



City of Baytown Newsletter



www.baytown.org

Volume III Issue II February 2008

**Sterling
Municipal
Library
March
Calendar of Events
Closed 1 - 7
For Renovations
Grand Opening
March 8
Closed for Easter
March 21 & 22**

BABY TIME

Infants to 18 Months
Mondays, March 10, 17, 24, 31
10:30 - 10:50 a.m.

PRESCHOOL STORYTIME

3 - 6 Years
Tuesdays, March 11, 18, 25,
10:15 - 11:00 a.m.

SPANISH STORYTIME

18 Months & Older
Wednesdays, March 12, 19, 26
11:15 - 11:45 a.m.

TODDLER TIME

18 - 36 Months
Thursdays, March 13, 20, 27
10:30 - 11:00 a.m.

SPANISH COMPUTER CLASS

Monday, March 10, 17, 24, 31
1:30 - 2:30 p.m.

COMPUTER BASICS CLASS

Tuesdays, March 11, 18, 25
1:30 - 2:30 p.m.

USING THE COMPUTER

Learning Series
Fridays, March 14 & 28
10:30 a.m. - 12:30 p.m.

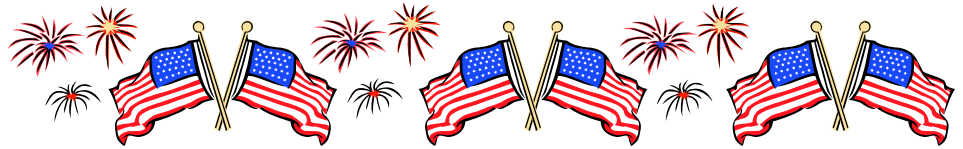
For more Information
Call 281-427-7331
www.sml.lib.tx.us



May 2008 Election Schedule



- February 9th - First day for candidates to file for a place on the ballot or filing declaration of write-in candidacy
- March 10th - Last day for candidates to file for a place on the ballot
- March 17th - Last day for write-in candidates to declare candidacy
- April 28th - First day to vote early in person
- May 6th - Last day to vote early in person
- May 10th - Election Day
- May 20th - Canvass Election Results (if necessary, call for a runoff election on June 21st)



Public Information Requests

All of the City's records are subject to the Public Information Act. Some records are confidential, most are not. In order to obtain information, a written request must be received. The request should describe the desired information as clearly as possible. A request form is available for the convenience of any person desiring to request information. A copy of the Public Information Request Form can be downloaded from the City's website in both MS Word and PDF format, under Resident Services/Public Information.

There is a charge of \$0.10 per page for a standard size (8 1/2" x 11", 8 1/2" x 14") document. Information contained in other formats, such as maps or tapes of meetings, costs more. If the request is for a large amount of information or the requested information is stored off-site and the estimated charges are more than \$40.00, the requestor will be provided with an estimate of the charges. A requestor may ask to view documents, rather than purchase copies.

Certain information is made confidential by law. When confidential information is requested, an opinion from the Texas Attorney General will be sought and the requestor will be notified.

Typical information requested includes building permits, certificates of occupancy, maps, plats, and City Council, Board or Commission meeting minutes. Please contact the City Clerk's Office at 281-420-6504 for forms and assistance.

The Police Department and Municipal Court handle their own Public Information Requests, and should be contacted directly. For a police report contact the Records Division at the Police Department. For birth and death certificates contact the Records Division at the Municipal Court.

City Council Packets & Agendas

Now Available Online

www.baytown.org/government/agendas.htm