



ROBERT P. MERCHANT

**BAYTOWN POLICE ACADEMY
203 E. WYE DR.
BAYTOWN, TEXAS 77521**

*Lt. Joe Martin
Sgt. Glenn E. Slaven
Academy Coordinators*

*Jimmie Bargas
Administrative Assistant*

*Officer Al Amato
Instructor*

*Officer Steve Denton
Instructor*

*Officer Shawn Latta
Instructor*



TRAINING CALENDAR

JULY to DECEMBER 2009

ACADEMY DRESS CODE

Dress standards for officers, jailers and civilians who attend training classes at Baytown Police Academy shall be:

Male employees shall wear dress shirts, sports shirts or polo-type shirts with dress or casual slacks, and jeans, providing the attire is appropriate to a business environment. No necktie is required.

Female employees shall wear dresses or slacks/skirts with shirt/blouse, and jeans, which are appropriate to a business environment. Footwear will be appropriate for the class assignment and by its construction or condition not present a safety hazard

UNACCEPTABLE ATTIRE

Form fitting stretch pants; stirrup-type pants, capri, clam digger or ¾ length pants, T-shirts, tank tops, style or brand/manufacture excessively worn or torn apparel, sneakers, slippers, shoes without an enclosed heel or a heel strap, such as clogs or mules. Clothing that shows bare shoulders (strapless or spaghetti straps) will not be worn unless a coordinating jacket or blouse is worn as a top garment at all times. Any attire which reveals the midriff area or bosoms. See-through clothing is prohibited unless proper undergarments are also worn. Exposed ankle bracelets and toe rings. Baseball caps in the classroom.

Officer's attending the three-day Police Emergency Driving class, shall wear appropriate classroom attire as prescribed above for the first day of class. The second and third day of class will be conducted outdoors and in the environment, so you will be allowed to wear comfortable clothing appropriate for the weather conditions (denim products will be allowed at this time). Athletic footwear will be allowed for the last two days of this class. No open toed shoes, sandals, flip flops etc. will be allowed. For officers attending the re-current driving classes, the entire class will be conducted outdoors and in the environment, you will be allowed to wear comfortable clothing and baseball caps appropriate for the weather conditions. You will be allowed to wear athletic footwear.

All ATV classes, you should wear comfortable clothing appropriate for the weather conditions. It is recommended that you wear long pants, boots and gloves.

Officer's attending firearms classes will be allowed to wear comfortable clothing to include baseball caps appropriate for the weather conditions. **Body Armor** is **mandatory** for all firearms classes. When attending firearms classes **YOU WILL NOT BE ALLOWED TO WEAR ANY FORM OF RED CLOTHING OR RED BASEBALL CAPS.**

Any ASP Baton, O.C. Pepper Spray, Defensive Tactics or Taser classes you may wear athletic wear, sweat pants, wind/warm up suits, t-shirt and athletic shoes.

Hotels available in the area:

Comfort Suites

7209 Garth Road
Baytown, TX 77521
(281) 421 - 9764

Hampton Inn

7211 Garth Road
Baytown, TX 77521
(281) 421 – 1234

For discount rate call:
Suzie/Manager

Sleep Inn Express – Baytown

5222 I-10 East @ Garth Road
Baytown, TX 77521
(281) 421 - 7200

DEFENSIVE TACTICS
Course # 2040

This course is designed to instill basic self-defense for officers. Instructors will discuss and show various take down techniques, and pressure points used for pain compliance. **This class will require physical exertion**, students are recommended to wear loose fitting clothing. Knee pads and towels are suggested. Class size is limited to 10 students. Course location will be the Baytown Academy Class room located at 203 E. Wye Drive. Class hours are 8:00am – 5:00pm **(16 hours)**.

COST: \$35.00

DATES: August 20-21

Our Contractual Funding agreement with the Houston – Galveston Area Council (H-GAC) mandates the following regarding the administration of our training courses:

The implementation of the following regarding registration, cancellation & minimum enrollment:

Registration may be cancelled without penalty up to three working days before the class; however, registrants who cancel within the last three days, along with all no-shows will be charged full tuition.

Classes may be cancelled if minimum enrollments are not met three days prior to the scheduled class start date.

Unless otherwise specified, each course must have a minimum enrollment of 20 students, or it may be cancelled.

FOR RESERVATIONS CALL:

(281) 425-1028

REGISTRATION

To register for any of the following courses, you must complete the Academy Class Registration.

Fax the information to (281)420-6648 or visit us on our website

www.baytown.org to complete the information electronically and send the form as an attachment to the following address: academy@baytown.org

For additional information call (281)425-1028 or send e-mail to academy@baytown.org

SPECIAL INVESTIGATIVE TOPICS & CULTURAL DIVERSITY **Course 3939 / 3232**

Cultural Diversity and Special Investigative Topics are courses mandated by TCLEOSE. All officers are required to take the courses once every 4 years. Cultural Diversity will educate the officer to different types of cultures they may encounter. Special Investigative topics are comprised of five sections: child abuse and neglect; family violence; sexual assault; sex offenders; and general legislative changes. Class size is limited to 25 students. Course location will be the Baytown Police Academy, located at 203 E. Wye Drive. This is a two day course and class hours are 8:00am-5:00pm (16 hours).

COST: \$30.00

DATES: August 12-13

Special Investigative Topics will be taught the first day and Cultural Diversity will be taught the second day.

POLICE EMERGENCY DRIVING
Course # 2046

Police Emergency driving course is a four-day (32 hour) program designed to train Police Officers to properly handle a vehicle during emergency driving situations. The course is a realistic, high-stress, competency based; task related driving school that gives the student about 24 hours of actual driving time. The course addresses the following areas:

- **Civil and Criminal liabilities in emergency vehicle operations.**
- **The mechanics of driver control and proper driver attitude.**
- **Vehicle dynamics.**
- **Skid control.**
- **Various proficiency exercises require qualification**

Materials to bring: Participants should bring a police vehicle outfitted with heavy-duty police suspension. Vehicle must be in sound mechanical condition, capable of passing a safety inspection. The course will be stressful on vehicle tires and therefore a good set of tires should be used, severely worn tires will be considered hazardous and will not be permitted on the course. Class size is limited to 10 students. Course locations will be, 1st day Baytown Police Academy classroom, located at 203 E. Wye Drive. 1st day of class will start at 8:00am. 2nd, 3rd and 4th day of class will be held at the Humble Civic Center.

COST: \$50.00

**DATES: October 26-29
December 14-17**

BASIC INSTRUCTORS CERTIFICATION
Course #1014

This Basic Instructor Certification course is designed to provide the basic concepts of instruction and to increase the quality of professional law enforcement training. This course introduces the student to the teaching-learning process, phases of the teaching-learning process, factors affecting learning, preparing a lesson plan, and methods of instruction. The students will be taught how to develop and use instructional media to enhance their presentations. In addition, the fundamental techniques of developing testing and evaluation procedures will be presented. Each trainee must demonstrate the basic knowledge and skills required to effectively instruct a lesson during two teaching exercises which will be evaluated by two instructors.

Students will need to furnish their own lap top computer with Microsoft Power Point already installed.

To be eligible to attend this course, Officers must meet the following:

Substantial experience in teaching or in the special field or subject area to be taught to include:

- **Two years experience as a peace officer, telecommunicator or jailer;-or-**
- **A bachelor's degree and two years of teaching experience;-or-**
- **A graduate degree.**

Class size is limited to 10 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm **(40 hours)**.

COST: \$75.00

DATES: September 21-25

TACTICAL SHOTGUN
Course # 3300

Course is designed to build confidence with your knowledge of how to use your shotgun in tactical situations. You will use cover and concealment tactics during this course. Students need to bring:

- Duty gear;
- Duty Weapon with 50 rounds of duty ammunition for the pistol;
- Department authorized Shotgun; (Baytown PD will furnish ammunition for 12-gauge shotgun. This is the only ammunition we will furnish.)
- **Body Armor (which is mandatory);** and Flashlight

Course is limited to 10 students. Course location will be the Baytown Police Range located at 3307 McLean Road. Class hours are 8:00am - 5:00pm **(8 hours)**.

COST: \$35.00

DATES: October 12-13

GLOCK TRANSITION
Course # 3300

Recommended for all Glock Pistol shooters. This is a three day shooting school, where the student will learn nomenclature, function and design. Field Stripping, reloading drills, stoppage drills, and one handed shooting and reloading drills. The student will need:

- Glock Semi-automatic handgun;
- Duty gear;
- **Body Armor (which is mandatory);**
- Flashlight; and
- 600 rounds of ammunition for this course.

Class size is limited to 14 Students. The first day of this course will be taught from 8:00am - 5:00pm and the remainder of the class will be taught from 11:00am - 8:00pm. All three days will be taught at the Baytown Police Range located at 3307 McLean Road. **(24 hours)**

COST: \$80.00

DATES: November 30 – December 2

BASIC PATROL RIFLE
Course # 3300

This is a very Basic Patrol Rifle school **and is not a sniper school!** In this class the student will learn the proper function and uses for the patrol rifle. Students must furnish:

- His / her own Rifle **(AR-15);**
- Duty gear;
- Duty weapon;
- **Body Armor (which is mandatory);**
- Cleaning kit; and
- Approximately 600 rounds of rifle ammunition and approximately 200 rounds of pistol ammunition.

Class size is limited to 10 students. 1st day of class will be held at the Baytown Police Academy located at 203 E. Wye Drive. 2nd & 3rd days at the Baytown Police Academy Range located at 3307 McLean Rd. Hours are 8:00am - 5:00pm **(24 hours)**.

COST: \$70.00

DATES: December 15-17

POLICE ATV
Course # 3300

This course is designed to familiarize officers in the use of 4 wheel ATV's for special patrol duties. This course will teach officers how to handle the ATV on highway conditions as well as tactical off-road use of the ATV. The course incorporates dismounting of the vehicle under stress, drawing and firing your duty weapon and off-road pursuit tactics. This course incorporates riding in pairs, as well as dismounts and tactical approaches. Students will learn how to properly use their ATV's for cover and concealment. Students will also participate in grid searches over various types of terrain. Course will include the ATVSI Curriculum. Baytown PD will furnish the ATV's for use in the class. **If you desire to bring your own, contact should be made with instructors prior to the class.** Students will need:

- His / her duty gear;
- Duty weapon(s) and 250 rounds of duty ammunition;
- Long pants and long sleeve shirts
- Eye protection;
- Gloves; and
- Over ankle boots
- **Body Armor (which is mandatory).**

Students may provide their own DOT approved helmets. Class size is limited to 8 students. The first day the students will meet at the Baytown Police Academy located at 203 E. Wye Drive. The second and third day will be held at the Baytown Police Range located at 3307 McLean Road. Class hours are 8:00am – 5:00pm **(24 hours).**

COST: \$100.00

DATES: October 6-9

SEMI-AUTO UPDATE II
Course # 3300

Course is designed to refresh officer's capabilities in the use of cover and concealment. Officers will also learn the proper way to use vehicles as proper cover and concealment, as well as go through shoot and don't shoot scenarios. Requirement for this course, officers **must have successfully completed the Semi-auto Handgun Update I course.** Students will need to bring:

- His or her own duty gear;
- Duty weapon;
- **Body Armor (which is mandatory);**
- Flashlight;
- Minimum of 300 rounds of duty ammunition.

Class size is limited to 10 students. Class will be held at the Baytown Police Range located at 3307 McLean Road. Class hours are 11:00 – 8:00pm (8 Hours).

COST: \$30.00

DATES: October 14

SEARCH WARRANTS
Course # 3200

Officers attending this class will have a better understanding of Probable Cause Affidavits which will assist them when writing their own search warrants. The focus of the class will be learning how to write Evidentiary warrants. All other types of warrants will be discussed in this class. Class size is limited to 25 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm **(8 hours).**

COST: \$20.00

DATES: November 3

**SUPERVISING & MANAGING
PROBLEM EMPLOYEES**
Course # 3700

This course is designed to provide knowledge and training which will enhance supervisory and leadership skills when supervising subordinates with problem/difficult behavior.

During this three (3) day course, officers will be presented with ideas and techniques to assist them in becoming more professional and confident on the application of their supervisory and leadership skills. Class size is limited to 50 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.

(24 hours)

Registration Fee: \$295.00 Includes all training materials, and a Certificate of Completion

To register for this class go to the following link: www.patc.com or call: 1-800-365-0119

COST: \$295.00

DATES: June 29 – July 1

AR 15-M16 ARMORERS COURSE
Course # 3800

This three day training module will present a comprehensive, detailed exposure to the AR-15/M-16 Rifle Platform. The program will provide an in-depth understanding of all components, parts and maintenance of the system, as well as, carbine program implementation and selection. This is not a basic, bare bones armorer class. Each student will leave with a very enhanced knowledge of the weapon platform application, assembly, tear-down, repair, diagnosis and maintenance of the AR-15/M-16 rifle. All rifles, parts, tools and materials will be provided for the student to participate and accomplish the class objective. Class size is limited to 50 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm (24hours).

To register for this class go to the following link: www.patc.com or call: 1-800-365-0119

COST: \$475.00

DATES: September 8-10

OFFICER INVOLVED SHOOTINGS
Course # 3200

There is arguably no single event that can traumatize a police agency more than a police officer involved shooting incident. The criticism and intense scrutiny generated by the media, community activists, the general public, and the criminal justice system itself, can be enormous. Civil judgments resulting from such cases can debilitate a police organization for years, have an adverse effect on employee morale, and hamper agency effectiveness through the erosion of public opinion. It is, therefore, imperative that every police department prepare in earnest for this inevitable eventuality. It is also essential that the investigator charged with the task of leading a police officer involved investigation become as equally prepared.

The purpose of this course is to provide attendees with a basic investigative model that is applicable to all officer involved shootings incidents, regardless of the size of their department. Police officer involved shootings are vastly different from any other type of investigation. The stakes for the shooting officer and his department are so high that it is imperative that the investigation be conducted in a prescribed manner. This course will provide those in attendance with the knowledge, skills and confidence necessary to handle any deadly force incident.

Students should be forewarned that the content of this course contains numerous death scene photographs that are highly graphic and intense. Due to the sensitive nature of this material, attendance is restricted to sworn law enforcement personnel, or those directly involved in the criminal justice system.

Class size is limited to 50 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm **(24 hours)**.

Registration Fee: \$295.00 Includes all training materials, and a Certificate of Completion.

To register for this class go to the following link: www.patc.com or call: 1-800-365-0119

COST: \$295.00

DATES: August 17-19

USE OF INFORMANTS
Course # 3200

Categorizing Your Informants, Understanding Their Motivation and Making a Determination as to Their Usefulness: Investigators develop informants through a wide variety of circumstances. Most often informants come by way of arrest. Occasionally some may walk right through the front door, while others may reach out to an officer from prison. This session focuses on techniques used to determine credibility of a potential Informant. Important issues to consider are reviewed – What is their past criminal record? Is he/she a substance abuser? If he/she is in prison, do they pose a greater danger to the public than their information is worth? Fear, revenge, jealousy, monetary gain, and elimination of competition are just a few things that motivate informants. An investigator needs to learn everything that he can about a potential informant before they are signed on. Class size is limited to 50 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm **(16 hours)**.

Registration Fee: \$275.00 Includes all training materials, and a Certificate of Completion.

To register for this class go to the following link: www.patc.com or call: 1-800-365-0119

COST: \$275.00

DATES: August 24-25

NEW DETECTIVE COURSE
Course # 3200

This course is designed to enhance the knowledge of the Uniformed Officer and New Investigator. This lecture works for the small and large police departments. During this (5) day course officers and investigators will be presented with ideas and techniques to assist them in their assigned duties. At times, the crime scene and interviews are the only means available in solving criminal cases. This course will help organize their work and inform them of the many and various job functions they must perform. Training and experience is the key to the uniform officer and new investigator to be able to work and solve criminal cases. Class size is limited to 50 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm **(40 hours)**.

Registration Fee: \$425.00 Includes all training materials, and a Certificate of Completion.

To register for this class go to the following link: www.patc.com or call: 1-800-365-0119

COST: \$425.00

DATES: August 3-7

CRIME SCENE INVESTIGATION

Course # 3200

Upon completion of this three (3) day training module attendees will have been provided the knowledge and skills through classroom lecture and practical exercises to be able to demonstrate:

- Roles and Responsibilities of the First Responder
 - Protection of the Crime Scene Area
 - Priorities upon Scene Arrival
 - Documenting the Crime Scene
 - Photography
 - Sketching
- The Need for Note Taking and Narrative Statements
 - Processing The Crime Scene
 - Equipment Requirements
 - Search Patterns
- Collection & Handling of Physical Evidence
 - Chain of Custody
 - Legal Considerations
 - Court Room Demeanor
 - Officer Safety

Class size is limited to 50 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm **(24hours)**.

To register for this class go to the following link: www.patc.com or call: 1-800-365-0119

COST: \$275.00

DATES: July 13-15

PRACTICAL AND DIGITAL PHOTOGRAPHY

Course # 3200

Forensic Tactics, Techniques and Procedures in Photography and Cameras for Preservation and Court Presentation. Class will include:

- The Electromagnetic Spectrum and the Characteristics of Light
 - Film
 - Depth of Field
 - Lenses
- Flash Photography
- Crime Scene Documentation
 - Digital Imaging

Class size is limited to 50 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm **(24hours)**.

To register for this class go to the following link: www.patc.com or call: 1-800-365-0119

COST: \$250.00

DATES: July 16-17