

Baytown Police Academy Training Calendar

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January-June
2010



Defensive Tactics – Course # 2040

This course is designed to instill basic self-defense for officers. Instructors will discuss and show various take down techniques, and pressure points used for pain compliance. **This class will require physical exertion**, students are recommended to wear loose fitting clothing. Knee pads and towels are suggested. Class size is limited to 10 students. Course location will be the Baytown Academy Class room located at 203 E. Wye Drive. Class hours are 8:00am – 5:00pm. **(16 hours – Costs \$ 35.00)**

Dates: Feb. 25-26 June 2-3

Cultural Diversity - Course # 3939

& Special Investigative Topics - Course #3232

Cultural Diversity and Special Investigative Topics are courses mandated by TCLEOSE. All officers are required to take the courses once every 4 years. Cultural Diversity will educate the officer to different types of cultures they may encounter. Special Investigative topics are comprised of five sections: child abuse and neglect; family violence; sexual assault; sex offenders; and general legislative changes. Class size is limited to 25 students. Course location will be the Baytown Police Academy, located at 203 E. Wye Drive. This is a two day course and class hours are 8:00am-5:00pm.

(16 hours – Costs \$ 30.00)

Dates: May 18-19

ICC Crime Scene Search – Course # 2106

This course shall present instruction in search techniques and processing of evidence from the crime scene to the court room. Latent fingerprints, crime scene photography, chart preparation and legal matters are among the topics covered. The goal shall be to improve the competency of the investigator in searching for, recovering and processing physical evidence at the crime scene. Class size is limited to 25 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.

(32 hours – Costs \$35.00)

Dates: *June 21-24*

ICC Arrest Search & Seizure Course # 2108

This course will instruct the officer in the practical and legal requirements of search / seizure, no warrant, and / or arrest procedures. General topics to be addressed in the course include: probable cause, detention and arrest, search warrants, exceptions to search warrants and suppression hearings and civil liability. TCLEOSE mandated core course designed for officers who are seeking to fulfill the requirements for their intermediate peace officer certificate. Class size is limited to 25 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm **(16 Hours - \$20.00)**

Dates: *April 26-27*

ICC use Of Force – Course # 2107

This course is designed to provide background in terminology and concepts of the use of force including deadly force. It shall provide information regarding factors and situations where force may be likely, as well as the criteria wherein the officer may respond. TCLEOSE mandated core course designed for officers who are seeking to fulfill the requirements for their intermediate peace officer certificate. Class size is limited to 30 students. **Students need to bring copy of their Department’s “Use of Force” policy and their penal code book!**

Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.

(16 Hours - \$20.00)

Dates: *April 14-15*

ICC Child Abuse Course - #2105

TCLEOSE mandated core course designed for officers who are seeking to fulfill the requirements for their intermediate peace officer certificate. This course will teach the necessary skills and techniques for case management of child abuse and child sexual assault. Course content will include (1) introduction and overview of child abuse and neglect, (2) authority and responsibility in child abuse cases, (3) identifying forms of child abuse, (4) components and characteristics of child abuse, (5) investigative strategies and special investigative issues. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class size is limited to 25 students. Class hours are 8:00am – 5:00pm.

(24 Hours - \$ 20.00)

Dates: *May 11-13*

ICC Spanish - Course # 2109

This course is designed for Law Enforcement Officers who do not speak Spanish. It will provide the skills to allow the officer to communicate basic commands in Spanish with Spanish speaking persons that do not speak English or may speak limited English. TCLEOSE mandated core course designed for officers who are seeking to fulfill the requirements for their Intermediate Peace Officer Certificate. Class size is limited to 25 students. Course location will be the Baytown Police Academy classroom, located at the 203 E. Wye Drive. Class hours are 8:00am - 5:00pm.

(32 hours - \$40.00)

Dates: *June 14-17*

Ethics in Law Enforcement – Course # 3930

Ethics and Integrity in Law Enforcement is a two day class designed to address the ethical challenges law enforcement face everyday. The class format takes an interactive approach to discuss real-life situations, determine why we make the choices we do all in light of the increased demand to respond to community needs. The training is designed to generate plenty of discussion and offer decision-making models to prepare participants with options in making ethical decisions. Class size is limited to 25 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.

(16 hours – Costs \$20.00)

Dates: *April 12-13*

Basic Instructors Certification - Course #1014

This Basic Instructor Certification course is designed to provide the basic concepts of instruction and to increase the quality of professional law enforcement training. This course introduces the student to the teaching-learning process, phases of the teaching-learning process, factors affecting learning, preparing a lesson plan, and methods of instruction. The students will be taught how to develop and use instructional media to enhance their presentations. In addition, the fundamental techniques of developing testing and evaluation procedures will be presented. Each trainee must demonstrate the basic knowledge and skills required to effectively instruct a lesson during two teaching exercises which will be evaluated by two instructors.

Students will need to furnish their own lap top computer with Microsoft Power Point already installed.

To be eligible to attend this course, Officers must meet the following:

Substantial experience in teaching or in the special field or subject area to be taught to include:

- **Two years experience as a peace officer, telecommunicator or jailer;-or-**
- **A bachelor’s degree and two years of teaching experience;-or-**
- **A graduate degree.**

Class size is limited to 10 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.

(40 hours – Costs \$75.00)

Dates: *May 17-21*

Intermediate Accident Investigation - Course #2070

This course will acquaint students in reporting collisions correctly both hand written and computerized CRB-3 forms. The course will also review the basic fundamentals in reporting collisions and investigation of certain collisions involving other than common type units. The student will be able to understand what evidence to look for at the collision scene and how to utilize the evidence to investigate a collision in detail. The student will also be given the terminology of the evidence found at a collision scene and how to assist a Collision Reconstruction Technician when called to the scene. Class size is limited to 25 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.

(24 Hours - \$25.00)

Dates: *Feb. 15-17* *June 7-9*

Police ATV Course - Course # 3300

This course is designed to familiarize officers in the use of 4 wheel ATV's for special patrol duties. This course will teach officers how to handle the ATV on highway conditions as well as tactical off-road use of the ATV. The course incorporates dismounting of the vehicle under stress, drawing and firing your duty weapon and off-road pursuit tactics. This course incorporates riding in pairs, as well as dismounts and tactical approaches. Students will learn how to properly use their ATV's for cover and concealment. Students will also participate in grid searches over various types of terrain. Course will include the ATVSI Curriculum. Baytown PD will furnish the ATV's for use in the class. **If you desire to bring your own, contact should be made with instructors prior to the class.** Students will need:

- His / her duty gear;
- Duty weapon(s) and 250 rounds of duty ammunition;
- Long pants and long sleeve shirts
- Eye protection;
- Gloves; and
- Over ankle boots
- **Body Armor (which is mandatory).**

Students may provide their own DOT approved helmets. Class size is limited to 8 students. The first day the students will meet at the Baytown Police Academy located at 203 E. Wye Drive. The second and third day will be held at the Baytown Police Range located at 3307 McLean Road. Class hours are 8:00am – 5:00pm.

(24 Hours – Costs \$100.00)

Dates: *April 20-22*

Police Emergency Driving - Course #2046

Police Emergency driving course is a four-day (32 hour) program designed to train Police Officers to properly handle a vehicle during emergency driving situations. The course is a realistic, high-stress, competency based; task related driving school that gives the student about 24 hours of actual driving time. The course addresses the following areas:

- **Civil and Criminal liabilities in emergency vehicle operations.**
- **The mechanics of driver control and proper driver attitude.**
- **Vehicle dynamics.**
- **Skid control.**
- **Various proficiency exercises require qualification**

Materials to bring: Participants should bring a police vehicle outfitted with heavy-duty police suspension. Vehicle must be in sound mechanical condition, capable of passing a safety inspection. The course will be stressful on vehicle tires and therefore a good set of tires should be used, severely worn tires will be considered hazardous and will not be permitted on the course. Class size is limited to 10 students. Course locations will be, 1st day Baytown Police Academy classroom, located at 203 E. Wye Drive. 1st day of class will start at 8:00am. 2nd, 3rd and 4th day of class will be held at the Humble Civic Center.

(32 Hours - costs \$50.00)

Dates: *Feb. 15-18 May 24-27*

Field Training Officer – Course # 3702

The primary function of the FTO is to provide service within the patrol area. The list of duties the FTO will be called on to discuss, demonstrate, and supervise are numerous and include: patrol techniques, notebook writing, public relations, report writing, accident investigations, traffic control, emergency and pursuit driving, crime detection and crime prevention. Students will be instructed on the evaluation of trainees and the importance of a structured evaluation. The course will also provide training on the different phases of the FTO program, as well as program restrictions and adjustments. Topics to be covered will include a history of FTO programs, a presentation on model FTO programs, a discussion of the role of the FTO, civil liability, communication skills, teaching techniques, training categories, a task check list, standardized evaluation guidelines, documentation, evaluation errors, remedial training and evaluation, termination recommendation and much more. Class size is limited to 20 students. Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.

(24 Hours – Cost \$ 55.00)

Dates: *Apr 6-8*

Officer Survival Course - Course # 2047

This course is designed to provide an officer with the most up to date “situation” survival techniques available. It shall address contemporary ideologies and practical exercises concerning as many job related circumstances as possible. It will teach effective techniques for weapons retention, the use of force / deadly force “decision factors” and techniques for disarming violent subjects while protecting oneself, and the public, during life threatening situations. Course location(s) will be Baytown Police Academy 203 E. Wye Drive and the Baytown Police Range located at 3307 McLean Road. Students need to bring:

- Duty gear;
- Duty weapon(s);
- Flashlight;
- **Body Armor (which is mandatory);** and
- 300 rounds of ammunition for their weapons.

For the first two days of class officers need to wear loose fitting clothing, appropriate for a defensive tactics class. Class size is limited to 10 students. Class hours are 8:00am - 5:00pm. First two days the student will report to the Baytown Police Academy located at 203 E. Wye Drive.

(40 hours - costs \$65.00)

Dates: *Feb. 1-5*

Officer Survival for Female Officers – Course # 2047

This course is geared especially towards the female officers. In general females and males learn differently. This course will focus on enhancing the female officer’s survival skills. The course will include a history on women in law enforcement, defensive tactics, officer survival, firearms training, and tactical building clearance. An all female training environment will allow students to interact and network with female officers from other agencies. Students need to bring:

- Duty gear;
- Duty weapon(s);
- Flashlight;
- **Body Armor (which is mandatory);** and
- 300 rounds of duty ammunition.

For the first two days of class officers need to wear loose fitting clothing which is appropriate for a defensive tactics class. Class size is limited to 10 students. For the first two days of class students will need to report to the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.

(40 Hours - \$65.00)

Dates: *March 22-26*

Building Clearance for Patrol-Course # 3300

One of the most challenging aspects of law enforcement is being tactically sound while still being able to confront and apprehend suspects. As in the past as well as in today's times it is the suspect(s) who decide the environment or terms of an officer's presence in many cases. For these reasons, officers face scenarios on a daily basis where they may have to enter an objective and take into custody a suspect who may be laying and waiting. This course will teach the patrol officer tactics that they may use to successfully enter a building and conduct a safe and successful search. Students will leave the class with a basic knowledge in the principles of building clearance.

Students will need their **DUTY GEAR** to include: *Flashlight, belt, side arm, handcuffs, vest, eye protection, radio, Mandatory groin protection.* Class will be held at the Baytown Police Academy 203 E. Wye Dr. Class size is limited to 12 students. Class hours are 8:00am – 5:00pm.

(24 Hours - \$40.00)

Dates: *Apr. 27-29*

Basic Patrol Rifle Course - #3322

This is a very Basic Patrol Rifle school **and is not a sniper school!** In this class the student will learn the proper function and uses for the patrol rifle. Students must furnish:

- His / her own Rifle (**AR-15**);
- Duty gear;
- Duty weapon;
- **Body Armor (which is mandatory)**;
- Cleaning kit; and
- Approximately 600 rounds of rifle ammunition and approximately 200 rounds of pistol ammunition.

Class size is limited to 10 students. Class will be held at the Baytown Police Range located at 3307 McLean Rd. Hours are 8:00am - 5:00pm

(24 hours - \$70.00)

Dates: *Jan. 27-29* *May 4-6*

Leadership is influence. Each of us has the power of influence. Becoming a leader you must recognize the potential in others, not to mention yourself. Accepting a new leadership position can be the most demanding and yet receive the least training. It is Mike's hope to share some innovative ideas to help in day-to-day operations from the supervisors role in a vehicle pursuit, to making critical decisions at the crime scene. In the spirit of Community Policing, it is important that we decipher the mission and vision of the organization and the real time impact it has on future leadership.

Digital Destiny: The TV show "CSI" has given the public a false sense of what we really can do with criminal activity. However, there are some innovative digital ideas that has taken crime solving to a new level. During this time allotted we will talk about innovative digital ideas that can move your agency forward.

Innovative Ideas About Leadership: During the time allotted, we will discuss points to emphasize the Role of Leadership, and innovative theories of understanding people. One day you're one of the guys, the next, you're promoted. This is a tough adjustment to make. We will spend some time understanding what is needed to make this critical transition.

Confronting The Problem Employee: Regardless of the size of the organization, there will always be people who are hard to deal with or motivate. During this session we will uncover some innovative strategies in confronting this person without transferring them.

Organizational Stress: How are you dealing with stress? We have to bring the fun to work and during this period we will discuss this strategy. People don't leave bad organizations they leave bad leaders. Let's keep the stress down.

Accountable Leadership: Every supervisor in the organization has a responsibility to make sound decisions that benefit the citizens and the organization. During this period, we will discuss the COMPSTAT program and how it relates to Accountability. In addition, we will discuss what it takes to be an effective critical decision maker and taking responsibility for those decisions.

Real Time Leadership: In today's world the need to have things instantaneous has caused a shift in leading as it relates to business. Critical issues involving day-to-day operations will cause leaders to speed up the learning curve in order to tackle these tough issues. During this period, we will discuss maintaining a positive work environment in which the truth can be told, core competencies of a leader, work assignments, and rotating personnel and transfers.

The Value of Performance Evaluations: Many of us are told that we have to write a performance evaluation on our employees, but have never been trained how to do so. It is our hope to show police organizations that performance evaluation will not work unless there is an organizational commitment. Each employee should know his or her performance is being measured.

Strengths-Based Performance: Too often we capture an employee's weakness and then ask him or her to work harder in these areas. Studies have proven that an employee's real success relies on identifying his or her strength. During the time allotted, we will reveal supporting evidence of looking at an employee's strength to increase performance.

Performance Expectations: During this period, we will discuss the need to clarify expectations and how to assist the employee in goal setting. If the employee does not understand the evaluation criteria then it will be difficult to know his or her success and areas of improvement. Additionally, it is our hope to demonstrate the value of an evaluation that mirrors the agency mission and vision for the organization.

Making Your Rating Defensible: Like most work product in written form, it could ne subjected to legal scrutiny. We must make our ratings defensible if they are challenged. During this period we will reveal the importance of documentation.

Performance Review: Invariably the question will arise, when do I have time to complete my employees evaluation? During this period, we will show why we can not afford not to complete a through assessment of all our employees.

Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.
(40 hours)

To register for this class go to the following link: www.patc.com or call: 1-800-365-0119

COST: \$475.00

DATES: January 4-8

<i>Child Sex Abuse Course #2013</i>
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This two day training module will enhance the knowledge of Law Enforcement, Social Service Agencies, Child Protective Services and Prosecutors who have the profound responsibility of Investigating, Interviewing, Intervention and Prosecution of Child Sexual Abuse cases.

Often times there is no physical evidence to corroborate the victims story and the victim must rely on the interviewing and interrogation skills of the investigator to result in a favorable outcome by the judicial system.

Far too often the victim is victimized several times, once by the perpetrator and again by the judicial system. Because of the belief of many judges and prosecutors that a child is too young or not “competent” to testify, your job becomes much more difficult.

It is important that you, in your role as a provider of services to sexually abused victims, develop good child interviewing skills with an understanding of behavior indicators, society’s attitude, social stigma and the myths about molestation.

Good interrogation skills will greatly enhance your ability to obtain a confession by the accused perpetrator and lessen the victimizing of the victim.

You will also be provided with the knowledge to recognize the characteristics and the difference between a preferential and a situational child molester. Profiling or an assessment of a pedophile with an understanding that all child molesters are not pedophiles and all pedophiles are not child molesters.

Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.

(16 hours)

To register for this class go to the following link: www.patc.com or call: 1-800-365-0119

COST: \$250.00

DATES: January 19-20

Burglary/Robbery Investigation Course #2013

This two day training module is designed to provide the tools to conduct successful burglary and robbery investigations. This program will also provide an enhanced look at techniques that will lead to more productive witness interviews, eyewitness evidence, crime scene processing, evidence evaluation, and case tracking. It will also provide both time proven and new methods in dealing with today's current trends and illicit market for stolen property.

As a result of attending this seminar, participants will be able to:

- Define corpus delicti.
- Identify the six elements of corpus delicti.
- Explain the goal of a successful burglary investigation.
- Identify unique characteristics in burglary offenses.
- Describe seven modes of operation of property criminals.
- Conduct a burglary pattern analysis.
- Explain the seven steps in a burglary crime scene investigation.
- Develop methods of tracking stolen property in order to identify illicit markets and fences.
- Apply officer survival techniques while conducting a burglary investigation.
- List the types of robberies
- Identify the styles and methods of robberies.
- Conduct the stages of the robbery investigation.
- Conduct witness interviews.
- Demonstrate the use of mug books and composites.
- Demonstrate the use of field and eye witness identification.
- Conduct the robbery crime scene investigative procedures.
- Apply officer survival techniques while conducting a robbery investigation.

Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.

(16 hours)

To register for this class go to the following link: www.patc.com or call: 1-800-365-0119

COST: \$250.00

DATES: January 25-26

Power Point for Law Enforcement #38700

Instructor

Thomas M. Manson

Course Description

Taught nationally to law enforcement personnel for nearly 10 years, Thomas Manson takes students through a comprehensive understanding of a program they thought they knew. Specific law enforcement examples are brought in for trainers, investigation, administration and patrol.

The PowerPoint® for Public Safety manual contains more than 150+ pages, and includes hundreds of screen captures containing class procedures, all of which guarantee students will be able to duplicate what they see presented in class. Students will access the full potential of PowerPoint®.

Day One

Goals of the Course

More Important than PowerPoint® - Presentation Skills, Practice and Preparation

Building PowerPoint® Presentations - Standard methods, Fast Development

Adding Color and Simple Animation

Saving Presentations

Package for CD, Creating Presentations that Everybody Can Access

Best Practices for Printing Presentations

Law Enforcement Specific Examples:

Training, Budget, Court, Community, Kiosk

Mock and actual examples are provided

Hyper Linking , Splash Screens

Charts

Day Two

Custom Animation

Capturing Images, Scanners, Digital Camera

Capturing Audio and Video

Goals of the Course

Who should attend?

This course is designed to assist public safety professionals at various stages of computer experience. It will increase students knowledge of PowerPoint® presentation software and of related computer applications.

All attendees receive a PowerPoint® for Public Safety manual, a certificate of attendance and access to the PowerPoint® download section of www.policetechnical.com

Special Instructions:

Registration is at 8:00 on the first day of class. Class will end at 4:00 daily.

Computers are NOT required for this course.

To register please go to: <https://www.trainingregistration.org>

Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 4:00pm.

(16 hours)

COST: \$325.00

DATES: February 24-25

Phase I

Course Objectives:

Evaluation Of A Serial Murder:

Brings to the officers a level of awareness of the ramifications of failure to properly process the crime scene.

Crime Scene Overview: This period covers the intended results of this seminar, as well as an overview of the various levels of responsibility encountered as an evidence technician. The officer will be made aware of expected levels of performance and safeguards to be employed to protect him/herself from liabilities, which may be caused by others.

Evidence: This segment will be used to discuss values of various forms of evidence and measures to protect the integrity of these most important elements of truth.

First Responders Duties: During this section, the student will be instructed in methods used in protecting, evaluating, and planning the processing of the crime scene. Also, the instructor will cover major concerns of the evidence technician regarding officer safety, above and beyond those normally associated with the duties of the patrol officer.

Forms And Documentation: The student will be introduced to various forms used to simplify the process of note taking, documentation, and record keeping.

Overview Of Crime Scene Processing: Slide presentations will provide the student with the opportunity to, photographically, “walk through” several crime scenes. Preferred methods for moving through the crime scene and documenting evidence will be explained.

Processing The Crime Scene: Students will have the opportunity to “analyze” various crime scenes and will learn common indicators of what did or did not actually occur and “why”.

Blood Stain Pattern Recognition And Altered Crime Scenes: During this period, students will gain an insight into the diagramming of blood stain patterns, transfer patterns, etc. He/She will be introduced to the mapping technique used by many examiners, allowing later reconstruction of this valuable evidence. Because “Things Are Not Always As They Seem” students will receive a new appreciation for indicators of fabricated and/or altered crime scenes.

Crime Scene Photography: This period provides the student with an appreciation of light, “the essence of photography” and an understanding of its’ qualities and characteristics and how these relate to the finished photo. He/She will learn the principles of camera functions and how to use these features to control the appearance of the finished product. Lens application and elements of distortion will also be discussed.

Digital Imaging: The student will gain an appreciation of the time and money saving benefits of digital imaging, as well as the expected challenges associated with this frontier technology. He/She will learn how this technology enables us to enhance low quality images to provide a more usable item of evidence. Emphasis will be placed on the need for authentication of the integrity of these images, as per standards set forth by federal rules of evidence, and how it compares to the familiar “film” concept. Equipment and transition concerns will also be addressed.

Fingerprinting The Crime Scene: During this session, the instructor will explain the various types of fingerprints officers can expect to encounter. Collection and documentation methods for each (ranging from photography to an explanation of various chemical methods) will be offered. The student will be shown fingerprints on items generally thought to be unprintable. Cyanoacrylate (super glue) fuming will be explained as well as chemical enhancements available for these prints. The students will be given pointers on how needed equipment can be built from readily available items, at a much lower cost than commercially manufactured equipment.

Collection Of Physical Evidence: During this period, the student will be trained in the techniques of collecting various items of evidence, with the emphasis being placed on officer safety as well as protecting the integrity of the recovered evidence.

Crime Scene Search: Students will become familiar with the application of various search patterns to provide the most thorough coverage.

Crime Scene Sketching: This “Hands-On” period will train the student to reduce the crime scene dimensions, by scale, allowing these to be put on paper. He/She will be trained to use the sketch to “tie together” his/her notes and crime scene photos so that reconstruction will be possible, when necessary.

Phase II

Course Objective:

Processing the crime scene is a task requiring a great responsibility and a multitude of duties to perform with each event documented according to a procedure.

Each procedure should be conducted to assure valuable information and observations are not overlooked.

Through the use of classroom lecture and hands-on processing of mock crime scenes, officers will be provided the proper or accepted methods of protection and collection of evidence, marking, documenting, packaging, and crime scene protocol.

Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.

(16 hours)

To register for this class go to the following link: www.patc.com or call: 1-800-365-0119

COST: \$395.00

DATES: March 1-5

Kinesics Interview I & II #55025

Practical Kinesic Interview & Interrogation® is a training program that teaches multi-phase behavioral analysis and tactical interrogation methods using advanced kinesic interview and

interrogation theories. The course is designed to help interviewers maximize their ability to gain valuable information as quickly and efficiently as possible. The two phases encompassing all the courses that make up Practical Kinesic Interview & Interrogation® training programs includes the Practical Kinesic Analysis Phase and the Tactical Interrogation Phase.

The Practical Kinesic Analysis Phase (Level I) assists the interviewer in recognizing the cues of truthful and deceptive behavior generated by the subject.

The Practical Kinesic Analysis Phase discusses the following topics:

- 1) Verbal Cues - Identification of symptoms of speech quality and content which give the interviewer the most productive body of data necessary to determine truth and deception.
- 2) Practical Kinesic Statement Analysis™ - Assessment of truth and deception through the use of verbal cues coupled with methods of human recall and symptoms made self-evident in the statement taking process.
- 3) Body Language Cues - The observable body language cues of deception that are unbalanced or inconsistent in relation to the speech cues or emotional symptoms generated by the subject at the same time.
- 4) Kinesic Subject Control - Discussion of various techniques available to the interviewer to take control and command of the interview environment. From proxemics to mirroring - the use of enhanced information gathering skills.
- 5) Confession Behaviors - Identification and recognition of the verbal and nonverbal acceptance cues generated by a subject who is prepared to give an admission of confession. The Tactical Interrogation Phase uses Practical Kinesic Analysis Phase data with a customized interrogation designed to overcome personality type and defense mechanism behaviors to obtain confession.

The Tactical Interrogation Phase covers the following topics:

- 1) The Stress Response States - Subjects under the stress of deception during the interrogation generate identifiable responses to stress that can be controlled in order to facilitate confession.
- 2) The Primary Dominant Personalities - The identification of the different subject is personality types and the appropriate strategies necessary to successfully interrogate and gain confessions from each type.
- 3) Sub-Verbal Encryption - This section explores the phenomenon in which an individual actually indicates through verbal encoding, key information indicating personality type, criminal motivation, situational response to interview stress which can be used by the interviewer to streamline productive information gathering.
- 4) Tactical Kinesic Interrogation - The intelligent combination of Stress Response State Analysis, Primary Dominant Personality Identification and Sub-Verbal Encryption techniques required to conduct the tactical subject interrogation necessary to assist in gaining the admission or confession from even the most difficult subject's.

Why Attend?

The primary reason for the existence of any investigator, whether in the criminal, loss prevention, personnel, intelligence, safety, or private investigation field, is to gather information. The success of the investigator is directly related to his ability to conduct effective interviews and interrogations. In 1975, the Rand Corporation concluded through research that the single most important factor directly affecting the outcome of any investigation was the quality of information obtained from the witness or victim of the event. It is reasonable, therefore, to also believe that the proper interview and interrogation of possible suspects has an equal, if not greater, effect on the success of an investigation.

The concept of interviewing held by many investigators is that it appears to be a skill one is possibly born with and is something that cannot be taught. It would also seem that interview and

interrogation is viewed as a method of merely following a list of questions presented in some disciplined and structured manner with little or no variation. In reviewing current, as well as dated texts and articles, the new interviewer is led to believe that interview and interrogation is also merely an exercise in asking the "who, what, where, when, and how" that are routinely used in reporting. All such concepts appear to ignore the fact that human behavior, not to mention human interpersonal communication, is complex and multifaceted, and that neither can be approached in a restrictive, structured manner.

Traditionally, the study of kinesics focused on the observable outward physical behaviors of the body in order to ascertain the person's current emotional state and the role the body plays in communicating that information. It was quickly learned that by understanding the "vocabulary" of body language along with the diagnosis of a person's verbal output, an interviewer could more easily assess a person's truthfulness or deception regarding the current issue under discussion. Kinesic interview and interrogation is viewed as a multiphase behavioral analysis system used to conduct more effective and efficient interpersonal communications. The foundation of the technique rests on the common everyday behavior of human beings and their diverse communication abilities. Some of these communication skills are learned from a collection of available human behaviors, while other characteristics exist in all human animals.

Finally, the art of interview and interrogation is a skill that is learned, but not from a single lesson, class, or textbook. It is a skill that is practiced, polished, and honed over time, and the successful interviewer and interrogator is one who knows that the learning process never ends. To be a successful and professional interviewer and interrogator, one must be a committed student and professional interviewer and interrogator; one must be a committed student of human behavior. To achieve positive results, the professional interviewer and interrogator must study the process, practice his skills, and use his knowledge in pursuit of the truth.

The essential thing is not to find truth but to investigate and search for it.

Max Nordau, Paradoxes, 1885

Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.

(40 hours)

To register for this class go to the following link: www.patc.com or call: 1-800-365-0119

COST: \$495.00 for all week class or \$295.00 for either Phase I or Phase II

DATES: March 8-12

Grant Writing #38700

Almost half a million institutions in the United States are supported by grant funding each year. The number of police officers and researchers who receive education, equipment, and overtime pay from grants in one form or another is even greater. However, the grant-making boom

associated with the past 30 years is over. The days when grants fell like rain have taken their place in the archives of nostalgia.

Programs and projects of similar insignificance will continue to be funded from time to time, however, it isn't as easy as it used to be. The good news is that grant funds in both the public and private sector are increasing on a rapid basis while the number of institutions and departments funded are decreasing. Grant seekers today must be prepared to meet strict restrictions, powerful competition, and significant oversight.

Today grant seekers not only must be well-trained in the process; competent in their fields of specialization, but they must be skilled in identifying the most likely sources of funding and be able to make presentations and proposals that stand out among the vast and increasing tide of applications now flooding all grant awarding agencies.

Methods of winning in the grants game abound and are passed on from mentor to disciple with the same confidence and authority that characterized the delivery of the Ten Commandments.

Some say the idea is all that matters; others insist that it all depends upon the proposal and the final presentation of the idea. Others scorn the whole process and go straight for the political jugular vein and contact a friend who worked in the last presidential campaign. They are all correct, because in grant seeking, as in love, horse racing, or losing weight, there is no system that hasn't worked somewhere, sometime, for somebody.

However, whatever system is employed every agency seeking grants must decide which organizations to approach and at sometime must present that organization with an application in some form. What is needed in the application process and what forms to fill out are subject to changing trends and modes not unlike those that affect the fashion and automobile industries. Last year's best seller may be this year's white elephant, and the forces dictating the changes are often mysterious and nearly always unforeseen.

Every grant seeker must identify their agency, its need, and its position and then identify those organizations that most likely would be interested in funding a solution to their problem. The individual who starts out without knowing what a proposal is, what organizations are funding what type projects, and the different types of proposals for different organizations needs a basic guide - a kind of road map that tells one where to start when you don't know exactly where you are going.

The purpose of this course is to provide that kind of guide and to suggest a format for approaching and applying to potential funding agencies once they have been identified. Today, review and selection procedures can vary widely but in most cases grant applications are evaluated on the basis of originality and significance to the idea, and on the applicant's ability, including competence and access to necessary facilities, to carry it out - always assuming that the proposal activity falls within the program guidelines and monetary limitations.

Even though this course is intended to be general and broad regarding grant research and grant proposals, it will also include review of current guidelines regarding program evaluation, compliance with federal regulations on civil rights, protection of human subjects, acquisition and disposition of property acquired with grant funds, patents, and copyrights. Finally it will include discussions on grant management, grant progress reports - always required now by federal grant agencies - and expenditure reports. One important consideration about most grants today is that

all governmental granting agencies require detailed management reports and are subject to audit reviews and evaluations by the comptroller general's office. These reports and evaluations become important for the grant writer, because they become the seeds for future grants with that agency and could put you in a great position to receive additional unsolicited funding. This will be a unique experience for most attendees: it is not like any other law enforcement training that you have ever received, with the exception of maybe your basic academy. There will be work, exercises, and home work. However, it is not complicated and once the techniques are learned you can position yourself and your department into a very comfortable financial future.

****Although a laptop with wireless capabilities is not required for completion of the course, there are portions that involve hands-on use of tools and programs discussed during the class. It is recommended that attendees bring laptops to utilize during the program****

Class will be held at the Baytown Police Academy 203 E. Wye Drive. Class hours are 8:00am – 5:00pm.
(36 hours)

To register for this class go to the following link: www.patc.com or call: 1-800-365-0119

COST: \$395.00 DATES: May 3-6