



CITY OF BAYTOWN

Inspections

APPLICATION FOR SIGN OPERATING PERMIT

THE UNDERSIGNED, IN OCCORDANCE WITH THE PROVISIONS OF THE SIGN ORDINANCE AND BUILDING LAWS OF THE CITY OF BAYTOWN, HEREBY APPLIES FOR A SIGN OPERATING PERMIT FOR:

BUSINESS NAME: _____
ADDRESS: _____ TYPE OF SIGN _____
DESCRIPTION: _____
SIGN DIMENSIONS: ____ X ____ VERTICAL HEIGHT: _____ ON-PREMISE ____ OFF-PREMISE ____
DESCRIPTION: _____
SIGN DIMENSIONS: ____ X ____ VERTICAL HEIGHT: _____ ON-PREMISE ____ OFF-PREMISE ____
DESCRIPTION: _____
SIGN DIMENSIONS: ____ X ____ VERTICAL HEIGHT: _____ ON-PREMISE ____ OFF-PREMISE ____
OFF PREMISE SIGN REQUIRES SIGNED AFFIDAVIT BY SIGN CONTRACTOR AND OWNER OF PROPERTY

RENEWAL NOTICE CONTACT: _____
ADDRESS AND PHONE: _____
OWNER OF BUILDING: _____
ADDRESS AND PHONE: _____
PROPERTY OWNER: _____
ADDRESS AND PHONE: _____
SIGN CONTRACTOR: _____
ADDRESS AND PHONE: _____
SIGNATURE OF APPLICANT _____ DATE: _____

THE FEE FOR AN OPERATING PERMIT SHALL BE \$25.00 PLUS \$0.25 FOR EACH SQUARE FOOT OR FRACTION THEREOF TO THE SIGN FACE IN EXCESS OF 100 SQUARE FEET. FOR MULTI-FACED SIGNS, THE FACE AREA OF EACH SIDE SHALL BE USED IN COMPUTING THE TOTAL AREA.

PERSONS OPERATING A SIGN WITHOUT A VALID SIGN OPERATING PERMIT SHALL BE GUILTY OF A MISDEMEANOR AND SHALL UPON CONVICTION, BE PUNISHED BY A FINE OF NOT LESS THAN \$200.00 FOR EACH VIOLATION. EACH DAY IN WHICH ANY VIOLATION SHALL OCCUR CONSTITUTES A SEPARATE OFFENSE.

<u>FOR OFFICE USE ONLY</u>	
SIGN INSPECTOR: _____	FEE: _____
ZONING ADMINISTRATOR: _____	ZONING DISTRICT: _____
LICENSE NUMBER: _____	DATE: _____