



2009 BAYTOWN CHRISTMAS PARADE

FRIDAY, DECEMBER 4TH * STARTS @ 6:30 PM



THEME: " UNDER THE CHRISTMAS TREE "

Parade REGISTRATION FORM

*** REGISTRATION FEE: \$10.00 PER ENTRY ***

* THERE IS A MAXIMUM NUMBER OF 3 VEHICLES / FLOATS PER GROUP ENTERED!

PLEASE FILL OUT ALL INFORMATION ON THIS APPLICATION:

APPLICANT'S NAME:
BUSINESS / ORGANIZATION:
ADDRESS:
CITY, STATE, ZIP:
DAY PHONE:
EVENING PHONE:
EMAIL ADDRESS:

PLEASE SELECT THE CATEGORY THAT PERTAINS TO YOUR PARADE ENTRY

(PLEASE CIRCLE ONE)

AMBULANCE
 ANTIQUE VEHICLE
 CHURCH
 CLUB / ORGANIZATION
 COMPANY / BUSINESS
 DANCE / CHEER GROUP

POLITICAL (NOT JUDGED)
 EQUESTRIAN
 FIRE TRUCK
 HONOR / COLOR GUARD
 LOW RIDER
 MILITARY VEHICLE

NOVELTY VEHICLE
 POLICE VEHICLE
 SCHOOL BAND
 SCHOOL CHEER / DRILL TEAM
 SCHOOL CHOIR
 SUBDIVISION / APT. COMPLEX

PLEASE SELECT YOUR TYPE OF ENTRY:

(PLEASE CIRCLE ALL THAT APPLY)

MOTORIZED VEHICLE (TRUCK, CAR, CYCLE, ETC.)
 USE OF FLATBED TRAILER / FLOAT
 NON-MOTORIZED VEHICLE (BICYCLE, WAGON, ETC.)
 WALKING / MARCHING GROUP
 PERFORMANCE GROUP

MUSICAL ENTRY (BAND, RECORDED MUSIC)
 MINI-TRAIN
 ANIMALS (HORSES, DOGS, OTHER LARGE ANIMALS)
 OTHER (PLEASE SPECIFY) _____

**** PARADE PACKETS WILL BE READY FOR PICK UP BY WEDNESDAY, DECEMBER 2ND, AND MUST BE PICKED UP NO LATER THAN FRIDAY, DECEMBER 4TH AT 4:00 PM.**

EACH VEHICLE / GROUP IN YOUR ENTRY THAT YOU WISH TO BE JUDGED MUST HAVE A SEPARATE NUMBER!

*** ONLY A MAXIMUM OF 3 VEHICLES / FLOATS WILL BE ALLOWED PER ENTRY!**

My signature below indicates that I have read and agree to follow and adhere to all parade rules and operate my entry at the aforementioned special event, and agree to comply by all event rules and municipal rules and regulations set forth throughout this document and any attached documents. I also assume the responsibility of informing my co-workers, parents, participants, guests and any individual participating in my entry of the event rules and will ensure that they are adhered to and complied with throughout the entire event.

Name _____

Date _____

***** FOR OFFICE USE ONLY *****

DATE RECEIVED _____ AMOUNT PAID _____ METHOD OF PAYMENT _____ BOOTH SPACE ASSIGNED _____

2009 BAYTOWN CHRISTMAS PARADE

PARADE INFORMATION

Thank you for your participation in the 2009 Baytown Christmas Parade. Enclosed are "friendly reminders" for you to review and share with your group. The parade line-up will begin in front of Bicentennial Park on Market Street, and travel down to the Baytown Community Center. Once the parade begins, it will move down Texas Avenue and conclude at Commerce Street. To ensure the safety of our participants, all entries will be directed over the railroad tracks to disband past Texas Avenue and North Main, except for the marching groups. All marching groups will turn right on to Commerce Street and disperse at Gulf Street. Please have all parents meet at Gulf Street to pick-up their children. We ask that you determine your groups "pick up spot" ahead of time. **Entry Deadline: Friday, November 27th**

IMPORTANT GUIDELINES

- All parade entries **MUST** be decorated with a holiday theme, and lights and other appropriate holiday decorations. It is preferable that entries incorporate the parade theme in their music, entry design, and costumes.
- Entries must be entertaining and wholesome for a family audience.
- All Walking Groups shall wear costumes or holiday colors that reflect the parade theme.
- All Walking, Marching and Performance groups must stay in constant motion to not hold up the parade. Constant forward motion of the parade line-up must be maintained at a steady rate to prevent gaps. Please do not stop and perform along the parade route or in front of the judges stand.
- Absolutely **NO** candy, toys or objects may be thrown from participants on the vehicles and floats. This is a safety and liability issue with young children running in the streets to retrieve these items. Entries may have walkers alongside the vehicles and floats passing out items to spectators.
- Only Christmas music may be played / projected from the entrant's floats, vehicles, etc. Any vehicle playing profane music will be pulled from the parade.
- No fire or pyrotechnics or the firing of firearms of any kind are allowed.
- All children participating in the parade must be supervised by an adult at all times.
- Only family appropriate dancing shall be displayed by the dance groups – no provocative dancing!
- Absolutely **NO** vulgar music shall be played during the parade. Only holiday themed music may be projected from floats, vehicles, and dance groups. Entries not complying will be pulled from the line up.
- Horse entries must also be decorated with the Christmas theme, and lighted in some manner.
- Entries that use live animals (horses, dogs, etc.) are responsible for cleaning up after them.
- Due to safety measures and the length of the parade, groups with children under the age of 6 must be riding on a vehicle or float instead of walking.
- Vehicles may not drive fast on the parade route. Safety is our concern during the event!
- No spinning wheels (burn-outs), etc. on the parade route.
- Floats may be no more than 13 feet high to pass safely under the stop lights.
- A map will be provided for all parade entrants. Please follow all directions that are provided for you and your group, and we would appreciate it if you would pass all necessary information on to all your participants.
- Please designate a spot (other than the parade line-up area) to meet before the parade and after the parade. All entries will be directed over the railroad tracks to disband past Texas Avenue and North Main, except for the marching groups. All marching groups will turn right on to Commerce Street and disperse at Gulf Street. Please have all parents meet at Gulf Street to pick-up their children.
- A parade number will be assigned for each vehicle you enter in the parade. This number **MUST** be displayed in the upper right side of your vehicle / float for you to enter the parade route. This also must be visible for judging purposes. If you have more than one vehicle in your entry – please make a copy of the number and display it on all cars. You will not be able to get into the parade line-up without a number.
- All entries **MUST** display the name of their group visibly on the front of their parade entry for the judges and the crowd to see.
- All vehicles / groups in your entry that wish to be judged must have a separate number. For your convenience, we will do our very best to group all your vehicles / groups together, unless it is a safety issue.
- Market Street will become a "one way" street at 5:00 p.m. (north-east bound). The farthest left lanes will be used for line-up, and the farthest right lane will be used to allow vehicles to move to the front of the parade route.
- The Parade Line-Up will start promptly at 5:30 p.m. All parade entries must enter the line-up from the end of the parade at Market Street / West Main and proceed to their designated line-up number space.
- Vehicles **MUST** be decorated before entering line-up. Entries may be decorated at the Community Center or Unidad Park. Please do not use Robert E. Lee High School parking lot to decorate.
- Every year, it is a tradition for the City of Baytown Parks and Recreation Department to provide "Santa Claus" for the parade. For this reason, we are requesting that no other organization / company have a Santa Claus in the parade. Please be sure to communicate these guidelines with your participants!

STREET CLOSURES

The Parade Route streets will begin closing at 5:00 p.m. Starting at 5:00 p.m. Market Street will become a "one way" street at 5:00 p.m. (north-east bound). All vehicles must enter the parade line-up from West Main at Market Street near the Baytown Community Center. Any participants coming from 146 / J.B. LeFevre will be directed down Airhart to Market Street to enter the parade route from the end. Parade Line-Up will begin at 5:30 p.m.

The following streets will be closed beginning at 5:00 p.m. The Parade will begin at 6:30 p.m., and the streets will not begin re-opening until after the parade has past those locations.

- Decker Dr. / Market St. / Texas Ave.
- Lee Dr. at Market St.
- Carnegie at Market St.
- M.L.K (Stadium Drive) at Market St.
- JB LeFevre at Market St. (Vehicles will be re-routed down Airhart)

PARADE AWARDS:

The parade awards will be available for pickup beginning Monday, December 7th at the Baytown Parks & Recreation Office, located at 2407 Market Street. We will provide the local newspapers with the results, as well as post them on the City of Baytown website.

Best Use of Overall Theme
Most Entertaining
Most Creative Entry
Most Original Entry
Best Use of Lighting
Most Enthusiastic
Best Ambulance
Best Antique Vehicle
Best Church
Best Club / Organization
Best Company / Business
Best Dance / Cheer Group

Best Equestrian
Best Fire Truck
Best Low Rider
Best Military Vehicle
Best Novelty Vehicle
Best Police Vehicle
Best School Band
Best School Cheer Squad
Best School Choir
Best School Drill Team
Best Walking Group

In the event of inclement weather, please call Baytown Parks and Recreation at (281) 420-6597. A decision will be made by 4:00 p.m. the afternoon of the parade if a cancellation is necessary. A rain date has been scheduled for Tuesday, December 8th.

**** PARADE PACKETS WILL BE READY FOR PICK UP BY WEDNESDAY, DECEMBER 2ND, AND MUST BE PICKED UP NO LATER THAN FRIDAY, DECEMBER 4TH AT 4:00 PM.**

FOR MORE INFORMATION:

**BAYTOWN PARKS & RECREATION
2407 MARKET STREET
BAYTOWN, TEXAS 77520
Phone: (281) 420-6597
Fax: (281) 420-5847
pard@baytown.org**

** IMPORTANT PARADE REMINDERS **

- All Walking, Marching and Performance groups must stay in constant motion to not hold up the parade. Constant forward motion of the parade line-up must be maintained at a steady rate to prevent gaps. Please do not stop and perform along the parade route or in front of the judges stand.
- Absolutely NO candy, toys or objects may be thrown from participants on the vehicles and floats. This is a safety and liability issue with young children running in the streets to retrieve these items. Entries may have walkers alongside the vehicles and floats passing out items to spectators.
- Only Christmas music may be played / projected from the entrant's floats, vehicles, etc. Any vehicle playing profane music will be pulled from the parade.
- Only family appropriate dancing shall displayed by the dance groups – no provocative dancing!
- Absolutely NO vulgar music shall be played during the parade. Only holiday themed music may be projected from floats, vehicles, and dance groups. Entries not complying will be pulled from the line up.
- Entries that use live animals (horses, dogs, etc.) are responsible for cleaning up after them.
- Vehicles may not drive fast on the parade route. Safety is our concern during the event!
- No spinning wheels (burn-outs), etc. on the parade route.

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** PARADE ENTRIES **

- The parade number MUST be displayed in the upper right side of your vehicle / float for you to enter the parade route. This also must be visible for judging purposes.
- If you have more than one vehicle in your entry – please make a copy of the number and display it on all cars. You will not be able to get into the parade line-up without a number. Vehicles being judged separately have been assigned additional numbers.
- All entries MUST display the name of their group visibly on the front of their parade entry for the judges and the crowd to see.

**** PARADE PACKETS WILL BE READY FOR PICK UP BY WEDNESDAY, DECEMBER 3RD, AND MUST BE PICKED UP NO LATER THAN FRIDAY, DECEMBER 5TH AT 4:00 PM.**