

**MINUTES OF THE REGULAR MEETING OF THE CHARTER REVIEW
COMMITTEE OF THE CITY OF BAYTOWN**

December 14, 2020

The Charter Review Committee of the City of Baytown, Texas, met in a Regular Meeting on Monday, November 16, 2020, at 5:30 P.M. in the Baytown Council Chamber of the Baytown City Hall, 2401 Market Street, Baytown, Texas with the following in attendance:

Rhonda Lopez	Vice-Chairperson (In Person)
Mike Beard	Committee Member (In Person)
Jo Ann Fenley	Committee Member (In Person)
Pi-Yi Mayo	Committee Member (Teleconference)
Karen L. Horner	City Attorney
Leticia Brysch	City Clerk

Due to the COVID 19 Disaster and the CDC's recommendation regarding social distancing measures there was limited amount of space when maintaining the required 6-foot separation from others. However, the meeting allowed for two-way communications for members of the public who were not allowed to be physically present at this meeting.

As Chairperson Alcaraz was absent, Vice-Chairperson Rhonda Lopez convened the December 14, 2020, Charter Review Committee Meeting with a quorum present at 5:33 P.M., all members were present with the exception of Committee Members Alcaraz, Coker and Rayon who were absent.

1. MINUTES

a. Consider approving the minutes of the Charter Review Committee Meeting held on October 19, 2020.

A motion was made by Committee Member JoAnn Fenley and seconded by Committee Member Mike Beard to approve the minutes of the Charter Review Committee Meeting held on October 19, 2020, as submitted. The vote was as follows:

Ayes: Vice-Chairperson Rhonda Lopez, Committee Member Mike Beard,
Committee Member Jo Ann Fenley, and Committee Member Pi-Yi Mayo

Nays: None

Other: Chairperson Briceida Alcaraz, (Absent), Committee Member Richard
Rayon (Absent), Committee Member James Coker

Approved

b. Consider approving the minutes of the Charter Review Committee Meeting held on November 16, 2020.

A motion was made by Committee Member JoAnn Fenley and seconded by Committee Member Pi-Yi Mayo to approve the minutes of the Charter Review Committee Meeting held on November 16, 2020, as submitted. The vote was as follows:

Ayes: Vice-Chairperson Rhonda Lopez, Committee Member Mike Beard, Committee Member Jo Ann Fenley, and Committee Member Pi-Yi Mayo

Nays: None

Other: Chairperson Briceida Alcaraz, (Absent), Committee Member Richard Rayon (Absent), Committee Member James Coker

Approved

2. DISCUSSIONS

a. Discuss and take appropriate action regarding possible amendments to the Baytown City Charter.

City Attorney Karen Horner presented the item and stated that the staff thought it would be helpful to try and summarize what has been done so far, and try to get some input, maybe some votes on whether the Committee wants to move forward with some of these things or not.

Mrs. Horner noted that the first change shown on the PowerPoint is in Section 22, this was the one that we talked about updating in order to allow the council to consolidate and change offices and departments. Currently, it says, "Engineering" is a separate department and really, Engineering is now with the Public Works Department and is called Public Works and Engineering, so they were two separate departments because we could not consolidate them. Mrs. Horner stated that the desire would be to be able to consolidate those two departments, if the council felt it was appropriate, so the question is - is that something that you would like to see go forward as a recommendation to the council as a possible charter amendment?

Committee Member Beard asked if listing those individual departments was necessary. Mrs. Horner responded that while it is not necessary, departments can be set by council, and the charter has always had certain departments listed in it.

Committee Member Beard noted that in order to eliminate this issue in the future, should they not consider a change that allows councils to set the department or renew them, maybe in a two-year period or something similar. Mrs. Horner noted that she thought that they could do it, but recommended that if they went that route, to align it with every year when they set the budget.

Mrs. Horner noted that this proposed change would allow certain departments to be there, but it will allow the council to meld them together, consolidate, and things of that nature. Committee Member

Mayo stated that if the language was changed in the last sentence, the council by ordinance may create and abolish office departments, agencies, or other offices, departments, and agencies established by this charter. Would that be the net effect? Mrs. Horner stated that it would. Committee Member Mayor asked to just strike everything before that last sentence and be done with it. Mrs. Horner stated that they can absolutely change the language to just say that the council can create and remove departments as they deem necessary.

Committee Member Beard asked if this section had been changed recently. Mrs. Horner noted that the section was amended in 2018, to update the departments because there were some outdated departments in there, and then, as soon as we did that, in 2019, it was decided that the city administration wanted to consolidate departments. Committee Member Mayo stated we will be chasing our tails forever because every time they want to come up with a new deal, we will have to change the charter so why not just let the council deal with it.

Committee Member Beard stated that the more he thought about this item, it might be a good thing to require the that the Police, and the Fire departments to be in the charter, so they cannot be eliminated. Committee Member Mayo concurred with Committee Member Beard's assessment and noted that while he did not think all the city council would vote to do something like that, you may want to protect against that by mandating some department; such as the police and fire, but not listing them all. The problem comes in when you start getting into that, you probably start thinking about which ones you would not want them to get rid of, and right now, as it says, they have the ability, it looks like to him, to abolish the police department if they wanted to. Mrs. Horner stated that the council could not because the section states that "other than those offices, departments, and agencies established by the charter," unless they changed that last part, as previously noted to just allow the council by ordinance to create and abolish offices, departments, and agencies, period.

Committee Member Mayo noted that on one hand, you would like them to be able to just create the ones they want, but he understands the issue about being concerned you would get something weird going on, and just make a motion to abolish the police department. He stated that would be a political nightmare for the city council, so maybe, we do not want to give the council that right.

Mrs. Horner noted that she did not think it unusual to have departments established by the charter. She noted that the original charter from 1948 established finance, police, fire, law, public works, health, recreation, and water.

Mrs. Horner noted that the proposed change is not a required change because we have been making this work; i.e. they are just two departments under one person, so it is like a super director with two departments underneath him. In practice, it works, we have made it work, but if we were just thinking that if we wanted to clean up something, this could be a possibility, and again, this is not something that is absolutely necessary to be changed. It was just a cleanup item, so, if you all decide not to take action, we will operate as we currently are.

The Committee discussed the trend to abolish police departments in other parts of the country, as well as, the red-lined changed noted on the presentation, and reached the consensus to move forward with the proposed amendment to section 22 as noted in the PowerPoint below:

Sec. 22. Administrative departments.

There are hereby created the following administrative departments: Finance, Police, Fire, Law, Public Works ~~and Engineering/Utilities~~, Health, City Clerk, ~~Engineering~~, Human Resources, Information Technology Services, Library, Planning and Development Services, and Parks and Recreation. The council by ordinance may create, ~~consolidate, change~~, and abolish offices, departments, or agencies other than the offices, departments and agencies established by this charter.

A motion was made by Committee Member JoAnn Fenley seconded by Committee Member Mike Beard to present as a proposed amendment to the Council, Section 22 with the red-lined changes proposed by staff. The vote was as follows:

Ayes: Vice-Chairperson Rhonda Lopez, Committee Member Mike Beard, Committee Member Jo Ann Fenley, and Committee Member Pi-Yi Mayo

Nays: None

Other: Chairperson Briceida Alcaraz, (Absent), Committee Member Richard Rayon (Absent), Committee Member James Coker

Approved

Mrs. Karen noted that the next item on the PowerPoint is Section 29 which was discussed briefly. She noted that this number "9" could be added into the language because there are two things that require multiple public hearings, or multiple readings to the city council. The first one would be, our franchises which take three readings and the second is, our annexations which require two readings. She noted that this section just notes the council passed ordinances, and it just inadvertently left out about the annexation; however, even if we do not make the change, we continue to follow the law, so it is not a big deal one way or the other. The committee members briefly discussed this item and had a consensus to move forward with the staff recommended red-lined change as noted below:

Sec. 29. Procedure for passage of ordinances.

Every ordinance shall be introduced in written or printed form and, upon passage, shall take effect at the time indicated therein; provided that any ordinance imposing a penalty, fine or forfeiture for a violation of its provisions shall become effective not less than ten days from the date of its passage. The city clerk shall give notice of the passage of every ordinance imposing a penalty, fine or forfeiture for a violation of the provisions thereof, by causing the caption or title, including the penalty, of any such ordinance to be published in the official newspaper in the city of Baytown at least twice within ten days after the passage of said ordinance. He shall note on every ordinance, the caption of which is hereby required to be published, and on the record thereof, the fact that same has been published as required by the charter, and the date of such publication, which shall be prima facie evidence of the legal publication and promulgation of such ordinance; provided, that the provisions of this section shall not apply to the correction, amendment, revision and codification of the ordinances of the city for publication in book or pamphlet form. Except as otherwise provided in sections ~~9~~ 9 and 117 of this charter, it shall not be necessary to the validity of any ordinance that it shall be read more than one time or considered at more than one session of the city council. Every ordinance shall be authenticated by the signature of the mayor and city clerk and shall be systematically recorded in an ordinance book in a manner approved by the council. It shall only be necessary to record the caption or title of ordinances in the minutes or journal of council meetings. The city council shall have power to cause the ordinances of the city to be corrected, amended, revised, codified and printed in code form as often as the council deems advisable, and such printed code, when adopted by the council, shall be in full force and effect without the necessity of publishing the same or any part thereof in a newspaper. Such printed code shall be admitted in evidence in all courts and places without further proof.

A motion was made by Committee Member JoAnn Fenley seconded by Committee Member Mike Beard to present as a proposed amendment to the Council, Section 29 with the red-lined changes proposed by staff. The vote was as follows:

Ayes: Vice-Chairperson Rhonda Lopez, Committee Member Mike Beard,
Committee Member Jo Ann Fenley, and Committee Member Pi-Yi Mayo

Nays: None

Other: Chairperson Briceida Alcaraz, (Absent), Committee Member Richard
Rayon (Absent), Committee Member James Coker

Approved

Mrs. Horner showed the members the following language related to the next section to discuss, Section 25:

Sec. 25. Induction of council into office; meetings of council.

The regular municipal election shall be held on the applicable uniform election date, unless another date is established by law. After canvassing the results of the election, the council shall meet at the usual place for holding meetings, and the newly-elected members shall qualify and assume the duties of office. Thereafter, the council shall meet regularly at such times as may be prescribed by its rules but not less frequently than once each month. All meetings of the council shall be open to the public, except as authorized by law; special meetings shall be called by the city clerk upon request of the mayor, city manager or three members of the council.

Mrs. Horner noted that this section is concerning when an incoming council member actually takes office, and because there was some confusion at the last meeting about when they do, staff reached out, as requested, to three former city attorneys of Baytown, Ignacio Ramirez, Randy Strong and Scott Bounds, and they all read it the same way as Committee Member Mayo, which is that the incoming council members do not take office until they get sworn in, and it would be at the meeting after the canvass at the regular place where they meet, so here at City Hall. Mrs. Horner gave an example and noted that the city just had an election, and we now have council members that can be sworn in; however, they will not actually assume their duties until their January meeting because that is the next meeting after the canvass that is going to be held here at City Hall.

Committee Member Mayo asked if that meant they can win the election, you can canvass the vote, and he did not know if the canvass of the vote act mandated when that has to take place in terms of a meeting of the council. He proceeded to ask staff a question, and wanted staff to tell him whether this can happen or not. So that means if you canvass the vote, there could not be another council meeting prior to the new council member taking his place? Mrs. Horner responded that if that council member does not take his oath of office, there could be.

Committee Member Mayo stated that he just wanted to make sure that it is clear that if they canvass the votes, and they accept the votes right then and there, if they step out in the hall and take their oath, then the new council member can participate in the next council meeting. Mrs. Horner stated that he was

correct, and if the meeting was held at the regular place, which would be here at City Hall.

Committee Member Mayo asked if the canvass was considered a meeting of the council, or is that a special deal? Mrs. Horner noted that the canvass is a special meeting and it only takes two council members to canvass the votes by law.

Committee Member Mayo stated that he wanted to make sure that if this person gets elected then after they have won, that there could not be another meeting without them if they wanted to participate, all he/she had to do is go take the oath in the hallway. Mrs. Horner noted that what would happen is, for instance, we have a meeting scheduled to canvass the results of the election on the 21st, the existing council members, the former, not the new ones, the current ones, are going to preside at that meeting because that is the canvass. So, the meeting after the canvass, once it is held here at City Hall, that is when the new council members can assume office, provided that they have qualified by signing the oath and statement.

Committee Member Mayo asked if there was nothing that can take place at that canvass meeting, but just canvassing the votes? Mrs. Horner stated that there could be other things that happened at that canvass meeting, if we have a quorum.

Committee Member Mayo stated that this is a concern because we are trying to keep mischief away, so if they canvass the votes, as soon as that is done, if there is a councilman that wins and they are there, all they have to do is take the oath right then, and then they participate in the remainder of the meeting? Mrs. Horner responded that they could not because they take office at the meeting after the canvass, so no, it would not be at that meeting, it would be the next meeting. She noted that in this case, we are going to have a meeting on the 21st and there will be some items on that agenda besides just the canvass, and those new council members will not take office and sit at the dais until the council meeting currently scheduled for the 14th of January. If there is another meeting that is held here at City Hall between that canvass meeting and the 14th meeting, then those new officers would sit at that meeting, so long as they have taken the oath of office.

Committee Member Mayo that in his opinion that could be problematic because then you would have somebody who has been elected, won the election, they have some kind of vote on something that the new council member is very interested in at the canvass meeting, and that new council member who won would not get to take place in that vote. Mrs. Horner noted that yes there could be an item because there is a majority of the remaining council anyway so hopefully, you have enough self-governance that if there is something that someone else really wants to hear, and that new council member says, "no, I really want to vote on that," then the council would wait.

Committee Member Fenley asked how many times this scenario has happened, Mrs. Horner and City Clerk Lettie Brysch both stated that this scenario has never happened.

Committee Member Beard stated that as it related to budget planning, hope is not a plan. He then proceeded to put a new scenario out there, for instance, there might be a tax increase on that agenda that night that the incoming councilman should be able to vote on, as opposed to the outgoing councilman.

Mrs. Brysch noted that this type of scenario has never been an issue. She further noted that there are going to be items on the agenda because the council needs to declare the election results, and you can only do that when you have a quorum of the council. She noted that in the past, or at least since 2010, the council has had one meeting in November, which is when we canvass and handle all other business; so typically, at the November meeting, we canvass, we declare, we handle business items, and then the first meeting in December is when the incoming council members come in, and they sit at the dais because that is the next regularly scheduled meeting. She noted that with runoff elections, because of the holidays, their next regularly scheduled meeting is January, so that is when the new council members would take their seats. Mrs. Brysch stated that the council and staff have always had a sense of decorum, and in her experience, the one time that it was an issue, it was not that they wanted to sit at that meeting where the results were canvassed, but instead it was that they wanted to sit at the next regular scheduled meeting without having the ceremony of switching chairs.

Committee Member Mayo stated that the example brought up by Committee Member Beard was exactly the kind of thing that he would be concerned about; exactly that; somebody puts on the agenda the issue of not increasing the taxes, they get elected, and then there is a tax increase before they can take office and vote on item. Mrs. Horner responded that the increase of taxes would be with the budget and that is in October, so a meeting in January or December would have no effect on a potential tax increase, so the scenario brought up would never happen.

Committee Member Mayo stated that this was just an example and asked if there was anything else significant, like obviously, taxes are the least significant, but it is a good example, but there could be business conducted after the canvass that the newly elected councilman would not get to vote on even though that person is elected, because they do not take office till the next regularly scheduled meeting. He stated that if there is a big enough issue out there, this person won and defeats an incumbent based on being against something, and that item is on the agenda after the canvass, and there is a vote. Now, he is not going to say that would ever happen, but if it happened and we had a way to prevent it, that would be different. He is not saying what we are talking about here gives us a way to prevent that, but you could certainly see the issue.

Committee Member Mayo asked if the Legal Department had any suggestions of what we could do to change that, and Mrs. Horner responded that again, this has not been an issue, so she did not have any suggested language as she thought the language was fine. She further noted that the mentioned possibility is there, but it also can be tabled by a majority of the council, if an incumbent came to the meeting and said, "I would like you all to table or suspend this item until the next regularly scheduled meeting," she noted that she would think that the council would honor that request, knowing that they are going to have to work with that person in the future. She further noted that she did not think that the staff would ever stick this type of item on an agenda that is really contentious before another council member could vote.

Committee Member Mayo asked Mrs. Horner if she believed that there were other safeguards in place. Mrs. Horner stated that she believed that it has not happened, but since it takes three council members to request something to be put on an agenda, absolutely. Also, council has the ability to reconsider an item that is previously considered if they get a majority vote at the next council meeting, so if something did go awry, the council member could ask for it to be put on the agenda again, and if a majority said, "yes, let us reconsider this," then they could reconsider the item.

Committee Member Beard commented that typically, in these elections, we only have two councilmen being reelected in a given time. Mrs. Horner noted that they are typically, three council members at a time and one for the mayor position.

Committee Member Mayo stated that this scenario is even worse because then you could have a new set of three councilmen coming in, all in favor of one issue, and there the mayhem starts. However, he noted that Mrs. Horner said the one key thing that he thought was a safeguard was the ability of council members to bring up a reconsideration of anything they passed before, as well as the fact that the council cannot pass anything significant without two readings. Mrs. Horner clarified that the only thing that takes more than one reading are annexations and franchises.

Vice Chairperson Lopez noted that it sounded like there were already safeguards in place on this issue and asked if there was any upside to changing this section.

Committee Member Mayo stated that he was just concerned about mischief and so, if three new council members come in and there is some kind of big fight over an item, they certainly, the three of them can call a special council meeting? Mrs. Horner stated that three council members could request a special meeting of the council. She also noted that city manager can also put something on the agenda, so if three of his new council members want something on an agenda, the city manager is going to put it on.

Committee Member Mayo stated that he still think it is an issue, but he does not know that we should worry about trying to fix it right here.

Committee Member Fenley stated that not all elections have three new council members, so this scenario does not happen often.

Committee Member Beard stated that the only other downside to not changing the section would be, that it eliminates an incoming council person from conducting any business as an official representative of their district until that next council meeting, even though they would have already been duly elected and canvassed. Mrs. Horner noted that this was not necessarily the case because just like the president-elect, they are going to assume the office, they are just not there yet. Mrs. Horner further noted that as she had previously mentioned, a council member really cannot act outside of the council because they only can act as a body, and not as individuals. The incoming council members can go around and collect information, talk to their constituents, but they cannot take any actions independent of the council itself because again, the council can only act as a body to approve something.

The Committee discussed the timing of the canvass and taking the oath of office so council members can be seated at the dais as soon as the election results are declared. Mrs. Brysch was not in favor of allowing council members to be seated at the same meeting in which the election is canvassed as that would cause more confusion and potential issues than if it is understood that incoming members take their seat at the next meeting.

Committee Member Mayor asked if it was possible to limit what items could be considered at the canvassing meeting. Mrs. Brysch noted that she was not in favor of limiting the items that can be placed on an agenda through the Charter as this limits the council's ability to handle city business.

Mrs. Brysch proceeded to explain the administrative process and training that takes place for incoming council members.

The Committee had a consensus to not change the charter language for this section, but to include a note in the report to council that this is an issue and that the council should perhaps consider looking into it.

A motion was made by Committee Member Mike Beard seconded by Committee Member Pi-Yi Mayo to not present Section 25 as a proposed amendment to the Council, but note in the report that this section has potential conflict and they may want to consider addressing it somehow. The vote was as follows:

Ayes: Vice-Chairperson Rhonda Lopez, Committee Member Mike Beard,
Committee Member Jo Ann Fenley, and Committee Member Pi-Yi Mayo

Nays: None

Other: Chairperson Briceida Alcaraz, (Absent), Committee Member Richard
Rayon (Absent), Committee Member James Coker

Approved

Mrs. Horner stated that the next item on the agenda to discuss is Section 12, which talks about the council and term limits. She noted that staff went back and looked at the different Charter Review Committees all the way back to 2012 to 2018, and the past recommendations were as follows:

- 2012 Charter Review Committee
 - Two consecutive three-year terms
 - Past service of incumbent is not included (not retroactive)
 - If elected, a member could serve again after a break in their terms.
 - Voted: **7 to 0 in favor**
 - Council rejected proposed amendment
- 2015 Charter Review Committee
 - Voted: 2 in favor, **4 against**, and 1 absence
- 2018 Charter Review Committee
 - Voted 2 in favor and **5 against**

Mrs. Horner noted that staff completed a survey in 2012 of different cities, and found that about fifty-six percent of those sixteen cities that were surveyed, have term limits and forty-four do not, so it is pretty even if they do or do not. She noted that in 2012, staff conducted a survey of citizens on term limits; there were only fifty-six responses out of 30,000+ registered voters and of those, eighty percent wanted a term limit, the rest did not.

She further noted that she did a chart that shows a number of what those term limits might be - three, two, four, all the way up to five consecutive terms, so it is really wide open. If the committee members wanted to consider term limits, what would those terms look like; two, three, or four-year terms, and back in 2012, the majority wanted to go with two consecutive terms.

Another thing to consider is if they want to allow for partial terms to be counted as a term of office, and in looking around at other cities, they handle this question in a lot of different ways. Additionally; do they want to consider counting terms both as council member and mayor, or if those are two separate offices, and would not count as a part of the consecutive terms count. She noted that if term limits is something that this committee would like to move forward with as a recommendation to the council, staff would like some guidance on what that would look like.

Mrs. Horner noted that in the past, some of the committee members felt that if the public does not want a public official to continue for another term they would vote that person out of office. Mrs. Brysch noted that in her research of term limits, she went back to the minutes from 2012 to the present and the discussion back and forth really was, whether the desire was to term limit people so you can get new people in with a fresh perspective and not have someone in there who is asleep at the wheel. However, the discussion on the other side, is if term limits are put into place, you could potentially be term limiting a really good council member or mayor and that the ballot box is really the mechanism by which people that are not good, come off.

Committee Member Beard and Committee Member Mayor stated that they wanted to table this item until the next meeting or until there was a larger quorum of the committee because this item is a very big deal.

Committee Member Beard also noted that there is at least in one district in this city, where the ballot box did not work, and they ended up having a council member in there who was really bad, based upon attendance and everything else going in and the ballot box did not work because there was probably some unfair campaigning going on during the elections. He further noted that when you have a council member who is missing half the meetings, and continually getting reelected, you are going to want term limits. Committee Member Beard noted that the terms as council member and mayor should not be counted together as it relates to term limits.

Ms. Fenley stated that she is in a district where it does work at the ballot box, but she can understand Committee Member Beard's concerns.

The committee members discussed whether to limit term limits to two, three-year terms or three, three-year terms; the consensus was to have three, three-year terms.

The committee members discussed whether to allow members to run for office again, if they sit one, three-year term off of the council; the consensus was to allow for members of the council that had been termed out, to wait one term; i.e. three years later, before running for office again.

Committee Member Fenley noted that in her district, they have had a couple of elections where no one runs against the elected officials; they are unopposed, because nobody wanted to run against them, or they think that they were doing a good job. For instance, with term limits, you are going to force good council members to get off and have somebody new and inexperienced take their places. She noted that this is her problem with term limits because this is the most diverse council the city has ever had with two women and a number of minorities and she would hate to force some of these good council members out because of term limits.

Mrs. Horner clarified that if term limits are approved by the voters, they would not make it retroactively, so the term limits terms would come into effect moving forward; the existing and prior terms would not count.

Mrs. Brysch noted that the group present today was leaning towards three consecutive, three year terms, a person can come off one term and then run for office again; and that this would be moving forward and it would not count any time prior to the charter amendment; and that if the person is a council member and he/she wants to run for mayor, those terms as council member do not count as a part of the consecutive term limits.

Mrs. Horner noted that she would bring the committee members some language on these items for their review at the next meeting.

Committee Member Mayo stated that he was generally against term limits but he did pay attention to the fact that the survey showed that a large majority of responding citizens wanted term limits, so he wanted to hear more opinions on this item.

A motion was made by Committee Member Mike Beard seconded by Committee Member Jo Ann Fenley to table the vote on term limits to the next meeting in January. The vote was as follows:

Ayes: Vice-Chairperson Rhonda Lopez, Committee Member Mike Beard,
Committee Member Jo Ann Fenley, and Committee Member Pi-Yi Mayo

Nays: None

Other: Chairperson Briceida Alcaraz, (Absent), Committee Member Richard
Rayon (Absent), Committee Member James Coker

Approved

The committee member briefly discussed the outreach components of the for the Charter Review Committee, what had been done in the past and moving forward. The Committee agreed to have a survey on the term limits, a public hearing to allow for public comment, maybe something in the newspaper, a dedicated email for charter amendments, and use social media to get information out to the public on the proposed amendments.

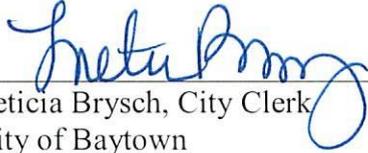
3. BUSINESS ITEMS

a. Consider setting date, time and location of the next Charter Review Committee Meeting, along with any related tasks and processes.

No items were requested, and Vice-Chairperson Lopez noted that the next regularly scheduled Charter Review Committee meeting is Monday, January 25, 2021, at 5:30 P.M. in the Council Chamber.

4. ADJOURN

With there being no further business to discuss, Vice-Chairperson Lopez adjourned the December 14, 2020, Charter Review Committee Regular Meeting at 6:52 P.M.



Leticia Brysch, City Clerk
City of Baytown

