
- A shotgun (12 gauge); (Baytown PD will furnish ammunition for 12-gauge shotgun. This is the only ammunition we will furnish.)
- Duty gear; and
- **Body Armor (which is mandatory)**

Class size is limited to 15 students. Class will be held at the Baytown Police Range located at 3307 McLean Road. Class hours are 8:00am – 5:00pm **(40 hours)**.

COST: \$100.00

DATES: April 27-May 1

INTERMEDIATE ACCIDENT INVESTIGATION

Course # 3400

This course will acquaint students in reporting collisions correctly both hand written and computerized CRB-3 forms. The course will also review the basic fundamentals in reporting collisions and investigation of certain collisions involving other than common type units. The student will be able to understand what evidence to look for at the collision scene and how to utilize the evidence to investigate a collision in detail. The student will also be given the terminology of the evidence found at a collision scene and how to assist a Collision Reconstruction Technician when called to the scene. Class size is limited to 25 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm **(24 hours)**.

COST: \$25.00

**DATES: February 24-26
June 2-4**

BASIC INSTRUCTORS CERTIFICATION

Course #1014

This Basic Instructor Certification course is designed to provide the basic concepts of instruction and to increase the quality of professional law enforcement training. This course introduces the student to the teaching-learning process, phases of the teaching-learning process, factors affecting learning, preparing a lesson plan, and methods of instruction. The students will be taught how to develop and use instructional media to enhance their presentations. In addition, the fundamental techniques of developing testing and evaluation procedures will be presented. Each trainee must demonstrate the basic knowledge and skills required to effectively instruct a lesson during two teaching exercises which will be evaluated by two instructors.

Students will need to furnish their own lap top computer with Microsoft Power Point already installed.

To be eligible to attend this course, Officers must meet the following:

Substantial experience in teaching or in the special field or subject area to be taught to include:

- **Two years experience as a peace officer, telecommunicator or jailer;-or-**
- **A bachelor's degree and two years of teaching experience;-or-**
- **A graduate degree.**

Class size is limited to 10 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm **(40 hours)**.

COST: \$75.00

**DATES: February 23-27
June 8-12**

TACTICAL SHOTGUN

Course # 3300

Course is designed to build confidence with your knowledge of how to use your shotgun in tactical situations. You will use cover and concealment tactics during this course. Students need to bring:

- Duty gear;
- Duty Weapon with 50 rounds of duty ammunition for the pistol;
- Department authorized Shotgun; (Baytown PD will furnish ammunition for 12-gauge shotgun. This is the only ammunition we will furnish.)
- **Body Armor (which is mandatory);** and Flashlight

Course is limited to 10 students. Course location will be the Baytown Police Range located at 3307 McLean Road. Class hours are 8:00am - 5:00pm **(8 hours)**.

COST: \$35.00

**DATES: March 17
May 26**

GLOCK TRANSITION

Course # 3300

Recommended for all Glock Pistol shooters. This is a three day shooting school, where the student will learn nomenclature, function and design. Field Stripping, reloading drills, stoppage drills, and one handed shooting and reloading drills. The student will need:

- Glock Semi-automatic handgun;
- Duty gear;
- **Body Armor (which is mandatory);**
- Flashlight; and
- 600 rounds of ammunition for this course.

Class size is limited to 14 Students. The first day of this course will be taught from 8:00am - 5:00pm and the remainder of the class will be taught from 11:00am - 8:00pm. All three days will be taught at the Baytown Police Range located at 3307 McLean Road. **(24 hours)**

COST: \$80.00

DATES: March 2-4

FIELD TRAINING OFFICER

Course # 3702

The primary function of the FTO is to provide service within the patrol area. The list of duties the FTO will be called on to discuss, demonstrate, and supervise are numerous and include: patrol techniques, notebook writing, public relations, report writing, accident investigations, traffic control, emergency and pursuit driving, crime detection and crime prevention. Students will be instructed on the evaluation of trainees and the importance of a structured evaluation. The course will also provide training on the different phases of the FTO program, as well as program restrictions and adjustments. Topics to be covered will include a history of FTO programs, a presentation on model FTO programs, a discussion of the role of the FTO, civil liability, communication skills, teaching techniques, training categories, a task check list, standardized evaluation guidelines, documentation, evaluation errors, remedial training and evaluation, termination recommendation and much more. Class size is limited to 20 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm **(24 hours)**.

COST: \$55.00

DATES: April 14-16

BASIC PATROL RIFLE

Course # 3300

This is a very Basic Patrol Rifle school **and is not a sniper school!** In this class the student will learn the proper function and uses for the patrol rifle. Students must furnish:

- His / her own Rifle (**AR-15**);
- Duty gear;
- Duty weapon;
- **Body Armor (which is mandatory)**;
- Cleaning kit; and
- Approximately 600 rounds of rifle ammunition and approximately 200 rounds of pistol ammunition.

Class size is limited to 10 students. 1st day of class will be held at the Baytown Police Academy located at 203 E. Wye Drive. 2nd & 3rd days at the Baytown Police Academy Range located at 3307 McLean Rd. Hours are 8:00am - 5:00pm (**24 hours**).

COST: \$70.00

**DATES: January 21-23
March 18-20**

ETHICS IN LAW ENFORCEMENT

Course # 3930

Ethics and Integrity in Law Enforcement is a two day class designed to address the ethical challenges law enforcement face everyday. The class format takes an interactive approach to discuss real-life situations, determine why we make the choices we do all in light of the increased demand to respond to community needs. The training is designed to generate plenty of discussion and offer decision-making models to prepare participants with options in making ethical decisions. Class size is limited to 25 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm (**16 hours**).

COST: \$20.00

DATES: February 17-18

POLICE ATV

Course # 3300

This course is designed to familiarize officers in the use of 4 wheel ATV's for special patrol duties. This course will teach officers how to handle the ATV on highway conditions as well as tactical off-road use of the ATV. The course incorporates dismounting of the vehicle under stress, drawing and firing your duty weapon and off-road pursuit tactics. This course incorporates riding in pairs, as well as dismounts and tactical approaches. Students will learn how to properly use their ATV's for cover and concealment. Students will also participate in grid searches over various types of terrain. Course will include the ATVSI Curriculum. Baytown PD will furnish the ATV's for use in the class. **If you desire to bring your own, contact should be made with instructors prior to the class.** Students will need:

- His / her duty gear;
- Duty weapon(s) and 250 rounds of duty ammunition;
- Long pants and long sleeve shirts
- Eye protection;
- Gloves; and
- Over ankle boots
- **Body Armor (which is mandatory).**

Students may provide their own DOT approved helmets. Class size is limited to 8 students. The first day the students will meet at the Baytown Police Academy located at 203 E. Wye Drive. The second and third day will be held at the Baytown Police Range located at 3307 McLean Road. Class hours are 8:00am – 5:00pm (**24 hours**).

COST: \$100.00

**DATES: January 14-16
May 6-8**

**ADVANCED FORENSIC FINGERPRINT
IDENTIFICATION & TESTIMONY COURSE**

Course # 3855

To acquaint the student with information concerning latent print comparisons and to prepare for and testify as a fingerprint expert. This course will provide detailed instruction & practical application of fingerprint pattern interpretation; the study and evaluation of friction ridge characteristics: digit determination; the orientation of latent prints to known prints; and evaluation and comparison of latent prints.

Extensive practical exercises will be conducted in the evaluations and comparison of latent prints. Class instruction and practical exercises will include the preparation of fingerprint evidence for court testimony. Each student will prepare a set of charted enlargements of latent and inked fingerprints. A significant portion of this course will consist of conducting latent print comparison and the presentation of direct expert testimony by and cross-examination of the student.

The Instructor is Ivan R. Futrell; he has over 45 years of experience in the science of fingerprints. He is retired FBI Assistant Unit Chief, Latent Fingerprint section, Laboratory Division, Washington D.C. 37 years with the FBI, 37 years as Latent Print Examiner with the FBI, including 10 years assigned to the FBI Academy in Quantico as an instructor of fingerprint ID. Seven years experience in classifying, searching and filing inked fingerprints. Class will be held at the Baytown Police Academy 203 E. Wye Dr.

Make checks payable to Ivan R. Futrell.

Mail checks and registration to Baytown Police Academy 203 E. Wye Dr. Baytown, Texas 77521.

Registration may be done on-line at

**<http://www.baytown.org/public/police/policeacademy.htm> or
faxed at 281-420-6648.**

(40 hours)

COST: \$450.00

DATES: ~~March 30-April 3~~ –

CLASS CANCELLED

BUILDING CLEARANCE

Course # 3300

One of the most challenging aspects of law enforcement is being tactically sound while still being able to confront and apprehend suspects. In the past as well as in today's times it is the suspect(s) who decide the environment or terms of an officer's presence in many cases. For these reasons, officers face scenarios on a daily basis where they may have to enter an objective and take a suspect into custody. This course will provide the patrol officer with tactics they may use to successfully enter a building and conduct a safe and successful search. Students will leave the class with a basic knowledge in the principles of building clearance.

Students will need their **DUTY GEAR** to include:

- Flashlight
- Belt
- side arm
- handcuffs
- vest
- eye protection
- radio
- Mandatory groin protection

Class will be held at the Baytown Police Academy 203 E. Wye Dr.

Class size is limited to 12 students. Class hours are 8:00am – 5:00pm. {24 Hours}

COST: \$40.00

**DATES: February 11-13
May 13-15**

HOSTAGE NEGOTIATIONS PHASE I & II COURSE

Course # 3304

This session will examine the roots of Hostage / Crisis Negotiations. The students will learn the **Why** of negotiating and the numerous ways that a Crisis Negotiation Team should be utilized.

Topics to be discussed:

Basics Of Negotiating, Communication Skills, Psychology Of Negotiations, Terrorism and the Negotiator, Case Studies, Dealing With The Media, and Suicide Intervention.

Upon completion you will have gained the knowledge:

1. Understand the Crisis team structure
2. Dynamics of Negotiations
3. Value of using trained police negotiators as opposed to (clergy, politicians, mental health professionals or family members)
4. Psychology in Hostage Negotiations
5. The Team Concept - Tactical and Negotiation
6. Communicating with people in Crisis (bosses and politicians included)
7. Dealing with the Media
8. Negotiator Stress
9. Practical Hands-on Role Plays

Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.
(40 hours)

To register for this class go to the following link: www.patc.com or call: 1-800-365-0119

COST: \$495.00

DATES: January 12-16

F.T.O. LEADERSHIP COURSE

Course # 3700

The Field Training Officer Program is a nationally recognized system of training that has been adopted by many departments across the country. Order maintenance can no longer be the only function of policing. A variety of community policing skills, and preparing for homeland security has to be included in today's training.

Without question, the Field Training Officer is the key component to retaining competent and committed officers. Too often, the Field Training Officer's value is overlooked in the police organization. Because of their enormous responsibility, senior leadership must begin to take the Field Training Officer program serious. It is critical that we put more time in developing our Field Training Officers. Why, because they are responsible for shaping our future leaders.

We will discuss the importance of knowing your mission and vision statements. It is imperative that each Field Training Officer understands the importance of their existence in the organization. It is critical that each Field Training Officer understands their value to the future success of the organization.

During the time allotted, we will discuss points to emphasize the Role of Leadership, and innovative theories of understanding people. Because business and people are always evolving, we will focus on the need to improve in the area of emotional intelligence, in addition to Leadership ethics. Regardless of how much pre-screening, there will be a recruit who has not grasped the learning curve. During this session will uncover some innovative strategies concerning adult learning. In addition, we will discuss how different generations bring different ideas and work ethic to the workplace.

Training too many recruits in a calendar year can be stressful; we will reveal strategies to prevent burnout.

The Field Training Officer program traditionally exists largely for the purpose of limiting an agency's liability due to poor training or lack of training. Training must be effective in order to be successful. During this period, we will discuss the cost of not training in addition to negligent retention. To help prepare for the future, we will discuss relevant case law to reduce our liability risk. We will discuss the importance of documenting, performance objectives. We will discuss the need to infuse community policing problem-solving skills into training. In addition, we will tackle current issues in police operations, to help new recruits in responding to calls for service. Each FTO must prepare their recruit with potential situations to gauge a response we will discuss different scenario to help improve decision-making.

Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.

(24 hours)

To register for this class go to the following link:

www.patc.com or call: 1-800-365-0119

COST: \$295.00

DATES: February 3-5

BLOODSTAIN PATTERN COURSE

Course # 3200

To give investigators and crime scene personnel a basic foundation in identifying and documenting bullet trajectory, bloodstain and pattern evidence. It is not expected nor should you expect to be an expert or considered an expert in the fields of bullet trajectory & bloodstain and pattern analysis and reconstruction upon completion of this course.

You should however, be able to recognize and properly document significant trajectory evidence at crime scenes.

This training will give you the basic tools needed to establish parameters in bullet trajectory and bloodstain and pattern identification and crime scene reconstruction. In addition, you will learn how to work with blood and should be able to carry on additional experiments upon return to your department which can lead to qualification as an expert in the future. It is imperative that those of you, who wish to qualify experts, continue to identify significant bullet trajectory and blood patterns at crime scenes, document that evidence, and participate in additional experiments as appropriate in attempting to recreate what you observe at specific scenes.

Blood at crime scenes, on the victim, suspect, or witnesses (clothing or persons) can be considered significant and treated as such when documenting, collecting, and preserving. There may be some differences in the degree of documentation of blood which is collected for laboratory identification (DNA) and the blood in bloodstain patterns which will be used for bloodstain pattern analysis and crime scene reconstruction.

Traditionally blood at crime scenes has been documented and collected for identification, now through DNA, at a crime laboratory. Although the documentation and collection occurs at the scene, the primary identification occurs in the laboratory. IF these samples can give you information as who and how many people were bleeding at the scene.

Bloodstain pattern analysis from a crime scene may provide investigative leads as well as supportive or non-supportive evidence for victims, suspect's, and witness's statements. If you are using the bloodstain pattern analysis to assist in a crime scene reconstruction, it is critical that complete documentation of the blood take place. A person, who was not present at the scene, should be able to reconstruct from your documentation what occurred. Without adequate documentation, later reconstruction may not be able to be done and your analysis may not be verified.

Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.

(24 hours)

To register for this class go to the following link:

www.patc.com or call: 1-800-365-0119

COST: \$350.00

DATES: February 9-11

INTERNET TOOLS FOR CRIMINAL INVESTIGATORS

Course # 3200

The primary objectives of this course are to familiarize the law enforcement officer and investigator with using the Internet and on-line applications as tools for criminal investigations, and the fundamental procedures for investigating crimes occurring on-line.

Primary Topics for this course include:

Review of Internet basics such as IP addresses

E-Mail investigations

Nigerian Scam

Chat Investigations

Child Luring

Child pornography including P2P (Peer to Peer) network investigations

MySpace and social engineering websites

Identity Theft

Hacking

Anonymizers, botnets, and proxy servers

Internet as a tool, search engines, people locator

Case law

Federal rules of electronic discovery

How to design a department policy concerning internet usage and online investigations.

Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.

(16 hours)

To register for this class go to the following

link: www.patc.com or call: 1-800-365-0119

COST: \$295.00

DATES: March 9-10

**LAW ENFORCEMENT DEFENSIVE KNIFE
OPERATOR COURSE**
Course # 3300

Up Close and Personal, the knife is every bit as useful as a pistol. The knife is an extreme defense weapon. Hoffners system of knife training is simple and extremely effective.

Course Includes: Safety, mindset, responsibility, standardization, carry methods, deployment, defensive techniques, qualification & certification. You will be certified by lesson plan content and certificate of completion. With over a quarter century of military and law enforcement experience, Brian Hoffner, a Texas Master Peace Officer, is a senior firearms instructor, and defensive tactics instructor for one of the nation's major police departments. Brian brings his dynamic training program to law enforcement, military, and enthusiasts on a national and international level. Known and respected as a leader in his field, Brian's unique style of motivating his students while progressively teaching empty hands, knife, pistol, shotgun, rifle, & tactics have made him a trusted favorite throughout the country. Brian is known for his innovative ideas and high level of intensity while training. His ability to relay his knowledge, utilize his wide range of skills as a motivator, and bring out the best in his students, ensure a positive learning experience for all.

Students are recommended to wear loose fitting clothing, eye protection required, NO LIVE BLADES, training knives will be provided. All training aids will be provided. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm. **(8 hours)**

To register for this class go to the following link: [Http://hoffners.com/course.htm](http://hoffners.com/course.htm) or call **713-957-1200**

**Please make checks payable to:
Hoffners Training Academy**

COST: \$150.00

DATES: January 9

LEADERSHIP FOR CHALLENGING TIMES
Course # 3700

Leadership is influence. Each of us has the power of influence. Becoming a leader you must recognize the potential in others, not to mention yourself. Accepting a new leadership position can be the most demanding and yet receive the least training. It is Mike's hope to share some innovative ideas to help in day-to-day operations from the supervisors role in a vehicle pursuit, to making critical decisions at the crime scene. In the spirit of Community Policing, it is important that we decipher the mission and vision of the organization and the real time impact it has on future leadership.

Primary Topics for this course include:

Mission and Vision Statement
Innovative Ideas about Leadership
Confronting the Problem Employee
First Line Risk Management
Developing your people
Accountable Leadership
Media Relations
Real time leadership
Critical Thinking Checklist
Class will be held at the Baytown Police Academy 203 E. Wye Drive.
Class hours are 8:00am – 5:00pm.
(24 hours)

To register for this class go to the following link: www.patc.com or call: 1-800-365-0119

COST: \$295.00

DATES: March 11-13