

**INTENT TO RENT ACCOMMODATIONS**

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Hotel Name: \_\_\_\_\_

**CHECK IN**

Pursuant to law, this letter serves to notify you that I will be staying at your property for at least 30 consecutive days. My check-in date is \_\_\_\_\_ and I will be checking out on or after \_\_\_\_\_.

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**After staying 30 consecutive days, a refund check will be issued to you for the occupancy tax charged.**

**CHECK OUT**

Under penalties of perjury, I declare that facts stated on this form are correct and true and that I have been a guest in your hotel from \_\_\_\_\_ to \_\_\_\_\_.

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

Under penalties of perjury, I declare that I have verified the facts stated on this form(s) and to the best of my knowledge and belief all the facts are correct and true.

\_\_\_\_\_  
**Property Manager**

<b>(Property Use Only)</b>	
<b>Refund Check Ordered</b>	
Yes _____	No _____
Date Issued: ____/____/____	