



**BOLDLY
MOVING
FORWARD**



CITY OF BAYTOWN

2022-2023 Adopted Budget
Fiscal Year Ending
September 30, 2023

CITY OF BAYTOWN, TEXAS
ANNUAL PROGRAM OF SERVICES
FISCAL YEAR 2022-23

ADOPTED BUDGET



CITY MANAGER
Richard L. Davis, ICMA-CM



City of Baytown, Texas
2022-2023 Budget
Adopted September 22, 2022

This budget will raise more revenue from property taxes than last year's budget by an amount of \$744,920 which is a 1.79 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$985,089.

RECORD VOTE ON BUDGET

The members of the governing body voted on the budget as follows:

FOR:

Mayor Brandon Capetillo	Councilman Mike Lester
Councilwoman Laura Alvarado	Councilman Jacob Powell
Councilwoman Heather Betancourth	Councilman Chris Presley
Councilman Charles Johnson	

AGAINST:

PRESENT (and not voting):

ABSENT:

PROPERTY TAX RATE COMPARISON

	<u>2022-2023</u>	<u>2021-2022</u>
Property Tax Rate:	\$0.75000/\$100	\$0.78500/\$100
No New Revenue Tax Rate:	\$0.75156/\$100	\$0.82557/\$100
No New Revenue Maintenance & Operations Tax Rate:	\$0.45287/\$100	\$0.50428/\$100
Voter Approval Tax Rate:	\$0.81383/\$100	\$0.81761/\$100
Debt Rate:	\$0.28688/\$100	\$0.29569/\$100

MUNICIPAL DEBT OBLIGATIONS

The total amount of City of Baytown, Texas debt obligations secured by property tax is \$16,217,870.

City of Baytown Mayor and Council

Fiscal Year 2023



Brandon Capetillo
Mayor



CITY OF BAYTOWN

PRINCIPAL CITY OFFICIALS

Richard L. Davis	City Manager
Kevin Troller	Assistant City Manager
Jason Reynolds	Assistant City Manager
Scott Lemond	City Attorney
Julie Escalante	Municipal Court Judge
Victor Brownlees	Director of Finance
John Stringer	Police Chief
Kenneth Dobson	Fire Chief
Thomas Reeves	Director of Public Affairs
Frank Simoneaux	Director of Public Works & Engineering
Martin Scribner	Director of Planning & Development Services
Clifford Hatch	Director of Parks & Recreation
Ed Tomjack	Director of Information Technology Services
Tony Gray	Director of Public Health
Carol Flynt	Director of Human Resources & Civil Service
Jamie Eustace	City Librarian
Angela Jackson	City Clerk

Acknowledgments

The preparation of the budget on a timely basis could not have been accomplished without the efforts and dedication of the Administration, Department Directors and the Budget Staff. We would like to express our appreciation to our staff from various departments who assisted in its preparation.



OUR PURPOSE

Together we enrich lives & build community

OUR CORE

values

CARING

We demonstrate in all interactions our respect & appreciation for colleagues & customers

INNOVATION

We work proactively to improve processes and services to better serve our customers

COLLABORATION

We pursue greatness by building strong, inclusive partnerships within the organization & the community

LEADERSHIP

We inspire and encourage others

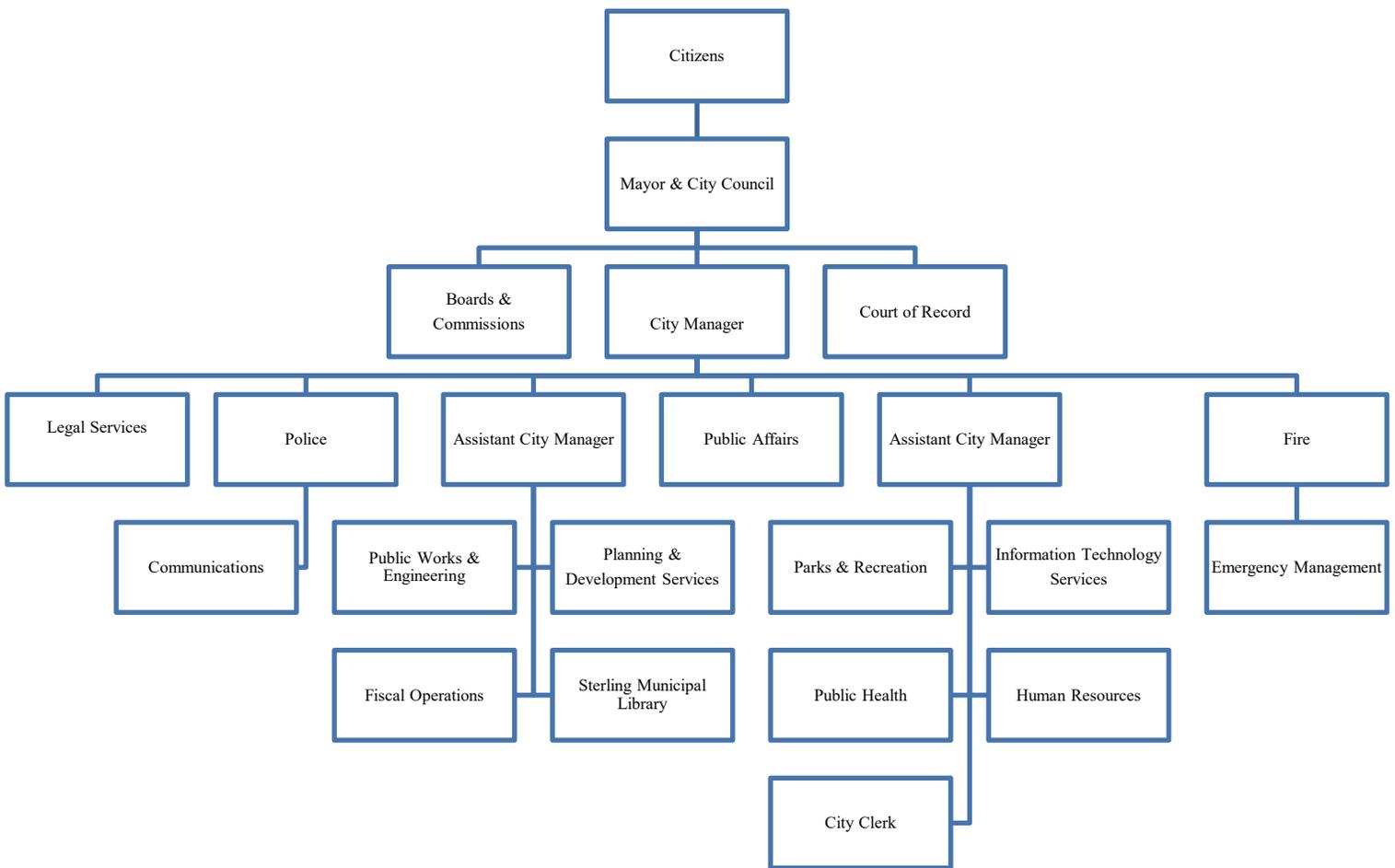
STEWARDSHIP

We thoughtfully and responsibly manage the resources entrusted to us

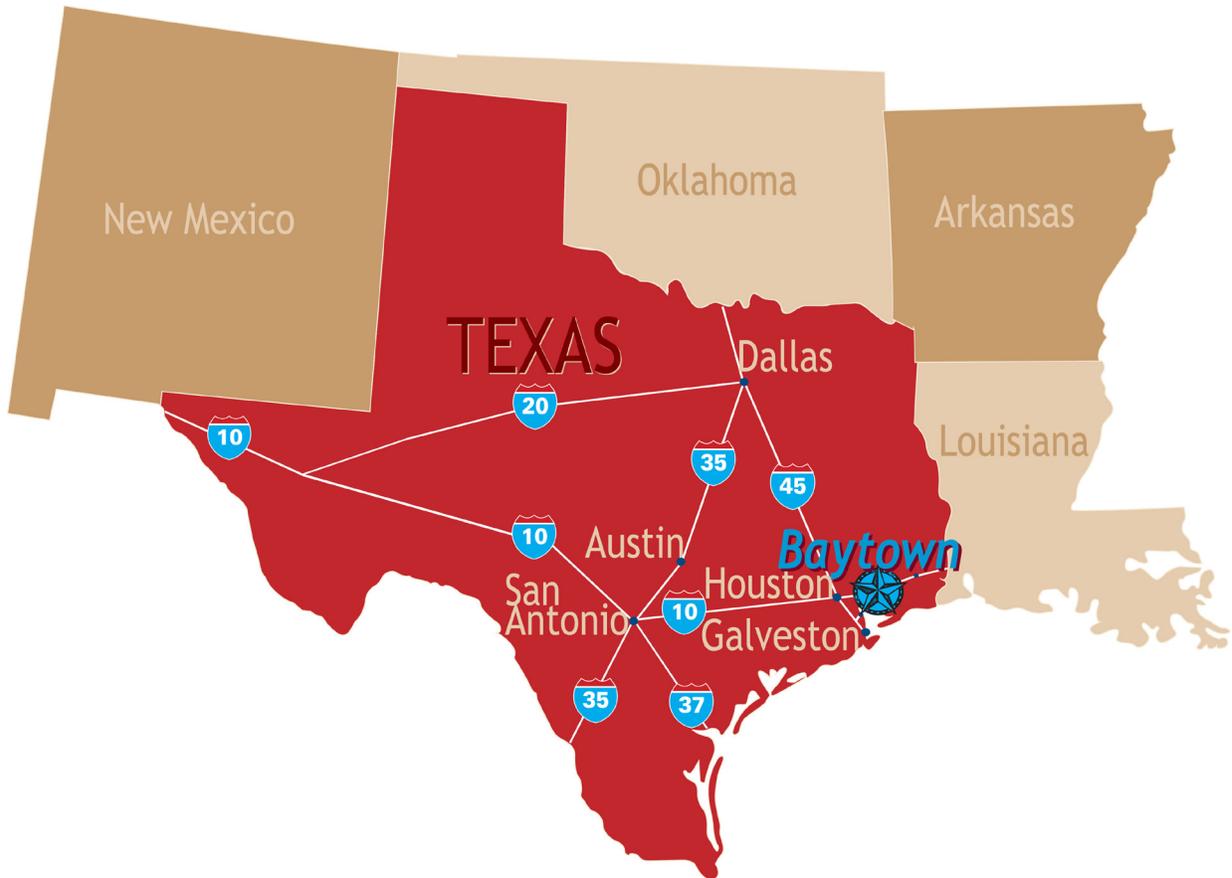




CITY OF BAYTOWN ORGANIZATION CHART



MAP OF THE CITY OF BAYTOWN, TEXAS



Major Venues Close to Baytown, Texas

Kemah Boardwalk, Kemah	20 minutes
NASA/Johnson Space Center, Houston	25 minutes
Downtown Houston	30 minutes
Hobby Airport, Houston	30 minutes
Minute Maid Field, Houston	30 minutes
BBVA Compass Stadium, Houston	30 minutes
Toyota Center, Houston	30 minutes
NRG Stadium, Houston	35 minutes
Bush Intercontinental Airport, Houston	45 minutes
Galveston, Texas (coastline)	55 minutes



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Baytown
Texas**

For the Fiscal Year Beginning

October 01, 2021

Christopher P. Morill

Executive Director



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Office of the City Manager

RICHARD L. DAVIS, ICMA-CM



July 28, 2022

**Mayor Brandon Capetillo
and the Baytown City Council**

Dear Mayor and Council:

I am honored and pleased to present the annual budget proposal for the City of Baytown's 2022/2023 Fiscal Year. This year's budget theme is "**Boldly** Moving Forward!" I recognize and am grateful for the contributions of our excellent Finance Department, Department Directors, and of course you our Elected Officials.

Our theme accurately and I believe appropriately parallels the fundamental nature of this budget proposal; as we conclude the very successful implementation of our first community-based strategic plan and boldly engage in the implementation of our second plan. We meanwhile propose doing so while aggressively addressing tax burden by expanding property tax exemptions for the elderly and disabled and generally lowering our property tax rate.

As I mentioned, this budget proposal is based upon citizen priorities identified as part of Baytown's Community Based Strategic Plan. This proposed budget addresses the first of five plan years. Specifically, it suggests continuing to provide property tax relief, aggressively funding critical infrastructure, investing in expanded economic development capacities and programming, enhancing our recreation and outdoor amenities offerings, caring for our physical environment, creating a vibrant and connected community, reserving our ability to address possible emerging issues and needs, and in all other ways implementing the initiatives and goals of the City Council.

We enter the coming budget year with an eye on a very bright horizon. Bolstering our optimism is the realization that our City enjoys the strongest financial position in its history. At its core, this proposal communicates that the future is bright and that our best days are ahead. It is an honor and privilege to submit this proposal for your consideration.

Respectfully,

A handwritten signature in blue ink that reads "R. Davis".

Richard L. Davis, ICMA-CM
City Manager



CITY OF BAYTOWN COMMUNITY PROFILE



Originally three separate towns, the City of Baytown combined Goose Creek (dating back to before 1850), and oil boom towns Pelly (established in the late 1910s) and East Baytown (early 1920s) when it incorporated in 1948. The region was once home to the Kawankawa's Capoque and the Atakapan's Akoksia tribes where Baytown's surrounding bays would have provided the opportunity to live in fairly dense seasonal settlements while taking advantage of the shoreline and bay subsistence resources as well as that of the nearby prairie and flood plain environments. Visitors to the City's historical museum can view many relics from this time in Baytown's history. Fast-forward thousands of years and the Baytown area and its' inhabitants saw the shipwreck of the famed explorer Cabeza de Vaca, and shortly thereafter, the rule of famed pirate, Jean LaFitte.

Located in the Texas Independence Trail region, Baytown is rich in history. Monumental events took place in and around the City, namely the Texas Revolutionary War's Battle of San Jacinto where Texas won its independence from Mexico. Prominent Texas figures such as Ashbel Smith, David Burnet,

and Sam Houston all owned property within Baytown's borders, and even the ferry crossing between the San Jacinto River and Buffalo Bayou, set up by early-resident Nathaniel Lynch, is still in operation today. As a reminder of these instrumental times, some Baytown residents, today, can view the San Jacinto monument from their homes, the symbol of Sam Houston's victory over Mexico's former President Lopez de Santa Anna.

In 1910, an unexpected oil boom promoted the rapid growth of Baytown, catapulting it into the spotlight of success, and eventually helping to form Baytown's community into one centered on industry, including oil, rubber, and chemical plants. Such business continues to thrive here with major corporations investing billions just in the past few years.

Today, Baytown is the third largest city in Harris County and rests along Interstate 10 and State Highway 146 and roughly 30 miles outside of Houston. Baytown's entire west edge is bordered by the Gulf waters feeding in from Trinity Bay, making its convenient and cozy location one of the best-kept secrets. The town square with its outdoor ice rink, the Baytown Nature Center, the Eddie V. Gray Wetlands Center, and the Pirate's Bay Water Park all help to make Baytown a more modern attraction to today's visitors.

The City was incorporated on January 24, 1948 as a Home Rule City operating under the Council-Manager form of government. The City Council is composed of a Mayor and six single district City Council members, elected for three year terms. The Mayor is elected at large. The City's Charter requires the Council appoint a City Manager to act as the chief administrative and executive officer of the City. It is the responsibility of the City Manager to appoint and remove department heads and conduct the general affairs of the City in accordance with the policies of the Council.

Local Economy

The City's strong industrial tax base provides the foundation for stable economic conditions necessary for maintaining a healthy, vibrant economy. The cornerstones of Baytown's industrial development are four world-recognized entities consisting of ExxonMobil, Chevron Phillips, Covestro and Enterprise Products.

ExxonMobil

The ExxonMobil Baytown Complex is one of the largest integrated and most technologically advanced refining and petrochemical complexes in the world. Founded in 1919, ExxonMobil's Baytown, Texas complex is located on approximately 3,400 acres along the Houston Ship Channel. The Baytown complex is comprised of three manufacturing sites (a refinery, a chemical plant and an olefins plant), the chemical company's Technology and Engineering Complex and a regional downstream engineering office.

The Baytown complex is staffed by approximately 3,300 ExxonMobil employees and 6,700 contract personnel, who manage the businesses and operate and maintain the manufacturing facilities on a 24-hour, year-round basis. The Baytown Refinery is one of the largest refineries in the United States, with a crude oil capacity of 584,000 barrels per day. The Baytown Chemical Plant produces more than 9 billion pounds of petrochemical products each year through its three ExxonMobil Chemical manufacturing groups. These are used in everyday products such as polyester fabric and plastic bottles, packaging and appliance parts. The

CITY OF BAYTOWN COMMUNITY PROFILE

Baytown Olefins Plant (BOP) produces 10 billion pounds of the world's most widely used primary petrochemicals -- ethylene, propylene and butadiene -- and is feedstock flexible.

The Baytown Technology and Engineering Complex provide worldwide research and development support to ExxonMobil Chemical's global business groups.

Annual, Baytown area Exxon employees, retirees and their families contribute thousands of hours volunteering at more than 200 organizations. Their contributions along with annuitants and the ExxonMobil Foundation, total over \$1.3 million to United Way agencies in Baytown. In the Baytown area, more than \$1.1 million was contributed in community relations programs, which focus on education, environment and health.

To capitalize on abundant supplies of American natural gas, ExxonMobil announced the startup of its new polyethylene facility in the Baytown area and mechanical completion of its new ethane steam cracker in Baytown with startup expected in 2Q18. It has created more than 10,000 jobs over the course of construction and will add about 350 permanent jobs.

Covestro

Another industrial corporate citizen's presence in Baytown, the Covestro Industrial Park, is distinguished by steady expansion. Strategically positioned along Cedar Bayou for barge access, the Baytown plant is located on about 1,700 acres, of which 35% is developed and is home to about 2,000 workers including contract labor and fenceline partners. Since 1971, when the first polyurethane unit started up, the site has grown more than ten-fold. The Baytown facility is the largest of Covestro's U.S. chemicals operations producing polyurethanes, polycarbonates and coatings, adhesives and specialties.



Chevron Phillips Chemical

Chevron Phillips Chemical Company LLC (Chevron Phillips Chemical), with its affiliates, is one of the world's top producers of olefins and polyolefins and a leading supplier of aromatics, alpha olefins, styrenics, specialty chemicals, piping and proprietary plastics. The company currently has \$15 billion in assets, more than \$8.5 billion in annual revenues, and is owned equally by Chevron Corporation and Phillips 66. Chevron Phillips Chemical's Cedar Bayou plant in Baytown is the largest of the company's domestic manufacturing facilities with approximately 980 employees and 2,000 contractors. The Cedar Bayou plant consists of approximately 1,700 acres, and is an integrated chemical complex that manufactures ethylene, normal alpha olefins, poly alpha olefins, 1-hexene, and polyethylene.

Chevron Phillips Chemical built a world-scale ethane cracker in Baytown and two polyethylene derivative units in Sweeny/Old Ocean. This \$6 billion project is called the U.S. Gulf Coast Petrochemicals Project and was completed in 2017. The entire project created 10,000 temporary engineering and construction jobs and 400 permanent jobs. Chevron Phillips Chemical contracted Fluor to build the ethane cracker in Baytown, which has led Fluor to set-up an employment and training facility in Baytown. In addition, the company completed construction of the world's largest 1-hexene unit in 2013; an expansion of its normal alpha olefins unit increasing production by 20% in 2015; and expansion of its poly alpha olefins unit increasing production by 20% in 2017.

Enterprise Products

Enterprise Products Partners L.P., one of the largest publicly-traded energy partnerships and a leading North American provider of midstream energy services, constructed a PDH unit in Industrial District #2, which produces 1.65 billion lbs. per year of Polymer Grade Proylene ("PGP"). This facility is contracted with average 15-year fee-based contracts with investment grade companies.

CITY OF BAYTOWN COMMUNITY PROFILE

The City of Baytown continues to capitalize on the phenomenal growth of diversified industrial, logistic, and wholesale distribution operations in and around Baytown, which has provided the City with opportunities to undertake a number of value-enhancing capital improvements, designed to further economic development and augment quality of life initiatives that will serve the citizens of Baytown for years to come.



Operational Excellence

City officials, citizen groups, business and industry have a similar vision: to make this community a better place to live, work and raise children. The City of Baytown and its citizens share a vision of what this community can be. Baytown's City Council is dedicated to improving our residents' quality of life and increasing opportunities for our citizens and business community. Baytown and its employees have been recognized by several organizations and agencies, receiving the following awards:

- Government Finance Officers Association (GFOA):
 - Distinguished Budget Presentation Award
 - GFOA Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report (CAFR)
 - Financial Transparency Star Award – Traditional Finances Star
- Insurance Services Office (ISO) Public Protection Classification 1 Rating – Baytown Fire Department
- International City/County Management Association (ICMA) – Certificate of Distinction in Performance Management

Economic Growth and Community Development



The economic impact of continued expansion in the industrial, logistic, and wholesale distribution sectors in and around Baytown has translated into significant valuation growth in the City's tax roll. Private sector investment within the City of Baytown has increased significantly over the past few years, with substantial investment in areas such as health care centers, grocery stores, restaurants, and other large-scale retail developments, including the multi-million-dollar redevelopment of the San Jacinto Mall.

Additionally, the City of Baytown, in partnership with the Hyatt Regency Hotel chain, is developing a large-scale hotel/convention center on Bayland Island; this is currently under construction and is scheduled to open in summer 2023. In 2022 the City entered into a long-term agreement with a development company to create a new golf course on the site of the former Evergreen Golf Course. This

CITY OF BAYTOWN COMMUNITY PROFILE

innovative development is part of a wider plan to encourage regeneration and new development in the southern part of the City to complement the development of the City’s portion of the new orbital road network for the greater Houston metro area – the “99 corridor”. With increases in population due to rapid business expansion, the City of Baytown has undertaken a number of transportation and traffic mitigation initiatives, designed to not only alleviate traffic issues within the City, but to provide further development opportunities along these new or expanded commercial corridors.

Major road projects completed in recent years include: expansion of Hunt Road from two lanes to four lanes beyond the H-E-B grocery super center, and extending it west to John Martin Road; extending Santavy Road both east and west; and entrance and exit ramp rebuilds at I-10 and Garth Road.

Current projects included in the City’s Capital Improvement Plan include the reconstruction and widening of Garth Road, the reconstruction and widening of Cedar Bayou Lynchburg from Garth to John Martin, the revitalization of Market, traffic improvements to I-10 intersections, and the reconstruction of residential roadways.

One of the most noticeable effects of the ongoing expansions in the industrial, logistic and wholesale distribution enterprises in and around Baytown is the remarkable growth in residential, multi-family and commercial development. New residential and commercial permit activity continues to be strong year-over-year. Thousands of multi-family and single-family units have been built over the past five years and thousands more are scheduled for construction over the next five years.

Educational opportunities in Baytown continue to expand and are serving not only Baytown, but neighboring communities, as well. Goose Creek Consolidated Independent School District has completed a number of capital projects to better serve the expanding Pre-K-12 population in the District including: two (2) new elementary schools, a new junior school, an education service center, new running tracks at all junior schools, a new building at the career tech high school, technology upgrades, and numerous campus construction upgrades and renovations. Lee College, a two-year, public community college, located in Baytown, serves an expanded population base, by offering a myriad of post-secondary academic, vocational, and technical programs leading to certification or an associate degree. Lee College also provides a number of public service and community outreach programs, as well as cultural and other quality of life services. One of the stated goals of Lee College is to become the preferred provider for training and workforce partnerships.

The City provides many opportunities for the citizens of Baytown to engage and be part of the decisions that shape our community. The Baytown Civic Academy is one of the unique opportunities for people who live and work in Baytown to learn about and interact with their local government. Participants meet city employees as well as go behind-the-scenes to see their government in action. We pride ourselves on communicating with our citizens to discuss our strategic plans, building trust within our community and engaging our youth in their local government.



Strategic Planning Advisory Committee



Baytown Police Advisory Workshop



Teen Round Table Work

CITY OF BAYTOWN READER'S GUIDE

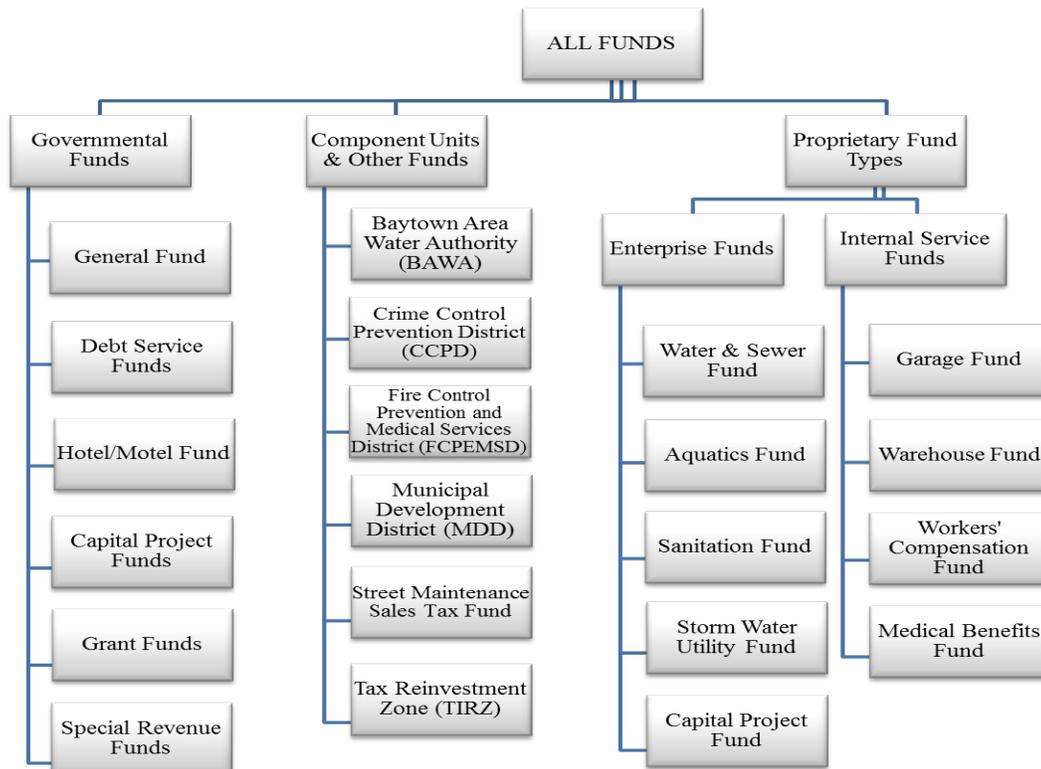
The Reader's Guide provides an overview of the City of Baytown's budget process and budget documents. The City of Baytown has prepared a budget designed to meet the highest standards of performance in municipal budgeting. Various financial summaries, statistical information and detailed revenue sources are provided to help define the City's goals, purposes and assumptions for projections. The Major Funds are the Governmental Funds and the Proprietary Funds. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered. Project length financial plans are adopted for all capital project funds.

BUDGET BASIS

The Governmental Fund budgets are prepared on the modified accrual basis of accounting. Under this basis of accounting, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred, except for (1) inventories of material and supplies which may be considered expenditures when used; (2) prepaid insurance and similar items; (3) accumulated unpaid vacation, sick pay and other employee benefit amounts which need not be recognized in the current period and (4) principal and interest on long-term debts which are generally recognized when due. All proprietary fund types are accounted for on a flow of economic resources measurement focus and use the accrual basis of accounting. Revenues are recognized when they are earned and expenses are recognized when they are incurred.

FINANCIAL STRUCTURE

The financial structure of the budget is organized by funds. The two types of funds utilized in this budget are Governmental and Proprietary. The specific funds that make up the Governmental Fund type are the General Fund, General Debt Service Fund and Hotel/Motel Fund. The Proprietary Fund types are made up of the Aquatics Fund, Water and Sewer Fund, Water and Wastewater Interest and Sinking Fund, Sanitation Fund, Storm Water Utility Fund and Central Services Fund (Garage and Warehouse Operations). Each of the above mentioned funds operate separately and independently from one another; therefore, they are budgeted separately and include separate financial statements. A fund is generally defined as a fiscal and accounting entity, which has its own self-balancing set of accounts recording cash and other financial resources, as well as any liabilities or residual equities or balances. Funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions or limitations.



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Fund	Department																
	General Administration	Fiscal Operations	Legal Services	Public Affairs	Information Technology Services	Planning & Development Services	Human Resources	City Clerk	Court of Record	City Facilities	General Overhead	Police	Fire	Public Health	Public Works Engineering	Parks & Recreation	Library
General Fund	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Hotel/Motel Fund	X																
Water & Sewer Fund		X									X				X		
Aquatics Fund																X	
Sanitation Fund															X		
Storm Water Utility Fund														X	X		
Garage Fund															X		
Warehouse Fund															X		
General CIPF															X		
W&S CIPF															X		
Workers' Compensation Fund							X										
Medical Benefits Fund							X										
Baytown Area Water Authority (BAWA)															X		
Crime Control Prevention District (CCPD)												X					
Fire Control Prevention Emergency Medical Services District (FCPEMSD)													X				
Municipal Development District (MDD)	X															X	
Street Maintenance Sales Tax Fund															X		

MAJOR BUDGET PHASES

The City of Baytown's budget process includes four key phases. The timing and purpose of these phases defines the process.

1. Budget Priorities

Through various strategic planning sessions held throughout the year and individual communications to the City Manager, the City Council has provided input concerning the City's functional areas and the preferred methods of addressing budgetary challenges and revenue shortfalls; operational expenditures related to voter approved referendums; health care cost; sewer capacity/compliance issues and water and sewer rate increases; imaging, traffic, park safety and capital improvements.

2. Budget Preparation and Training – March/April

This period serves as a developmental timeline to highlight and include specific instructions for the new budget. Payroll projections are compiled and changes to systematic budget preparation are communicated and training is held.

3. The Proposed Budget - Late July

Pursuant to City Charter, the Proposed Budget is required to be submitted to the City Council at least sixty (60) days prior to the beginning of each budget year. (Article V, Section 41 of the City Charter.) This document represents a modified and balanced version of departmental budget requests versus projected revenues. The Proposed Budget document is a product of proposals from the departments and revisions by City Administration and Finance staff.

4. The Adopted Budget –September

The Adopted Budget represents a modified version of the Proposed Budget after the public hearing and the City Council's review in August. Any changes deemed necessary by City Council to funding levels or revenue projections are reflected in the Adopted Budget. Revisions may also be made to reflect any updates to budget information.

CITY OF BAYTOWN READER'S GUIDE

THE BUDGET PROCESS

The City of Baytown uses a hybrid zero based program-oriented budgeting process. Each budgeting division within a department is given a target or "base level" funding based upon the previous year's funding level in which all expenditures must be justified each new fiscal year. With a few exceptions, no new fixed assets or new supplemental program funding requests/positions may be included in base level funding. Any funding request that represents new expenditures and programs, or that is in excess of base level funding, must be submitted as a supplemental program funding request. These supplemental requests may be either a new program or an enhancement to an existing program.

1. ***Budget Training for Support Staff/Budget Guideline Review***

February/March is when the budget guidelines, procedures and forms are reviewed. Changes may be made to the budget process in order to make budget development more efficient and address format requests from staff. More formal budget training is held in April. Departmental staff is convened for any new guidance on the budgetary process. During the training, staff is informed of the use of budgeting concepts, budget processes and the City's budget system.

2. ***Revenue Projection***

The revenue projections for the new fiscal year begin mid-year of the current fiscal year. The Director of Finance, in consultation with department directors and division managers, base revenues upon consultations with state and local agencies, trend analysis, anticipated changes in the local and regional economy and discussions with directly associated staff members. Although beginning earlier, the budget revenue projection occurs concurrently with departmental budget development and extends until the budget is adopted based upon the receipt of any new information.

3. ***Proposed Budget Development***

During the budget development at the division and departmental level, Finance works with managers to analyze requests, provide advice and lend assistance. Budget requests are based upon a base level funding, and any additional funding is made in the form of supplemental program funding requests. The program goals, objectives and measures are evaluated during budget development to determine effectiveness of program activities and levels of appropriate funding.

4. ***Proposed Budget Analysis/Compilation***

When division and departmental budget requests are completed, Finance reviews and compiles a preliminary draft of the Proposed Budget. The Director of Finance, City Manager, Assistant City Managers and budget staff meet and review the submitted budgets during a series of meetings.

Based on revenue projections and funding requirements, budget programs or supplemental requests are included in the proposed budget. A total recommended funding level is determined from both base level and supplemental program funding requests proposed. At this time the funding level is weighed against available resources. A tax rate increase may or may not be recommended depending upon program priorities and issues.

5. ***City Council Budget Study***

The Major Budget Issues Report is prepared by the City Manager for the Proposed Budget, which highlights and summarizes funding requirements, major changes in programs and alternatives for funding. The Major Budget Issues Report is then reviewed and discussed by the Council during the work sessions.

6. ***Public Hearing/Budget Adoption***

A public hearing on the budget is held in mid July prior to final budget consideration. At the public hearing, the citizens or any other individual may make formal comment either for or against the Proposed Budget. The public also has the opportunity to attend City Council budget work sessions. Budget adoption can occur in late July or August after the City Council deliberations and the public hearing. The City Council may take action to modify the Proposed Budget per its discretion. The City Council also adopts a tax rate to support adopted funding levels. Pursuant to City Charter, the Proposed Budget as submitted by the City Manager becomes the Adopted Budget if no action is taken by September 27th. (See Article V, Section 46 contained in the City Charter.)

7. ***Compilation of Adopted Budget/Budget Maintenance***

An Adopted Budget is compiled and published during the first months of the new fiscal year. The Adopted Budget in the form of an amended Proposed Budget is available for public inspection in late August. Ledger amounts are prepared for the new fiscal year prior to October 1.

CITY OF BAYTOWN READER'S GUIDE

Budget Maintenance is a year-round activity of division/department directors and Finance. In addition to spending controls such as appropriation level "lock-out" and position control review, any unbudgeted expenses in the capital appropriation unit require authorization via a budget transfer. Other spending control mechanisms include monthly review of expenditures by Finance.

Quarterly budget analysis reports are prepared to present budget versus actual expenditure variances. These reports are reviewed by the staff and the City Council to identify and communicate any major expenditure variances. If necessary, a budget amendment ordinance is adopted based upon the third quarter budget analysis report.

DEPARTMENT/DIVISION PROGRAM SUMMARIES

Each division within a department is described by narrative information displayed on pages facing resource and expenditure information in order to give the City Council a well-rounded presentation of each division. Program summaries include the following information.

Program Description - This section outlines the function and responsibilities performed by the division. It is provided to enable the reader to understand the program elements included in each particular division budget.

Major Division Goals - Goals describe the purpose or benefit the division/department plans to provide to the community and/or organizations it serves. Goals identify the end result the division/department desires to achieve with its activities. Goals are often ongoing and may not be achieved in one year.

Major Division Objectives - Objectives are quantifiable steps toward accomplishing stated goals. They should have a specific time frame or measurable achievement. Objectives should be able to be reached or completed within the current fiscal year. Objective statements are not required for every activity performed, but should focus on the major steps necessary for achieving established goals.

Expenditures - The summary of expenditures show the category of expenses for each of the division's programs as compared from year to year.

OTHER FUNDS

The Baytown Area Water Authority (BAWA), Crime Control and Prevention District (CCPD), Fire Control, Prevention and Emergency Medical Services District (FCPEMSD) and Municipal Development District (MDD) included in the Component Unit section are presented for the overall comparability and are not subject to annual appropriation. Other miscellaneous funds are included in the budget to reflect the overall City's operations.

BAWA operates under a Board of Directors, which is appointed by the City of Baytown. The City of Baytown exercises oversight authority over the operations of BAWA; as a result, BAWA is reported as a component unit of the City.

On November 2, 2021 the citizens voted to continue the Baytown CCPD dedicated to crime reduction programs and the adoption of a proposed local sale and use tax at a rate of one-eighth of one percent (1/8%). The City Council appoints all members of the governing board of CCPD.

On November 2, 2021 the citizens voted to continue the Baytown FCPEMSD dedicated to fire safety and emergency medical services and the adoption of a proposed local sale and use tax at a rate of one-eighth of one percent (1/8%). The City Council appoints all members of the governing board of FCPEMSD.

The MDD was created to levy and account for the collection of a sales and use tax at the rate of one-half of one percent for the purpose of financing economic development projects that provide economic benefit and diversify the economic base of the community. The boundaries of MDD include the portion of the City that is in Harris County and excludes the portion that is in Chambers County. The City Council appoints all members of the governing board of MDD and approves any debt issued by MDD.

The Miscellaneous section consists of various funds designated for a single purpose. The presentation is a matter of information. Authorization is received by a grant, contractual arrangement, legislative requirement or budget appropriation in other funds.

CITY OF BAYTOWN
2022-23 BUDGET CALENDAR

<u>Date</u>	<u>Day</u>	<u>Governing Body</u>	<u>Activity</u>
December 13-14	M/T	Mayor & Council	Council Retreat
TBD	TBD	Mayor & Council	Council Retreat
TBD	TBD	Council & Staff	Council/Staff Retreat
March 14	Monday	Depts.	Budget Kickoff Meeting
March 14	Monday	Depts.	Begin Departmental Budget Entry
April 01	Friday	Depts.	Deadline for Departmental Budget Entry and Meeting with Respective City Manager
April 01	Friday	Depts.	Deadline for Departmental New Position and Upgrades Submission to Human Resources
April 01	Friday	Component Units	CCPD, FCPEMSD, MDD & BAWA Budgets Due
April 11	Monday	Finance & Depts.	Departmental Budget Meetings w/ Finance Staff
April 29	Friday	Finance & Depts.	Finalize Departmental Budget Meetings w/ Finance Staff
April 29	Friday	Component Units	CCPD, FCPEMSD, MDD & BAWA Budget Meetings w/ Finance
April 29	Friday	Component Units	Finalize CCPD, FCPEMSD, MDD & BAWA Meetings w/ Finance
May 02-06	M-F	Admin & Finance	Budget Meetings w/Administration
May 02-06	M-F	Admin & Finance	Discuss CIP Budget w/Administration
May 09-20	M-F	Admin & Finance	Finalize Budget Meetings w/Administration
May 23-June 03	M-F	Finance & Depts.	Proposed Budget Discussion w/Finance Staff
June 02	Thursday	MDD	MDD Board receives MDD Proposed Budget at MDD Board Meeting & Set a Public Hearing
June 14	Tuesday	CCPD	CCPD Board receives CCPD Proposed Budget & Set two Public Hearings
June 15	Wednesday	BAWA	BAWA Board receives BAWA Proposed Budget & Set a Public Hearing
June 21	Tuesday	FCPEMSD	FCPEMSD Board receives FCPEMSD Proposed Budget & Set a Public Hearing
June 16	Thursday	MDD	Publish notice of the MDD Public Hearing on the Proposed MDD Budget (no later than 10 days before public hearing)
June 30	Thursday	CCPD	Publish notice of two CCPD Public Hearings on Proposed Budget (no later than 10 days before public hearings)
July 07	Thursday	MDD	Conduct Public Hearing & Consider Adoption of the Proposed MDD Budget (MDD Budget does not need to be approved by Council)
July 10	Sunday	FCPEMSD	Publish notice of FCPEMSD Public Hearings on Proposed Budget (no later than 10 days before public hearing)
July 12	Tuesday	BAWA	Publish notice of the BAWA Public Hearing on the Proposed BAWA Budget
July 12	Tuesday	CCPD	Conduct two Public Hearings & Consider Adoption of the Proposed CCPD Budget (no later than 60 days before October 1 st).
July 19	Tuesday	FCPEMSD	Conduct a Public Hearing & Consider Adoption of the Proposed FCPEMSD Budget (no later than 60 days before October 1st). (only one public hearing is required)
July 20	Wednesday	BAWA	Conduct Public Hearing & Consider Adoption of the Proposed BAWA Budget
July 14	Thursday	Council	Receive the CCPD Budget as adopted by CCPD Board (no later than 10 days after CCPD approves the budget)
July 28	Thursday	Council	Receive FCPEMSD Budget as adopted by FCPEMSD Board (no later than 10 days after FCPEMSD approves the budget)
July 28	Thursday	Council	Receive the City's Proposed Budget submitted by City Manager & Set Budget Work Session Date & Public Hearing Date
August 04	Thursday	Council	Publish notices of the City Council Public Hearings on the Proposed CCPD and FCPEMSD Budgets (no later than 10 days before the public hearings)
August 11	Thursday	Council	City Council Budget Work Session – Component Units/Special Districts (Special Council Meeting)
August 11	Thursday	Council	Conduct Public Hearing on the Proposed Budgets of the CCPD and FCPEMSD (no later than 45 days before October 1st)
August 18	Thursday	Council	Publish notice of the City Council Public Hearing on the Proposed City Budget
August 25	Thursday	Council	City Council Budget Work Session – General Fund (Special Council Meeting)
August 25	Thursday	Council	City Council approves Special District Budgets: CCPD, FCPEMSD and BAWA (but no later than 30 days before October 1st)
August 25	Thursday	Council	Conduct Public Hearing on the Proposed City Budget & Consider adopting or postponing the adoption of the Budget.
September 08	Thursday	Council	Consider adopting or postponing the adoption of the Budget.
September 22	Thursday	Council	Final Day to Consider Adoption of the Proposed City Budget (<i>if needed</i>)

* Note: Publishing Notice and Public Hearing are more than 10 days to accommodate the publication dates for The Baytown Sun of only Tuesday, Thursday and Sunday.

**CITY OF BAYTOWN
FINANCIAL POLICIES
BUDGET ADMINISTRATION AND DEVELOPMENT**

INTRODUCTION

The City of Baytown, Texas financial policies set forth the basic framework for the fiscal management of the City. These policies were developed within the guidelines established by the applicable provisions of the Texas Local Government Code and the Charter of the City of Baytown, Texas. They are intended to assist the City Council, management and staff in evaluating current activities and proposals for future programs. The policies are to be reviewed on an annual basis and modified to accommodate changes in circumstances or condition.

401 BUDGET PERIOD

- 401.1 Establishment of Fiscal Year. The fiscal year of the city government shall begin on the first day of October and shall end on the last day of September of each calendar year. Such fiscal year shall also constitute the budget and accounting year. As used in this charter, the term "budget year" shall mean the fiscal year for which any particular budget is adopted and in which it is administered. (City of Baytown Charter, Article V, Section 40)
- 401.2 Appropriation lapse at end of year. All appropriations shall lapse at the end of the budget year to the extent that they shall not have been expended or lawfully encumbered. (City of Baytown Charter, Article VII, Section 70)

402 BUDGET PROCESS

- 402.1 Determining Priorities. The budget shall provide a complete financial plan for the fiscal year, and the budget shall be prepared on the basis of policy priorities.
- 402.2 Budget Prepared from Departmental Request. The City of Baytown departments shall prepare budgetary decision packages in a manner directed by the City Manager. Department directors shall indicate funding priorities.
- 402.3 Deadline for Budget Submission. The City Manager, at least sixty days prior to the beginning of each budget year, shall submit to the council a proposed budget and an explanatory budget message in the form and with the contents provided by sections 50 and 52. For such purpose, at such date as he shall determine, he, or an officer designated by him shall obtain from the head of each office, department or agency estimates of revenue and expenditure of that office, department, or agency detailed by organization units and character and object of expenditure, and such other supporting data as he may request. In preparing the budget, the City Manager shall review the estimates, shall hold hearings thereon and may revise the estimates, as he may deem advisable. (City of Baytown Charter, Article V, Section 41)
- 402.4 Public Hearing on Budget Submission. At the meeting of the council at which the budget and budget messages are submitted, the council shall determine the place and time of the public hearing on the budget, and shall cause to be published a notice of the place and time, not less than fifteen days after date of publication, at which the council will hold a public hearing. (City of Baytown Charter, Article V, Section 43)
- 402.5 Truth-in-Taxation. Budget development procedures will be in conformance with the State law outlined in the Truth-in-Taxation process. In the event of a tax increase, notices will be given and public hearings will be held in conformance to this State law.

403 BUDGET ADMINISTRATION

- 403.1 Balanced Budget Required. The City of Baytown will develop balanced budgets in which current resources (current revenues plus fund balance) will equal or exceed current expenditures. The City will avoid budgetary procedures that balance the budget at the expense of meeting future year's expenses, such as: postponing expenditures, accruing future year's revenues, or rolling over short-term debt. The budget will provide for adequate maintenance and replacement of capital plant and equipment.
- 403.2 Funding of Current Expenditures with Current Revenues. The budget will assure that current expenditures are funded with current revenues. Current operating expenses will not be capitalized or funded through the use of long-term debt.
- 403.3 Use of Non-Recurring Resources. The City of Baytown will use non-recurring resources to fund non-recurring expenditures.

**CITY OF BAYTOWN
FINANCIAL POLICIES
BUDGET ADMINISTRATION AND DEVELOPMENT**

403.4 Performance Measures and Productivity Indicators. An annual budget where possible will utilize performance measures and productivity indicators.

403.5 Department Budget Reporting. Regular reporting on budgetary status will be provided.

404 REVENUE POLICIES

404.1 Revenue Goal. The City will try to maintain a diversified and stable revenue system to protect itself from short run fluctuations in any individual revenue source.

404.2 Development of Revenue Projection. The City will estimate its annual revenues using an objective analytical process.

404.3 User Charges and Fees Required. User charges and fees will be established at levels related to cost of providing the services. The City will periodically revise user fees when necessary to adjust for inflation, program changes and policy changes.

404.4 For Enterprise Funds, the City shall establish user fees and charges that fully support the total direct and indirect cost of the activity. Indirect costs include the cost of administration borne by other operating funds.

404.5 For programs within the General Fund, the City shall establish and maintain fees for whose cost activities are to be supported by the user. For each supported activity, the City shall establish the level of support necessary. The fees shall be reviewed and adjusted when necessary to maintain the proper level.

404.6 Tax Collection. The City will follow an aggressive policy of collecting property tax revenues.

404.7 Tax Assessment. The City will monitor the appraisal procedures of the Harris & Chambers County Tax Appraisal Districts and provide necessary input to assure that sound appraisal procedures are maintained. Property will be assessed at 100% of full market value.

405 BUDGET

405.1 Adoption of Budget. The budget shall be adopted by the favorable votes of at least a majority of all members of the council. The budget shall be finally adopted not later than the twenty-seventh day of the last month of the fiscal year. Should the Council take no final action on or prior to such day, the budget as submitted by the City Manager shall be deemed to have been finally adopted by the Council. (City of Baytown Charter, Article V, Sections 45 and 46)

405.2 Budget, a Public Record. The budget and budget message and all supporting schedules shall be a public record in the office of the City Clerk open to public inspection by anyone. The City Manager shall cause sufficient copies of the budget and budget message to be prepared for distribution to interested persons. (City of Baytown Charter, Article V, Section 42)

405.3 Transfer of Appropriations. At the request of the City Manager, the council may by resolution transfer any unencumbered appropriation balance or portion thereof from one office, department or agency to another. (City of Baytown Charter, Article VII, Section 68)

405.4 Amending the Budget. The City Council may make changes to its budget for municipal purposes during the course of the fiscal year. In addition, and only in a case of grave public necessity, emergency expenditures to meet unusual and unforeseen conditions, which could not by diligent thought and attention have been included in the original budget, may be authorized by the Council as an amendment to the original budget. In every case where an amendment is made for emergency expenditures, a copy of the ordinance adopting the amendment shall be filed with the City Clerk, published in the next issue of the official newspaper of the City, and attached to the budget originally adopted. (Texas Local Government Code Sec. 102.009 and 102.010).

405.5 Authority to Reduce Appropriations. The City Manager may at any time reduce appropriations for a department, office or agency.

**CITY OF BAYTOWN
FINANCIAL POLICIES
BUDGET ADMINISTRATION AND DEVELOPMENT**

406 RESERVE LEVELS

406.1 Undesignated, Unreserved Level Fund Balance. In order to maintain fiscal stability, the City maintains a unreserved General Fund balance to meet unforeseen emergencies that may arise. Appropriate levels of unreserved fund balances vary from entity to entity based on the relative impact of particular circumstances or financial conditions. The City of Baytown's goal for unreserved fund balance considers factors such as bond ratings, threat of severe tropical weather due to our proximity to the Gulf Coast, our location adjacent to the petro-chemical complexes, unforeseen emergencies, and advice from the City's financial advisor for fiscal planning. Potential fluctuations in revenue, and cash flow considerations between the start of the fiscal year (October 1) and the receipt of property tax revenues in December/January also require adequate reserves. Per Council's adopted policy, the City's targeted goal for unreserved fund balance is the equivalent to 90 days of operating expenditures.

407 DEBT POLICY

407.1 Debt Policy. The objectives of the debt management policy is to maintain the City's ability to incur present and future debt at minimal interest rates in amounts needed for infrastructure and economic development of the City without endangering the City's ability to finance essential City services. Debt financing may include, but is not limited to, general obligation bonds, certificates of obligation, revenue bonds, certificates of participation, lease/purchase agreements, and other obligations permitted to be issued or incurred under Texas law. Such instruments shall only be used to finance capital assets that cannot be prudently funded from either current revenues and/or fund balance/working capital. Capital assets are defined as having a useful life beyond a single reporting period and include:

- Land and land improvements.
- Easements.
- Buildings.
- Vehicles.
- Machinery and equipment.
- Works of art and historical treasures.
- Infrastructure - such as roads, bridges, tunnels, sewer systems, and lighting systems.

Debt will not be used to fund operating expenditures.

The City shall utilize tax supported general obligation bonds or certificates of obligations to finance only those capital improvements and long-term assets which have been determined to be essential to the maintenance or development of the City.

The City shall have regard to the overall tax rate in deciding whether to issue property tax backed debt and may not use the issuance of debt to inflate artificially that overall rate.

407.2 Debt Limits. The City operates under a Home Rule Charter that limits the maximum tax rate, for all City Purposes, to \$2.50 per \$100 assessed valuation. Article XI, Section 5, of the Texas Constitution, provides for an overall limitation for Home Rule Cities of \$2.50 per \$100 assessed valuation. (See Statistical Section Tab for Computation of Legal Debt Margin.)

408 CAPITAL POLICY

408.1 Capitalization of an Item. An item is capitalized when it is recorded as a fixed asset and the acquisition cost is charged to a capital asset account.

408.2 Capital Assets. This classification of an asset includes property, plant, equipment and infrastructure. Capital assets are defined as assets with an initial cost of more than \$10,000 and useful life of more than one year.

**CITY OF BAYTOWN
FINANCIAL POLICIES
BUDGET ADMINISTRATION AND DEVELOPMENT**

408.3 Capitalization Policy. Any asset with an acquisition cost of \$10,000 or more and a useful life of more than one year is to be capitalized. Acquisition cost includes the purchase price, transportation costs and installation. Any asset with an acquisition cost of less than \$10,000 or a useful life of less than one year is not to be capitalized. Its acquisition cost should be charged to an operating expense. Capital Projects are capitalized if it is new construction or if it extends the useful life of an existing fixed asset.

409 CAPITAL IMPROVEMENT POLICY

409.1 Capital Project or "Project". As used in this charter, "capital project" or "project" means: (a) any physical public betterment or improvement and any preliminary studies and surveys relative thereto; (b) the acquisition of property of a permanent nature; (c) the purchase of equipment for any public betterment or improvement when first erected or acquired. (City of Baytown Charter, Article VI, Section 56)

409.2 Power to Incur Indebtedness by Issuing Bonds, Notes, Certificates of Obligation, and Commercial Paper. The City may incur indebtedness by issuing its negotiable bonds, revenue bonds, notes, certificates of obligation and other commercial paper in accordance with state law to finance any capital project which it may lawfully construct or acquire, or for any legitimate public purpose. (City of Baytown Charter, Article VI, Section 57)

409.3 Bond Ordinance; Vote Required. The City shall authorize the issuance of bonds by a "Bond Ordinance" passed by the affirmative votes of the majority of all members of its council. Revenue bonds may be issued by the council under the authority of Vernon's Ann. Civ. St. arts. 1111-1118, as amended and all other applicable provisions of law. The issuance of tax bonds must be approved by a majority of the qualified voters who are property tax payers voting at an election called for that purpose. (City of Baytown Charter, Article VI, Section 58)



CITY OF BAYTOWN
MAJOR BUDGET ISSUES
FISCAL YEAR 2022-23

GENERAL FUND

REVENUES

General Fund revenue is comprised of taxes, license and permit fees, intergovernmental revenues, charges for services, miscellaneous revenues and transfers-in from other funds. The General Fund budgeted revenues are \$128,842,691 which is an increase of \$2,669,185 or 2.12% more than the 2021-22 budget. The budgeted increase is primarily attributed to increases in decrease (\$275,000), Property Taxes (\$1,250,000) and Taxes – Sales & Franchise (\$1,998,441). The primary revenue decrease is in Licenses & Permits (\$406,301) for the current budget year.

Property Tax

Ad valorem taxes represent 17.69% (\$24,000,000) of total revenue for the General Fund. The adopted tax rate of \$0.75 per \$100 of assessed value represents a 3.5 cent reduction on the previous year and a 7.203 cent reduction on the rate in 2017-18. The proposed budget increases the exemption for the Over 65 and Disabled exemption by \$20,000, increasing to \$80,000 and maintains the maximum 20% general homestead exemption for all residential taxpayers. These budget projections are based on certified estimates of values as required by Texas Tax Code Sec. 26.01(e). Since this estimate of value is preliminary, there may be differences between the certified tax roll and the preliminary estimated tax levy that could impact projected revenue in the budget.

Sales & Use Taxes

Sales and use taxes provide 16.05% (\$20,677,000) of total revenues and are the third largest revenue source for the General Fund. Of the total sales tax rate in Baytown of 8.25%, the State of Texas retains 6.25% and 2% is remitted to the City. The City allocates that 2% as follows: the General Fund receives 1%, the Municipal Development District (MDD) receives 0.5%, the Street Maintenance Fund (SMF) receives 0.25%, and the Baytown Crime Control and Prevention District (CCPD) and the Baytown Fire Control, Prevention and Emergency Medical Services District (FCPEMSD) receive 0.125% each.

Industrial District Payments (IDAs)/Economic Development Agreement (EDA)

These are the largest source of revenue for the General Fund, comprising 51.61% of total revenues. The 2022-23 budget includes revenues of \$66,500,000 from 82 IDAs and one EDA. These derive from contracts with industries located in the City's extraterritorial jurisdiction that specify payments in lieu of ad valorem taxes in exchange for limited immunity from annexation for the life of those contracts. All current IDA contracts are for 7 year terms.

In 2019 the City entered into a 35 year EDA with Enterprise Products that not only provides significant annual revenues to the General Fund but funded the \$66M construction of the City's new public safety facility.

Other revenue sources

- Franchise Taxes - \$4,640,917 has no increase
- Licenses & Permits - \$2,652,467, a decrease of \$406,301
- Intergovernmental revenues - \$1,173,933, an increase of \$39,651
- Charges for services (primarily ambulance related) - \$2,487,976, a decrease of \$120,293
- Fines and Forfeitures - \$1,649,405, a increase of \$170,732
- Income from Investment Interest, Rental of Land, Industrial District Public Community Improvement and other sources - \$1,158,970, a decrease of \$3,819
- Operating Transfers In - \$3,207,413 an increase of \$63,897

EXPENDITURES

The General Fund accounts for all municipal activities except for those required to be accounted for in another fund. Police, Fire, Emergency Medical Services, Health, Public Works, Parks, Library, etc. are funded within the General Fund. Total expenditures for the 2022-23 budget are \$148,480,802, an increase of \$11,562,391 which includes \$18,000,000 transfer amount to CIP for a net increase of \$4,500,000 over the 2021-22 budget.

CITY OF BAYTOWN
MAJOR BUDGET ISSUES
FISCAL YEAR 2022-23

Personnel Services

The 5.57% increase in personnel services in the 2022-23 budget reflect several factors – the addition of new positions; pay increases for public safety personnel pursuant to established pay schedules and existing agreements; the transfer of personnel costs from the Baytown Nature Center, Crime Control & Prevention District and the Fire & EMS District; an allowance for inflation-related pay adjustments for non-public safety staff; and assumed savings from staff turnover during the year.

Recurring expenditures

Other costs are forecast to rise in line with relevant inflation indices and pursuant to any relevant contracts for service.

Non-Recurring Expenditures

The City Council is committed to maintaining and improving City facilities and infrastructure in the interest of economic and community development. Thus, an extensive Capital Improvement Program Fund (CIPF) totaling over \$220M is budgeted to receive direct support from the General Fund of \$18,000,000 in 2022-23 together with funds from the issue of Certificates of Obligation amounting to \$25M.

CONTINGENCY & RESERVE LEVELS

Budget contingencies are used routinely to provide insurance against non-emergency related fluctuations in anticipated revenues and expenditures and to protect the overall financial position. The City Charter allows for an annual budgeted contingency of up to 3% of total General Fund expenditures; the proposed 2022-23 budget represents 2.26% of total expenditures..

In order to maintain fiscal stability, governmental entities maintain a General Fund unrestricted fund balance to meet unforeseen emergencies that may arise. Appropriate levels of unrestricted fund balances vary from entity to entity based on the relative impact of particular circumstances or financial conditions. The City of Baytown’s goal for unrestricted fund balance considers factors such as bond ratings, threat of severe tropical weather due to our proximity to the Gulf Coast, our location adjacent to the petro-chemical complexes, unforeseen emergencies (e.g. COVID-19), and advice from the City’s financial advisor for fiscal planning. The Government Finance Officers Association (GFOA) recommends maintaining unrestricted reserves equivalent to a minimum of 60 days of operating expenditures and the City has over recent years an established practice of maintaining a fund balance equivalent to at least 90 days, but has regularly exceeded this minimum.

GENERAL DEBT SERVICE FUND

The General Debt Service Fund accounts for the payment of principal and interest on general long-term liabilities paid primarily by taxes levied on property within the City. The current debt service allocation for 2022-23 is \$26,423,903 consisting of \$19,324,981 in principal, \$6,488,922 in interest and \$610,000 in issuance and associated costs.

HOTEL/MOTEL FUND

This fund accounts for the use of Hotel/Motel Occupancy tax revenue generated by the City’s twenty-seven hotels. The Hotel Occupancy Tax (HOT) is calculated by the hotel/motel based on 7% of their taxable receipts and remitted to the City on a quarterly basis. These revenues must be spent to promote tourism, the hotel industry and/or convention delegates. Eligible expenditures to promote tourism include establishing or enhancing a convention center; administrative cost for facilitating convention registration; tourism-related advertising and promotions; and tourism-targeted programs that enhance the arts, historical restoration or preservation programs.

AQUATICS FUND

The 2020 season was significantly impacted by the effects of the COVID pandemic and the Aquatics Fund relied upon a subsidy of over \$2M from the General Fund in fiscal year 2020-21. Staff have worked diligently to produce a budget for 2022-23 that not only covers core operating costs but continues to repay the General Fund for this subsidy (\$250,000 per year) as well as paying for its utility usage. Staffing remains a concern with particular shortages in applicants for Lifeguard positions, consequently opening hours have been reduced at Pirates Bay.

CITY OF BAYTOWN
MAJOR BUDGET ISSUES
FISCAL YEAR 2022-23

WATER AND SEWER FUND

This fund accounts for the water and wastewater utilities for the City in a manner similar to private business enterprises, where costs of providing services are financed primarily through user charges. This budget does not propose any increase in charges on City customers for usage less than 2,000 gallons. It does, however, propose to rationalize the number of tiers to 3, from the current 5, and to increase the rates to out of City customer to a common multiplier of 1.5.

SANITATION FUND

The Sanitation Fund accounts for collection of residential refuse, brush and white goods, the yard waste management program, and recycling activities. This budget does not propose any increase in charges on City customers for usage.

STORM WATER UTILITY FUND

The Storm Water Utility Fund was established to ensure that the City complies with the Federal Clean Water Act (CWA) and meets the standards set by the Texas Commission on Environmental Quality (TCEQ). This budget does not propose any increase in charges on City customers for usage.

GARAGE FUND

The Garage Fund provides motor vehicle service and repair for all City operations except Fire and Police. The Garage Fund is supported through charges to user departments.

WAREHOUSE FUND

The Warehouse provides common items used on a daily basis throughout the city. The Warehouse maintains and accounts for supplies used in the field for Public Works and Parks & Recreation, office supplies used by most city departments and vehicle parts used on the city fleet. The Warehouse is supported through operating transfers from the General Fund and Water & Sewer Fund on a cost recovery basis.

Fiscal Year 2022/2023 City of Baytown Council Goals Implementation Plan



Submitted by
Richard L. Davis, ICMA-CM
City Manager
March 2022

INTRODUCTION TO THE CITY OF BAYTOWN'S 2022/2023 COUNCIL GOALS & IMPLEMENTATION PLAN

For the last five years, we have had the great benefit of a citizen-based five-year strategic plan that was ratified by the City Council in 2016. The City is currently in the fifth and final year of its implementation. Midway through the 2021 calendar year, a second Strategic Planning Advisory Committee (SPAC) began its work to create another five-year vision for the City. As was the case with the first strategic plan, which identified five key directives and a host of associated initiatives, the current SPAC and the strategic planning process have involved the participation and input of thousands of Baytown residents, as they identified those elements which, from the perspective of citizens, are most likely to elevate quality of life in our community.

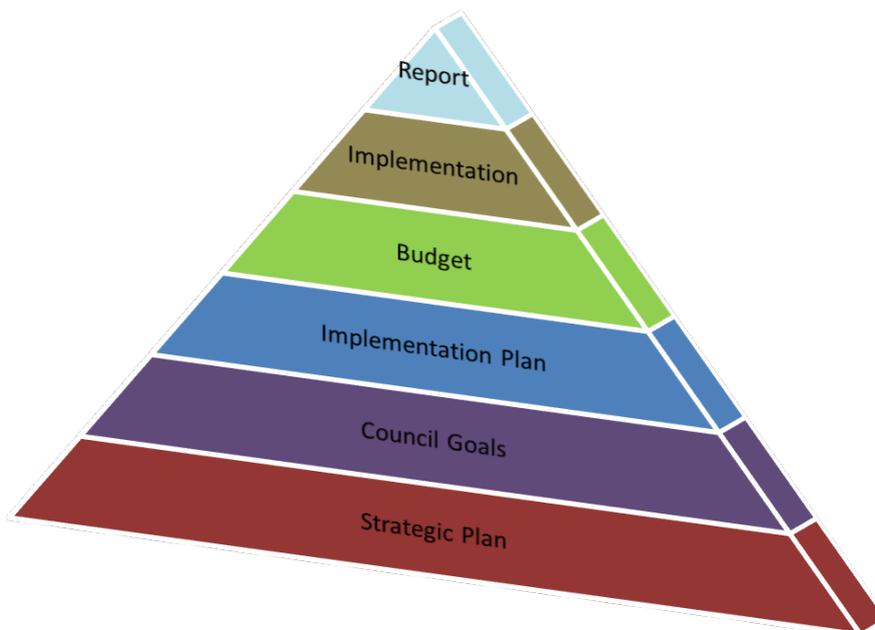
The strategic directives identified by the second SPAC are:

- Economic Prosperity
- Outdoor Recreation and Amenities
- Critical Infrastructure and Traffic Flow
- Beautification and Environmental Stewardship
- Building A Connected Baytown

On December 9, 2021 the City Council met with City Administration to begin the process of aligning the governing body's goals with these new strategic directives. Another retreat is held each February to allow Council to prioritize those initiatives identified in the December retreat. The Council's priorities will be presented hereafter in conjunction with each strategic directive.

HOW THE PLAN WILL BE USED

The following diagram illustrates the evolution of this plan and its use in orienting the budget process:



Department Directors – This plan not only identifies Council Goals, but also includes several broad initiatives and specific strategies that should be used to prioritize budget requests. These goals, initiatives, and strategies do not always represent additional workload and/or programs. You will notice a “tool box” section that is intended to capture initiatives shared at the retreat that represent 1) ideas that are already in process, 2) Council requests that are implementable in advance of the next fiscal year, or 3) non-budgetary, policy-based initiatives. Directors should use this plan to not only compose budget requests, but also evaluate existing programs and initiatives to gauge their on-going relevancy and importance. This provides an opportunity to refocus resources on those things that are of primary importance to the Council and citizens.

Mayor and Council – This plan should not be viewed as a contract or budget document. It emerges at the beginning of the budget process and serves as a guide to composing the annual budget, the City’s primary policy document. Many things will shift and change as we begin the budget process, as we gain a clearer picture as to what resources will likely be made available to us during the 2022/2023 fiscal year. Both Administration and the elected body may also identify conditions, circumstances, and opportunities that failed to surface at the December and February retreats. Therefore, it is intended that elected officials use this plan to assist them in evaluating and monitoring progress toward the realization of Council goals. Meanwhile, the budget document will represent, as it should, the definitive word on what priorities will be funded. As you evaluate that plan/budget nexus, please remember that there are many things that the City must continue to do that are not necessarily articulated in the implementation plan, but which are vital to the continued functionality of the City.

Economic Prosperity



Council Goal Statement

Baytown will capitalize on every opportunity to support economic prosperity both by creating and sustaining an environment wherein businesses and residents can thrive and by expanding convenient access to the goods and services our citizens and visitors demand.

Value Statement

In Baytown, we work to promote economic prosperity by ensuring policies and programming support business growth and development and by promoting the highest and best use of every property. As we do so, we emphasize inclusion of all members and quadrants of our community.

Why This Is Important

Economic prosperity is a product of far more than the ability to obtain and keep gainful employment. In Baytown, we believe it critically important that our entire community succeeds economically and that our citizens have the access to the goods, services, and amenities that raise their quality of life.

Critical Outcomes

- Local businesses benefit from expanded access to improvement grants and revolving loan programs.
- Redevelopment and infill efforts are focused on areas of town that need it most.
- Increased dedication of resources to expand City's economic development efforts.
- City-owned vacant properties are reintroduced to tax rolls.
- Historic areas capitalized upon to promote business growth.
- City enjoys well-defined economic development strategy.
- City policies align with a Baytown First philosophy.
- Businesses incorporate Baytown's waterfront beauty.

Initiatives and Strategies

Initiative 1 – Expand opportunities for businesses, neighborhoods, and citizens to access Federal, state, and local programs designed to provide capital for improvements and expansions.

- Review HOT and CDBG guidelines to ensure optimal number of uses, i.e. – HOT funding for athletic events. (Lead – Administration)
- Liberalize access to Business Improvement Grants and revolving loan program. Increase use.
- Continue to grow neighborhood empowerment grant opportunities.

Initiative 2 – Grow City’s economic development capacities.

- Continue to develop and invest in City’s internal economic development capabilities.
- Pattern the structure and functionality of Baytown’s economic development program after other successful programs.
- Develop an economic development strategic plan that will enable the City to implement a focused approach to business recruitment and retention.

Initiative 3 – Focus development and redevelopment in prioritized areas of the City.

- Prioritize the recruitment of investment along key corridors; including Bayway, Texas Avenue, 146, North Main, Alexander, and Market.
- Focus on the redevelopment, infill of shopping center at corner of Decker and Baker.
- Capitalize on the “Main Street Experience” on Texas Avenue.
- Take all opportunities to either encourage or directly take measures to capitalize on Baytown’s waterfront vistas and access. (Lead – Parks and Recreation)

Initiative 4 – Ensure that properties are being utilized at their highest and best use.

- Decrease inventory of City-owned parcels, including under-utilized park space.
- Utilize all available tools to fill vacant buildings with thriving businesses.

Initiative 5 – Synergize with and support development at Bayland Island.

- Partner with Harris County to bring online a bus service to transport patrons of Bayland Island to Evergreen and other places of interest.
- Create a plan for amenities on and around Bayland Island that support patrons of the Island. (Lead – Economic Development)

Initiative 6 – Expand participation and inclusion in prosperity.

- Proactively perform outreach to those individuals contemplating business development in Baytown in order to elevate their understanding of critical policies and processes. (Lead – Economic Development)
- Develop a procurement policy that includes a “buy Baytown first” approach.
- Support efforts to promote talent emerging from GCCISD and Lee College.

Outdoor Recreation and Amenities



Council Goal Statement

Baytown will expand citizen/visitor access to and enjoyment of its natural beauty through the development of facilities, amenities, and programming that will promote citizen and visitor interactions with our waterfront and provide a safe and inclusive environment for all. We will also build upon our already significant and successful inventory of civic events and programs to promote outdoor activity and community connection.

Value Statement

In Baytown, we recognize that our natural beauty is among our greatest assets. The City should therefore take every opportunity to support the health and well-being of our community by creating constructive and edifying ways for our citizens to interact with nature and each other.

Why This Is Important

If there is any lesson learned in the last two years, it is that there is nothing more important than community health. However, a healthy community is defined not solely by the absence or minimization of illness, but also by abundant access to activities, events, and programs that connect citizens with each other and the natural beauty around us. Community health must after all consider the complete well-being of citizens.

Critical Outcomes

- Expanded events and programming that promotes outdoors.
- Development of additional facilities that are inclusive of all capabilities.
- Facilities at parks promote greater outdoor use.
- Expanded use of waterways.
- Greater pedestrian trail use and mobility.

Initiatives and Strategies

Initiative 1 – Encourage use of sidewalks and trails as means of citizen mobility.

- Investigate feasibility and as possible utilize wooded areas for additional trails.
- Continue development of the “mall” connection to Goose Creek Trail.
- Secure funding from Harris County for additional sidewalks north of I-10.
- Consider and plan for smaller trails for toddlers and younger children.
- Develop concept of “story walks” to combine story telling with trail use for children.
- Promote and facilitate greater senior access to trails.
- Sidewalk or trail on Tomkins.
- Ensure connectivity between parks and trails.

Initiative 2 – Continue developing park amenities that expand and encourage park usage in a manner that is inclusive of all age groups and capabilities.

- Provide equipment at parks for seniors and patrons of limited capabilities.
- Create environments and provide equipment specifically for moms and toddlers.
- Pilot the use of urban toys in select parks.
- Plan for and implement new Christmas festival event at Bicentennial Park.
- Consider approach that would include the development of an “all city” pass, combining uses such as Pirate’s Bay, Nature Park, and other City venues/attractions. (Lead - Public Affairs)
- Construct a pedestrian crossing connecting Blue Heron to Jenkins. (Lead – Parks and Recreation)

Initiative 3 – Plan for and as feasible implement expanded and improved park amenities.

- Expand inventory of pickleball courts.
- Investigate feasibility of City-owned and operated shooting range. (Economic Development)
- Pursue zip lines at both Bayland Island and the Baytown Nature Center
- Provide expanded access for food trucks at parks. (Lead – Parks and Recreation)
- Refurbish/replace grilling facilities in parks.
- Plan for and pursue additional sand volleyball amenities.
- Test feasibility of allowing for camping at Baytown Nature Center.
- Develop kayak launch at Laney Park. Identify other future kayak launch opportunities.
- Investigate possibility of implementing a train amenity at Jenkins Park.
- Consider and test feasibility of remote alerting systems along trails. (Parks and Recreation)

Initiative 4 – Plan for and bring to development additional parks.

- Test feasibility of an additional dog park in Lakewood area.
- Partner with Chambers County with regard to park development east of Bayou. (Lead – Administration)
- Investigate possibility of park on Tompkins.
- Consider the installation of City-owned RV accommodations. (Lead – Administration)

Critical Infrastructure and Traffic Flow



Council Goal Statement

Baytown will continue to invest in the highest quality infrastructure that serves the needs of residents and supports ongoing private investment. The City will specifically continue to address mobility issues, road maintenance, lighting, and storm water mitigation.

Value Statement

In Baytown, we recognize that our physical infrastructure supports all aspects of community life. Our citizens have meanwhile communicated the prime importance that quality infrastructure holds with them. It is therefore incumbent upon City leaders to prioritize investment in our infrastructure, inclusive of systems that support and facilitate traffic flow in an around Baytown.

Why This Is Important

Sound and reliable infrastructure supports every function of the City. Without it, emergency services cannot be sustained, public health suffers, and private investment in our community evaporates. The condition and functionality of our infrastructure also communicates a great deal about who we are and what degree of pride we feel in our community.

Critical Outcomes

- Enhanced storm water mitigation.
- Dark areas are addressed by additional street lighting.
- Continued collaboration with Harris County and other jurisdictions to address infrastructure needs.
- Garth Road reconstruction project begins.
- Enhanced ditch maintenance.

Initiatives and Strategies

Initiative 1 – Continue investment and strategy centered on improving storm water/drainage mitigation and management.

- Continue to build our ditch maintenance capacities.
- Exert influence on Harris County to provide enhanced ditch maintenance.
- Continue to partner with other jurisdictions to fund and address storm water system deficiencies. (Lead – Public Works and Engineering)

Initiative 2 – Address traffic flow and transportation infrastructure needs.

- Address sidewalk and road deficiency issues in Lantern Park.
- Address sidewalk need on Ward.
- Develop a plan to address 146 mobility.
- Support movement of heavy traffic to 99.
- Continue to plan for and locate funding for third Cedar Bayou crossing. (Lead – Public Works and Engineering)
- Master plan land use and traffic flow for the area in vicinity of North, South, East, and West streets. (Lead – Development Services)

Initiative 3 – Continue to enhance lighting and telecom infrastructure.

- Provide new lighting on Ward.
- Provide lighting on John Martin north of I-10.
- Develop policy and strategy to enhance broadband connectivity in new growth areas. (Lead - Administration)

Beautification and Environmental Stewardship



Council Goal Statement

Baytown will be good stewards of our physical environment by aggressively addressing litter and debris, enhancing our waterways and vistas, and by utilizing public art to enhance the aesthetic nature and enjoyment of our surroundings.

Value Statement

In Baytown, we enjoy unparalleled access to one of the nation's premier natural habitats. The City's preservation of the Brownswood subdivision and its conversion into a nature preserve speak volumes regarding the importance we place on our physical environment. We, as good environmental stewards, are committed to ongoing beautification of our community by aggressively remediating litter and debris and by commissioning visual elements that enhance the beauty of our City.

Why This Is Important

The care we exercise for our physical environment not only enhances quality of life; but in Baytown, we see it as a solemn stewardship. The way we live our lives influences the lives of future residents, including our children. It is the obligation of every generation to leave the world a little better than they found it.

Critical Outcomes

- Enhanced litter and debris remediation.
- Increased presence of public art.
- Improved use and stewardship of our waterway vistas.
- Cleaner waterways.
- Citizens and businesses engaged in litter and debris remediation.

Initiatives and Strategies

Initiative 1 – Partner with citizens and businesses in addressing litter/debris and general blight.

- Examine the effectiveness of Adopt-A-Street and make changes to make this program more effective.
- Place more trash receptacles along corridors so that citizens can more conveniently participate in litter elimination.
- Re-examine and strengthen policies associated with requiring shopping centers to manage litter in parking lots.
- Provide service organizations with free facility use in exchange for their participation in litter remediation efforts. (Lead – Community Engagement)
- Enhanced enforcement of business sign ordinance.
- Recommit to enforcement of vacant building ordinance and inspire effort on the part of owners to fill the buildings with viable uses.
- Engage residents in keeping alleyways clean.
- Test feasibility of a second green center.

Initiative 2 – Utilize public art to enhance the beauty of our community.

- Continue public arts program.
- Place sculptures and artwork in parks. Consider sculptures that allow children to climb and/or play on the art. (Lead – Parks and Recreation)
- Continue mural and wrap placement.

Initiative 3 – Enhance the beauty and cleanliness of our waterways.

- Enhance waterway clean-ups, e.g. Goose Lake and develop a methodology for cleaning waterfronts with more frequency.
- Engage community partners and other jurisdictions in litter remediation in ditches and waterways for which they hold primary responsibility. (Lead – Public Works and Engineering)

Building A Connected Baytown



Council Goal Statement

Baytown will continue to create places/venues and events that provide our citizens with the opportunity to connect with each other and build a sense of community.

Value Statement

In Baytown, we recognize that in order to build a community, not just a city, we need to provide our citizens with the opportunity to engage with each other in positive settings and circumstances. These collisions and common experiences help to bond people, as we celebrate both our cultural diversity and our shared love of Baytown.

Why This Is Important

Our community's diversity can be its greatest strength, in as much as we are able to bring people together to celebrate both our differences as well as our shared values. This ambition requires both the physical spaces as well as the programming that support bringing citizens together.

Critical Outcomes

- Special events that celebrate our heritage and diversity.
- Physical venues where people can gather and connect.
- City celebrations evolve to meet citizen expectations and retain community interest.

Initiatives and Strategies

Initiative 1 – Expand upon repertoire of existing City events.

- Continue to present elements of National Night Out at Towne Square, but add neighborhood visits.
- Expand Sunday Funday Pop-Up Parks events.
- Add a Christmas festival at Bicentennial in conjunction with other Christmas events, i.e. – Christmas Parade.
- Conceptualize an event that celebrates our heritage as a City.

Initiative 2 – Plan for, improve, and create physical venues around the City that allow people to gather and connect.

- Plan for and implement small gathering venues/performing arts platforms in various locations throughout the City. (Lead – Parks and Recreation)
- As feasible, plan for and develop small performing arts venues in parks.
- Begin conceptualizing a large outdoor performing arts venue. (Lead – Administration)
- Invest in improvements to the Art League Building. (Lead – Public Works and Engineering)

Tool Box

The 2021 Council Retreat produced great conversations and resulted in a significant number of bold initiatives. The format utilized in the retreat does not, however, narrow discussion to solely those ideas that align with the tenets or directives of the strategic plan. Other Council ideas may also reference issues already being addressed by staff or some that can and likely should be implemented far in advance of the beginning of the next fiscal year. The tool box is a section that captures these ideas and initiatives. Also provided is a brief description of each element and, where possible, an update on where implementation sits as of the date of this plan.

- Leverage remote working opportunities: In concert with Human Resources, all department heads and City Administration are in the process of developing a number of policy adaptations that will attempt to incorporate not only this element, but also include additional ideas intended to bring greater work/life balance to our employees.
- Meeting in a Box: Meeting in a Box is a public engagement technique designed for community groups, neighborhood associations, or friends to gather at convenient time and location to share their opinions about a plan or project in their community. We will ensure that our Community Engagement staff evaluate this potential tool. They have proven to be very open with regard to a number of innovative tools that hold the potential of helping us achieve greater community involvement and dialogue.
- Evaluate on-going EDF involvement. Council recently renewed a year contract with EDF. We recommend following through with the initiative of developing an economic development strategic plan. This can and should be the platform from which we make future determinations.
- Summary of economic development programs: Council would like to be aware of the numbers and types of economic development programs we currently offer, together with metrics that describe how often these tools are utilized. This can be accomplished in this fiscal year.
- Focus on recruiting use of vacant City property on the corner of Wade and Alexander: The City is currently engaged in a platting process to subdivide the property into three primary parcels. The first has already drawn a proposed purchase from Chick-Fil-A (northern front parcel). The southern-front parcel will be available for additional commercial development. The eastern portion will be accessible by a driveway or roadway on the south side of the property. It is likely that this eastern piece will draw the interest of a professional office or residential developer, although we cannot rule out the possibility of additional commercial on the property.
- Remain sensitive to the need for Spanish translations for all economic development communications and programming: We will be cognizant of this need and employ every effort to provide Spanish translations.
- Create a vision/plan for Bayland Island and nearby amenities that would provide a synergy of entertainment and recreation options: There are several initiatives being addressed that would significantly add to our inventory of amenities in this part of the City. Administration will work with Economic Development to articulate a vision and plan. Meanwhile, the master planning of this area of the City is on-going, and is being conducted by Kimley Horn. (Lead – Economic Development)
- Evergreen Bluff development: It is very likely that this property will be incorporated into the development of the larger area, i.e. – golf course and adjacent properties. Developers have expressed interest in developing this property into a pier amenity.
- Continue to seek collaboration with Harris County specific to the development of Russell Park: Discussions have been held and additional collaborations will be held with Harris County

regarding the funding of Russell Park. Additionally, our staff will remain vigilant of additional grant funding opportunities.

- Chambers County Park: Discussions are ongoing regarding a possible collaboration between Baytown and Chambers County to develop a park and baseball complex just east of 146 and between Old Needlepoint and Kilgore Parkway.
- More communication associated with street projects: We are going to endeavor to deliver a tentative schedule of road projects by district to each Council member. We will also continue our use of “Better Baytown” and “Baytown Engage” to communicate the status of road projects.
- Durain Ferry: This is an area that suffers from chronic tidal impacts. There are concerns that there are drainage issues that are not tide connected. We will again examine this area to evaluate whether there exist other mitigative measures we can take.
- North Main speeding (I-10 to Wallisville): Police has been alerted to this situation and has deployed additional enforcement resources to this area.
- Ditch ownership clarification: Staff will endeavor to produce a map based on interjurisdictional data associated with ditch maintenance responsibilities.
- Metal plate proliferation: Administration has instructed PWE to proactively retrieve metal plates that are not part of active construction. We will further contact external jurisdictions and utilities and request that they provide us with timelines associated with construction.
- Water line on Tri City Beach Rd.: There is peninsula in the extreme southeast portion of the incorporated limits that was annexed into the City decades ago. The residents residing in this area, prior to incorporation, received their water and waste water service via well and septic respectively. A determination from Engineering in 2017 estimated a cost of \$1 million to extend water service to these residences. A more recent PWE estimate (September 16, 2021) estimated that it would cost more than three quarters of a million dollars. However, it was noted by staff that such cost estimate did not consider likely obstacles in the ROW, soil conditions, driveway replacement, etc. This is very much a starting point. We have held in the past that it is prudent to allow the master planning in this area to proceed and conduct another survey of costs associated with project at that time. There should also be consideration of future development, which could bear the costs of utility extension. We will ensure that, as part of the master planning process, this project is once again evaluated.
- I-10 bridge and overpass clean-up: PWE has designated four pilot projects along I-10. Staff is current seeking bids, and we will move on these projects as soon as possible.
- App to make it easier to find your council person: The City is in the process of developing a new app. We will ensure that there are features built into the app that provide facilitated access to council information.
- Two-way traffic on Defee and Sterling: PWE is currently engaged in a traffic analysis of these streets. We expect that these will last until Spring 2022. At that time, we will provide a plan associated to conversion of these streets to two-way.
- Continue Garth Road reconstruction project: Utility work will proceed on Garth this year for the first two phases (A&B) of Garth. The City is applying this year for a grant for section or phase F, Baker to 146. We continue to be engaged with HGAC to ensure that we remain in consideration for future funding.
- Revisit and expand policies on work/life balance: Administration is cooperating with department directors to accomplish a complete re-visit and likely modifications to current policies that touch on life/work balance.

- Review format and timing of Council meetings: Determine feasibility of changing Council meetings to a daytime format and continuance of Zoom citizen participation. We will schedule a discussion of daytime Council meetings, and City Clerk's Office will investigate feasibility of Zoom continuance.
- Term limits for committee and commission members: We have set a work session time to discuss this subject with Council.
- Reviewing schedule of parks project: Staff is currently composing a schedule of parks projects to be shared with Council. Further, the PR Director has committed to a format and more regular communication with Council with regard to the progress of parks related projects.

FY23 ADOPTED - FUNDED SUPPLEMENTAL REQUESTS

Description	Adopted Amount
Broadband Study	\$ 150,000.00
Baytown Image Research and Marketing Strategy	\$ 150,000.00
Chemical Dispersing Drone	\$ 27,837.99
Town Square Equipment Storage	\$ 280,000.00
Property Appraisals	\$ 50,000.00
Prisoner Transport Vehicle	\$ 93,920.00
Trash-Off Event	\$ 35,000.00
Turf Sweep Town Square	\$ 60,000.00
ULDC Update	\$ 200,000.00
Front Window Renovations - Municipal Court	\$ 41,000.00
Aerial Mosquito Contract	\$ 101,737.00
Meeting Room Furniture - Health	\$ 20,582.00
Bucket Truck	\$ 225,000.00
Electric Fork Lift	\$ 38,647.00
Long Range Planning - Downtown/Central Baytown	\$ 160,000.00
Youth Summer Camp	\$ 70,000.00
Truck for New Building Inspector (if approved)	\$ 40,500.00
Citywide Streetlight Study	\$ 100,000.00
Evaluation of City Development Code	\$ 50,000.00
16 Yard Dump Truck	\$ 120,000.00
Disc Golf Course	\$ 811,000.00
Thompson Area Park with TPWG	\$ 140,000.00
Basketball Court Enhancements (Bergeron, Allenbrook, Central Heights)	\$ 420,000.00
Art in the Park (various parks BNC)	\$ 50,000.00
League Park Improvements	\$ 70,000.00
Town Square Ice Rink Chiller Rental and Misc. Replacements	\$ 110,000.00
Lakewood Community Dog Park	\$ 220,000.00
Jenkins Park Clubhouse	\$ 270,000.00
Bayland Marina Park	\$ 800,000.00
Roseland Park Parking Lot	\$ 105,000.00
100 Block of Town Square	\$ 200,000.00
Waterfront Adventure Course Study	\$ 45,000.00
Major Street Cleaning Program	\$ 437,253.00
Watershed Management Plan	\$ 150,000.00
Chlorine Hoist	\$ 20,000.00
Basin Crane Replacement	\$ 20,000.00
GST Pressure Washing - Tank Cleaning	\$ 33,000.00
Mechanical Repair Service Contract	\$ 300,000.00
Maintenance Mechanical Technician WWT	\$ 71,122.00
Clarifier Worm Gear Box Replacement	\$ 35,000.00
Central District Digester 3 Air Line Repair	\$ 36,000.00
East District Influent Valves	\$ 230,000.00
Mechanical Repair Service Contract	\$ 250,000.00
Water Tight Manholes	\$ 37,500.00
Fiber between Public Safety Building and 911 Center	\$ 1,500,000.00
Fiber between MSC, City Hall, Fire Station 2, and Utility Billing	\$ 250,000.00

**FUNDED SUPPLEMENTAL REQUESTS - FY23
NEW POSITIONS**

Fund	Division Name	Description	Count
CIP	PWE	Right of Way Coordinator	1
CIP	PWE	Project Manager	1
CIP	PWE	Contract Administrator	1
GF	Health	Neighborhood Protection Inspector III	2
GF	Human Resources	Human Resources Generalist	1
GF	ITS	Computer Support Specialist	2
GF	Parks & Recreation	Wetlands Animal Care Technician (PT)	0.5
GF	Parks & Recreation	Construction Technicians	3
GF	Parks & Recreation	Maintenance Technician	1
GF	Parks & Recreation	Grounds Technicians	3
GF	Parks & Recreation	Warehouse Part Runner (PT)	0.5
GF	Planning & Development Services	Building Services Inspector I-IV	1
GF	Planning & Development Services	Permit Specialist	1
GF	Police	PD Community Service Supervisor	1
GF	Police	Open Records Specialist II	1
GF	Police	Detention Officers	2
GF	Police	Property Room Specialists	2
GF	Police	Crime Scene Specialists	2
GF	PWE	Facilities Specialists I/II/III	2
GF	PWE	Traffic Control Specialist	1
GF	PWE	Asset Management Analyst	1
HOT	Public Affairs	Tourism Technician (PT)	0.5
MDD/GF	City Manager's Office	Economic Development Specialists	2
SA	PWE	Equipment Specialists I & II	2
SW	PWE	Heavy Equipment Operator II	1
W&S	Utility Billing	Meter Specialists	2
W&S	PWE	Wastewater Operator I/II/III	1
WS CIP	PWE	Assistant Construction Manager	1
WS CIP	PWE	Construction Inspector	1

40.5



CITY OF BAYTOWN
EXPENDITURE BUDGET SUMMARY COMPARISON
Expenditure/Expense Comparison of 2022 Budget to 2023 Adopted

	Budget 2021-22	Adopted 2022-23	Amount of Incr. (Decr.)	Percent of Incr. (Decr.)
<u>Governmental Fund Types:</u>				
General Fund	\$ 136,918,411	\$ 148,480,802	\$ 11,562,391	8.4%
Debt Service Fund	25,276,519	27,863,903	2,587,384	10.2%
Hotel/Motel Tax Fund	4,609,715	2,923,501	(1,686,214)	(36.6%)
Total	<u>166,804,646</u>	<u>179,268,206</u>	<u>12,463,561</u>	<u>7.5%</u>
<u>Enterprise Fund Types:</u>				
Aquatics Fund	4,185,245	4,049,405	(135,840)	(3.2%)
Water & Sewer Fund	49,970,753	49,417,616	(553,136)	(1.1%)
WWIS Fund	9,297,047	12,221,309	2,924,262	31.5%
Sanitation Fund	7,055,802	8,070,565	1,014,763	14.4%
Storm Water Utility Fund	4,996,290	5,133,596	137,306	2.7%
Total	<u>75,505,137</u>	<u>78,892,491</u>	<u>3,387,355</u>	<u>4.5%</u>
<u>Central Services Fund Types:</u>				
Garage Fund	2,619,760	3,384,523	764,763	29.2%
Warehouse Fund	353,937	413,479	59,542	16.8%
Total	<u>2,973,697</u>	<u>3,798,003</u>	<u>824,305</u>	<u>27.7%</u>
Total All Fund Types	<u><u>\$ 245,283,480</u></u>	<u><u>\$ 261,958,700</u></u>	<u><u>\$ 16,675,221</u></u>	<u><u>6.8%</u></u>

CITY OF BAYTOWN
BUDGET SUMMARY COMPARISON
Consolidated Summary of Fund Balances/Working Capital

	Estimated Fund Balance/ Working Capital* at 10/01/22	Adopted Revenues	Adopted Expenditures or Expenses	Revenues Over (Under) Expenses/ Expenditures	Projected Fund Balance/ Working Capital* at 09/30/23
<u>Governmental Fund Types:</u>					
General Fund	\$ 43,223,672	\$ 128,842,691	\$ 148,480,802	\$ (19,638,111)	\$ 23,585,561
Debt Service Fund	20,131	27,291,935	26,423,903	868,032	888,163
Hotel/Motel Tax Fund	2,251,550	1,672,408	2,923,501	(1,251,093)	1,000,457
Total	<u>45,495,353</u>	<u>157,807,034</u>	<u>177,828,206</u>	<u>(20,021,172)</u>	<u>25,474,181</u>
<u>Enterprise Fund Types*:</u>					
Aquatics Fund	1,045,191	3,648,700	4,049,405	(400,705)	644,485
Water & Sewer Fund	6,442,617	47,376,410	49,417,616	(2,041,206)	4,401,411
WWIS Fund	4,857,670	11,600,988	12,221,309	(620,321)	4,237,349
Sanitation Fund	1,686,042	8,263,319	8,070,565	192,754	1,878,796
Storm Water Utility Fund	2,665,506	4,082,156	5,133,596	(1,051,440)	1,614,066
Total	<u>16,697,025</u>	<u>74,971,573</u>	<u>78,892,491</u>	<u>(3,920,919)</u>	<u>12,776,107</u>
<u>Internal Service Fund Types*:</u>					
Garage Fund	581,844	3,250,000	3,384,523	(134,523)	447,320
Warehouse Fund	282,782	265,690	413,479	(147,789)	134,993
Total	<u>864,626</u>	<u>3,515,690</u>	<u>3,798,003</u>	<u>(282,313)</u>	<u>582,313</u>
Total All Funds	<u>\$ 63,057,004</u>	<u>\$ 236,294,297</u>	<u>\$ 260,518,700</u>	<u>\$ (24,224,404)</u>	<u>\$ 38,832,600</u>

* Fund balance is measured for governmental fund types; for proprietary fund types (consisting of enterprise and internal service funds) working capital is measured. Fund balance equals assets minus liabilities; working capital is defined as current assets minus current liabilities.

CITY OF BAYTOWN
SUMMARY OF ALL FUND TYPES
COMPARATIVE SCHEDULE OF BUDGETS FOR 2023

	Governmental Fund Types	Proprietary Fund Types	Combined 2023
Revenues			
Taxes	\$ 134,580,472	\$ -	\$ 134,580,472
Licenses & Permits	2,652,467	-	2,652,467
Intergovernmental	1,173,933	2,048,060	3,221,993
Charges for Services	2,487,976	62,430,438	64,918,414
Fines & Forfeitures	1,649,405	1,507,935	3,157,340
Miscellaneous	1,201,303	80,767	1,282,071
Operating Transfers-in	14,061,478	12,420,063	26,481,540
Total Revenues	<u>157,807,034</u>	<u>78,487,263</u>	<u>236,294,297</u>
Expenditures by Classification			
Personnel Services	88,931,240	18,185,861	107,117,101
Supplies	5,857,520	18,071,708	23,929,228
Maintenance	9,111,309	3,981,285	13,092,594
Services	15,991,064	11,325,860	27,316,924
Sundry	189,642	-	189,642
Miscellaneous	12,000	-	12,000
Operating Transfers Out	1,127,811	-	1,127,811
Total Operating	<u>121,220,586</u>	<u>51,564,714</u>	<u>172,785,300</u>
Capital Outlay	1,169,217	1,102,000	2,271,217
Debt Requirements	26,323,903	15,809,882	42,133,785
Transfers Out	26,864,500	12,963,898	39,828,398
Contingency	2,250,000	1,250,000	3,500,000
Total Expenditures	<u>177,828,206</u>	<u>82,690,494</u>	<u>260,518,700</u>
Excess (Deficit) Revenues Over Expenditures	(20,021,172)	(4,203,231)	(24,224,404)
Fund Balance - Beginning	<u>45,495,353</u>	<u>17,561,651</u>	<u>63,057,004</u>
Fund Balance - Ending	<u>\$ 25,474,181</u>	<u>\$ 13,358,420</u>	<u>\$ 38,832,600</u>

CITY OF BAYTOWN
SUMMARY OF GOVERNMENTAL FUND TYPES
COMPARATIVE SCHEDULE OF BUDGETS FOR 2023

	General Fund	Debt Service Fund	Hotel/Motel Fund	Combined 2023
Revenues				
Taxes	\$ 116,512,527	\$ 16,417,870	\$ 1,650,075	\$ 134,580,472
Licenses & Permits	2,652,467	-	-	2,652,467
Intergovernmental	1,173,933	-	-	1,173,933
Charges for Services	2,487,976	-	-	2,487,976
Fines & Forfeitures	1,649,405	-	-	1,649,405
Miscellaneous	1,158,970	20,000	22,333	1,201,303
Operating Transfers-in	3,207,413	10,854,065	-	14,061,478
Total Revenues	<u>128,842,691</u>	<u>27,291,935</u>	<u>1,672,408</u>	<u>157,807,034</u>
Expenditures by Classification				
Personnel Services	88,578,271	-	352,968	88,931,240
Supplies	5,816,670	-	40,850	5,857,520
Maintenance	9,061,309	-	50,000	9,111,309
Services	15,387,381	100,000	503,683	15,991,064
Sundry	63,642	-	126,000	189,642
Miscellaneous	12,000	-	-	12,000
Operating Transfers Out	1,127,811	-	-	1,127,811
Total Operating	<u>120,047,085</u>	<u>100,000</u>	<u>1,073,501</u>	<u>121,220,586</u>
Capital Outlay	1,169,217	-	-	1,169,217
Debt Requirements	-	26,323,903	-	26,323,903
Transfers Out	25,264,500	-	1,600,000	26,864,500
Contingency	2,000,000	-	250,000	2,250,000
Total Expenditures	<u>148,480,802</u>	<u>26,423,903</u>	<u>2,923,501</u>	<u>177,828,206</u>
Excess (Deficit) Revenues Over Expenditures				
	(19,638,111)	868,032	(1,251,093)	(20,021,172)
Fund Balance - Beginning				
	<u>43,223,672</u>	<u>20,131</u>	<u>2,251,550</u>	<u>45,495,353</u>
Fund Balance - Ending				
	<u>\$ 23,585,561</u>	<u>\$ 888,163</u>	<u>\$ 1,000,457</u>	<u>\$ 25,474,181</u>

CITY OF BAYTOWN
GOVERNMENTAL FUND EXPENDITURE DETAIL
FOR FISCAL YEAR 2023

Acct.#	Account Description	General Fund	Debt Service Fund	Hotel/Motel Fund	Combined Total
71002	Regular Wages	\$ 55,601,306	\$ -	\$ 213,323	\$ 55,814,629
71003	Part Time Wages	1,428,269	-	44,000	1,472,269
71009	Overtime	2,286,243	-	-	2,286,243
71021	Health Insurance	10,019,677	-	39,518	10,059,195
71011	Extra Help/Temporary	50,000	-	-	50,000
71022	TMRS	10,577,915	-	37,972	10,615,886
71023	FICA	4,593,825	-	17,849	4,611,674
71028	Workers Compensation	956,988	-	307	957,295
71041	Allowances	818,544	-	-	818,544
71081	Retired Employee Benefits	2,243,504	-	-	2,243,504
	Total Personnel Services	88,578,271	-	352,968	88,931,240
72001	Office Supplies	243,933	-	2,000	245,933
72002	Postage Supplies	111,365	-	1,000	112,365
72004	Printing Supplies	189,211	-	7,750	196,961
72005	Animal Feed Supplies	37,927	-	-	37,927
72006	Clothing Allowance	40,620	-	-	40,620
72007	Wearing Apparel	566,007	-	1,000	567,007
72010	Garbage Bags	600	-	-	600
72011	Disaster Supplies	15,120	-	-	15,120
72013	Program Supplies	10,300	-	24,100	34,400
72016	Motor Vehicle Supplies	1,550,025	-	-	1,550,025
72019	Supplies Purch For Resale	48,000	-	2,000	50,000
72021	Minor Tools	307,442	-	-	307,442
72022	Fuel For Generators	5,000	-	-	5,000
72023	Library Materials	245,000	-	-	245,000
72026	Cleaning & Janitorial Sup	197,624	-	1,000	198,624
72031	Chemical Supplies	625,797	-	-	625,797
72032	Medical Supplies	317,094	-	-	317,094
72036	Identification Supplies	115,070	-	-	115,070
72041	Educational Supplies	662,461	-	2,000	664,461
72045	Computer Software Supply	142,507	-	-	142,507
72046	Botanical Supplies	157,543	-	-	157,543
72055	Laboratory Supplies	7,200	-	-	7,200
72056	Street Marking Supplies	150,000	-	-	150,000
72061	Meeting Supplies	70,825	-	-	70,825
	Total Supplies	5,816,670	-	40,850	5,857,520
73001	Land Maintenance	1,043,410	-	-	1,043,410
73011	Buildings Maintenance	1,389,263	-	-	1,389,263
73012	Docks & Piers Maintenance	12,400	-	-	12,400
73013	Recreation Equip Maint	167,760	-	-	167,760
73022	Sanitary Sewers Maint	1,600	-	-	1,600
73025	Streets Sidewalks & Curbs	975,056	-	-	975,056

**CITY OF BAYTOWN
GOVERNMENTAL FUND EXPENDITURE DETAIL
FOR FISCAL YEAR 2023**

Acct.#	Account Description	General Fund	Debt Service Fund	Hotel/Motel Fund	Combined Total
73027	Heat & Cool Sys Maint	287,500	-	-	287,500
73028	Electrical Maintenance	191,310	-	-	191,310
73041	Furniture/Fixtures Maint	195,959	-	-	195,959
73042	Machinery & Equip Maint	2,850,328	-	-	2,850,328
73043	Motor Vehicles Maint	1,065,490	-	-	1,065,490
73044	Street Signs Maint	227,450	-	50,000	277,450
73045	Radio & Testing Equipment	73,000	-	-	73,000
73046	Books - Maintenance	65,663	-	-	65,663
73048	Signal Systems Maint	218,000	-	-	218,000
73049	Barricades Maint	40,620	-	-	40,620
73055	Maintenance On Computers	256,500	-	-	256,500
	Total Maintenance	9,061,309	-	50,000	9,111,309
74001	Communication	1,113,661	-	-	1,113,661
74002	Electric Service	927,900	-	-	927,900
74003	Street Lighting	1,116,035	-	-	1,116,035
74004	Water & Sewer	2,500	-	-	2,500
74005	Natural Gas	111,400	-	-	111,400
74007	TWC Claims Paid	85,000	-	-	85,000
74011	Equipment Rental	951,441	-	32,366	983,807
74020	Outside Contracts	181,513	-	-	181,513
74021	Special Services	4,534,383	100,000	166,800	4,801,183
74022	Audits	143,092	-	-	143,092
74023	Industrial Appraisal	50,000	-	-	50,000
74026	Janitorial Services	416,323	-	-	416,323
74029	Service Awards	117,000	-	-	117,000
74031	Wrecker Service	7,000	-	-	7,000
74036	Advertising	269,610	-	235,000	504,610
74042	Education & Training	1,260,725	-	19,000	1,279,725
74045	In-State Investigatv Trvl	4,316	-	-	4,316
74047	Support Of Prisoners	62,562	-	-	62,562
74051	Non City Facility Rental	38,340	-	-	38,340
74054	Council Reimbursables	1,000	-	-	1,000
74056	Vacant Lot Cleaning	200,000	-	-	200,000
74058	Landfill Fees	164,749	-	-	164,749
74061	Demolition Of Structures	500,000	-	-	500,000
74063	Uniform Rental	65,000	-	-	65,000
74064	Staff Development	99,000	-	-	99,000
74070	Elections	600,000	-	-	600,000
74071	Association Dues	155,873	-	50,517	206,390
74072	Legislative Services	220,000	-	-	220,000
74082	Confidential	25,000	-	-	25,000
74123	Instructor Fees	30,000	-	-	30,000
74210	General Liability Ins	44,442	-	-	44,442

CITY OF BAYTOWN
GOVERNMENTAL FUND EXPENDITURE DETAIL
FOR FISCAL YEAR 2023

Acct.#	Account Description	General Fund	Debt Service Fund	Hotel/Motel Fund	Combined Total
74211	K-9 Insurance	6,000	-	-	6,000
74220	Errors & Omissions	79,870	-	-	79,870
74230	Law Enforcement Liability	105,420	-	-	105,420
74240	Auto Liability	328,854	-	-	328,854
74241	Auto Collision	343,473	-	-	343,473
74271	Mobile Equipment	40,000	-	-	40,000
74272	Real & Personal Property	600,000	-	-	600,000
74277	Flood Insurance	105,000	-	-	105,000
74280	Bonds	500	-	-	500
74281	Employee Fraud	5,439	-	-	5,439
74290	Misc Liability	75,000	-	-	75,000
74295	Deductibles	150,000	-	-	150,000
74999	Perf Cont Energy Savings	49,960	-	-	49,960
	Total Services	15,387,381	100,000	503,683	15,991,064
75051	Court Cost	21,228	-	-	21,228
75061	Medical - Preemployment	7,700	-	-	7,700
75064	Medical Services	34,714	-	-	34,714
77106	Little League Light Contr	12,000	-	6,000	18,000
77111	Grant Partnerships	-	-	120,000	120,000
	Total Sundry & Other	75,642	-	126,000	201,642
	Total Operating	118,919,274	100,000	1,073,501	120,092,775
80001	Furniture & Equip <\$10000	16,650	-	-	16,650
85012	Engineer Survey & Inspect	-	-	150,000	150,000
80021	Special Programs	300,000	-	-	300,000
82011	Building & Improvements	326,000	-	-	326,000
84042	Machinery & Equipment	167,147	-	-	167,147
84043	Motor Vehicles	359,420	-	-	359,420
85001	Construction	-	-	1,450,000	1,450,000
	Total Capital Outlay	1,169,217	-	1,600,000	2,769,217
89001	Bond Principal	-	19,324,981	-	19,324,981
89011	Interest On Bonds	-	6,488,922	-	6,488,922
89021	Fiscal Agent Fees	-	10,000	-	10,000
89026	Issuance Cost	-	500,000	-	500,000
	Total Principal & Interest	-	26,323,903	-	26,323,903
91201	To Municipal Ct Security	114,860	-	-	114,860
91226	To Miscellaneous Police	416,750	-	-	416,750
91298	To Wetland Research Ctr	296,201	-	-	296,201
91350	To Gen Capital Proj Fund	7,264,500	-	-	7,264,500
91351	To Capital Improvemnt Prg	18,000,000	-	-	18,000,000

**CITY OF BAYTOWN
GOVERNMENTAL FUND EXPENDITURE DETAIL
FOR FISCAL YEAR 2023**

Acct.#	Account Description	General Fund	Debt Service Fund	Hotel/Motel Fund	Combined Total
91550	To Internal Service Fnd	300,000	-	-	300,000
	Total Other Financing Uses	26,392,311	-	-	26,392,311
99002	Unforeseen/New Initiative	2,000,000	-	250,000	2,250,000
99001	Total Contingencies	2,000,000	-	250,000	2,250,000
	TOTAL EXPENDITURES	\$ 148,480,802	\$ 26,423,903	\$ 2,923,501	\$ 177,828,206

CITY OF BAYTOWN
SUMMARY OF PROPRIETARY FUND TYPES
COMPARATIVE SCHEDULE OF BUDGETS FOR 2023

	Enterprise Funds					Internal Service Funds		Combined 2023
	Aquatics Fund	Water & Sewer Fund	WWIS Fund	Sanitation Fund	Storm Water Utility Fund	Garage Fund	Warehouse Operations Fund	
Revenues								
Intergovernmental	\$ -	\$ 2,048,060	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,048,060
Charges for Services	3,648,700	43,720,591	-	8,263,319	4,082,156	2,600,000	115,672	62,430,438
Fines & Forfeitures	-	1,507,935	-	-	-	-	-	1,507,935
Miscellaneous	-	39,824	40,925	-	-	-	18	80,767
Operating Transfers-in	-	60,000	11,560,063	-	-	650,000	150,000	12,420,063
Total Revenues	3,648,700	47,376,410	11,600,988	8,263,319	4,082,156	3,250,000	265,690	78,487,263
Expenditures by Classification								
Personnel Services	1,991,259	12,032,053	-	1,051,815	2,028,382	800,474	281,879	18,185,861
Supplies	596,248	14,649,210	-	70,750	111,851	2,533,050	110,600	18,071,708
Maintenance	881,846	2,699,439	-	97,000	287,500	6,500	9,000	3,981,285
Services	199,101	3,960,395	-	6,800,000	309,864	44,500	12,000	11,325,860
Total Operating	3,668,454	33,341,096	-	8,019,565	2,737,596	3,384,523	413,479	51,564,714
Capital Outlay	-	301,000	-	51,000	750,000	-	-	1,102,000
Debt Requirements	-	9,626,357	6,183,525	-	-	-	-	15,809,882
Transfers Out	380,951	5,149,163	6,037,784	-	1,396,000	-	-	12,963,898
Unforeseen/New Initiatives	-	1,000,000	-	-	250,000	-	-	1,250,000
Total Expenditures	4,049,405	49,417,616	12,221,309	8,070,565	5,133,596	3,384,523	413,479	82,690,494
Excess (Deficit) Revenues Over Expenditures	(400,705)	(2,041,206)	(620,321)	192,754	(1,051,440)	(134,523)	(147,789)	(4,203,231)
Working Capital- Beginning	1,045,191	6,442,617	4,857,670	1,686,042	2,665,506	581,844	282,782	17,561,651
Working Capital - Ending	\$ 644,485	\$ 4,401,411	\$ 4,237,349	\$ 1,878,796	\$ 1,614,066	\$ 447,320	\$ 134,993	\$ 13,358,420

**CITY OF BAYTOWN
 PROPRIETARY FUND EXPENDITURE DETAIL
 FOR FISCAL YEAR 2023**

Acct#	Account Description	Aquatics Fund	Water & Sewer Fund	WWIS Fund	Sanitation Fund	Storm Water Fund	Garage Fund	Warehouse Operations Fund	Combined Total
71002	Regular Wages	\$ 316,247	\$ 6,821,909	-	\$ 661,352	\$ 1,259,917	\$ 505,795	\$ 176,522	\$ 9,741,742
71003	Part Time Wages	1,510,798	-	-	-	-	-	-	1,510,798
71009	Overtime	15,000	317,161	-	-	29,000	35,000	3,000	399,161
71011	Extra Help/Temporary	-	10,500	-	-	-	-	-	10,500
71021	Health Insurance	60,594	1,796,073	-	184,415	354,461	118,553	52,690	2,566,785
71022	TMRS	56,685	1,216,782	-	117,739	230,927	90,993	31,421	1,744,546
71023	FICA	26,480	522,932	-	50,593	99,247	39,106	13,504	751,862
71028	Workers Compensation	3,055	121,625	-	37,715	51,230	5,628	4,742	223,995
71041	Allowances	2,400	13,800	-	-	3,600	5,400	-	25,200
71081	Retired Employee Benefits	-	1,211,271	-	-	-	-	-	1,211,271
	Total Personnel Services	1,991,259	12,032,053	-	1,051,815	2,028,382	800,475	281,879	18,185,862
72001	Office Supplies	2,725	31,000	-	-	3,000	-	1,000	37,725
72002	Postage Supplies	-	224,060	-	-	500	-	-	224,560
72004	Printing Supplies	2,196	2,000	-	-	2,000	-	-	6,196
72007	Wearing Apparel	32,382	46,899	-	6,000	10,600	4,000	1,500	101,381
72013	Program Supplies	1,254	-	-	-	-	-	-	1,254
72015	Meter Purchase For Resale	-	-	-	-	-	-	100,000	100,000
72016	Motor Vehicle Supplies	-	188,000	-	60,000	84,901	7,000	4,000	343,901
72017	Parts Purchase For Resale	-	-	-	-	-	575,000	-	575,000
72018	Fuel Purchase For Resale	-	-	-	-	-	1,930,349	-	1,930,349
72019	Supplies Purch For Resale	215,554	-	-	-	-	8,000	-	223,554
72021	Minor Tools	8,267	56,168	-	3,000	7,000	8,000	4,000	86,435
72022	Fuel For Generators	-	37,000	-	-	-	-	-	37,000
72026	Cleaning & Janitorial Sup	38,918	11,000	-	-	-	500	-	50,418
72028	Swimming Pool Supplies	75,512	-	-	-	-	-	-	75,512
72031	Chemical Supplies	130,000	491,662	-	750	250	-	-	622,662
72032	Medical Supplies	8,100	400	-	-	-	200	100	8,800
72041	Educational Supplies	8,341	-	-	1,000	3,000	-	-	12,341
72045	Computer Software Supply	62,999	-	-	-	-	-	-	62,999
72046	Botanical Supplies	10,000	-	-	-	-	-	-	10,000
72052	Treated Water Supplies	-	13,501,021	-	-	-	-	-	13,501,021
72055	Laboratory Supplies	-	60,000	-	-	-	-	-	60,000
72061	Meeting Supplies	-	-	-	-	600	-	-	600
	Total Supplies	596,248	14,649,210	-	70,750	111,851	2,533,049	110,600	18,071,707
73001	Land Maintenance	9,600	62,440	-	2,000	-	-	-	74,040
73013	Recreation Equip Maint	759,664	-	-	-	-	-	-	759,664
73022	Sanitary Sewers Maint	-	117,500	-	-	-	-	-	117,500
73023	Water Distrib Sys Maint	-	431,145	-	-	-	-	-	431,145
73024	Reservoirs & Wells Maint	-	20,500	-	-	-	-	-	20,500
73025	Streets Sidewalks & Curbs	-	37,694	-	-	-	-	-	37,694
73026	Storm Drains Maint	-	-	-	-	200,000	-	-	200,000
73028	Electrical Maintenance	52,500	-	-	-	-	-	-	52,500
73042	Machinery & Equip Maint	56,644	1,138,750	-	-	-	2,500	6,000	1,203,894
73043	Motor Vehicles Maint	-	250,000	-	95,000	87,500	4,000	3,000	439,500
73045	Radio & Testing Equipment	3,438	-	-	-	-	-	-	3,438
73047	Meters & Settings Maint	-	596,259	-	-	-	-	-	596,259
73055	Maintenance On Computers	-	45,151	-	-	-	-	-	45,151
	Total Maintenance	881,846	2,699,439	-	97,000	287,500	6,500	9,000	3,981,285
74002	Electric Service	-	1,717,000	-	-	-	-	-	1,717,000
74011	Equipment Rental	1,400	77,000	-	-	-	-	-	78,400
74020	Outside Contracts	26,695	-	-	-	-	30,000	-	56,695
74021	Special Services	63,896	1,561,163	-	390,000	283,000	6,500	10,000	2,314,559
74029	Service Awards	3,790	-	-	-	-	-	-	3,790
74034	Household Garbage Contract	-	-	-	5,975,600	-	-	-	5,975,600
74036	Advertising	92,480	-	-	1,500	2,500	-	-	96,480

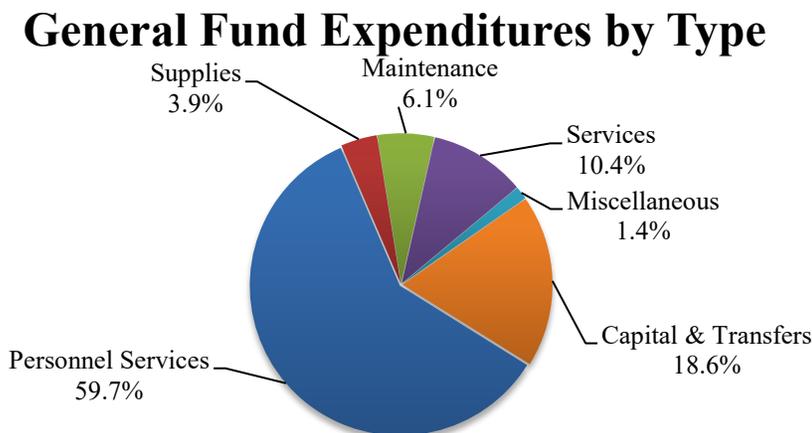
**CITY OF BAYTOWN
 PROPRIETARY FUND EXPENDITURE DETAIL
 FOR FISCAL YEAR 2023**

Acct#	Account Description	Aquatics Fund	Water & Sewer Fund	WWIS Fund	Sanitation Fund	Storm Water Fund	Garage Fund	Warehouse Operations Fund	Combined Total
74040	Recycling Services	-	-	-	86,505	-	-	-	86,505
74042	Education & Training	10,000	101,080	-	7,000	23,600	8,000	2,000	151,680
74050	Disposal Services	-	502,000	-	339,395	-	-	-	841,395
74071	Association Dues	840	2,152	-	-	764	-	-	3,756
	Total Services	199,101	3,960,395	-	6,800,000	309,864	44,500	12,000	11,325,860
	Total Operating	3,668,454	33,341,096	-	8,019,565	2,737,596	3,384,523	413,479	51,564,714
84042	Machinery & Equipment	-	301,000	-	-	350,000	-	-	651,000
84043	Motor Vehicles	-	-	-	51,000	-	-	-	51,000
85001	Construction	-	-	-	-	400,000	-	-	400,000
	Total Capital Outlay	-	301,000	-	51,000	750,000	-	-	1,102,000
89001	Bond Principal	-	-	4,155,000	-	-	-	-	4,155,000
89011	Interest On Bonds	-	-	1,994,525	-	-	-	-	1,994,525
89021	Fiscal Agent Fees	-	-	34,000	-	-	-	-	34,000
89027	Amortize Issuance Costs	-	-	50,000	-	-	-	-	50,000
	Total Principal & Interest	-	-	6,233,525	-	-	-	-	6,233,525
91101	To General Fund	250,000	1,561,163	-	-	-	-	-	1,811,163
91350	To Gen Capital Proj Fund	-	88,000	-	-	496,000	-	-	584,000
91401	To G O I S	-	-	5,987,784	-	-	-	-	5,987,784
91520	To Water And Sewer Fund	60,000	-	-	-	-	-	-	60,000
91522	To W W I S	70,951	9,626,357	-	-	900,000	-	-	10,597,309
91527	To CIPF - Water&Sewer	-	3,000,000	-	-	-	-	-	3,000,000
91550	To Internal Service Fnd	-	350,000	-	-	-	-	-	350,000
91552	To Warehouse Operations	-	150,000	-	-	-	-	-	150,000
	Total Other Financing Uses	380,951	14,775,520	5,987,784	-	1,396,000	-	-	22,540,255
99002	Unforeseen/New Initiative	-	-	-	-	250,000	-	-	250,000
	Total Contingencies	-	1,000,000	-	-	250,000	-	-	1,250,000
	TOTAL EXPENDITURES	\$ 4,049,405	\$ 49,417,616	\$12,221,309	\$ 8,070,565	\$ 5,133,596	\$ 3,384,523	\$ 413,479	\$ 82,690,494



**CITY OF BAYTOWN
GENERAL FUND 101
BUDGET SUMMARY BY TYPE OF EXPENDITURE**

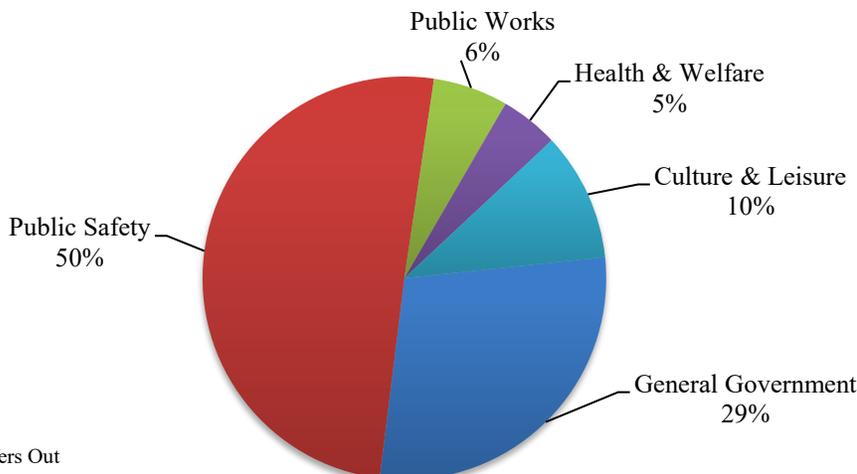
	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Taxes - Property	\$ 21,842,078	\$ 22,750,000	\$ 22,634,445	\$ 24,000,000
Taxes - Sales & Franchise	22,950,818	23,319,476	24,164,873	25,317,917
Payment In Lieu of Taxes	250,089	435,826	389,645	410,000
Special Assessments	253,267	306,906	284,610	284,610
Industrial District Taxes	64,207,336	66,775,000	66,468,000	66,500,000
Total Taxes	<u>109,503,588</u>	<u>113,587,208</u>	<u>113,941,573</u>	<u>116,512,527</u>
Licenses & Permits	2,746,436	3,058,768	2,300,267	2,652,467
Intergovernmental	1,151,325	1,134,282	1,133,129	1,173,933
Charges for Services	2,419,128	2,608,269	2,482,849	2,487,976
Fines & Forfeitures	1,375,912	1,478,673	1,249,302	1,649,405
Miscellaneous	793,109	1,162,789	523,782	1,158,970
Transfers In	3,095,062	3,143,516	3,143,516	3,207,413
Total Revenues	<u>121,084,560</u>	<u>126,173,506</u>	<u>124,774,419</u>	<u>128,842,691</u>
Recurring Expenditures by Type				
Personnel Services	80,117,651	83,845,937	77,505,959	88,578,271
Supplies	3,740,968	4,724,331	4,843,090	5,816,670
Maintenance	5,914,799	7,715,170	8,289,401	9,061,309
Services	9,019,120	13,220,972	12,751,553	15,387,381
Sundry	26,012	89,544	47,811	63,642
Miscellaneous	12,000	12,000	12,000	12,000
Operating Transfers Out	-	4,069,451	4,069,451	1,127,811
Total Operating	<u>98,830,552</u>	<u>113,677,406</u>	<u>107,519,266</u>	<u>120,047,085</u>
Non-Recurring Expenditures				
Capital Outlay	223,362	2,147,118	2,389,593	1,169,217
Transfers Out	12,064,933	20,766,964	20,016,964	25,264,500
Contingency	-	326,924	-	2,000,000
Total Expenditures	<u>111,118,846</u>	<u>136,918,411</u>	<u>129,925,823</u>	<u>148,480,802</u>
Excess (Deficit) Revenues Over Expenditures				
	9,965,714	(10,744,906)	(5,151,404)	(19,638,111)
Fund Balance - Beginning	38,409,362	48,375,076	48,375,076	43,223,672
Fund Balance - Ending	<u>\$ 48,375,076</u>	<u>\$ 37,630,170</u>	<u>\$ 43,223,672</u>	<u>\$ 23,585,561</u>
Days of Operating Expenditures	179	121	147	72



**CITY OF BAYTOWN
GENERAL FUND 101
BUDGET SUMMARY BY FUNCTION OF EXPENDITURE**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Taxes - Property	\$ 21,842,078	\$ 22,750,000	\$ 22,634,445	\$ 24,000,000
Taxes - Sales & Franchise	22,950,818	23,319,476	24,164,873	25,317,917
Payment In Lieu of Taxes	250,089	435,826	389,645	410,000
Special Assessments	253,267	306,906	284,610	284,610
Industrial District Taxes	64,207,336	66,775,000	66,468,000	66,500,000
Total Taxes	<u>109,503,588</u>	<u>113,587,208</u>	<u>113,941,573</u>	<u>116,512,527</u>
Licenses & Permits	2,746,436	3,058,768	2,300,267	2,652,467
Intergovernmental	1,151,325	1,134,282	1,133,129	1,173,933
Charges for Services	2,419,128	2,608,269	2,482,849	2,487,976
Fines & Forfeitures	1,375,912	1,478,673	1,249,302	1,649,405
Miscellaneous	793,109	1,162,789	523,782	1,158,970
Transfers In	3,095,062	3,143,516	3,143,516	3,207,413
Total Revenues	<u>121,084,560</u>	<u>126,173,506</u>	<u>124,774,419</u>	<u>128,842,691</u>
Expenditures by Function				
General Government	21,512,978	30,554,032	26,621,000	34,610,859
Public Safety	57,088,079	57,567,309	55,934,300	60,935,371
Public Works	6,639,589	6,338,420	6,571,713	7,283,075
Health & Welfare	3,785,456	5,083,297	4,035,731	5,621,867
Culture & Leisure	9,804,450	11,141,821	10,287,071	12,468,102
Capital	223,362	2,147,118	2,389,593	1,169,217
Transfers Out	12,064,933	24,086,415	24,086,415	26,392,311
Total Expenditures	<u>111,118,845</u>	<u>136,918,411</u>	<u>129,925,823</u>	<u>148,480,802</u>
Excess (Deficit) Revenues				
Over Expenditures	9,965,715	(10,744,906)	(5,151,404)	(19,638,111)
GAAP to budget basis adjustment				
Fund Balance - Beginning	38,409,362	48,375,076	48,375,076	43,223,672
Fund Balance - Ending	<u>\$ 48,375,076</u>	<u>\$ 37,630,170</u>	<u>\$ 43,223,672</u>	<u>\$ 23,585,561</u>

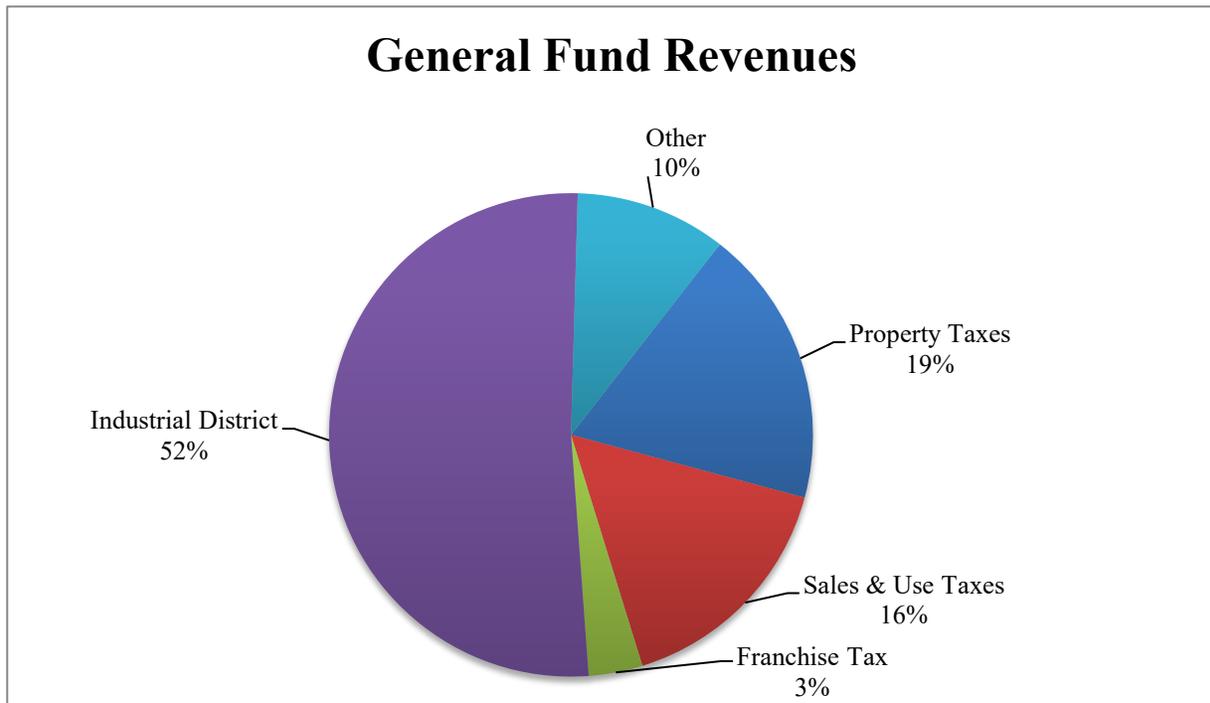
General Fund Expenditures by Function*



* Excludes Capital and Transfers Out

**CITY OF BAYTOWN
GENERAL FUND REVENUE SUMMARY**

Revenue	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Property Taxes	\$ 21,842,078	\$ 22,750,000	\$ 22,634,445	\$ 24,000,000
Sales & Use Taxes	18,548,081	18,678,559	19,697,550	20,677,000
Franchise Tax	4,402,737	4,640,917	4,467,323	4,640,917
Payment In Lieu of Taxes	250,089	435,826	389,645	410,000
Special Assessments	253,267	306,906	284,610	284,610
Industrial District	64,207,336	66,775,000	66,468,000	66,500,000
Licenses & Permits	2,746,436	3,058,768	2,300,267	2,652,467
Intergovernmental	1,151,325	1,134,282	1,133,129	1,173,933
Charges For Services	2,419,128	2,608,269	2,482,849	2,487,976
Fines & Forfeitures	1,375,912	1,478,673	1,249,302	1,649,405
Miscellaneous	793,109	1,162,789	523,782	1,158,970
Transfers	3,095,062	3,143,516	3,143,516	3,207,413
TOTAL REVENUES	\$ 121,084,560	\$ 126,173,506	\$ 124,774,419	\$ 128,842,691



**CITY OF BAYTOWN
GENERAL FUND REVENUE DETAIL**

Revenue	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Property Taxes				
41101 Current Yr Property Taxes	\$ 20,672,733	\$ 22,000,000	\$ 22,077,753	\$ 23,425,000
41102 Prior Year Property Taxes	507,846	400,000	180,953	200,000
41103 Penalty And Interest	661,499	350,000	375,738	375,000
Total Property Tax	21,842,078	22,750,000	22,634,445	24,000,000
Sales & Use Taxes				
41201 Sales Tax	19,153,520	18,608,578	20,500,000	21,525,000
41202 Mixed Drink Tax	214,496	235,831	246,550	247,000
41250 Rebates (Contra)	(819,935)	(165,850)	(1,049,000)	(1,095,000)
Total Sales & Use Tax	18,548,081	18,678,559	19,697,550	20,677,000
Franchise Tax				
41301 Electric Franchise Fees	2,558,293	2,634,565	2,559,684	2,634,565
41302 Nat. Gas Franchise Fees	386,402	452,945	438,849	452,945
41303 Telephone Franchise Fees	136,446	162,565	129,602	162,565
41304 Cable Franchise Fees	862,420	992,728	968,059	992,728
41312 Solid Waste - Commercial	459,176	398,115	371,130	398,115
Total Franchise Tax	4,402,737	4,640,917	4,467,323	4,640,917
Payment in Lieu of Taxes				
41500 Payment In Lieu Of Taxes	250,089	435,826	389,645	410,000
45101 Principal - Special Assmt	253,267	306,906	284,610	284,610
Total Payment in Lieu of Taxes	503,356	742,732	674,255	694,610
Industrial District Tax				
41501 ED Revenue	8,554,246	9,175,000	9,268,000	10,000,000
41400 ID Revenue	55,653,090	57,600,000	57,200,000	56,500,000
TOTAL TAXES	109,503,588	113,587,208	113,941,573	116,512,527
Licenses & Permits				
42001 Building	1,856,018	1,977,498	1,575,656	1,680,025
42002 Plumbing	123,064	131,873	75,939	123,608
42003 Mech & Air Conditioning	94,690	115,931	50,031	86,552
42005 Multi-Family Dwellings	80,748	94,449	94,977	94,977
42006 Electrical	188,226	228,476	115,674	149,651
42007 Demolition	4,523	3,456	5,223	4,772
42008 Mobile Homes	11,577	11,277	1,823	13,053
42009 Sign Operating	39,817	46,989	9,906	53,918
42010 Contractor Registratn Fee	15,075	14,060	4,988	12,627
42014 Garage Sale Permit	11,140	11,217	2,860	10,750
42021 Health	208,546	302,937	300,464	300,464
42031 Alcoholic Beverage	41,428	43,377	42,173	42,456
42036 Waste Collection Permit	1,960	2,936	4,890	4,890
42041 Pipeline Fees	54,113	56,722	-	56,179
42043 Credit Access Bus. Fee	350	541	-	541
42045 Oem Permit Fees	675	1,043	1,125	1,250
42091 Miscellaneous	14,487	15,987	14,540	16,755
Total Licenses & Permits	2,746,436	3,058,768	2,300,267	2,652,467
Intergovernmental				
43208 Dept Of Transportation	50,755	39,208	38,055	90,715
43301 Emergency Svcs. Revenue	1,100,570	1,095,074	1,095,074	1,083,218
Total Intergovernmental	1,151,325	1,134,282	1,133,129	1,173,933

**CITY OF BAYTOWN
GENERAL FUND REVENUE DETAIL**

Revenue	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Charges for Services				
44112 Recovery Of Damages	4,166	5,267	73,489	-
44113 Subdivision Filing Fee	116,032	113,528	103,645	113,528
44114 Vital Statistics	112,712	111,661	77,659	111,661
44115 Animal Control Fees	22,390	28,173	26,510	28,173
44116 Weed Mowing	179,968	165,979	211,607	169,731
44121 Ambulance	1,659,521	1,683,136	1,599,089	1,681,584
44125 Mun Ct Cr Card Proc Fee	(3,127)	(3,104)	-	(5,691)
44137 False Alarm Reg. & Fees	325	502	-	7,725
44141 Curbs & Drainage	4,344	4,709	3,696	5,668
44305 Other Academy Fees-Outsid	11,950	15,998	8,000	10,000
Total Charges for Services	2,108,283	2,125,849	2,103,695	2,122,378
Cultural & Recreational				
44201 Facility Rental	106,405	125,641	133,685	125,641
44202 Special Events Revenue	21,775	78,419	43,016	44,754
44205 Leisure Programs	26,543	27,468	29,398	30,203
44207 Athletics Fees	93,338	156,139	94,643	100,000
44215 Concessions	62,783	94,753	78,412	65,000
Total Cultural & Recreational	310,845	482,420	379,154	365,598
TOTAL SERVICES CHARGES	2,419,128	2,608,269	2,482,849	2,487,976
Fines & Forfeitures				
45001 Municipal Court	1,283,785	1,380,340	1,160,075	1,540,023
45002 Library Fees And Fines	13,318	11,891	12,870	18,507
45005 Motor Carrier Violations	78,809	86,443	76,358	90,874
Total Fines & Forfeitures	1,375,912	1,478,673	1,249,302	1,649,405
Miscellaneous				
46023 Fire Inspections Fees	45,449	43,042	50,000	39,224
49001 Sale Of City Property	342,035	392,668	-	392,668
49003 Investment Interest	144,345	188,754	-	188,754
49004 Interest On Receivables	674	791	-	791
49009 Rental Of Land	109,024	124,359	96,317	124,359
49010 Phone Commissions	32,580	45,297	38,997	45,297
49022 Contributions - Misc.	5,100	4,250	3,639	4,250
49028 Industrial District Pci	52,243	80,715	78,763	80,715
49091 Miscellaneous	61,639	282,914	256,067	282,913
49093 Overages And Shortages	19	-	-	-
Total Miscellaneous	793,109	1,162,789	523,782	1,158,970
TOTAL REVENUES	117,989,498	123,029,990	121,630,902	125,635,278
Transfers				
61207 From Fire/EMS SPD	300,000	-	-	-
61231 From Odd Trust & Agency	500,000	500,000	500,000	500,000
61298 From Wetland Center Fund	-	420	420	-
61502 From Aquatics Fund	250,000	250,000	250,000	250,000
61520 From Water And Sewer Fund	1,153,962	1,501,996	1,501,996	1,561,163
62215 Revenue From MDD Fund	300,000	300,000	300,000	300,000
62216 Transer From TIRZ	241,100	241,100	241,100	246,250
62510 Revenue-BAWA	350,000	350,000	350,000	350,000
Total Other Financing Sources	3,095,062	3,143,516	3,143,516	3,207,413
TOTAL REVENUES & TRANSFERS	\$ 121,084,560	\$ 126,173,506	\$ 124,774,419	\$ 128,842,691

**CITY OF BAYTOWN
GENERAL FUND 101
BUDGET SUMMARY BY DEPARTMENT**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
General Government				
1010 General Administration	\$ 1,270,763	\$ 1,449,864	\$ 1,126,470	\$ 1,768,240
1030 Fiscal Operations	2,306,558	2,698,579	2,432,470	3,249,298
1040 Public Affairs	574,465	964,596	612,185	1,160,777
1060 Legal Services	961,960	1,242,581	1,026,884	1,580,213
1070 ITS	3,564,314	4,959,874	4,694,681	5,604,253
1080 Planning and Development Services	3,720,788	5,048,046	4,267,656	5,502,732
1140 Human Resources	1,344,842	1,572,059	1,394,283	1,703,404
1170 City Clerk	1,050,124	1,653,075	1,440,024	1,708,490
1171 Court of Record	1,564,035	1,794,742	1,647,289	1,801,263
1190 General Overhead	5,155,129	6,365,682	4,961,841	7,289,034
Total General Government	<u>21,512,978</u>	<u>27,749,097</u>	<u>23,603,781</u>	<u>31,367,704</u>
Public Safety				
2000 Police	29,760,442	31,495,466	29,286,976	32,339,417
2020 Fire	27,327,636	26,071,842	26,647,325	28,595,953
Total Public Safety	<u>57,088,079</u>	<u>57,567,309</u>	<u>55,934,300</u>	<u>60,935,371</u>
Public Works				
3000 Public Works Administration	550,886	515,714	473,068	668,675
3010 Streets & Drainage	2,385,255	2,719,492	2,881,149	3,022,908
3020 Traffic Control	1,776,990	1,747,903	1,904,222	2,150,657
3030 Engineering	1,087,412	1,355,312	1,313,275	1,440,834
1180 City Facilities	839,046	2,804,935	3,017,219	3,243,155
Total Public Works	<u>6,639,589</u>	<u>9,143,355</u>	<u>9,588,931</u>	<u>10,526,230</u>
Health & Welfare				
4000 Health & Welfare	<u>3,785,456</u>	<u>5,083,297</u>	<u>4,035,731</u>	<u>5,621,867</u>
Culture & Leisure				
5000 Parks & Recreation	7,286,256	8,333,915	7,784,337	9,442,183
6000 Library	2,518,193	2,807,906	2,502,734	3,025,919
Total Culture & Leisure	<u>9,804,450</u>	<u>11,141,821</u>	<u>10,287,071</u>	<u>12,468,102</u>
Capital	223,362	2,147,118	2,389,593	1,169,217
Transfers Out	12,064,933	24,086,415	24,086,415	26,392,311
General Fund Total	<u>\$ 111,118,845</u>	<u>\$ 136,918,411</u>	<u>\$ 129,925,823</u>	<u>\$ 148,480,802</u>

**CITY OF BAYTOWN
GENERAL FUND 101
BUDGET SUMMARY BY ACCOUNT**

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 52,448,055	\$ 53,127,057	\$ 51,316,367	\$ 55,601,306
71003	Part Time Wages	1,022,484	1,158,911	1,150,520	1,428,269
71009	Overtime	1,944,282	2,241,831	2,156,769	2,286,243
71011	Extra Help/Temporary	6,696	5,120	-	50,000
71021	Health Insurance	7,543,620	9,351,728	5,797,755	10,019,677
71022	Tmrs	9,801,604	9,858,781	9,467,975	10,577,915
71023	Fica	4,038,707	4,254,110	3,987,575	4,593,825
71028	Workers Compensation	840,806	880,853	821,253	956,988
71041	Allowances	815,598	834,800	741,172	818,544
71043	Employee Incentives	-	-	-	2,000
71081	Retired Employee Benefits	2,102,262	2,132,747	2,066,573	2,243,504
71091	Prsnl Svices Reimbursed	(446,461)	-	-	-
	Total Personnel Services	<u>80,117,651</u>	<u>83,845,937</u>	<u>77,505,959</u>	<u>88,578,271</u>
7200	Supplies				
72001	Office Supplies	211,182	237,358	225,836	243,933
72002	Postage Supplies	63,614	123,978	92,157	111,365
72004	Printing Supplies	70,255	186,285	153,909	189,211
72005	Animal Feed Supplies	29,821	30,332	30,332	37,927
72006	Clothing Allowance	30,038	40,020	39,189	40,620
72007	Wearing Apparel	485,502	524,111	486,776	566,007
72010	Garbage Bags	-	-	-	600
72011	Disaster Supplies	5,980	15,120	6,980	15,120
72013	Program Supplies	-	-	-	10,300
72016	Motor Vehicle Supplies	960,238	1,031,833	1,178,361	1,550,025
72017	Parts Purchase For Resale	8	-	-	-
72019	Supplies Purch For Resale	47,498	39,000	50,357	48,000
72021	Minor Tools	328,474	337,910	369,020	307,442
72022	Fuel For Generators	1,669	12,000	3,040	5,000
72023	Library Materials	159,949	245,000	244,002	245,000
72026	Cleaning & Janitorial Sup	138,358	187,812	171,769	197,624
72031	Chemical Supplies	196,077	306,543	304,939	625,797
72032	Medical Supplies	236,640	297,094	305,720	317,094
72036	Identification Supplies	82,074	82,925	83,056	115,070
72041	Educational Supplies	540,036	639,487	643,479	662,461
72045	Computer Software	55,097	81,199	61,599	142,507
72046	Botanical Supplies	35,863	239,949	239,949	157,543
72055	Laboratory Supplies	-	-	-	7,200
72056	Street Marking Supplies	45,976	50,000	130,561	150,000
72061	Meeting Supplies	18,246	16,375	22,057	70,825
72091	Supplies Reimbursed	(1,626)	-	-	-
	Total Supplies	<u>3,740,968</u>	<u>4,724,331</u>	<u>4,843,090</u>	<u>5,816,670</u>

**CITY OF BAYTOWN
GENERAL FUND 101
BUDGET SUMMARY BY ACCOUNT**

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7300	Maintenance				
73001	Land Maintenance	625,045	711,121	692,982	1,043,410
73011	Buildings Maintenance	786,737	1,349,215	1,647,825	1,389,263
73012	Docks & Piers Maintenance	809	5,400	12,348	12,400
73013	Recreation Equip Maint	28,568	102,400	111,895	167,760
73022	Sanitary Sewers Maint	536	1,600	1,600	1,600
73025	Streets Sidewalks & Curbs	584,046	779,056	992,570	975,056
73027	Heat & Cool Sys Maint	169,920	213,077	287,500	287,500
73028	Electrical Maintenance	128,913	184,655	173,394	191,310
73041	Furniture/Fixtures Maint	143,568	202,062	190,096	195,959
73042	Machinery & Equip Maint	1,767,879	2,371,731	2,370,061	2,850,328
73043	Motor Vehicles Maint	1,004,317	950,040	976,911	1,065,490
73044	Street Signs Maint	201,549	205,300	238,815	227,450
73045	Radio & Testing Equipment	40,187	73,000	55,501	73,000
73046	Books - Maintenance	48,743	73,663	47,026	65,663
73048	Signal Systems Maint	143,158	198,000	199,542	218,000
73049	Barricades Maint	25,045	38,350	35,100	40,620
73053	Vehicle Repair-Collision	(4,039)	-	-	-
73055	Maintenance On Computers	230,975	256,500	256,235	256,500
73091	Maintenance Reimbursed	(11,156)	-	-	-
	Total Maintenance	5,914,799	7,715,170	8,289,401	9,061,309

**CITY OF BAYTOWN
GENERAL FUND 101
BUDGET SUMMARY BY ACCOUNT**

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7400	Services				
74001	Communication	716,761	944,600	937,394	1,113,661
74002	Electric Service	700,058	927,900	927,900	927,900
74003	Street Lighting	728,596	1,116,035	1,116,035	1,116,035
74004	Water & Sewer	1,403	2,500	2,500	2,500
74005	Natural Gas	86,119	111,400	80,289	111,400
74007	Twc Claims Paid	83,545	75,000	65,089	85,000
74011	Equipment Rental	844,179	905,823	869,639	951,441
74020	Outside Contracts	122,533	171,013	155,333	181,513
74021	Special Services	2,585,530	3,961,343	3,384,763	4,534,383
74022	Audits	86,755	128,092	114,528	143,092
74023	Industrial Appraisal	35,000	42,000	39,281	50,000
74026	Janitorial Services	120,143	172,439	427,224	416,323
74029	Service Awards	60,775	72,000	70,245	117,000
74031	Wrecker Service	(15,940)	6,000	7,000	7,000
74036	Advertising	193,744	257,110	177,104	269,610
74042	Education & Training	672,067	1,077,610	962,535	1,260,725
74045	In-State Investigatv Trvl	2,615	5,038	4,300	4,316
74047	Support Of Prisoners	57,436	62,562	62,562	62,562
74051	Non City Facility Rental	38,903	38,340	38,110	38,340
74054	Council Reimbursables	-	1,000	250	1,000
74056	Vacant Lot Cleaning	53,340	200,000	179,339	200,000
74058	Landfill Fees	57,736	167,749	140,985	164,749
74061	Demolition Of Structures	235,664	500,000	500,000	500,000
74063	Uniform Rental	-	-	53,572	65,000
74064	Staff Development	-	-	-	99,000
74070	Elections	193,166	551,000	606,269	600,000
74071	Association Dues/Subscript	74,747	127,019	108,309	155,873
74072	Legislative Services	27,484	70,000	136,000	220,000
74082	Confidential	12,820	25,000	25,000	25,000
74091	Services Reimbursed	5,437	-	22,680	-
74123	Instructor Fees	30,636	30,000	30,680	30,000
74210	General Liability Ins	28,386	35,000	31,744	44,442
74211	K-9 Insurance	5,398	6,000	5,398	6,000
74220	Errors & Omissions	45,414	50,000	57,050	79,870
74230	Law Enforcement Liability	53,729	60,000	75,300	105,420
74240	Auto Liability	221,886	237,000	234,896	328,854
74241	Auto Collision	205,835	220,000	236,878	343,473
74242	Auto Catastrophic	45,762	47,500	-	-
74271	Mobile Equipment	37,152	40,000	36,214	40,000
74272	Real & Personal Property	415,041	450,000	451,950	600,000
74277	Flood Insurance	41,699	95,000	95,823	105,000
74280	Bonds	444	500	494	500
74281	Employee Fraud	4,569	5,439	4,541	5,439
74290	Misc Liability	-	41,000	45,000	75,000
74295	Deductibles	102,557	135,000	181,389	150,000
74999	Perf Cont Energy Savings	-	49,960	49,960	49,960
	Total Services	9,019,120	13,220,972	12,751,553	15,387,381

**CITY OF BAYTOWN
GENERAL FUND 101
BUDGET SUMMARY BY ACCOUNT**

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7500	Sundry				
75051	Court Cost	4,923	18,244	14,189	21,228
75061	Medical - Preemployment	4,894	7,300	7,300	7,700
75064	Medical Services	16,196	64,000	26,322	34,714
77106	Light Contract Reimb	12,000	12,000	12,000	12,000
	Total Sundry & Other	<u>38,012</u>	<u>101,544</u>	<u>59,811</u>	<u>75,642</u>
	Total Operating	<u>98,830,552</u>	<u>109,607,955</u>	<u>103,449,815</u>	<u>118,919,274</u>
8000	Capital Outlay				
80001	Items < \$10,000	56,325	24,694	28,730	16,650
80021	Special Programs	-	-	-	300,000
82011	Building & Improvements	(6,146)	-	-	326,000
83027	Heating & Cooling System	-	-	-	-
84042	Machinery & Equipment	88,787	194,736	428,175	167,147
84043	Motor Vehicles	13,920	1,927,688	1,932,688	359,420
84048	Signal Systems	20,475	-	-	-
85001	Construction	50,000	-	-	-
	Total Capital Outlay	<u>223,362</u>	<u>2,147,118</u>	<u>2,389,593</u>	<u>1,169,217</u>
9000	Other Financing Uses				
91201	To Municipal Ct Security	115,814	164,272	164,272	114,860
91226	To Miscellaneous Police	423,717	416,750	416,750	416,750
91228	To Police Academy	1,550	-	-	-
91290	To FEMA	8,695	-	-	-
91298	To Wetland Research Ctr	286,481	236,909	236,909	296,201
91350	To Gen Capital Proj Fund	1,876,285	6,266,964	6,266,964	7,264,500
91351	To Capital Improvemnt Prg	6,142,000	14,250,000	13,500,000	18,000,000
91450	To Accrued Leave-General	2,351,520	2,851,520	2,851,520	-
91500	To Solid Waste Fund	250,000	250,000	250,000	-
91540	To Bayland Island	208,870	-	-	-
91550	To Internal Service Fnd	350,000	325,000	325,000	300,000
91552	To Warehouse Operations	50,000	75,000	75,000	-
	Total Other Financing Uses	<u>12,064,933</u>	<u>24,836,415</u>	<u>24,086,415</u>	<u>26,392,311</u>
9900	Contingencies				
99001	Contingencies	-	-	-	250,000
99002	Unforeseen/New Initiative	-	326,924	-	1,750,000
	Total Contingencies	<u>-</u>	<u>326,924</u>	<u>-</u>	<u>2,000,000</u>
	TOTAL EXPENDITURES	<u>\$ 111,118,846</u>	<u>\$ 136,918,411</u>	<u>\$ 129,925,823</u>	<u>\$ 148,480,802</u>

1010 GENERAL ADMINISTRATION – PROGRAM SUMMARY

Program Description

The General Administration Department consists of two main divisions, the City Manager's office and the City Council. It also includes expenditures that are not directly associated with any other department within the General Fund.

The City Manager is the chief executive and administrative officer of the City and is responsible for general administration of the City's affairs and serves as a liaison between the policy making and administrative branches of the City government. The City Manager provides City Council with the information needed to conduct the affairs of the City and coordinate the implementation of their decisions. This division oversees the operations of all City departments and reviews and updates management policies and regulations.

Major Goals

- Ensure delivery of City services in an effective and efficient manner through responsible administration.
- Ensure that the response to citizen complaints and requests for action are performed in a timely manner.
- Assist in the development of neighborhood organizations and coordinate implementation of neighborhood improvement projects and activities.
- Conduct City Council meetings in accordance with the provisions of the City Charter and Ordinances.
- Continue to provide quality information the citizens receive from local government by working with educational, business and neighborhood groups to communicate city events, public hearings and city staff initiatives.
- Coordinate Council activities, negotiate contracts and supervise the staff to provide efficient and effective municipal services to the City of Baytown.

Major Objectives

- Provide the Council with timely and meaningful information.
- Maintain up-to-date policies and regulations.
- Encourage an innovative approach to problem resolution.
- Supervise and coordinate the staff and provide oversight to all departmental operations.
- Maintain a long-range outlook and provide the Council with recommendations for the future.
- Act as the City's ambassador in developing and maintaining relations with outside agencies.
- Implement the City's 5-Year Community-based Strategic Plan
- Develop the Annual Implementation Plan

1010 GENERAL ADMINISTRATION - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 838,330	\$ 864,038	\$ 726,718	\$ 965,257
71003	Part Time Wages	68,135	88,000	74,000	79,000
71021	Health Insurance	39,636	79,035	34,293	88,915
71022	Tmrs	152,028	160,354	130,399	175,247
71023	Fica	54,626	74,208	47,900	78,989
71028	Workers Compensation	1,190	1,276	999	1,358
71041	Allowances	18,049	18,000	14,883	19,275
	Total Personnel Services	1,171,994	1,284,911	1,029,192	1,408,040
7200	Supplies				
72001	Office Supplies	6,939	8,700	7,967	8,700
72002	Postage Supplies	153	600	125	600
72004	Printing Supplies	1,070	2,000	2,000	5,000
72007	Wearing Apparel	819	3,000	3,157	4,500
72041	Educational Supplies	-	-	-	7,000
72061	Meeting Supplies	-	-	-	9,000
	Total Supplies	8,982	14,300	13,250	34,800
7300	Maintenance				
73041	Furniture/Fixtures Maint	410	2,500	1,500	2,500
	Total Maintenance	410	2,500	1,500	2,500
7400	Services				
74021	Special Services	11,773	63,803	13,200	202,500
74042	Education & Training	51,029	53,850	51,078	72,800
74054	Council Reimbursables	-	1,000	250	1,000
74071	Association Dues/Subscript	26,576	29,500	18,000	46,600
	Total Services	89,378	148,153	82,528	322,900
	Total Operating	1,270,763	1,449,864	1,126,470	1,768,240
8000	Special Programs				
80021	Special Programs	-	-	-	300,000
	Total Special Programs	-	-	-	300,000
	TOTAL DEPARTMENT	\$ 1,270,763	\$ 1,449,864	\$ 1,126,470	\$ 2,068,240

1030 FISCAL OPERATIONS – PROGRAM SUMMARY

Program Description

The Fiscal Operations Department consists of Accounting, Payroll, Treasury, Budgeting, and Purchasing. This Department is responsible for administering the City's fiscal affairs in accordance with applicable local, state and federal guidelines. The Department manages the annual audit, annual budget and advises management on all aspects of financial planning and debt management for the City. The Department is responsible for collection and disbursement of all City funds and implementation of effective internal control systems for the City of Baytown. The Department also actively manages the City's investment portfolio in compliance with the Public Funds Investment Act (PFIA) and the City's adopted investment policy.

Major Goals

- Ensure that all financial transactions are accurately reported in a timely manner and comply with relevant local, state, federal and international standards and controls.
- Provide timely and accurate financial information to assist with management decision making, strategy development and policy formulation.
- Provide quality budget development and analysis to foster financial accountability and the responsible use of City funds.
- Promote a better understanding of financial policies and procedures amongst internal and external customers.
- Improve purchasing practices within user departments to optimize the use of resources and increase the efficiency and effectiveness of city operations.
- Review and improve cash collection procedures throughout the City.
- Actively manage the City's investment portfolio to help further City policy objectives taking account of prevailing market conditions and the general economic and regulatory environments.

Major Objectives

- Develop financial policies that promote financial stability and sustainability in a changing political and economic environment.
- Achieve efficiencies in accounting and reporting activities through greater use of technology.
- Promote staff development to maintain a motivated team, create opportunities for professional growth and provide a succession plan.
- Continue to receive external recognition for excellence, e.g. the GFOA Distinguished Budget Presentation Award, the GFOA Certificate of Achievement for Excellence in Financial Reporting, etc.
- Review and refine the City's investment policies to stay in compliance with PFIA and respond effectively to evolving economic conditions.

Services Provided

- Financial planning and oversight of all financial applications.
- Payroll and accounts payable.
- All City collections, deposits, investments and cash/debt management.
- Project cost management and reporting.
- Budget management and preparation.
- Financial reporting, internal control and annual audit.
- Fixed assets tracking and reporting.
- Grant assistance and reporting.
- Procurement services – purchasing and contracting.
- General financial support and assistance to City Administration, City Departments and component units.

1030 FISCAL OPERATIONS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 1,211,376	\$ 1,320,985	\$ 1,055,975	\$ 1,318,069
71003	Part Time Wages	10,668	39,150	32,937	36,956
71009	Overtime	101	16,586	15,502	20,666
71021	Health Insurance	181,169	235,788	128,627	235,788
71022	Tmrs	216,855	242,119	187,445	246,670
71023	Fica	90,514	104,877	79,942	106,013
71028	Workers Compensation	1,599	1,803	1,999	1,822
71041	Allowances	10,256	10,800	10,057	12,600
	Total Personnel Services	1,722,537	1,972,107	1,512,485	1,978,583
7200	Supplies				
72001	Office Supplies	11,138	18,743	17,494	18,743
72002	Postage Supplies	5,217	11,020	9,690	10,720
72004	Printing Supplies	2,024	3,000	2,778	4,250
72007	Wearing Apparel	947	2,100	1,883	2,800
72041	Educational Supplies	-	750	750	750
	Total Supplies	19,326	35,613	32,595	37,263
7300	Maintenance				
73001	Land Maintenance	-	-	-	156,433
73011	Buildings Maintenance	-	12,344	15,247	17,387
73041	Furniture/Fixtures Maint	3,487	10,200	9,355	9,500
	Total Maintenance	3,487	22,544	24,601	183,320
7400	Services				
74011	Equipment Rental	7,542	8,544	8,542	9,544
74021	Special Services	398,842	428,681	354,481	443,547
74022	Audits	86,755	128,092	114,528	143,092
74023	Industrial Appraisal	35,000	42,000	39,281	50,000
74026	Janitorial Services	-	-	240,521	265,474
74036	Advertising	9,885	12,000	6,907	7,500
74042	Education & Training	20,007	39,418	35,743	50,110
74063	Uniform Rental	-	-	53,572	65,000
74064	Staff Development	-	-	-	5,000
74071	Association Dues/Subscript	3,178	9,580	9,213	10,865
	Total Services	561,209	668,315	862,789	1,050,132
	Total Operating	2,306,559	2,698,579	2,432,470	3,249,298
	TOTAL DEPARTMENT	\$ 2,306,559	\$ 2,698,579	\$ 2,432,470	\$ 3,249,298

1040 PUBLIC AFFAIRS –PROGRAM SUMMARY

Program Description

The Public Affairs Department is the primary communicator of the City of Baytown Government story. The City recognizes the value of citizen engagement that includes a proactive approach. Public Affairs is responsible for media relations, City messaging, marketing, video production, public channel 16, social media, event planning and implementation, special projects, oversight of content on official City websites, and oversight of the Tourism Division. Public Affairs also develops and provides leadership over the state and federal legislative program. The office curates and crafts content about various departments, employees, programs, and initiatives within the organization and works collaboratively with community partners.

Major Goals

- Providing transparent information to establish and maintain trust with the community.
- Building awareness of local government initiatives and programs.
- Creating interest in the community via marketing campaigns and storytelling.
- Improve the reputation and image of the City by sharing positive information with the community and surrounding areas.
- Improve awareness of Baytown’s resources and amenities to potential visitors and residents.
- Ensure state and federal associations, stakeholders, and policymakers are aware of and consider Baytown’s legislative priorities.

Major Objectives

- Market Baytown as a top destination to live, work and play.
- Drive positive coverage of the City of Baytown by pushing out information and positive stories about the organization, community and community partners.
- Develop marketing and promotional campaigns that effectively cultivate an appreciation for the natural environment, arts and culture, community amenities, job and educational opportunities.
- Attract new residents by promoting community amenities and resources.
- Actively promote the community through statewide and nationwide networking initiatives.
- Support strategic initiatives by promoting information about programs, positive outcomes, projects and accolades.
- Draft a list of legislative priorities and actively engage state and federal policymakers on matters of importance to Baytown.

1040 PUBLIC AFFAIRS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 256,259	\$ 426,860	\$ 269,947	\$ 298,310
71003	Part Time Wages	19,790	-	-	-
71009	Overtime	5,929	500	231	300
71021	Health Insurance	31,520	52,690	27,068	39,518
71022	Tmrs	47,109	78,476	48,143	56,535
71023	Fica	21,065	33,022	20,184	24,297
71028	Workers Compensation	729	568	706	418
71041	Allowances	4,108	4,800	3,571	3,600
	Total Personnel Services	386,508	596,916	369,851	422,977
7200	Supplies				
72001	Office Supplies	2,826	2,300	2,869	2,300
72002	Postage Supplies	-	32,550	16,775	20,000
72004	Printing Supplies	5,582	86,060	63,768	72,000
72016	Motor Vehicle Supplies	86	2,000	149	500
72041	Educational Supplies	59	4,000	1,708	4,000
72045	Computer Software	-	600	300	500
72061	Meeting Supplies	-	-	3,482	30,000
	Total Supplies	8,553	127,510	89,052	129,300
7300	Maintenance				
73041	Furniture/Fixtures Maint	-	1,000	-	-
73043	Motor Vehicles Maint	245	-	-	-
	Total Maintenance	245	1,000	-	-
7400	Services				
74021	Special Services	79,436	104,250	36,351	247,000
74036	Advertising	90,949	108,000	27,194	102,000
74042	Education & Training	7,629	25,200	16,792	24,500
74064	Staff Development	-	-	-	1,000
74071	Association Dues/Subscript	1,144	1,720	6,944	14,000
74072	Legislative Services	-	-	66,000	220,000
	Total Services	179,159	239,170	153,282	608,500
	Total Operating	574,465	964,596	612,185	1,160,777
8000	Capital Outlay				
80001	Items < \$10,000	-	5,900	-	-
	Total Capital Outlay	-	5,900	-	-
	TOTAL DEPARTMENT	\$ 574,465	\$ 970,496	\$ 612,185	\$ 1,160,777

1060 LEGAL SERVICES – PROGRAM SUMMARY

Program Description

The Legal Department is a service-oriented department providing counsel to the City Council, the Baytown Area Water Authority (BAWA), the Baytown Crime Control and Prevention District (CCPD), the Baytown Fire Control, Prevention, and Emergency Medical Services District (FCPEMSD), the Baytown Municipal Development District (MDD), and the Baytown Hospitality Public Facilities Corporation (PFC), as well as to their boards and commissions. The department also gives legal advice to officers and employees of the City relating to their powers and duties in such capacities. Legal services provided by the department include drafting and negotiating contracts, prosecuting violations of the transportation, health and penal codes as well as the Code of Ordinances, and representing and coordinating the representation of the City in various civil matters ensuring that the rights and interests of the City are being appropriately protected and pursued.

Major Goals

- Provide dependable legal advice to the City Council and to the Boards of Directors of BAWA, CCPD, FCPEMSD, and MDD and their boards and commissions as well as the officers and employees of the City.
- Draft, review and negotiate legal instruments for City projects in order to achieve the desired project goals while ensuring that the City's interests are adequately protected.
- Represent the City, BAWA, CCPD, FCPEMSD, MDD, and PFC in legal proceedings in an effective, zealous manner.
- Prosecute all cases filed in Municipal Court.
- Remain current on state and federal laws and regulations applicable to the City, BAWA, CCPD, FCPEMSD, and MDD.
- Serve on the negotiating teams for collective bargaining as well as in meet and confer.

Major Objectives

- Legal counsel
 - Support all legal opinions, whether written or oral, with case or statutory authority, as appropriate.
 - Ensure that all requests for written opinions are honored in a timely manner.
- Legal representation
 - Zealously represent the City, BAWA, CCPD, FCPEMSD, MDD, and PFC and protect their prospective interests.
 - Ensure court-imposed deadlines are met.
- Legal documentation
 - Ensure all contracts accomplish the intended purposes while providing sufficient protections.
 - Maintain all written memorandum opinions issued by the department.

1060 LEGAL SERVICES - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 535,030	\$ 621,122	\$ 534,461	\$ 644,893
71003	Part Time Wages	-	-	13,032	-
71009	Overtime	37	5,160	1,000	-
71011	Extra Help/Temporary	-	5,120	-	50,000
71021	Health Insurance	52,847	79,035	36,445	79,035
71022	Tmrs	96,936	114,720	95,585	116,874
71023	Fica	39,201	48,273	39,319	50,229
71028	Workers Compensation	701	830	660	863
71041	Allowances	10,732	9,900	8,864	11,700
	Total Personnel Services	735,483	884,160	729,365	953,594
7200	Supplies				
72001	Office Supplies	5,317	4,375	4,120	6,376
72002	Postage Supplies	263	800	667	800
72045	Computer Software	-	3,000	-	-
	Total Supplies	5,580	8,175	4,786	7,176
7300	Maintenance				
73046	Books - Maintenance	35,263	42,943	26,270	43,943
	Total Maintenance	35,263	42,943	26,270	43,943
7400	Services				
74021	Special Services	172,604	263,500	239,833	275,000
74042	Education & Training	10,450	31,024	19,004	33,500
74064	Staff Development	-	-	-	2,000
74071	Association Dues/Subscript	2,561	4,279	3,273	6,500
	Total Services	185,615	298,803	262,111	317,000
7500	Sundry Charges				
75051	Court Cost	20	8,500	4,352	8,500
	Total Sundry & Other	20	8,500	4,352	8,500
	Total Operating	961,960	1,242,581	1,026,884	1,330,213
9900	Other Financing Uses				
99001	Contingencies	-	-	-	250,000
	Total Contingencies/Other	-	-	-	250,000
	TOTAL DEPARTMENT	\$ 961,960	\$ 1,242,581	\$ 1,026,884	\$ 1,580,213

1070 INFORMATION TECHNOLOGY SERVICES – PROGRAM SUMMARY

Program Description

The Information Technology Services (ITS) Department has the responsibility of effectively administering all enterprise information technology throughout the City. ITS is responsible for the computers, cellular telephones, 2-way radios, and voice-over-ip (VoIP) telephone system for all City departments. ITS assists those departments in providing quality services to the community through the utilization of effective systems.

Major Goals

- Provide exceptional customer service to all City departments.
- Provide hardware and software expertise to all City departments to maintain a highly productive workplace.
- Ensure all enterprise services are fit for use and purpose.
- Expand knowledge of, and partnerships with, other public entities in the greater Houston area.

Major Objectives

- Transition Verizon M2M to NetMotion enterprise VPN
- Implement Tyler Munis Financials, Human Resources, and Utility Billing suite of applications
- Implement Tyler Incode v10 Municipal Court application
- Perform bottom up review of Versaterm CAD and reimplement noted areas of improvement
- Partner with Harris County Universal Services to implement the Law Enforcement Network Search (LENS) capability

Supported Sites:	Site Address:	Supported Sites:	Site Address:
911 Center	7800 N Main Street	Parks Evergreen Warehouse	1799 Tri City Beach Road
BAWA	7425 Thompson Road	Parks N.C. Foote Park	2428 West Main
BAWA-East	5339 E. Grand Parkway S.	Parks Nature Center	6213 Bayway Drive
Brunson	311 W. Texas Avenue	Parks Service Center I	1210 Park Street
City Hall	2401 Market Street	Parks Service Center II	1106 Park Street
Emergency Management	205 E. Wye Drive	Parks Town Square	213 W. Texas Ave
Facilities	2101 Market Street	Parks Wetlands Center	1724 Market Street
Fire Administration	201 E. Wye Drive	Pirate's Bay Water Park	5300 East Road
Fire Station 1	4123 Garth Road	Police Academy	203 E. Wye Drive
Fire Station 2	2323 Market Street	Police Administration	3200 N. Main Street
Fire Station 3	3311 Massey Tompkins Road	Police Annex	3300 N. Main Street
Fire Station 4	910 E. Fayle	Police CVT	307 S. Main Street
Fire Station 5	7722 Bayway Drive	Police Gun Range	3307 McLean Road
Fire Station 6	10166 Pinehurst Drive	Police Jail	3100 N. Main Street
Fire Station 7	7215 Eastpoint Blvd.	Police Substation	3530 Market Street
South Command	109 S. Main Street	Public Works Administration	2123 Market Street
Fire Training Facility	7022 Bayway Drive	Public Works Central Plant	1709 W. Main Street
Health Administration	220 W. Defee	Public Works East Plant	3030 Ferry Road
Health Animal Services	705 N. Robert Lanier Drive	Public Works Northeast Plant	8808 Needlepoint Road
Health Mosquito Control	806 W. Nazro Street	Public Works Traffic	2103 Market Street
Library	1009 W. Sterling Avenue	Public Works West Plant	1510 I-10 East
Municipal Court	3120 N. Main Street	Tech Garage	2511 ½ Cedar Bayou Road
Parks Administration	2407 Market Street	Utility Billing	2505 Market Street
Parks Evergreen Clubhouse	1530 Evergreen Road	<i>Future Utility Billing</i>	315 W. Texas Avenue

1070 INFORMATION TECHNOLOGY SERVICES - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 1,072,281	\$ 1,098,971	\$ 1,027,241	\$ 1,237,294
71009	Overtime	2,598	20,000	-	20,000
71021	Health Insurance	168,304	197,588	121,751	223,933
71022	Tmrs	201,599	210,974	190,816	230,134
71023	Fica	81,672	88,776	78,114	98,899
71028	Workers Compensation	5,944	7,616	5,700	9,595
71041	Allowances	60,798	61,500	56,963	61,500
	Total Personnel Services	1,593,196	1,685,424	1,480,586	1,881,353
7200	Supplies				
72001	Office Supplies	9,594	10,000	6,245	10,000
72002	Postage Supplies	62	250	100	250
72021	Minor Tools	4,868	4,000	3,135	4,000
	Total Supplies	14,524	14,250	9,480	14,250
7300	Maintenance				
73001	Land Maintenance	14,428	-	-	-
73011	Buildings Maintenance	66,389	60,500	59,255	-
73027	Heat & Cool Sys Maint	34,547	-	-	-
73042	Machinery & Equip Maint	970,602	1,374,100	1,365,555	1,697,350
73045	Radio & Testing Equipment	40,187	67,500	51,275	67,500
73055	Maintenance On Computers	230,975	256,500	256,235	256,500
	Total Maintenance	1,357,128	1,758,600	1,732,320	2,021,350
7400	Services				
74001	Communication	188	906,600	904,500	1,090,300
74002	Electric Service	41,690	-	-	-
74011	Equipment Rental	478,017	485,000	484,000	485,000
74021	Special Services	30,723	40,000	38,245	40,000
74042	Education & Training	48,847	70,000	45,550	70,000
74064	Staff Development	-	-	-	2,000
	Total Services	599,465	1,501,600	1,472,295	1,687,300
	Total Operating	3,564,314	4,959,874	4,694,681	5,604,253
	TOTAL DEPARTMENT	\$ 3,564,314	\$ 4,959,874	\$ 4,694,681	\$ 5,604,253

1080 PLANNING & DEVELOPMENT SERVICES – PROGRAM SUMMARY

Program Description

The Planning and Development Services Department, in three divisions, leads the City's efforts in long-range and neighborhood planning; it implements the zoning, subdivision, and building codes by providing services to developers and residents; provides annexation analysis and service plans; implements the city's community block grant program and provides building permit and inspection services. The department provides staff support to the Planning and Zoning Commission, Community Development Advisory Committee, Construction Board of Adjustment and Appeals, Sign Committee, Zoning Board of Adjustments, and the Development Review Committee.

The Planning and Development Services Department works to improve property maintenance by coordinated code enforcement efforts, including the review, inspection, and registration of substandard and vacant structures, multi-family dwelling, manufactured home parks, and signs.

Major Goals

- Continue to improve workflows in Energov as appropriate.
- Continue to implement the Bayway Drive Corridor plan.
- Perform major update to the Unified Land Development Code, subdivision regulations, landscaping and parking regulations.
- Continue process improvements for the overall development process and customer service.
- Continue to improve interdivisional relationships inside the department and interdepartmental relationships in the development review process.
- Continue aggressive code enforcement and address substandard structures to improve neighborhood quality and image.
- Begin implementation of the new comprehensive plan.
- Propose amendments to City code to encourage redevelopment in older parts of the city.
- Develop performance metrics to evaluate current review processes.

Major Objectives

- Work with individual neighborhoods, developers and property owners for better education concerning subdivision and zoning code; assist them with issues they may have regarding new and redevelopment.
- Amend development codes to address glitches and to keep up with industry standards for zoning, parking, signs, and subdivision regulations.
- Continually improve the online permitting system.
- Conduct regular builder/developer forums to improve communication with external customers.
- Continue to monitor the Customer Satisfaction Survey and provide feedback to City management.

1080 PLANNING & DEVELOPMENT SERVICES - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 1,779,429	\$ 2,030,081	\$ 1,650,946	\$ 1,974,873
71009	Overtime	8,077	-	-	15,000
71021	Health Insurance	341,077	408,348	241,439	434,693
71022	Tmrs	322,350	374,523	294,962	394,649
71023	Fica	128,715	157,596	120,544	169,602
71028	Workers Compensation	4,271	5,325	4,470	5,536
71041	Allowances	28,029	30,000	22,400	28,800
	Total Personnel Services	<u>2,611,947</u>	<u>3,005,873</u>	<u>2,334,761</u>	<u>3,023,154</u>
7200	Supplies				
72001	Office Supplies	5,449	6,500	7,283	7,000
72002	Postage Supplies	7,713	11,550	5,747	12,050
72004	Printing Supplies	6,244	10,210	9,446	14,720
72007	Wearing Apparel	4,046	4,348	5,553	6,443
72016	Motor Vehicle Supplies	13,867	19,640	13,500	25,640
72021	Minor Tools	1,208	1,700	1,700	2,500
72041	Educational Supplies	38	1,500	1,500	1,500
	Total Supplies	<u>38,565</u>	<u>55,448</u>	<u>44,730</u>	<u>69,853</u>
7300	Maintenance				
73041	Furniture/Fixtures Maint	16,003	14,000	11,600	18,000
73043	Motor Vehicles Maint	10,737	15,580	15,580	15,580
	Total Maintenance	<u>26,740</u>	<u>29,580</u>	<u>27,180</u>	<u>33,580</u>
7400	Services				
74003	Street Lighting	728,596	1,116,035	1,116,035	1,116,035
74021	Special Services	32,564	250,000	169,391	657,000
74036	Advertising	21,320	27,110	18,104	29,110
74042	Education & Training	20,296	48,340	44,160	53,340
74061	Demolition Of Structures	235,664	500,000	500,000	500,000
74064	Staff Development	-	-	-	5,000
74071	Association Dues/Subscript	5,097	15,660	13,295	15,660
	Total Services	<u>1,043,536</u>	<u>1,957,145</u>	<u>1,860,985</u>	<u>2,376,145</u>
	Total Operating	<u>3,720,788</u>	<u>5,048,046</u>	<u>4,267,656</u>	<u>5,502,732</u>
8000	Capital Outlay				
80001	Items < \$10,000	789	4,000	4,000	4,650
84043	Motor Vehicles	-	91,600	91,600	40,500
	Total Capital Outlay	<u>789</u>	<u>95,600</u>	<u>95,600</u>	<u>45,150</u>
	TOTAL DEPARTMENT	<u>\$ 3,721,576</u>	<u>\$ 5,143,646</u>	<u>\$ 4,363,256</u>	<u>\$ 5,547,882</u>

1140 HUMAN RESOURCES – PROGRAM SUMMARY

Program Description

Human Resources is committed to building an engaged workplace of belonging through inclusion and respect that fosters growth and innovation. Through partnerships and collaboration, Human Resources provide solution-focused services to attract, develop, reward, and retain a high performing workforce. The Department of Human Resources is a full-service department supporting a comprehensive range of Human Resource needs, many of which are driven by evolving State and Federal legislation. The department performs various Human Resource functions by taking the following actions: developing and interpreting policy; acting as internal consultants to all departments on human resources related issues; maintaining employment practices consistent with applicable legislation; resolving employee concerns, grievances, and appeals; administering and resolving workers' compensation and unemployment issues and claims; providing training and development; maintaining equitable and competitive compensation practices; and managing the City's insurance programs. The department also administers Civil Service, Collective Bargaining and Meet and Confer.

Major Goals

- Develop and implement a comprehensive approach to identify and utilize key sources to recruit talent.
- Develop the City employment brand as an employer of choice.
- Deliver a high-quality candidate experience.
- Provide training and tools for the recruitment and hiring process.
- Identify new courses and expand the HUB.
- Provide “just in time” talent management resources.
- Incorporate individual development plans into performance management.
- Continually develop of Human Resources staff to meet today's and tomorrow's needs.
- Promote and improve solutions focused customer service.
- Increase efficiency in Human Resources processes/workflows.
- Develop the Human Resources brand.
- Review Health Benefits Program to determine potential cost-effective measures.
- Continue to develop Wellness Initiatives for employees to increase well-being and engagement.
- Continue to evaluate overall compensation to maintain market competitiveness.
- Stay abreast of current legislation, especially Healthcare Reform, to assure legal compliance.
- Advise City Managers, Directors, and Supervisors regarding policies and procedures to ensure equitable application for all City employees.
- Maintain Performance Management Program.
- Participate in Collective Bargaining and Meet and Confer negotiations as needed.

Major Objectives

- Transition our organization from performance evaluation to ongoing performance management
- Develop the organizational culture as defined in the City's Core Values
- Create opportunities to increase employee engagement

1140 HUMAN RESOURCES - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 769,869	\$ 795,927	\$ 741,662	\$ 856,949
71003	Part Time Wages	155	6,900	6,933	20,000
71009	Overtime	46	1,000	944	1,000
71021	Health Insurance	132,118	131,725	100,799	144,898
71022	Tmrs	138,359	146,445	131,977	162,287
71023	Fica	52,582	61,623	52,932	69,741
71028	Workers Compensation	1,006	1,059	980	1,199
71041	Allowances	9,626	9,600	8,914	9,600
	Total Personnel Services	1,103,763	1,154,279	1,045,142	1,265,674
7200	Supplies				
72001	Office Supplies	4,146	7,400	5,678	5,000
72002	Postage Supplies	493	2,100	1,575	1,500
72041	Educational Supplies	86,056	73,100	73,080	73,100
	Total Supplies	90,695	82,600	80,333	79,600
7300	Maintenance				
73042	Machinery & Equip Maint	819	2,800	677	-
	Total Maintenance	819	2,800	677	-
7400	Services				
74021	Special Services	74,998	120,000	101,576	120,000
74029	Service Awards	21,672	25,000	40,245	42,000
74036	Advertising	22,381	13,000	24,758	22,000
74042	Education & Training	18,426	118,300	84,318	144,300
74064	Staff Development	-	-	-	5,000
74071	Association Dues/Subscript	2,398	5,580	4,912	4,830
	Total Services	139,874	281,880	255,809	338,130
7500	Sundry Charges				
75061	Medical - Preemployment	49	-	-	-
75064	Medical Services	9,641	50,500	12,322	20,000
	Total Sundry & Other	9,690	50,500	12,322	20,000
	Total Operating	1,344,842	1,572,059	1,394,283	1,703,404
	TOTAL DEPARTMENT	\$ 1,344,842	\$ 1,572,059	\$ 1,394,283	\$ 1,703,404

1170 CITY CLERK – PROGRAM SUMMARY

Program Description

The City Clerk Department maintains official City records, administers elections, issue birth and death certificates, assists citizens and departments in search for information, responds to requests for public information, issues various permits, processes recordations and serves as the City's records manager, elections administrator, public information officer and local registrar in accordance with Federal, State and local laws.

Major Goals

- Process public information requests in compliance with the Texas Public Information Act and the City's Public Information Request Policy.
- Plan and administer the City's general election and any special municipal elections as deemed appropriate by the Council and/or the Special Districts (CCPD & FCPEMSD).
- Continue updates to the City's Records Management Policy and Program and best practices across the organization regarding city-wide Electronic Records Retention and the Disposition Program with Laserfiche as the records management program.
- Process birth and death certificates in compliance with the State Law and local regulations.
- Plan and process all City and special district agendas and minutes in compliance with State and Local regulations.
- Continue to undertake and promote process improvements both internally and in coordination with other departments to ensure effective, efficient and customer-focused solutions.
- Support City Management's "Culture Code" vision by participating in BaytownU trainings, programs and curriculum.

Major Objectives

- Coordinate with Harris County and Chambers County in administering general and special elections to include City's General Election for the positions of Council Members of Districts 1, 2 and 3.
 - Promote and support the City's Records Management Program to all City Departments to include training, technical support and the disposition of records in accordance to State Law and the City's Records Management Policy.
 - Continue implementation of Laserfiche Records Management Software in City Clerk's Office to include the migration of paper records to electronic records in order to achieve paperless status with a focus on contracts, agreements and property records.
 - Coordinate records projects for the migration of records into Laserfiche for Finance, Engineering, and Planning and Development Services, in support of the City's new software program Tyler Technologies Energov.
 - Migrate all paper processes related to licenses and permits administered by the City Clerk to electronic using the City's new software program Tyler Technologies Energov.
 - Complete the re-organization of staff and duties for operational efficiencies and succession planning.
 - Administer oaths, statements and training to all elected and appointed officials as it relates to the Texas Open Meetings Act and Texas Public Information Act.
 - Continue to promote to seek applicants for Boards and Commissions.
 - Update the City of Baytown Public Information SOPs and web presence.
 - Complete the migration of vital statistics application process and electronic records management process, in order to increase customer service and promote best practices.
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1170 CITY CLERK - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 421,520	\$ 492,631	\$ 456,538	\$ 541,984
71003	Part Time Wages	83,209	32,021	-	33,622
71009	Overtime	8,712	7,500	-	8,500
71011	Extra Help/Temporary	6,696	-	-	-
71021	Health Insurance	46,928	92,208	50,011	131,725
71022	Tmrs	77,067	90,815	76,630	97,434
71023	Fica	36,964	38,214	39,311	41,875
71028	Workers Compensation	674	657	1,363	720
71041	Allowances	6,919	6,900	5,324	5,400
	Total Personnel Services	688,688	760,946	629,177	861,261
7200	Supplies				
72001	Office Supplies	14,735	13,000	10,921	13,000
72002	Postage Supplies	2,276	2,000	1,958	2,000
72004	Printing Supplies	4,062	5,000	4,511	5,000
	Total Supplies	21,073	20,000	17,390	20,000
7300	Maintenance				
73042	Machinery & Equip Maint	1,725	1,900	1,935	2,000
73046	Books - Maintenance	7,992	23,650	14,097	14,650
	Total Maintenance	9,717	25,550	16,032	16,650
7400	Services				
74021	Special Services	104,236	237,463	117,597	147,463
74036	Advertising	18,520	17,000	20,436	20,000
74042	Education & Training	1,689	25,450	17,494	25,450
74051	Non City Facility Rental	12,600	13,740	13,740	13,740
74064	Staff Development	-	-	-	2,000
74070	Elections	193,166	551,000	606,269	600,000
74071	Association Dues/Subscript	360	926	926	926
	Total Services	330,571	845,579	776,462	809,579
7500	Sundry Charges				
75051	Court Cost	76	1,000	963	1,000
	Total Sundry & Other	76	1,000	963	1,000
	Total Operating	1,050,124	1,653,075	1,440,024	1,708,490
	TOTAL DEPARTMENT	\$ 1,050,124	\$ 1,653,075	\$ 1,440,024	\$ 1,708,490

1171 COURT OF RECORD – PROGRAM SUMMARY

Program Description

The Municipal Court of Record in the City of Baytown, Texas was created to provide a more efficient disposition of cases arising in the municipality. The Judicial division, Municipal Court division and the Marshal Program division perform their duties under the direction and control of the presiding judge in accordance with City Charter and State laws.

Major Goals

- Provide a fair, impartial system for timely adjudication of misdemeanor offenses within the jurisdiction of the Municipal Court of Record in the City of Baytown.
- Improve efficiency and effectiveness with upgraded Tyler/TCM Technology/Incode 10.
- System clean up to include purge of old cases (adjudicated and unadjudicated) up to 2006.
- Improve compliance of case resolution.
- Increase Marshal department productivity by effectively serving outstanding warrants through innovative measures-including neighborhood blocking and apartment rent rolls. Increase Marshal overtime to work weekends.
- Increase community outreach and education.
- Improve service effectiveness to indigent persons and defendant's suffering mental health/substance abuse.
- Implement internal program for increased communication efficiency for staff (ie. Slack/Microsoft Teams).
- Provide court security training certification seminar to qualify PD officers to work overtime in court.
- Implement SB6 requirements for bond reform.

Major Objectives

- Continue to modify and update standard operating procedure as changes are made to each desk
- Review and revision of all MACROS, templates, forms in TCM for compliance with state law
- Proper retention and destruction of electronically filed cases prior to 2012 which are currently in a "closed status" as stored on INCODE.
- Review and upgrade of fines and costs.
- Comprehensive system clean-up of old cases (including those with judgments as allowed by recent legislative initiatives) which remain open but are deemed as uncollectible.
- Implement jury module for online participation and enrollment
- Improve physical environment – including separate offices/space for Marshal department as part of First Responder building construction.
- Incorporate messaging system for more effective and efficient communication on a daily basis
- Implement software for project management i.e. Monday.
- Complete and implement employee policy and procedures manual
- Implement e-filing system for defendants and attorney.
- Implement e-signature capabilities for defendants and attorneys
- Greater participation in community outreach for traffic safety education.
- Work in close proximity to mental health crisis intervention response team to divert mentally challenge persons out of criminal system.
- Obtain required OCA training and set up ability to access the PSRS reporting system.

1171 COURT OF RECORD - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 873,511	\$ 985,289	\$ 916,647	\$ 1,022,845
71009	Overtime	5,959	20,000	14,893	25,000
71021	Health Insurance	191,983	223,933	153,892	223,933
71022	Tmrs	157,142	180,107	163,841	183,028
71023	Fica	62,012	75,788	66,850	78,661
71028	Workers Compensation	4,338	5,074	5,166	5,388
71041	Allowances	5,415	5,400	5,014	5,400
	Total Personnel Services	1,300,360	1,495,591	1,326,302	1,544,254
7200	Supplies				
72001	Office Supplies	13,945	13,000	12,710	13,000
72002	Postage Supplies	17,397	22,500	21,897	22,500
72004	Printing Supplies	13,812	13,000	12,302	13,000
72007	Wearing Apparel	4,836	4,000	3,746	6,460
72016	Motor Vehicle Supplies	5,525	5,000	5,563	5,760
72021	Minor Tools	3,519	4,000	33,491	4,099
72026	Cleaning & Janitorial Sup	2,764	3,000	2,764	3,000
72041	Educational Supplies	1,346	1,205	1,195	1,205
72061	Meeting Supplies	-	-	-	2,400
	Total Supplies	63,145	65,705	93,668	71,423
7300	Maintenance				
73011	Buildings Maintenance	58,050	-	-	-
73041	Furniture/Fixtures Maint	14,652	60,603	59,561	26,217
73043	Motor Vehicles Maint	4,192	5,000	5,546	6,800
	Total Maintenance	76,895	65,603	65,107	33,017
7400	Services				
74001	Communication	3,228	1,000	900	900
74002	Electric Service	14,088	-	-	-
74011	Equipment Rental	12,538	12,538	12,538	12,538
74021	Special Services	59,454	105,467	104,423	85,884
74026	Janitorial Services	11,912	13,586	13,586	13,586
74042	Education & Training	11,416	23,525	20,851	23,450
74051	Non City Facility Rental	7,063	5,100	5,100	5,100
74064	Staff Development	-	-	-	5,000
74071	Association Dues/Subscript	2,610	2,883	2,883	2,883
	Total Services	122,308	164,098	160,280	149,341
7500	Sundry Charges				
75051	Court Cost	1,327	3,744	1,932	3,228
	Total Sundry & Other	1,327	3,744	1,932	3,228
	Total Operating	1,564,035	1,794,742	1,647,289	1,801,263
8000	Capital Outlay				
82011	Building & Improvements	-	-	-	46,000
	Total Capital Outlay	-	-	-	46,000
	TOTAL DEPARTMENT	\$ 1,564,035	\$ 1,794,742	\$ 1,647,289	\$ 1,847,263

1180 CITY FACILITIES - SERVICE LEVEL BUDGET

This cost center provides funding to maintain city facilities.

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 263,489	\$ 273,168	\$ 231,394	\$ 354,120
71009	Overtime	6,420	6,000	12,000	12,000
71021	Health Insurance	55,709	79,035	32,391	105,380
71022	Tmrs	47,913	49,662	42,832	68,533
71023	Fica	19,785	20,897	18,235	29,446
71028	Workers Compensation	345	4,529	723	5,451
	Total Personnel Services	393,663	433,292	337,576	574,930
7200	Supplies				
72001	Office Supplies	4,143	5,000	5,869	5,800
72007	Wearing Apparel	3,815	3,700	2,575	2,575
72016	Motor Vehicle Supplies	7,983	15,000	10,014	9,000
72021	Minor Tools	22,924	24,000	23,816	24,000
72022	Fuel For Generators	1,669	12,000	3,040	5,000
72026	Cleaning & Janitorial Sup	8,521	9,050	7,649	9,050
	Total Supplies	49,054	68,750	52,963	55,425
7300	Maintenance				
73001	Land Maintenance	72,770	-	-	-
73011	Buildings Maintenance	190,968	957,006	1,236,000	1,236,500
73027	Heat & Cool Sys Maint	67,243	213,077	287,500	287,500
73043	Motor Vehicles Maint	2,869	10,500	7,206	8,000
	Total Maintenance	333,851	1,180,583	1,530,706	1,532,000
7400	Services				
74002	Electric Service	-	927,900	927,900	927,900
74005	Natural Gas	23,547	111,400	80,289	111,400
74021	Special Services	37	20,000	19,750	20,000
74026	Janitorial Services	25,901	47,010	47,010	-
74042	Education & Training	12,217	15,000	20,525	20,000
74064	Staff Development	-	-	-	1,000
74071	Association Dues/Subscript	776	1,000	500	500
	Total Services	62,478	1,122,310	1,095,974	1,080,800
	Total Operating	839,046	2,804,935	3,017,219	3,243,155
8000	Capital Outlay				
84042	Machinery & Equipment	-	-	32,000	-
	Total Capital Outlay	-	-	32,000	-
	TOTAL DEPARTMENT	\$ 839,046	\$ 2,804,935	\$ 3,049,219	\$ 3,243,155

1190 GENERAL OVERHEAD - SERVICE LEVEL BUDGET

General overhead includes expenditures that are not directly associated with any other department within the General Fund. The major components are insurance, street lighting, funding for the merit pay plan, special programs and contingencies.

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ -	\$ -	\$ -	\$ 150,000
71081	Retired Employee Benefits	2,102,262	2,132,747	2,066,573	2,243,504
	Total Personnel Services	2,102,262	2,132,747	2,066,573	2,393,504
7200	Supplies				
72001	Office Supplies	8,308	14,500	14,551	14,500
72002	Postage Supplies	1,370	1,500	200	1,500
72004	Printing Supplies	-	1,500	1,500	-
	Total Supplies	9,678	17,500	16,251	16,000
7300	Maintenance				
73011	Buildings Maintenance	10,452	211,290	211,290	-
	Total Maintenance	10,452	211,290	211,290	-
7400	Services				
74001	Communication	696,916	-	-	-
74007	Two Claims Paid	83,545	75,000	65,089	85,000
74011	Equipment Rental	163,526	154,572	120,000	154,572
74021	Special Services	783,840	1,051,250	850,000	830,000
74029	Service Awards	39,103	47,000	30,000	75,000
74042	Education & Training	27,152	50,000	25,000	50,000
74071	Association Dues/Subscript	3,300	7,000	1,000	1,000
74072	Legislative Services	27,484	70,000	70,000	-
74210	General Liability Ins	28,386	35,000	31,744	44,442
74211	K-9 Insurance	5,398	6,000	5,398	6,000
74220	Errors & Omissions	45,414	50,000	57,050	79,870
74230	Law Enforcement Liability	53,729	60,000	75,300	105,420
74240	Auto Liability	221,886	237,000	234,896	328,854
74241	Auto Collision	205,835	220,000	236,878	343,473
74242	Auto Catastrophic	45,762	47,500	-	-
74271	Mobile Equipment	37,152	40,000	36,214	40,000
74272	Real & Personal Property	415,041	450,000	451,950	600,000
74277	Flood Insurance	41,699	95,000	95,823	105,000
74280	Bonds	444	500	494	500
74281	Employee Fraud	4,569	5,439	4,541	5,439
74290	Misc Liability	-	41,000	45,000	75,000
74295	Deductibles	102,557	135,000	181,389	150,000
74999	Perf Cont Energy Savings	-	49,960	49,960	49,960
	Total Services	3,032,738	2,927,221	2,667,726	3,129,530
	Total Operating	5,155,129	5,288,758	4,961,841	5,539,034
8000	Capital Outlay				
84043	Motor Vehicles	-	1,573,353	1,573,353	-
	Total Capital Outlay	-	1,573,353	1,573,353	-
9000	Other Financing Uses				
91351	To Capital Improvemnt Prg	-	750,000	-	-
99002	Unforeseen/New Initiative	-	326,924	-	1,750,000
	Total Contingencies/Other	-	1,076,924	-	1,750,000
	TOTAL DEPARTMENT	\$ 5,155,129	\$ 7,939,035	\$ 6,535,194	\$ 7,289,034

2000 POLICE – PROGRAM SUMMARY

Program Description

“The mission of the Baytown Police Department is to carry out our sworn duties to protect and serve all citizens of our community by partnering with them to reduce crime and enhance quality of life, with honor, integrity and professionalism.”

Administration

The Police Department is under the administration of the Chief of Police. Supporting the Police Chief is a staff that includes the following personnel.

- A) One Administrative Assistant
- B) One Corporal Position; Aide to the Chief
- C) One Assistant City Attorney; Legal Advisor
- D) Two Internal Affairs Investigators
- E) Professional Standards Lieutenant

The rest of the Police Department is divided into three Bureaus, and the Communications Division. Each Bureau is led by an Assistant Chief, while the Communications Division is led by a civilian administrator.

The Operations Bureau is the central provider of Police services, consisting of uniform patrol and Detectives for the City of Baytown. This bureau is the largest and most visible bureau in the Police Department, and normally the first to respond to calls for service from the public. The Investigations Division is responsible for investigating all crimes within the City limits of Baytown consisting of Persons Crime, Property Crime, Crime Scene Investigators, a Crime Analyst, and Special Operations investigators. The Operations Bureau also oversees, Commercial Motor Vehicle Inspections (CMV), Canine Support (K-9); Drone Support (UAS) and the Street Crimes Unit.

The Planning Bureau is significant to accomplishing the Department Mission by Providing all support functions to the Police Department. The support functions are divided into three divisions:

- A) The Support Services Division is responsible for the Baytown Police Department budget, police facilities, equipment, vehicles, fleet maintenance, IT services and research / development.
- B) The Training Division consists of the police training and personnel officers. Police training is responsible for in-service and enhanced police training. Personnel department is responsible for recruiting and hiring of new employees in the Police Department.
- C) The Domestic Violence/ Family Services Division is responsible for assisting citizens with crime victim compensation, court accompaniment, assistance with u-visa and advocating for the victim.

The Logistics Bureau significantly supports the Department Mission by maintaining partnerships and assisting the other bureaus in developing citizen collaboration as a conduit between the Police Department and the Public. Programs in the Logistics Bureau include Jail Division, Crime Prevention, DARE, Crime Stoppers, Neighborhood Watch Programs, Citizens Police Academy, Citizens on Patrol (COP's) and the Community Service Specialists (formerly CSO). The Jail Division is responsible for the care and safety of all prisoners while incarcerated in the Municipal Jail

The Communications Division is a consolidated communications center responsible for dispatching all critical services provided by the City of Baytown. The Division serves as the telecommunications interface between the public and all emergency services, (Police, Fire, and EMS), as well as General Governmental services.

Major Goals

The major goals and objectives of the Baytown Police Department are based on the Community-oriented Strategic Plan in support of its Four Initiatives: Community Partnerships, Mental Health Response, Community Policing, and Accountability/transparency. Each of these goals, objectives and funding are needed in order to achieve the developed support of these initiatives.

- Detect and apprehend those involved in criminal activities in the City of Baytown.
- Provide quality written reports and records of all incidents investigated.
- Conduct thorough follow up criminal investigations to enhance the certainty of successful prosecutions.

2000 POLICE – PROGRAM SUMMARY

- Reduction of crime through community involvement.
- Increase traffic enforcement and streamline the electronic ticket management program.
- To actively solicit information and ideas from the public.
- Promote Baytown Crime Stoppers as well as the Campus Crime Stoppers programs.
- Promote community involvement in the Citizens Police Academy and Alumni programs.
- Reduce complaints against officers by conducting thorough internal affairs investigations.
- Thoroughly investigate all complaints against Department personnel in a timely manner.
- Promote and foster efficiency in Jail Operations related to the welfare of inmates as well as the processing and releasing of inmates and their property.
- Increased enforcement of commercial vehicles through the CVE (Commercial Vehicle Enforcement Unit).
- Continue to move forward with technology, which assists in processing, identifying and accessing criminal information.
- Develop a higher degree of expertise of Detectives in the investigation of criminal offenses through updated and advanced training.
- Emphasize and encourage better and more thorough crime scene investigation and physical evidence collection to facilitate identifying the actor or what actually occurred.
- Increase the pressure on narcotics users, sellers and distributors through proactive enforcement and prosecution.
- Improve on career development and the quality of police supervision.
- Update policies and procedures to meet the standards of Best Practices as outlined by the State of Texas.
- Improve the productivity, efficiency, and delivery of customer service within the Communications Division.
- Improve productivity and efficiency of 9-1-1 telecommunicators.
- Continue to improve telecommunicators training needs for intermediate, advanced and Master Telecommunicator TCOLE certifications.
- Continue to provide lifesaving Emergency medical dispatcher program and training.

Major Objectives

- Always striving to enhance good public relations by exhibiting the heart of a servant to the public whom we have sworn *“To serve and protect.”*
- Protect lives and property of all citizens equally, with our own lives if necessary, until justice prevails.
- Patrol the City with a positive attitude and a determined focus toward deterring and detecting crimes, and apprehending those who commit crimes.
- Respond appropriately and professionally to all calls for police services.
- Utilize and be receptive to new techniques and methods of investigations by encouraging innovative and proactive thinking of the investigators.
- Reduction of the fear of crime, assisted by all officers in the Department.
- Improvement of the Department image in the community.
- To raise awareness among the criminal element that crime will never be tolerated here and such acts will result in swift apprehension and vigorous prosecution.
- Provide a more secure environment for the Citizens of Baytown and to enhance the quality of life in our City.
- Interface with the community and encourage the various community organizations to participate in the effort against criminal activity.

2000 POLICE - SERVICE LEVEL BUDGET *

* 2025 Communications division reorganized under Police Department during FY2016.

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 18,843,239	\$ 19,360,466	\$ 18,512,747	\$ 19,063,072
71003	Part Time Wages	109,580	136,173	125,000	136,172
71009	Overtime	586,829	712,590	712,590	717,590
71021	Health Insurance	2,537,031	3,148,232	1,956,329	3,451,200
71022	Tmrs	3,454,734	3,570,284	3,377,818	3,739,115
71023	Fica	1,415,033	1,501,210	1,420,967	1,649,925
71028	Workers Compensation	324,325	348,677	313,233	383,626
71041	Allowances	12,907	13,200	10,300	9,000
71091	Prsnl Svcs Reimbursed	(78,379)	-	-	-
	Total Personnel Services	27,205,298	28,790,833	26,428,985	29,149,699
7200	Supplies				
72001	Office Supplies	28,132	29,258	29,258	30,308
72002	Postage Supplies	10,596	13,000	13,000	13,000
72004	Printing Supplies	5,834	6,700	6,200	6,200
72005	Animal Feed Supplies	11,466	11,932	11,932	13,527
72006	Clothing Allowance	29,260	35,100	35,100	35,700
72007	Wearing Apparel	166,260	171,665	171,454	183,840
72016	Motor Vehicle Supplies	496,824	542,160	639,700	799,205
72021	Minor Tools	137,086	162,224	138,664	118,341
72026	Cleaning & Janitorial Sup	12,735	15,580	15,480	15,480
72032	Medical Supplies	667	1,600	1,600	1,600
72036	Identification Supplies	81,328	82,325	82,475	114,470
72041	Educational Supplies	146,575	156,041	155,391	129,285
72045	Computer Software	-	2,995	2,995	3,245
72061	Meeting Supplies	15,203	12,975	15,375	15,975
	Total Supplies	1,141,967	1,243,555	1,318,624	1,480,176
7300	Maintenance				
73001	Land Maintenance	38,767	40,953	42,708	43,208
73011	Buildings Maintenance	65,370	4,140	4,140	4,140
73027	Heat & Cool Sys Maint	22,086	-	-	-
73041	Furniture/Fixtures Maint	7,449	9,500	9,500	9,500
73042	Machinery & Equip Maint	440,122	523,837	523,637	585,678
73043	Motor Vehicles Maint	265,420	266,000	280,900	306,000
73046	Books - Maintenance	1,991	2,070	2,070	2,070
73053	Vehicle Repair-Collision	(4,039)	-	-	-
	Total Maintenance	837,166	846,500	862,955	950,596
7400	Services				
74002	Electric Service	78,902	-	-	-
74004	Water & Sewer	1,403	2,500	2,500	2,500
74005	Natural Gas	3,566	-	-	-
74011	Equipment Rental	97,120	99,970	99,970	135,120
74021	Special Services	18,887	18,933	59,000	19,433
74026	Janitorial Services	48,201	50,538	71,543	71,633
74031	Wrecker Service	(15,940)	6,000	7,000	7,000
74036	Advertising	1,470	11,000	11,000	21,000
74042	Education & Training	253,405	301,226	301,226	360,467
74045	In-State Investigatv Trvl	2,615	5,038	4,300	4,316
74047	Support Of Prisoners	57,436	62,562	62,562	62,562
74064	Staff Development	-	-	-	15,000
74071	Association Dues/Subscript	4,726	11,011	11,011	12,501
74082	Confidential	12,820	25,000	25,000	25,000
	Total Services	564,612	593,778	655,112	736,532

2000 POLICE - SERVICE LEVEL BUDGET *

* 2025 Communications division reorganized under Police Department during FY2016.

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7500	Sundry Charges				
75061	Medical - Preemployment	4,845	7,300	7,300	7,700
75064	Medical Services	6,555	13,500	14,000	14,714
	Total Sundry Charges	11,400	20,800	21,300	22,414
	Total Operating	29,760,442	31,495,466	29,286,976	32,339,417
8000	Capital Outlay				
84042	Machinery & Equipment	-	14,696	14,696	-
84043	Motor Vehicles	-	-	-	93,920
	Total Capital Outlay	-	14,696	14,696	93,920
	TOTAL DEPARTMENT	\$ 29,760,442	\$ 31,510,162	\$ 29,301,672	\$ 32,433,337

Program Description

The Baytown Fire Department is an all-hazard risk management agency that is divided into four major sections: Administration, Operations, Logistics, and Planning. Each section consists of divisions: Administrative/Support, Emergency Response, Emergency Medical Services, Community Risk Reduction, Emergency Management, Training, and Logistics.

The Fire Chief serves as the Director and has overall responsibility of all Fire Department functions. The Emergency Management (EM) Division is also assigned to the Fire Department under the direction of the Fire Chief. The EM Division coordinates all City-wide preparedness, mitigation, response, and recovery for major incidents, disasters, and homeland security threats. The EM Division operates, manages and maintains several community warning and alert systems, serves as the city's Data Custodian for the State of Texas Emergency Assistance Registry (STEAR), and operates the Community Chemical Emergency Warning Siren System. Emergency Management responsibilities also include; managing, with industry, the Local Emergency Planning Committee (LEPC), a Superfund Amendments and Reauthorization Act (SARA) mandated community hazardous materials planning, community awareness and education committee; development, review, and maintenance of the City's Emergency Operations Plan and associated annexes; maintenance and upgrades to the Emergency Operations Center; serving as the reporting and record keeping point for Tier II reports; and coordinating FEMA and Homeland Security Grants, pre-and post-disaster federal and state recovery funding, and hazard mitigation grant projects. EM also provides public education and community outreach initiatives and manages the Community Emergency Response Team (CERT) program. The EM Division continues to maintain several Memorandums of Understanding and Interlocal Agreements for mutual aid assistance with various response agencies and jurisdictions. Since 2011 the EM Division has been regulating all custodial care facilities in which three or more people reside and receive care. Finally, the Division reviews plans for new pipelines that transport regulated hazardous materials to ensure compliance with City and federal hazmat regulations and reviews applications for oil and gas wells to ensure their emergency plans meet requirements set forth in City ordinance.

Administration is responsible for organizing and directing the activities of the Baytown Fire Department and provides strategic leadership, administrative support, analyzes operations for cost effectiveness, represents the department with government entities and other operating units, processes fire and EMS reports, procurement, budgeting, EMS billing, and coordination with Human Resources on personnel issues. Administration provides EMS medical oversight and quality assurance / quality improvement, medical director liaison, protocol development and review, Texas Department of State Health Services provider license, DEA compliance, HIPAA compliance, medical supply procurement, medical field training oversight, hospital relations and Regional Advisory Council participation. Additionally, Administration oversees the Community Risk Reduction (CRR) Division. The CRR Division is responsible for public education, fire investigations, code inspections of public and mercantile buildings, plans review and code enforcement. The Division provides significant interface with other city, county, and governmental agencies. They ensure compliance with all fire and life safety codes. Properties that are inspected can range from daycare centers, to assisted living facilities, schools, restaurants, and other businesses.

Fire Operations is responsible for providing high quality, high value emergency and non-emergency services in a prompt, professional, compassionate manner and for assisting with public education on fire and life safety issues. Emergency Response Division personnel provide the following services to the citizens and visitors of Baytown: fire and life safety education, fire suppression, emergency medical services, homeland security preparation and response, hazardous materials responses, technical rescue services, water rescue services and a variety of other emergency and non-emergency services. The fundamental and unique mission of the Baytown Fire Department Emergency Medical Services Division (EMS) is to develop and continually improve our medical care system to ensure high quality patient care and appropriate response in emergency situations. The EMS Division is a customer (patient) based service comprised of men and women who are dedicated to providing the highest level and quality of medical care to our customers – the residents, visitors and guests of our great city. The EMS Division is responsible for providing the highest quality education for individuals who provide emergency medical services.

Planning is responsible for all aspects of Fire Department strategic planning and community risk assessment including the coordination and management of Center for Public Safety Excellence (CPSE) Accreditation and Insurance Services Office (ISO) Public Protection Classification (PPC) Rating requirements. Also assigned to Planning is the Training Division which is responsible for developing career specific Knowledge, Skills, and Abilities to ensure all department members can perform at a competent level in all disciplines that we provide while at the same time reducing preventable injuries. The 2023 training plan will incorporate numerous training elements such as monthly hands on and computer-based training, officer development, specialized training, operational scenarios, certification courses and promotional preparedness.

Logistics is responsible for physical resource management that includes fleet, facilities, and equipment. Specific responsibilities include operations of the fleet services maintenance building, maintenance of fleet and facilities, purchase of apparatus/equipment, and capital projects.

2020 FIRE – PROGRAM SUMMARY

Major Goals

- Provide prompt, efficient out of hospital care to the level required to reduce pain and suffering.
- Prevent death from sudden cardiac arrest and medical emergencies.
- Prevent all fire deaths.
- Prevent property losses from fire.
- Mitigate damage from natural and human-caused disasters.
- Prevent/mitigate negative economic community impact.
- Coordinate response and recovery efforts to natural and human-caused disasters such as acts of terrorism and threats to critical infrastructure and key resources.
- Maintain disaster planning and preparation of city staff & departments.
- Coordinate the timely communication of disaster and threat information to City Employees and the public.
- Coordinate city-wide disaster training and exercises.
- Improve community resilience and disaster preparedness.
- Maintain effective Public Emergency Warning System.
- Provide for First Responder deployment post-disaster.
- Maintain customer service systems for internal and external customers.
- Establish an agency-wide culture of continuous improvement.

Major Objectives

- Implement a more efficient and effective process for accessing, updating, and managing fire department policies.
- Identify and implement programs or processes for professional development of fire department officers.
- Update the Baytown Fire Department Five-Year Strategic Plan.
- Provide cost efficient and effective service based on NFPA 1710, ISO, and community expectations.
- Aggressively deliver community risk reduction life and fire safety education to the community.
- Improve fire apparatus and ambulance dependability and longevity by establishing a comprehensive vehicle maintenance and replacement program.
- Improve survivability rate of cardiac arrest patients, influenced by community CPR training and Public Access Defibrillators program.
- Ensure prompt emergency response based on NFPA standards by developing and implementing a comprehensive dispatch and response program.
- Establish an effective operational program for the Fire Training Field.
- Consistently ensure our actions are safe, professional, efficient and effective.
- Actively seek to provide other community services within the scope of our mission.
- Provide WMD/CBRNE/HazMat services to the community and region.
- Continue the process for obtaining International Accreditation by completing the Fire and Emergency Services Self-Assessment.
- Identify areas for improvement within the ISO scoring system and develop an implementation plan for improvement measures.
- Deliver at least one community-wide disaster preparedness outreach program.
- Create and deliver Emergency Management 101 courses to select audiences.
- Coordinate design and delivery of at least one TDEM/DHS approved exercises for City Staff.
- Maintain City Basic Emergency Operations Plan and 23 annexes while continuing the transition to the new annex model provided by TDEM.
- Maintain personnel competence through providing and facilitating city-wide training & education.
- Maintain Employee Disaster Staging Plan to include Humble Civic Center Plan.
- Maintain and update Web Page and manage social media information sharing with community.
- Validate and correct annual (STEAR) data and import into Swiftreach prior to Hurricane Season.
- Seek Grants, Awards, and other funding opportunities for Emergency Management.

2020 FIRE - SERVICE LEVEL BUDGET **

** 2030 Emergency Management division reorganized under Fire Department during FY2016.

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 17,087,729	\$ 15,556,080	\$ 16,758,108	\$ 17,189,438
71003	Part Time Wages	-	12,000	-	-
71009	Overtime	1,005,967	1,032,833	1,001,032	1,024,731
71021	Health Insurance	2,033,997	2,344,709	1,594,268	2,331,536
71022	Tmrs	3,319,361	2,981,644	3,190,148	3,224,332
71023	Fica	1,343,917	1,254,652	1,304,249	1,385,738
71028	Workers Compensation	290,567	282,213	282,503	312,726
71041	Allowances	599,166	594,600	553,187	603,969
71091	Prsnl Svcs Reimbursed	(329,797)	-	-	-
	Total Personnel Services	25,350,906	24,058,729	24,683,494	26,072,470
7200	Supplies				
72001	Office Supplies	12,729	18,028	18,382	16,528
72002	Postage Supplies	5,820	7,050	6,055	7,050
72004	Printing Supplies	1,514	5,000	3,158	5,000
72006	Clothing Allowance	778	4,920	4,089	4,920
72007	Wearing Apparel	242,761	275,920	239,350	287,670
72011	Disaster Supplies	5,980	15,120	6,980	15,120
72016	Motor Vehicle Supplies	147,666	180,000	205,653	311,000
72021	Minor Tools	63,846	35,210	31,972	42,775
72026	Cleaning & Janitorial Sup	19,488	20,500	20,546	26,312
72031	Chemical Supplies	2,458	21,750	21,601	115,000
72032	Medical Supplies	217,884	219,869	239,740	239,869
72036	Identification Supplies	746	600	581	600
72041	Educational Supplies	40,011	76,600	73,440	88,800
72061	Meeting Supplies	295	1,200	1,000	1,200
72091	Supplies Reimbursed	(1,626)	-	-	-
	Total Supplies	760,351	881,767	872,548	1,161,844
7300	Maintenance				
73001	Land Maintenance	16,807	17,305	17,074	52,305
73011	Buildings Maintenance	103,941	700	700	700
73027	Heat & Cool Sys Maint	7,781	-	-	-
73041	Furniture/Fixtures Maint	23,531	34,200	27,342	37,775
73042	Machinery & Equip Maint	313,325	340,944	337,193	421,644
73043	Motor Vehicles Maint	341,934	277,000	274,024	352,000
73045	Radio & Testing Equipment	-	5,500	4,226	5,500
73048	Signal Systems Maint	21,749	28,000	26,557	28,000
73091	Maintenance Reimbursed	(11,156)	-	-	-
	Total Maintenance	817,912	703,649	687,115	897,924
7400	Services				
74001	Communication	5,114	9,000	5,827	8,000
74002	Electric Service	92,937	-	-	-
74005	Natural Gas	18,555	-	-	-
74011	Equipment Rental	3,038	3,400	3,038	3,400
74020	Outside Contracts	122,533	171,013	155,333	181,513
74021	Special Services	55,039	91,676	69,421	91,676
74026	Janitorial Services	14,815	18,159	15,484	33,159
74042	Education & Training	66,036	112,875	111,267	111,875
74064	Staff Development	-	-	-	11,000
74071	Association Dues/Subscript	14,965	21,574	21,118	23,092
74091	Services Reimbursed	5,437	-	22,680	-
	Total Services	398,468	427,697	404,167	463,715
	Total Operating	27,327,636	26,071,842	26,647,325	28,595,953

2020 FIRE - SERVICE LEVEL BUDGET **
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** 2030 Emergency Management division reorganized under Fire Department during FY2016.

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
8000	Capital Outlay				
80001	Items < \$10,000	-	-	-	12,000
82011	Building & Improvements	(6,147)	-	-	-
84042	Machinery & Equipment	38,250	40,000	39,734	40,000
84043	Motor Vehicles	13,620	100,000	98,912	-
	Total Capital Outlay	45,724	140,000	138,646	52,000
	TOTAL DEPARTMENT	\$ 27,373,360	\$ 26,211,842	\$ 26,785,971	\$ 28,647,953

3000 PUBLIC WORKS ADMINISTRATION – PROGRAM SUMMARY

Program Description

The administrative support staff maintains service and maintenance records for Public Works/Utilities. The support staff is also responsible for handling all personnel related duties such as time keeping, payroll change forms and all clerical related duties necessary for the Director of Public Works and both Assistant Directors. The staff responds to residents' needs both in person and by telephone; and maintains excellent customer service. The support staff is responsible for dispatching work orders to the field crews via work order system and also acts as a liaison among the field crews, citizens and supervisors. The support staff ensures all purchases made are in compliance with the budget as well as monitoring contracts to ensure expenditures does not exceed contract amounts.

Major Goals

- Respond to citizen concerns and dispatch to the appropriate division within a reasonable time frame.
- Maintain excellent service to the citizens when they come to Public Works or call on the telephone.

Major Objectives

- Provide accurate and complete information to citizens calling Public Works.
- Accurately enter employee data for all Public Works employees.
- Monitor customer satisfaction reports and provide above average customer service at all levels.

3000 PUBLIC WORKS ADMINISTRATION - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 266,713	\$ 266,010	\$ 265,296	\$ 345,583
71009	Overtime	3,533	1,500	1,800	1,800
71021	Health Insurance	52,847	52,690	40,319	65,863
71022	Tmrs	48,622	49,015	47,778	62,165
71023	Fica	19,388	20,625	19,809	26,712
71028	Workers Compensation	347	355	345	459
71041	Allowances	3,610	3,600	3,343	3,600
	Total Personnel Services	395,061	393,795	378,691	506,182
7200	Supplies				
72001	Office Supplies	23,914	23,000	24,081	23,000
72002	Postage Supplies	410	2,000	-	2,000
72007	Wearing Apparel	1,954	2,000	2,097	2,000
72021	Minor Tools	3	-	-	-
72026	Cleaning & Janitorial Sup	9,652	11,000	10,189	11,000
72032	Medical Supplies	11	-	-	-
	Total Supplies	35,945	38,000	36,367	38,000
7300	Maintenance				
73001	Land Maintenance	3,370	3,000	8,825	4,875
73011	Buildings Maintenance	22,659	14,605	14,605	14,605
73027	Heat & Cool Sys Maint	4,037	-	-	-
	Total Maintenance	48,205	17,605	23,430	19,480
7400	Services				
74002	Electric Service	33,006	-	-	-
74005	Natural Gas	4,087	-	-	-
74011	Equipment Rental	1,733	5,400	1,800	1,800
74021	Special Services	340	30,000	750	30,000
74026	Janitorial Services	10,776	12,463	12,830	12,463
74042	Education & Training	21,733	18,000	18,750	40,000
74064	Staff Development	-	-	-	20,000
74071	Association Dues/Subscript	-	450	450	750
	Total Services	71,676	66,313	34,580	105,013
	Total Operating	550,886	515,714	473,068	668,675
	TOTAL DEPARTMENT	\$ 550,886	\$ 515,714	\$ 473,068	\$ 668,675

3010 STREETS – PROGRAM SUMMARY

Program Description

The Streets Division operates concrete crews responsible for the maintenance and repair of concrete streets, sidewalks, medians, driveways, curbs and gutters. Additional responsibilities include the daily operation of the concrete delivery program, which provides concrete for all other city departments.

Major Goals

- Respond to citizen's service request in a timely manner.
- Increase the productivity of the concrete crew by cross training personnel.
- Increase preventive repairs on streets.
- Repair/Replace sidewalks, driveways, curbs & gutters, streets within reasonable and acceptable time frame.

Major Objectives

- Schedule workload more efficiently.
- Increase accountability for the quality of work.
- Improve Customer Service.
- Restore property to same or better conditions.

3010 STREETS - SERVICE LEVEL BUDGET

*The Drainage division has been merged into the Storm Water Utility Fund during FY16.

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 967,057	\$ 1,021,932	\$ 962,026	\$ 1,034,157
71009	Overtime	85,614	75,000	75,241	75,000
71021	Health Insurance	205,430	277,179	167,596	276,623
71022	Tmrs	186,832	144,882	181,765	184,507
71023	Fica	76,501	95,390	75,468	79,297
71028	Workers Compensation	38,015	51,109	37,853	41,490
71041	Allowances	-	-	1,600	2,400
71091	Prsnl Svcs Reimbursed	(16,590)	-	-	-
	Total Personnel Services	1,542,860	1,665,492	1,501,550	1,693,473
7200	Supplies				
72001	Office Supplies	135	-	-	-
72007	Wearing Apparel	13,315	10,000	9,166	10,000
72016	Motor Vehicle Supplies	73,049	60,000	70,985	66,000
72021	Minor Tools	8,951	7,000	9,500	9,500
72031	Chemical Supplies	181	1,000	425	1,000
	Total Supplies	95,631	78,000	90,076	86,500
7300	Maintenance				
73025	Streets Sidewalks & Curbs	555,507	740,000	955,000	940,000
73042	Machinery & Equip Maint	163	-	-	-
73043	Motor Vehicles Maint	120,136	100,000	129,767	100,000
	Total Maintenance	675,805	840,000	1,084,767	1,040,000
7400	Services				
74011	Equipment Rental	-	6,000	5,935	5,935
74021	Special Services	61,363	120,000	186,821	180,000
74042	Education & Training	9,596	10,000	12,000	17,000
	Total Services	70,959	136,000	204,756	202,935
	Total Operating	2,385,255	2,719,492	2,881,149	3,022,908
	TOTAL DEPARTMENT	\$ 2,385,255	\$ 2,719,492	\$ 2,881,149	\$ 3,022,908

3020 TRAFFIC CONTROL – PROGRAM SUMMARY

Program Description

The Traffic Control Operations Division receives and investigates traffic requests and recommends the installation and removal of traffic control devices in conformance with the latest revision of the Texas Manual of Uniform Traffic Control Devices. This division also installs, maintains and repairs all traffic control devices. These devices include traffic signals, flashing beacons, street signs, barricades and pavement markings. Traffic studies performed include turning movement counts, 24-hour volume counts, collision diagrams, speed studies and delay studies.

Major Goals

- Improve the safety and efficiency of the street system by the timely maintenance and installation of approved traffic control devices.
- Assist other departments/divisions in the application of signs and markings to provide information and direction for parking and access to city facilities.
- Review of existing traffic controls to ensure continuing applicability through the course of the City's ever-changing demands.
- Provide timely response for the repair of traffic control devices giving priority to regulatory signs and traffic signals.

Major Objectives

- Improve sign maintenance criteria.
- Continue street marker replacement to meet MUTCD mandate.
- Retro Reflectivity Sign Replacement.

3020 TRAFFIC CONTROL - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 699,055	\$ 677,292	\$ 715,576	\$ 736,079
71009	Overtime	60,768	45,000	55,000	55,000
71021	Health Insurance	141,331	184,415	118,329	197,588
71022	Tmrs	134,859	123,132	135,544	131,030
71023	Fica	55,620	51,813	57,098	56,310
71028	Workers Compensation	15,465	15,190	15,888	16,590
	Total Personnel Services	1,107,099	1,096,842	1,097,435	1,192,596
7200	Supplies				
72007	Wearing Apparel	8,480	6,000	7,625	7,500
72016	Motor Vehicle Supplies	22,104	20,000	29,313	30,000
72021	Minor Tools	15,606	18,000	18,114	8,000
72026	Cleaning & Janitorial Sup	1,109	500	1,125	1,000
72056	Street Marking Supplies	45,976	50,000	130,561	150,000
	Total Supplies	93,275	94,500	186,738	196,500
7300	Maintenance				
73011	Buildings Maintenance	4,170	-	-	-
73025	Streets Sidewalks & Curbs	37	-	-	-
73028	Electrical Maintenance	69,731	120,000	119,750	120,000
73042	Machinery & Equip Maint	2,021	3,000	14,500	3,000
73043	Motor Vehicles Maint	26,452	20,000	25,579	20,000
73044	Street Signs Maint	181,733	185,000	214,455	200,000
73048	Signal Systems Maint	121,409	170,000	172,985	190,000
73049	Barricades Maint	3,866	20,000	19,750	20,000
	Total Maintenance	409,418	518,000	567,019	553,000
7400	Services				
74002	Electric Service	142,708	-	-	-
74021	Special Services	3,773	15,000	11,969	165,000
74026	Janitorial Services	-	3,561	3,561	3,561
74042	Education & Training	20,717	20,000	37,500	40,000
	Total Services	167,199	38,561	53,030	208,561
	Total Operating	1,776,990	1,747,903	1,904,222	2,150,657
8000	Capital Outlay				
84042	Machinery & Equipment	-	95,500	95,500	-
84043	Motor Vehicles	-	-	-	225,000
84048	Signal Systems	20,475	-	-	-
	Total Capital Outlay	20,475	95,500	95,500	225,000
	TOTAL DEPARTMENT	\$ 1,797,465	\$ 1,843,403	\$ 1,999,722	\$ 2,375,657

3030 ENGINEERING – PROGRAM SUMMARY

Program Description

The Development Engineering Division of the Public Works & Engineering Department is responsible for establishing a structure for the responsible growth and use of the City of Baytown's public infrastructure and protecting the health, welfare and common good of its residents. Development Engineering provides this structure through the oversight of the long-range planning for water transmission and distribution, wastewater collection and treatment, drainage and detention, and roadway infrastructure. In order to protect the health, welfare and common good, Development Engineering is responsible for the permitting of all development within the floodplain, the analysis of impacts created by new developments on the water, sewer and drainage systems as well as the roadway network and traffic signal systems.

composed of two branches: Development and Capital Improvement Program. The duties and responsibilities of the Development Engineering Branch include: Long Range Planning, Floodplain Management and Stormwater Management, Engineering Development Review, Traffic Engineering and Interagency Coordination. The duties and responsibilities of the Capital Improvement Program Branch include the delivery of capital improvement projects from design to construction and warranty.

The Development Engineering branch provides professional engineering services and design standards for the oversight of public and private development, such as engineering design criteria, standards, Floodplain Management including the compliance with the National Flood Insurance Program and oversight of the City's Municipal Stormwater permit compliance. Also, the branch provides long range planning for growth of the City, development activity, and provides information to the public and other City departments as requested.

Major Goals

- Provide a thorough review of floodplain considerations, construction drawings and plats submitted for approval through the Development Review Committee in a timely manner.
- Seek funding and partnership opportunities for projects that provide solutions to flooding, traffic congestion and quality of life.
- Improve the project management of Capital Improvement Projects to ensure quality design and construction; and that projects are completed on schedule and within budget.
- Improve City services by reducing the backlog of maintenance and repair activities through Capital Improvement Projects, providing timely customer responses, and enforcing warranty issues.
- Implement improvements in Stormwater Management to comprehensively manage compliance for all development – both on private or City property and within the public right of way.
- Implement technology solutions in plan review, engineering design standards compliance, and construction management to reap the benefits of cost/time savings, and increased productivity.
- Provide long range planning that provides for future growth of the City and improves the quality of life for the citizens.
- Improve the professional working relationship with: the citizens of Baytown; other City departments; community organizations; local, State, and Federal agencies; consulting engineers; and contractors.

Major Objectives

- Implement and management of the National Pollution Discharge Elimination System (NPDES), Phase II storm water management program and permitting process.
- Manage the National Flood Insurance Program and Community Rating System to reduce the cost of flood insurance to the citizens of Baytown.
- Continue to improve the review of development drawing and plat review through process improvements and the Development Review Process.
Implement updated engineering design criteria, approved products and standard details to reflect technological advances in materials and methods of construction (ongoing).
 - ❖ Review and update ordinances.
 - ❖ Review and revise policies.
- Continue to improve on the tracking of internal documents. Continually review and fine-tune checklists used for review of construction plans and plats.
- Implement both the Permit review and CIP design process review– including checklists, and standards integration into the City's Community Development software.
- Conduct informational meetings with contractors and sub-contractors.
- Continue to plan, develop and maintain a 5 Year Capital Improvement Program (CIP) and seek funding for projects from federal, state and county sources.

3030 ENGINEERING - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 714,971	\$ 762,253	\$ 773,944	\$ 834,687
71009	Overtime	3,688	6,000	2,145	6,000
71021	Health Insurance	99,932	131,725	104,213	158,070
71022	Tmrs	128,773	140,650	136,927	161,921
71023	Fica	53,255	59,184	57,707	69,590
71028	Workers Compensation	1,565	1,553	3,903	1,434
71041	Allowances	7,124	11,400	4,971	2,400
	Total Personnel Services	<u>1,009,308</u>	<u>1,112,766</u>	<u>1,083,810</u>	<u>1,234,102</u>
7200	Supplies				
72001	Office Supplies	13,258	4,850	6,490	6,750
72002	Postage Supplies	795	1,750	1,710	1,750
72004	Printing Supplies	-	6,040	6,010	5,860
72007	Wearing Apparel	3,373	3,650	3,200	3,600
72016	Motor Vehicle Supplies	10,599	18,750	5,500	6,000
72021	Minor Tools	1,567	1,550	1,550	3,950
72045	Computer Software	1,512	15,019	15,019	6,545
72061	Meeting Supplies	2,748	2,200	2,200	1,350
	Total Supplies	<u>33,852</u>	<u>53,809</u>	<u>41,679</u>	<u>35,805</u>
7300	Maintenance				
73011	Buildings Maintenance	7,138	-	-	-
73041	Furniture/Fixtures Maint	4,387	17,310	17,310	22,310
73042	Machinery & Equip Maint	4	-	-	4,200
73043	Motor Vehicles Maint	8,940	12,500	12,500	12,500
	Total Maintenance	<u>20,468</u>	<u>29,810</u>	<u>29,810</u>	<u>39,010</u>
7400	Services				
74021	Special Services	232	130,000	129,049	100,000
74042	Education & Training	22,044	25,500	25,500	28,000
74071	Association Dues/Subscript	1,507	3,427	3,427	3,917
	Total Services	<u>23,783</u>	<u>158,927</u>	<u>157,976</u>	<u>131,917</u>
	Total Operating	<u>1,087,412</u>	<u>1,355,312</u>	<u>1,313,275</u>	<u>1,440,834</u>
8000	Capital Outlay				
80001	Items < \$10,000	-	8,000	8,000	-
84042	Machinery & Equipment	-	6,500	6,500	6,500
	Total Capital Outlay	<u>-</u>	<u>14,500</u>	<u>14,500</u>	<u>6,500</u>
	TOTAL DEPARTMENT	<u>\$ 1,087,412</u>	<u>\$ 1,369,812</u>	<u>\$ 1,327,775</u>	<u>\$ 1,447,334</u>

4000 PUBLIC HEALTH – PROGRAM SUMMARY

Program Description

The Department consists of five divisions: Animal Services, Community Services/Clean Team, Environmental Health, Mosquito Control, and Neighborhood Protection. The Department is responsible for the public environmental health concerns of the City. Included programs are:

- Animal Services has an animal care component related to pet adoptions, education/outreach, fostering, volunteering and a public protection component related to aggressive/loose dogs, dog bites, wild animals, and rabies control.
- Community Service program uses court assigned probationers to clean city rights-of-way and mow city foreclosed properties while the Clean Team proactively removes various types of trash and debris throughout the City.
- Environmental Health performs inspections, issues permits, investigates complaints of food service establishments as well as inspecting and permitting public swimming pools, and investigates complaints of environmental pollution.
- Mosquito Control provides vector control for mosquitoes in the form of adulticiding, larvaciding, investigates complaints of stagnant water and provides education and outreach to citizens in ways to reduce mosquitoes.
- Neighborhood Protection proactively surveys the city for public nuisance violations associated with property maintenance such as high grass, open storage, rubbish/trash, yard parking and junk vehicles.

Major Goals

- Overall improvement of the Animal Services program; retaining adequate and competent staff, responding timely to the public, and providing quality care of the animals along with maximizing positive outcomes.
- Prevention of food borne illness or disease and/or disease transmission to and between humans.
- Improvement of access to public and environmental health information and issues by the general public.
- Increase the number of properties maintained in compliance within the City and reduce litter and trash.
- Increase public awareness and understanding of Animal Services, Clean Team, Environmental health, Mosquito control, and Neighborhood Protection.
- Maintain Department infrastructure and resources to effectively meet the needs of the community.

Major Objectives

- Provide a high quality of citizen service and animal care at the Animal Shelter covering all aspects of the operation – person to person within the facility, via phone calls, or in the field protecting the public.
- Continuation of standardized risk assessment and inspection programs for Food Service Establishments, Mosquito Control, and continued proactive compliance surveys by Neighborhood Protection.
- Reduce litter and trash throughout the City of Baytown using Community Service and Clean Team.
- Improve compliance resolution percentages of complaints in all divisions.

4000 PUBLIC HEALTH - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 1,884,787	\$ 2,392,851	\$ 1,900,140	\$ 2,464,306
71003	Part Time Wages	70,818	142,880	167,218	260,400
71009	Overtime	50,435	56,898	44,000	56,750
71021	Health Insurance	383,104	566,418	273,797	605,936
71022	Tmrs	347,328	437,966	343,048	478,608
71023	Fica	145,251	193,203	153,109	205,685
71028	Workers Compensation	12,217	21,832	11,362	18,956
71041	Allowances	22,989	16,200	21,814	23,400
71043	Employee Incentives	-	-	-	2,000
71091	Prsnl Svcs Reimbursed	(15,841)	-	-	-
	Total Personnel Services	2,901,090	3,828,248	2,914,487	4,116,041
7200	Supplies				
72001	Office Supplies	22,253	32,000	26,239	33,578
72002	Postage Supplies	5,330	8,600	6,062	8,760
72004	Printing Supplies	4,340	10,400	9,303	11,326
72005	Animal Feed Supplies	18,355	18,400	18,400	24,400
72007	Wearing Apparel	6,117	10,800	10,331	12,700
72010	Garbage Bags	-	-	-	600
72016	Motor Vehicle Supplies	48,920	49,700	41,631	68,840
72017	Parts Purchase For Resale	8	-	-	-
72021	Minor Tools	23,073	27,692	43,855	28,967
72026	Cleaning & Janitorial Sup	23,092	61,400	53,860	61,400
72031	Chemical Supplies	115,847	196,500	182,620	349,547
72032	Medical Supplies	17,293	75,625	64,380	75,625
72045	Computer Software	42,100	47,460	37,161	8,900
72055	Laboratory Supplies	-	-	-	7,200
72061	Meeting Supplies	-	-	-	3,600
	Total Supplies	326,729	538,577	493,841	695,443
7300	Maintenance				
73001	Land Maintenance	176,798	120,000	95,042	136,000
73011	Buildings Maintenance	51,256	-	-	5,000
73027	Heat & Cool Sys Maint	3,062	-	-	-
73041	Furniture/Fixtures Maint	9,650	5,000	6,904	24,857
73042	Machinery & Equip Maint	4,995	9,000	7,932	10,486
73043	Motor Vehicles Maint	35,830	40,000	36,319	41,400
	Total Maintenance	281,591	174,000	146,197	217,743
7400	Services				
74001	Communication	-	15,000	12,551	-
74002	Electric Service	28,671	-	-	-
74005	Natural Gas	6,710	-	-	-
74011	Equipment Rental	3,614	5,000	7,228	7,200
74021	Special Services	73,904	89,000	84,475	151,838
74026	Janitorial Services	8,538	27,122	22,689	7,121
74042	Education & Training	19,052	32,200	26,804	41,831
74051	Non City Facility Rental	19,000	19,500	19,270	19,500
74056	Vacant Lot Cleaning	53,340	200,000	179,339	200,000
74058	Landfill Fees	56,490	144,000	117,236	141,000
74064	Staff Development	-	-	-	10,000
74071	Association Dues/Subscript	3,229	5,650	4,672	5,650
	Total Services	272,547	537,472	474,265	584,140

4000 PUBLIC HEALTH - SERVICE LEVEL BUDGET
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Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7500	Sundry Charges				
75051	Court Cost	3,500	5,000	6,942	8,500
	Total Sundry & Other	3,500	5,000	6,942	8,500
	Total Operating	3,785,456	5,083,297	4,035,731	5,621,867
8000	Capital Outlay				
84042	Machinery & Equipment	-	-	5,750	-
84043	Motor Vehicles	-	82,735	92,335	-
	Total Capital Outlay	-	82,735	98,085	-
	TOTAL DEPARTMENT	\$ 3,785,456	\$ 5,166,032	\$ 4,133,817	\$ 5,621,867

Program Description

The Baytown Parks and Recreation Team is responsible for providing and maintaining fun, safe, and inviting areas throughout the City of Baytown. This is accomplished through the efforts of an awarding winning team that consist of four divisions: Recreation, Parks, Aquatics, and Environmental Education. Together, our team strives to offer our community and guests a combination of new and innovate programs, amenities, educational opportunities, and countless other ways to become involved, learn something new, and help foster a sense of community.

Notable responsibilities of the Department include:

- Maintaining
 - Fifty -three parks, comprising of more than 1,061 acres
 - Five walking/biking trails consisting of 31.7 total miles
 - 125 miles of right of way and ditch mowing
 - 227 acres of TXDot right of ways
 - Multiple sports venues including four slow-pitch softball fields, two tournament quality disc golf courses, and a cricket pitch
 - Six spray/splash pads
 - 2 water parks complete with 14 slides, 3 kiddie play areas, wave pool, lazy river, FlowRider, and a NinjaCross.
 - 234,285 Square feet of climate-controlled rental space
 - A 500-acre Nature Center offering trails, picnic areas, fishing piers, and outdoor recreational space
 - 65 landscape beds across the City
 - And much more...
- Programming for a better community:
 - Yearly swim lessons averaging nearly 450 participants. To date, over 5,000 individuals have learned to swim though working with the Baytown Parks and Recreation Aquatics team.
 - Year-long award-winning Science camps and nature education programming for all ages at the Eddie V. Gray Wetlands Education Center and Baytown Nature Center
 - Adult softball is averaging around 12 teams for Men’s Recreation, 10 teams for Thursday Coed and 8 teams for Sunday Coed. That’s almost 400 participants per season. Pickleball is averaging around 30 participants every Monday with a morning and evening session. Adult sand volleyball, arena soccer and flag football are averaging around 6 teams per season with a combined total of round 150 participants.
 - And much more...

Notable recent team accomplishments include:

- Texas Recreation and Park Society's (TRAPS) State Level:
 - Planning Excellence - Parks, Recreation, Trails and Open Space Master Plan
- Texas Recreation and Park Society's (TRAPS) Regional Level:
 - Lone Star Programming – Juneteenth Celebrations
 - Special Event Photography award
 - Leisure & Cultural Arts Photography award
 - Innovation in Parks & Facility Development - Wetlands Classroom Remodel
 - Park Professional of the Year award – Tracey Prothro
- Houston-Galveston Area Council’s annual Parks and Natural Areas Awards
 - Special Recognition- Parks Areas - Parks, Recreation, Trails and Open Space Master Plan
- Texas Public Pool Council (TPPC)
 - Special Event of the Year – Special Pirates Night at Pirates Bay
 - 2022 President Elect – Jenna Stevenson

Major Goals

- Demonstrate sensitivity to citizen's needs in planning programs and facilities.
- Follow the goals and objectives of the 2021 Parks, Recreation, Trails, and Open Space Master Plan
- Support the City Council's Goals Implementation Plan and visioning priorities.
- Expand promotional and marketing efforts for all special events and programs, heightening community awareness of services available.
- Expand youth recreation opportunities including Youth Sports and Summer Camps
- Improve the community's image and appearance by providing quality recreation programs and safe, well-maintained parks and open spaces.
- Maintain scheduled Municipal Development District (MDD) construction projects and improvements for parks Enhance and promote the City's environmental resources as an enticement to visitors.
- Continue to expand the City's trails, linking parks to neighborhood, schools and commercial areas where possible.
- Explore opportunities to either encourage or take measures to capitalize on Baytown's waterfront access
- Continue developing park amenities that expand and encourage park usage in a manner that is inclusive of all age groups and capabilities.
- Expand upon repertoire of existing City events.

Major Objectives

- Update the Aquatic Facilities Study and the Strategic Master for all aquatic facilities Continue to maintain and beautify the City's medians
- Solicit citizen involvement in planning of events, programs and new facilities.
- Maintain mowing rotation times with a goal in the Parks at 2 weeks, Medians at 2 weeks, Roadsides at 8 weeks and Slope Mowing at 8 weeks.
- Increase scope of weed control programs on medians and right of ways.
- Provide increased information to media and make regular presentations to community groups.
- Inspect playgrounds on a consistent basis.
- Clean park facilities and remove litter a minimum of two times per week in all parks and seven days week in heavily used parks.
- Begin Bayland Park Revitalization Project to create an amenity for other area projects.
- Install a trail for toddlers and younger children within the trail system
- Provide equipment at parks for seniors and patrons of limited capabilities.
- Explore outdoor adventure opportunities such as zip lines or ropes course at waterfront parks such as Bayland Island and the Baytown Nature Center
- Plan for and implement small gathering venues/performing arts platforms in various locations throughout the City.

5000 PARKS & RECREATION - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 2,765,944	\$ 2,866,694	\$ 2,613,819	\$ 3,140,968
71003	Part Time Wages	471,974	472,447	525,510	632,300
71009	Overtime	109,535	235,264	220,391	244,357
71021	Health Insurance	608,803	777,179	425,517	908,904
71022	Tmrs	510,463	523,128	480,114	609,679
71023	Fica	244,120	256,271	235,918	263,152
71028	Workers Compensation	130,676	125,340	126,710	143,216
71041	Allowances	10,757	33,800	5,229	10,800
71091	Prsnl Svcs Reimbursed	(5,854)	-	-	-
	Total Personnel Services	4,846,417	5,290,122	4,633,208	5,953,376
7200	Supplies				
72001	Office Supplies	15,427	16,704	16,702	19,350
72002	Postage Supplies	718	708	726	885
72004	Printing Supplies	24,572	29,375	28,397	40,355
72007	Wearing Apparel	27,473	25,428	25,228	31,419
72016	Motor Vehicle Supplies	133,294	119,083	155,970	227,379
72019	Supplies Purch For Resale	47,498	39,000	50,357	48,000
72021	Minor Tools	36,060	42,534	54,682	51,311
72026	Cleaning & Janitorial Sup	52,402	58,782	52,798	62,382
72031	Chemical Supplies	77,591	87,293	100,293	160,250
72041	Educational Supplies	255,570	315,291	327,503	349,821
72045	Computer Software	11,484	12,125	6,125	7,625
72046	Botanical Supplies	35,863	239,949	239,949	157,543
	Total Supplies	718,736	986,272	1,058,730	1,156,320
7300	Maintenance				
73001	Land Maintenance	289,227	509,863	509,863	626,966
73011	Buildings Maintenance	131,598	78,930	96,832	104,174
73012	Docks & Piers Maintenance	809	5,400	12,348	12,400
73013	Recreation Equip Maint	28,568	102,400	111,895	167,760
73022	Sanitary Sewers Maint	536	1,600	1,600	1,600
73025	Streets Sidewalks & Curbs	10,362	39,056	37,570	35,056
73027	Heat & Cool Sys Maint	9,660	-	-	-
73028	Electrical Maintenance	59,182	64,655	53,644	71,310
73041	Furniture/Fixtures Maint	57,198	39,249	39,200	38,300
73042	Machinery & Equip Maint	8,209	89,150	97,300	107,850
73043	Motor Vehicles Maint	187,385	201,660	188,910	201,660
73044	Street Signs Maint	19,817	20,300	24,360	27,450
73049	Barricades Maint	21,179	18,350	15,350	20,620
	Total Maintenance	823,729	1,170,613	1,188,872	1,415,146
7400	Services				
74002	Electric Service	219,758	-	-	-
74005	Natural Gas	20,996	-	-	-
74011	Equipment Rental	64,911	113,720	115,166	124,654
74021	Special Services	500,599	602,257	618,367	610,657
74036	Advertising	29,218	67,000	68,047	67,000
74042	Education & Training	15,940	32,802	30,232	33,902
74051	Non City Facility Rental	240	-	-	-
74058	Landfill Fees	1,246	23,749	23,749	23,749
74064	Staff Development	-	-	-	10,000
74071	Association Dues/Subscript	1,830	5,379	5,285	5,379
74123	Instructor Fees	30,636	30,000	30,680	30,000
	Total Services	885,374	874,907	891,527	905,341

5000 PARKS & RECREATION - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7500	Sundry Charges				
77106	Light Contract Reimb	12,000	12,000	12,000	12,000
	Total Sundry & Other	12,000	12,000	12,000	12,000
	Total Operating	7,286,256	8,333,915	7,784,337	9,442,183
8000	Capital Outlay				
80001	Items < \$10,000	15,537	6,794	16,730	-
82011	Building & Improvements	-	-	-	280,000
84042	Machinery & Equipment	50,537	38,040	233,995	120,647
84043	Motor Vehicles	300	80,000	76,488	-
85001	Construction	50,000	-	-	-
	Total Capital Outlay	116,374	124,834	327,213	400,647
	TOTAL DEPARTMENT	\$ 7,402,630	\$ 8,458,749	\$ 8,111,550	\$ 9,842,830

6000 STERLING MUNICIPAL LIBRARY – PROGRAM SUMMARY

Program Description

The mission of this department is to provide a program of public library service which makes resources available to the citizens for: life-long learning; access to information; a rich and satisfying leisure life.

Major Goals

- The staff of Sterling Municipal Library will provide cost-effective stewardship of community resources.
- The staff of Sterling Municipal Library will provide our customers with exceptional service and unique experiences that will consistently exceed their expectations. Staff will surprise and delight patrons when they visit the library, when they call of on the phone, and when they visit our website.
- The staff of Sterling Municipal Library will ensure that Sterling Municipal Library is a source of civic pride for the community of Baytown.
- The staff of Sterling Municipal Library will create an organization that has a positive and distinct impact on the community.
- The Community Engagement staff will promote resident engagement by connecting with neighborhoods, promoting avenues to volunteerism, creating community art, facilitating civic education and soliciting community input.

Major Objectives

- Providing access to physical and digital collections and services that support leisure and learning
- Providing physical and digital collections that chronicle Baytown's history
- Engaging in thoughtful selection and targeted marketing of library materials to minimize the cost per item circulation
- Providing expert support in connecting information seekers with relevant resources
- Providing expert support in connecting customers with relevant and emerging technologies
- Promoting early learning and literacy experiences to create future readers
- Using of the library's physical space in order to maximize benefit of community resources
- Providing empathetic, customized, solution-based customer interactions
- Providing unique and engaging programs and experiences for all ages
- Providing proactive and responsive outreach to the community
- Facilitating innovative use of library's physical space to spark customer curiosity and interest
- Facilitating innovative use of the library website and social media accounts to spark customer curiosity and interest
- Creating inviting spaces to meet, study, and read that are accessible and convenient to the public
- Maintaining safe and attractive building and grounds
- Maintaining an updated, attractive, and user-friendly website
- Creating destination-worthy events, exhibits, and collections
- Providing services and points of interest to out of town visitors
- Engage residents in community through volunteer initiatives including Adopt-A-Spot
- Provide opportunities to learn about local government to teens and adults through the Youth Advisory Commission and the Baytown Civic Academy.
- Beautify neighborhoods and connect neighbors through civic meetings and the Neighborhood Empowerment Grant program.

6000 STERLING MUNICIPAL LIBRARY - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 1,197,467	\$ 1,314,407	\$ 1,203,182	\$ 1,428,422
71003	Part Time Wages	188,155	229,340	205,890	229,819
71009	Overtime	36	-	-	2,550
71021	Health Insurance	239,852	289,795	190,670	316,140
71022	Tmrs	213,273	239,886	212,202	255,167
71023	Fica	98,486	118,487	99,918	109,664
71028	Workers Compensation	6,832	5,849	6,693	6,143
71041	Allowances	5,114	5,100	4,736	5,100
	Total Personnel Services	1,949,215	2,202,864	1,923,291	2,353,006
7200	Supplies				
72001	Office Supplies	8,795	10,000	8,975	10,000
72002	Postage Supplies	5,000	6,000	5,870	6,000
72004	Printing Supplies	1,200	8,000	4,537	6,500
72007	Wearing Apparel	1,304	1,500	1,411	4,500
72013	Program Supplies	-	-	-	10,300
72016	Motor Vehicle Supplies	321	500	383	700
72021	Minor Tools	9,763	10,000	8,542	10,000
72023	Library Materials	159,949	245,000	244,002	245,000
72026	Cleaning & Janitorial Sup	8,595	8,000	7,359	8,000
72041	Educational Supplies	10,381	11,000	8,911	7,000
72045	Computer Software	-	-	-	115,692
72061	Meeting Supplies	-	-	-	7,300
	Total Supplies	205,308	300,000	289,990	430,992
7300	Maintenance				
73001	Land Maintenance	12,878	20,000	19,470	23,623
73011	Buildings Maintenance	74,746	9,700	9,757	6,757
73027	Heat & Cool Sys Maint	21,505	-	-	-
73041	Furniture/Fixtures Maint	6,801	8,500	7,824	7,000
73042	Machinery & Equip Maint	25,894	27,000	21,333	18,120
73043	Motor Vehicles Maint	178	1,800	580	1,550
73046	Books - Maintenance	3,497	5,000	4,589	5,000
	Total Maintenance	145,500	72,000	63,553	62,050
7400	Services				
74001	Communication	11,314	13,000	13,616	14,461
74002	Electric Service	48,298	-	-	-
74005	Natural Gas	8,659	-	-	-
74011	Equipment Rental	12,139	11,679	11,423	11,679
74021	Special Services	122,886	180,063	180,063	117,385
74026	Janitorial Services	-	-	-	9,326
74036	Advertising	-	2,000	658	1,000
74042	Education & Training	14,385	24,900	18,740	20,200
74064	Staff Development	-	-	-	5,000
74071	Association Dues/Subscript	490	1,400	1,400	820
	Total Services	218,171	233,042	225,900	179,871
	Total Operating	2,518,193	2,807,906	2,502,734	3,025,919
8000	Capital Outlay				
80001	Items < \$10,000	39,999	-	-	-
82011	Building & Improvements	1	-	-	-
	Total Capital Outlay	40,000	-	-	-
	TOTAL DEPARTMENT	\$ 2,558,193	\$ 2,807,906	\$ 2,502,734	\$ 3,025,919

9010 TRANSFERS OUT - SERVICE LEVEL BUDGET

This cost center represents funding to other funds and costs allocation for operating services.

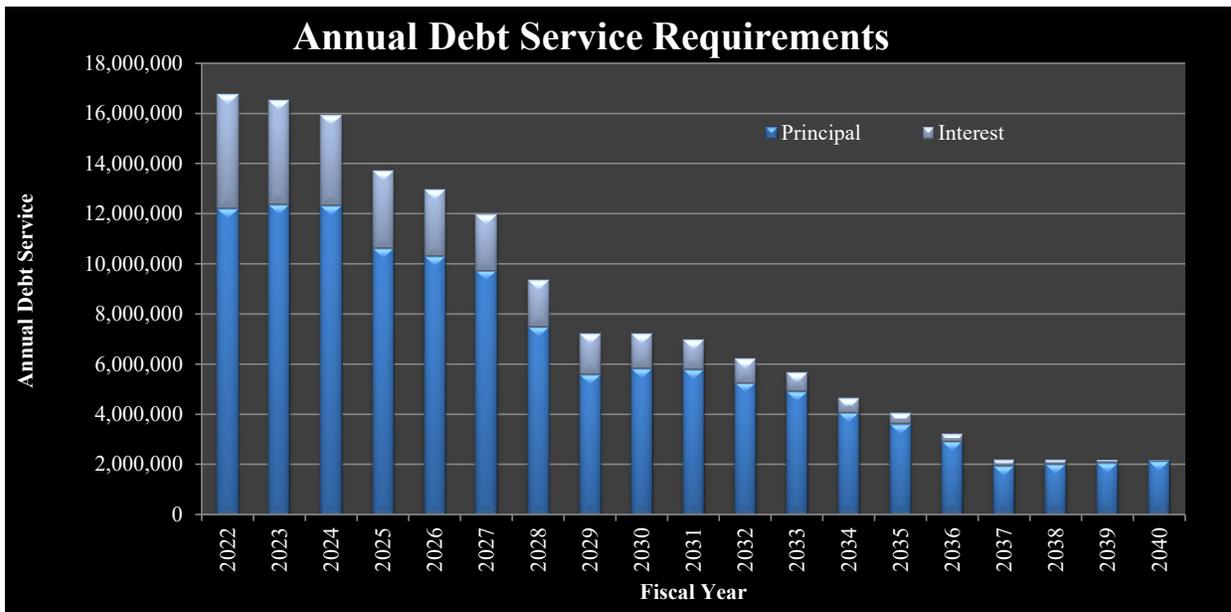
Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
9000	Other Financing Uses				
91201	To Municipal Ct Security	\$ 115,814	\$ 164,272	\$ 164,272	114,860
91226	To Miscellaneous Police	423,717	416,750	416,750	416,750
91228	To Police Academy	1,550	-	-	-
91290	To FEMA	8,695	-	-	-
91298	To Wetland Research Ctr	286,481	236,909	236,909	296,201
91350	To Gen Capital Proj Fund	1,876,285	6,266,964	6,266,964	7,264,500
91351	To Capital Improvemnt Prg	6,142,000	13,500,000	13,500,000	18,000,000
91450	To Accrued Leave-General	2,351,520	2,851,520	2,851,520	-
91500	To Solid Waste Fund	250,000	250,000	250,000	-
91540	To Bayland Island	208,870	-	-	-
91550	To Internal Service Fnd	350,000	325,000	325,000	300,000
91552	To Warehouse Operations	50,000	75,000	75,000	-
	Total Other Financing Uses	12,064,933	24,086,415	24,086,415	26,392,311
	TOTAL DEPARTMENT	\$ 12,064,933	\$ 24,086,415	\$ 24,086,415	\$ 26,392,311
		\$ 111,118,846	\$ 136,918,411	\$ 129,925,823	\$ 148,480,802

**CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND 401
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
BEGINNING FUND BALANCE	\$ 6,268,424	\$ 3,144,287	\$ 3,144,287	\$ 20,131
Add:				
Current Yr Property Taxes	13,289,919	14,000,000	13,304,856	16,217,870
Prior Year Property Taxes	368,799	300,000	151,017	200,000
Penalty And Interest	-	100,000	-	-
Investment Interest	20,850	75,750	10,000	20,000
Miscellaneous	-	-	6,892	-
From FCPMSD Fund	851,300	782,125	782,125	783,125
From W W I S	617,185	5,881,738	5,881,738	5,987,784
Revenue From MDD Fund	432,674	1,347,800	1,347,800	1,359,300
Transfer From TIRZ	1,219,356	1,222,606	1,222,606	2,723,856
From CIPF	-	-	1,500,000	-
Refunding Bond Proceeds	16,555,000	-	-	-
Premium On Bonds Sold	2,595,279	-	-	-
Total Revenues	<u>35,950,362</u>	<u>23,710,020</u>	<u>24,207,035</u>	<u>27,291,935</u>
FUNDS AVAILABLE FOR DEBT SERVICE	42,218,787	26,854,307	27,351,322	27,312,066
Deduct:				
Bond Principal	13,828,562	17,820,000	18,461,075	19,324,981
Other Debt Payments	19,696,881	830,000	2,281,448	-
Interest On Bonds	5,260,282	6,403,519	6,183,583	6,488,922
Special Services	16,220	65,000	6,793	100,000
Capital Lease Payment	-	-	272,118	-
Fiscal Agent Fees	8,000	8,000	8,801	10,000
Issuance Cost	264,554	150,000	117,373	500,000
Total Expenditures	<u>39,074,499</u>	<u>25,276,519</u>	<u>27,331,191</u>	<u>26,423,903</u>
ENDING FUND BALANCE	<u>\$ 3,144,287</u>	<u>\$ 1,577,788</u>	<u>\$ 20,131</u>	<u>\$ 888,163</u>

**CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
ANNUAL REQUIREMENT TO AMORTIZE GENERAL OBLIGATION DEBT**

Fiscal Year	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement
2022	12,202,701	2,328,661	2,214,997	4,543,658	16,746,359
2023	12,367,603	2,214,997	1,933,519	4,148,516	16,516,119
2024	12,335,206	1,933,519	1,653,934	3,587,453	15,922,659
2025	10,622,808	1,653,934	1,423,522	3,077,456	13,700,264
2026	10,321,437	1,423,522	1,199,477	2,622,999	12,944,436
2027	9,745,110	1,199,477	1,005,098	2,204,575	11,949,685
2028	7,485,528	1,005,098	867,189	1,872,287	9,357,815
2029	5,600,459	867,189	748,468	1,615,657	7,216,116
2030	5,825,986	748,468	637,339	1,385,807	7,211,793
2031	5,791,511	637,339	528,889	1,166,228	6,957,739
2032	5,252,038	528,889	422,288	951,177	6,203,215
2033	4,907,564	422,288	321,446	743,734	5,651,298
2034	4,066,995	321,446	242,756	564,202	4,631,197
2035	3,606,558	242,756	175,625	418,381	4,024,939
2036	2,915,000	175,625	122,475	298,100	3,213,100
2037	1,950,000	122,475	93,225	215,700	2,165,700
2038	2,010,000	93,225	63,075	156,300	2,166,300
2039	2,070,000	63,075	32,025	95,100	2,165,100
2040	2,135,000	32,025	-	32,025	2,167,025
\$	121,211,504	\$ 16,014,008	\$ 13,685,348	\$ 29,699,356	\$ 150,910,860



CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS
 Fiscal Year 2022-23

General Obligation & Refunding			Funding: GOIS-WWIS-MDD					\$ 28,520,000	
Series 2014			Date of Issue - April 1, 2014					Term - 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding		
2014		\$ -	\$ -	\$ 297,352	\$ 297,352.08	\$ 297,352	28,520,000		
2015	2.000%	1,550,000	504,938	489,438	994,375	2,544,375	26,970,000		
2016	3.000%	2,365,000	489,438	453,963	943,400	3,308,400	24,605,000		
2017	3.000%	2,075,000	453,963	422,838	876,800	2,951,800	22,530,000		
2018	3.000%	1,835,000	422,838	395,313	818,150	2,653,150	20,695,000		
2019	3.000%	1,905,000	395,313	366,738	762,050	2,667,050	18,790,000		
2020	4.000%	1,980,000	366,738	327,138	693,875	2,673,875	16,810,000		
2021	4.000%	1,770,000	327,138	291,738	618,875	2,388,875	15,040,000		
2022	4.000%	1,441,130	227,876	199,054	426,930	1,868,060	13,598,870		
2023	4.000%	1,507,523	199,054	168,903	367,957	1,875,480	12,091,347		
2024	4.000%	1,573,917	168,903	137,425	306,328	1,880,245	10,517,430		
2025	4.000%	1,640,310	137,425	104,619	242,043	1,882,353	8,877,120		
2026	4.000%	1,398,169	104,619	76,655	181,274	1,579,443	7,478,951		
2027	3.250%	460,849	76,655	69,166	145,822	606,671	7,018,102		
2028	3.375%	476,471	69,166	61,126	130,292	606,763	6,541,631		
2029	3.500%	492,093	61,126	52,514	113,640	605,733	6,049,538		
2030	3.500%	511,621	52,514	43,561	96,075	607,696	5,537,917		
2031	3.750%	531,148	43,561	33,602	77,163	608,311	5,006,769		
2032	3.750%	550,676	33,602	23,277	56,879	607,555	4,456,093		
2033	4.000%	570,203	23,277	11,873	35,150	605,353	3,885,890		
2034	4.000%	593,636	11,873	-	11,873	605,509	3,292,254		
		\$ 25,227,746	\$ 4,170,013	\$ 4,026,289	\$ 8,196,302	\$ 33,424,048	\$ -		

Call Option: Bonds maturing on 02/01/2025 to 02/01/2034 callable in whole or in part on any date beginning 02/01/2024 @ par.

General Obligation & Refunding			Funding: GOIS-WWIS-MDD					\$ 25,310,000	
Series 2015			Date of Issue - July 7, 2015					Term - 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding		
2016	2.000%	\$ 305,000	\$ 672,842	\$ 590,634	\$ 1,263,477	\$ 1,568,476.67	25,005,000		
2017	5.000%	1,445,000	590,634	554,509	1,145,144	2,590,144	23,560,000		
2018	5.000%	1,540,000	554,509	516,009	1,070,519	2,610,519	22,020,000		
2019	5.000%	1,635,000	516,009	475,134	991,144	2,626,144	20,385,000		
2020	5.000%	1,740,000	475,134	431,634	906,769	2,646,769	18,645,000		
2021	5.000%	1,850,000	431,634	385,384	817,019	2,667,019	16,795,000		
2022	5.000%	862,292	169,548	147,991	317,538	1,179,830	15,932,708		
2023	5.000%	917,285	147,991	125,058	273,049	1,190,334	15,015,423		
2024	5.000%	974,477	125,058	100,696	225,755	1,200,232	14,040,946		
2025	5.000%	1,036,070	100,696	74,795	175,491	1,211,561	13,004,876		
2026	5.000%	598,325	74,795	59,837	134,631	732,956	12,406,551		
2027	5.000%	629,121	59,837	44,109	103,945	733,066	11,777,430		
2028	3.375%	259,567	44,109	39,728	83,837	343,404	11,517,863		
2029	3.500%	268,366	39,728	35,032	74,760	343,126	11,249,497		
2030	3.625%	279,365	35,032	29,968	65,000	344,365	10,970,132		
2031	3.625%	290,363	29,968	24,706	54,674	345,037	10,679,769		
2032	3.750%	301,362	24,706	19,055	43,761	345,123	10,378,407		
2033	3.750%	312,361	19,055	13,198	32,253	344,614	10,066,046		
2034	4.000%	323,359	13,198	6,731	19,930	343,289	9,742,687		
2035	4.000%	336,558	6,731	-	6,731	343,289	9,406,129		
		\$ 15,903,871	\$ 4,131,216	\$ 3,674,211	\$ 7,805,427	\$ 23,709,298	\$ -		

Call Option: Bonds maturing on 02/01/2026 to 02/01/2035 callable in whole or in part on any date beginning 02/01/2025 @ par.

CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS
Fiscal Year 2022-23

Certificates of Obligation		Funding: GOIS						\$ 6,600,000
Series 2015		Date of Issue - July 7, 2015						Term - 20 Years
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2016	2.000%	\$ 230,000	\$ 127,865	\$ 110,522	\$ 238,387	\$ 468,387	6,370,000	
2017	2.000%	250,000	110,522	108,022	218,544	468,544	6,120,000	
2018	5.000%	255,000	108,022	101,647	209,669	464,669	5,865,000	
2019	2.000%	265,000	101,647	98,997	200,644	465,644	5,600,000	
2020	2.000%	275,000	98,997	96,247	195,244	470,244	5,325,000	
2021	3.000%	280,000	96,247	92,047	188,294	468,294	5,045,000	
2022	3.000%	290,000	92,047	87,697	179,744	469,744	4,755,000	
2023	3.000%	300,000	87,697	83,197	170,894	470,894	4,455,000	
2024	3.000%	305,000	83,197	78,622	161,819	466,819	4,150,000	
2025	3.000%	315,000	78,622	73,897	152,519	467,519	3,835,000	
2026	3.000%	325,000	73,897	69,022	142,919	467,919	3,510,000	
2027	3.125%	335,000	69,022	63,788	132,809	467,809	3,175,000	
2028	3.375%	345,000	63,788	57,966	121,753	466,753	2,830,000	
2029	3.500%	360,000	57,966	51,666	109,631	469,631	2,470,000	
2030	3.625%	370,000	51,666	44,959	96,625	466,625	2,100,000	
2031	3.625%	385,000	44,959	37,981	82,941	467,941	1,715,000	
2032	5.000%	400,000	37,981	27,981	65,963	465,963	1,315,000	
2033	3.750%	415,000	27,981	20,200	48,181	463,181	900,000	
2034	5.000%	440,000	20,200	9,200	29,400	469,400	460,000	
2035	4.000%	460,000	9,200	-	9,200	469,200	-	
		\$ 6,600,000	\$ 1,441,521	\$ 1,313,656	\$ 2,755,177	\$ 9,355,177	\$ -	

Call Option: Bonds maturing on 02/01/2026 to 02/01/2035 callable in whole or in part on any date beginning 02/01/2025 @ par.

General Obligation & Refunding		Funding: GOIS-WWIS-MDD						\$ 35,530,000
Series 2016		Date of Issue - July 19, 2016						Term - 12 Years
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2016	4.000%	\$ -	\$ -	\$ 51,638	\$ 51,638	\$ 51,638	35,530,000	
2017	4.000%	750,000	774,575	759,575	1,534,150	2,284,150	34,780,000	
2018	4.000%	2,555,000	759,575	708,475	1,468,050	4,023,050	32,225,000	
2019	5.000%	2,695,000	708,475	641,100	1,349,575	4,044,575	29,530,000	
2020	5.000%	2,850,000	641,100	569,850	1,210,950	4,060,950	26,680,000	
2021	5.000%	3,020,000	569,850	494,350	1,064,200	4,084,200	23,660,000	
2022	5.000%	704,279	116,522	98,915	215,438	919,717	22,955,721	
2023	5.000%	742,795	98,915	80,345	179,261	922,056	22,212,926	
2024	5.000%	786,812	80,345	60,675	141,021	927,833	21,426,114	
2025	4.000%	826,428	60,675	44,147	104,822	931,250	20,599,686	
2026	4.000%	864,943	44,147	26,848	70,994	935,937	19,734,743	
2027	4.000%	885,140	26,848	9,145	35,993	921,133	18,849,603	
2028	2.000%	914,490	9,145	-	9,145	923,635	17,935,113	
		\$ 17,594,887	\$ 3,890,172	\$ 3,545,063	\$ 7,435,236	\$ 25,030,123	\$ -	

Call Option: Bonds maturing on 02/01/2027 to 02/01/2028 callable in whole or in part on any date beginning 02/01/2027 @ par.

**CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS
Fiscal Year 2022-23**

Certificates of Obligation		Funding: TIRZ						\$ 17,635,000	
Series 2016		Date of Issue - July 19, 2016						Term - 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding		
2017	5.000%	\$ 570,000	\$ 335,163	\$ 299,966	\$ 635,129	\$ 1,205,129	17,065,000		
2018	2.000%	610,000	299,966	293,866	593,831	1,203,831	16,455,000		
2019	5.000%	635,000	293,866	277,991	571,856	1,206,856	15,820,000		
2020	5.000%	675,000	277,991	261,116	539,106	1,214,106	15,145,000		
2021	5.000%	715,000	261,116	243,241	504,356	1,219,356	14,430,000		
2022	5.000%	755,000	243,241	224,366	467,606	1,222,606	13,675,000		
2023	5.000%	795,000	224,366	204,491	428,856	1,223,856	12,880,000		
2024	5.000%	845,000	204,491	183,366	387,856	1,232,856	12,035,000		
2025	5.000%	1,075,000	183,366	156,491	339,856	1,414,856	10,960,000		
2026	5.000%	1,130,000	156,491	128,241	284,731	1,414,731	9,830,000		
2027	2.000%	1,170,000	128,241	116,541	244,781	1,414,781	8,660,000		
2028	2.125%	1,195,000	116,541	103,844	220,384	1,415,384	7,465,000		
2029	2.250%	850,000	103,844	94,281	198,125	1,048,125	6,615,000		
2030	2.375%	870,000	94,281	83,950	178,231	1,048,231	5,745,000		
2031	2.500%	890,000	83,950	72,825	156,775	1,046,775	4,855,000		
2032	3.000%	915,000	72,825	59,100	131,925	1,046,925	3,940,000		
2033	3.000%	940,000	59,100	45,000	104,100	1,044,100	3,000,000		
2034	3.000%	970,000	45,000	30,450	75,450	1,045,450	2,030,000		
2035	3.000%	1,000,000	30,450	15,450	45,900	1,045,900	1,030,000		
2036	3.000%	1,030,000	15,450	-	15,450	1,045,450	-		
		\$ 17,635,000	\$ 3,229,735	\$ 2,894,572	\$ 6,124,307	\$ 23,759,307	\$ -		

Certificates of Obligation		Funding: GOIS						\$ 18,010,000	
Series 2017		Date of Issue - October 10, 2017						Term - 10 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding		
2018	5.000%	\$ 1,620,000	\$ 211,853	\$ 378,550	\$ 590,403	\$ 2,210,403	16,390,000		
2019	5.000%	1,485,000	378,550	341,425	719,975	2,204,975	14,905,000		
2020	5.000%	1,565,000	341,425	302,300	643,725	2,208,725	13,340,000		
2021	5.000%	1,645,000	302,300	261,175	563,475	2,208,475	11,695,000		
2022	5.000%	1,730,000	261,175	217,925	479,100	2,209,100	9,965,000		
2023	5.000%	1,815,000	217,925	172,550	390,475	2,205,475	8,150,000		
2024	5.000%	1,910,000	172,550	124,800	297,350	2,207,350	6,240,000		
2025	4.000%	1,995,000	124,800	84,900	209,700	2,204,700	4,245,000		
2026	4.000%	2,080,000	84,900	43,300	128,200	2,208,200	2,165,000		
2027	4.000%	2,165,000	43,300	-	43,300	2,208,300	-		
		\$ 18,010,000	\$ 2,138,778	\$ 1,926,925	\$ 4,065,703	\$ 22,075,703	\$ -		

Call Option: Noncallable

CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS
 Fiscal Year 2022-23

Certificates of Obligation		Funding: FCPMSD						\$ 7,365,000	
Series 2018		Date of Issue - August 28, 2018						Term - 10 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding		
2019	3.000%	\$ 655,000	\$ 93,904	\$ 100,650	\$ 194,554	\$ 849,554	6,710,000		
2020	3.000%	660,000	100,650	90,750	191,400	851,400	6,050,000		
2021	3.000%	680,000	90,750	80,550	171,300	851,300	5,370,000		
2022	3.000%	700,000	80,550	70,050	150,600	850,600	4,670,000		
2023	3.000%	720,000	70,050	59,250	129,300	849,300	3,950,000		
2024	3.000%	745,000	59,250	48,075	107,325	852,325	3,205,000		
2025	3.000%	765,000	48,075	36,600	84,675	849,675	2,440,000		
2026	3.000%	790,000	36,600	24,750	61,350	851,350	1,650,000		
2027	3.000%	815,000	24,750	12,525	37,275	852,275	835,000		
2028	3.000%	835,000	12,525	-	12,525	847,525	-		
		\$ 7,365,000	\$ 617,104	\$ 523,200	\$ 1,140,304	\$ 8,505,304	\$ -		

Call Option: Anytime

General Obligation & Refunding		Funding: GOIS-MDD						\$ 5,965,000	
Series 2019		Date of Issue - May 2, 2019						Term - 10 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding		
2019		\$ -	\$ -	\$ 47,640	\$ 47,640	\$ 47,640	5,965,000		
2020	3.0%	470,000	96,350	89,300	185,650	655,650	5,495,000		
2021	2.0%	475,000	89,300	84,550	173,850	648,850	5,020,000		
2022	2.0%	200,000	33,575	31,575	65,150	265,150	4,820,000		
2023	3.0%	195,000	31,575	28,650	60,225	255,225	4,625,000		
2024	3.0%	210,000	28,650	25,500	54,150	264,150	4,415,000		
2025	3.0%	205,000	25,500	22,425	47,925	252,925	4,210,000		
2026	4.0%	225,000	22,425	17,925	40,350	265,350	3,985,000		
2027	4.0%	225,000	17,925	13,425	31,350	256,350	3,760,000		
2028	4.0%	240,000	13,425	8,625	22,050	262,050	3,520,000		
2029	4.0%	240,000	8,625	3,825	12,450	252,450	3,280,000		
2030	3.0%	255,000	3,825	-	3,825	258,825	3,025,000		
		\$ 2,940,000	\$ 371,175	\$ 373,440	\$ 744,615	\$ 3,684,615	\$ -		

CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS
Fiscal Year 2022-23

General Obligation & Refunding Series 2019A		Funding: GOIS-WWIS(Tax Supported Portion)						\$ 7,995,000	
		Date of Issue - November 14, 2019						Term - 10 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding		
2020	3.0%	\$ -	\$ 74,230	\$ 173,525	\$ 247,755	\$ 247,755	7,995,000		
2021	2.0%	1,160,000	173,525	150,325	323,850	1,483,850	6,835,000		
2022	4.0%	1,210,000	150,325	126,125	276,450	1,486,450	5,625,000		
2023	5.0%	510,000	126,125	113,375	239,500	749,500	5,115,000		
2024	5.0%	535,000	113,375	100,000	213,375	748,375	4,580,000		
2025	5.0%	565,000	100,000	85,875	185,875	750,875	4,015,000		
2026	5.0%	595,000	85,875	71,000	156,875	751,875	3,420,000		
2027	5.0%	625,000	71,000	55,375	126,375	751,375	2,795,000		
2028	5.0%	655,000	55,375	39,000	94,375	749,375	2,140,000		
2029	5.0%	690,000	39,000	21,750	60,750	750,750	1,450,000		
2030	3.0%	715,000	21,750	11,025	32,775	747,775	735,000		
2031	3.0%	735,000	11,025	-	11,025	746,025	-		
		\$ 7,995,000	\$ 1,021,605	\$ 947,375	\$ 1,968,980	\$ 9,963,980	\$ -		

Certificates of Obligation Series 2019A		Funding: GOIS						\$ 6,925,000	
		Date of Issue - November 14, 2019						Term - 10 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding		
2020	3.0%	\$ 625,000	\$ 54,723	\$ 118,550	\$ 173,273	\$ 798,273	6,300,000		
2021	2.0%	1,490,000	118,550	96,200	214,750	1,704,750	4,810,000		
2022	4.0%	1,540,000	96,200	65,400	161,600	1,701,600	3,270,000		
2023	4.0%	1,605,000	65,400	33,300	98,700	1,703,700	1,665,000		
2024	4.0%	1,665,000	33,300	-	33,300	1,698,300	-		
		\$ 6,925,000	\$ 368,173	\$ 313,450	\$ 681,623	\$ 7,606,623	\$ -		

CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS
 Fiscal Year 2022-23

General Obligation & Refunding		Funding: GOIS-WWIS						\$ 8,065,000	
Series 2020		Date of Issue - November 18, 2020						Term - 10 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding		
2021		\$ -	\$ 75,383	\$ 185,875	\$ 261,258	\$ 261,258	8,065,000		
2022	5.0%	1,555,000	185,875	147,000	332,875	1,887,875	6,510,000		
2023	5.0%	1,630,000	147,000	106,250	253,250	1,883,250	4,880,000		
2024	5.0%	1,070,000	106,250	79,500	185,750	1,255,750	3,810,000		
2025	5.0%	400,000	79,500	69,500	149,000	549,000	3,410,000		
2026	5.0%	425,000	69,500	58,875	128,375	553,375	2,985,000		
2027	5.0%	445,000	58,875	47,750	106,625	551,625	2,540,000		
2028	5.0%	470,000	47,750	36,000	83,750	553,750	2,070,000		
2029	5.0%	495,000	36,000	23,625	59,625	554,625	1,575,000		
2030	3.0%	510,000	23,625	15,975	39,600	549,600	1,065,000		
2031	3.0%	525,000	15,975	8,100	24,075	549,075	540,000		
2032	3.0%	540,000	8,100	-	8,100	548,100	-		
		\$ 8,065,000	\$ 853,833	\$ 778,450	\$ 1,632,283	\$ 9,697,283	\$ -		

Certificates of Obligation		Funding: GOIS-WWIS						\$ 30,260,000	
Series 2020		Date of Issue - November 18, 2020						Term - 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding		
2021	5.0%	\$ 1,285,000	\$ 262,668	\$ 615,550	\$ 878,218	\$ 2,163,218	28,975,000		
2022	5.0%	960,000	615,550	591,550	1,207,100	2,167,100	28,015,000		
2023	5.0%	1,010,000	591,550	566,300	1,157,850	2,167,850	27,005,000		
2024	5.0%	1,060,000	566,300	539,800	1,106,100	2,166,100	25,945,000		
2025	5.0%	1,115,000	539,800	511,925	1,051,725	2,166,725	24,830,000		
2026	5.0%	1,170,000	511,925	482,675	994,600	2,164,600	23,660,000		
2027	5.0%	1,230,000	482,675	451,925	934,600	2,164,600	22,430,000		
2028	5.0%	1,295,000	451,925	419,550	871,475	2,166,475	21,135,000		
2029	5.0%	1,360,000	419,550	385,550	805,100	2,165,100	19,775,000		
2030	5.0%	1,430,000	385,550	349,800	735,350	2,165,350	18,345,000		
2031	5.0%	1,505,000	349,800	312,175	661,975	2,166,975	16,840,000		
2032	5.0%	1,580,000	312,175	272,675	584,850	2,164,850	15,260,000		
2033	5.0%	1,660,000	272,675	231,175	503,850	2,163,850	13,600,000		
2034	4.0%	1,740,000	231,175	196,375	427,550	2,167,550	11,860,000		
2035	4.0%	1,810,000	196,375	160,175	356,550	2,166,550	10,050,000		
2036	4.0%	1,885,000	160,175	122,475	282,650	2,167,650	8,165,000		
2037	3.0%	1,950,000	122,475	93,225	215,700	2,165,700	6,215,000		
2038	3.0%	2,010,000	93,225	63,075	156,300	2,166,300	4,205,000		
2039	3.0%	2,070,000	63,075	32,025	95,100	2,165,100	2,135,000		
2040	3.0%	2,135,000	32,025	-	32,025	2,167,025	-		
		\$ 30,260,000	\$ 6,660,668	\$ 6,398,000	\$ 13,058,668	\$ 43,318,668	\$ -		

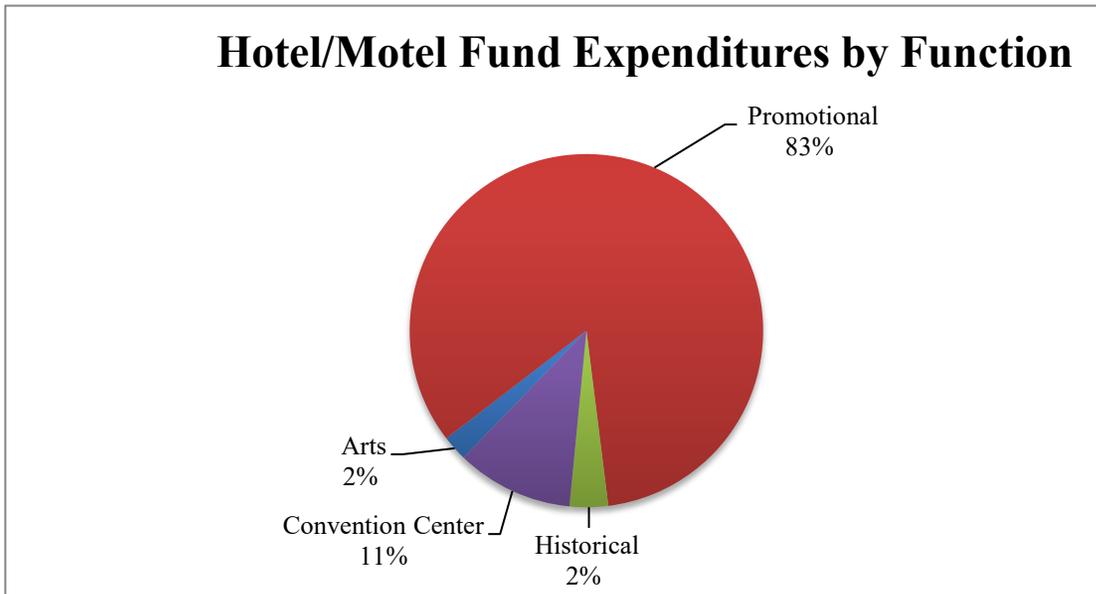
CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS
 Fiscal Year 2022-23

General Obligation & Refunding Series 2021A		Funding: GOIS-WWIS					Term - 10 Years	
		Date of Issue - November 18, 2020						
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2022		\$ -	\$ 52,989	\$ 207,350	\$ 260,339	\$ 260,339	8,875,000	
2023	5.0%	620,000	207,350	191,850	399,200	1,019,200	8,255,000	
2024	5.0%	655,000	191,850	175,475	367,325	1,022,325	7,600,000	
2025	5.0%	685,000	175,475	158,350	333,825	1,018,825	6,915,000	
2026	5.0%	720,000	158,350	140,350	298,700	1,018,700	6,195,000	
2027	5.0%	760,000	140,350	121,350	261,700	1,021,700	5,435,000	
2028	5.0%	800,000	121,350	101,350	222,700	1,022,700	4,635,000	
2029	5.0%	845,000	101,350	80,225	181,575	1,026,575	3,790,000	
2030	5.0%	885,000	80,225	58,100	138,325	1,023,325	2,905,000	
2031	4.0%	930,000	58,100	39,500	97,600	1,027,600	1,975,000	
2032	4.0%	965,000	39,500	20,200	59,700	1,024,700	1,010,000	
2033	4.0%	1,010,000	20,200	-	20,200	1,030,200	-	
		\$ 8,875,000	\$ 1,347,089	\$ 1,294,100	\$ 2,641,189	\$ 11,516,189	\$ -	



**CITY OF BAYTOWN
HOTEL/MOTEL FUND 232
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Hotel/Motel Occupancy Tax	\$ 1,475,084	\$ 1,318,699	\$ 1,571,500	\$ 1,650,075
Interest Income	13,492	20,083	10,435	20,083
Miscellaneous	1,309,709	2,250	-	2,250
Total Revenues	<u>2,798,285</u>	<u>1,341,032</u>	<u>1,581,935</u>	<u>1,672,408</u>
Expenditures				
Personnel Services	266,057	295,150	248,595	352,968
Supplies	19,898	51,500	26,251	40,850
Maintenance	965	50,000	-	50,000
Services	95,285	505,136	364,805	503,683
Grant Partnerships	57,607	126,000	91,000	126,000
Total Operating	<u>439,812</u>	<u>1,027,786</u>	<u>730,650</u>	<u>1,073,501</u>
Non-Recurring Expenditures				
Capital Outlay	-	1,600,000	144,000	1,600,000
Transfers Out	204,167	350,000	-	-
Contingency	-	1,631,930	-	250,000
Total Expenditures	<u>643,979</u>	<u>4,609,715</u>	<u>874,650</u>	<u>2,923,501</u>
Excess (Deficit) Revenues				
Over Expenditures	2,154,306	(3,268,683)	707,285	(1,251,093)
Fund Balance - Beginning	(610,040)	5,225,493	1,544,266	2,251,550
Fund Balance - Ending	<u>\$ 1,544,266</u>	<u>\$ 1,956,810</u>	<u>\$ 2,251,550</u>	<u>\$ 1,000,457</u>
Days of Operating Expenditures	1,282	695	1,125	340



5030 HOTEL/MOTEL –PROGRAM SUMMARY

Program Description

The Hotel/Motel Occupancy Tax provides a significant source of revenue for programs, special projects and events that are designed to directly enhance and promote tourism and the hotel industry, increasing overnight stays in Baytown. The Tourism Division actively promotes the community and its resources throughout the region, state of Texas, and beyond using strategic advertising; marketing and promotional programs intended to encourage leisure and business travel to Baytown. In addition, the Tourism Division promotes Baytown as a destination with the intent of generating a greater appreciation of the local historical, cultural, and natural resources; ultimately, improving the quality of life for Baytown citizens and visitors. The Parks and Recreation Department hosts and promotes events that encourage travel to Baytown.

Major Goals

- Support improvements in Baytown’s tourism product to create a multi-layered visitor experience.
- Strengthen community sense of pride.
- Effectively utilize Hotel Occupancy Tax funds.
- Improve Baytown’s attractiveness to potential overnight visitors.
- Improve quality of life for Baytown residents.
- Improve awareness of Baytown’s resources to potential visitors and residents.

Major Objectives

- Provide activities and promotions to enhance leisure and business tourism within the City of Baytown.
- Produce marketing strategies intended to increase overnight hotel activity with the City of Baytown.
- Facilitate the Hotel Occupancy Tax Tourism Partnership Program.
- Provide marketing, advertising and promotions of special events identified to interest visitors.
- Develop marketing and promotional campaigns that effectively cultivate an appreciation for the natural environment, arts, and historical preservation.
- Maintain the tourism kiosk and supply travelers with community information.
- Operate and maintain the Visitor Information Center, located at 311 W. Texas Ave.
- Actively promote the community through statewide and nationwide networking initiatives.

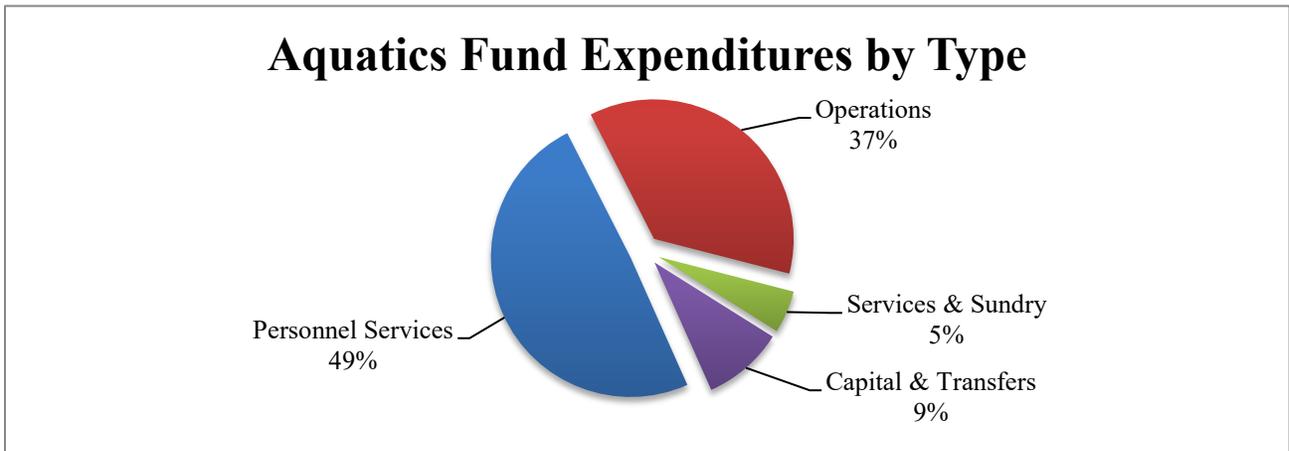
5030 HOTEL/MOTEL - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 190,078	\$ 202,161	\$ 181,000	\$ 213,323
71003	Part Time Wages	-	-	-	44,000.00
71021	Health Insurance	26,423.68	39,517.56	20,159.72	39,518
71022	TMRS	33,739.11	36,752.84	31,827.06	37,972
71023	FICA	13,504.73	15,465.30	13,201.64	17,849
71028	Workers Compensation	2,311.92	1,253.14	2,406.27	307
	Total Personnel Services	266,058	295,150	248,595	352,968
7200	Supplies				
72001	Office Supplies	1,090	2,250	1,827	2,000
72002	Postage Supplies	564	1,300	565	1,000
72004	Printing Supplies	2,908	8,000	7,730	7,750
72007	Wearing Apparel	629	1,000	800	1,000
72013	Program Supplies	-	-	-	24,100
72019	Supplies Purch For Resale	-	2,000	-	2,000
72026	Cleaning & Janitorial Sup	1,178	17,600	4,571	1,000
72041	Educational Supplies	13,529	19,350	10,757	2,000
	Total Supplies	19,898	51,500	26,251	40,850
7300	Maintenance				
73011	Buildings Maintenance	965	-	-	-
73044	Street Signs Maint	-	50,000	-	50,000
	Total Maintenance	965	50,000	-	50,000
7400	Services				
74002	Electric Service	36,366	-	-	-
74005	Natural Gas	2,513	-	-	-
74011	Equipment Rental	28,826	32,366	15,553	32,366
74021	Special Services	(135,855)	190,650	86,214	166,800
74036	Advertising	136,973	235,000	220,437	235,000
74042	Education & Training	12,053	19,000	15,000	19,000
74071	Association Dues	14,410	28,120	27,600	50,517
	Total Services	95,285	505,136	364,805	503,683
7700	Sundry & Other				
77106	Little League Light Contr	-	6,000	6,000	6,000
77111	Grant Partnerships	57,607	120,000	85,000	120,000
	Total Sundry & Other	57,607	126,000	91,000	126,000
	Total Operating	439,812	1,027,786	730,650	1,073,501
8000	Capital Outlay				
85001	Construction	-	1,450,000	-	1,450,000
85012	Engineer Survey & Inspect	-	150,000	144,000	150,000
	Total Capital Outlay	-	1,600,000	144,000	1,600,000
9000	Other Financing Uses				
91401	To G O I S	204,167	350,000	-	-
	Total Other Financing Uses	204,167	350,000	-	-
9900	Contingencies				
99002	Unforeseen/New Initiative	-	1,631,930	-	250,000
	Total Contingencies	-	1,631,930	-	250,000
	TOTAL DEPARTMENT	\$ 643,979	\$ 4,609,715	\$ 874,650	\$ 2,923,501



**CITY OF BAYTOWN
AQUATICS FUND 502
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Facility Rental	\$ 102,700	\$ 120,000	\$ 304,910	\$ 200,000
Aquatics	2,524,572	3,786,600	3,350,621	3,000,000
Concessions	237,498	367,000	369,579	373,700
Rentals-Miscellaneous	3,186	50,000	71,485	50,000
Miscellaneous	25,950	5,000	30,255	25,000
Total Revenues	<u>2,904,318</u>	<u>4,328,600</u>	<u>4,126,850</u>	<u>3,648,700</u>
Expenditures				
Personnel Services	1,536,590	2,238,670	1,969,261	1,991,259
Supplies	474,576	590,440	584,866	596,248
Maintenance	493,952	823,913	644,790	881,846
Services	238,764	151,168	149,025	199,101
Total Operating	<u>2,743,882</u>	<u>3,804,191</u>	<u>3,347,942</u>	<u>3,668,454</u>
Non-Recurring Expenditures				
Transfers Out	381,088	381,054	381,054	380,951
Total Expenditures	<u>3,124,970</u>	<u>4,185,245</u>	<u>3,728,996</u>	<u>4,049,405</u>
Excess (Deficit) Revenues				
Over Expenditures	(220,651)	143,355	397,854	(400,705)
Budget to GAAP Adjustment	(10,673)			
Working Capital - Beginning	<u>878,661</u>	<u>647,337</u>	<u>647,337</u>	<u>1,045,191</u>
Working Capital - Ending	<u>\$ 647,337</u>	<u>\$ 790,692</u>	<u>\$ 1,045,191</u>	<u>\$ 644,485</u>
Days of Operating Expenditures	86	76	114	64



5000 AQUATICS – PROGRAM SUMMARY

Program Description

The Aquatics Enterprise Fund consists of two waterparks, Pirates Bay Waterpark and Calypso Cove in the City of Baytown. The Pirates Bay Water Park is an award winning Caribbean themed 5 - acre waterpark which won the 2020 World Waterpark Leading Edge award, was named the 2020 Waterpark of the Year by Texas Public Pool Council, and were award the 2021 Special Event of the Year for Special Pirate Celebration. It is operated by the Baytown Parks and Recreation Department, the family-friendly resort styled park opened June 21, 2010. Pirates Bay features attractions for everyone with two zero beach entries, a large active and colorful Pirate themed water play center complete with a large dumping bucket and an awesome array of spray nozzles, and water guns, a 671-foot-long lazy river and four large slide towers. Tower activities include fun for both the little ones and daredevils with everything from run-outs to racing tubes. One of the feature attractions is a FlowRider surfing machine. The FlowRider provides an endless moving mountain of water with all the excitement of ocean surfing that will challenge all who enter. The park also features a small rectangular pool for programs such as swim lessons and lifeguard training. Above this pool and new in 2020 you will find the only outdoor NinjaCross course in North America. Two concession stands provide BBQ, tasty burgers, hot dogs, chicken tenders, wraps, pizza and other snacks; and covered picnic areas invite visitors to rest between activities. The park offers five party tents, six family shade umbrellas, and two large pavilions available for rentals for birthday parties or family get-togethers. Pirates Bay has responded to demands by our guests with three expansions over the years which added four new slides, a wave pool, an outside restroom, a NinjaCross, and more seating areas.

Calypso Cove is a smaller Water Park, located at N.C. Foote Park on West Main. The Park replaced a 1970 era pool and consists of two separate bodies of water. A shallow, zero beach entry pool that features several water guns, a small tot slide, a water mushroom and a large play feature with dumping bucket and is designed for the smaller children and families. A second pool located adjacent to the zero-entry pool features a crossing activity, a slide tower with a body slide. This pool is also used for swim lessons and other group activities. Calypso Cove also features large sunbrellas, picnic tables, lounge chairs and a bathhouse.

The Aquatics Division has five full time employees and over 400 part time employees included in the budget.

Major Goals

- Support the accomplishment of the City Council's vision and priorities which include, but are not limited to: Development and Redevelopment, Infrastructure Maintenance and Improvement, and Creating a Community we can all be proud of.
- Expand recreation opportunities, especially for youth.
- Support the Council Goals Implementation Plan including Community Reputation and Image.

Major Objectives

- Continue to expand the proposed spray parks as outlined in the Aquatic Facilities Master Plan.
- Continue to add special events that will increase attendance and revenue such as the Itty Bitty Beach Party, Special Pirate Celebration, and Dive in movies.

Services Provided

- Group and Private Swim Lessons – 6 months to adults
- Flow Rider Lessons – group and private
- Dive In Movies
- Itty Bitty Beach Parties
- Pirate Party Special Event Nights
- Special Pirate Celebration
- Full Park Private Rentals
- Birthday Party Packages
- Daily party tent, pavilion, and cabana rentals

5000 AQUATICS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 257,391	\$ 333,581	\$ 284,243	\$ 316,247
71003	Part Time Wages	1,004,781	1,609,055	1,504,782	1,510,798
71009	Overtime	20,419	15,000	14,854	15,000
71021	Health Insurance	52,573	65,863	37,491	60,594
71022	TMRS	46,161	61,081	49,945	56,685
71023	FICA	97,175	148,795	52,098	26,480
71028	Workers Compensation	55,683	2,896	22,190	3,055
71041	Allowances	2,407	2,400	3,657	2,400
	Total Personnel Services	1,536,590	2,238,670	1,969,261	1,991,259
7200	Supplies				
72001	Office Supplies	(1,089)	5,000	4,760	2,725
72004	Printing Supplies	-	-	-	2,196
72007	Wearing Apparel	32,140	32,490	32,231	32,382
72013	Program Supplies	-	-	-	1,254
72019	Supplies Purch For Resale	162,057	216,000	213,817	215,554
72021	Minor Tools	4,619	2,500	8,679	8,267
72026	Cleaning & Janitorial Sup	44,388	27,000	26,957	38,918
72028	Swimming Pool Supplies	91,926	77,412	91,110	75,512
72031	Chemical Supplies	102,152	130,000	127,135	130,000
72032	Medical Supplies	8,807	8,965	8,818	8,100
72041	Educational Supplies	14,916	17,074	17,056	8,341
72045	Computer Software Supply	14,660	56,999	54,304	62,999
72046	Botanical Supplies	-	17,000	-	10,000
	Total Supplies	474,576	590,440	584,866	596,248
7300	Maintenance				
73001	Land Maintenance	21,219	34,710	28,160	9,600
73011	Buildings Maintenance	407,647	656,963	571,124	-
73013	Recreation Equip Maint	-	-	-	759,664
73027	Heat & Cool Sys Maint	12,977	-	-	-
73028	Electrical Maintenance	31,953	65,840	-	52,500
73042	Machinery & Equip Maint	20,157	66,400	45,506	56,644
73045	Radio & Testing Equipment	-	-	-	3,438
	Total Maintenance	493,952	823,913	644,790	881,846
7400	Services				
74001	Communication	-	2,000	1,184	-
74002	Electric Service	82,821	-	-	-
74005	Natural Gas	1,504	-	-	-
74011	Equipment Rental	-	-	-	1,400
74020	Outside Contracts	-	-	-	26,695
74021	Special Services	36,272	45,196	45,426	63,896
74029	Service Awards	3,516	3,790	3,674	3,790
74036	Advertising	110,900	92,280	90,949	92,480
74042	Education & Training	2,923	7,062	6,952	10,000
74071	Association Dues	827	840	840	840
	Total Services	238,764	151,168	149,025	199,101
	Total Operating	2,743,882	3,804,191	3,347,942	3,668,454

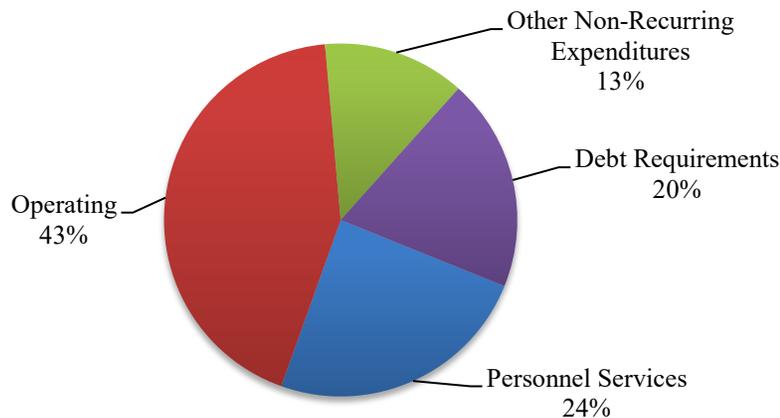
5000 AQUATICS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
9000	Other Financing Uses				
91101	To General Fund	250,000	250,000	250,000	250,000
91522	To W W I S	71,088	71,054	71,054	70,951
91520	To Water And Sewer Fund	60,000	60,000	60,000	60,000
	Total Other Financing Uses	381,088	381,054	381,054	380,951
	TOTAL DEPARTMENT	\$ 3,124,970	\$ 4,185,245	\$ 3,728,996	\$ 4,049,405

**CITY OF BAYTOWN
WATER & SEWER FUND 520
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Intergovernmental	\$ 1,603,278	\$ 1,985,739	\$ 1,648,128	\$ 2,048,060
Operating Revenues	40,984,986	42,956,379	42,447,186	43,720,591
Non-operating Revenues	1,207,023	973,185	1,464,015	1,507,935
Miscellaneous	40,946	48,997	38,664	39,824
Transfers In	60,000	60,000	52,500	60,000
Total Revenues	<u>43,896,232</u>	<u>46,024,301</u>	<u>45,650,493</u>	<u>47,376,410</u>
Expenditures by Type:				
Personnel Services	10,630,891	10,784,800	9,930,931	12,032,053
Supplies	13,406,741	14,833,975	13,722,893	14,649,210
Maintenance	2,111,956	2,456,247	2,539,833	2,699,439
Services	3,082,541	3,858,428	3,436,081	3,960,395
Total Operating	<u>29,232,131</u>	<u>31,933,451</u>	<u>29,629,738</u>	<u>33,341,096</u>
Non-Recurring Expenditures				
Capital Outlay	23,785	384,200	296,699	301,000
Debt Requirements	8,783,378	8,036,191	8,036,191	9,626,357
Transfers Out	7,795,040	9,566,911	9,510,811	5,149,163
Contingency	-	50,000	-	1,000,000
Total Expenditures	<u>45,834,334</u>	<u>49,970,753</u>	<u>47,473,439</u>	<u>49,417,616</u>
Excess (Deficit) Revenues				
Over Expenditures	(1,938,102)	(3,946,452)	(1,822,946)	(2,041,206)
Budget to GAAP Adjustment	(1,374,657)			
Working Capital - Beginning	<u>11,578,322</u>	<u>8,265,563</u>	<u>8,265,563</u>	<u>6,442,617</u>
Working Capital - Ending	<u>\$ 8,265,563</u>	<u>\$ 4,319,111</u>	<u>\$ 6,442,617</u>	<u>\$ 4,401,411</u>
Days of Operating Expenditures	103	49	79	48

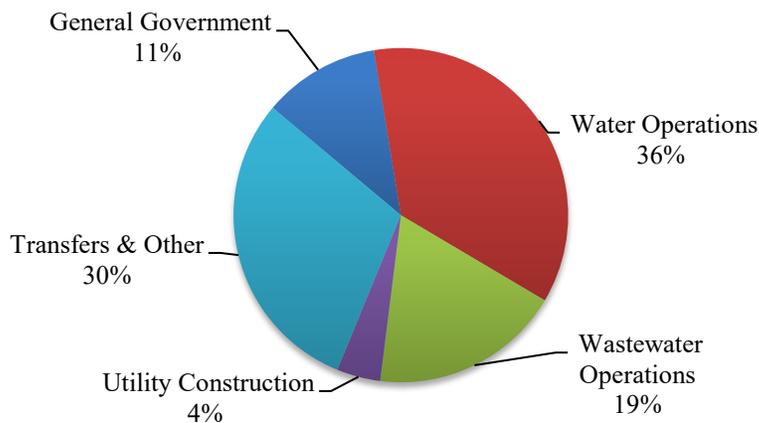
Water & Sewer Fund Expenditures by Type



**CITY OF BAYTOWN
WATER & SEWER FUND 520
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Intergovernmental	\$ 1,603,278	\$ 1,985,739	\$ 1,648,128	\$ 2,048,060
Operating Revenues	40,984,986	42,956,379	42,447,186	43,720,591
Non-operating Revenues	1,207,023	973,185	1,464,015	1,507,935
Miscellaneous	40,946	48,997	38,664	39,824
Transfers In	60,000	60,000	52,500	60,000
Total Revenues	<u>43,896,232</u>	<u>46,024,301</u>	<u>45,650,493</u>	<u>47,376,410</u>
Expenditures by Function				
General Government	3,525,752	4,264,293	3,655,359	5,587,562
Water Operations	16,664,588	17,927,100	16,504,332	17,838,738
Wastewater Treatment	7,098,846	8,106,311	7,948,185	9,123,444
Utility Construction	1,966,727	2,069,946	1,818,561	2,092,353
Total Operating	<u>29,255,914</u>	<u>32,367,650</u>	<u>29,926,437</u>	<u>34,642,097</u>
Transfer to Debt Service	8,783,378	8,036,191	8,036,191	9,626,357
Transfer to Other Funds	7,795,040	9,566,911	9,510,811	5,149,163
Total Expenditures	<u>45,834,332</u>	<u>49,970,752</u>	<u>47,473,439</u>	<u>49,417,616</u>
Excess (Deficit) Revenues				
Over Expenditures	(1,938,100)	(3,946,451)	(1,822,946)	(2,041,206)
Budget to GAAP Adjustment	(1,374,659)			
Working Capital - Beginning	<u>11,578,322</u>	<u>8,265,563</u>	<u>8,265,562</u>	<u>6,442,616</u>
Working Capital - Ending	<u>\$ 8,265,562</u>	<u>4,319,111</u>	<u>\$ 6,442,616</u>	<u>\$ 4,401,409</u>

Water & Sewer Fund Expenditures by Function

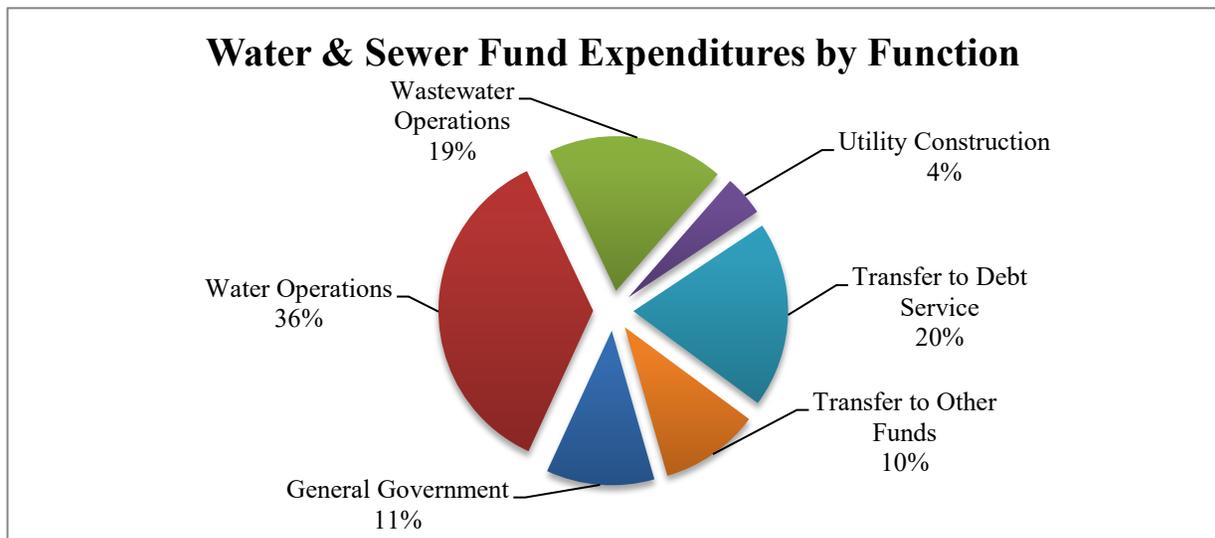


CITY OF BAYTOWN
WATER & SEWER FUND REVENUE DETAIL

Revenue	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
BAWA - Contract Services	\$ 1,603,278	\$ 1,985,739	\$ 1,648,128	\$ 2,048,060
Total Intergovernmental	<u>1,603,278</u>	<u>1,985,739</u>	<u>1,648,128</u>	<u>2,048,060</u>
Sale Of Water	21,379,271.61	21,770,156	21,789,987	22,443,686
Sewer Service	18,129,002.78	19,854,539	19,061,428	19,633,271
Penalties	799,063.74	614,168	901,875	928,931
Pollution Control Fees	518,263.96	557,236	518,517	534,062
PSLIP Program	159,383.75	160,280	175,379	180,640
Operating Revenues	<u>40,984,986</u>	<u>42,956,379</u>	<u>42,447,186</u>	<u>43,720,591</u>
Turn-On Fees	944,922.62	689,827	1,230,420	1,267,332
Water Tap Fees	218,100.00	252,047	197,295	203,214
Sewer Tap Fees	44,000.00	31,311	36,300	37,389
Non-operating Revenues	<u>1,207,023</u>	<u>973,185</u>	<u>1,464,015</u>	<u>1,507,935</u>
Investment Interest	31,827.68	42,137	30,231	31,138
Interest On Receivables	232.46	-	-	-
Miscellaneous	8,790.00	6,860	8,433	8,686
Overages And Shortages	95.40	-	-	-
Total Miscellaneous	<u>40,946</u>	<u>48,997</u>	<u>38,664</u>	<u>39,824</u>
From Aquatics Fund	60,000.00	60,000	52,500	60,000
Total Transfers In	<u>60,000</u>	<u>60,000</u>	<u>52,500</u>	<u>60,000</u>
Total Revenues	<u><u>\$ 43,896,232</u></u>	<u><u>\$ 46,024,301</u></u>	<u><u>\$ 45,650,493</u></u>	<u><u>\$ 47,376,410</u></u>

CITY OF BAYTOWN
WATER & SEWER FUND 520
BUDGET SUMMARY BY DEPARTMENT

Department Name	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
General Government				
Fiscal Operations	\$ 2,067,279	\$ 2,563,081	\$ 2,401,474	\$ 2,897,235
General Overhead	1,458,473	1,701,212	1,253,885	2,690,327
Total General Government	<u>3,525,752</u>	<u>4,264,293</u>	<u>3,655,359</u>	<u>5,587,562</u>
Water Operations				
Utility Transmission	2,475,839	2,113,657	2,114,509	2,289,657
Treated Water	12,472,111	13,814,730	12,727,954	13,501,021
Water Treatment	1,716,638	1,998,713	1,661,869	2,048,060
	<u>16,664,588</u>	<u>17,927,100</u>	<u>16,504,332</u>	<u>17,838,738</u>
Wastewater Operations				
Wastewater Treatment	6,561,612	7,528,834	7,479,549	8,517,216
Pollution Control	537,234	577,477	468,636	606,228
Total Wastewater Operations	<u>7,098,846</u>	<u>8,106,311</u>	<u>7,948,185</u>	<u>9,123,444</u>
Utility Construction				
Construction	1,966,727	2,069,946	1,818,561	2,092,353
Total Utility Construction	<u>1,966,727</u>	<u>2,069,946</u>	<u>1,818,561</u>	<u>2,092,353</u>
Total Operations	25,730,162	28,103,357	26,271,078	29,054,534
Transfers Out				
Transfer to Debt Service	8,783,378	8,036,191	8,036,191	9,626,357
Transfer to Other Funds	7,795,040	9,566,911	9,510,811	5,149,163
Total Transfers	<u>16,578,418</u>	<u>17,603,102</u>	<u>17,547,002</u>	<u>14,775,520</u>
Water & Sewer Fund Total	<u>\$ 45,834,332</u>	<u>\$ 49,970,752</u>	<u>\$ 47,473,439</u>	<u>\$ 49,417,616</u>



**CITY OF BAYTOWN
WATER & SEWER FUND 520
BUDGET SUMMARY BY ACCOUNT**

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 6,051,874	\$ 5,963,064	\$ 6,010,909	\$ 6,821,909
71003	Part Time Wages	320	-	3,734	-
71009	Overtime	385,349	322,661	251,079	317,161
71011	Extra Help/Temporary	-	-	-	10,500
71021	Health Insurance	1,338,438	1,693,303	1,054,848	1,796,073
71022	TMRS	1,144,631	1,043,559	1,082,492	1,216,782
71023	FICA	460,868	456,707	448,959	522,932
71028	Workers Compensation	106,989	109,812	100,870	121,625
71041	Allowances	10,435	7,096	11,957	13,800
71081	Retired Employee Benefits	1,131,987	1,188,597	966,083	1,211,271
	Total Personnel Services	10,630,891	10,784,800	9,930,931	12,032,053
7200	Supplies				
72001	Office Supplies	25,037	31,000	27,525	31,000
72002	Postage Supplies	150,256	194,399	150,302	224,060
72004	Printing Supplies	529	700	951	2,000
72007	Wearing Apparel	77,159	43,100	53,792	46,899
72016	Motor Vehicle Supplies	179,174	180,500	172,810	188,000
72021	Minor Tools	68,182	49,684	52,536	56,168
72022	Fuel For Generators	39,916	20,000	47,596	37,000
72026	Cleaning & Janitorial Sup	9,313	10,000	10,385	11,000
72031	Chemical Supplies	333,232	429,462	420,215	491,662
72032	Medical Supplies	236	400	213	400
72052	Treated Water Supplies	12,472,111	13,814,730	12,727,954	13,501,021
72055	Laboratory Supplies	51,595	60,000	58,613	60,000
	Total Supplies	13,406,741	14,833,975	13,722,893	14,649,210
7300	Maintenance				
73001	Land Maintenance	42,730	63,386	57,729	62,440
73011	Buildings Maintenance	32,683	-	7,810	-
73022	Sanitary Sewers Maint	73,841	80,000	81,353	117,500
73023	Water Distrib Sys Maint	366,317	425,630	389,219	431,145
73024	Reservoirs & Wells Maint	43,801	20,000	17,877	20,500
73025	Streets Sidewalks & Curbs	53,405	36,775	28,586	37,694
73027	Heat & Cool Sys Maint	25,766	-	-	-
73042	Machinery & Equip Maint	798,758	851,350	1,161,304	1,138,750
73043	Motor Vehicles Maint	273,202	337,000	188,441	250,000
73047	Meters & Settings Maint	401,319	593,980	580,859	596,259
73055	Maintenance On Computers	134	48,126	26,654	45,151
	Total Maintenance	2,111,956	2,456,247	2,539,833	2,699,439
7400	Services				
74002	Electric Service	1,492,971	1,688,000	1,176,125	1,717,000
74005	Natural Gas	3,027	-	-	-
74011	Equipment Rental	13,109	55,000	56,553	77,000
74021	Special Services	1,213,187	1,530,621	1,672,570	1,561,163
74026	Janitorial Services	6,077	7,200	8,012	-

**CITY OF BAYTOWN
WATER & SEWER FUND 520
BUDGET SUMMARY BY ACCOUNT**

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
74042	Education & Training	63,223	74,205	81,779	101,080
74050	Disposal Services	290,458	502,000	439,918	502,000
74071	Association Dues	490	1,402	1,124	2,152
	Total Services	3,082,541	3,858,428	3,436,081	3,960,395
	Total Operating	29,232,130	31,933,451	29,629,738	33,341,096
8000	Capital Outlay				
80001	Furniture & Equip <\$10000	23,785	87,200	-	-
84042	Machinery & Equipment	-	297,000	296,699	301,000
	Total Capital Outlay	23,785	384,200	296,699	301,000
9000	Other Financing Uses				
91101	To General Fund	1,153,962	147,896	147,896	1,561,163
91350	To General Cap Project Fund	143,000	645,000	645,000	88,000
91450	To Accrued Leave-General	448,800	448,800	392,700	-
91522	To W W I S	8,783,378	8,036,191	8,036,191	9,626,357
91527	To CIPF - Water&Sewer	5,674,278	7,850,215	7,850,215	3,000,000
91550	To Internal Service Fnd	175,000	175,000	175,000	350,000
91552	To Warehouse Operations	200,000	300,000	300,000	150,000
	Total Other Financing Uses	16,578,418	17,603,102	17,547,002	14,775,520
9900	Contingencies				
99001	Contingencies	-	50,000	-	1,000,000
	Total Contingencies	-	50,000	-	1,000,000
	TOTAL EXPENDITURES	\$ 45,834,333	\$ 49,970,753	\$ 47,473,439	\$ 49,417,616

1030 UTILITY BILLING & COLLECTIONS – PROGRAM SUMMARY

Program Description

Within the Water & Sewer Fund, the Utility Billing Division is responsible for the weekly, bi-monthly, and monthly procedures related to the billing of water, sewer, and garbage services provided to the citizens. They ensure the customer meters are properly read and billed for services received; generate weekly, bi-monthly, and monthly bills; monitor and disburse security deposits; process past due accounts; test, repair, and replace meters; curtail theft of service and report line leaks for repair. The main priority of the division is to provide excellent customer service.

The Collection Division serves as the hub for collecting multiple departments daily deposits. Processes and monitors: solid waste gross receipts tax; hotel occupancy tax; franchise fees; water, sewer, garbage and storm water receipts; sales tax receipts; sell of meters; and receipts for City leased land and buildings.

Major Goals

- Provide excellent customer service 100% of the time.
- Exceed the customer's expectations.
- Maintain a high level of accuracy in billing.
- Maintain meter reading accuracy at 99.9%.
- Carry out the vision established through the codes and ordinances of the City of Baytown.

Major Objectives

- Accurately bill utility customers per City Ordinance.
- Process payments in a timely manner.
- Obtain accurate meter readings and stay on schedule for monthly readings.
- Curtail theft of service.
- Test, repair, and replace meters to assure precise readings for accurate billing.
- Provide training and cross-training for all employees.

1030 UTILITY BILLING & COLLECTIONS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 964,973	\$ 1,026,607	\$ 1,090,981	\$ 1,251,990
71003	Part Time Wages	320	-	3,734	-
71009	Overtime	7,564	15,525	15,525	15,525
71021	Health Insurance	245,893	286,307	198,767	320,751
71022	TMRS	172,959	179,451	175,830	223,191
71023	FICA	68,396	78,535	73,038	95,915
71028	Workers Compensation	6,482	6,734	6,371	9,436
71041	Allowances	1,805	-	1,671	1,800
	Total Personnel Services	1,468,392	1,593,159	1,565,917	1,929,107
7200	Supplies				
72001	Office Supplies	8,643	10,500	10,089	10,500
72002	Postage Supplies	142,457	184,399	143,370	215,360
72004	Printing Supplies	529	700	951	2,000
72007	Wearing Apparel	4,870	4,100	5,373	4,399
72016	Motor Vehicle Supplies	15,244	16,500	22,035	23,000
72021	Minor Tools	1,911	8,409	12,048	14,893
72026	Cleaning & Janitorial Sup	1,869	3,000	2,488	3,000
	Total Supplies	175,524	227,608	196,354	273,152
7300	Maintenance				
73011	Buildings Maintenance	9,197	-	-	-
73027	Heat & Cool Sys Maint	1,366	-	-	-
73043	Motor Vehicles Maint	12,043	12,000	22,715	23,000
73047	Meters & Settings Maint	267,911	468,605	468,605	470,500
73055	Maintenance On Computers	134	48,126	26,654	45,151
	Total Maintenance	290,651	528,731	517,974	538,651
7400	Services				
74002	Electric Service	5,509	7,000	1,000	7,000
74021	Special Services	114,136	101,126	106,759	139,168
74026	Janitorial Services	6,077	7,200	8,012	-
74042	Education & Training	6,780	10,455	5,024	9,555
74071	Association Dues	210	602	434	602
	Total Services	132,712	126,383	121,229	156,325
	Total Operating	2,067,279	2,475,881	2,401,474	2,897,235
8000	Capital Outlay				
80001	Furniture & Equip <\$10000	-	87,200	-	-
	Total Capital Outlay	-	87,200	-	-
	TOTAL DEPARTMENT	\$ 2,067,279	\$ 2,563,081	\$ 2,401,474	\$ 2,897,235

1190 WATER & SEWER GENERAL OVERHEAD - SERVICE LEVEL BUDGET

Water & Sewer General Overhead codifies expenditures that are not directly associated with any other department within the Water & Sewer Fund. The major components are insurance, special programs and contingencies.

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 60,989	\$ 75,314	\$ 33,914	\$ 86,390
71021	Health Insurance	-	13,634	4,053	19,759
71022	TMRS	10,818	13,165	5,918	15,378
71023	FICA	4,659	5,762	2,584	6,609
71028	Workers Compensation	80	99	225	920
71041	Allowances	-	141	-	-
71081	Retired Employee Benefits	1,131,987	1,188,597	966,083	1,211,271
	Total Personnel Services	1,208,533	1,296,712	1,012,778	1,340,327
7400	Services				
74021	Special Services	249,941	354,500	241,107	350,000
	Total Services	249,941	354,500	241,107	350,000
	Total Operating	1,458,473	1,651,212	1,253,885	1,690,327
9900	Contingencies				
99001	Contingencies	-	50,000	-	1,000,000
	Total Contingencies	-	50,000	-	1,000,000
	TOTAL DEPARTMENT	\$ 1,458,473	\$ 1,701,212	\$ 1,253,885	\$ 2,690,327

3040 WATER OPERATIONS – PROGRAM SUMMARY

Program Description

The Utility Transmission division is responsible for the operation and maintenance of the water distribution system, which includes transmission lines, elevated storage tanks, and well sites. This division also oversees the hydrant flushing program and leak detection program. This division operates a restoration crew responsible for repairing and/or replacing streets, driveways, curbs, gutters and sidewalks damaged or removed during the repair of water utilities. They also assist the Drainage Division with concrete work and Community Development Block Grant (CDBG) projects.

Major Goals

- Operate and maintain a reliable distribution system with the ability to deliver a sufficient quantity of safe and good quality water under adequate pressure to the utilities' customers at all times.
- Obtain water and sewer certificates for all employees.
- Maintain the wastewater collection system in order to provide a safe environment for the citizens of Baytown.

Major Objectives

- Continue to meet or exceed all Texas Commission on Environmental Quality (TCEQ) Rules and Regulations for water production and water distribution, to maintain the City's "Superior Public Water System" rating by the TCEQ.
- Continue to meet or exceed all TCEQ Rules and Regulations for wastewater collection.

3040 WATER OPERATIONS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 2,134,061	\$ 2,094,584	\$ 2,072,168	\$ 2,274,411
71009	Overtime	183,036	128,081	114,461	132,581
71021	Health Insurance	473,353	602,609	372,772	607,253
71022	TMRS	411,943	366,698	385,333	405,657
71023	FICA	165,541	160,483	157,852	174,341
71028	Workers Compensation	57,208	53,371	52,353	56,165
71041	Allowances	3,542	3,229	3,339	4,560
	Total Personnel Services	3,428,682	3,409,054	3,158,278	3,654,969
7200	Supplies				
72001	Office Supplies	1,000	1,200	1,108	1,200
72007	Wearing Apparel	18,297	9,500	10,487	10,500
72016	Motor Vehicle Supplies	58,226	55,000	53,019	55,000
72021	Minor Tools	17,887	17,050	17,037	17,050
72031	Chemical Supplies	5,692	4,200	2,461	3,000
72032	Medical Supplies	198	200	115	200
72052	Treated Water Supplies	12,472,111	13,814,730	12,727,954	13,501,021
	Total Supplies	12,573,410	13,901,880	12,812,181	13,587,971
7300	Maintenance				
73001	Land Maintenance	13,213	13,386	9,409	10,000
73011	Buildings Maintenance	1,250	-	-	-
73023	Water Distrib Sys Maint	230,955	220,630	217,078	226,145
73024	Reservoirs & Wells Maint	43,801	20,000	17,877	20,500
73025	Streets Sidewalks & Curbs	53,381	36,775	28,586	37,694
73042	Machinery & Equip Maint	21,257	30,000	25,709	30,750
73043	Motor Vehicles Maint	123,259	110,000	60,100	82,000
73047	Meters & Settings Maint	11,791	15,375	9,975	15,759
	Total Maintenance	498,906	446,166	368,735	422,848
7400	Services				
74002	Electric Service	43,713	20,000	6,015	10,000
74011	Equipment Rental	4,120	15,000	16,881	15,000
74021	Special Services	104,331	120,000	120,331	120,000
74042	Education & Training	11,425	15,000	21,912	27,500
74071	Association Dues	-	-	-	450
	Total Services	163,589	170,000	165,139	172,950
	Total Operating	16,664,588	17,927,100	16,504,332	17,838,738
	TOTAL DEPARTMENT	\$ 16,664,588	\$ 17,927,100	\$ 16,504,332	\$ 17,838,738

3050 WASTEWATER OPERATIONS – PROGRAM SUMMARY

Program Description

The Wastewater Treatment division is responsible for the treatment and discharge of sanitary sewage per Texas Commission on Environmental Quality (TCEQ) and Environmental Protection Agency (EPA) Rules and Regulations. This division is responsible for the operation and maintenance of all wastewater treatment plants and oversees a crew responsible for the maintenance and operation of all sanitary sewer lift stations.

Major Goals

- Operate and maintain four Wastewater Treatment plants in compliance with health department, TCEQ and EPA Rules and Regulations at all times.
- Operate and maintain 84 lift stations to avoid sanitary sewer overflows or customer outages.

Major Objectives

- Continue to meet TCEQ, EPA, and the City of Baytown Rules and Regulations at all times.
- Monitor and maintain the records for the Sanitary Sewer Overflow Initiative program.
- Eliminate Sanitary Sewer Overflows

3050 WASTEWATER OPERATIONS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 2,043,587	\$ 1,954,633	\$ 1,983,789	\$ 2,367,135
71009	Overtime	122,137	96,255	65,309	96,255
71021	Health Insurance	423,132	531,714	342,780	584,860
71022	TMRS	385,415	342,321	359,475	422,684
71023	FICA	155,819	149,815	149,908	181,655
71028	Workers Compensation	28,694	29,790	27,880	35,093
71041	Allowances	5,088	3,726	6,947	7,440
	Total Personnel Services	3,163,874	3,108,254	2,936,086	3,695,122
7200	Supplies				
72001	Office Supplies	13,704	17,300	14,532	17,300
72002	Postage Supplies	7,799	10,000	6,932	8,700
72007	Wearing Apparel	26,991	20,000	18,716	20,000
72016	Motor Vehicle Supplies	38,766	54,000	41,829	55,000
72021	Minor Tools	15,220	15,600	15,312	15,600
72022	Fuel For Generators	39,916	20,000	47,596	37,000
72026	Cleaning & Janitorial Sup	7,444	7,000	7,897	8,000
72031	Chemical Supplies	307,402	400,262	395,731	463,662
72055	Laboratory Supplies	51,595	60,000	58,613	60,000
	Total Supplies	508,837	604,162	607,158	685,262
7300	Maintenance				
73001	Land Maintenance	29,518	50,000	48,320	52,440
73011	Buildings Maintenance	22,237	-	7,810	-
73027	Heat & Cool Sys Maint	24,400	-	-	-
73042	Machinery & Equip Maint	747,290	801,350	1,117,599	1,083,000
73043	Motor Vehicles Maint	56,167	65,000	53,835	65,000
73047	Meters & Settings Maint	7	-	-	-
	Total Maintenance	879,618	916,350	1,227,564	1,200,440
7400	Services				
74002	Electric Service	1,443,748	1,661,000	1,169,110	1,700,000
74005	Natural Gas	3,027	-	-	-
74011	Equipment Rental	8,989	35,000	38,572	57,000
74021	Special Services	740,315	947,995	897,670	944,995
74042	Education & Training	36,115	33,750	34,717	36,525
74050	Disposal Services	290,458	502,000	439,918	502,000
74071	Association Dues	280	800	690	1,100
	Total Services	2,522,932	3,180,545	2,580,677	3,241,620
	Total Operating	7,075,261	7,809,311	7,351,486	8,822,444
8000	Capital Outlay				
80001	Furniture & Equip <\$10000	23,585	-	-	-
84042	Machinery & Equipment	-	297,000	296,699	301,000
	Total Capital Outlay	23,585	297,000	296,699	301,000
	TOTAL DEPARTMENT	\$ 7,098,846	\$ 8,106,311	\$ 7,648,185	\$ 9,123,444

3060 UTILITY CONSTRUCTION – PROGRAM SUMMARY

Program Description

The City of Baytown's Utility Construction Division provides the crews responsible for monitoring the wastewater collection system, installing water and sewer taps and maintaining utility transmission infrastructure. This division monitors the wastewater collection system, records all sanitary sewers overflows (SSO's), and performs video inspections and smoke testing on the wastewater collection system. It also installs all new water and sewer taps and inspects/replaces existing sewer taps. This division operates a rehabilitation crew responsible for the maintenance of large utility transmission lines and large meters, and the replacement of public water lines, fire hydrants, valves, and service taps.

Major Goals

- Maintain a reliable water transmission system at all times.
- Maintain the wastewater collection system in order to provide a safe environment for the citizens of Baytown.
- Obtain water and sewer certificates/licenses for all employees.
- Maintain a maximum two-week schedule or better on installation of water and sewer taps.

Major Objectives

- Provide required safety and regulatory training.
- Continue to meet or exceed all Texas Commission on Environmental Quality (TCEQ) Rules and Regulations for wastewater collection.
- Provide a continuous, uninterrupted supply of water to the distribution system by implementing preventative maintenance programs and making timely repairs.

3060 UTILITY CONSTRUCTION - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 848,264	\$ 811,926	\$ 830,057	\$ 841,981
71009	Overtime	72,612	82,800	55,784	72,800
71021	Health Insurance	196,061	259,040	136,477	263,450
71022	TMRS	163,496	141,925	155,937	149,873
71023	FICA	66,453	62,112	65,576	64,412
71028	Workers Compensation	14,525	19,818	14,041	20,012
	Total Personnel Services	1,361,411	1,377,621	1,257,872	1,412,528
7200	Supplies				
72001	Office Supplies	1,690	2,000	1,796	2,000
72007	Wearing Apparel	27,001	9,500	19,216	12,000
72016	Motor Vehicle Supplies	66,938	55,000	55,928	55,000
72021	Minor Tools	33,165	8,625	8,140	8,625
72031	Chemical Supplies	20,138	25,000	22,024	25,000
72032	Medical Supplies	38	200	98	200
	Total Supplies	148,969	100,325	107,201	102,825
7300	Maintenance				
73022	Sanitary Sewers Maint	73,841	80,000	81,353	117,500
73023	Water Distrib Sys Maint	135,362	205,000	172,141	205,000
73025	Streets Sidewalks & Curbs	24	-	-	-
73042	Machinery & Equip Maint	30,211	20,000	17,996	25,000
73043	Motor Vehicles Maint	81,733	150,000	51,790	80,000
73047	Meters & Settings Maint	121,610	110,000	102,278	110,000
	Total Maintenance	442,781	565,000	425,559	537,500
7400	Services				
74011	Equipment Rental	-	5,000	1,100	5,000
74021	Special Services	4,463	7,000	6,704	7,000
74042	Education & Training	8,902	15,000	20,126	27,500
	Total Services	13,366	27,000	27,929	39,500
	Total Operating	1,966,527	2,069,946	1,818,561	2,092,353
8000	Capital Outlay				
80001	Furniture & Equip <\$10000	200	-	-	-
	Total Capital Outlay	200	-	-	-
	TOTAL DEPARTMENT	\$ 1,966,727	\$ 2,069,946	\$ 1,818,561	\$ 2,092,353

9010 TRANSFERS OUT - SERVICE LEVEL BUDGET

This cost center represents funding to other funds and costs allocation for operating services.

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
9000	Other Financing Uses				
91101	To General Fund	\$ 1,153,962	\$ 147,896	\$ 147,896	\$ 1,561,163
91350	To General Cap Project Fund	143,000	645,000	645,000	88,000
91450	To Accrued Leave-General	448,800	448,800	392,700	-
91522	To W W I S	8,783,378	8,036,191	8,036,191	9,626,357
91527	To CIPF - Water&Sewer	5,674,278	7,850,215	7,850,215	3,000,000
91550	To Internal Service Fnd	175,000	175,000	175,000	350,000
91552	To Warehouse Operations	200,000	300,000	300,000	150,000
	Total Other Financing Uses	16,578,418	17,603,102	17,547,002	14,775,520
	TOTAL DEPARTMENT	\$ 16,578,418	\$ 17,603,102	\$ 17,547,002	\$ 14,775,520

CITY OF BAYTOWN
WATER & WASTEWATER INTEREST & SINKING (WWIS) FUND 522
BUDGET SUMMARY BY FUND

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
BEGINNING CASH BALANCE	\$ 3,966,558	\$ 4,410,562	\$ 4,410,562	\$ 4,857,670
Add:				
Investment Interest	12,529	13,000	35,935	40,925
From Aquatics Fund	71,088	71,054	71,054	70,951
Revenue From MDD Fund	362,387	360,900	360,900	962,754
From Water And Sewer Fund	8,783,378	8,036,191	8,036,191	9,626,357
From Storm Water Fund	-	900,000	900,000	900,000
From W&S Impact Fees	-	-	-	1,100,000
Total Revenues	<u>9,229,382</u>	<u>9,381,145</u>	<u>9,404,080</u>	<u>11,600,988</u>
FUNDS AVAILABLE FOR DEBT SERVICE				
	13,195,940	13,791,707	13,814,642	16,458,657
Deduct:				
Bond Principal	1,915,000	1,975,000	1,975,000	4,155,000
Interest On Bonds	1,296,313	1,231,050	974,976	1,994,525
Fiscal Agent Fees	2,000	36,000	2,000	34,000
Amortize Issuance Costs	-	50,000	-	50,000
To G O I S	5,454,839	5,881,739	5,881,739	5,987,784
Expense - BAWA Fund	117,227	123,258	123,258	-
Total Deductions	<u>8,785,379</u>	<u>9,297,047</u>	<u>8,956,973</u>	<u>12,221,309</u>
ENDING CASH BALANCE	<u>\$ 4,410,562</u>	<u>\$ 4,494,660</u>	<u>\$ 4,857,670</u>	<u>\$ 4,237,349</u>

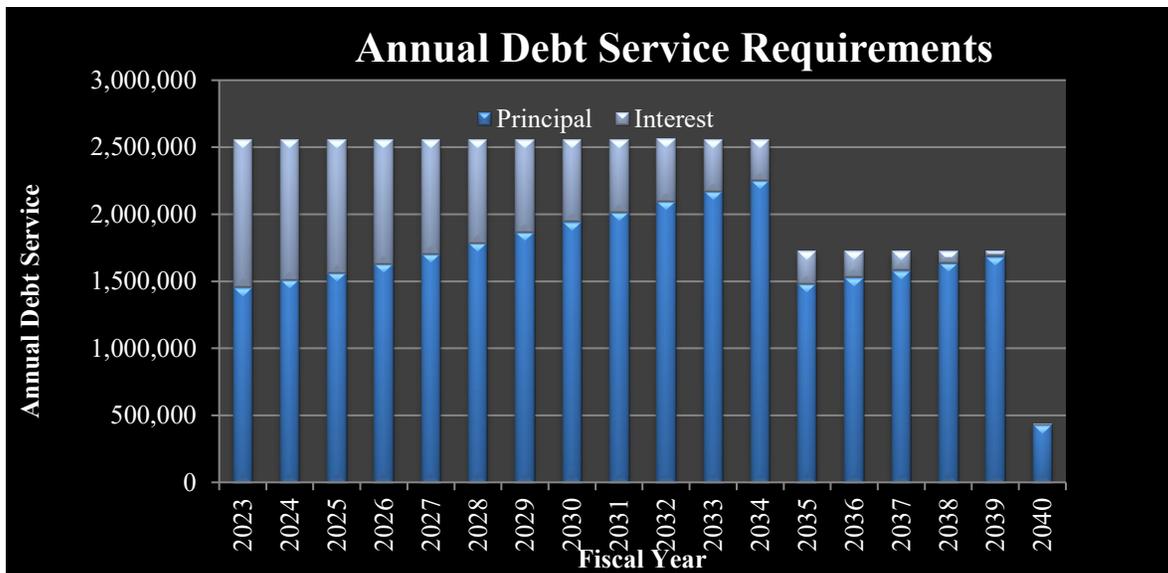
**CITY OF BAYTOWN
WATER AND SEWER SYSTEM
SUMMARY OF FY 2022-23 DEBT REQUIREMENTS**

Series	Obligation	Amount of Issue	Principal Outstanding Oct. 1, 2022	Principal & Interest Requirements for 2022-23			Principal Outstanding Sept. 30, 2023
				Principal	Interest	Total	
2014	Certificates of Obligation	¹ 11,715,000	8,035,000	540,000	291,206	831,206	7,495,000
2019	Certificates of Obligation	² 18,440,000	16,650,000	710,000	579,944	1,289,944	15,940,000
2020	Certificates of Obligation	² 5,840,000	5,645,000	205,000	233,375	438,375	5,440,000
	Subtotal	35,995,000	30,330,000	1,455,000	1,104,525	2,559,525	28,875,000
<u>Transfer to GOIS:</u>							
2014	General Obligation & Refunding	² 6,242,624	2,185,312	268,079	79,417	347,496	1,917,234
2015	General Obligation & Refunding	² 13,218,231	8,231,520	960,630	353,751	1,314,381	7,270,890
2016	General Obligation & Refunding	² 22,699,658	15,237,487	2,011,706	582,105	2,593,811	13,225,781
2019A	General Obligation & Refunding	² 1,535,000	1,315,000	230,000	53,150	283,150	1,085,000
2020	General Obligation & Refunding	² 3,865,000	3,120,000	780,000	121,400	901,400	2,340,000
2021A	General Obligation & Refunding	² 5,813,000	5,813,000	403,333	261,550	664,883	5,409,667
	Subtotal	53,373,513	35,902,319	4,653,748	1,451,374	6,105,121	31,248,572
Total Water & Sewer Debt		\$ 89,368,513	\$ 66,232,319	\$ 6,108,748	\$ 2,555,898	\$ 8,664,646	\$ 60,123,572

- ¹ Includes Aquatics portion
² Water & Sewer portion only

CITY OF BAYTOWN
WATER AND SEWER SYSTEM - DIRECT DEBT
ANNUAL REQUIREMENT TO AMORTIZE BONDED DEBT

Fiscal Year	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement
2023	1,455,000	565,550	538,975	1,104,525	2,559,525
2024	1,510,000	538,975	511,375	1,050,350	2,560,350
2025	1,565,000	511,375	482,725	994,100	2,559,100
2026	1,630,000	482,725	445,025	927,750	2,557,750
2027	1,705,000	445,025	407,913	852,938	2,557,938
2028	1,785,000	407,913	368,610	776,523	2,561,523
2029	1,865,000	368,610	327,047	695,657	2,560,657
2030	1,945,000	327,047	288,447	615,494	2,560,494
2031	2,015,000	288,447	252,503	540,950	2,555,950
2032	2,095,000	252,503	215,047	467,550	2,562,550
2033	2,170,000	215,047	175,222	390,269	2,560,269
2034	2,250,000	175,222	135,647	310,869	2,560,869
2035	1,480,000	135,647	110,925	246,572	1,726,572
2036	1,530,000	110,925	85,356	196,281	1,726,281
2037	1,580,000	85,356	60,169	145,525	1,725,525
2038	1,635,000	60,169	34,106	94,275	1,729,275
2039	1,685,000	34,106	6,450	40,556	1,725,556
2040	430,000	6,450	-	6,450	436,450
\$ 30,330,000	\$ 5,011,091	\$ 4,445,541	\$ 9,456,632	\$ 39,786,632	



**CITY OF BAYTOWN
WATER AND SEWER SYSTEM
SUMMARY OF FY 2022-23 DEBT REQUIREMENTS**

Certificates of Obligation		Funding: WSIS-Aquatics						\$ 11,715,000
Series 2014		Date of Issue - April 1, 2014						Term - 20 Years
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2014	2.000%	\$ -	\$ -	\$ 124,640	\$ 124,640	\$ 124,640	\$ 11,715,000	
2015	3.000%	410,000	211,653	207,553	419,206	829,206	11,305,000	
2016	3.000%	425,000	207,553	201,178	408,731	833,731	10,880,000	
2017	3.000%	435,000	201,178	194,653	395,831	830,831	10,445,000	
2018	3.000%	450,000	194,653	187,903	382,556	832,556	9,995,000	
2019	3.000%	460,000	187,903	181,005	368,908	828,908	9,535,000	
2020	4.000%	480,000	181,003	171,403	352,406	832,406	9,055,000	
2021	4.000%	500,000	171,403	161,403	332,806	832,806	8,555,000	
2022	4.000%	520,000	161,403	151,003	312,406	832,406	8,035,000	
2023	4.000%	540,000	151,003	140,203	291,206	831,206	7,495,000	
2024	4.000%	560,000	140,203	129,003	269,206	829,206	6,935,000	
2025	4.000%	585,000	129,003	117,303	246,306	831,306	6,350,000	
2026	4.000%	610,000	117,303	105,103	222,406	832,406	5,740,000	
2027	3.250%	630,000	105,103	94,866	199,969	829,969	5,110,000	
2028	3.375%	655,000	94,866	83,813	178,679	833,679	4,455,000	
2029	3.500%	675,000	83,813	72,000	155,813	830,813	3,780,000	
2030	3.500%	700,000	72,000	59,750	131,750	831,750	3,080,000	
2031	3.750%	725,000	59,750	46,156	105,906	830,906	2,355,000	
2032	3.375%	755,000	46,156	32,000	78,156	833,156	1,600,000	
2033	4.000%	785,000	32,000	16,300	48,300	833,300	815,000	
2034	4.000%	815,000	16,300	-	16,300	831,300	-	
		\$ 11,715,000	\$ 2,564,249	\$ 2,477,238	\$ 5,041,487	\$ 16,756,487	\$ -	

Certificates of Obligation		Funding: WSIS						\$ 18,440,000
Series 2019		Date of Issue - March 26, 2019						
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2020	3.000%	\$ 430,000	\$ 545,860	\$ 315,697	\$ 861,557	\$ 1,291,557	\$ 18,010,000	
2021	3.000%	670,000	315,697	305,647	621,344	1,291,344	17,340,000	
2022	3.000%	690,000	305,647	295,297	600,944	1,290,944	16,650,000	
2023	3.000%	710,000	295,297	284,647	579,944	1,289,944	15,940,000	
2024	3.000%	735,000	284,647	273,622	558,269	1,293,269	15,205,000	
2025	3.000%	755,000	273,622	262,297	535,919	1,290,919	14,450,000	
2026	5.000%	785,000	262,297	242,672	504,969	1,289,969	13,665,000	
2027	5.000%	825,000	242,672	222,047	464,719	1,289,719	12,840,000	
2028	5.000%	870,000	222,047	200,297	422,344	1,292,344	11,970,000	
2029	5.000%	915,000	200,297	177,422	377,719	1,292,719	11,055,000	
2030	4.000%	955,000	177,422	158,322	335,744	1,290,744	10,100,000	
2031	3.000%	990,000	158,322	143,472	301,794	1,291,794	9,110,000	
2032	3.000%	1,020,000	143,472	128,172	271,644	1,291,644	8,090,000	
2033	3.000%	1,050,000	128,172	112,422	240,594	1,290,594	7,040,000	
2034	3.000%	1,085,000	112,422	96,147	208,569	1,293,569	5,955,000	
2035	3.125%	1,115,000	96,147	78,725	174,872	1,289,872	4,840,000	
2036	3.125%	1,150,000	78,725	60,756	139,481	1,289,481	3,690,000	
2037	3.250%	1,190,000	60,756	41,419	102,175	1,292,175	2,500,000	
2038	3.250%	1,230,000	41,419	21,431	62,850	1,292,850	1,270,000	
2039	3.375%	1,270,000	21,431	-	21,431	1,291,431	-	
		\$ 18,440,000	\$ 3,966,369	\$ 3,420,509	\$ 7,386,879	\$ 25,826,879	\$ -	

**CITY OF BAYTOWN
WATER AND SEWER SYSTEM
SUMMARY OF FY 2022-23 DEBT REQUIREMENTS**

Certificates of Obligation		Funding: WSIS						\$ 5,840,000	
Series 2020		Date of Issue - February 1, 2029							
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding		
2022	5.000%	\$ 195,000	\$ 124,125	\$ 119,250	\$ 243,375	\$ 438,375	\$ 5,645,000		
2023	5.000%	205,000	119,250	114,125	233,375	438,375	5,440,000		
2024	5.000%	215,000	114,125	108,750	222,875	437,875	5,225,000		
2025	5.000%	225,000	108,750	103,125	211,875	436,875	5,000,000		
2026	5.000%	235,000	103,125	97,250	200,375	435,375	4,765,000		
2027	5.000%	250,000	97,250	91,000	188,250	438,250	4,515,000		
2028	5.000%	260,000	91,000	84,500	175,500	435,500	4,255,000		
2029	5.000%	275,000	84,500	77,625	162,125	437,125	3,980,000		
2030	5.000%	290,000	77,625	70,375	148,000	438,000	3,690,000		
2031	5.000%	300,000	70,375	62,875	133,250	433,250	3,390,000		
2032	5.000%	320,000	62,875	54,875	117,750	437,750	3,070,000		
2033	5.000%	335,000	54,875	46,500	101,375	436,375	2,735,000		
2034	4.000%	350,000	46,500	39,500	86,000	436,000	2,385,000		
2035	4.000%	365,000	39,500	32,200	71,700	436,700	2,020,000		
2036	4.000%	380,000	32,200	24,600	56,800	436,800	1,640,000		
2037	3.000%	390,000	24,600	18,750	43,350	433,350	1,250,000		
2038	3.000%	405,000	18,750	12,675	31,425	436,425	845,000		
2039	3.000%	415,000	12,675	6,450	19,125	434,125	430,000		
2040	3.000%	430,000	6,450	-	6,450	436,450	-		
		\$ 5,840,000	\$ 1,288,550	\$ 1,164,425	\$ 2,452,975	\$ 8,292,975	\$ -		

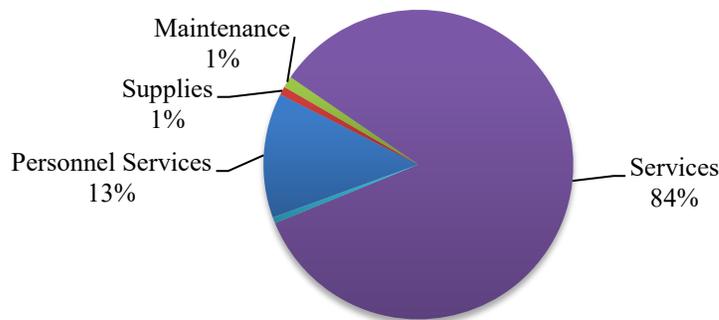
General Obligation & Refunding		Funding: WSIS Portion Only						\$ 1,535,000	
Series 2019A		Date of Issue - November 14, 2019						Term - 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding		
2020		\$ -	\$ 14,234	\$ 33,275	\$ 47,509	\$ 47,509	\$ 1,535,000		
2021	4.000%	220,000	33,275	28,875	62,150	282,150	1,315,000		
2022	4.000%	230,000	28,875	24,275	53,150	283,150	1,085,000		
2023	5.000%	100,000	24,275	21,775	46,050	146,050	985,000		
2024	5.000%	100,000	21,775	19,275	41,050	141,050	885,000		
2025	5.000%	110,000	19,275	16,525	35,800	145,800	775,000		
2026	5.000%	115,000	16,525	13,650	30,175	145,175	660,000		
2027	5.000%	120,000	13,650	10,650	24,300	144,300	540,000		
2028	5.000%	125,000	10,650	7,525	18,175	143,175	415,000		
2029	5.000%	130,000	7,525	4,275	11,800	141,800	285,000		
2030	3.000%	135,000	4,275	2,250	6,525	141,525	150,000		
2031	3.000%	150,000	2,250	-	2,250	152,250	-		
		\$ 1,535,000	\$ 196,584	\$ 182,350	\$ 378,934	\$ 1,913,934	\$ -		



**CITY OF BAYTOWN
SANITATION FUND 500
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Solid Waste and Recycling Collections	\$ 6,197,081	\$ 6,162,774	\$ 7,191,551	\$ 7,407,299
Recycling Revenue	56,489	46,661	60,964	62,793
Residential Recycling	668,567	666,216	770,123	793,226
Miscellaneous	11,502	-	-	-
Transfers In	250,000	250,000	-	-
Total Revenues	<u>7,183,639</u>	<u>7,125,651</u>	<u>8,022,637</u>	<u>8,263,319</u>
Expenditures				
Personnel Services	1,032,134	977,307	811,292	1,051,815
Supplies	58,923	66,100	69,750	70,750
Maintenance	108,787	97,000	95,000	97,000
Services	5,792,163	5,915,395	6,159,500	6,800,000
Total Operating	<u>6,992,007</u>	<u>7,055,802</u>	<u>7,135,542</u>	<u>8,019,565</u>
Non-Recurring Expenditures				
Capital Outlay	-	-	-	51,000
Transfers Out	186,500	-	-	-
Total Expenditures	<u>7,178,507</u>	<u>7,055,802</u>	<u>7,135,542</u>	<u>8,070,565</u>
Excess (Deficit) Revenues				
Over Expenditures	5,132	69,848	887,095	192,754
GAAP adjustment	(78,783)	-	-	-
Working Capital - Beginning	<u>872,598</u>	<u>798,947</u>	<u>798,947</u>	<u>1,686,042</u>
Working Capital - Ending	<u>\$ 798,947</u>	<u>\$ 868,795</u>	<u>\$ 1,686,042</u>	<u>\$ 1,878,796</u>
Days of Operating Expenditures	42	45	86	86

Sanitation Fund Expenditures by Type



3200 SANITATION – PROGRAM SUMMARY

Program Description

Sanitation is responsible for the daily residential solid waste and recycling management, brush collection, Baytown Green Center operations, and a customer service and education program. Additionally, the Division is responsible for the debris management side of emergency management clean up after a natural disaster.

Brush is collected curbside on a once-per-month schedule. Household garbage and heavy trash are collected twice weekly. The brush collected is recycled to chips and humus. These wood chips are used for wood burning fuel.

The Baytown Green Center is a self-service drop off facility open to residents wishing to dispose of bulky items (ex: old furniture, lumber, household trash, etc.) and recycling. In addition to the traditional recycling materials of plastics, newspaper, tin/aluminum cans, glass and cardboard; electronic waste and brush is accepted. This facility is available during weekdays and on Saturdays.

Major Goals

- Collection of brush and trash on a timely basis with proper disposal or recycling.
- Reduction of total waste stream through operation of a drop-off recycling center.
- Reduction of litter and illegal dumping throughout the City.

Major Objectives

- Collection of brush and limbs as scheduled.
- Proper Management of brush chipping.
- Excellent customer service by listening and educating the public regarding the correct procedures for brush/recycling collection and the Green Center operation
- Participation in clean-up programs.

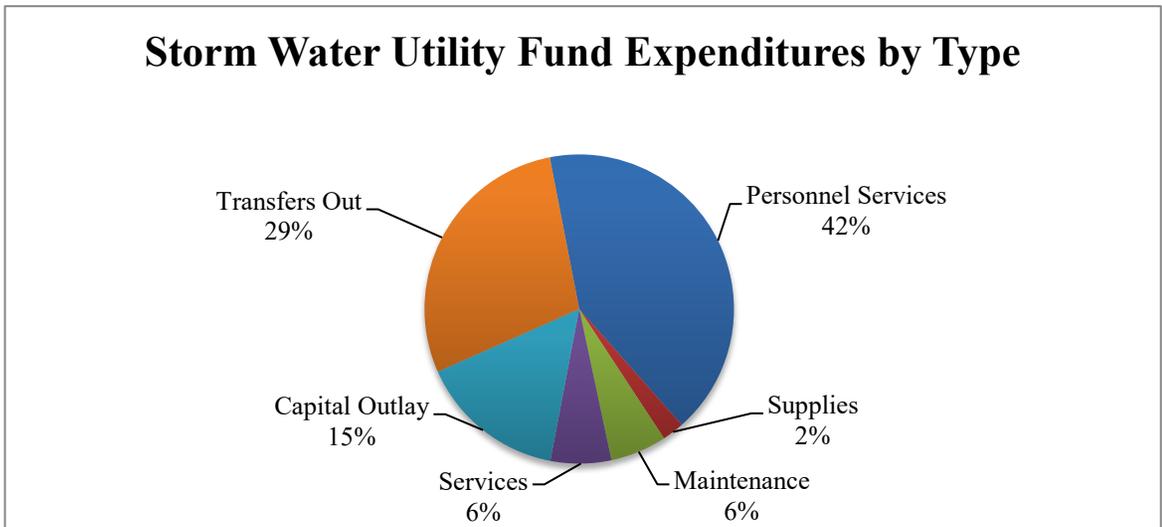
3200 SANITATION - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 631,414	\$ 585,941	\$ 536,333	\$ 661,352
71009	Overtime	51,912	35,000	-	-
71021	Health Insurance	142,312	171,243	100,799	184,415
71022	TMRS	121,339	106,524	101,177	117,739
71023	FICA	49,993	44,825	42,651	50,593
71028	Workers Compensation	35,165	33,414	30,333	37,715
71041	Allowances	-	360	-	-
	Total Personnel Services	1,032,134	977,307	811,292	1,051,815
7200	Supplies				
72007	Wearing Apparel	8,295	6,000	5,000	6,000
72016	Motor Vehicle Supplies	45,753	55,000	60,000	60,000
72021	Minor Tools	3,166	3,000	3,000	3,000
72026	Cleaning & Janitorial Sup	3	-	-	-
72031	Chemical Supplies	1,705	1,100	750	750
72041	Educational Supplies	-	1,000	1,000	1,000
	Total Supplies	58,923	66,100	69,750	70,750
7300	Maintenance				
73001	Land Maintenance	1,183	2,000	-	2,000
73011	Buildings Maintenance	838	-	-	-
73043	Motor Vehicles Maint	106,766	95,000	95,000	95,000
	Total Maintenance	108,787	97,000	95,000	97,000
7400	Services				
74021	Special Services	257,075	420,000	460,000	390,000
74034	Household Garbage Contract	5,116,101	5,067,600	5,067,600	5,975,600
74036	Advertising	-	1,500	-	1,500
74040	Recycling Services	32,650	82,400	82,400	86,505
74042	Education & Training	2,466	4,500	7,000	7,000
74050	Disposal Services	383,871	339,395	542,500	339,395
	Total Services	5,792,163	5,915,395	6,159,500	6,800,000
	Total Operating	6,992,007	7,055,802	7,135,542	8,019,565
8000	Capital Outlay				
84043	Motor Vehicles	-	-	-	51,000
	Total Capital Outlay	-	-	-	51,000
9000	Other Financing Uses				
91350	To Gen Capital Proj Fund	186,500	-	-	-
	Total Other Financing Uses	186,500	-	-	-
	TOTAL DEPARTMENT	\$ 7,178,507	\$ 7,055,802	\$ 7,135,542	\$ 8,070,565



CITY OF BAYTOWN
STORM WATER UTILITY FUND 505
BUDGET SUMMARY BY FUND

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Storm Drainage Fees	\$ 2,705,502	\$ 3,896,904	\$ 3,963,259	\$ 4,082,156
Contributd Capital Other	\$ 200,429	\$ -	\$ -	\$ -
Total Revenues	<u>2,905,931</u>	<u>3,896,904</u>	<u>3,963,259</u>	<u>4,082,156</u>
Expenditures				
Personnel Services	1,329,810	1,967,315	1,448,388	2,028,382
Supplies	153,532	81,300	114,516	111,851
Maintenance	232,553	290,000	313,423	287,500
Services	158,363	37,175	11,150	309,864
Total Operating	<u>1,874,259</u>	<u>2,375,790</u>	<u>1,887,477</u>	<u>2,737,596</u>
Non-Recurring Expenditures				
Capital Outlay	(12,468)	1,021,150	1,021,144	750,000
Transfers Out	155,500	1,370,500	470,500	1,396,000
Contingency	-	228,850	-	250,000
Total Expenditures	<u>2,017,291</u>	<u>4,996,290</u>	<u>3,379,122</u>	<u>5,133,596</u>
Excess (Deficit) Revenues				
Over Expenditures	888,640	(1,099,386)	584,137	(1,051,440)
Budget to GAAP Adjustment	(70,585)			
Working Capital - Beginning	<u>1,263,314</u>	<u>2,081,369</u>	<u>2,081,369</u>	<u>2,665,506</u>
Working Capital - Ending	<u>\$ 2,081,369</u>	<u>\$ 981,983</u>	<u>\$ 2,665,506</u>	<u>\$ 1,614,066</u>
Days of Operating Expenditures	405	151	515	215



3050 STORM WATER UTILITY – PROGRAM SUMMARY

Program Description

The Storm Water Utility Fund is comprised of two divisions: Storm Water Utility and Storm Water Maintenance. The Storm Water Maintenance Division was formed during the FY2016 Budget Process and is formerly known as the Drainage division that previously resided in the General Fund. The Storm Water Utility division is responsible for the City's compliance with the Federal mandate known as the National Pollutant Discharge Elimination System (NPDES). The NPDES mandate requires cities to implement programs and practices to control polluted storm water run-off through a permitting program. The NPDES permitting program is comprised of two phases. Phase I affects medium and large cities. Phase II affects smaller communities, such as Baytown. Baytown is required to develop a storm water management program that will address six minimum control measures. This program was developed to be implemented in phases over the next five years.

The Storm Water Maintenance Division operates maintenance crews which are responsible for maintaining drainage facilities, cleaning roadside ditches, setting drainage pipe for residents, and repairing storm drain inlets and lines. It also operates a capital drainage improvement crew that is responsible for making drainage system improvements such as new drainage structures, major system upgrades, and area drainage system realignments. The Storm Water Maintenance Division operates three street sweepers responsible for keeping all City roadways clear of small debris.

Accomplished Major Goals

- Adopted the final storm water management program (SWMP) outlining our best management practices (BMPs).
- Received the Small MS4 permit in 2009.
- Educated the public about storm water requirements and pollution from urban run-off.
- Provided educational materials for all Goose Creek Consolidated Independent School District students.
- Developed ordinances to address construction site run-off in, Illicit Discharge Detection and Control, and Post Construction Storm Water Management.
- Inspected all construction sites within the City limits for compliance with state and local storm water regulations.
- Established good housekeeping practices for storm water in all City departments.
- Educated all City owned industrial facilities operators about required Texas Commission on Environmental Quality (TCEQ) permits and assisted them in obtaining full compliance.
- Reviewed Second Construction Site General Permit and MS4 Phase II drafts and provided input to TCEQ on issues affecting the City of Baytown.
- Responded to citizen's service request in a timely manner.
- Increased the productivity of the drainage maintenance and capital drainage crews by cross training exercises.

Major Objectives

- Storm Water Engineer will audit City of Baytown detention ponds and make recommendations on how to improve them.
- Work with Engineering Department to ensure full compliance with storm water regulations at all city projects.
- Provide public education through brochures, presentations, and the website. This includes the general public, civic associations, homebuilders and developers, commercial businesses, and municipal employees.
- Provide public outreach with community clean-up events.
- Document and record illicit discharge complaints.
- Build relationships with other City departments involved with the SWMP.
- Prepare for the next permitting phase.
- Schedule workload more efficiently.
- Increase accountability for the quality of work.
- Improve Customer Service.
- Restore property to same or better conditions.

3050 STORM WATER UTILITY - SERVICE LEVEL BUDGET

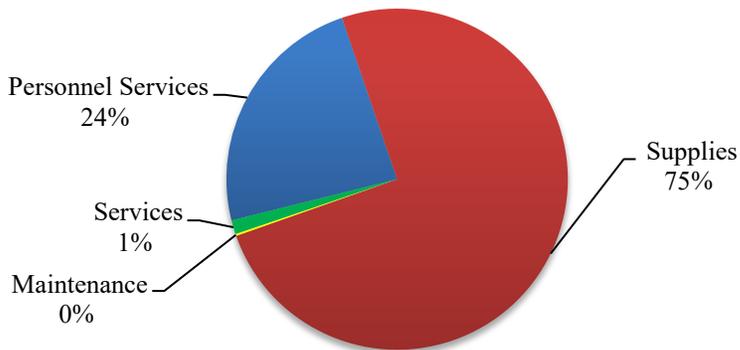
Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 841,820	\$ 1,273,492	\$ 953,039	\$ 1,259,917
71009	Overtime	26,708	27,000	27,500	29,000
71021	Health Insurance	208,802	289,795	191,874	354,461
71022	TMRS	154,824	233,157	171,011	230,927
71023	FICA	62,575	98,111	68,023	99,247
71028	Workers Compensation	30,585	36,760	33,341	51,230
71041	Allowances	4,495	9,000	3,600	3,600
	Total Personnel Services	1,329,810	1,967,315	1,448,388	2,028,382
7200	Supplies				
72001	Office Supplies	3,493	3,500	1,170	3,000
72002	Postage Supplies	212	500	56	500
72004	Printing Supplies	42	2,000	-	2,000
72007	Wearing Apparel	9,856	9,000	9,643	10,600
72016	Motor Vehicle Supplies	57,826	42,800	82,428	84,901
72021	Minor Tools	7,126	7,500	6,218	7,000
72031	Chemical Supplies	72,963	1,000	69	250
72041	Educational Supplies	-	6,500	5,933	3,000
72045	Computer Software Supply	2,014	8,500	9,000	-
72061	Meeting Supplies	-	-	-	600
	Total Supplies	153,532	81,300	114,516	111,851
7300	Maintenance				
73001	Land Maintenance	29,948	30,000	6,000	-
73026	Storm Drains Maint	91,123	185,000	193,997	200,000
73042	Machinery & Equip Maint	11	-	-	-
73043	Motor Vehicles Maint	111,471	75,000	113,426	87,500
	Total Maintenance	232,553	290,000	313,423	287,500
7400	Services				
74021	Special Services	146,185	11,000	3,938	283,000
74036	Advertising	556	2,500	500	2,500
74042	Education & Training	6,108	17,850	5,887	23,600
74051	Non City Facility Rental	5,000	5,000	-	-
74071	Association Dues	515	825	825	764
	Total Services	158,363	37,175	11,150	309,864
	Total Operating	1,874,259	2,375,790	1,887,477	2,737,596
8000	Capital Outlay				
84042	Machinery & Equipment	-	458,633	458,627	350,000
84043	Motor Vehicles	(12,468)	562,517	562,517	-
85001	Construction	-	-	-	400,000
	Total Capital Outlay	(12,468)	1,021,150	1,021,144	750,000
9000	Other Financing Uses				
91350	To Gen Capital Proj Fund	155,500	470,500	470,500	496,000
91522	To W W I S	-	900,000	-	900,000
	Total Other Financing Uses	155,500	1,370,500	470,500	1,396,000
9900	Contingency				
99002	Unforeseen/New Initiative	-	228,850	-	250,000
	Total Other Financing Uses	-	228,850	-	250,000
	TOTAL DEPARTMENT	\$ 2,017,291	\$ 4,996,290	\$ 3,379,122	\$ 5,133,596



**CITY OF BAYTOWN
GARAGE FUND 550
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Departmental Billings - Fuel	\$ 1,232,694	\$ 1,031,452	\$ 1,763,239	\$ 1,800,000
Departmental Billings - Repairs	646,444	676,534	793,491	800,000
Contributions - Misc	-	83,818	-	-
Transfer In - General Fund	350,000	325,000	325,000	300,000
Transfer In - Water & Sewer Fund	175,000	175,000	175,000	350,000
Total Revenues	<u>2,404,139</u>	<u>2,291,804</u>	<u>3,056,730</u>	<u>3,250,000</u>
Expenditures				
Personnel Services	643,078	773,310	718,150	800,474
Supplies	1,644,738	1,629,450	2,412,960	2,533,050
Maintenance	38,642	11,000	6,050	6,500
Services	44,230	54,500	37,270	44,500
Total Operating	<u>2,370,689</u>	<u>2,468,260</u>	<u>3,174,430</u>	<u>3,384,523</u>
Non-Recurring Expenditures				
Capital Outlay	-	90,500	86,130	-
Transfers Out - Capital Improvement	-	61,000	15,250	-
Total Expenditures	<u>2,370,689</u>	<u>2,619,760</u>	<u>3,275,810</u>	<u>3,384,523</u>
Excess (Deficit) Revenues				
Over Expenditures	33,449	(327,956)	(219,079)	(134,523)
Budget to GAAP Adjustment	(43,097)			
Working Capital - Beginning	<u>810,571</u>	<u>800,923</u>	<u>800,923</u>	<u>581,844</u>
Working Capital - Ending	<u>800,923</u>	<u>\$ 472,967</u>	<u>\$ 581,844</u>	<u>\$ 447,320</u>

Garage Fund Expenditures by Type



7010 GARAGE OPERATIONS – PROGRAM SUMMARY

Program Description

Equipment Services Division maintains, services, and repairs a fleet consisting of the vehicles and equipment operated by Public Works, Parks and Recreation, Engineering, Inspections, Library, Health, Purchasing, Utility Billing and BAWA. This division also maintains the fueling facility, Public Works gate access, standby generators, the equipment wash rack, and the garage owned mechanical equipment. In addition, assistance is rendered to Police and Fire garages and Park operations when necessary. This division processes all associated paperwork, as well as billing of fuel and services to all user departments.

Major Goals

- To provide for safe and efficient maintenance operations by performing vehicle and equipment preventative maintenance and repairs.
- Provide these services in an economical and timely manner.

Major Objectives

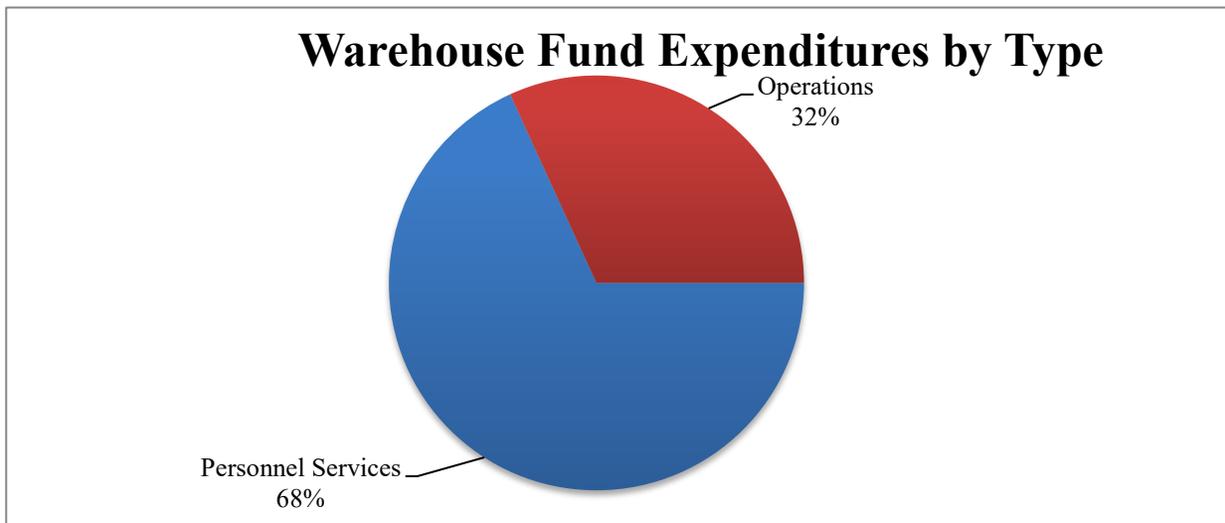
- Coordinate with departmental supervisors to facilitate sufficient availability of equipment for their duties.
- Reduce downtime and increase “mean-time-between-failure” for vehicles and equipment maintained by the garage.
- Reduce rate of returns for unscheduled repairs with an aggressive preventative maintenance program.

7010 GARAGE OPERATIONS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2021-22
7100	Personnel Services				
71002	Regular Wages	\$ 454,968	\$ 482,866	\$ 469,108	\$ 505,795
71009	Overtime	28,386	35,000	34,500	35,000
71021	Health Insurance	87,386	118,553	79,506	118,553
71022	TMRS	86,666	88,767	88,535	90,993
71023	FICA	34,946	37,352	36,895	39,106
71028	Workers Compensation	4,847	5,372	5,188	5,628
71041	Allowances	4,849	5,400	4,418	5,400
	Total Personnel Services	<u>702,049</u>	<u>773,309</u>	<u>718,149</u>	<u>800,474</u>
7200	Supplies				
72007	Wearing Apparel	5,976	4,000	3,886	4,000
72016	Motor Vehicle Supplies	8,267	7,000	7,730	7,000
72017	Parts Purchase For Resale	452,440	438,250	586,234	575,000
72018	Fuel Purchase For Resale	1,111,572	1,150,000	1,787,360	1,930,349
72019	Supplies Purch For Resale	6,942	8,000	8,282	8,000
72021	Minor Tools	19,652	20,000	18,769	8,000
72026	Cleaning & Janitorial Sup	196	2,000	500	500
72032	Medical Supplies	79	200	200	200
72098	Inventory Adjustments	39,615	-	-	-
	Total Supplies	<u>1,644,738</u>	<u>1,629,450</u>	<u>2,412,960</u>	<u>2,533,049</u>
7300	Maintenance				
73011	Buildings Maintenance	21,444	-	-	-
73042	Machinery & Equip Maint	1,138	5,000	2,500	2,500
73043	Motor Vehicles Maint	16,060	6,000	3,550	4,000
	Total Maintenance	<u>38,642</u>	<u>11,000</u>	<u>6,050</u>	<u>6,500</u>
7400	Services				
74020	Outside Contracts	30,312	40,000	25,750	30,000
74021	Special Services	5,085	6,500	4,658	6,500
74042	Education & Training	8,833	8,000	6,862	8,000
	Total Services	<u>44,230</u>	<u>54,500</u>	<u>37,270</u>	<u>44,500</u>
8000	Capital Outlay				
84042	Machinery & Equipment	-	90,500	86,130	-
	Total Capital Outlay	<u>-</u>	<u>90,500</u>	<u>86,130</u>	<u>-</u>
9000	Other Financing Uses				
91350	To Gen Capital Proj Fund	-	61,000	15,250	-
	Total Other Financing Uses	<u>-</u>	<u>61,000</u>	<u>15,250</u>	<u>-</u>
	TOTAL DEPARTMENT	<u>\$ 2,429,660</u>	<u>\$ 2,619,759</u>	<u>\$ 3,275,809</u>	<u>\$ 3,384,522</u>

**CITY OF BAYTOWN
WAREHOUSE OPERATIONS FUND 552
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Water Meter Sales	\$ 52,890	\$ 47,856	\$ 107,081	\$ 110,000
Dept Billing-Vehicle Repr	11,310	5,672	-	5,672
Investment Interest	12	18	18	18
From General Fund	50,000	75,000	75,000	-
From Water And Sewer Fund	200,000	300,000	300,000	150,000
Total Revenues	<u>314,212</u>	<u>428,546</u>	<u>482,099</u>	<u>265,690</u>
Expenditures				
Personnel Services	242,559	272,587	236,074	281,879
Supplies	24,653	60,600	105,168	110,600
Maintenance	5,331	8,750	6,277	9,000
Services	6,358	12,000	7,462	12,000
Total Operating	<u>278,899</u>	<u>353,937</u>	<u>354,980</u>	<u>413,479</u>
Total Expenditures	<u>278,899</u>	<u>353,937</u>	<u>354,980</u>	<u>413,479</u>
Excess (Deficit) Revenues				
Over Expenditures	(11,787)	74,608	127,118	(147,789)
Budget to GAAP Adjustment	44,346			
Working Capital - Beginning	<u>123,105</u>	<u>155,664</u>	<u>155,664</u>	<u>282,782</u>
Working Capital - Ending	<u>\$ 155,664</u>	<u>\$ 230,272</u>	<u>\$ 282,782</u>	<u>\$ 134,993</u>



7010 WAREHOUSE OPERATIONS – PROGRAM SUMMARY

Program Description

Provide Centralized warehousing and purchasing for commonly used supplies and materials throughout the city. Operation is designed to provide lower costs through volume purchasing and consolidation.

Major Goals

- Expansion of base inventory to facilitate citywide usage, while reducing items with low turnover.
- Develop inventory-tracking system.
- Develop inventory minimum and maximum levels based on usage.

Major Objectives

- Automation of physical inventory process.
- Increase use of warehouse by City departments.

7010 WAREHOUSE OPERATIONS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71002	Regular Wages	\$ 169,827	\$ 168,770	\$ 159,148	\$ 176,522
71009	Overtime	3,115	3,000	2,556	3,000
71021	Health Insurance	26,424	52,690	29,673	52,690
71022	TMRS	30,700	30,682	28,251	31,421
71023	FICA	12,273	12,911	11,773	13,504
71028	Workers Compensation	221	4,534	4,672	4,742
	Total Personnel Services	242,559	272,587	236,074	281,879
7200	Supplies				
72001	Office Supplies	1,096	1,000	1,234	1,000
72007	Wearing Apparel	1,131	1,500	1,372	1,500
72015	Meter Purchase For Resale	22,759	50,000	95,821	100,000
72016	Motor Vehicle Supplies	2,644	4,000	3,412	4,000
72021	Minor Tools	6,791	4,000	3,329	4,000
72026	Cleaning & Janitorial Supplies	30	-	-	-
72032	Medical Supplies	82	100	-	100
72098	Inventory Adjustments	(9,881)	-	-	-
	Total Supplies	24,653	60,600	105,168	110,600
7300	Maintenance				
73011	Buildings Maintenance	3,000	-	-	-
73042	Machinery & Equipment Maint	-	6,000	4,664	6,000
73043	Motor Vehicles Maint	2,331	2,750	1,612	3,000
	Total Maintenance	5,331	8,750	6,277	9,000
7400	Services				
74021	Special Services	6,358	10,000	6,010	10,000
74042	Education & Training	-	2,000	1,452	2,000
	Total Services	6,358	12,000	7,462	12,000
	Total Operating	278,899	353,937	354,980	413,479
	TOTAL DEPARTMENT	\$ 278,899	\$ 353,937	\$ 354,980	\$ 413,479

BAYTOWN AREA WATER AUTHORITY

Baytown Area Water Authority, (BAWA), is a water authority created by Texas Legislature to purchase and distribute surface and/or underground supplies for the City and surrounding communities. The City accounts for approximately 90% of BAWA's annual sales. BAWA is considered a component unit of the City of Baytown.

BAYTOWN AREA WATER AUTHORITY (BAWA)

**ANNUAL PROGRAM OF SERVICES
2022-23**

ADOPTED BUDGET



BAYTOWN AREA WATER AUTHORITY BOARD OF DIRECTORS

BRENDA BRADLEY SMITH, President

MIKE WILSON, Vice President

FRANK McKAY III, Secretary

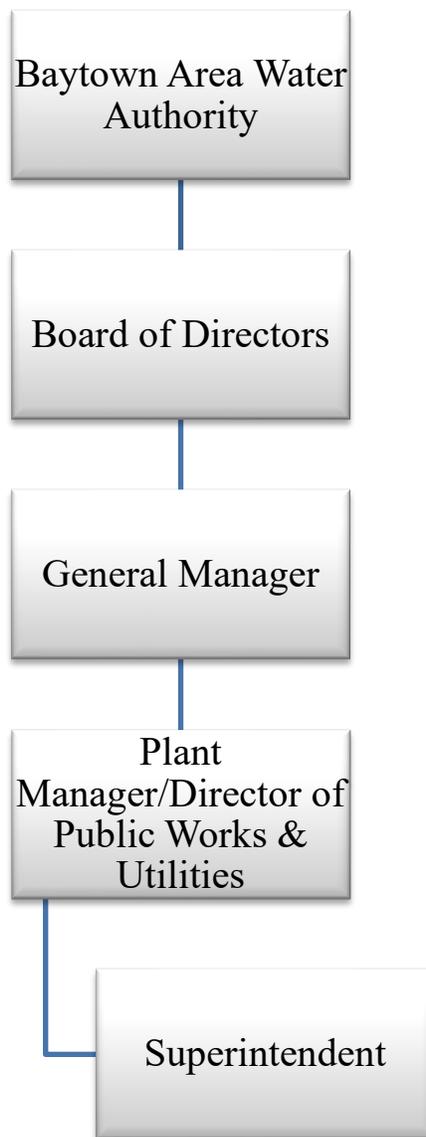
CITY CLERK, Assistant Secretary

BRANDON BENOIT, Director

JIMMY SMITH, Director

BAYTOWN AREA WATER AUTHORITY (BAWA)

ORGANIZATION CHART



BAYTOWN AREA WATER AUTHORITY
MAJOR BUDGET ISSUES
FISCAL YEAR 2022-23

This fund accounts for the operations of the Baytown Area Water Authority (BAWA). BAWA is a water authority created by the Texas Legislature to supply water for the City of Baytown (City) and surrounding communities. BAWA services a total of eight customers with the City as the largest customer, generating approximately 88% of BAWA’s annual sales. BAWA is a separate legal entity; however, it is considered a component unit of the City. Since it began operating, BAWA has not experienced shortages of its raw water supply to the plant or interruptions of service to its customers.

REVENUES

The 2022-23 proposed budget estimates sales of \$15,220,828 for an average of 13.5 million gallons per day (MGD). Fluctuations in rainfall amounts can significantly impact actual sales. The existing rate structure for BAWA is \$3.08 per 1,000 gallons for the City of Baytown and \$3.12 per 1,000 gallons for customers outside the city. The rates will consist of a 6% bump to \$3.26 per 1,000 gallons for the City of Baytown and \$3.46 per 1,000 gallons for customers outside the city for the 2022-23 budget.

EXPENDITURES

Total operating expenditures for the proposed 2022-23 budget are \$10,332,898 which is an increase of \$634,597 from the 2021-22 budget. An increase of \$273,314 over current year estimate in the untreated water supplies is included in the budget due to the City of Houston’s raw water supply contract. This budget includes a transfer of \$350,000 to the General Fund for an indirect cost allocation to reimburse the City for administrative services such as Human Resources, Fiscal Operations, Legal and Information Technology Services. Highlights of major operating changes are as follows:

• Increase in personnel services	\$ 62,321
• Increase in supplies	186,615
• Increase in maintenance	63,200
• Increase in services	322,462
• Increase in capital outlay	47,806
• Increase to transfers out-debt service	71,589

Raw Water Supply Cost – BAWA purchases raw water from the City of Houston. The raw water supply contract with the City of Houston is in effect through the year 2040, and sets the maximum amount of raw water to be delivered to the BAWA plant at 20 MGD without penalties. The surcharge for water purchased over the 20 MGD is nominal at this time. BAWA received a rate increase from \$0.7573 to \$0.90 on April 1, 2022. The annual rate adjustment is based on inflation.

Debt Service – The transfer to cover the debt service requirement for the proposed 2022-23 budget is \$4,483,294. The Authority awarded a construction contract to build the BAWA East Water Treatment Plant and due to the length of time for construction, 27-36 months, the Authority chose to issue bonds in two parts. The combination of bonds and operating funds totaling \$28 million was issued for the first year. The second issue, \$18 million in bonds, was issued in the fiscal year 2018-19.

BAYTOWN AREA WATER AUTHORITY
MAJOR BUDGET ISSUES
FISCAL YEAR 2022-23

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program for BAWA is funded through the issuance of revenue bonds, grants, and revenue from operations.

BAWA Backwash and Decant Pump Replacement \$500,000

This project would replace the existing (7.5HP) decant and backwash pumps and motors to increase reliability and control of surface water sludge processes.

BAWA Administration Building \$550,000

This project would perform a minor remodel of office space updating the finishes, and replace the HVAC system, replace the roof, plumbing upgrades, and electrical upgrades.

BAWA Raw Water Rehabilitation \$13,500,000

This project, funded from debt, would replace the existing BAWA Forebay liner, raw water pumps and motors with variable frequency drive (VFD) pumps/motors at the Fritz Lanham Surface Water Plant. Project will be split into two phases to smooth funding requirements. Phase I: Canal Pumps with Decant PS. Phase II: Forebay pumps and liner.

BAWA East Surface Water Plant Phase 2 Expansion \$5,420,000

This project, funded by debt, covers the engineering services of the expansion and the existing surface water treatment plant south of Interstate Highway (IH) 10 and west of SH 99 along the Coastal Water Authority (CWA) Barbers Hill Canal. The design will provide for the ability to expand the plant based on future water demands and allow the plant to convert to salt water treatment (desalinization) ensuring long term viability.

WORKING CAPITAL

In order to maintain fiscal stability, governmental entities maintain a working capital balance to meet daily liquidity needs. Appropriate levels of working capital vary from entity to entity based on the relative impact of particular circumstances or financial conditions. Working capital is defined as current assets (e.g., cash, investments and accounts receivable) less current liabilities (e.g., accounts payable).

In the 2022-23 proposed budget, BAWA's working capital level at year end is projected to represent 51 days of operating expenditures plus we are able to transfer out \$1,000,000 to BAWA's Capital Improvement Project Fund (CIPF) which will be available for funding future capital projects.

3070 BAYTOWN AREA WATER AUTHORITY – PROGRAM SUMMARY

Program Description

BAWA operates and maintains a 31.898 Million Gallon per Day (MGD) surface water treatment facilities. BAWA currently serves 8 surrounding area customers, including the City of Baytown, which uses 88% of BAWA's production. Operations personnel ensure the facility's compliance with the Texas Commission on Environmental Quality's (TCEQ) Rules and Regulations for Public Water Supplies. BAWA provides its customers with high quality, safe drinking water and consistent water pressure for fire protection.

Major Goals

- Maintain water quality to be classified as "Meeting Optimum Corrosion Control" by TCEQ.
- Maintain "Superior Public Water System" status.
- Maintain standards for the Texas Optimization Program - a voluntary program through TCEQ that promotes the optimization of surface water treatment plants, by identifying and addressing the various factors that limit performance in order to lower the risk of waterborne disease.
- Develop and maintain a staff of highly trained water professionals through continuing education classes and hands on training.

Major Objectives

- Produce 13.5 MGD of finished water.
- Maintain finished water turbidity (haze measurement) consistently < 0.1 NTU.
- Maintain compliance with all TCEQ and EPA regulations.

BAYTOWN AREA WATER AUTHORITY FUND 510
BUDGET SUMMARY BY FUND

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Sale of Water - Baytown	\$ 12,472,111	\$ 13,814,730	\$ 12,727,954	\$ 13,491,632
Sale of Water - Other	1,394,136	1,527,968	1,631,318	1,729,197
Interest Revenue	3,002	10,000	1,012	1,073
Transfers In From WWIS Fund	117,227	123,258	123,258	123,258
Total Revenues	<u>13,986,477</u>	<u>15,475,955</u>	<u>14,483,542</u>	<u>15,345,160</u>
Expenditures				
Personnel Services	1,603,279	1,985,739	1,661,869	2,048,060
Supplies	5,568,156	6,159,857	5,927,918	6,346,472
Maintenance	357,033	313,650	452,968	376,850
Services	894,296	1,239,055	783,391	1,561,517
Total Operating	<u>8,422,764</u>	<u>9,698,301</u>	<u>8,826,147</u>	<u>10,332,899</u>
Capital Outlay	27,125	25,194	37,292	73,000
Transfers Out - Debt Service	3,515,370	4,411,705	3,511,705	4,483,294
Transfers Out - Capital Improvement	2,258,192	3,000,000	3,000,000	1,000,000
Transfers Out - General Fund	350,000	350,000	350,000	350,000
Contingency	-	250,000	-	250,000
Total Expenditures	<u>14,573,451</u>	<u>17,735,200</u>	<u>15,725,144</u>	<u>16,489,192</u>
Excess (Deficit) Revenues				
Over Expenditures	(586,974)	(2,259,245)	(1,241,602)	(1,144,033)
GAAP to budget basis adjustment	(239,007)	-	-	-
Working Capital - Beginning	<u>4,666,850</u>	<u>3,840,869</u>	<u>3,840,869</u>	<u>2,599,267</u>
Working Capital - Ending	<u>\$ 3,840,869</u>	<u>\$ 1,581,623</u>	<u>\$ 2,599,267</u>	<u>\$ 1,455,234</u>
Days of Operating Expenditures	166	60	107	51

3070 BAYTOWN AREA WATER AUTHORITY- SERVICE LEVEL BUDGET

		Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
7100	Personnel Services				
71031	Contract Personnel BAWA	\$ 1,603,279	\$ 1,985,739	\$ 1,661,869	\$ 2,048,060
	Total Personnel Services	1,603,279	1,985,739	1,661,869	2,048,060
7200	Supplies				
72001	Office Supplies	7,364	6,500	6,142	6,500
72002	Postage Supplies	342	400	395	400
72007	Wearing Apparel	13,282	10,000	8,922	10,000
72016	Motor Vehicle Supplies	13,454	10,000	19,885	15,000
72021	Minor Tools	4,411	4,000	4,587	5,000
72022	Fuel For Generators	36,019	10,000	15,574	13,000
72026	Cleaning & Janitorial Sup	4,700	4,620	3,820	4,620
72031	Chemical Supplies	1,098,954	1,410,508	1,235,464	1,410,508
72032	Medical Supplies	2,197	1,760	3,413	2,500
72041	Educational Supplies	748	2,000	2,237	2,000
72051	Untreated Water Supplies	4,340,923	4,656,069	4,555,230	4,828,544
72055	Laboratory Supplies	45,762	44,000	72,250	48,400
	Total Supplies	5,568,156	6,159,857	5,927,918	6,346,472
7300	Maintenance				
73011	Buildings Maintenance	12,264	17,500	10,420	10,500
73027	Heat & Cool Sys Maint	10,258	13,000	58,519	20,000
73028	Electrical Maintenance	88,585	65,200	35,881	85,200
73041	Furniture/Fixtures Maint	1,667	2,750	322	2,750
73042	Machinery & Equip Maint	231,369	205,200	332,636	246,400
73043	Motor Vehicles Maint	12,889	10,000	15,190	12,000
	Total Maintenance	357,033	313,650	452,968	376,850
7400	Services				
74002	Electric Service	520,574	833,000	486,276	840,000
74011	Equipment Rental	20,736	20,000	-	20,000
74021	Special Services	332,405	344,971	241,277	656,971
74022	Audits	-	16,352	26,394	17,596
74026	Janitorial Services	6,000	8,280	6,675	9,100
74036	Advertising	2,053	2,052	648	1,200
74042	Education & Training	12,528	14,200	21,871	16,000
74071	Association Dues	-	-	50	450
74280	Bonds	-	200	200	200
	Total Services	894,296	1,239,055	783,391	1,561,517
	Total Operating	8,422,764	9,698,301	8,826,147	10,332,899
8000	Capital Outlay				
80001	Furniture & Equip <\$10000	27,125	-	-	-
84042	Machinery & Equipment	-	25,194	37,292	73,000
	Total Capital Outlay	27,125	25,194	37,292	73,000
9000	Other Financing Uses				
91511	To BAWA Debt Service	3,515,370	4,411,705	3,511,705	4,483,294
91518	To BAWA CIPF Fund	2,258,192	3,000,000	3,000,000	1,000,000
92101	Expense - General Fund	350,000	350,000	350,000	350,000
	Total Other Financing Uses	6,123,562	7,761,705	6,861,705	5,833,294
9900	Contingencies				
99001	Contingencies	-	250,000	-	250,000
	Total Contingencies	-	250,000	-	250,000
	TOTAL DEPARTMENT	\$ 14,573,451	\$ 17,735,200	\$ 15,725,144	\$ 16,489,192

**BAWA - CAPITAL IMPROVEMENT PROGRAM FUND 518
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Total Allocation 2021-22	Estimated 2021-22	Total Allocation 2022-23
Revenues				
Transfer In from Operating Fund	\$ 2,258,192	\$ 3,000,000	\$ 3,000,000	\$ 1,000,000
Interest Revenue	2,737	5,000	3,000	5,000
Total Revenues	<u>2,260,929</u>	<u>3,005,000</u>	<u>3,003,000</u>	<u>1,005,000</u>
Expenditures				
BAWA East Plant Engineering	6,865	143,135	-	-
East Plant - 2017	1,389,268	3,134,965	345,680	2,984,285
Filter Scour	23,023	107,529	764,032	2,078,497
BAWA East Plant Sanitary Sewer	-	160,000	-	205,000
BAWA Raw Water Rehabilitation	1,270	198,730	57,074	205,110
Thermal Blankets	-	-	47,849	-
Backwash and Decant Pump	-	-	-	500,000
BAWA Administration Building	-	-	6,519	543,481
BAWA CIPF	461,944	-	5,171	-
New Capital Project Initiatives	-	3,883,199	-	420,924
Total Expenditures	<u>3,388,875</u>	<u>7,627,557.46</u>	<u>1,226,325</u>	<u>6,937,296.48</u>
Excess (Deficit) Revenues				
Over Expenditures	(1,127,946)	(4,622,557)	1,776,675	(5,932,296)
Working Capital - Beginning	5,283,568	4,155,622	4,155,622	5,932,297
Working Capital - Ending	<u>\$ 4,155,622</u>	<u>\$ (466,936)</u>	<u>\$ 5,932,297</u>	<u>\$ -</u>

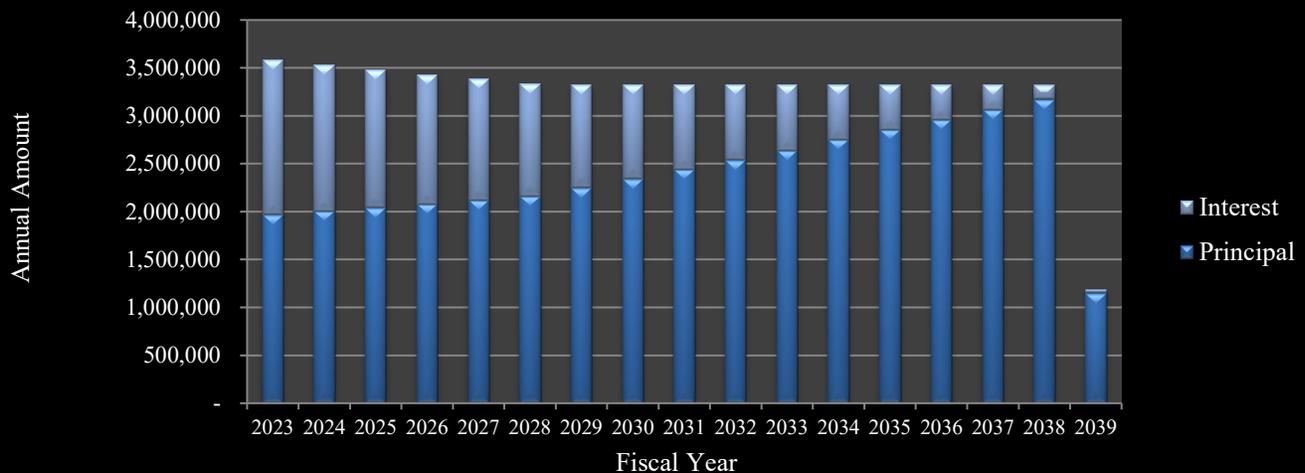
**BAYTOWN AREA WATER AUTHORITY REVENUE BONDS
LONG TERM DEBT AMORTIZATION SCHEDULES**

Revenue Bonds	Amount of Issue	Principal Outstanding Oct. 1, 2022	Principal & Interest Requirements for 2022-23			Principal Outstanding Sept. 30, 2023
			Principal	Interest	Total	
Series 2012	8,315,000	3,440,000	300,000	108,394	408,394	3,140,000
Series 2018	22,040,000	21,700,000	1,000,000	989,650	1,989,650	20,700,000
Series 2019	17,315,000	15,410,000	670,000	515,250	1,185,250	14,740,000
		<u>\$ 40,550,000</u>	<u>\$ 1,970,000</u>	<u>\$ 1,613,294</u>	<u>\$ 3,583,294</u>	<u>\$ 38,580,000</u>

**Combined BAWA Debt, All Series
Debt Requirements to Maturity**

Fiscal Year	Principal 5/01	Total Interest	Total Requirement
2023	1,970,000	1,613,294	3,583,294
2024	2,005,000	1,528,994	3,533,994
2025	2,040,000	1,442,668	3,482,668
2026	2,080,000	1,354,218	3,434,218
2027	2,120,000	1,264,268	3,384,268
2028	2,160,000	1,172,400	3,332,400
2029	2,250,000	1,078,588	3,328,588
2030	2,345,000	980,888	3,325,888
2031	2,440,000	887,250	3,327,250
2032	2,540,000	789,226	3,329,226
2033	2,640,000	686,850	3,326,850
2034	2,755,000	574,150	3,329,150
2035	2,855,000	473,900	3,328,900
2036	2,960,000	369,950	3,329,950
2037	3,065,000	262,100	3,327,100
2038	3,175,000	150,350	3,325,350
2039	1,150,000	34,500	1,184,500
Total	<u>\$ 40,550,000</u>	<u>\$ 14,663,594</u>	<u>\$ 55,213,594</u>

Combined BAWA Debt, All Series Debt Requirements to Maturity



**BAYTOWN AREA WATER AUTHORITY REVENUE BONDS
DETAIL DEBT AMORTIZATION SCHEDULES**

Revenue Bonds		Funding: BAWA					\$ 8,315,000	
Series 2012		Issue Date - March 29, 2012					Term - 20 Years	
Fiscal Year	Interest Rate	Principal Due 5/01	Interest Due 11/01	Interest Due 5/01	Total Interest	Annual Requirement	Principal Outstanding	
2013	2.00%	\$ 485,000	\$ 123,050	\$ 103,500	\$ 226,550	\$ 711,550	\$ 7,830,000	
2014	2.00%	510,000	98,650	98,650	197,300	707,300	7,320,000	
2015	2.00%	520,000	93,550	93,550	187,100	707,100	6,800,000	
2016	2.00%	535,000	88,350	88,350	176,700	711,700	6,265,000	
2017	2.00%	540,000	83,000	83,000	166,000	706,000	5,725,000	
2018	2.00%	550,000	77,600	77,600	155,200	705,200	5,175,000	
2019	2.00%	570,000	72,100	72,100	144,200	714,200	4,605,000	
2020	2.00%	580,000	66,400	66,400	132,800	712,800	4,025,000	
2021	2.00%	290,000	60,600	60,600	121,200	411,200	3,735,000	
2022	2.38%	295,000	57,700	57,700	115,400	410,400	3,440,000	
2023	2.50%	300,000	54,197	54,197	108,394	408,394	3,140,000	
2024	2.75%	310,000	50,447	50,447	100,894	410,894	2,830,000	
2025	3.00%	315,000	46,184	46,184	92,368	407,368	2,515,000	
2026	3.00%	325,000	41,459	41,459	82,918	407,918	2,190,000	
2027	3.13%	335,000	36,584	36,584	73,168	408,168	1,855,000	
2028	3.25%	345,000	31,350	31,350	62,700	407,700	1,510,000	
2029	3.25%	360,000	25,744	25,744	51,488	411,488	1,150,000	
2030	3.38%	370,000	19,894	19,894	39,788	409,788	780,000	
2031	3.50%	385,000	13,650	13,650	27,300	412,300	395,000	
2032	3.50%	395,000	6,913	6,913	13,826	408,826	-	
		\$ 8,315,000	\$ 1,147,422	\$ 1,127,872	\$ 2,275,294	\$ 10,590,294	\$ -	

Call Option: Bonds maturing on 05/01/2023 to 05/01/2032 callable in whole or in part on any date beginning 05/01/2022 @ par.

**BAYTOWN AREA WATER AUTHORITY REVENUE BONDS
DETAIL DEBT AMORTIZATION SCHEDULES**

Revenue Bonds		Funding: BAWA					\$ 22,040,000	
Series 2018		Issue Date - June 21, 2018					Term-20 Yrs	
Fiscal Year	Interest Rate	Principal Due 5/01	Interest Due 11/01	Interest Due 5/01	Total Interest	Annual Requirement	Principal Outstanding	
2019		\$ -	\$ 426,771	\$ 512,125	\$ 938,896	\$ 938,896	\$ 22,040,000	
2020	0.00%	-	503,325	503,325	1,006,650	1,006,650	22,040,000	
2021	5.00%	135,000	503,325	503,325	1,006,650	1,141,650	21,905,000	
2022	5.00%	205,000	499,950	499,950	999,900	1,204,900	21,700,000	
2023	5.00%	1,000,000	494,825	494,825	989,650	1,989,650	20,700,000	
2024	5.00%	1,000,000	469,825	469,825	939,650	1,939,650	19,700,000	
2025	5.00%	1,000,000	444,825	444,825	889,650	1,889,650	18,700,000	
2026	5.00%	1,000,000	419,825	419,825	839,650	1,839,650	17,700,000	
2027	5.00%	1,000,000	394,825	394,825	789,650	1,789,650	16,700,000	
2028	5.00%	1,000,000	369,825	369,825	739,650	1,739,650	15,700,000	
2029	5.00%	1,040,000	344,825	344,825	689,650	1,729,650	14,660,000	
2030	5.00%	1,095,000	318,825	318,825	637,650	1,732,650	13,565,000	
2031	5.00%	1,145,000	291,450	291,450	582,900	1,727,900	12,420,000	
2032	5.00%	1,210,000	262,825	262,825	525,650	1,735,650	11,210,000	
2033	5.00%	1,675,000	232,575	232,575	465,150	2,140,150	9,535,000	
2034	4.00%	1,760,000	190,700	190,700	381,400	2,141,400	7,775,000	
2035	4.00%	1,830,000	155,500	155,500	311,000	2,141,000	5,945,000	
2036	4.00%	1,905,000	118,900	118,900	237,800	2,142,800	4,040,000	
2037	4.00%	1,980,000	80,800	80,800	161,600	2,141,600	2,060,000	
2038	4.00%	2,060,000	41,200	41,200	82,400	2,142,400	-	
		\$ 22,040,000	\$ 6,564,921	\$ 6,650,275	\$ 13,215,196	\$ 35,255,196	\$ -	

Call Option: Bonds maturing on 05/01/2029 to 05/01/2038 callable in whole or in part on any date beginning 05/01/2029 @ par.

Revenue Bonds		Funding: BAWA					\$ 17,315,000	
Series 2019		Issue Date - May 30, 2019					Term-20 Yrs	
Fiscal Year	Interest Rate	Principal Due 5/01	Interest Due 11/01	Interest Due 5/01	Total Interest	Annual Requirement	Principal Outstanding	
2020	4.00%	\$ 640,000	\$ 248,080	\$ 295,725	\$ 543,805	\$ 1,183,805	\$ 16,675,000	
2021	4.00%	620,000	282,925	282,925	565,850	1,185,850	16,055,000	
2022	4.00%	645,000	270,525	270,525	541,050	1,186,050	15,410,000	
2023	4.00%	670,000	257,625	257,625	515,250	1,185,250	14,740,000	
2024	4.00%	695,000	244,225	244,225	488,450	1,183,450	14,045,000	
2025	4.00%	725,000	230,325	230,325	460,650	1,185,650	13,320,000	
2026	4.00%	755,000	215,825	215,825	431,650	1,186,650	12,565,000	
2027	4.00%	785,000	200,725	200,725	401,450	1,186,450	11,780,000	
2028	4.00%	815,000	185,025	185,025	370,050	1,185,050	10,965,000	
2029	4.00%	850,000	168,725	168,725	337,450	1,187,450	10,115,000	
2030	3.00%	880,000	151,725	151,725	303,450	1,183,450	9,235,000	
2031	3.00%	910,000	138,525	138,525	277,050	1,187,050	8,325,000	
2032	3.00%	935,000	124,875	124,875	249,750	1,184,750	7,390,000	
2033	3.00%	965,000	110,850	110,850	221,700	1,186,700	6,425,000	
2034	3.00%	995,000	96,375	96,375	192,750	1,187,750	5,430,000	
2035	3.00%	1,025,000	81,450	81,450	162,900	1,187,900	4,405,000	
2036	3.00%	1,055,000	66,075	66,075	132,150	1,187,150	3,350,000	
2037	3.00%	1,085,000	50,250	50,250	100,500	1,185,500	2,265,000	
2038	3.00%	1,115,000	33,975	33,975	67,950	1,182,950	1,150,000	
2039	3.00%	1,150,000	17,250	17,250	34,500	1,184,500	-	
		\$ 17,315,000	\$ 3,175,355	\$ 3,223,000	\$ 6,398,355	\$ 23,713,355	\$ -	

Call Option: Bonds maturing on 05/01/2029 to 05/01/2033 callable in whole or in part on any date beginning 05/01/2028 @ par.

**CITY OF HOUSTON
UNTREATED WATER RATES**

Effective Month/Year	Rate
04/81	.22142
02/83	.24157
10/86	.25123
10/87	.28022
01/88	.26591 FIRST 150 MGD/PER 1,000, .26113 NEXT 150 MGD
08/88	.28426 FIRST 300 MGD/PER 1,000, .27915 NEXT 300 MGD
07/89	.29344 FIRST 300 MGD/PER 1,000, .28817 NEXT 300 MGD
08/90	.31178 FIRST 300 MGD/PER 1,000, .30618 NEXT 300 MGD
02/92	.31820 FIRST 300 MGD/PER 1,000, .31249 NEXT 300 MGD
10/93	.32907 FIRST 300 MGD/PER 1,000, .32316 NEXT 300 MGD
10/94	.37192 UP TO 13.1 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 11.9
06/04	.385 UP TO 13.1 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 11.9
04/05	.398 UP TO 17.38 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 15.8
04/06	.4123 UP TO 17.38 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 15.8
04/07	.4238 UP TO 17.38 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 15.8
04/08	.4314 UP TO 17.38 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 15.8
04/09	.4533 UP TO 17.38 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 15.8
04/10	.4546 UP TO 20.00 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
06/10	.5647 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/11	.5754 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/12	.59439 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/13	.61580 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/14	.6232 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/15	.6506 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/16	.6597 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/17	.6821 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/18	.7012 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
4/19	.7208 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
4/20	.7460 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
4/21	.7573 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MAXIMUM.
4/22	.7573 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MAXIMUM.

TREATED WATER RATES

Year	City Rate/1,000 gallons	Other Rate/1,000 Gallons	Increase-City	Increase-Other	Comments
1981	\$0.97	\$0.97			
1985 - 1987	\$0.97	\$1.00	\$0.00	\$0.03	
1988 - 1992	\$1.07	\$1.10	\$0.10	\$0.10	Result of rising operating cost. (Raw water rates up 25%)
1993 - 1998	\$1.18	\$1.21	\$0.11	\$0.11	Result of increase in raw water rates.
1999 - 2006	\$1.26	\$1.29	\$0.08	\$0.08	Funding for plant expansion debt
2006-2007	\$1.39	\$1.42	\$0.13	\$0.13	Funding for new water line debt and City of Houston rate increase.
2007-2008	\$1.46	\$1.49	\$0.07	\$0.07	Funding for new water line debt and City of Houston rate increase.
2008-2009	\$1.55	\$1.58	\$0.09	\$0.09	Funding for new water line debt, other operating increases and City of Houston rate increase.
2009-2010	\$1.71	\$1.74	\$0.16	\$0.16	Funding for new water line debt, other operating increases and City of Houston rate increase.
2010-2011	\$1.96	\$1.99	\$0.25	\$0.25	Funding for new water line debt, other operating increases and City of Houston rate increase.
2011-2012	\$2.15	\$2.18	\$0.19	\$0.19	Funding for new water line debt, other operating increases and City of Houston rate increase.
2012-2013	\$2.35	\$2.39	\$0.20	\$0.21	Funding for new water line debt, other operating increases and City of Houston rate increase.
2013-2014	\$2.53	\$2.57	\$0.18	\$0.18	Funding for new water line debt, other operating increases and City of Houston rate increase.
2014-2015	\$2.61	\$2.65	\$0.08	\$0.08	Funding for new water line debt, other operating increases and City of Houston rate increase.
2015-2016	\$2.74	\$2.78	\$0.13	\$0.13	Funding for new water line debt, other operating increases and City of Houston rate increase.
2016-2017	\$2.74	\$2.78	\$0.00	\$0.00	Excess revenues are sufficient to cover incremental operating cost.
2017-2018	\$2.74	\$2.78	\$0.00	\$0.00	Excess revenues are sufficient to cover incremental operating cost.
2018-2019	\$2.82	\$2.86	\$0.08	\$0.08	Funding for the BAWA East Treatment Plant, other operating increases and City of Houston rate increase.
2019-2020	\$2.82	\$2.86	\$0.00	\$0.00	Excess revenues are sufficient to cover incremental operating cost.
2020-2021	\$2.90	\$2.95	\$0.08	\$0.09	Funding for City of Houston rate increase.
2021-2022	\$3.08	\$3.12	\$0.18	\$0.17	Per the 2020 BAWA rate study.
2022-2023	\$3.26	\$3.46	\$0.18	\$0.34	Per the 2020 BAWA rate study.



April 1, 2022

Dear Customer:

City Ordinances require certain automatic annual adjustments to the water and wastewater rates based on inflationary indices. The one-year inflationary index for our area is 4.3%. The City of Houston population increased by 1.3%. The inflationary index of 4.3% when combined with the population increase of 1.3% results in an automatic annual water and wastewater rate increase of 5.6% on April 1, 2022.

This year, in addition to the 5.6% automatic annual rate adjustment, Ordinance No. 2021-515 adopted the 2021 Water & Wastewater Cost of Service Rate Study, which allows for new annual rates over a 5-year period. These rate adjustments are necessary to pay increases in the cost of operating, maintaining, and repairing the combined water and wastewater utility system, debt service on the utility system's bonds and other obligations of the utility system, protect the financial integrity of the utility system, and comply with certain bond covenants and all other applicable law. New Rates and Charges specific to Treated and Untreated Water accounts are as follows:

Classification	Rate
Contract – Treated Water	
Airgap	P x \$3.91 plus (P-M) x \$0.95*
Non-Airgap	P x \$4.44 plus (P-M) x \$0.95*
Contract – Untreated Water	\$0.90 per 1,000 gallons
Untreated Water (Non-contract)	
0 - 10,000,000 gallons	\$2.000698 per 1,000 gallons
11,000,000 - 20,000,000 gallons	\$1.797734 per 1,000 gallons
21,000,000 - 50,000,000 gallons	\$1.695514 per 1,000 gallons
51,000,000 -150,000,000 gallons	\$1.593082 per 1,000 gallons
151,000,000 & up gallons	\$1.541971 per 1,000 gallons

* Note:

P = Total water delivery during the month in thousand gallons, except if the minimum monthly specified in the customer's contract is greater than P, P shall equal M.
M = Minimum monthly amount of water specified in the customer's contract expressed in units of one thousand gallons.

Additional information may be found in the Rates and Prices or Billing and Payment sections of your contract or you may visit <http://www.houstontx.gov/codes/> (Sections 47-61 and 47-84 et seq.). Please contact Maria Carrillo at Customer Account Services at (832) 395-6220 if you have specific questions about your bill.

RESOLUTION NO. 2022-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BAYTOWN AREA WATER AUTHORITY ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; MAKING OTHER PROVISIONS RELATED THERETO; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the General Manager of the Baytown Area Water Authority ("BAWA") has submitted to BAWA's Board of Directors a budget estimate of the revenues of BAWA and the expense of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2022, and ending September 30, 2023; and

WHEREAS, the Board of Directors of BAWA (the "Board") received the General Manager's estimate and held a public hearing thereon; and

WHEREAS, after full and final consideration of the information contained in the proposed budget and the input received at the public hearing, it is the opinion of the Board that the budget attached hereto should be approved and adopted; NOW THEREFORE,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BAYTOWN AREA WATER AUTHORITY:

Section 1: That the Board of Directors of the Baytown Area Water Authority hereby adopts the budget, which is attached hereto as Exhibit "A" and incorporated herein for all intents and purposes for BAWA's 2022-2023 fiscal year.

Section 2: This resolution shall take effect immediately from and after its passage by the Board of Directors of the Baytown Area Water Authority.

INTRODUCED, READ and PASSED by the affirmative vote of the Board of Directors of the Baytown Area Water Authority this the 20th day of July, 2022.

Brenda Bradley Smith
BRENDA BRADLEY SMITH, President

ATTEST:

Angela Jackson
ANGELA JACKSON, Assistant Secretary



APPROVED AS TO FORM:

Scott Lemond
SCOTT LEMOND, General Counsel



CRIME CONTROL AND PREVENTION DISTRICT (CCPD)

On November 3, 2020 the citizens voted to continue the Baytown Crime Control and Prevention District dedicated to crime reduction programs and the adoption of a proposed local sales and use tax at a rate of one-eighth of one percent (1/8%).

BAYTOWN
**CRIME CONTROL AND
PREVENTION DISTRICT
(CCPD)**

ANNUAL PROGRAM OF SERVICES
2022-23

ADOPTED BUDGET



CRIME CONTROL AND PREVENTION DISTRICT (CCPD)

BOARD OF DIRECTORS

RIKKI WHEELER, President

JAMES COKER, Vice President

CITY CLERK, Secretary

STEELE ARTHUR, Director

LLOYD J. HERRERA, Director

NICHOLAS RICE, Director

DR. CHRIS L. WARFORD, Director

LORETTA WHITE, Director



BAYTOWN
CRIME CONTROL PREVENTION DISTRICT (CCPD) FUND 206
BUDGET SUMMARY

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Sales Tax	\$ 2,246,811	\$ 2,006,313	\$ 2,303,439	\$ 2,406,699
Interest Income	103	171	284	296
Total Revenues	<u>2,246,914</u>	<u>2,006,484</u>	<u>2,303,723</u>	<u>2,406,995</u>
Expenditures				
Personnel	1,684,771	1,667,307	1,551,616	-
Supplies	-	139,000	139,000	141,100
Maintenance	432,754	-	97,083	533,422
Services	47,387	60,200	-	-
Total Operating	<u>2,164,912</u>	<u>1,866,507</u>	<u>1,787,699</u>	<u>674,522</u>
Capital Outlay	-	165,000	-	1,985,453
Unforeseen/New Initiatives	-	35,769	-	496,861
Total Expenditures	<u>2,164,912</u>	<u>2,067,276</u>	<u>1,787,699</u>	<u>3,156,836</u>
Excess (Deficit) Revenues				
Over Expenditures	82,002	(60,792)	516,024	(749,841)
Fund Balance - Beginning	151,815	233,817	233,817	749,841
Fund Balance - Ending	<u>\$ 233,817</u>	<u>\$ 173,025</u>	<u>\$ 749,841</u>	<u>\$ -</u>

20601 CRIME CONTROL PREVENTION DISTRICT (CCPD) - BUDGET NOTES

Acct #	Account Name		Amount
<u>SUPPLIES</u>			
72007	Wearing Apparel		82,700
	Regular Uniforms - 15 @\$600 (14 Officers and 1 Sergeant)	9,000	
	Body Armor Vest - 40@\$1000	40,000	
	SWAT Vests, Helmets, Etc. - 25@\$1000	25,000	
	SWAT Uniforms - 29@\$300	8,700	
<u>MINOR TOOLS</u>			
72021	Minor Tools		23,100
	Replace Batteries for MDTs	4,000	
	Hostage Negotiation Team Equipment	9,500	
	Protech Ballistic Shields - 8@\$1200	9,600	
<u>EDUCATIONAL SUPPLIES</u>			
72041	Educational Supplies		35,300
	SWAT & Bomb Squad Training Materials	35,300	
		TOTAL SUPPLIES	<u>141,100</u>
<u>MAINTENANCE</u>			
73042	Machinery & Equip Maint		533,422
	Flock Safety License Plate Recognition (LPR) Camera System	159,100	
	Laptop/MDT Repair/Replace/Upgrade	14,000	
	AXON BWC, In Car Video, Taser & Interview Room	360,322	
		TOTAL MAINTENANCE	<u>533,422</u>
		TOTAL OPERATING	<u>674,522</u>
<u>CAPITAL OUTLAY</u>			
80001	Furniture & Equip <\$10000		165,000
	Law Enforcement Network Search (LENS)	165,000	
84043	Motor Vehicles		1,820,453
	Vehicle Replacement (22 @\$82,593)	1,784,453	
	4-Wheeler/Mule Replacement (3@\$12,000)	36,000	
		TOTAL CAPITAL OUTLAY	<u>1,985,453</u>
<u>CONTINGENCY</u>			
99002	Unforeseen/New Initiative		496,861
		TOTAL CONTINGENCY	<u>496,861</u>
		TOTAL CCPD	<u>\$ 3,156,836</u>

RESOLUTION NO. 80

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BAYTOWN CRIME CONTROL AND PREVENTION DISTRICT ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, IN ACCORDANCE WITH CHAPTER 363 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; MAKING OTHER PROVISIONS RELATED THERETO; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the General Manager of the Baytown Crime Control and Prevention District (the "District") has submitted to the District a budget estimate of the revenues of the District and the expense of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2022, and ending September 30, 2023, being the second of five years of the sales and use tax authorization, and which said estimate contains all information as required by Chapter 363 of the Texas Local Government Code; and

WHEREAS, the Board of Directors of the District (the "Board") has received the General Manager's estimate and held public hearings thereon as provided by both Chapter 363 of the Texas Local Government Code and the alternative procedures adopted thereunder; and

WHEREAS, after full and final consideration of the information contained in the proposed budget and the input received at the public hearings, it is the opinion of the Board that the budget attached hereto should be approved and adopted; NOW THEREFORE,

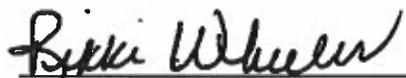
BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BAYTOWN CRIME CONTROL AND PREVENTION DISTRICT:

Section 1: That the Board of Directors of the Baytown Crime Control and Prevention District hereby adopts the budget, which is attached hereto as Exhibit "A" and incorporated herein for all intents and purposes, for the District's 2022-2023 fiscal year.

Section 2: That the Secretary of the Baytown Crime Control and Prevention District is hereby ordered to submit for and on behalf of the Board of Directors the budget adopted in Section 1 to the City Council of the City of Baytown not later than the tenth (10th) day after the date hereof.

Section 3: This resolution shall take effect immediately from and after its passage by the Board of Directors of the Baytown Crime Control and Prevention District.

INTRODUCED, READ and PASSED by the affirmative vote of the Board of Directors of the Baytown Crime Control and Prevention District, this the 12th day of July, 2022.


RIKKI WHEELER, President

ATTEST:


ANGELA JACKSON, Secretary



APPROVED AS TO FORM:


SCOTT LEMOND, General Counsel



***FIRE CONTROL,
PREVENTION AND
EMERGENCY
MEDICAL SERVICES
DISTRICT
(FCPEMSD)***

On November 3, 2020 the citizens voted to continue the Baytown Fire Control, Prevention, and Emergency Medical Services District dedicated to fire safety and emergency medical services and the adoption of a proposed local sales and use tax at a rate of one-eighth of one percent (1/8%).

**BAYTOWN
FIRE CONTROL, PREVENTION
AND EMERGENCY MEDICAL
SERVICE DISTRICT (FCPEMSD)**

**ANNUAL PROGRAM OF SERVICES
2022-23**

ADOPTED BUDGET



FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT (FCPEMSD)

BOARD DIRECTORS

BRENDA BRADLEY SMITH, President

JOHN ADKINS, Vice President

CITY CLERK, Secretary

RICHARD CARR, Director

BARRY L. HAWKINS, Director

RHONDA LOPEZ, Director

PREET SINGH, Director

MAURICE WATTS, Director



BAYTOWN
FIRE - EMS SPECIAL DISTRICT FUND 207
BUDGET SUMMARY

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Sales Tax	\$ 2,263,349	\$ 1,935,812	\$ 2,331,868	\$ 2,437,493
Investment Interest	327	621	662	691
Total Revenues	<u>2,263,675</u>	<u>1,936,433</u>	<u>2,332,529</u>	<u>2,438,185</u>
Expenditures				
Personnel	317,267	415,420	332,162	-
Supplies	6,200	17,500	8,740	120,000
Total Operating	<u>392,369</u>	<u>470,620</u>	<u>356,102</u>	<u>120,000</u>
Capital Outlay	986,241	1,063,501	1,114,059	452,415
Transfers Out	1,151,300	782,125	782,125	1,668,855
Unforeseen/New Initiatives	-	294,579	-	-
Total Expenditures	<u>2,529,910</u>	<u>2,610,825</u>	<u>2,354,586</u>	<u>2,241,270</u>
Excess (Deficit) Revenues Over Expenditures	(266,235)	(674,392)	(22,056)	196,915
Fund Balance - Beginning	1,031,573	765,338	765,338	743,284
Fund Balance - Ending	<u>\$ 765,338</u>	<u>\$ 90,947</u>	<u>\$ 743,284</u>	<u>\$ 940,199</u>

BAYTOWN
FIRE - EMS SPECIAL DISTRICT FUND 207
SPECIAL DISTRICT - FIRE/EMS - 20701

	Actual	Budget	Estimated	Adopted
	2020-21	2021-22	2021-22	2022-23
Expenditures				
71002 Regular Wages	\$ 214,557	\$ 294,484	\$ 233,365	\$ -
71009 Overtime	2,561	-	341	-
71021 Health Insurance	24,777	26,345	20,160	-
71022 TMRS	41,023	56,155	43,587	-
71023 FICA	16,622	23,630	18,307	-
71028 Workers Compensation	3,772	406	4,114	-
71041 Allowances	13,955	14,400	12,288	-
Personnel	317,267	415,420	332,162	-
72021 Minor Tools	-	-	-	120,000
72026 Cleaning & Janitorial Sup	618	1,500	1,021	-
72031 Chemical Supplies	5,582	16,000	7,720	-
Supplies	6,200	17,500	8,740	120,000
73011 Buildings Maintenance	21,515	-	-	-
Maintenance	21,515	-	-	-
74070 Elections	47,387	15,000	15,000	-
74280 Bonds	-	200	200	-
Services	47,387	15,200	15,200	-
Total Operating	392,369	448,120	356,102	120,000
80001 Furniture & Equip <\$10000	3,187	332,234	331,922	-
84042 Machinery & Equipment	-	87,980	77,980	160,000
84043 Motor Vehicles	983,053	698,287	704,157	292,415
84045 Radio & Testing Equipment	-	-	-	-
Total Capital	986,241	1,118,501	1,114,059	452,415
85011 Engineering	-	102,300	102,300	-
Total Construction in Progress	-	102,300	102,300	-
91350 To Gen Capital Proj Fund	-	-	-	342,946
91401 To G O I S	851,300	782,125	782,125	783,125
91101 To General Fund	300,000	-	-	542,784
Total Transfers Out	1,151,300	782,125	782,125	1,668,855
99001 Contingencies	-	159,778	-	-
Total Contingencies Out	-	159,778	-	-
Total Expenditures	\$ 2,529,910	\$ 2,610,824	\$ 2,354,586	\$ 2,241,270

20701 FIRE CONTROL PREVENTION & EMERGENCY MEDICAL SERVICES DISTRICT FCPEMSD - BUDGET NOTES

Acct #	Account Name	Amount
7200	<u>Supplies</u>	
72021	Minor Tools	120,000
	Equipment for (2) Pierce Velocity Pumper Trucks	
	TOTAL SUPPLIES	120,000
8000	<u>Capital Outlay</u>	
84042	Machinery & Equipment	160,000
	Rescue Tools (2@\$15,000)	30,000
	Zoll X Series Advanced EKG Monitor/Defibrillator (2)	90,000
	Forklift (Training Field)	40,000
84043	Motor Vehicles	292,415
	Ambulance	292,415
	TOTAL CAPITAL OUTLAY	452,415
9100	<u>Transfers Out</u>	
91101	To General Fund	1,668,855
	Payment 1 of 2 for (2) Pierce Velocity Pumper Trucks and Equipment for Engine 3	542,784
91350	To General Fund	
	Contribution to Vehicle Replacement Fund	342,946
91401	To G O I S	
	Principal & Interest Payment for Series 2020 GO Ref Bond for Training Facility – Phase III	783,125
	TOTAL TRANSFERS OUT	1,668,855
	TOTAL FCPEMSD	\$ 2,241,270

RESOLUTION NO. 92

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BAYTOWN FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, IN ACCORDANCE WITH CHAPTER 344 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the General Manager of the Baytown Fire Control, Prevention, and Emergency Medical Services District (the "District") has submitted to the District a budget estimate of the revenues of the District and the expense of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2022, and ending September 30, 2023, being the second of five years of the sales and use tax authorization, and which said estimate contains all information as required by Chapter 344 of the Texas Local Government Code; and

WHEREAS, the Board of Directors of the District (the "Board") has received the General Manager's estimate and held a public hearing thereon as provided by both Chapter 344 of the Texas Local Government Code and the alternative procedures adopted thereunder; and

WHEREAS, after full and final consideration of the information contained in the proposed budget and the input received at the public hearing, it is the opinion of the Board that the budget attached hereto should be approved and adopted; NOW THEREFORE,

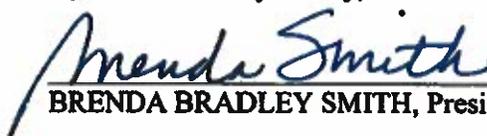
BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BAYTOWN FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT:

Section 1: That the Board of Directors of the Baytown Fire Control, Prevention, and Emergency Medical Services District hereby adopts the budget, which is attached hereto as Exhibit "A" and incorporated herein for all intents and purposes for the District's 2022-2023 fiscal year.

Section 2: That the Secretary of the Baytown Fire Control, Prevention, and Emergency Medical Services District is hereby ordered to submit for and on behalf of the Board of Directors the budget adopted in Section 1 to the City Council of the City of Baytown not later than the tenth (10th) day after the date hereof.

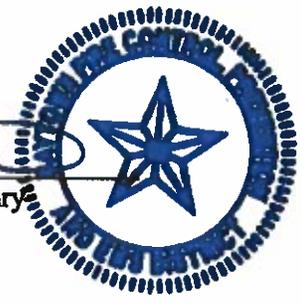
Section 3: This resolution shall take effect immediately from and after its passage by the Board of Directors of the Baytown Fire Control, Prevention, and Emergency Medical Services District.

INTRODUCED, READ and PASSED by the affirmative vote of the Board of Directors of the Baytown Fire Control, Prevention, and Emergency Medical Services District, this the 19th day of July, 2022.


BRENDA BRADLEY SMITH, President

ATTEST:


ANGELA JACKSON, Secretary



APPROVED AS TO FORM:


SCOTT LEMON, General Counsel



MUNICIPAL DEVELOPMENT DISTRICT

On May 5, 2001, in the general election, the citizens of the City of Baytown voted to authorize the creation of the Baytown Municipal Development District and the imposition of a sales and use tax at the rate of one-half of one percent for the purpose of financing economic development projects that provide economic benefit and diversify the economic base of the community.

**BAYTOWN
MUNICIPAL
DEVELOPMENT DISTRICT
(MDD)**

**ADOPTED PROJECTS BUDGET
2022-23**



BAYTOWN
**MUNICIPAL DEVELOPMENT
DISTRICT (MDD)
DIRECTORS**

BRANDON CAPETILLO, President

CHRIS PRESLEY, Vice President

LAURA ALVARADO, Secretary

CITY CLERK, Assistant Secretary

HEATHER BETANCOURTH, Director

GARY ENGLERT, Director

MARY HERNANDEZ, Director

DAVID P. JIRRELS, Director

CHARLES JOHNSON, Director

MIKE LESTER, Director

JACOB POWELL, Director

SUHEY RIOS-ALVAREZ, Director

BAYTOWN
MUNICIPAL DEVELOPMENT DISTRICT
MAJOR BUDGET ISSUES
FISCAL YEAR 2022-23

On May 5, 2001, in the general election, the citizens of the City of Baytown voted to authorize the creation of the Baytown Municipal Development District (MDD) and the imposition of a sales and use tax at the rate of one-half of one percent for the purpose of financing economic development and parks projects that provide economic benefit, diversify the economic base of the community and improve our quality of life. The board is composed of the Mayor, six council members and four at-large resident members.

REVENUES – Sales tax revenue is budgeted at \$8,437,770. Along with other miscellaneous revenues, the total revenues for 2022-23 are projected at \$8,292,097.

EXPENDITURES – Included in this year’s program are ongoing economic development expenditures as well as improvements in the areas of utilities and parks. Generally, project costs may include functions such as services, construction or debt service on long-term construction projects.

FY23 NEW PROJECTS:

Art in the Park \$50,000

This allocation provides continued funding for visual stimulation through Creative Visual Art Pieces in the park for people to enjoy, take pictures and experience such as Town Square/ Ward Road/ Ginger Creek Parks created during last year’s budget. This will help to promote Baytown Parks as a destination place for visitors to come and see. Park themes are an entrance feature for Wayne Gray Sports Facility, Unidad Park, and McElroy Park.

Annual Operating Impact: Operating and maintenance costs have no impact.

Baytown Sports Youth League Improvements \$70,000

This allocation provides funding for various improvements at little league, pony league and soccer facilities including bleacher covers, backstops, paving, trails, lighting and fencing repairs as needed.

Annual Operating Impact: Operating and maintenance costs have no impact

Town Square Green Space Improvements \$400,000

This allocation will provide funding to remove and replace the grass with all-weather turf to support the special events hosted at the Town Square and the Market Street business and arts district, along with providing shade structures.

Annual Operating Impact: Operating and maintenance costs have no impact.

Thompson Area Park with TPWG \$140,000

This allocation provides funding to develop the newly acquired park in partnership with Texas Parks and Wildlife. The grant was submitted in July of 2021 for developing the park with a 50/50 match from the City. On 3/24/2022 the Grant was approved for funding with Texas Parks and Wildlife.

Annual Operating Impact: Operating and maintenance costs have no impact.

BAYTOWN
MUNICIPAL DEVELOPMENT DISTRICT
MAJOR BUDGET ISSUES
FISCAL YEAR 2022-23

Basketball Court Enhancements (Bergeron, Allenbrook and Central Heights) \$420,000

As part of our enhancements to park program we are continuing to paint basketball courts which started with the successful implementation at Ginger Creek. This is also consistent with Council's plan to provide shade structures over all full court basketball courts.

Annual Operating Impact: Operating and maintenance costs have no impact.

Disc Golf Course \$811,000

This allocation provides funding to re-establish the primer #3 ranked disc golf course that was taken away due to Evergreen repurposing to a golf course.

Annual Operating Impact: Operating and maintenance costs have no impact.

Lakewood Community Dog Park \$220,000

This allocation provides funding for the design and construction of a new dog park within the Linwood Neighborhood. The dog park will include a small trail, fencing for large and small dogs, irrigation, and dog equipment on existing 1.4-acre City owned property.

Annual Operating Impact: Operating and maintenance costs have no impact.

**MUNICIPAL DEVELOPMENT DISTRICT (MDD) PROGRAM FUND
BUDGET SUMMARY for Fiscal Year 2022-23**

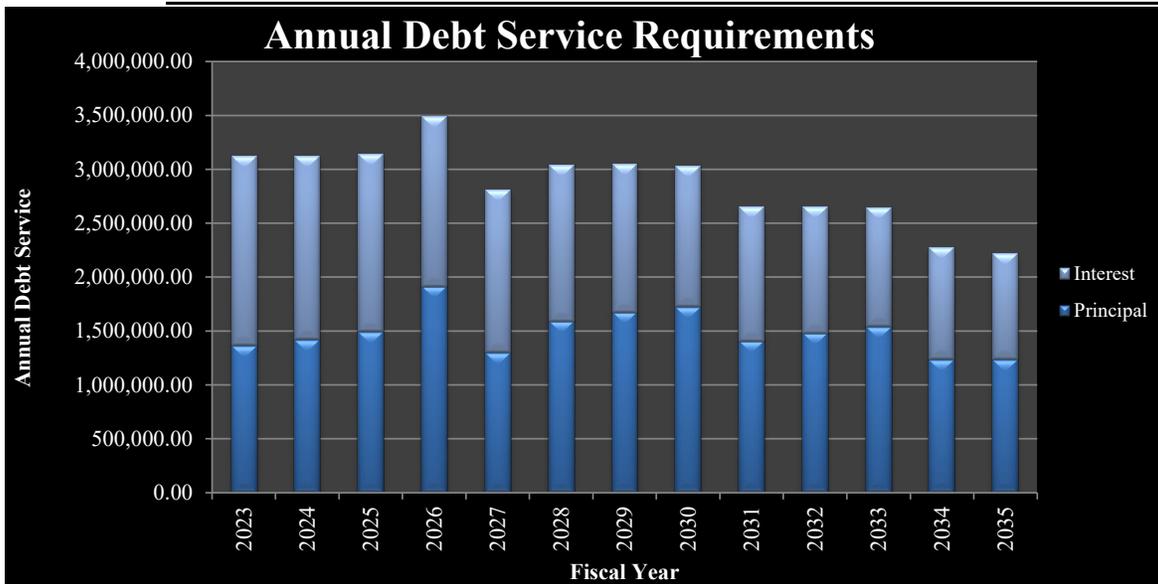
	Actual 2020-21	Total Allocation 2021-22	Estimated 2021-22	Total Allocation 2022-23
Beginning working capital	5,573,395	\$ 3,152,626	\$ 1,023,298	\$ 2,081,155
Revenues				
Sales Taxes	8,028,954	6,702,577	8,192,010	8,437,770
Rebates	(126,035)	(69,369)	(142,646)	(146,926)
Investment Interest	2,728	4,658	1,251	1,253
Total MDD Revenues	7,905,647	6,637,866	8,050,614	8,292,097
Expenditures				
<i>Economic Development Projects</i>				
Development of New and Expansion of Existing Businesses and Industry	(44,220)	500,000	500,000	300,000
Econ Development Foundation - Basic Economic Development Services	-	250,000	250,000	250,000
Economic Development Staff	162,243	167,424	173,623	285,650
Econ Development Foundation - Special Economic Development Projects	-	150,000	100,000	-
Economic Incentive - HEB	150,000	150,000	150,000	150,000
Convention Center Debt Service	7,131,719	1,600,000	786,902	1,402,400
Hotel/Convention Center Reimbursement	709,064	-	-	-
Property Acquisition for Economic Development	247,867	400,000	400,000	100,000
Citizens Bank Building	-	-	-	1,400,000
Business Improvement Grant Program	-	200,000	100,000	250,000
Baytown Revolving Loan Fund	-	50,000	-	-
Subtotal	8,356,673	3,467,424	2,460,525	4,138,050
<i>Utility Projects</i>				
Economic Dev. Cost Share with Developers to Upsize New Utilities	-	400,000	-	500,000
Evergreen Strategic Plan	5,435	-	169,968	-
I-10 Lift Station	-	751,439	-	600,000
NE WW Treatment Plant Debt Service (60% 2014, 2015 & 2016 GO's Refunding)	953,813	958,750	958,750	962,725
Subtotal	959,248	2,110,189	1,128,718	2,062,725
<i>Parks Projects</i>				
Aquatics Master Plan Phase 1 & 2 Construction (Debt Svc on \$6mm) Year 5 of 12	426,906	389,050	389,050	396,575
Pirates Bay Waterpark Expansion (Debt Service on \$5.5mm) Year 11 of 20	394,443	360,900	360,900	362,754
Closed projects	224,932	-	-	-
Rent/Purchase of Ice Rink for Town Square	80,580	100,000	93,961	110,000
City Gateway Project III	9,293	80,000	98,771	-
Park Operations Center	1,349,355	-	160,943	-
EPA Tree Planting Project	82,000	-	21,000	-
Median Beautification	9,566	-	91,155	-
Park Development (Russell Park)	-	300,000	-	-
Goose Creek Trail Phase VII	113,607	540,765	604,380	-
Newcastle Park	-	221,000	221,000	-
Ginger Creek Park	32,955	50,000	48,650	-
City of Baytown	199		FY23 Adopted Budget	

**MUNICIPAL DEVELOPMENT DISTRICT (MDD) PROGRAM FUND
BUDGET SUMMARY for Fiscal Year 2022-23**

	Actual 2020-21	Total Allocation 2021-22	Estimated 2021-22	Total Allocation 2022-23
"Perfect Trail" Pilot Bundle - Jenkins Park (lighting, signage & security cameras)	118,566	-	243,993	-
Park Security - Cary Bayou Lighting	-	100,000	150,000	-
Basketball Shelters	-	-	-	-
BNC Kayak Launch Replacement/Restoration	-	55,000	65,000	-
Baytown Nature Center Wetlands Overlook Walkway	-	160,000	176,000	-
Evergreen Waterfall Repair, Replacement & Decking	-	250,000	40,000	-
Wayne Gray Parking Enhancement	-	300,000	-	-
Art in The Park	-	50,000	50,000	50,000
Baytown Sports League Improvements	-	70,000	41,150	70,000
Duke Hill Courts Paint and Disc Golf Course	-	25,000	25,000	-
Town Square Green Space Improvements	-	600,000	222,561	400,000
Thompson Area Park with TPWG	-	-	-	140,000
Basketball Court Enhancements (Bergeron, Allenbrook & Central Heights) Shade Structures	-	-	-	420,000
Disk Golf Course	-	-	-	811,000
Lakewood Community Dog Park	-	-	-	220,000
Wetlands Center Relocation/Chandler Arboretum	-	-	-	150,000
Subtotal	2,839,823	3,651,715	3,103,514	3,130,329
Total MDD Projects	12,155,744	9,229,328	6,692,757	9,331,104
Other				
Project Administration and Overhead	300,000	300,000	300,000	300,000
Unforeseen/New Initiatives	-	261,164	-	742,148
Subtotal	300,000	561,164	300,000	1,042,148
Total MDD Expenditures	12,455,744	9,790,492	6,992,757	10,373,252
Revenues over (under) expenses	(4,550,097)	(3,152,626)	1,057,857	(2,081,155)
Ending working capital	\$ 1,023,298	-	\$ 2,081,155	-

BAYTOWN
BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT
ANNUAL REQUIREMENT TO AMORTIZE BONDED DEBT

Fiscal Year	Principal Due 02/01 - 10/01	Interest Due 02/01 - 04/01	Interest Due 08/01 - 10/01	Total Interest	Annual Requirement
2023	1,366,686	892,442	865,326	1,757,768	3,124,454
2024	1,423,952	865,326	836,944	1,702,271	3,126,222
2025	1,492,225	836,944	809,826	1,646,770	3,138,995
2026	1,912,957	809,826	770,125	1,579,951	3,492,908
2027	1,298,435	770,125	742,744	1,512,869	2,811,304
2028	1,591,159	742,744	708,299	1,451,043	3,042,202
2029	1,674,030	708,299	671,969	1,380,269	3,054,299
2030	1,727,619	671,969	636,140	1,308,109	3,035,727
2031	1,407,874	636,140	604,519	1,240,658	2,648,532
2032	1,479,796	604,519	571,122	1,175,641	2,655,437
2033	1,538,384	571,122	536,167	1,107,289	2,645,673
2034	1,237,340	536,167	505,770	1,041,937	2,279,277
2035	1,238,503	505,770	475,075	980,845	2,219,348
2036	1,250,000	475,075	443,825	918,900	2,168,900
2037	1,305,000	443,825	411,200	855,025	2,160,025
2038	1,375,000	411,200	376,825	788,025	2,163,025
2039	1,440,000	376,825	340,825	717,650	2,157,650
2040	1,515,000	340,825	302,950	643,775	2,158,775
2041	1,590,000	302,950	263,200	566,150	2,156,150
2042	1,675,000	263,200	229,700	492,900	2,167,900
2043	1,735,000	229,700	195,000	424,700	2,159,700
2044	1,805,000	195,000	158,900	353,900	2,158,900
2045	1,880,000	158,900	121,300	280,200	2,160,200
2046	1,950,000	121,300	82,300	203,600	2,153,600
2047	760,000	82,300	67,100	149,400	909,400
2048	790,000	67,100	51,300	118,400	908,400
2049	820,000	51,300	34,900	86,200	906,200
2050	855,000	34,900	17,800	52,700	907,700
2051	890,000	-	17,800	17,800	907,800
\$	41,023,960	\$ 12,705,793	\$ 11,848,951	\$ 24,554,744	\$ 65,578,705



**BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT
DETAIL DEBT AMORTIZATION SCHEDULES**

Series 2013		Date of Issue: May 26, 2013					\$ 5,500,000	
Tax & Revenue Certificate of Obligation: MDD Allocation Only							Term: 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2013	4.000%	\$ -	\$ 69,177	\$ 64,377	\$ 133,554	\$ 133,554	\$ 5,500,000	
2014	2.000%	216,667	81,031	78,865	159,896	376,563	5,283,333	
2015	2.000%	220,000	78,865	76,665	155,529	375,529	5,063,333	
2016	2.000%	225,000	76,665	74,415	151,079	376,079	4,838,333	
2017	2.000%	230,000	74,415	72,115	146,529	376,529	4,608,333	
2018	2.500%	235,000	72,115	69,177	141,292	376,292	4,373,333	
2019	4.000%	240,000	69,177	64,377	133,554	373,554	4,133,333	
2020	4.000%	243,333	64,377	59,510	123,888	367,221	3,890,000	
2021	4.000%	248,333	59,510	54,544	114,054	362,388	3,641,667	
2022	2.500%	255,000	54,544	51,356	105,900	360,900	3,386,667	
2023	2.500%	263,333	51,356	48,065	99,421	362,754	3,123,333	
2024	2.500%	270,000	48,065	44,690	92,754	362,754	2,853,333	
2025	2.625%	280,000	44,690	41,015	85,704	365,704	2,573,333	
2026	3.000%	286,667	41,015	36,715	77,729	364,396	2,286,667	
2027	3.000%	295,000	36,715	32,290	69,004	364,004	1,991,667	
2028	3.125%	305,000	32,290	27,524	59,814	364,814	1,686,667	
2029	3.125%	315,000	27,524	22,602	50,126	365,126	1,371,667	
2030	3.250%	325,000	22,602	17,321	39,923	364,923	1,046,667	
2031	3.250%	336,667	17,321	11,850	29,171	365,838	710,000	
2032	3.300%	350,000	11,850	6,075	17,925	367,925	360,000	
2033	3.375%	360,000	6,075	-	6,075	366,075	-	
		\$ 5,500,000	\$ 1,039,376	\$ 953,545	\$ 1,992,921	\$ 7,492,921	\$ -	

Call Option: Bonds maturing on 02/01/2023 to 02/01/2033 callable in whole or in part on any date beginning 02/01/22 @ par.

Series 2014		Date of Issue: April 1, 2014					\$ 2,100,283	
General Obligation and Refunding Bonds: MDD Allocation Only							Term: 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2014		\$ -	\$ -	\$ 21,885	\$ 21,885	\$ 21,885	\$ 2,100,283	
2015	2.000%	115,291	37,163	36,023	73,186	188,477	1,984,992	
2016	3.000%	174,064	36,023	33,412	69,434	243,498	1,810,928	
2017	3.000%	152,720	33,412	31,121	64,532	217,252	1,658,208	
2018	3.000%	135,056	31,121	29,095	60,216	195,272	1,523,152	
2019	3.000%	140,208	29,095	26,992	56,087	196,295	1,382,944	
2020	4.000%	145,728	26,992	24,077	51,069	196,797	1,237,216	
2021	4.000%	130,272	24,077	21,472	45,549	175,821	1,106,944	
2022	4.000%	135,792	21,472	18,756	40,228	176,020	971,152	
2023	4.000%	142,048	18,756	15,915	34,671	176,719	829,104	
2024	4.000%	148,304	15,915	12,949	28,864	177,168	680,800	
2025	4.000%	154,560	12,949	9,858	22,807	177,367	526,240	
2026	4.000%	131,744	9,858	7,223	17,081	148,825	394,496	
2027	3.250%	43,424	7,223	6,517	13,740	57,164	351,072	
2028	3.375%	44,896	6,517	5,760	12,277	57,173	306,176	
2029	3.500%	46,368	5,760	4,948	10,708	57,076	259,808	
2030	3.500%	48,208	4,948	4,105	9,053	57,261	211,600	
2031	3.750%	50,048	4,105	3,166	7,271	57,319	161,552	
2032	3.750%	51,888	3,166	2,193	5,359	57,247	109,664	
2033	4.000%	53,728	2,193	1,119	3,312	57,040	55,936	
2034	4.000%	55,936	1,119	-	1,119	57,055	-	
		\$ 2,100,283	\$ 331,863	\$ 316,585	\$ 648,448	\$ 2,748,731	\$ -	

Call Option: Bonds maturing on 02/01/2025 to 02/01/2034 callable in whole or in part on any date beginning 02/01/24 @ par.

**BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT
DETAIL DEBT AMORTIZATION SCHEDULES**

Series 2015		Date of Issue: July 7, 2015					\$ 1,770,131	
General Obligation and Refunding Bonds: MDD Allocation Only								Term: 20 Years
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2016		\$ 21,331	\$ 47,057	\$ 41,308	\$ 88,365	\$ 109,696	\$ 1,748,800	
2017	5.000%	101,060	41,308	38,781	80,089	181,150	1,647,739	
2018	5.000%	107,705	38,781	36,089	74,870	182,575	1,540,035	
2019	5.000%	114,349	36,089	33,230	69,319	183,667	1,425,686	
2020	5.000%	121,692	33,230	30,188	63,418	185,110	1,303,994	
2021	5.000%	129,385	30,188	26,953	57,141	186,526	1,174,609	
2022	5.000%	137,079	26,953	23,526	50,479	187,558	1,037,530	
2023	5.000%	145,821	23,526	19,881	43,407	189,227	891,709	
2024	5.000%	154,913	19,881	16,008	35,888	190,801	736,797	
2025	5.000%	164,704	16,008	11,890	27,898	192,602	572,093	
2026	5.000%	95,116	11,890	9,512	21,402	116,518	476,977	
2027	5.000%	100,011	9,512	7,012	16,524	116,536	376,965	
2028	3.375%	41,263	7,012	6,316	13,328	54,591	335,702	
2029	3.500%	42,662	6,316	5,569	11,885	54,547	293,040	
2030	3.625%	44,411	5,569	4,764	10,333	54,744	248,629	
2031	3.625%	46,159	4,764	3,927	8,692	54,851	202,470	
2032	3.750%	47,908	3,927	3,029	6,957	54,864	154,563	
2033	3.750%	49,656	3,029	2,098	5,127	54,783	104,907	
2034	4.000%	51,404	2,098	1,070	3,168	54,573	53,502	
2035	4.000%	53,503	1,070	-	1,070	54,573	-	
		\$ 1,770,131	\$ 368,208	\$ 321,151	\$ 689,359	\$ 2,459,490	\$ -	

Call Option: Bonds maturing on 02/01/2026 to 02/01/2035 callable in whole or in part on any date beginning 02/01/25 @ par.

Series 2016		Date of Issue: July 19, 2016					\$ 4,493,018	
General Obligation and Refunding Bonds: MDD Allocation Only								Term: 12 Years
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2016		\$ -	\$ -	\$ 7,811	\$ 7,811	\$ 7,811	\$ 4,493,018	
2017	4.000%	113,441	117,158	114,889	232,047	345,488	4,379,577	
2018	4.000%	386,455	114,889	107,160	222,049	608,505	3,993,122	
2019	5.000%	407,631	107,160	96,969	204,129	611,761	3,585,490	
2020	5.000%	431,076	83,825	73,048	156,874	587,949	3,154,415	
2021	5.000%	456,789	73,048	61,629	134,677	591,466	2,697,626	
2022	5.000%	484,015	61,629	49,528	111,157	595,172	2,213,611	
2023	5.000%	510,484	49,528	36,766	86,295	596,779	1,703,127	
2024	5.000%	540,735	36,766	23,248	60,014	600,749	1,162,392	
2025	4.000%	567,961	23,248	11,889	35,136	603,097	594,431	
2026	4.000%	594,431	11,889	-	11,889	606,319	-	
		\$ 4,493,018	\$ 679,141	\$ 582,938	\$ 1,262,078	\$ 5,755,096	\$ -	

**BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT
DETAIL DEBT AMORTIZATION SCHEDULES**

Series 2019		Date of Issue: May 2, 2019					\$ 3,595,000	
General Obligation and Refunding Bonds: MDD Allocation Only								Term: 12 Years
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2019		\$ -	\$ -	\$ 48,046	\$ 48,046	\$ 48,046	\$ 3,595,000	
2020	3.5%	280,000	58,075	53,875	111,950	391,950	3,315,000	
2021	3.5%	290,000	53,875	50,975	104,850	394,850	3,025,000	
2022	3.6%	290,000	50,975	48,075	99,050	389,050	2,735,000	
2023	3.8%	305,000	48,075	43,500	91,575	396,575	2,430,000	
2024	4.0%	310,000	43,500	38,850	82,350	392,350	2,120,000	
2025	4.0%	325,000	38,850	33,975	72,825	397,825	1,795,000	
2026	4.1%	325,000	33,975	27,475	61,450	386,450	1,470,000	
2027	4.3%	350,000	27,475	20,475	47,950	397,950	1,120,000	
2028	4.3%	355,000	20,475	13,375	33,850	388,850	765,000	
2029	4.4%	380,000	13,375	5,775	19,150	399,150	385,000	
2030	4.4%	385,000	5,775	-	5,775	390,775	-	
		\$ 3,595,000	\$ 394,425	\$ 384,396	\$ 778,821	\$ 4,373,821	\$ -	

**BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT
DETAIL DEBT AMORTIZATION SCHEDULES**

Series 2021C		Date of Issue: September 9, 2021					\$ 30,680,000	
Combined Limited Sales Tax Revenue & Third Lien Hotel Revenue Bonds								Term: 30 Years
Fiscal Year	Interest Rate	Principal Due 10/01	Interest Due 04/01	Interest Due 10/01	Total Interest	Annual Requirement	Principal Outstanding	
2022			786,902	-	786,902	786,902	30,680,000	
2023			701,200	701,200	1,402,400	1,402,400	30,680,000	
2024			701,200	701,200	1,402,400	1,402,400	30,680,000	
2025			701,200	701,200	1,402,400	1,402,400	30,680,000	
2026	5.0%	480,000	701,200	689,200	1,390,400	1,870,400	30,200,000	
2027	5.0%	510,000	689,200	676,450	1,365,650	1,875,650	29,690,000	
2028	5.0%	845,000	676,450	655,325	1,331,775	2,176,775	28,845,000	
2029	5.0%	890,000	655,325	633,075	1,288,400	2,178,400	27,955,000	
2030	5.0%	925,000	633,075	609,950	1,243,025	2,168,025	27,030,000	
2031	5.0%	975,000	609,950	585,575	1,195,525	2,170,525	26,055,000	
2032	5.0%	1,030,000	585,575	559,825	1,145,400	2,175,400	25,025,000	
2033	5.0%	1,075,000	559,825	532,950	1,092,775	2,167,775	23,950,000	
2034	5.0%	1,130,000	532,950	504,700	1,037,650	2,167,650	22,820,000	
2035	5.0%	1,185,000	504,700	475,075	979,775	2,164,775	21,635,000	
2036	5.0%	1,250,000	475,075	443,825	918,900	2,168,900	20,385,000	
2037	5.0%	1,305,000	443,825	411,200	855,025	2,160,025	19,080,000	
2038	5.0%	1,375,000	411,200	376,825	788,025	2,163,025	17,705,000	
2039	5.0%	1,440,000	376,825	340,825	717,650	2,157,650	16,265,000	
2040	5.0%	1,515,000	340,825	302,950	643,775	2,158,775	14,750,000	
2041	4.0%	1,590,000	302,950	263,200	566,150	2,156,150	13,160,000	
2042	4.0%	1,675,000	263,200	229,700	492,900	2,167,900	11,485,000	
2043	4.0%	1,735,000	229,700	195,000	424,700	2,159,700	9,750,000	
2044	4.0%	1,805,000	195,000	158,900	353,900	2,158,900	7,945,000	
2045	4.0%	1,880,000	158,900	121,300	280,200	2,160,200	6,065,000	
2046	4.0%	1,950,000	121,300	82,300	203,600	2,153,600	4,115,000	
2047	4.0%	760,000	82,300	67,100	149,400	909,400	3,355,000	
2048	4.0%	790,000	67,100	51,300	118,400	908,400	2,565,000	
2049	4.0%	820,000	51,300	34,900	86,200	906,200	1,745,000	
2050	4.0%	855,000	34,900	17,800	52,700	907,700	890,000	
2051	4.0%	890,000		17,800	17,800	907,800	-	
		\$ 30,680,000	\$ 12,593,152	\$ 11,140,650	\$ 23,733,802	\$ 54,413,802	\$ -	

RESOLUTION NO. 443

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT:

Section 1: That the budget estimate of the revenues of the Baytown Municipal Development District and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2022, and ending September 30, 2023, as finally submitted to the Board of Directors by the General Manager of said District, is hereby adopted and approved as the budget estimate of all the current expenses, as well as the fixed charges against said District for the fiscal year beginning October 1, 2022, and ending September 30, 2023. A copy of the budget is attached hereto as Exhibit "A" and incorporated herein for all intents and purposes.

Section 2: This resolution shall take effect immediately from and after its passage by the Board of Directors of the Baytown Municipal Development District.

INTRODUCED, READ, and PASSED by the affirmative vote of the Board of Directors of the Baytown Municipal Development District this the 4th day of August, 2022.

BRANDON CAPETILLO, President

ATTEST:

ANGELA JACKSON, Assistant Secretary



APPROVED AS TO FORM:

SCOTT LEMOND, General Counsel



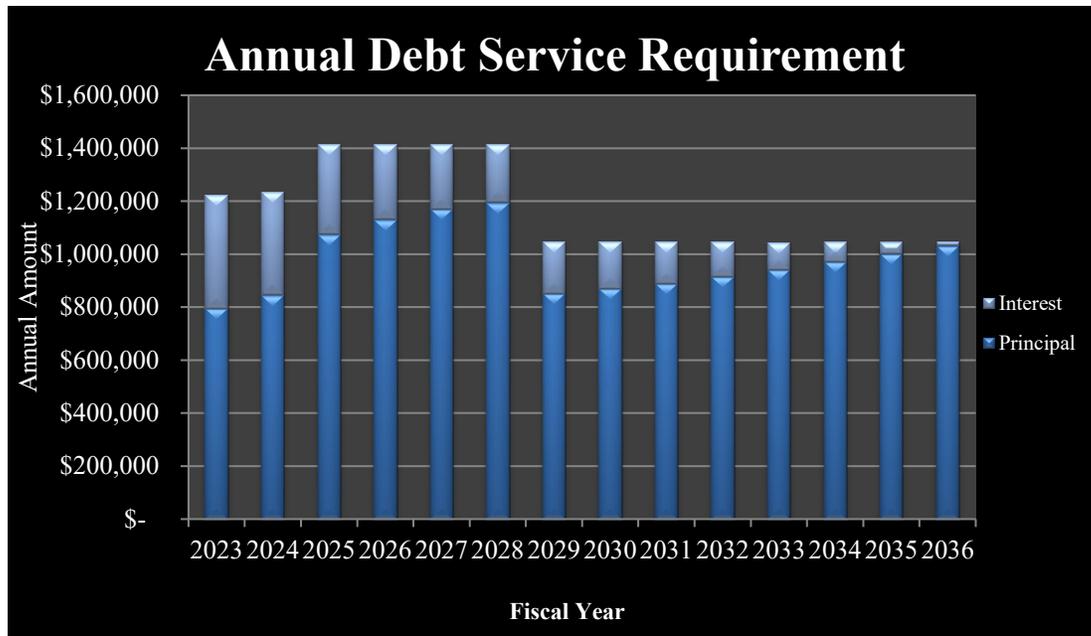
***BAYTOWN
REINVESTMENT
ZONE #1***

**BAYTOWN TAX REINVESTMENT ZONE #1 FUND 216
BUDGET SUMMARY**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Sources of Funding				
TIRZ Increment - City	\$ 2,347,881	\$ 2,600,000	\$ 2,323,410	\$ 2,325,000
TIRZ Increment - Harris County	739,472	700,000	700,000	700,000
Total Sources	<u>3,087,353</u>	<u>3,300,000</u>	<u>3,023,410</u>	<u>3,025,000</u>
Uses of Funding				
Land Maintenance	189,961	250,000	250,000	275,000
Professional Services	191,332	161,300	269,716	30,000
TIRZ Improvements	-	3,364,000	550,000	-
TIRZ Fees (rooftops)	128,600	128,600	128,600	130,000
City Services	112,500	130,000	116,171	116,250
CO Debt Service-County	975,485	1,222,606	978,085	979,085
CO Debt Service-City	243,871	-	244,521	1,744,771
Total Uses	<u>1,841,749</u>	<u>5,256,506</u>	<u>2,537,093</u>	<u>3,275,106</u>
Excess (Deficit) Sources Over Uses	<u>1,245,604</u>	<u>(1,956,506)</u>	<u>486,318</u>	<u>(250,106)</u>
Working Capital - Beginning:				
Harris County	1,060,293	1,373,777	1,373,777	1,095,692
City of Baytown	1,442,991	2,375,110	2,375,110	3,139,513
Total	<u>2,503,284</u>	<u>3,748,887</u>	<u>3,748,887</u>	<u>4,235,204</u>
Working Capital - Ending:				
Harris County	1,373,777	851,171	1,095,692	816,607
City of Baytown	2,375,110	941,210	3,139,513	3,168,491
Total	<u>\$ 3,748,887</u>	<u>\$ 1,792,381</u>	<u>\$ 4,235,204</u>	<u>\$ 3,985,098</u>

**BAYTOWN TAX REINVESTMENT ZONE #1 FUND 216
ANNUAL REQUIREMENT TO AMORTIZE BONDED DEBT**

Fiscal Year	Principal	Interest	Annual Requirement	Principal Outstanding
2023	\$ 795,000	\$ 428,856	\$ 1,223,856	\$ 12,880,000
2024	845,000	387,856	1,232,856	12,035,000
2025	1,075,000	339,856	1,414,856	10,960,000
2026	1,130,000	284,731	1,414,731	9,830,000
2027	1,170,000	244,781	1,414,781	8,660,000
2028	1,195,000	220,384	1,415,384	7,465,000
2029	850,000	198,125	1,048,125	6,615,000
2030	870,000	178,231	1,048,231	5,745,000
2031	890,000	156,775	1,046,775	4,855,000
2032	915,000	131,925	1,046,925	3,940,000
2033	940,000	104,100	1,044,100	3,000,000
2034	970,000	75,450	1,045,450	2,030,000
2035	1,000,000	45,900	1,045,900	1,030,000
2036	1,030,000	15,450	1,045,450	-
\$	13,675,000	\$ 2,812,422	\$ 16,487,422	\$ -



**BAYTOWN TAX REINVESTMENT ZONE #1 FUND 216
DETAIL DEBT AMORTIZATION SCHEDULE**

Certificates of Obligation		Funding: TIRZ					\$ 17,635,000
Series 2016		Date of Issue - July 19, 2016					Term - 20 Years
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding
2017	5.00%	\$ 570,000	\$ 335,163	\$ 299,966	\$ 635,129	\$ 1,205,129	\$ 17,065,000
2018	2.00%	610,000	299,966	293,866	593,831	1,203,831	16,455,000
2019	5.00%	635,000	293,866	277,991	571,856	1,206,856	15,820,000
2020	5.00%	675,000	277,991	261,116	539,106	1,214,106	15,145,000
2021	5.00%	715,000	261,116	243,241	504,356	1,219,356	14,430,000
2022	5.00%	755,000	243,241	224,366	467,606	1,222,606	13,675,000
2023	5.00%	795,000	224,366	204,491	428,856	1,223,856	12,880,000
2024	5.00%	845,000	204,491	183,366	387,856	1,232,856	12,035,000
2025	5.00%	1,075,000	183,366	156,491	339,856	1,414,856	10,960,000
2026	5.00%	1,130,000	156,491	128,241	284,731	1,414,731	9,830,000
2027	2.00%	1,170,000	128,241	116,541	244,781	1,414,781	8,660,000
2028	2.13%	1,195,000	116,541	103,844	220,384	1,415,384	7,465,000
2029	2.25%	850,000	103,844	94,281	198,125	1,048,125	6,615,000
2030	2.38%	870,000	94,281	83,950	178,231	1,048,231	5,745,000
2031	2.50%	890,000	83,950	72,825	156,775	1,046,775	4,855,000
2032	3.00%	915,000	72,825	59,100	131,925	1,046,925	3,940,000
2033	3.00%	940,000	59,100	45,000	104,100	1,044,100	3,000,000
2034	3.00%	970,000	45,000	30,450	75,450	1,045,450	2,030,000
2035	3.00%	1,000,000	30,450	15,450	45,900	1,045,900	1,030,000
2036	3.00%	1,030,000	15,450	-	15,450	1,045,450	-
		\$ 17,635,000	\$ 3,229,735	\$ 2,894,572	\$ 5,218,351	\$ 23,759,307	\$ -

Call Option: Bonds maturing on 02/01/2027 to 02/01/2036 callable in whole or in part on any date beginning 02/01/2027 @ par.

CITY OF BAYTOWN
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2022-23

The Capital Improvement Program (CIP) is the City's multi-year plan for the acquisition and construction of municipal public improvements. Projects included in the CIP are usually street & sidewalk improvements, public utilities, drainage projects, recreational facilities and economic development projects. Projects within the CIP reflect the community's values and goals, and are a key component in implementing City Council policies.

Capital Project Planning

The Capital Project Planning process is an ongoing assessment of the physical needs of the community and is inclusive of all City functions. Projects are placed in the CIP based on a variety of factors: maintenance of existing infrastructure, compliance with regulatory requirements, management of community growth, execution of city-wide or asset-specific master plans, or to mitigate the effects of natural disasters. The CIP planning process is integral to the development of the City's longer-range strategies.

Capital Project Budgeting

Funding for CIP projects is provided primarily from the following sources:

- Property taxes
- Sales tax revenue from the Municipal Development District (MDD) and other special districts
- Revenues generated by the City's enterprise funds, e.g. Water & Sewer charges, Impact Fees etc.
- Grants or loans from FEMA, CDBG, Harris County, Harris County Flood Control District, H-GAC, and the Texas Water Development Board,
- Baytown Area Water Authority (BAWA)
- Hotel Occupancy Tax
- Economic Development Agreements
- Baytown Tax Increment Reinvestment Zone #1 (TIRZ)

Projects funded either entirely or partially by the Municipal Development District (MDD) have been approved by the MDD Board. Similarly, projects funded by BAWA and the TIRZ have been approved by those governing boards.

CITY OF BAYTOWN
CAPITAL IMPROVEMENT PROGRAM FUND (CIPF) 351
BUDGET SUMMARY

	Actual	Budget	Estimated	Adopted
	2020-21	2021-22	2021-22	2022-23
Revenues				
Interest on Investments	\$ 8,936	\$ 36,500	\$ 45,000	\$ 150,000
Transfer in for Capital Improvements	6,142,000	13,500,000	13,500,000	18,000,000
Other Financing Sources	-	-	-	25,000,000
Total Revenues	6,150,936	13,536,500	13,545,000	43,150,000
Expenditures				
CIP Project Management	507,583	695,257	760,836	2,104,000
Fire Training Center PIII	442,505	-	78,350	-
Signal - Annual Modernization Project	413,085	475,000	258,205	758,039
Signal - Annual Communication Project	-	300,000	660	599,340
Intersection Rewiring Program	35,220	122,347	-	164,780
Completed and closed Projects	569,321	-	-	-
Comprehensive Plan	-	100,000	-	100,000
Cedar Bayou Crossing	1,446	600,000	275,490	389,509
Parks Planning	-	400,000	83,333	316,667
Citizens Bank / Utility Service Building	44,204	712,248	133,687	659,751
Market Street Revitalization	-	7,228,000	545,676	6,482,324
Roseland Park Pavilion	27,131	692,660	1,044,964	1,379,045
Municipal Court Renovation	-	105,000	16,293	88,707
Goose Creek Trail Phase 7	-	-	31,776	274,224
Street Reconstruction Design (Residential)	-	600,000	200,000	400,000
John Martin Widening PER	-	200,000	-	200,000
Sidewalk Master Plan Implementation	-	400,000	10,000	590,000
West Texas Ave Drainage	13,017	1,000,000	533,545	525,415
IH-10 Intersection Improvements TR2106	1,416	299,000	114,500	239,084
PWE Building Renovation	470,791	325,739	124,176	-
Garth Road Design	1,626,862	2,700,000	-	5,073,138
Fire Station #4 - Female Facilities	14,477	-	171,877	46,112
Fire Station Alerting System	355,180	-	44,820	-
Newcastle Park Renovation	-	-	350,000	-
North Alexander Traffic Signal Relocation Prgm	-	790,000	730,000	850,000
Grant Match (Including HC Transit)	-	750,000	-	-
Emergency Traffic Signal Equipment Replacement	-	350,000	100,000	600,000
West Baker from Garth Road to Decker	-	500,000	-	500,000
Cedar Bayou Lynchburg	-	2,700,000	-	-
City Facility PER	-	1,000,000	-	79,000
Fire Station Fencing	-	225,000	47,638	277,362
Traffic Building	-	470,000	69,750	550,250
Allenbrook, Edgebrook, Narcile	-	-	228,623	-
Equipment Storage	-	300,000	102,000	198,000
Evergreen Golf Course	-	-	1,000,000	5,000,000
Public Safety Building Fuel Island	-	-	-	835,000
Emergency Ops Center Expansion	-	-	-	300,000
Parks Operations Center Phase II	-	-	-	400,000
Bicentennial Park Stage Replacement	-	-	-	150,000
Annual Renewal of Asphalt Streets	-	-	-	2,500,000
Dolphin Harbor and Canvasback Streets	-	-	-	225,000
Diamond Intersection Conversion to Adaptive Timin	-	-	-	150,000
Public Safety Building	-	-	-	2,500,000
Public Works Center Renovation	-	-	-	140,000
Fire Station 2 Replacement	-	-	-	1,700,000
Fire Station 4 Remodel	-	-	-	150,000

**CITY OF BAYTOWN
CAPITAL IMPROVEMENT PROGRAM FUND (CIPF) 351
BUDGET SUMMARY**

	Actual	Budget	Estimated	Adopted
	2020-21	2021-22	2021-22	2022-23
Municipal Court	-	-	-	840,000
Environmental Health Dept	-	-	-	650,000
Facility ADA Compliance	-	-	-	200,000
South Command Fire	-	-	-	150,000
Sterling Library	-	-	-	260,000
Fire Station 5	-	-	-	110,000
Mosquito Control	-	-	-	170,000
Fire Station 6	-	-	-	100,000
Fire Station 7	-	-	-	50,000
American Little League Park Improvements	-	-	-	850,000
Jenkins Park Clubhouse	-	-	-	270,000
Bayland Marina Park	-	-	-	150,000
100 Block of Town Square	-	-	-	200,000
Market Street Revitalization	-	-	-	7,798,876
Neighborhood Street Reconstruction	-	-	-	4,600,000
North Main Street Pavement Preservation	-	-	-	3,500,000
I-10 Intersection Improvements	-	-	-	3,000,000
Police Range Training Facility	-	-	-	700,000
Fire Boat	-	-	-	600,000
Art League Building Renovation	-	-	-	250,000
Transfer to Debt Service	-	-	1,500,000	-
New Capital Project Initiatives	-	2,265,037	-	896,131
Total Expenditures	4,522,238	26,305,288	8,556,199	62,839,754
Excess (Deficit) Revenues Over Expenditures	1,628,698	(12,768,788)	4,988,801	(19,689,754)
Working Capital - Beginning	13,072,255	14,700,953	14,700,953	19,689,754
Working Capital - Ending	\$ 14,700,953	\$ 1,932,165	\$ 19,689,754	\$ -

CITY OF BAYTOWN
WATER & SEWER - CAPITAL IMPROVEMENT PROGRAM FUND (CIPF) 527
BUDGET SUMMARY

	Actual 2020-2021	Budget 2021-22	Estimated 2021-2022	Adopted 2022-23
Revenues				
Interest on Investments	\$ 14,516	\$ 11,000	\$ 58,713	\$ 72,500
American Rescue Plan Award Funds	-	15,000,000	-	15,000,000
Contributions	1,841,600	-	-	-
Transfer from Water & Sewer Fund	5,674,278	7,850,215	7,850,215	3,000,000
Other Financing Sources	-	-	-	20,000,000
Total Revenues	<u>7,530,394</u>	<u>22,861,215</u>	<u>7,908,928</u>	<u>38,072,500</u>
Expenditures				
Utility Project Management	377,426	878,026	900,000	1,472,884
Utility Project Management Spec Serv	-	200,000	-	-
NEWWTP - Copper & Zinc Study	9,539	-	49,340	-
Lannie LS Imp. & WW Model & Targeted Strategic Plan	1,428	298,821	283,632	714,940
Texas Avenue Lift Station Improvements	-	390,000	-	390,000
EDWWTP Phase 2 Rehabilitation	49,647	-	-	2,305,887
Citizen Bank/Utility Services Bldg	-	440,000	58,749	1,581,251
Annual Waterline Rehabilitation	249,758	1,000,000	789,888	1,988,832
Annual Sewer Sanitary Rehabilitation	642,788	1,000,000	1,010,000	1,840,377
EDWWTP Phase 1 Rehabilitation	4,970	779,924	-	1,051,204
WDWWTP - Second Feed	101,232	3,297,934	99,500	3,198,434
Plumwood Subdivision SS Rehab	-	446,000	-	-
REL High School Drainage Route	98,315	-	534,489	1,208,796
Completed and Closed Projects	435,582	-	-	-
Central District Q-Basin	-	-	148,350	-
Lift Station Upgrades & Winterization	-	100,000	-	-
Annual Lift Station Rehabilitation	-	500,000	-	1,000,000
Bayway Waterline & Pedestrian Mobility Design	-	700,000	-	-
Elevated Storage Tank Painting and Repairs	-	250,000	-	250,000
PSLIP Partnership Program	-	250,000	-	250,000
ARP-WWTP & Water Well Winterization Analysis & Design	-	1,000,000	-	1,000,000
ARP-WWTP SCADA Install and Upgrades	-	10,000,000	-	10,000,000
ARP-WDWWTP Building Upgrades	-	2,000,000	-	2,000,000
ARP-CDWWTP Equipment and Operations Efficiency Project	-	2,000,000	-	2,000,000
Sjolander/Crosby Cedar Bayou Utilities	-	-	-	3,779,778
Connally Annexation Utilities	-	-	-	2,000,000
Trunkline Sewer Evaluation and Rehab	-	-	-	250,000
Abbe Addition Lift Station	-	-	-	250,000
Transite Pipe Waterline Replace Program	-	-	-	700,000
West District WWTP Plant 1 Rehab	-	-	-	7,000,000
CDWWTP Operations Efficiency Project Phase 2	-	-	-	300,000
Water Meter Replacement Program	-	-	-	2,250,000
East District Phase 1 Rehabilitation	-	-	-	710,000
New Capital Project Initiatives	-	2,046,820	-	1,554,962
Total Expenditures	<u>1,970,685</u>	<u>27,577,525</u>	<u>3,873,948</u>	<u>51,047,346</u>
Excess (Deficit) Revenues Over Expenditures	5,559,710	(4,716,310)	4,034,981	(12,974,846)
Working Capital - Beginning	3,380,157	8,939,866	8,939,866	12,974,846
Working Capital - Ending	<u>\$ 8,939,866</u>	<u>\$ 4,223,556</u>	<u>\$ 12,974,846</u>	<u>\$ -</u>

CITY OF BAYTOWN MISCELLANEOUS FUNDS OVERVIEW

This section consists of various funds designated for a single purpose. The presentation is a matter of information. Authorization is received by a grant, contractual arrangement, legislative requirement or budget appropriation in other funds. The funds presented are as follows:

- **Street Maintenance Sales Tax (Fund 211)**

In 2001 the Texas Legislature passed House Bill 445, which allows cities to raise their local sales tax rate by 0.25 percent if the funds are dedicated to street maintenance and repair. On May 15, 2004, in the general election, the citizens of the City of Baytown voted to authorize the imposition of a street maintenance sales tax. This sales tax must be reapproved every four years by voters or it will expire. The tax was reauthorized by voters in November 2019. This fund accounts for the revenues collected from this sales tax and may only be used to maintain and repair municipal streets or sidewalks existing on the date of the election to adopt the tax. Sidewalks were added as an approved use in the 84th Texas Legislative Session.

- **Community Development Block Grant Fund (Fund 270)**

CDBG is funded through grants from the Department of Housing and Urban Development under its Entitlement Program and is used to carryout the initiatives of developing viable communities within the City of Baytown. The City's initiatives under this program are to provide decent housing, suitable living environment, and expanding economic opportunities for low- and moderate-income persons within the CDBG targeted areas.

- **Water & Sewer Impact Fee Fund (Fund 529)**

These fees are designed to ensure that new developments pay their fair share share of the costs of capital improvements to water and wastewater infrastructure necessitated by and attributable to such developments.

- **Capital Replacement Fund (Fund 350)**

The Capital Replacement Fund (CRF) was established to improve and maintain the City's non-infrastructure capital, including, but not limited to, such items as vehicles, equipment, computer software and hardware. Items included in the CRF are usually expensive, non-recurring items that have a useful life that spans more than one year.

- **Bayland Island Operations Fund (Fund 540)**

The activity relating to the leasing of facilities at Bayland Island is recorded in the Bayland Island Operations Fund.

- **Medical Benefits Fund (Fund 560)**

The Internal Service Risk Management Fund for medical benefits includes premium payments and claims for the City's self-funded health and dental program. The City fully funds a reserve for claims incurred but not reported and maintains adequate reserves to cover unexpected spikes in plan costs.

- **Workers Compensation Fund (Fund 561)**

The Internal Service Risk Management fund for workers compensation includes activities associated with the administration of the City's self-funded workers compensation program. The target reserve level for the Workers Compensation Risk Management fund is to maintain between a 90 to 120 days reserve to cover unexpected spikes in plan costs. The City funds a reserve for claims incurred but not reported.

CITY OF BAYTOWN MISCELLANEOUS FUNDS OVERVIEW

- **Other Miscellaneous Funds**

- ❖ ***Municipal Court Special Revenue Fund (Fund 201)***

- Municipal Court Building Security**

- This accounts for the fees levied to fund the bailiff service for the Municipal Court.

- Municipal Court Technology**

- This accounts for the fees levied to fund the technological needs of the Municipal Court.

- RAP Program**

- This program is funded by a \$15 mandated fee which is added to all municipal court cases in which the defendant takes over thirty days to pay for assessed fines. Half of the fifteen-dollar fee is retained by the city, the other half is sent to the state. The City of Baytown has primarily used their portion of the payment to fund our juvenile alternative sentencing program (R.A.P.). The R.A.P. program which stands for Responsibility, Accountability, and Pride is a community service program. Juveniles are supervised and perform community service (clean-up, graffiti, trash pickup, mowing of yards, washing cars) in lieu of payment of assessed fines.

- Juvenile Case Manager**

- The Juvenile Case Manager is vital to our organization in which it opens up communication with the courts and opportunities relating to juveniles. This is a self-funded position by which a \$5.00 fee is added to each citation that is processed through the Municipal Court. The funds allocated from these fees must go to specific causes such as salary, training, and supplies associated with this position.

- ❖ ***Parks and Recreation Special Revenue Fund (Fund 209)***

- This fund accounts for special contributions from individual and corporate groups dedicated to special programs within the Parks and Recreation Department that are not part of the normal operating budget.

- ❖ ***Hazmat/Homeland Security Special Revenue (Fund 210)***

- Weapons of Mass Destruction/Hazardous Materials**

- This program will account for expenses and revenues associated with responses to incidents involving hazardous material spills outside the City or on behalf of non-residents.

- ❖ ***Police Forfeitures (Fund 225)***

- Special funds designated for programs outside the normal operating police budget. Funds are received through forfeitures of seized funds and contributions.

- ❖ ***Family/Youth Programs (Fund 226)***

- Drug Awareness Resistance Education (D.A.R.E.) Project**

- This program provides Gangs and Drugs educational training to middle school students within the local independent school district. This educational training is provided by officers from the City of Baytown's Police Department and is funded with \$100k per year through an intergovernmental partnership with the Goose Creek Consolidated Independent School District and the City of Baytown. Child Safety Fees and DARE Donations help to offset the City's share for this project. Pursuant to Article 102.014 of the Texas Code of Criminal Procedure, the County assesses a Child Safety Fee in the amount of \$25 against drivers that receive violations in school zones and remits the fee to the City monthly.

CITY OF BAYTOWN MISCELLANEOUS FUNDS OVERVIEW

❖ ***Police Academy Fund (Fund 228)***

The academy provides in-service firearms training to City of Baytown police officers as well as providing training to new recruits and officers from other agencies at the Sgt. P.E. Badillo Firearms Training Center. This program is funded by fees charged to the Drug Enforcement Agency (DEA) for their use of the Firearms Training Center.

❖ ***Odd Trust and Agency Fund (Fund 231)***

This fund accounts for several miscellaneous programs including funds received from the local industrial plants and districts for the City to provide fire fighting and rescue services that are not included as a part of the Fire Department's operating budget, municipal beautification efforts and the public community improvement program funded by a portion of industrial district agreement revenues.

❖ ***High Intensive Drug Trafficking Area Fund (Fund 241)***

HIDTA is a multi-jurisdictional law enforcement program, funded by grants from the Office of National Drug Control Policy (ONDCP), which operates under the direction of the City of Baytown's Police Department. The City of Baytown serves as the Administrator of HIDTA funds to the Director's office. The Director's office ensures program compliance with ONDCP guidelines. While the City does not have operational control or responsibility over the Director's activities, it does maintain critical oversight and management accountability of designated HIDTA funds.

❖ ***Library Grant Fund (Fund 266)***

This fund accounts for local grant funds from the State of Texas Library and the Texas State Library & Archives Commission (TSLAC). These funds are restricted to maintaining, improving, and enhancing local library services, and to provide Texans who are not residents of a particular local community access to and services from participating public libraries in Texas. Contributions and donations fund special library programs that are not part of the regular operating budget.

❖ ***Summer Youth Job Program Fund (Fund 280)***

This fund is to account for contributions received from local businesses and individuals in support of the Mayor's Summer Job Program.

❖ ***Baytown Nature Center Fund (Fund 296)***

This fund helps pay for the Baytown Nature Center, a 420-acre nature preserve used for fishing, birding, hiking, picnicking and environmental education, and consists of upland wooded areas, salt marshes, trails, fishing piers and educational pavilions.

❖ ***Wetlands Education and Recreation Center Operating Fund (Fund 298)***

Lee College, Goose Creek ISD, local industry, private contributions, and the City of Baytown fund this initiative, which provides environmental education and recreation to local people.

❖ ***Wetlands Education and Recreation Center Fund - Special Projects (Fund 299)***

Special contributions from Industry or other groups dedicated for the Wetlands Education and Recreation Center for improvements or activities.

**CITY OF BAYTOWN
STREET MAINTENANCE TAX FUND 211
FY2022-23 BUDGET SUMMARY**

	Actual 2020-2021	Budget 2021-2022	Estimated 2021-2022	Adopted 2022-2023
Revenues				
Sales Tax	\$ 4,788,380	\$ 3,974,648	\$ 4,998,509	\$ 4,800,000
Interest on Investments	1,495	3,105	3,967	4,086
Miscellaneous				
Total Revenues	<u>4,789,875</u>	<u>3,977,753</u>	<u>5,002,475</u>	<u>4,804,086</u>
Expenditures				
Personnel Services	1,374,813	1,582,603	1,209,086	1,673,042
Supplies	50,272	39,000	55,706	40,500
Maintenance	1,380,407	2,732,194	2,737,451	3,009,000
Services	443,723	512,644	471,016	512,644
Total Operating	<u>3,249,214</u>	<u>4,866,441</u>	<u>4,473,259</u>	<u>5,235,186</u>
Capital Outlay	207,898	303,000	-	120,000
Unforeseen/New Initiatives	36,500	400,315	-	200,000
Total Expenditures	<u>3,493,612</u>	<u>5,569,756</u>	<u>4,473,259</u>	<u>5,555,186</u>
Excess (Deficit) Revenues				
Over Expenditures	1,296,263	(1,592,003)	529,216	(751,100)
Working Capital - Beginning	<u>3,136,451</u>	<u>4,432,713</u>	<u>4,432,713</u>	<u>4,961,930</u>
Working Capital - Ending	<u>\$ 4,432,713</u>	<u>\$ 2,840,710</u>	<u>\$ 4,961,930</u>	<u>\$ 4,210,829</u>

**CITY OF BAYTOWN
COMMUNITY DEVELOPMENT BLOCK GRANT FUND 270
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
CDBG - Entitlement	\$ 1,431,871	\$ 752,604	\$ 543,185	\$ 768,477
Program Income	12,764	5,000	-	-
Total Revenues	<u>1,444,635</u>	<u>757,604</u>	<u>543,185</u>	<u>768,477</u>
Expenditures				
CDBG Administration	109,882	128,625	105,830	132,695
Substandard Structures Abatement (Demolition)	122,994	120,000	78,456	120,000
CD Housing Program	336,722	360,000	344,198	400,432
TBD	-	9,478	-	-
Neighborhood Improvement Program	13,432	20,000	9,701	20,000
Love Network Hands of The Carpenter	3,742	5,000	-	5,000
Love Network Transportation Program	13,711	78,175	-	50,000
Love Network Shoe Program	3,117	-	-	12,000
Baytown Soccer Complex	-	27,326	-	-
Patsy's Destiny Wheelchair Playground	-	5,000	5,000	-
Bay Area Homeless Services	135	4,000	-	4,000
Bay Area Turning Point	1,300	-	-	-
Baytown Evening Optimist	960	-	-	2,400
Communities in Schools	-	-	-	7,000
Hearts and Hands	-	-	-	10,750
Talent Yield Coalition	-	-	-	4,200
Job Readiness Training	4,918	-	-	-
COVID	110,027	-	-	-
TERAP	21,874	-	-	-
TDHCA	84,375	-	-	-
Total Operating	<u>827,189</u>	<u>757,604</u>	<u>543,185</u>	<u>768,477</u>
Capital Outlay	617,446			
Total Expenditures	<u>1,444,635</u>	<u>757,604</u>	<u>543,185</u>	<u>768,477</u>
Excess (Deficit) Revenues Over Expenditures				
	-	-	-	-
Fund Balance-Beginning				
	-	-	-	-
Fund Balance-Ending				
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF BAYTOWN
WATER & SEWER - IMPACT FEES 529
BUDGET SUMMARY**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Impact Fees - Water & Sewer	\$ 3,735,525	\$ 1,698,384	\$ 4,416,681	\$ 2,504,864
Interest Earnings	-	7,250	-	-
Total Revenues	<u>3,735,525</u>	<u>1,705,634</u>	<u>4,416,681</u>	<u>2,504,864</u>
Expenditures				
West District WWTP - Second Feed	-	-	43,091	256,909
I-10 #1 Lift Station Improvements	40,950	2,803,611	742,128	8,810,894
Sjolander/Crosby, Cedar Bayou, Barkuloo Utilities	-	256,034	-	1,767,100
BAWA East- Far North Transmission Line	-	1,539,924	-	1,539,924
Water & Sewer Impact Fees	70,920	-	-	-
Debt Service Transfer	-	-	-	1,100,000
New Capital Project Initiatives	-	5,919,554	-	5,398,775
Total Expenditures	<u>111,870</u>	<u>10,519,123</u>	<u>785,219</u>	<u>18,873,602</u>
Revenues Over (Under) Expenditures	3,623,655	(8,813,489)	3,631,462	(16,368,738)
Working Capital - Beginning	9,113,621	12,737,276	12,737,276	16,368,738
Working Capital - Ending	<u>\$ 12,737,276</u>	<u>\$ 3,923,787</u>	<u>\$ 16,368,738</u>	<u>\$ -</u>

**CITY OF BAYTOWN
CAPITAL REPLACEMENT FUND (CRF) 350
BUDGET SUMMARY**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Sources				
Operating transfers - GF	\$ 1,876,285	\$ 5,756,964	\$ 5,756,964	\$ 7,264,500
Operating transfers - Street Maintenance	36,500	-	-	-
Operating transfers - General CIP	36,500	40,000	40,000	-
Operating transfers - Sanitation	186,500	510,000	510,000	-
Operating transfers - W&S	143,000	645,000	645,000	88,000
Operating transfers - Garage	-	61,000	61,000	-
Operating transfers - Storm Water Utility	155,500	470,500	470,500	496,000
Total Sources	<u>2,434,285</u>	<u>7,483,464</u>	<u>7,483,464</u>	<u>7,848,500</u>
Fire Department	-	357,424	-	-
Police	-	163,000	11,500	153,500
Municipal Court	-	55,315	-	-
Information Technology	963,604	6,513,125	2,439,625	5,913,125
Traffic	-	345,635	-	-
Streets	-	107,001	-	-
Streets - Sweeper	-	220,000	-	-
Public Works Land Purchase	-	60,000	-	-
Vehicle Replacement	-	3,301,464	3,305,868	3,238,000
ADA Upgrades	-	500,000	-	-
Roof & HVAC Upgrades	-	1,000,000	-	1,500,000
General Overhead	1,386,643	-	660,292	-
New Initiatives	-	1,113,584	-	1,235,491
Total Uses	<u>2,350,246</u>	<u>13,736,548</u>	<u>6,417,286</u>	<u>12,040,116</u>
Net source (use) of resources	84,039	(6,253,084)	1,066,178	(4,191,616)
Working capital - beginning	<u>7,271,830</u>	<u>7,355,869</u>	<u>7,355,869</u>	<u>7,355,869</u>
Working capital - ending	<u>\$ 7,355,869</u>	<u>\$ 1,102,785</u>	<u>\$ 8,422,047</u>	<u>\$ 3,164,253</u>

CITY OF BAYTOWN
BAYLAND ISLAND OPERATIONS FUND 540
BUDGET SUMMARY BY FUND

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Lease of Facilities	\$ 55,595	\$ 60,342	\$ 55,306	\$ 55,027
Transfers In	208,870	-	-	-
Total Revenues	<u>264,466</u>	<u>60,342</u>	<u>55,306</u>	<u>55,027</u>
Expenditures				
Supplies	-	1,500	1,500	1,500
Maintenance	18,343	35,570	33,050	33,070
Services	121	225	225	225
Total Operating	<u>18,464</u>	<u>37,295</u>	<u>34,775</u>	<u>34,795</u>
Excess (Deficit) Revenues Over Expenditures	246,002	23,047	20,531	20,232
Working Capital - Beginning	<u>190,269</u>	<u>436,271</u>	<u>436,271</u>	<u>456,802</u>
Working Capital - Ending	<u>\$ 436,271</u>	<u>\$ 459,318</u>	<u>\$ 456,802</u>	<u>\$ 477,034</u>

**CITY OF BAYTOWN
MEDICAL BENEFITS FUND 560
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Dept Billings	\$ 16,294,429	\$ 15,971,780	\$ 12,525,690	\$ 15,254,857
Dept Billings - Dental	378,415	378,552	346,892	361,450
Dept Billings - Vision	113,835	120,750	100,183	120,750
Stop Loss	1,112,612	1,200,000	1,071,678	976,694
Retiree Insurance	830,275	750,000	741,739	331,509
Employee Insurance Premium	1,272	3,965	1,585	2,825
Miscellaneous	13,400	22,500	31,364	22,500
Total Revenues	<u>18,744,239</u>	<u>18,447,547</u>	<u>14,819,131</u>	<u>17,070,585</u>
Expenditures				
Supplies	257	800	-	1,200
Services	572,590	788,040	618,684	751,800
Claim Payments	11,705,666	11,690,000	11,880,281	13,180,000
Administrative Fees	3,603,862	4,361,614	3,901,315	4,289,430
Total Operating	<u>15,882,374</u>	<u>16,840,454</u>	<u>16,400,280</u>	<u>18,222,430</u>
Total Expenditures	<u>15,882,374</u>	<u>16,840,454</u>	<u>16,400,280</u>	<u>18,222,430</u>
Excess (Deficit) Revenues Over Expenditures	<u>2,861,865</u>	<u>1,607,093</u>	<u>(1,581,149)</u>	<u>(1,151,845)</u>
Fund Balance - Beginning	<u>11,414,806</u>	<u>14,276,671</u>	<u>14,276,671</u>	<u>12,695,522</u>
Fund Balance - Ending	<u>\$ 14,276,671</u>	<u>\$ 15,883,764</u>	<u>\$ 12,695,522</u>	<u>\$ 11,543,676</u>

**CITY OF BAYTOWN
WORKERS COMPENSATION FUND 561
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Departmental Billings	\$ 1,206,295	\$ 1,073,513	\$ 1,175,259	\$ 1,030,096
Total Revenues	<u>1,206,295</u>	<u>1,073,513</u>	<u>1,175,259</u>	<u>1,030,096</u>
Expenditures				
Personnel Services	101,510	105,083	94,360	108,895
Supplies	21,666	45,800	37,743	45,800
Services	3,029	56,150	51,467	56,150
Claim Payments	94,023	390,000	309,109	450,000
Administrative Fees	151,225	204,300	204,308	235,000
Unforeseen/New Initiatives	-	500,000	-	500,000
Total Expenditures	<u>371,453</u>	<u>1,301,333</u>	<u>696,987</u>	<u>1,395,845</u>
Excess (Deficit) Revenues Over Expenditures	<u>834,842</u>	<u>(227,820)</u>	<u>478,272</u>	<u>(365,749)</u>
Fund Balance - Beginning	<u>1,885,009</u>	<u>2,719,851</u>	<u>2,719,851</u>	<u>3,198,122</u>
GAAP to budget basis adjustment				
Fund Balance - Ending	<u>\$ 2,719,851</u>	<u>\$ 2,492,031</u>	<u>\$ 3,198,122</u>	<u>\$ 2,832,374</u>

OTHER MISCELLANEOUS FUNDS

This section includes other funds with restricted uses. These are budgeted for the use of all available funds received to date. As new monies are received throughout the budget year, they will be presented to Council for acceptance and appropriation.

**CITY OF BAYTOWN
MUNICIPAL COURT SPECIAL REVENUE FUND 201
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Miscellaneous	\$ 790	\$ 832	\$ 911	\$ 832
Charges for Services	113,915	125,165	127,953	124,846
Interest on Investments	158	1,938	909	1,943
Transfers in	115,814	164,272	146,020	96,353
Total Revenues	<u>230,677</u>	<u>292,207</u>	<u>275,792</u>	<u>223,974</u>
Expenditures				
Building Security	75,635	91,710	74,200	96,014
MUC Technology	78,475	97,853	101,776	100,166
RAP Program	10,301	26,519	7,902	13,140
Marshal Training Program	450	1,677	-	-
Juvenile Case Manager	85,325	89,921	45,804	93,569
Vital Stat Training	117	16,534	-	-
Jury Fund	-	1,196	-	-
Total Expenditures	<u>250,303</u>	<u>325,410</u>	<u>229,682</u>	<u>302,889</u>
Excess (Deficit) Revenues Over Expenditures				
	(19,625)	(33,203)	46,110	(78,914)
Working Capital - Beginning				
	<u>52,429</u>	<u>32,804</u>	<u>32,804</u>	<u>78,914</u>
Working Capital - Ending				
	<u>\$ 32,804</u>	<u>\$ (399)</u>	<u>\$ 78,914</u>	<u>\$ -</u>

CITY OF BAYTOWN
PARKS & RECREATION ESCROW SPECIAL REVENUE FUND 209
BUDGET SUMMARY BY FUND

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Contribution	\$ 28,792	\$ 8,090	\$ 46,508	\$ 70,590
Total Revenues	<u>28,793</u>	<u>8,090</u>	<u>46,508</u>	<u>70,590</u>
Expenditures				
Wearing Apparel	12,353	1,430	2,584	6,000
Education	573	-	1,065	-
Botanical	6,564	-	-	-
Supplies	<u>19,491</u>	<u>1,430</u>	<u>3,649</u>	<u>6,000</u>
Buildings Maintenance	(1,210)	-	-	-
Maintenance	<u>(1,210)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Service Awards	-	-	-	1,500
Other Professional Fees	2,844	-	320	1,500
Services	<u>2,844</u>	<u>-</u>	<u>320</u>	<u>3,000</u>
Total Operating Expenses	<u>21,125</u>	<u>1,430</u>	<u>3,969</u>	<u>9,000</u>
Furniture & Fixtures < \$5000	222,706	-	-	-
Constuction	8,375	-	2,800	-
Total Capital Outlay	<u>231,081</u>	<u>-</u>	<u>2,800</u>	<u>-</u>
Unforeseen / New Initiatives	-	201,755	-	299,475
Total Expenditures	<u>252,206</u>	<u>203,185</u>	<u>6,769</u>	<u>308,475</u>
Excess (Deficit) Revenues				
Over Expenditures	(223,413)	(195,095)	39,738	(237,885)
Working Capital - Beginning	<u>421,560</u>	<u>198,147</u>	<u>198,147</u>	<u>237,885</u>
Working Capital - Ending	<u>\$ 198,147</u>	<u>\$ 3,052</u>	<u>\$ 237,885</u>	<u>\$ -</u>

CITY OF BAYTOWN
HAZMAT/HOMELAND SECURITY SPECIAL REVENUE FUND 210
BUDGET SUMMARY BY FUND

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Dept of Homeland Security	\$ 466,795	\$ -	\$ 287,169	\$ 150,000
HazMat Billings	142,552	-	19,855	45,757
Miscellaneous Contributions	989	-	768	-
Miscellaneous Billings	-	900	-	1,000
Total Revenues	<u>610,336</u>	<u>900</u>	<u>307,792</u>	<u>196,757</u>
Expenditures				
Supplies	43,206	10,500	14,137	10,500
Maintenance	(40,359)	15,000	32,413	15,000
Services	85,049	3,388	53,550	3,768
Sundry	31,498	-	-	-
Unforeseen / New Initiatives	-	259,072	-	349,474
Total Operating	<u>119,394</u>	<u>287,960</u>	<u>100,100</u>	<u>378,742</u>
Furniture & Fixtures < \$5000	179,862	-	-	-
Machinery	315,676	-	384,550	-
Total Expenditures	<u>614,932</u>	<u>287,960</u>	<u>484,650</u>	<u>378,742</u>
Excess (Deficit) Revenues				
Over Expenditures	(4,596)	(287,060)	(176,858)	(181,985)
Working Capital - Beginning	<u>363,439</u>	<u>358,843</u>	<u>358,843</u>	<u>181,985</u>
Working Capital - Ending	<u>\$ 358,843</u>	<u>\$ 71,783</u>	<u>\$ 181,985</u>	<u>\$ -</u>

**CITY OF BAYTOWN
POLICE FORFEITURES FUND 225
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Investment Interest	\$ 850	\$ 6,687	\$ 1,842	\$ 1,000
Forfeited Revenue	73,003	-	41,489	89,598
Miscellaneous Contributions	3,415	3,923	15,162	7,680
Total Revenues	<u>77,267</u>	<u>10,610</u>	<u>58,492</u>	<u>98,278</u>
Expenditures				
Supplies	1,992	-	97	-
Maintenance	26,677	-	12,198	-
Services	8,811	-	6,078	-
Unforeseen / New Initiatives	-	385,345	-	393,298
Total Operating	<u>37,480</u>	<u>385,345</u>	<u>18,373</u>	<u>393,298</u>
Furniture & Fixtures < \$5000	5,999	-	-	-
Machinery	37,273	-	-	-
Motor Vehicles	5,943	-	-	-
Other Equipment	-	-	9,500	-
Capital Outlay	<u>49,214</u>	<u>-</u>	<u>9,500</u>	<u>-</u>
Total Expenditures	<u>86,694</u>	<u>385,345</u>	<u>27,873</u>	<u>393,298</u>
Excess (Deficit) Revenues Over Expenditures	(9,427)	(374,735)	30,620	(295,020)
Working Capital - Beginning	<u>273,827</u>	<u>264,400</u>	<u>264,400</u>	<u>295,020</u>
Working Capital - Ending	<u>\$ 264,400</u>	<u>\$ (110,335)</u>	<u>\$ 295,020</u>	<u>\$ -</u>

**CITY OF BAYTOWN
FAMILY & YOUTH PROGRAM FUND 226
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
GCCISD	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Child Safety Seat Fines	86,425	79,683	73,387	82,922
Transfers In	423,717	416,750	416,750	416,750
Total Revenues	<u>610,142</u>	<u>596,433</u>	<u>590,137</u>	<u>599,672</u>
Expenditures				
DARE	523,776	558,256	579,404	600,505
Special Police Programs	7,168	-	-	-
Child Safety Programs	13,263	38,177	55,000	29,650
Unforeseen / New Initiatives	-	5,815	-	-
Total Operating	<u>544,207</u>	<u>602,248</u>	<u>634,404</u>	<u>630,155</u>
Total Expenditures	<u>544,207</u>	<u>602,248</u>	<u>634,404</u>	<u>630,155</u>
Excess (Deficit) Revenues Over Expenditures	65,935	(5,815)	(44,267)	(30,483)
Working Capital - Beginning	<u>8,815</u>	<u>74,750</u>	<u>74,750</u>	<u>30,483</u>
Working Capital - Ending	<u>\$ 74,750</u>	<u>\$ 68,935</u>	<u>\$ 30,483</u>	<u>\$ -</u>

**CITY OF BAYTOWN
POLICE ACADEMY FUND 228
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Drug Enforcement Agency	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Miscellaneous	9,216	10,500	12,003	10,065
Total Revenues	<u>35,766</u>	<u>35,500</u>	<u>37,003</u>	<u>35,065</u>
Expenditures				
Maintenance	25,116	-	-	-
Services	3,603	10,500	2,213	3,000
Unforeseen / New Initiatives	-	103,982	-	155,050
Total Operating	<u>28,719</u>	<u>114,482</u>	<u>2,213</u>	<u>158,050</u>
Total Expenditures	<u>28,719</u>	<u>114,482</u>	<u>2,213</u>	<u>158,050</u>
Excess (Deficit) Revenues Over Expenditures	7,047	(78,982)	34,790	(122,985)
Working Capital - Beginning	<u>81,148</u>	<u>88,195</u>	<u>88,195</u>	<u>122,985</u>
Working Capital - Ending	<u>\$ 88,195</u>	<u>\$ 9,213</u>	<u>\$ 122,985</u>	<u>\$ -</u>

CITY OF BAYTOWN
ODD TRUST & AGENCY FUND 231
BUDGET SUMMARY BY FUND

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Cable Franchise Fees	\$ 172,484	\$ 178,700	\$ 66,288	\$ 171,940
Department of Transportation	85,929	-	5,749	-
Harris County	47,250	-	-	-
Miscellaneous	239,348	355,221	94,470	384,455
Transfers In	21,482	-	1,437	-
Total Revenues	<u>566,493</u>	<u>533,921</u>	<u>167,944</u>	<u>556,395</u>
Expenditures				
Supplies	-	-	6,388	-
Services	16,249	-	5,776	-
Total Operating	<u>16,249</u>	<u>-</u>	<u>12,164</u>	<u>-</u>
Furniture & Fixtures < \$5000	74,384	-	95,019	-
Building & Improvements	-	-	6,388	-
Other Equipment	33,975	-	-	-
Engineering	107,412	-	-	-
Capital Outlay	<u>215,771</u>	<u>-</u>	<u>101,406</u>	<u>-</u>
Unforeseen / New Initiatives	-	1,040,084	-	412,268
Interfund Transfers	547,250	417,902	417,902	500,000
Total Expenditures	<u>779,270</u>	<u>1,457,986</u>	<u>531,472</u>	<u>912,268</u>
Excess (Deficit) Revenues Over Expenditures	(212,777)	(924,065)	(363,528)	(355,873)
Working Capital - Beginning	<u>932,178</u>	<u>924,065</u>	<u>719,401</u>	<u>355,873</u>
Working Capital - Ending	<u>\$ 719,401</u>	<u>\$ -</u>	<u>\$ 355,873</u>	<u>\$ -</u>

**CITY OF BAYTOWN
HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) FUND 241
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Office of National Drug Control Policy	\$ 2,298,112	\$ 1,087,176	\$ 2,376,803	\$ 995,960
Total Revenues	<u>2,298,112</u>	<u>1,087,176</u>	<u>2,376,803</u>	<u>995,960</u>
Expenditures				
Personnel Services	19,826	20,365	13,280	20,365
Supplies	192,656	75,000	301,076	75,000
Maintenance	3,186	1,700	1,700	1,700
Services	1,432,064	990,111	1,523,842	898,895
Total Operating	<u>1,647,732</u>	<u>1,087,176</u>	<u>1,839,898</u>	<u>995,960</u>
Capital Outlay	541,900	-	538,902	-
Total Expenditures	<u>2,189,631</u>	<u>1,087,176</u>	<u>2,378,800</u>	<u>995,960</u>
Excess (Deficit) Revenues Over Expenditures				
	108,481	-	(1,997)	-
Fund Balance - Beginning				
	<u>(106,484)</u>	<u>1,997</u>	<u>1,997</u>	<u>-</u>
Fund Balance - Ending				
	<u>\$ 1,997</u>	<u>\$ 1,997</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF BAYTOWN
LIBRARY SPECIAL REVENUE FUND 266
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Misc Contribution	\$ 47,224	\$ 56,362	\$ 39,358	\$ 38,500
Total Revenues	<u>47,224</u>	<u>56,362</u>	<u>39,358</u>	<u>38,500</u>
Expenditures				
Supplies	17,584	33,000	23,009	15,000
Services	29,367	33,000	35,752	37,200
Unforeseen	-	86,061	-	60,401
Total Operating	<u>46,951</u>	<u>152,061</u>	<u>58,761</u>	<u>112,601</u>
Excess (Deficit) Revenues Over Expenditures	273	(95,699)	(19,403)	(74,101)
Working Capital - Beginning	<u>93,231</u>	<u>108,322</u>	<u>93,504</u>	<u>74,101</u>
Working Capital - Ending	<u>\$ 93,504</u>	<u>\$ 12,623</u>	<u>\$ 74,101</u>	<u>\$ -</u>

**CITY OF BAYTOWN
SUMMER YOUTH JOB PROGRAM FUND 280
BUDGET SUMMARY BY FUND***

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Misc Contributions	\$ -	\$ 50,000	\$ -	\$ 50,000
Total Revenues	<u>-</u>	<u>50,000</u>	<u>-</u>	<u>50,000</u>
Expenditures				
Personnel Services	-	37,724	-	35,000
Supplies	-	1,300	-	1,000
Services	-	11,000	-	8,000
Unforeseen / New Initiatives	-	16,899	-	22,923
Total Operating	<u>-</u>	<u>66,923</u>	<u>-</u>	<u>66,923</u>
Excess (Deficit) Revenues Over Expenditures				
	-	(16,923)	-	(16,923)
Working Capital - Beginning	<u>16,923</u>	<u>16,923</u>	<u>16,923</u>	<u>16,923</u>
Working Capital - Ending	<u>\$ 16,923</u>	<u>\$ -</u>	<u>\$ 16,923</u>	<u>\$ -</u>

* Restricted funds for summer youth job program.

CITY OF BAYTOWN
BAYTOWN NATURE CENTER FUND 296
BUDGET SUMMARY BY FUND

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
User Fees	\$ 231,067	\$ 193,497	\$ 225,667	\$ 97,667
Overages/Shortages	139	110	-	127
Total Revenues	<u>231,206</u>	<u>193,607</u>	<u>225,667</u>	<u>97,794</u>
Expenditures				
Personnel	191,496	180,792	173,178	-
Supplies	4,128	13,450	9,200	13,450
Maintenance	-	2,000	-	2,000
Services	2,520	4,280	3,730	4,880
Unforeseen / New Initiatives	-	115,986	-	129,616
Total Operating	<u>198,144</u>	<u>316,508</u>	<u>186,108</u>	<u>149,946</u>
Capital Outlay	-	-	-	131,250
Total Expenditures	<u>198,144</u>	<u>316,508</u>	<u>186,108</u>	<u>281,196</u>
Excess (Deficit) Revenues Over Expenditures	33,062	(122,901)	39,559	(183,402)
Working Capital - Beginning	<u>110,781</u>	<u>143,843</u>	<u>143,843</u>	<u>183,402</u>
Working Capital - Ending	<u>\$ 143,843</u>	<u>\$ 20,942</u>	<u>\$ 183,402</u>	<u>\$ -</u>

CITY OF BAYTOWN
WETLANDS EDUCATION AND RECREATION CENTER FUND 298
OPERATIONS
BUDGET SUMMARY BY FUND

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Revenues				
Goose Creek CISD	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Lee College	15,000	15,000	15,000	15,000
Contributions	12,983	6,703	3,486	6,500
Transfer In - General Fund	286,481	236,909	286,481	236,953
Total Revenues	<u>354,464</u>	<u>298,612</u>	<u>344,967</u>	<u>298,453</u>
Expenditures				
Personnel Services	306,453	321,743	278,394	349,683
Supplies	4,428	8,900	5,900	6,390
Maintenance	3,288	635	2,400	635
Services	17,634	6,809	18,960	3,719
Total Operating	<u>331,803</u>	<u>338,087</u>	<u>305,654</u>	<u>360,427</u>
Transfers Out	-	420	-	-
Total Expenditures	<u>331,803</u>	<u>338,507</u>	<u>305,654</u>	<u>360,427</u>
Excess (Deficit) Revenues				
Over Expenditures	22,661	(39,895)	39,313	(61,974)
Working Capital - Beginning	<u>-</u>	<u>22,661</u>	<u>22,661</u>	<u>61,974</u>
Working Capital - Ending	<u>\$ 22,661</u>	<u>\$ (17,234)</u>	<u>\$ 61,974</u>	<u>\$ -</u>

**CITY OF BAYTOWN
WETLANDS EDUCATION AND RECREATION CENTER FUND 299
SPECIAL PROJECTS
BUDGET SUMMARY BY FUND**

	Actual 2020-21	Budget 2021-22	Estimated 2021-22	Adopted 2022-23
Funding Sources				
Contributions	\$ 94,933	\$ 88,013	\$ 90,701	\$ 99,800
Total Revenues	<u>94,933</u>	<u>88,013</u>	<u>90,701</u>	<u>99,800</u>
Expenditures				
Personnel Services	40,313	83,670	57,720	90,125
Supplies	39,355	74,500	32,058	52,500
Maintenance	-	1,200	500	800
Services	8,639	23,998	33,591	15,079
Sundry	-	12,000	5,000	5,000
Unforeseen / New Initiatives	5,609	198,808		208,778
Total Operating	<u>93,915</u>	<u>394,176</u>	<u>128,870</u>	<u>372,282</u>
Excess (Deficit) Revenues Over Expenditures				
	1,018	(306,163)	(38,169)	(272,482)
Funds Available - Beginning				
	<u>309,633</u>	<u>310,651</u>	<u>310,651</u>	<u>272,482</u>
Funds Available - Ending				
	<u>\$ 310,651</u>	<u>\$ 4,488</u>	<u>\$ 272,482</u>	<u>\$ -</u>

CITY OF BAYTOWN
SUMMARY OF FULL-TIME EQUIVALENT (FTE) POSITIONS BY FUND

A total of 1,004 full-time equivalent (FTE) positions are included in the adopted budget for Fiscal Year 2023. The adopted budget shows an increase of 39 FTE positions from the previous fiscal year.

The following table lists the budgeted FTE positions by Fund for Fiscal Year 2021 through Fiscal Year 2023.

Fund Department	Adopted 2020-21	Adopted 2021-22	Adopted 2022-23
101 - General Fund			
General Administration	10.00	6.00	6.00
Fiscal Operations	17.90	17.90	17.90
Public Affairs	-	3.00	3.00
Legal Services	6.00	6.00	6.00
Information Technology Services (ITS)	15.00	15.00	19.00
Planning & Development Services	29.00	31.00	32.00
Human Resources	10.00	10.00	11.00
City Clerk	7.00	9.00	9.00
Court of Record	17.00	17.00	17.00
City Facilities	6.00	6.00	8.00
Police	233.00	237.00	260.00
Fire & EMS	177.00	177.00	177.00
Public Works Administration	4.00	4.00	5.00
Streets	17.00	21.00	21.00
Traffic Control	12.00	14.00	15.00
Engineering	12.00	11.00	13.00
Public Health	36.00	41.00	46.00
Parks & Recreation	57.00	59.00	64.00
Sterling Municipal Library	20.00	22.00	22.00
Total General Fund	685.90	706.90	751.90
232 - Hotel/Motel Fund	3.00	3.00	3.00
502 - Aquatics Fund	5.00	5.00	5.00
520 - Water & Sewer Fund			
Utility Billing & Collections	20.85	21.85	23.85
General Overhead	1.50	1.50	1.50
Water Operations	46.10	46.10	47.10
Wastewater Operations	44.40	44.40	44.40
Utility Construction	20.00	20.00	20.00
Total Water & Sewer Fund	132.85	133.85	136.85
500 - Sanitation Fund	13.00	13.00	13.00
505 - Storm Water Utility Fund	21.00	22.00	23.00
Central Services:			
550 - Garage Fund	8.00	9.00	6.00
552 - Warehouse Operations Fund	4.00	4.00	4.00
Total Central Services	12.00	13.00	10.00
Total Operating Funds	872.75	896.75	942.75
<u>Miscellaneous Funds</u>			
201 - Municipal Court Special Revenue Fund	2.00	2.00	2.00
206 - Crime Control and Prevention District (CCPD)	15.00	15.00	-
207 - Fire Control, Prevention & Emergency Medical Services District (FCPEMSD)	2.00	2.00	-
211 - Street Maintenance Fund	18.00	23.00	23.00
215 - Municipal Development District (MDD) Fund	1.00	1.00	3.00
226 - Miscellaneous Police Fund	4.00	4.00	4.00
241 - High Intensity Drug Trafficking Area (HIDTA)	0.25	0.25	0.25
270 - Community Development Block Grant (CDBG) Fund	4.00	4.00	4.00
296 - Baytown Nature Center Fund	1.00	1.00	-
298 - Wetlands Education and Recreation Center Fund	2.00	3.00	3.00
351 - Capital Improvement Program Fund	4.00	7.00	9.00
527 - Utility Capital Improvement Program Fund	3.00	10.00	12.00
561 - Workers Compensation Fund	1.00	1.00	1.00
Total Miscellaneous Funds	57.25	73.25	61.25
Total All Funds	930.00	970.00	1,004.00

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2020-21	Adopted 2021-22	Adopted 2022-23
1010 - General Administration				
101 10120 City Manager	F101	1.00	1.00	1.00
101 10120 Assistant City Manager	E91	2.00	2.00	2.00
101 10120 Assistant to City Manager	C44	1.00	1.00	1.00
101 10120 Grant Coordinator	C41	1.00	1.00	1.00
101 10120 Executive Assistant	B23	1.00	1.00	1.00
Total General Administration		10.00	6.00	6.00
1030 - Fiscal Operations				
101 10320 Director of Finance	E82	1.00	1.00	1.00
101 10320 Assistant Director of Finance	D61	1.00	1.00	1.00
101 10320 Controller/Assistant Director of Finance	D61	1.00	1.00	1.00
101 10320 Accounting Manager	C43	1.00	1.00	1.00
101 10320 Deputy Controller	C43	1.00	1.00	1.00
101 10320 Accountant II/I	C42/C41	2.90	2.90	3.90
101 10320 Payroll Specialist	B24	1.00	1.00	1.00
101 10320 Administrative Assistant	B22	1.00	1.00	1.00
101 10320 Accounting Specialist III/II/I	B23/B22/B21	3.00	3.00	3.00
101 10340 Purchasing Coordinator	C43	1.00	1.00	1.00
101 10340 Contract Coordinator	C42	1.00	1.00	1.00
101 10340 Buyer II/I	B24/B22	2.00	2.00	2.00
Total Fiscal Operations		17.90	17.90	17.90
1040 - Public Affairs				
101 10130 Director of Public Affairs	E81	-	1.00	1.00
101 10130 Public Information Coordinator	C42	-	1.00	1.00
101 10130 Multimedia Specialist	C41	-	1.00	1.00
Total Public Affairs		-	3.00	3.00
1060 - Legal Services				
101 10610 City Attorney	E83	1.00	1.00	1.00
101 10610 First Assistant City Attorney	D63	1.00	1.00	1.00
101 10610 Asst. City Attorney/Civil Svc Adv.	C45	1.00	1.00	1.00
101 10610 Asst. City Attorney Municipal Court	C45	1.00	1.00	1.00
101 10610 Paralegal	B23	1.00	1.00	1.00
101 10610 Legal Assistant II	B22	1.00	1.00	1.00
Total Legal Services		6.00	6.00	6.00
1070 - Information Technology Services (ITS)				
101 10710 Director of ITS	E82	1.00	1.00	1.00
101 10710 Assistant Director of ITS	D61	1.00	1.00	1.00
101 10710 Network System Coord. IV/III - Network System Spec. II/I	C43/C42/B24/B22	3.00	3.00	3.00
101 10710 Computer System Coord. IV/III - Computer System Spec. II/I	C43/C42/B24/B22	3.00	3.00	3.00
101 10710 E-Business Systems Coord. IV/III - E-Business Systems Spec. II/I	C42/C41/B23/B22	2.00	2.00	2.00
101 10710 E-Business & Web Specialist II	B23	2.00	2.00	2.00
101 10710 Geographic Inf. Spec. II/I	B23	1.00	1.00	1.00
101 10710 Comp User Support Specialist III/II/I	B23/B22/B21	3.00	3.00	3.00
101 10710 Radio & Cell Equip Specialist III/II/I	B23/B22/B21	1.00	1.00	1.00
101 10710 Computer Support Specialist III/II/I	B24/B23/B22	-	-	2.00
Total Information Technology Services (ITS)		17.00	17.00	19.00
1080 - Planning & Development Services				
101 10810 Director of Plan & DS	E83	1.00	1.00	1.00
101 10810 Assistant Director of Plan & DS	D61	1.00	1.00	2.00
101 10810 Current Planning Manager	C51	1.00	1.00	1.00
101 10810 Neighborhood Planning Manager	C51	1.00	1.00	1.00
101 10810 Chief Building Official	C45	1.00	1.00	1.00
101 10810 Deputy Chief Building Official	C43	1.00	1.00	1.00

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2020-21	Adopted 2021-22	Adopted 2022-23
101 10810 Permit Case Coordinator	C41	1.00	-	1.00
101 10810 Planner II/I	C43/C41	3.00	4.00	3.00
101 10810 Code Enforcement Supervisor	B32	1.00	1.00	1.00
101 10810 Plans Review Specialist	B24	2.00	2.00	2.00
101 10810 Building Service Inspector IV/III/II/I	B24/B23/B22	9.00	9.00	10.00
101 10810 Development Services Specialist	B23	1.00	1.00	1.00
101 10810 Planning Specialist	B23	1.00	1.00	1.00
101 10810 Administrative Assistant	B22	2.00	2.00	2.00
101 10810 Permit Specialist II/I	B21	3.00	4.00	4.00
Total Planning & Development Services		30.00	30.00	32.00
1140 - Human Resources				
101 11410 Director Human Resources/CS	E82	1.00	1.00	1.00
101 11410 Assistant Director of Human Resources	D61	-	-	1.00
101 11410 HR Manager	C44	2.00	2.00	1.00
101 11410 Talent Development Manager	C44	1.00	1.00	1.00
101 11410 HR Specialist II	B24	2.00	2.00	2.00
101 11410 Talent Management Specialist	B24	1.00	1.00	1.00
101 11410 HR Specialist I	B23	2.00	2.00	2.00
101 11410 Administrative Specialist	B21	1.00	1.00	1.00
101 11410 HR Generalist	C41	-	-	1.00
Total Human Resources		10.00	10.00	11.00
1170 - City Clerk				
101 11710 City Clerk	E81	1.00	1.00	1.00
101 11710 Deputy City Clerk	C44	1.00	1.00	1.00
101 11710 Clerk Records Supervisor	B24	-	-	1.00
101 11710 Clerk Admin Specialist	B23	1.00	1.00	1.00
101 11710 Open Government Specialist	B22	1.00	1.00	1.00
101 11710 Vital Statistics Specialist	B22	2.00	1.00	1.00
101 11710 Administrative Specialist	B21	-	1.00	1.00
101 11710 Administrative Technician	A13	-	-	1.00
101 11710 Records Technician	A13	-	2.00	1.00
Total City Clerk		7.00	9.00	9.00
1171 - Court of Record				
101 11730 Court Administrator	C42	1.00	1.00	1.00
101 11730 Senior Court Clerk	B31	3.00	3.00	3.00
101 11730 Municipal Court Clerk	B21	9.00	8.00	9.00
101 11731 Senior Marshall	B32	1.00	1.00	1.00
101 11731 City Marshall	B24	2.00	2.00	2.00
101 11732 Municipal Court Judge	E81	1.00	1.00	1.00
Total Court of Record		17.00	17.00	17.00
1180 - City Facilities				
101 11810 Facilities Supervisor	B32	1.00	1.00	1.00
101 11810 Facilities Administrative Specialist	B23	1.00	1.00	1.00
101 11810 Facilities Specialist III/II/I	B23/B22/B21	4.00	4.00	6.00
Total City Facilities		6.00	6.00	8.00
2000 - Police				
101 20000 Police Chief	E83	1.00	1.00	1.00
101 20000 Assistant Police Chief	CSH	3.00	3.00	3.00
101 20000 Police Lieutenant	CSH	9.00	9.00	10.00
101 20000 Police Sergeant	CSH	17.00	17.00	18.00
101 20000 Patrol Officer	CSH	126.00	124.00	137.00
101 20000 Domestic Violence Coordinator	C41	-	1.00	1.00
101 20000 Crime Analyst	C42	1.00	1.00	1.00

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2020-21	Adopted 2021-22	Adopted 2022-23	
101 20000	Public Information Coordinator	C41	-	1.00	1.00
101 20000	Mechanic Supervisor	B32	1.00	1.00	1.00
101 20000	Detention Supervisor	B31	6.00	6.00	6.00
101 20000	Police Records Supervisor	B31	1.00	1.00	1.00
101 20000	Property Room Supervisor	B31	1.00	1.00	1.00
101 20000	Police Computer Systems Specialist	B23	-	1.00	1.00
101 20000	Mechanic	B23	3.00	3.00	3.00
101 20000	Administrative Assistant	B22	5.00	5.00	5.00
101 20000	Police Accounting Specialist	B22	1.00	1.00	1.00
101 20000	Open Records Specialist II	B22	2.00	2.00	3.00
101 20000	Community Service Specialist	B22	6.00	6.00	6.00
101 20000	Detention Officer/Trainee	B21	14.00	14.00	16.00
101 20000	Administrative Specialist	B21	2.00	2.00	2.00
101 20000	Domestic Violence Specialist	B21	-	1.00	1.00
101 20000	Open Records Specialist I	B21	1.00	1.00	1.00
101 20000	Property Room Specialist	B21	2.00	2.00	4.00
101 20000	Police Records Technician	B21	3.00	3.00	3.00
101 20000	Community Service Supervisor	B31	-	-	1.00
101 20000	Crime Scene Technician	B24	-	-	2.00
101 20310	Communications Manager	C44	1.00	1.00	1.00
101 20310	Assistant Communications Manager	C42	-	-	1.00
101 20310	Telecommunications Supervisor	B31	4.00	4.00	4.00
101 20310	Telecommunicator/Trainee	B22/B21	20.00	22.00	22.00
101 20065	Police Sergeant	CSH	1.00	1.00	1.00
101 20065	Patrol Officer	CSH	1.00	1.00	1.00
Total Police			233.00	237.00	260.00
2020 - Fire & EMS					
101 20210	Fire Chief	E83	1.00	1.00	1.00
101 20210	Assistant Fire Chief	CSJ	4.00	4.00	4.00
101 20210	Battalion Chief	CSJ	1.00	1.00	1.00
101 20210	Public Information & Education Coordinator	C41	1.00	1.00	1.00
101 20210	Mechanic Supervisor	B32	1.00	1.00	1.00
101 20210	Administrative Supervisor	B31	1.00	1.00	1.00
101 20210	Mechanic	B23	2.00	3.00	3.00
101 20210	Administrative Assistant	B22	2.00	2.00	2.00
101 20210	Administrative Specialist	B21	4.00	4.00	4.00
101 20220	Battalion Chief	CSJ	1.00	1.00	1.00
101 20220	Fire Lieutenant	CSJ	2.00	2.00	2.00
101 20220	Investigator/Inspector Equipment Operator	CSJ	1.00	1.00	1.00
101 20230	Battalion Chief	CSJ	3.00	3.00	3.00
101 20230	Fire Lieutenant	CSJ	31.00	30.00	30.00
101 20230	Fire Equipment Operator	CSJ	24.00	24.00	24.00
101 20230	Firefighter	CSJ	94.00	94.00	94.00
101 20230	Non-Fire Cert Paramedic/Non-Fire Paramedic	NFP	2.00	2.00	2.00
101 20305	Emergency Mgmt. & Prep Coordinator	C45	1.00	1.00	1.00
101 20305	Deputy Emergency Management Coordinator	C43	1.00	1.00	1.00
Total Fire & EMS			177.00	177.00	177.00

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2020-21	Adopted 2021-22	Adopted 2022-23	
3000 - Public Works Administration					
101 30010	Assistant Director Public Works	D61	1.00	1.00	1.00
101 30010	Asset Manager	C43	1.00	1.00	1.00
101 30010	Administrative Assistant	B22	1.00	1.00	1.00
101 30010	Administrative Technician	A13	1.00	1.00	1.00
101 30010	Asset Analyst	B23	-	-	1.00
Total Public Works Administration			4.00	4.00	5.00
3010 - Streets					
101 30110	Superintendent	C44	1.00	1.00	1.00
101 30110	Field Supervisor	B32	1.00	1.00	1.00
101 30110	Construction Inspector II	B24	1.00	1.00	1.00
101 30110	Crew Leader	B23	2.00	3.00	3.00
101 30110	Concrete Specialist	B22	4.00	6.00	6.00
101 30110	Heavy Equipment Specialist II/I	B22/B21	4.00	5.00	5.00
101 30110	Equipment Specialist	B21	3.00	3.00	3.00
101 30110	Concrete Technician	A12	1.00	1.00	1.00
Total Streets			17.00	21.00	21.00
3020 - Traffic Control					
101 30210	Superintendent	C44	1.00	1.00	1.00
101 30210	Field Supervisor	B32	1.00	1.00	1.00
101 30210	Traffic Control Specialist III/II/I	SBPP	10.00	12.00	13.00
Total Traffic Control			12.00	14.00	15.00
3030 - Engineering					
101 30310	Assistant Director/City Engineer	D63	1.00	1.00	1.00
101 30310	Sr. Engineer/Engineer/Associate Eng. II/I	C45/C43/C42/C41	1.00	5.00	5.00
101 30310	Construction Manager	C42	1.00	1.00	1.00
101 30310	Project Manager/Associate Project Manager	C43/C42/C40	-	-	1.00
101 30310	Survey/GPS Coordinator	C41	1.00	1.00	1.00
101 30310	Plans Review Specialist	B24	-	-	2.00
101 30310	GIS Specialist II/I/GIS Coordinator	C41/B23/B21	1.00	1.00	1.00
101 30310	Survey/GPS Specialist	B21	1.00	1.00	1.00
Total Engineering			9.00	12.00	13.00
4000 - Public Health					
101 40010	Mosquito Control Supervisor	B32	1.00	1.00	1.00
101 40010	Mosquito Control Specialist	B21	1.00	3.00	2.00
101 40020	Director Health	E82	1.00	1.00	1.00
101 40020	Assistant Director Health	D61	1.00	2.00	2.00
101 40020	Environmental Health Manager	C51	4.00	1.00	1.00
101 40020	Neighborhood Protection Manager	C44	1.00	1.00	1.00
101 40020	Environmental Health Coord II/I	C42/C41	2.00	3.00	3.00
101 40020	Pollution Control Specialist II	B23	-	-	1.00
101 40020	Clean Team Specialist	B21	-	-	4.00
101 40020	Administrative Supervisor	B31	1.00	1.00	1.00
101 40020	Neighborhood Protection Inspector II/I	B22/B21	5.00	5.00	5.00
101 40020	Community Service Supervisor	B23	3.00	3.00	2.00
101 40020	Administrative Technician	A13	-	2.00	2.00
101 40020	Commercial Code Protection Inspector	B23	-	-	2.00
101 40050	Shelter Veterinarian	C45	-	1.00	1.00
101 40050	Adopt & Rescue Service Manager	C44	1.00	1.00	1.00
101 40050	Animal Control Supervisor	B31	3.00	3.00	1.00
101 40050	Administrative Supervisor	B31	-	1.00	1.00
101 40050	Outreach Supervisor	B31	-	1.00	1.00
101 40050	Veterinarian Technician	B21	-	1.00	1.00

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2020-21	Adopted 2021-22	Adopted 2022-23
101 40050 Foster Specialist	B21		1.00	1.00
101 40050 Administrative Specialist	B21		-	1.00
101 40050 Animal Care Specialist	B21		-	1.00
101 40050 Volunteer Supervisor	B31		-	1.00
101 40050 Rescue and Volunteer Specialist	B21		-	2.00
101 40050 Animal Control Specialist	B21	11.00	9.00	6.00
Total Public Health		35.00	42.00	46.00
5000 - Parks & Recreation				
101 50010 Director Parks & Recreation	E82	1.00	1.00	1.00
101 50010 Assistant Director of Parks & Recreation	D61	1.00	1.00	-
101 50010 Superintendent of Parks	C44			1.00
101 50010 Parks Project Planner	C43	1.00	1.00	1.00
101 50010 Administrative Assistant	B22	1.00	1.00	1.00
101 50110 Superintendent of Recreation	C51	1.00	1.00	1.00
101 50110 Marketing Coordinator	C41	1.00	1.00	1.00
101 50110 Athletics Program Coordinator	C41	-	1.00	1.00
101 50110 Special Events Coordinator	C41	-	-	1.00
101 50110 Building Maintenance Supervisor	B24	1.00	1.00	1.00
101 50110 Facilities Technician	A13	2.00	2.00	2.00
101 50110 Customer Care Technician	A13	-	-	2.00
101 50210 Field Supervisor	B32	4.00	4.00	4.00
101 50210 Crewleader	B23	12.00	16.00	15.00
101 50210 Parks Maintenance Specialist	B23			1.00
101 50210 Heavy Equipment Specialist I	B21	8.00	5.00	5.00
101 50210 Parks Warehouse Specialist	B21	-	1.00	1.00
101 50210 Construction Technician	A13	2.00	3.00	6.00
101 50210 Grounds Technician	A13	16.00	15.00	18.00
101 50210 Maintenance Technician	A13	-	-	1.00
Total Parks & Recreation		53.00	56.00	64.00
6000 - Sterling Municipal Library				
101 60010 City Librarian	E81	1.00	1.00	1.00
101 60010 Lead Librarian	C42	3.00	3.00	3.00
101 60010 Librarian	C41	5.00	5.00	5.00
101 60010 Community Engagement Manager	C42	-	-	1.00
101 60010 Community Engagement Specialist	B22	-	1.00	1.00
101 60010 Administrative Assistant	B22	1.00	1.00	1.00
101 60010 Library PC Specialist	B21	1.00	1.00	1.00
101 60010 Support Services Specialist	B21	1.00	2.00	2.00
101 60010 Customer Service Technician	A13	3.00	4.00	5.00
101 60010 Library Technician	A12	1.00	1.00	1.00
101 60010 Custodial Technician	A12	1.00	1.00	1.00
Total Sterling Municipal Library		20.00	22.00	22.00
Total General Fund		680.90	706.90	751.90
232 - Hotel/Motel Fund				
232 50320 Tourism Manager	C51	1.00	1.00	1.00
232 50320 Marketing Coordinator	C42	-	-	1.00
232 50320 Visitor Outreach Specialist	C41	1.00	1.00	1.00
Total Hotel/Motel Fund		3.00	3.00	3.00

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2020-21	Adopted 2021-22	Adopted 2022-23
502 - Aquatics Fund				
502 50113 Superintendent	C51	1.00	1.00	1.00
502 50113 Aquatics Operations Coordinator	C42	1.00	1.00	1.00
502 50113 Aquatics Guest Service Coordinator	C42	1.00	1.00	1.00
502 50113 Aquatics Maintenance Coordinator	C42	1.00	1.00	1.00
502 50113 Aquatics Maintenance Specialist	B23	1.00	1.00	1.00
Total Aquatics Fund		5.00	5.00	5.00
1030- Utility Billing & Collections				
520 10350 Utility Billing Manager	C44	1.00	1.00	1.00
520 10350 Utility Billing Coordinator	C42	-	-	1.00
520 10350 Accountant II	C42	0.85	0.85	0.85
520 10350 Meter Operations Supervisor	B32	1.00	1.00	1.00
520 10350 Collections Supervisor	B31	1.00	1.00	1.00
520 10350 Customer Service Supervisor	B31	-	-	1.00
520 10350 Crew Leader	B23	1.00	1.00	1.00
520 10350 Billing Specialist	B23	1.00	1.00	1.00
520 10350 Billing Analyst	B22	-	-	1.00
520 10350 Administrative Assistant	B22	1.00	1.00	1.00
520 10350 Meter Specialist III/ II Meter Technician	B22/B21/A13	4.00	4.00	6.00
520 10350 Customer Service Specialist I	B21	4.00	5.00	5.00
520 10350 Collections Specialist	B21	2.00	3.00	3.00
Total Utility Billing & Collections		20.85	21.85	23.85
1190 - General Overhead				
520 11930 Control Systems Coordinator	C41	0.50	0.50	0.50
520 11930 GIS Coordinator/GIS Specialist /II/I	C41/B23/B21	1.00	1.00	1.00
Total General Overhead		1.50	1.50	1.50
3040 - Water Operations				
520 30410 Director Public Works/Engineering	E83	0.40	0.40	0.40
520 30410 Field Supervisor	B32	1.00	1.00	1.00
520 30410 Crew Leader	B23	1.00	1.00	1.00
520 30410 Concrete Specialist	B22	1.00	1.00	1.00
520 30410 Heavy Equipment Specialist II/I	B22/B21	2.00	3.00	3.00
520 30410 Equipment Specialist	B21	1.00	1.00	1.00
520 30410 Concrete Technician	A12	1.00	1.00	1.00
520 30410 Laborer	A12	2.00	-	-
520 30410 Utility Maintenance Specialist	SBPC	12.00	14.00	14.00
520 30430 Director Public Works/Engineering	E83	0.20	0.20	0.20
520 30430 BAWA Superintendent	C51	1.00	1.00	1.00
520 30430 BAWA Assistant Superintendent	C42	1.00	1.00	1.00
520 30430 Control Systems Coordinator	C41	0.50	0.50	0.50
520 30430 Field Supervisor	B32	1.00	1.00	1.00
520 30430 Maintenance Specialist - Instrumental & Electronics	B23	2.00	2.00	2.00
520 30430 Chief Laboratory Specialist	B23	1.00	-	-
520 30430 Water Plant Operator I/II/III	B23/B22/B21	10.00	10.00	10.00
520 30430 Maintenance Specialist - Mechanical II/I	B23/B22	2.00	2.00	2.00
520 30430 Administrative Assistant	B22	1.00	1.00	1.00
520 30430 Water Plant Operator In Training	B21	4.00	4.00	4.00
520 30430 Laboratory Specialist	B21	1.00	2.00	2.00
Total Water Operations		46.10	47.10	47.10
3050 - Wastewater Operations				
520 30520 Director Public Works/Engineering	E83	0.40	0.40	0.40
520 30520 Assistant Director Utilities	D61	1.00	1.00	1.00
520 30520 Superintendent	C51	1.00	1.00	1.00

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2020-21	Adopted 2021-22	Adopted 2022-23
520 30520 Waste Water Operations Assistant Superintendent	C42	1.00	1.00	1.00
520 30520 Field Supervisor	B32	4.00	5.00	5.00
520 30520 Maintenance Specialist - Instrumental & Electronics	B23	1.00	1.00	1.00
520 30520 Wastewater Operator III/II/I	B23/B22/B21	20.00	16.00	17.00
520 30520 Wastewater Operator III/II/I - Lift Station	B23/B22/B21	-	7.00	7.00
520 30520 Maintenance Mechanic Specialist II/I	B23/B22	7.00	3.00	3.00
520 30520 Laboratory Specialist	B21	1.00	1.00	2.00
520 30530 Field Supervisor	B32	1.00	1.00	1.00
520 30530 Administrative Supervisor	B24	1.00	1.00	1.00
520 30530 Pollution Control Specialist I	B21	3.00	3.00	3.00
520 30530 Administrative Technician	A13	1.00	1.00	1.00
Total Wastewater Operations		43.40	43.40	44.40
3060 - Utility Construction				
520 30610 Utility Maintenance Specialist	SBPC	17.00	16.00	17.00
520 30610 Superintendent	C44	1.00	1.00	1.00
520 30610 Field Supervisor	B32	1.00	1.00	1.00
520 30610 Crew Leader	B23	1.00	2.00	1.00
Total Utility Construction		20.00	20.00	20.00
Total Water & Sewer Fund		131.85	133.85	136.85
500 - Sanitation Fund				
500 32010 Superintendent	C44	-	-	-
500 32010 Field Supervisor	B32	1.00	1.00	1.00
500 32010 Crew Leader	B23	1.00	1.00	1.00
500 32010 Heavy Equipment Specialist II/I	B22/B21	8.00	8.00	11.00
500 32010 Equipment Specialist	B21	3.00	3.00	-
Total Sanitation Fund		13.00	13.00	13.00
505 - Storm Water Utility Fund				
505 30920 Storm Water Manager	C51	1.00	-	-
505 30920 Storm Water Engineer	C44	1.00	-	-
505 30920 Storm Water Specialist	B22	1.00	-	-
505 30920 Mosquito Control Technician	A13	1.00	-	-
Total Storm Water Utility		4.00	-	-
505 30930 Field Supervisor	B32	1.00	1.00	1.00
505 30930 Crew Leader	B23	-	1.00	1.00
505 30930 Grading Specialist	B22	3.00	4.00	4.00
505 30930 Heavy Equipment Specialist II/I	B22/B21	6.00	10.00	11.00
505 30930 Equipment Specialist	B21	6.00	5.00	5.00
505 30930 Concrete Technician	A12	1.00	1.00	1.00
Total Storm Water Maintenance		17.00	22.00	23.00
Total Storm Water Utility Fund		21.00	22.00	23.00
Central Services:				
550 - Garage Fund				
550 70110 Superintendent	C44	1.00	1.00	1.00
550 70110 Mechanic Supervisor	B32	1.00	1.00	1.00
550 70110 Fleet Specialist	B23	1.00	1.00	1.00
550 70110 Mechanic	B23	3.00	3.00	3.00
Total Garage Fund		6.00	6.00	6.00
552 - Warehouse Fund				
552 70120 Warehouse Supervisor	B31	1.00	1.00	1.00
552 70120 Warehouse Specialist	B21	1.00	1.00	1.00
552 70120 Warehouse Technician	A13	2.00	2.00	2.00
Total Warehouse Fund		4.00	4.00	4.00
Total Central Services		10.00	10.00	10.00

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2020-21	Adopted 2021-22	Adopted 2022-23
201 - Municipal Court Special Revenue Fund				
201 11750 Bailiff	B21	1.00	1.00	1.00
201 11759 Juvenile Case Manager	B24	1.00	1.00	1.00
Total Municipal Court Special Revenue Fund		2.00	2.00	2.00
206 - Crime Control and Prevention District (CCPD) Fund				
206 20601 Police Sergeant	CSH	1.00	1.00	-
206 20601 Patrol Officer	CSH	14.00	14.00	-
Total CCPD Fund		15.00	15.00	-
207 - Fire Control, Prevention & Emergency Medical Services District (FCPEMSD) Fund				
207 20701 Battalion Chief	CSJ	1.00	1.00	-
207 20701 Fire Lieutenant	CSJ	1.00	1.00	-
Total FCPEMSD Fund		2.00	2.00	-
211 - Street Maintenance Fund				
211 21102 Heavy Equipment Specialist I/Equipment Specialist	B21	2.00	2.00	2.00
211 21121 Field Supervisor	B32	1.00	1.00	1.00
211 21121 Crew Leader	B23	-	1.00	1.00
211 21121 Heavy Equipment Specialist II/I	B22/B21	4.00	8.00	8.00
211 21121 Equipment Specialist	B21	8.00	8.00	8.00
211 21122 Crew Leader	B23	1.00	1.00	1.00
211 21122 Concrete Specialist	B22	2.00	2.00	2.00
Total Street Maintenance Fund		18.00	23.00	23.00
215 - Municipal Development District (MDD) Fund				
215 21501 Development Manager	C45	1.00	1.00	1.00
215 21501 Senior Economic Development Analyst	C42	-	-	2.00
Total MDD Fund		1.00	1.00	3.00
226 - Miscellaneous Police Fund				
226 20110 Patrol Officer	CSH	2.00	4.00	4.00
226 20110 Domestic Violence Coordinator	C41	1.00	-	-
226 20110 Domestic Violence Specialist	B21	1.00	-	-
Total Miscellaneous Police Fund		4.00	4.00	4.00
241 - High Intensity Drug Trafficking Area (HIDTA) Fund				
241 24111 Accountant II	C42	0.25	0.25	0.25
Total HIDTA Fund		0.25	0.25	0.25
270 - Community Development Block Grant (CDBG) Fund				
270 21823 Community Development Supervisor	B32	-	-	1.00
270 21823 Community Development Generalist	B23	1.00	1.00	1.00
270 21823 Demo/Housing Inspector	B22	1.00	1.00	1.00
270 21823 Community Outreach Specialist	B22	1.00	1.00	1.00
Total CDBG Fund		3.00	3.00	4.00
296 - Baytown Nature Center (BNC) Fund				
296 50021 BNC Naturalist	C41	1.00	1.00	-
Total Baytown Nature Center Fund		1.00	1.00	-
298 - Wetlands Education & Recreation Center Fund				
298 50020 Superintendent	C51	1.00	1.00	1.00
298 50020 Education Coordinator	C41	1.00	1.00	1.00
298 50020 Administrative Assistant	B22	-	1.00	1.00
Total Wetlands Education & Recreation Center Fund		2.00	3.00	3.00

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2020-21	Adopted 2021-22	Adopted 2022-23	
351 - General Capital Improvement Fund (CIPF)					
351 35100	Assistant Director Capital Projects	D61	-	1.00	1.00
351 35100	Sr. Engineer/Engineer/Associate Eng. II/I	C45/C43/C42/C41	3.00	-	-
351 35100	Construction Manager	C44	-	1.00	1.00
351 35100	Project Manager/Associate Project Manager II/I	C43/C42/C41	-	1.00	2.00
351 35100	Construction Inspector III/II/I	B24/B23	-	4.00	4.00
351 35100	Right of Way Coordinator	C42	-	-	1.00
Total General CIPF Fund			3.00	7.00	9.00
527 - Utility Capital Improvement Fund (CIPF)					
527 52700	Sr. Engineer/Engineer/Associate Eng. II/I	C44/C43/C42/C41	2.00	2.00	1.00
527 52700	Project Manager/Associate Project Manager	C43/C41	-	3.00	4.00
527 52700	Project Coordinator	B23	-	1.00	1.00
527 52700	Business Analyst	B23	-	1.00	1.00
527 52700	Construction Inspector III/II/I	B24/B23/B22	1.00	2.00	3.00
527 52700	Assistant Constuction Manager	C42	-	-	1.00
527 52700	Contracts Specialist	B23	-	-	1.00
Total Utility CIPF Fund			3.00	9.00	12.00
561 - Workers' Compensation Fund					
561 56110	Risk Coordinator	C41	1.00	1.00	1.00
Total Worker's Compensation Fund			1.00	1.00	1.00
			920.00	965.00	1,004.00



FY23 Certification Pay Schedule

Effective: 9/26/2022

City-Wide	Monthly
Bilingual Incentive Pay	\$ 50.00
Bilingual Incentive Pay - Court Interpreter	\$ 100.00

Fire	Monthly	Monthly	Monthly
Intermediate	\$ 100.00	Hazmat Certification Pay	\$ 50.00
Advanced	\$ 150.00	Hazmat Coordinator	\$ 150.00
Master	\$ 200.00	Hazmat Shift Leader	\$ 125.00
		Hazmat Team Member	\$ 100.00
Administrative Assignment Pay:			
Assistant Chief	\$ 100.00	Technical Rescue Team (TRT) Coordinator	\$ 150.00
Battalion/Division Chief	\$ 350.00	Technical Rescue Team (TRT) Shift Leader	\$ 125.00
Lieutenant	\$ 350.00		
Equipment Operator	\$ 350.00	Arson Investigator Assignment Pay	\$ 100.00
		Fire Marshal Assignment Pay	\$ 200.00
Associate's Degree	\$ 75.00		
Bachelor's Degree	\$ 125.00	Marine Program Coordinator	\$ 150.00
Master's Degree	\$ 150.00	Marine Program Shift Leader	\$ 125.00
		EMT-P FTO Assignment Pay	\$ 200.00
		Paramedic Certification Pay	\$ 500.00
Per EVT or ASE Certification	\$ 15.00	Mechanics - Up to \$150 max	

Municipal Court	Monthly	Monthly	Monthly
Court Clerk Level I (CCCI)	\$ 75.00	TCOLE Intermediate	\$ 75.00
Court Clerk Level II (CCCI)	\$ 100.00	TCOLE Advanced	\$ 100.00
Certified Municipal Court Clerk (CMCC)	\$ 150.00	TCOLE Master	\$ 150.00

Planning & Development Services	Monthly
Texas Plumbing Inspectors License	\$ 108.33
One (1) ICC Certification	\$ 54.17
Two (2) ICC Certification	\$ 108.33
Three (3) ICC Certifications	\$ 162.50
Four (4) ICC Certifications	\$ 216.67

Police	Monthly	Monthly	Monthly
Intermediate	\$ 100.00	FTO (Patrol Officer)	\$ 250.00
Advanced	\$ 175.00	FTO (Sgt)	\$ 100.00
Master	\$ 250.00	FTO (Coordinator)	\$ 100.00
Associate's Degree	\$ 75.00	Special Team Assignment Pay	\$ 100.00
Bachelor's Degree	\$ 125.00		
Master's Degree	\$ 150.00		
		Communications - Intermediate	\$ 100.00
		Communications - Advanced	\$ 200.00
		Communications - Master	\$ 300.00
		Communications CTO Incentive Pay	\$ 75.00
Per EVT or ASE Certification	\$ 15.00	Mechanics - Up to \$150 max	

Public Works	Monthly		Monthly
Ground Water Treatment B	\$ 100.00	Water Distribution C	\$ 75.00
Ground Water Treatment C	\$ 75.00		
Surface Water Treatment A	\$ 150.00	Wastewater Treatment A	\$ 150.00
Surface Water Treatment B	\$ 100.00	Wastewater Treatment B	\$ 100.00
Surface Water Treatment C	\$ 75.00	Wastewater Treatment C	\$ 75.00
		Wastewater Collection III	\$ 100.00
		Wastewater Collection II	\$ 75.00
Tool Allowance:			
Mechanics	\$ 100.00	CDL - DOT Hazmat Endorsement	\$ 30.00
Mechanic Helper	\$ 50.00		
IMSA A	\$ 150.00	Level 3 (Field Tech) + Level 1 (Roadway Lighting) + Level 1 (Signs and Markings)	
IMSA B	\$ 100.00	Level 2 (Field Tech) + Level 1 (Roadway Lighting) + Level 1 (Signs and Markings)	
IMSA C	\$ 75.00	Level 1 (Field Tech) + Level 1 (Roadway Lighting) + Level 1 (Signs and Markings)	
IMSA D	\$ 50.00	Level 1 (Roadway Lighting or Signs and Markings)	
Inspector A	\$ 50.00	Concrete Field Testing Technician - Grade I Certification or TXHMAC Level 1B	
Inspector B	\$ 75.00	Concrete Field Testing Technician Grade I Certification and TXHMAC Level 1B	
Inspector C	\$ 150.00	Inspector B + Water Class D Licensing or higher and Collection Class I or higher	
Per EVT or ASE Certification	\$ 15.00	Mechanics - Up to \$150 max	



FY23 Fire Salary Schedule

Effective: 9/26/2022

	Annual Salary	On Shift	80 Hours	Non Fire Cert
Probationary Fire Fighter	\$ 72,059	\$ 26.81	\$ 34.64	\$ 21.65

Fire Fighter Paramedic

Years in Rank	Annual Salary	On Shift
1	\$ 74,189	\$ 27.60
2	\$ 76,447	\$ 28.44
3	\$ 78,705	\$ 29.28
4	\$ 81,124	\$ 30.18
5	\$ 83,543	\$ 31.08
6	\$ 86,043	\$ 32.01
7	\$ 88,650	\$ 32.98

Fire Engineer

Tier	Years in Rank	Annual Salary	On Shift	80 Hours
1	0-6 mos	\$ 93,059	\$ 34.62	\$ 44.74
2	6 mos+	\$ 98,650	\$ 36.70	\$ 47.42

Lieutenant

Tier	Years in Rank	Annual Salary	On Shift	80 Hours
1	0	\$ 106,687	\$ 39.69	\$ 51.29
2	1+	\$ 112,009	\$ 41.67	\$ 53.86

Battalion Chief

Tier	Years in Rank	Annual Salary	On Shift	80 Hours
1	0	\$ 124,696	\$ 46.39	\$ 59.95
2	1+	\$ 130,959	\$ 48.72	\$ 62.96

Assistant Chief

Tier	Years in Rank	Annual Salary	80 Hours
1	0	\$ 148,330	\$ 71.31
2	1+	\$ 155,748	\$ 74.88

After completion of probationary period, Fire Fighter will move to Tier 1. Thereafter, Fire Fighter will move to next tier on their anniversary of completion of probation. Annual salary does not include longevity or seniority pay and nothing in the annual salary column shall move with the employee when he/she steps up pursuant to 143.038(b).

*Non-Fire Paramedics compensation shall be referenced from the Collective Bargaining Agreement.



FY23 Police Salary Schedule

Effective: 9/26/2022

Police Officer

Year in Rank	Base Annual	Hourly
Probationary	\$ 71,684	\$ 34.46
1	\$ 74,193	\$ 35.67
2	\$ 76,790	\$ 36.92
3	\$ 79,477	\$ 38.21
4	\$ 82,259	\$ 39.55
5	\$ 85,138	\$ 40.93
6	\$ 88,544	\$ 42.57
7	\$ 92,085	\$ 44.27
8	\$ 95,769	\$ 46.04

Night Shift Annual	Hourly
\$ 72,401	\$ 34.81
\$ 74,935	\$ 36.03
\$ 77,558	\$ 37.29
\$ 80,272	\$ 38.59
\$ 83,082	\$ 39.94
\$ 85,989	\$ 41.34
\$ 89,429	\$ 42.99
\$ 93,006	\$ 44.71
\$ 96,727	\$ 46.50

Sergeant

Year in Rank	Base Annual	Hourly
Yrs <3	\$ 106,079	\$ 51.00
Yrs >3	\$ 112,572	\$ 54.12

Night Shift Annual	Hourly
\$ 107,140	\$ 51.51
\$ 113,698	\$ 54.66

Lieutenant

Year in Rank	Base Annual	Hourly
Yrs <3	\$ 124,357	\$ 59.79
Yrs >3	\$ 129,381	\$ 62.20

Night Shift Annual	Hourly
\$ 125,601	\$ 60.39
\$ 130,675	\$ 62.82

Assistant Chief

Year in Rank	Base Annual	Hourly
Yrs <3	\$ 154,620	\$ 74.34
Yrs >3	\$ 164,036	\$ 78.86

Police Officers who are assigned through the shift selection process to the night shift for the patrol bureau shall receive a 1% shift differential pay of the officer's pay. Shift differential will not be paid to individuals working a night shift for the patrol bureau on an occasional, non-routine basis.



FY23 Utility Maintenance Specialist & Traffic Control Specialist Salary Plan

Effective 9/26/2022

Utility Maintenance Specialist

Level	Job Title	HOURLY	ANNUALLY	Skill Based Top Out/Max.
Entry	Utility Maintenance Technician	\$ 16.79	\$ 34,922	
1	Utility Maintenance Technician	\$ 17.38	\$ 36,144	
2	Utility Maintenance Technician	\$ 17.99	\$ 37,409	
3	Utility Maintenance Technician	\$ 18.61	\$ 38,719	
4	Utility Maintenance Technician	\$ 19.27	\$ 40,074	
5	Utility Maintenance Technician	\$ 20.52	\$ 42,679	
6	Utility Maintenance Technician	\$ 21.85	\$ 45,453	
7	Utility Maintenance Technician	\$ 23.38	\$ 48,635	
8	Utility Maintenance Technician	\$ 25.02	\$ 52,039	\$ 28.54

Traffic Control Specialist

Level	Job Title	HOURLY	ANNUALLY	Skill Based Top Out/Max.
Entry	Traffic Control Technician	\$ 16.79	\$ 34,922	
1	Traffic Control Technician	\$ 17.13	\$ 35,621	
2	Traffic Control Technician	\$ 17.55	\$ 36,511	
3	Traffic Control Technician	\$ 18.08	\$ 37,606	
4	Traffic Control Technician	\$ 18.62	\$ 38,735	
5	Traffic Control Technician	\$ 19.55	\$ 40,671	
6	Traffic Control Technician	\$ 20.63	\$ 42,908	
7	Traffic Control Technician	\$ 21.87	\$ 45,483	
8	Traffic Control Technician	\$ 23.29	\$ 48,439	
9	Traffic Control Technician	\$ 24.92	\$ 51,830	\$ 28.54

* Skill Based Pay Compensation Structure - Employees have the ability to move into higher levels with additional pay in exchange for formal certification of the employee's mastery of skills, knowledge, and other pre-identified competencies.



BAYTOWN JAIL SALARY PLAN

Effective: 9/26/2022

		Title:	Detention Officer	
		Reports to:	Detention Supervisor	
DBM			HOURLY	ANNUALLY
A	B21	D.O. Trainee (no specific experience)(6 mos.)	\$ 17.850	\$ 37,128.00
B	B21	D.O. Starting*	\$ 18.475	\$ 38,427.48
C	B21	at 1 year from receiving D.O. pay (13th mth or 19th mth)	\$ 19.121	\$ 39,772.44
D	B21	at 2 years from receiving D.O. pay (25th mth or 31st mth)	\$ 19.791	\$ 41,164.48
E	B21	at 3 years from receiving D.O. pay (37th mth or 43rd mth)	\$ 20.483	\$ 42,605.23
F	B21	at 4 years from receiving D.O. pay (49th mth or 55th mth)	\$ 21.200	\$ 44,096.42
G	B21	at 5 years from receiving D.O. pay (61st mth or 67th mth)	\$ 21.942	\$ 45,639.79
H	B21	at 6 years from receiving D.O. pay (73rd mth or 79th mth)	\$ 22.710	\$ 47,237.18
I	B21	at 7 years from receiving D.O. pay (85th mth or 91st mth)	\$ 23.505	\$ 48,890.49
J	B21	at 8 years from receiving D.O. pay (97th mth or 103rd mth)	\$ 24.328	\$ 50,601.65

*For D.O. starting, must have 6 months experience in a detention facility with inmates that are not free to leave.

		Title:	Detention Supervisor	
		Reports to:	Jail Commander	
			HOURLY	ANNUALLY
AA	B24/B31	Years 1-2 (Promotion day through completion of year 2)	\$ 27.038	\$ 56,238.00
BB	B24/B31	Years 3-4 (Starting Year 3) (25th month)	\$ 29.064	\$ 60,453.12
CC	B24/B31	Years 5-6 (Starting Year 5) (49th month)	\$ 31.244	\$ 64,987.10
DD	B24/B31	Years 7 plus (Starting year 7) (73rd month)	\$ 33.587	\$ 69,861.14

Detention Officer Trainee – No training or experience in a detention facility. Anyone who starts as a Trainee will be upgraded to a Detention Officer rank after 6 months on the job if they are retained.

Detention Officer – Will get this rate with 6 months of experience in a detention facility where prisoners are not free to leave, including the Baytown Jail.

Step at first year (C) requires 16 hours of job related training/education as approved by the jail commander to be completed during the 12 month period prior to the date the raise is scheduled to go into effect. HR will verify the requirement is met prior to the raise taking place.

Step at second year (D) requires an additional 16 hours of job related training/education as approved by the jail commander to be completed during the 12 month period prior to the date the raise is scheduled to go into effect. HR will verify the requirement is met prior to the raise taking place.

Jail Supervisor – requires 2 ½ years of service at the Baytown Jail as a Detention Officer in order to seek promotion. New Supervisors must take a Law Enforcement Supervisors course in the first year of their promotion. This training must be at least 16 hours of job related training/education in order to receive the next step.



General Grade & Title Structure

Effective: 9/26/2022

Grade	Min	Min Hrly	Mid	Mid Hrly	Max	Max Hrly
A12	\$26,679	\$12.83	\$32,015	\$15.39	\$37,350	\$17.96
A13	\$31,520	\$15.15	\$37,824	\$18.18	\$44,128	\$21.22
B21	\$34,921	\$16.79	\$43,652	\$20.99	\$52,382	\$25.18
B22	\$39,569	\$19.02	\$49,461	\$23.78	\$59,354	\$28.54
B23	\$44,217	\$21.26	\$55,271	\$26.57	\$66,325	\$31.89
B24/B31	\$50,037	\$24.06	\$62,546	\$30.07	\$75,056	\$36.08
B25/B32	\$57,016	\$27.41	\$71,270	\$34.26	\$85,524	\$41.12
C41	\$53,854	\$25.89	\$67,318	\$32.36	\$80,782	\$38.84
C42	\$60,277	\$28.98	\$75,346	\$36.22	\$90,415	\$43.47
C43	\$66,699	\$32.07	\$83,374	\$40.08	\$100,049	\$48.10
C44/C51	\$74,742	\$35.93	\$93,427	\$44.92	\$112,112	\$53.90
C45	\$84,385	\$40.57	\$105,481	\$50.71	\$126,577	\$60.85
D61	\$88,872	\$42.73	\$115,534	\$55.55	\$142,196	\$68.36
D63	\$101,223	\$48.66	\$131,590	\$63.26	\$161,957	\$77.86
E81	\$125,961	\$60.56	\$163,750	\$78.73	\$201,538	\$96.89
E82	\$132,137	\$63.53	\$171,778	\$82.59	\$211,419	\$101.64
E83	\$138,312	\$66.50	\$179,806	\$86.45	\$221,300	\$106.39
E91	\$146,045	\$70.21	\$189,859	\$91.28	\$233,672	\$112.34
F101	\$173,032	\$83.19	\$224,941	\$108.14	\$276,851	\$133.10

Title Structure by Grade
A: Technician
B: Specialist Inspector Supervisor
C: Coordinator Manager
D: Assistant Director
E: Director
F: City Manager



STATISTICAL SECTION

The Statistical Section, lifted from the CAFR, presents multi-year data for expenditures, revenues, property tax levies and collections, property tax rates and valuations for overlapping governments, ratios of bonded debt, legal debt margin, overlapping debt, ratio of debt service to general expenditures, revenue bond coverage, property value/construction, principal taxpayers and miscellaneous statistics.

CITY OF BAYTOWN, TEXAS

NET POSITION BY COMPONENT

Last Ten Fiscal Years
(Accrual Basis of Accounting)

	Fiscal Year			
	2012	2013	2014	2015
Governmental Activities				
Net investment in capital assets	\$ 103,140,238	\$ 108,585,824	\$ 105,468,075	\$ 109,961,720
Restricted	15,805,828	32,167,392	35,688,185	23,773,394
Unrestricted	(1,993,410)	(20,474,460)	(26,434,814)	(40,715,091)
Total Governmental Activities Net Position	<u>116,952,656</u>	<u>120,278,756</u>	<u>114,721,446</u>	<u>93,020,023</u>
Business-Type Activities				
Net investment in capital assets	133,432,737	136,434,868	152,339,260	158,442,675
Restricted	5,023,851	5,364,616	5,873,007	4,612,543
Unrestricted	20,790,018	18,736,201	18,371,116	16,349,137
Total Business-Type Activities Net Position	<u>159,246,606</u>	<u>160,535,685</u>	<u>176,583,383</u>	<u>179,404,355</u>
Primary Government				
Net investment in capital assets	236,572,975	245,020,692	257,807,335	268,404,395
Restricted	20,829,679	37,532,008	41,561,192	28,385,937
Unrestricted	18,796,608	(1,738,259)	(8,063,698)	(24,365,954)
Total Primary Government Net Position	<u>\$ 276,199,262</u>	<u>\$ 280,814,441</u>	<u>\$ 291,304,829</u>	<u>\$ 272,424,378</u>

Fiscal Year

2016	2017	2018	2019	2020	2021
\$ 124,672,382	\$ 132,729,930	\$ 145,445,182	\$ 157,058,993	\$ 167,979,247	\$ 179,256,695
23,871,650	23,942,473	27,132,868	29,898,189	87,344,253	85,604,701
(49,911,857)	(88,264,838)	(87,917,695)	(67,824,691)	(42,039,952)	(29,488,146)
98,632,175	68,407,565	84,660,355	119,132,491	213,283,548	235,373,250
174,117,286	187,741,777	191,309,418	191,361,951	189,184,366	187,757,786
1,489,416	2,276,610	2,096,080	3,717,286	3,966,558	5,390,663
12,602,126	2,301,381	3,414,173	5,895,296	9,409,510	18,112,665
188,208,828	192,319,768	196,819,671	200,974,533	202,560,434	211,261,114
298,789,668	320,471,707	336,754,600	348,420,944	353,626,382	367,014,481
25,361,066	26,219,083	29,228,948	33,615,475	91,310,811	9,095,364
(37,309,731)	(85,963,457)	(84,503,522)	(61,929,395)	(32,630,442)	(11,375,481)
\$ 286,841,003	\$ 260,727,333	\$ 281,480,026	\$ 320,107,024	\$ 412,306,751	\$ 364,734,364

CITY OF BAYTOWN, TEXAS

CHANGES IN NET POSITION

Last Ten Fiscal Years
(Accrual Basis of Accounting)

	Fiscal Year			
	2012	2013	2014	2015
Expenses				
Governmental activities:				
General government	\$ 23,539,249	\$ 22,049,401	\$ 22,600,531	\$ 22,256,413
Public safety	38,976,626	39,297,052	44,295,623	47,791,009
Public works	8,522,846	8,881,876	8,869,974	8,967,472
Public health	2,465,254	2,431,619	2,554,462	2,696,850
Parks, recreation, and culture	8,949,422	8,739,612	9,339,424	9,553,806
Interest and fiscal agent fees on long-term debt	3,229,968	3,749,173	4,111,811	3,989,720
Total Governmental Activities Expenses	<u>85,683,365</u>	<u>85,148,733</u>	<u>91,771,825</u>	<u>95,255,270</u>
Business-type activities:				
Water and sewer	30,344,693	31,539,964	32,762,226	34,320,794
Sanitation	4,396,725	4,685,496	4,742,268	4,709,577
Bayland Island development	146,375	208,078	200,308	265,349
Aquatics	2,051,620	2,245,949	2,917,055	3,052,435
Storm water utility	467,170	436,934	448,681	483,028
Total Business-Type Activities Expenses	<u>37,406,583</u>	<u>39,116,421</u>	<u>41,070,538</u>	<u>42,831,183</u>
Total Primary Government Expenses	<u>\$ 123,089,948</u>	<u>\$ 124,265,154</u>	<u>\$ 132,842,363</u>	<u>\$ 138,086,453</u>
Program Revenues				
Governmental activities:				
Charges for services:				
General government	\$ 162,242	\$ 159,520	\$ 183,147	\$ 632,295
Public safety	3,872,740	3,807,789	4,371,773	4,692,058
Public works	1,156,772	1,137,371	1,305,831	1,620,206
Public health	541,518	532,436	611,297	195,057
Parks, recreation, and culture	372,209	365,967	420,172	132,271
Operating grants and contributions	17,002,961	7,903,949	8,007,514	5,946,639
Capital grants and contributions	1,537,175	73,000	-	-
Total Governmental Activities Program Revenues	<u>24,645,617</u>	<u>13,980,032</u>	<u>14,899,734</u>	<u>13,218,526</u>
Business-type activities:				
Charges for services:				
Water and sewer	35,400,103	34,022,544	35,990,349	39,201,196
Sanitation	4,678,089	4,589,026	4,618,491	4,737,391
Bayland Island development	7,716	16,327	49,086	51,052
Aquatics	1,796,262	2,056,711	2,903,853	3,274,726
Storm water	1,174,477	1,217,580	1,226,741	1,245,325
Operating grants and contributions	2,531,225	-	-	3,143,274
Capital grants and contributions	-	2,241,040	4,517,598	1,400,484
Total Business-Type Activities Program Revenues	<u>45,587,872</u>	<u>44,143,228</u>	<u>49,306,118</u>	<u>53,053,448</u>
Total Primary Government Program Revenues	<u>70,233,489</u>	<u>58,123,260</u>	<u>64,205,852</u>	<u>66,271,974</u>
Net (Expense)/Revenue				
Governmental activities	(61,037,748)	(71,168,701)	(76,872,091)	(82,036,744)
Business-type activities	8,181,289	5,026,807	8,235,580	10,222,265
Total Primary Government Net Expense	<u>\$ (52,856,459)</u>	<u>\$ (66,141,894)</u>	<u>\$ (68,636,511)</u>	<u>\$ (71,814,479)</u>

Fiscal Year

2016	2017	2018	2019	2020	2021
\$ 24,398,812	\$ 29,020,563	\$ 35,811,336	\$ 29,574,296	\$ 37,547,850	\$ 34,593,112
50,793,309	57,510,237	59,520,128	50,702,718	61,126,552	64,257,206
10,539,608	13,257,500	15,100,450	10,994,322	12,912,206	12,222,500
2,866,441	3,338,793	3,317,250	3,107,475	3,944,973	3,860,167
9,904,352	12,156,291	12,697,314	12,405,161	13,655,690	13,866,632
4,561,801	4,546,195	4,841,986	4,525,617	4,302,467	5,106,860
<u>103,064,323</u>	<u>119,829,579</u>	<u>131,288,464</u>	<u>111,309,589</u>	<u>133,489,738</u>	<u>133,906,477</u>
35,865,094	38,149,024	38,422,378	37,007,827	40,424,646	41,044,691
4,677,436	4,831,088	5,648,915	6,448,858	7,006,746	7,099,764
251,084	242,443	212,956	203,198	207,174	200,376
3,393,046	3,873,789	4,161,320	4,064,190	2,792,302	3,771,985
1,734,694	1,657,138	1,907,273	1,956,790	2,850,413	2,059,443
<u>45,921,354</u>	<u>48,753,482</u>	<u>50,352,842</u>	<u>49,680,863</u>	<u>53,281,281</u>	<u>54,176,259</u>
<u>\$ 148,985,677</u>	<u>\$ 168,583,061</u>	<u>\$ 181,641,306</u>	<u>\$ 160,990,452</u>	<u>\$ 186,771,019</u>	<u>\$ 188,082,736</u>
\$ 710,604	\$ 708,990	\$ 1,946,717	\$ 787,821	\$ 774,175	\$ 829,628
4,507,258	5,043,397	4,780,753	4,481,288	3,495,226	3,523,408
2,067,310	2,079,076	2,604,862	2,112,433	2,563,470	2,691,675
202,134	205,779	206,039	208,890	200,085	208,545
135,180	124,862	94,772	128,541	99,208	194,615
4,920,154	5,944,003	12,307,936	7,109,369	12,195,930	6,569,222
11,230,528	12,396,215	8,394,369	4,444,501	70,945,960	4,873,025
<u>23,773,168</u>	<u>26,502,322</u>	<u>30,335,448</u>	<u>19,272,843</u>	<u>90,274,054</u>	<u>18,890,118</u>
40,811,009	40,998,750	43,301,862	42,415,981	46,051,831	47,144,502
4,758,805	5,027,666	5,830,109	5,957,494	6,675,548	6,933,639
54,443	54,442	56,238	55,041	54,445	55,595
3,353,347	3,351,968	3,813,735	3,290,996	15,672	2,898,040
1,556,404	1,937,162	2,597,711	2,645,147	2,673,489	2,990,931
-	-	1,362,643	1,365,276	1,363,365	1,342,488
1,674,116	2,354,725	77,680	129,901	2,260,000	1,910,670
<u>52,208,124</u>	<u>53,724,713</u>	<u>57,039,978</u>	<u>55,859,836</u>	<u>59,094,350</u>	<u>63,275,865</u>
<u>75,981,292</u>	<u>80,227,035</u>	<u>87,375,426</u>	<u>75,132,679</u>	<u>149,368,404</u>	<u>82,165,983</u>
(79,291,155)	(93,327,257)	(100,953,016)	(92,036,746)	(41,955,684)	(115,016,359)
6,287,770	4,971,231	6,687,136	6,178,973	5,813,069	9,099,606
<u>\$ (73,003,385)</u>	<u>\$ (88,356,026)</u>	<u>\$ (94,265,880)</u>	<u>\$ (85,857,773)</u>	<u>\$ (36,142,615)</u>	<u>\$ (105,916,753)</u>

CITY OF BAYTOWN, TEXAS

CHANGES IN NET POSITION (Continued)

Last Ten Fiscal Years
(Accrual Basis of Accounting)

	Fiscal Year			
	2012	2013	2014	2015
General Revenues and Other Changes in Net Position				
Governmental activities:				
Taxes:				
Property taxes	\$ 20,121,463	\$ 21,128,244	\$ 21,788,376	\$ 22,991,938
Sales and hotel/motel taxes	17,343,951	18,558,609	20,494,629	22,460,619
Franchise taxes	3,800,997	3,825,432	4,053,895	4,155,898
Industrial district payments	27,403,488	28,339,356	29,379,711	31,675,333
Investment earnings	238,038	628,564	699,761	332,705
Miscellaneous income	1,496,293	1,777,705	2,469,911	5,209,956
Transfers, net	(16,735,496)	2,750,047	(7,571,502)	3,170,393
Total Governmental Activities	<u>53,668,734</u>	<u>77,007,957</u>	<u>71,314,781</u>	<u>89,996,842</u>
Business-type activities:				
Investment earnings	154,808	265,092	240,616	77,540
Miscellaneous	-	-	-	364,508
Transfers, net	16,735,496	(2,750,047)	7,571,502	(3,170,393)
Total Business-Type Activities	<u>16,890,304</u>	<u>(2,484,955)</u>	<u>7,812,118</u>	<u>(2,728,345)</u>
Total Primary Government	<u>70,559,038</u>	<u>74,523,002</u>	<u>79,126,899</u>	<u>87,268,497</u>
Changes in Net Position				
Governmental activities	(7,369,014)	5,839,256	(5,557,310)	7,960,098
Business-type activities	25,071,593	2,541,852	16,047,698	7,493,920
Total Primary Government	<u>(2,297,421)</u>	<u>8,381,108</u>	<u>(1,509,612)</u>	<u>15,454,018</u>
Changes in Net Position	<u>\$ 17,702,579</u>	<u>\$ 8,381,108</u>	<u>\$ 10,490,388</u>	<u>\$ 15,454,018</u>

Fiscal Year					
2016	2017	2018	2019	2020	2021
\$ 24,824,084	\$ 27,274,068	\$ 30,235,501	\$ 31,874,951	\$ 34,782,426	\$ 34,782,426
22,790,624	24,050,819	26,273,237	24,138,407	24,252,318	24,252,318
4,233,571	4,359,389	4,317,509	4,681,762	4,372,062	4,372,062
32,136,165	39,991,747	48,772,964	57,968,306	65,535,406	65,535,406
378,067	753,425	1,722,482	2,723,663	2,084,524	2,084,524
2,601,488	1,544,848	3,369,646	2,339,954	2,598,997	2,598,997
(2,060,692)	(3,948,300)	2,514,467	2,781,839	2,481,008	2,481,008
<u>84,903,307</u>	<u>94,025,996</u>	<u>117,205,806</u>	<u>126,508,882</u>	<u>136,106,741</u>	<u>136,106,741</u>
135,215	182,128	327,234	743,135	513,840	513,840
320,796	-	-	14,593	-	-
2,060,692	3,948,300	(2,514,467)	(2,781,839)	(2,481,008)	(2,481,008)
<u>2,516,703</u>	<u>4,130,428</u>	<u>(2,187,233)</u>	<u>(2,024,111)</u>	<u>(1,967,168)</u>	<u>(1,967,168)</u>
<u>87,420,010</u>	<u>98,156,424</u>	<u>115,018,573</u>	<u>124,484,771</u>	<u>134,139,573</u>	<u>134,139,573</u>
5,612,152	698,739	16,252,790	34,472,136	94,151,057	94,151,057
<u>8,804,473</u>	<u>9,101,659</u>	<u>4,499,903</u>	<u>4,154,862</u>	<u>1,585,901</u>	<u>1,585,901</u>
<u>\$ 14,416,625</u>	<u>\$ 9,800,398</u>	<u>\$ 20,752,693</u>	<u>\$ 38,626,998</u>	<u>\$ 95,736,958</u>	<u>\$ 95,736,958</u>

CITY OF BAYTOWN, TEXAS
TAX REVENUES BY SOURCE, GOVERNMENTAL ACTIVITIES
 Last Ten Fiscal Years
 (Accrual Basis of Accounting)

<u>Function</u>	<u>Fiscal Year</u>			
	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Property taxes	\$ 20,121,463	\$ 21,128,244	\$ 21,788,376	\$ 22,991,938
Sales and hotel/motel taxes	17,343,951	18,558,609	20,494,629	22,460,619
Franchise taxes	3,800,997	3,825,432	4,053,895	4,155,898
Industrial in-lieu-of-taxes	27,403,488	28,339,356	29,379,711	31,675,333
Total	<u>\$ 68,669,899</u>	<u>\$ 71,851,641</u>	<u>\$ 75,716,611</u>	<u>\$ 81,283,788</u>

Fiscal Year

2016	2017	2018	2019	2020	2021
\$ 24,824,084	\$ 27,274,068	\$ 30,235,501	\$ 31,874,951	\$ 34,782,426	\$ 38,307,300
22,790,624	24,050,819	26,273,237	24,138,407	24,252,318	28,921,685
4,233,571	4,359,389	4,317,509	4,681,762	4,372,062	4,402,737
32,136,165	39,991,747	48,772,964	57,968,306	65,535,406	65,470,755
<u>\$ 83,984,444</u>	<u>\$ 95,676,023</u>	<u>\$ 109,599,211</u>	<u>\$ 118,663,426</u>	<u>\$ 128,942,212</u>	<u>\$ 137,102,477</u>

CITY OF BAYTOWN, TEXAS
FUND BALANCES, GOVERNMENTAL FUNDS

Last Ten Fiscal Years
 (Modified Accrual Basis of Accounting)

	Fiscal Year			
	2012	2013	2014	2015
General fund:				
Nonspendable	\$ 220,522	\$ 2,432	\$ 5,651	\$ 3,109
Unassigned	21,942,516	23,644,132	24,401,167	23,823,197
Total General Fund	<u>\$ 22,163,038</u>	<u>\$ 23,646,564</u>	<u>\$ 24,406,818</u>	<u>\$ 23,826,306</u>
 All Other Governmental Funds:				
Nonspendable and restricted	\$ 29,983,278	\$ 32,422,912	\$ 35,690,127	\$ 43,613,527
Assigned	-	-	-	-
Unassigned, reported in special revenue funds	-	-	-	-
Total All Other Governmental Funds	<u>\$ 29,983,278</u>	<u>\$ 32,422,912</u>	<u>\$ 35,690,127</u>	<u>\$ 43,613,527</u>

Fiscal Year

<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
\$ 3,475	\$ 2,926	\$ 1,531	\$ 3,355	\$ 5,500	\$ 4,103
18,130,265	17,568,823	21,278,127	27,606,051	36,991,362	48,370,973
<u>\$ 18,133,740</u>	<u>\$ 17,571,749</u>	<u>\$ 21,279,658</u>	<u>\$ 27,609,406</u>	<u>\$ 36,996,862</u>	<u>\$ 48,375,076</u>
\$ 52,172,068	\$ 36,709,833	\$ 55,134,251	\$ 45,198,903	\$ 100,290,976	\$ 134,419,705
-	-	-	-	16,998,695	16,998,695
-	-	-	-	-	(898,483)
<u>\$ 52,172,068</u>	<u>\$ 36,709,833</u>	<u>\$ 55,134,251</u>	<u>\$ 45,198,903</u>	<u>\$ 117,289,671</u>	<u>\$ 150,519,917</u>

CITY OF BAYTOWN, TEXAS
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS
Last Ten Fiscal Years
(Modified Accrual Basis of Accounting)

	Fiscal Year			
	2012	2013	2014	2015
Revenues				
Taxes	\$ 68,613,205	\$ 71,412,597	\$ 76,037,374	\$ 81,863,957
Licenses and permits	1,261,683	1,487,239	1,665,982	1,721,765
Charges for services	2,167,437	1,862,802	2,446,596	2,643,569
Fines and forfeitures	2,676,361	2,653,042	2,779,642	2,906,553
Intergovernmental	17,002,961	7,976,949	8,007,514	5,946,639
Investment earnings	228,271	628,564	699,601	166,132
Other revenues	1,496,293	1,777,705	2,469,911	6,192,512
Contributions	-	-	-	-
Total Revenues	93,446,211	87,798,898	94,106,620	101,441,127
Expenditures				
General government	18,086,658	22,112,626	22,052,424	20,882,865
Public safety	34,759,167	35,931,532	40,149,536	44,126,002
Public works	6,041,762	12,140,511	7,567,629	9,095,480
Public health	2,097,100	2,157,928	2,211,409	2,345,425
Parks, recreation, and culture	7,287,529	7,232,586	7,737,412	8,088,039
Capital outlay	24,026,301	14,699,587	15,379,097	18,538,657
Debt service:				
Principal	7,025,465	5,720,963	6,607,061	7,906,112
Payment to bond escrow agent	-	-	9,593,273	-
Interest	3,207,221	3,561,552	3,801,444	4,027,127
Issuance costs	306,526	278,160	325,255	226,570
Total Expenditures	102,837,729	103,835,445	115,424,540	115,236,277
(Deficiency) of Revenues				
(Under) Expenditures	(9,391,518)	(16,036,547)	(21,317,920)	(13,795,150)
Other Financing Sources (Uses)				
Transfers in	10,884,230	9,207,896	20,118,032	8,098,158
Transfers out	(15,871,347)	(5,131,440)	(24,142,524)	(4,834,270)
Debt issued	-	16,800,000	2,579,696	17,735,000
Refunding debt issued	30,225,000	-	28,520,000	-
Premium on refunded bonds	2,204,993	-	-	-
Premium on bonds	-	283,150	1,864,050	1,322,838
Payment to bond escrow agent	(8,508,111)	-	(3,593,865)	-
Total Other Financing Sources	18,934,765	21,159,606	25,345,389	22,321,726
Net Change in Fund Balances	\$ 9,543,247	\$ 5,123,059	\$ 4,027,469	\$ 8,526,576
Debt service as a percentage				
of noncapital expenditures	11.18%	11.34%	10.44%	12.78%

Fiscal Year

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
\$	84,037,378	\$ 95,832,195	\$ 109,311,548	\$ 118,721,554	\$ 128,711,804	\$ 136,906,290
	2,144,150	2,144,845	2,660,921	2,143,028	2,653,882	2,746,436
	2,786,220	2,951,385	4,122,263	2,907,682	2,585,655	2,816,194
	2,692,116	3,065,874	2,849,959	2,668,263	1,892,627	1,885,241
	13,094,923	16,164,410	15,617,715	8,158,083	13,746,103	8,030,265
	378,067	753,425	1,722,482	2,723,663	2,084,524	318,854
	2,601,488	1,544,848	3,369,646	2,339,954	2,598,997	2,756,507
	-	-	-	-	66,000,000	-
	<u>107,734,342</u>	<u>122,456,982</u>	<u>139,654,534</u>	<u>139,662,227</u>	<u>220,273,592</u>	<u>155,459,787</u>
	23,036,419	27,118,110	34,201,834	31,655,440	32,017,491	29,454,534
	46,447,222	49,986,911	53,384,757	56,003,676	56,026,717	62,013,800
	6,564,222	8,327,323	9,808,883	6,118,816	7,267,936	7,009,495
	2,501,379	2,907,596	3,016,332	3,374,559	3,705,462	3,790,467
	8,348,940	10,134,050	11,415,502	11,675,270	11,736,303	12,415,466
	27,415,269	29,924,675	19,386,069	19,711,585	18,653,130	20,386,905
	8,914,526	10,052,613	11,152,299	11,479,844	13,222,495	14,180,808
	752,503	-	-	6,377,582	-	-
	4,428,640	4,888,606	5,196,902	5,106,471	4,703,175	5,295,080
	349,520	-	169,700	122,720	294,216	705,305
	<u>128,758,640</u>	<u>143,339,884</u>	<u>147,732,278</u>	<u>151,625,963</u>	<u>147,626,925</u>	<u>155,251,860</u>
	(21,024,298)	(20,882,902)	(8,077,744)	(11,963,736)	72,646,667	207,927
	14,963,268	12,783,144	15,500,232	15,972,569	18,869,959	20,945,261
	(10,213,657)	(8,464,042)	(12,825,287)	(14,035,659)	(17,420,300)	(18,448,377)
	-	-	25,375,000	-	-	36,300,000
	25,972,324	-	-	5,965,000	16,455,000	16,455,000
	-	-	-	-	-	-
	2,673,873	-	2,159,700	456,226	1,702,378	8,745,530
	(8,965,535)	-	-	-	(10,775,480)	(19,696,881)
	<u>24,430,273</u>	<u>4,319,102</u>	<u>30,209,645</u>	<u>8,358,136</u>	<u>8,831,557</u>	<u>44,300,533</u>
\$	<u>3,405,975</u>	<u>(16,563,800)</u>	<u>22,131,901</u>	<u>(3,605,600)</u>	<u>81,478,224</u>	<u>44,508,460</u>
	12.83%	12.52%	12.70%	12.61%	13.44%	13.90%

CITY OF BAYTOWN, TEXAS
TAX REVENUES BY SOURCE, GOVERNMENTAL ACTIVITIES
 Last Ten Fiscal Years
 (Modified Accrual Basis of Accounting)

<u>Function</u>	<u>Fiscal Year</u>			
	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Property taxes	\$ 20,064,769	\$ 20,694,270	\$ 22,109,139	\$ 23,572,107
Sales and hotel taxes	17,343,951	18,558,609	20,494,629	22,460,619
Franchise taxes	3,800,997	3,825,432	4,053,895	4,155,898
Industrial in-lieu-of-taxes	27,403,488	28,334,286	29,379,711	31,675,333
Total	<u>\$ 68,613,205</u>	<u>\$ 71,412,597</u>	<u>\$ 76,037,374</u>	<u>\$ 81,863,957</u>

Fiscal Year

2016	2017	2018	2019	2020	2021
\$ 24,877,018	\$ 27,430,240	\$ 29,947,838	\$ 31,933,079	\$ 34,552,018	\$ 38,111,113
22,790,624	24,050,819	26,273,237	24,138,407	24,252,318	28,921,685
4,233,571	4,359,389	4,317,509	4,681,762	4,372,062	4,402,737
32,136,165	39,991,747	48,772,964	57,968,306	65,535,406	65,470,755
<u>\$ 84,037,378</u>	<u>\$ 95,832,195</u>	<u>\$ 109,311,548</u>	<u>\$ 118,721,554</u>	<u>\$ 128,711,804</u>	<u>\$ 136,906,290</u>

CITY OF BAYTOWN, TEXAS
ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
Last Ten Fiscal Years

	Fiscal Year			
	2012	2013	2014	2015
Real assessed value	\$ 2,926,000,599	\$ 2,939,825,902	\$ 3,014,917,703	\$ 3,183,226,576
Personal assessed value	411,118,921	436,801,409	503,811,955	481,129,714
Total assessed value (1)	3,337,119,520	3,376,627,311	3,518,729,658	3,664,356,290
Less: real property exemptions	(928,173,569)	(886,164,075)	(898,967,084)	(901,716,167)
Taxable Value	\$ 2,408,945,951	\$ 2,490,463,236	\$ 2,619,762,574	\$ 2,762,640,123
Taxable value as a percentage of assessed value	72.2%	73.8%	74.5%	75.4%
Total tax rate	\$ 0.82203	\$ 0.82203	\$ 0.82203	\$ 0.82203

(1) Assessed valuations are considered to be 100 percent of actual valuations.

Fiscal Year					
2016	2017	2018	2019	2020	2021
\$ 3,543,467,674	\$ 3,920,519,981	\$ 4,463,767,737	\$ 4,325,246,351	\$ 5,132,331,415	\$ 5,599,446,660
<u>477,839,010</u>	<u>488,232,942</u>	<u>421,789,587</u>	<u>890,790,087</u>	<u>733,637,733</u>	<u>781,518,631</u>
4,021,306,684	4,408,752,923	4,885,557,324	5,216,036,438	5,865,969,148	6,380,965,291
<u>(994,698,219)</u>	<u>(1,074,967,955)</u>	<u>(1,205,507,599)</u>	<u>(1,254,432,050)</u>	<u>(1,468,317,451)</u>	<u>(1,592,961,532)</u>
<u>\$ 3,026,608,465</u>	<u>\$ 3,333,784,968</u>	<u>\$ 3,680,049,725</u>	<u>\$ 3,961,604,388</u>	<u>\$ 4,397,651,697</u>	<u>\$ 4,788,003,759</u>
75.3%	75.6%	75.3%	76.0%	75.0%	75.0%
\$ 0.82203	\$ 0.82203	\$ 0.82203	\$ 0.81203	\$ 0.80203	\$ 0.79515

CITY OF BAYTOWN, TEXAS

PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS

Last Ten Fiscal Years

	Fiscal Year			
	2012	2013	2014	2015
City of Baytown by fund				
General fund	\$ 0.42578	\$ 0.43658	\$ 0.43713	\$ 0.445620
Debt service fund	0.39625	0.38545	0.384900	0.376410
Total	<u>\$ 0.82203</u>	<u>\$ 0.82203</u>	<u>\$ 0.82203</u>	<u>\$ 0.82203</u>
Harris County	\$ 0.39117	\$ 0.40021	\$ 0.41455	\$ 0.417310
Harris County Flood Control District	0.02809	0.02809	0.02827	0.027360
Port of Houston Authority	0.01856	0.19216	0.17160	0.015310
Harris County Hospital District	0.19216	0.18216	0.17000	0.170000
Harris County Dept. of Education	0.00568	0.00662	0.00636	0.005999
Goose Creek Independent School District	1.33213	1.33213	1.38679	1.431890
Lee Junior College District	0.25200	0.24100	0.26070	0.260700
Total Direct and Overlapping Rates	<u>\$ 3.04182</u>	<u>\$ 3.20440</u>	<u>\$ 3.26030</u>	<u>\$ 3.150599</u>

Tax rates per \$100 of assessed valuation
Source: Harris County Appraisal District

Fiscal Year					
2016	2017	2018	2019	2020	2021
\$ 0.450010	\$ 0.470060	\$ 0.455430	\$ 0.457643	\$ 0.460930	\$ 0.484000
0.372020	0.351970	0.366600	0.354387	0.341100	0.311150
<u>\$ 0.822030</u>	<u>\$ 0.822030</u>	<u>\$ 0.822030</u>	<u>\$ 0.812030</u>	<u>\$ 0.802030</u>	<u>\$ 0.795150</u>
\$ 0.419230	\$ 0.416560	\$ 0.418010	\$ 0.418580	\$ 0.407130	\$ 0.391160
0.027330	0.028290	0.028310	0.028770	0.027920	0.031420
0.013420	0.013340	0.012560	0.011550	0.010740	0.009910
0.170000	0.171790	0.171100	0.171080	0.165910	0.166710
0.005422	0.005200	0.005195	0.005190	0.005000	0.004993
1.431890	1.431890	1.431890	1.431800	1.354280	1.341100
0.250200	0.245300	0.250400	0.250100	0.230100	0.230100
<u>\$ 3.139522</u>	<u>\$ 3.134400</u>	<u>\$ 3.139495</u>	<u>\$ 3.129100</u>	<u>\$ 3.003110</u>	<u>\$ 2.970543</u>



CITY OF BAYTOWN, TEXAS

PRINCIPAL PROPERTY TAXPAYERS

Current Year and Nine Years Ago

<u>Property Taxpayer</u>	Fiscal Year					
	2021			2012		
	Taxable Assessed Value	Rank	% of Taxable Assessed Value	Taxable Assessed Value	Rank	% of Taxable Assessed Value
CenterPoint Energy Inc.	\$ 73,623,211	1	1.54%	\$ 10,712,322	1	0.44%
Passco Sapphire Bay Dst	45,503,780	2	0.95%			
ALTA Baytown Owner LP	39,073,212	3	0.82%			
Exxon Mobil Corp*	39,026,621	4	0.82%			
Stanmore Adef Baytown Delaware LLC	37,238,834	5	0.78%			
HEB Grocery Co LP	35,777,281	6	0.75%			
619 Rollingbrook Street LP	31,921,068	7	0.67%			
LCG Thompson 10 LLC	28,745,431	8	0.60%			
EGW Rollingbrook Investments LP	28,301,092	9	0.59%			
Abby Baytown LP	28,283,016	10	0.59%			
Sustainable Power Corp.				1,953,437	2	0.08%
Petroleum Wholesale Inc.				1,851,690	3	0.08%
PMD Enterprises LLC				1,360,310	4	0.06%
Govinji Multiple Business LLC				774,000	5	0.03%
Dicus Jimmie				723,160	6	0.03%
Oneal Robert				705,630	7	0.03%
Rios Pedro M & Mary E				576,690	8	0.02%
Grohman Venture W-1 Ltd.				565,410	9	0.02%
Dykes Norman				563,940	10	0.02%
Subtotal	387,493,546		8.09%	19,786,589		0.82%
Other Taxpayers	4,400,510,213		91.91%	2,389,159,362		99.18%
Total	\$ 4,788,003,759		100.00%	\$ 2,408,945,951		100.00%

Source: Goose Creek Independent School District Tax Office

*A significant portion of Exxon Mobil Corporation's property was disannexed in fiscal year 2010 and the tax revenue the City receives on such property is now accounted for as industrial district agreement revenue, not property tax revenue.

CITY OF BAYTOWN, TEXAS
PROPERTY TAX LEVIES AND COLLECTIONS
Last Ten Fiscal Years

	Fiscal Year			
	2012	2013	2014	2015
Tax levy	\$ 19,729,244	\$ 20,166,530	\$ 21,200,763	\$ 22,423,830
Current tax collected	\$ 18,940,167	\$ 19,387,454	\$ 20,487,419	\$ 21,865,661
Percentage of current tax collections	96.00%	96.14%	96.64%	97.51%
Delinquent tax collections (1)	649,189	656,891	590,597	398,891
Total Tax Collections	\$ 19,589,356	\$ 20,044,345	\$ 21,078,016	\$ 22,264,552
Total collections as a percentage of current levy	99.29%	99.39%	99.42%	99.29%
Outstanding delinquent taxes (2)	\$ 139,888	\$ 122,185	\$ 122,747	\$ 159,278
Outstanding delinquent taxes as percentage of current levy	0.71%	0.61%	0.58%	0.71%

(1) Total amount of tax collections received in subsequent years.

(2) Outstanding delinquent taxes based on the current levy.

Fiscal Year					
2016	2017	2018	2019	2020	2021
\$ 24,611,681	\$ 27,001,086	\$ 29,685,764	\$ 31,563,309	\$ 34,520,007	\$ 37,433,434
\$ 23,892,720	\$ 26,416,758	\$ 28,878,775	\$ 30,729,241	\$ 33,480,249	\$ 36,420,317
97.08%	97.84%	97.28%	97.36%	96.99%	97.29%
517,195	321,690	407,072	-	-	749,567
\$ 24,409,915	\$ 26,738,448	\$ 29,285,847	\$ 30,729,241	\$ 33,480,249	\$ 37,169,884
99.18%	99.03%	98.65%	97.36%	96.99%	99.30%
\$ 201,766	\$ 262,638	\$ 399,917	\$ 834,068	\$ 1,039,758	\$ 263,550
0.82%	0.97%	1.35%	2.64%	3.01%	0.70%

CITY OF BAYTOWN, TEXAS
RATIOS OF OUTSTANDING DEBT BY TYPE
 Last Ten Fiscal Years

	Fiscal Year			
	2012	2013	2014	2015
Governmental Activities:				
General obligation bonds	\$ 78,939,100	\$ 92,419,850	\$ 104,834,650	\$ 109,014,950
Certificates of obligation	13,140,000	10,945,000	10,320,000	16,275,000
Capital leases	2,874,038	2,667,325	2,579,696	2,273,274
Premiums	3,014,470	3,077,237	4,702,742	5,698,278
Business-Type Activities:				
Revenue bonds	5,650,900	4,145,150	-	-
General obligation bonds	-	-	2,695,350	16,090,050
Certificates of obligation	73,120,000	85,315,000	83,940,000	62,525,000
Premiums	78,663	473,537	866,564	2,363,321
Total Primary Government	\$ 176,817,171	\$ 199,043,099	\$ 209,939,002	\$ 214,239,873
Percentage of personal income	10.3%	12.5%	11.5%	13.1%
Per capita	\$ 2,409	\$ 2,692	\$ 2,783	\$ 2,814

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

Fiscal Year						
2016	2017	2018	2019	2020	2021	
\$ 100,829,041	\$ 92,604,605	\$ 84,852,517	\$ 83,320,072	\$ 74,012,321	\$ 69,008,759	
33,015,000	31,510,000	53,815,000	43,860,000	46,160,000	70,795,000	
1,956,981	1,633,804	1,303,593	966,194	621,452	269,206	
7,978,804	7,408,272	8,757,473	8,410,157	8,851,148	15,584,665	
-	-	-	-	-	-	
42,425,959	40,325,395	36,947,483	33,929,928	30,732,680	27,341,242	
26,710,000	24,270,000	23,115,000	40,375,000	38,735,000	36,820,000	
6,487,181	6,000,949	5,514,717	5,943,039	5,423,905	4,904,771	
<u>\$ 219,402,966</u>	<u>\$ 203,753,025</u>	<u>\$ 214,305,783</u>	<u>\$ 216,804,390</u>	<u>\$ 204,536,506</u>	<u>\$ 224,723,643</u>	
12.4%	10.7%	11.4%	9.0%	8.3%	9.0%	
\$ 2,770	\$ 2,434	\$ 2,413	\$ 2,339	\$ 2,200	\$ 2,389	

CITY OF BAYTOWN, TEXAS
RATIO OF GENERAL BONDED DEBT OUTSTANDING
Last Ten Fiscal Years

	Fiscal Year			
	2012	2013	2014	2015
Net Taxable Assessed Value				
All property	\$ 2,408,945,951	\$ 2,490,463,236	\$ 2,619,762,574	\$ 2,762,640,123
Net Bonded Debt				
Gross bonded debt	95,093,570	106,442,087	119,857,392	130,988,228
Less debt service funds	1,229,116	3,715,519	5,418,953	4,895,113
Total Net Bonded Debt	<u>\$ 93,864,454</u>	<u>\$ 102,726,568</u>	<u>\$ 114,438,439</u>	<u>\$ 126,093,115</u>
Ratio of Net Bonded Debt to Assessed Value	3.90%	4.12%	4.37%	4.56%
Population	73,413	72,418	73,972	76,127
Net Bonded Debt per Capita	\$ 1,279	\$ 1,419	\$ 1,547	\$ 1,656

Fiscal Year					
2016	2017	2018	2019	2020	2021
\$ 3,026,608,465	\$ 3,333,784,968	\$ 3,680,049,725	\$ 3,961,604,388	\$ 4,397,651,697	\$ 4,788,003,759
141,822,845	131,522,877	147,424,990	135,590,229	129,023,469	155,388,424
2,940,258	2,632,347	3,816,355	5,050,333	6,269,499	3,144,287
<u>\$ 138,882,587</u>	<u>\$ 128,890,530</u>	<u>\$ 143,608,635</u>	<u>\$ 130,539,896</u>	<u>\$ 122,753,970</u>	<u>\$ 152,244,137</u>
4.59%	3.87%	3.90%	3.30%	2.79%	3.18%
79,215	83,724	88,830	92,679	92,984	94,081
\$ 1,753	\$ 1,539	\$ 1,617	\$ 1,409	\$ 1,320	\$ 1,618



CITY OF BAYTOWN, TEXAS
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
For the Year Ended September 30, 2021

Governmental Unit	Net Bonded Debt Outstanding	Estimated Percentage Applicable (1)	Estimated Share of Overlapping Debt
Debt repaid with property taxes			
Harris County (2)	\$ 1,723,192,125	45.55%	\$ 784,876,277
Harris County Dept. of Education	20,185,000	0.53%	107,694
Harris County MUD #213B	6,540,000	0.17%	11,305
Harris County MUD #459	11,750,000	0.31%	36,493
Harris County MUD #473	9,335,000	0.25%	23,034
Harris County Flood Control	590,725,000	15.61%	92,236,858
Harris County Hospital District	81,540,000	2.16%	1,757,419
Goose Creek Independent School District	717,413,572	18.96%	136,041,991
Lee College District	37,890,000	1.00%	379,475
Port of Houston Authority	492,439,397	13.02%	64,097,248
Chambers County (2)	92,250,000	2.44%	2,249,399
Subtotal, overlapping debt	3,783,260,094		1,081,817,193
City direct debt	<u>155,657,631</u>	100.00%	<u>155,657,631</u>
Total Direct and Overlapping Debt			<u><u>\$ 1,237,474,823</u></u>

Source: Goose Creek Consolidated Independent School District

- (1) Estimated percentage applicable obtained from Municipal Advisory Council of Texas. The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the City's taxable assessed value that is within the City's boundaries and dividing it by the City's total taxable assessed value.
- (2) The City of Baytown is located within two counties. A resident would either live in Harris County or Chambers County, not both.

CITY OF BAYTOWN, TEXAS
PLEDGED REVENUE COVERAGE (WATER AND SEWER FUND)
Last Ten Fiscal Years

	Fiscal Year			
	2012	2013	2014	2015
Gross Revenues	\$ 35,369,368	\$ 34,022,544	\$ 35,990,349	\$ 39,044,709
Operating Expenses (1)	22,553,420	22,570,370	23,234,448	24,953,929
Net Revenues Available for Debt Service	<u>\$ 12,815,948</u>	<u>\$ 11,452,174</u>	<u>\$ 12,755,901</u>	<u>\$ 14,090,780</u>
Debt Service Requirements (2)				
Principal	\$ 1,505,750	\$ 1,620,000	\$ -	\$ -
Interest	3,274,771	3,123,765	-	-
Total	<u>\$ 4,780,521</u>	<u>\$ 4,743,765</u>	<u>\$ -</u>	<u>\$ -</u>
Coverage	2.68	2.41	-	-

- (1) Total operating expenses less depreciation
(2) Includes revenue bonds only

Fiscal Year					
2016	2017	2018	2019	2020	2021
\$ 40,811,009	\$ 40,998,750	\$ 43,301,862	\$ 42,415,981	\$ 46,051,831	\$ 47,144,502
<u>25,981,703</u>	<u>28,327,663</u>	<u>28,264,773</u>	<u>26,043,889</u>	<u>29,416,895</u>	<u>30,353,357</u>
<u>\$ 14,829,306</u>	<u>\$ 12,671,087</u>	<u>\$ 15,037,089</u>	<u>\$ 16,372,092</u>	<u>\$ 16,634,936</u>	<u>\$ 16,791,145</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>\$ -</u>					
-	-	-	-	-	-

CITY OF BAYTOWN, TEXAS
DEMOGRAPHIC AND ECONOMIC STATISTICS
Last Ten Fiscal Years

	Fiscal Year			
	2012	2013	2014	2015
Population (1)	73,413	73,950	75,424	76,127
Personal income	\$1,709,495,118	\$ 1,588,963,650	\$1,822,625,836	\$1,631,325,483
Per capita personal income (2)	\$ 23,286	\$ 21,487	\$ 24,165	\$ 21,429
Median age (3)	31.0	31.0	31.0	31.0
Education level in years of schooling (3)	14.8	14.8	14.8	19.5
School enrollment (4)	21,793	21,663	21,723	22,915
Unemployment rate (5)	9.50%	8.60%	6.40%	6.00%

Data sources:

- (1) Prior years from either Census or City Planning Department. FY17 provided by Applied Geographic Solutions (AGS).
FY18 from Population.us. FY19 from Official Statement
- (2) City of Baytown's per capita personal income in Houston-Sugarland-Baytown MSA figures for years 2001 to 2008.
Years 2009 to 2017 - American FactFinder. FY18&19 US Census Bureau (Quickfacts)
- (3) Wikipedia - Baytown, Texas
- (4) Texas Education Agency
- (5) Texas Workforce Commission

Fiscal Year					
2016	2017	2018	2019	2020	2021
79,215	83,724	88,830	92,679	92,984	94,081
\$1,773,069,345	\$1,912,591,056	\$2,169,672,750	\$2,421,331,554	\$2,474,769,160	\$2,503,965,815
\$ 22,383	\$ 22,844	\$ 24,425	\$ 26,126	\$ 26,615	\$ 26,615
31.0	32.9	32.4	32.7	32.8	32.9
14.8	14.8	14.8	14.8	14.8	12.4
22,320	23,748	23,795	23,837	23,926	23,318
6.40%	10.40%	8.10%	6.60%	9.60%	10.50%



CITY OF BAYTOWN, TEXAS

PRINCIPAL EMPLOYERS

Current Fiscal Year and Nine Years Ago

Employer	Fiscal Year					
	2021			2012		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
Exxon Mobil-Baytown Complex	3,785	1	12.38%	3,785	1	12.01%
Goose Creek Consolidated Independent School District	3,644	2	11.92%	3,012	2	9.56%
Houston Methodist Baytown Hospital	1,750	3	5.72%	1,687	3	5.35%
Covestro	1,110	4	3.63%			
Chevron Phillips	990	5	3.24%	743	6	2.36%
City of Baytown	930	6	3.04%	800	5	2.54%
Lee College	691	7	2.26%	600	8	1.90%
Wal-Mart Distribution Center	600	8	1.96%	685	7	2.17%
JSW Steel	378	9	1.24%			
Home Depot Distribution Center	325	10	1.06%	355	9	1.13%
Bayer Corporation	-	-	0.00%	1,100	4	3.49%
TMK-IPSCO	-	-	0.00%	325	10	1.03%
Total	14,203		46.46%	13,092		41.54%

Sources: Baytown Economic Development Foundation, City of Baytown, and Lee College.

CITY OF BAYTOWN, TEXAS
FULL-TIME EQUIVALENT CITY EMPLOYEES BY FUNCTION
 Last Ten Fiscal Years

	Fiscal Year			
	2012	2013	2014	2015
General Fund:				
General government	92.40	92.40	93.40	94.90
Public safety				
Police				
Officers	131.00	137.00	143.00	150.00
Civilians	49.00	49.00	50.00	49.00
Fire				
Firefighters and officers	106.00	112.00	140.00	147.00
Civilians	6.00	6.00	10.00	9.00
Other public safety	49.00	53.00	26.00	26.00
Public works	44.50	44.50	43.50	43.50
Public health	22.00	23.00	23.00	23.00
Parks, recreation, and culture	64.00	64.00	64.00	63.00
General Fund Total	<u>563.90</u>	<u>580.90</u>	<u>592.90</u>	<u>605.40</u>
Hotel/Motel Fund	1.00	1.00	2.00	2.00
Enterprise Fund:				
Aquatics	2.00	2.00	3.00	4.00
Water and sewer	116.85	117.85	122.85	122.85
Sanitation	12.50	12.50	13.50	13.50
Storm water utility	4.00	4.00	4.00	4.00
Internal service	12.00	12.00	12.00	12.00
Enterprise Fund Total	<u>147.35</u>	<u>148.35</u>	<u>155.35</u>	<u>156.35</u>
Program Funds:				
Community development block grant	4.50	4.50	4.50	4.00
High intensity drug trafficking area	0.25	0.25	0.25	0.25
Miscellaneous police	4.00	4.00	4.00	4.00
Street maintenance	-	-	-	-
Crime control and prevention district	15.00	15.00	15.00	15.00
Fire control, prevention, and emergency medical services district	1.00	2.00	2.00	2.00
Municipal court special revenue	-	2.00	2.00	2.00
Wetlands education and recreation center	2.00	2.00	2.00	2.00
Capital improvement program	3.00	3.00	3.00	3.00
Capital improvement program fund -water and sewer	-	-	1.00	1.00
Municipal Development District	-	2.00	3.00	3.00
Baytown Nature Center	-	1.00	1.00	1.00
Workers' compensation	1.00	1.00	1.00	1.00
Program Funds Total	<u>30.75</u>	<u>36.75</u>	<u>38.75</u>	<u>38.25</u>
Total	<u><u>743.00</u></u>	<u><u>767.00</u></u>	<u><u>789.00</u></u>	<u><u>802.00</u></u>

Fiscal Year					
2016	2017	2018	2019	2020	2021
96.90	99.90	107.90	110.90	117.90	117.90
150.00	153.00	157.00	157.00	157.00	157.00
49.00	51.00	49.00	49.00	49.00	49.00
147.00	155.00	156.00	157.00	161.00	165.00
9.00	13.00	13.00	13.00	15.00	12.00
26.00	26.00	26.00	26.00	27.00	27.00
40.50	40.50	41.50	43.00	45.00	45.00
25.00	28.00	30.00	35.00	36.00	36.00
64.00	67.00	70.00	74.00	77.00	77.00
<u>607.40</u>	<u>633.40</u>	<u>650.40</u>	<u>664.90</u>	<u>684.90</u>	<u>685.90</u>
2.00	5.00	3.00	3.00	3.00	3.00
4.00	4.00	4.00	5.00	5.00	5.00
120.85	124.85	124.85	124.85	132.85	132.85
13.50	13.50	13.50	13.00	13.00	13.00
16.00	16.00	21.00	21.00	21.00	21.00
12.00	12.00	12.00	12.00	12.00	12.00
<u>166.35</u>	<u>170.35</u>	<u>175.35</u>	<u>175.85</u>	<u>183.85</u>	<u>183.85</u>
4.00	4.00	4.00	4.00	4.00	4.00
0.25	0.25	0.25	0.25	0.25	0.25
4.00	4.00	4.00	4.00	4.00	4.00
5.00	7.00	13.00	14.00	18.00	18.00
15.00	15.00	15.00	15.00	15.00	15.00
2.00	3.00	3.00	3.00	3.00	2.00
2.00	2.00	2.00	2.00	2.00	2.00
2.00	2.00	2.00	2.00	2.00	2.00
3.00	3.00	4.00	4.00	4.00	4.00
2.00	2.00	2.00	2.00	3.00	3.00
-	1.00	1.00	1.00	1.00	1.00
1.00	1.00	1.00	1.00	1.00	1.00
1.00	1.00	1.00	1.00	1.00	1.00
<u>41.25</u>	<u>45.25</u>	<u>52.25</u>	<u>53.25</u>	<u>58.25</u>	<u>57.25</u>
<u>817.00</u>	<u>854.00</u>	<u>881.00</u>	<u>897.00</u>	<u>930.00</u>	<u>930.00</u>

CITY OF BAYTOWN, TEXAS

OPERATING INDICATORS BY FUNCTION

Last Ten Fiscal Years

Function	Fiscal Year			
	2012	2013	2014	2015
Police:				
Arrests	6,806	5,877	5,717	5,637
Accident reports	1,899	1,980	2,207	2,594
Citations	16,120	21,731	17,904	20,144
Offense reports	14,800	15,144	14,911	14,788
Calls for service	46,175	48,988	55,045	67,765
Fire:				
Medical responses	3,700	5,039	9,577	9,999
Fire/rescue incidents	1,596	2,097	2,301	2,513
Response times:				
One minute for turnout time	*	*	*	*
Four minutes or less for the arrival of the first arriving engine company for a fire	*	*	*	*
Eight minutes or less for the deployment of a full first alarm assignment at a fire suppression incident	*	*	*	*
Five minutes or less for the arrival of the first arriving engine company for a fire	69.65%	65.86%	61.81%	59.82%
Nine minutes or less for the deployment of a full first alarm assignment at a fire suppression incident	86.36%	91.03%	85.44%	86.21%
Water:				
Number of water customers	22,104	22,212	22,417	22,599
Source	Trinity River	Trinity River	Trinity River	Trinity River
Average daily water usage (millions of gallons)	12.01	12.58	12.70	11.11
Number of million gallons of surface water pumped	5.14	4.26	4.64	4.07
Number of million gallons of well water pumped	0.60	0.53	2.13	0.19
Peak daily consumption (millions of gallons)	20.92	18.55	17.11	16.69
Sewer:				
Number of sewer connections	21,241	21,316	21,513	21,705
Average daily treatment (millions of gallons)	9.53	12.23	10.44	13.28
Total consumption (billions of gallons)	3.48	4.46	3.81	4.75
Peak daily consumption (millions of gallons)	35.39	40.16	35.95	56.06

Data source: various City departments

Fiscal Year

2016	2017	2018	2019	2020	2021
5,584	5,589	5,121	4,882	3,460	3,404
2,676	2,619	2,402	2,228	2,172	2,040
23,817	25,878	26,714	22,457	14,431	14,373
15,014	14,226	14,217	14,148	13,455	12,360
70,236	71,448	72,639	74,859	70,477	64,307
10,568	8,992	10,933	11,559	10,866	12,379
2,345	3,189	2,602	2,767	2,558	2,956
*	*	*	*	*	43%
*	*	*	*	*	72%
*	*	*	*	*	81%
59.70%	54.72%	51.60%	59.14%	63.51%	*
83.52%	84.00%	84.40%	84.95%	56.75%	*
21,398	21,731	21,912	22,148	23,810	24,067
Trinity River					
11.55	11.61	12.12	11.58	12.32	11.81
4.23	5.41	5.13	4.23	4.97	4.31
0.58	0.48	0.52	0.55	0.63	0.70
18.71	17.37	17.52	19.21	18.35	23.84
20,553	20,887	21,043	21,276	22,344	23,613
13.07	11.99	11.67	12.06	10.93	10.90
4.77	4.34	4.04	4.47	3.70	4.09
55.49	41.20	39.19	48.27	27.57	30.37

CITY OF BAYTOWN, TEXAS
CAPITAL ASSET STATISTICS BY FUNCTION
 Last Ten Fiscal Years

Function	2012	2013	2014	2015
Police:				
Stations	3	3	3	3
Patrol units	87	87	93	94
Fire stations	6	6	7	7
Other public works:				
Streets (miles)	429	429	431	447
Streetlights	4,728	5,098	4,911	5,124
Parks and recreation:				
Parks	47	47	50	50
Parks acreage	1,084	1,084	1,151	1,151
Parks - developed	967	967	972	972
Parks - undeveloped	117	117	179	179
Swimming pools	-	-	-	-
Spraygrounds	4	4	5	5
Baseball/softball diamonds	22	22	22	22
Tennis courts	4	4	4	4
Community centers	1	1	1	1
Water parks	2	2	2	2
Quick soccer courts	2	2	2	2
Water:				
Water mains (miles)	385	390	398	399
Fire hydrants	1,896	1,937	2,003	2,431
System capacity (millions of gallons)	26 MGD	26 MGD	26 MGD	26 MGD
Sewer:				
Sanitary sewers (miles)	367	372	377	382
Storm sewers (miles)	172	173	174	175
Treatment plant capacity (millions of gallons)	20.2 MGD	20.2 MGD	24.2 MGD	24.2 MGD

Data source: various City departments

2016	2017	2018	2019	2020	2021
3	3	3	3	3	3
100	100	104	111	109	109
8	8	8	8	8	8
468	471	484	499	514	514
5,443	5,504	5,617	5,911	6,096	6,096
52	53	53	53	55	53
1,290	1,292	1,292	1,292	1,319	1,251
1,120	1,122	1,122	1,122	1,123	1,061
179	170	170	170	196	190
-	-	-	-	-	-
5	6	6	6	6	6
22	2	22	22	22	18
4	4	4	4	4	8
1	1	1	1	1	1
2	2	2	2	2	2
2	2	2	3	3	3
400	402	403	404	420	463
2,545	2,618	2,637	2,690	2,850	3,371
26 MGD	26 MGD	26 MGD	26.0 MGD	26.0 MGD	26.0 MGD
384	400	397	402	409	472
180	183	186	190	194	22
24.2 MGD					



CITY OF BAYTOWN BUDGET GLOSSARY

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

Accrual Basis. The basis of accounting under which transactions are recognized in the period benefited regardless of the timing of related cash flows.

Accrued Expenses. Expenses incurred but not due until a later date.

Ad Valorem Taxes. (Current) All property (real, personal, mixed, tangible, intangible, annexations, additions, and improvements to property) located within the taxing unit's jurisdiction, which are subject to taxation and valued on January 1 of the current budget year. Each year, by ordinance, the City Council exempts taxes on automobiles and other items from the tax levy. Following the final passage of the appropriations ordinance, City Council sets the tax rate and levy for the fiscal year beginning October 1 and continuing through the following September 30th.

Ad Valorem Taxes. (Delinquent) All taxes are due on receipt of bill and are delinquent if not paid before February 1 of the fiscal year in which it is imposed, except when the taxing unit postpones the delinquency date due to late mail out of tax bills.

Ad Valorem Taxes. (Interest) A delinquent tax incurs interest of one (1%) percent of the amount of tax for the first calendar month it is delinquent, plus one (1%) percent for each additional month or portion of the month the tax remains unpaid.

Ad Valorem Taxes. (Penalty) A delinquent tax incurs a penalty of six (6%) percent of the amount of the tax for the first calendar month it is delinquent, plus one (1%) percent for each additional month or portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. However, the delinquent tax on July 1 incurs a total penalty of twelve (12%) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent.

Administrative Transfer. An interfund transfer designed to recover expenditures incurred or conducted in behalf of other funds.

Appropriation. A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Appropriation Ordinance. The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Assessed Valuation. A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the Harris County Appraisal District.)

Asset. Property owned by the City for which a monetary value has been established.

Balanced Budget. A budget in which revenues equal or exceed expenditures.

Basis of Accounting. Refers to when revenues, expenses, expenditures and transfers are recognized and reported. The budgetary basis accounting for all the funds is modified accrual. For GAAP purposes, the basis of accounting is accrual for all Enterprise Funds and Internal Service Funds, while the modified accrual basis is used for the General Fund and Special Revenue Funds.

Baytown Area Water Authority (BAWA). A water authority created by Texas Legislature to purchase and distribute surface and/or underground supplies for the City and surrounding communities. The City accounts for approximately 90% of BAWA's annual sales. BAWA is a component unit of the City of Baytown.

CITY OF BAYTOWN BUDGET GLOSSARY

- Bond.** A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets and bridges.
- Budget.** A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. In practice, the term "budget" is used in two senses. In one sense, it designates the financial plan presented to the appropriating body for adoption and, in the other, designates the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether the appropriating body has approved it.
- Budget Adjustments.** A legal procedure utilized by the City staff and City Council to revise a budget appropriation. The City of Baytown's City Charter requires City Council approval through the adoption of a supplemental appropriation ordinance (which specifies both the source of revenue and the appropriate expenditure account) for any inter-departmental or inter-fund adjustments. City staff has the prerogative to adjust expenditures within a departmental budget.
- Budget Calendar.** The schedule of key dates or milestones, which the City departments follow in the preparation, adoption, and administration of the budget.
- Budget Document.** The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.
- Budget Message.** The opening section of the budget, which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.
- Budgetary Basis.** The basis of accounting used to estimate financing sources and used in the budget.
- Budgeted Funds.** Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for Council approval is composed of budgeted funds.
- CAFR.** The Comprehensive Annual Financial Report.
- Capital Improvement Program (CIP).** The City's plan for the acquisition and construction of municipal public improvements for the City of Baytown. Projects included in the CIP program are usually expensive, non-recurring projects, which have a useful life spanning more than ten years.
- Capital Improvements Program Fund (CIPF).** A fund for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and the method of financing.
- Capital/Major Project Expenditure/Expense.** An expenditure/expense that results in the acquisition or addition of a fixed asset or the improvement to an existing fixed asset.
- Capital Outlay.** Expenditures for the acquisition of fixed assets which by definition have a useful life of more than one year and purchase price at least \$5,000. Included in this category is the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.
- Cash Basis.** A basis of accounting under which transactions are recognized only when cash changes hands.

CITY OF BAYTOWN BUDGET GLOSSARY

Cash Management. The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Central Services. Garage Fund. To account for the cost of operating and maintaining vehicles and other equipment used by City departments. Service charges are billed to departments on a monthly basis to cover all expenses of the fund.

Central Services. Warehouse Operations Fund. To account for the supplies, materials and fuel inventories and to take advantage of volume purchasing. Inventories used are allocated respectively to departments on a monthly basis to cover inventory cost.

Certificate of Obligation (CO). A debt instrument that is issued by the City and has the same legal status as a general obligation bond. Proceeds from the issuance of the certificates may be used for construction of public works; purchase of materials, supplies, equipment, machinery, builds, land, and right a ways for authorized needs and purposes; or payment of contractual obligations for professional services. However, certificates of obligation are not authorized by the voters.

Chambers County Appraisal District (CCAD). Responsible for local property tax appraisal and exemption administration for Chambers County.

Contingency. A budgetary reserve set aside for emergencies or unforeseen expenditures.

Cost. (1) The amount of money or other consideration exchanged for property or services. (2) Expense.

Cost Accounting. That method of accounting, which provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operations, or to complete a unit of work or a specific job.

Crime Control and Prevention District (CCPD). On May 14, 2011, citizens voted to continue the Baytown Crime Control and Prevention District dedicated to crime reduction programs and the adoption of a local sales and use tax at a rate of one-eighth of one percent (1/8%).

Current Taxes. Taxes that are levied and due within one year.

Debt Services. The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Deficit. (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

Delinquent Taxes. Taxes that remains unpaid on and after the date on which a penalty for non-payment is attached.

Department. An administrative segment of the City, which indicates management responsibility for an operation, or a group of related activities within a functional area. Departments are the basic units of the budget.

Depreciation. The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Encumbrances. Commitments related to unperformed (executory) contracts for goods or services.

CITY OF BAYTOWN BUDGET GLOSSARY

Enterprise Fund. A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are water, sewer, and sanitation, utilities, Bayland Island and Baytown Area Water Authority.

Expenditure. The outflow of funds paid or to be paid for an asset or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not expenditure. An encumbrance reserves funds to be expended.

Expenses. Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

Fire Control, Prevention and Emergency Medical Services District (FCPEMSD). On May 14, 2011, citizens voted to continue the Baytown Fire Control, Prevention, and Emergency Medical Services District dedicated to fire safety and emergency medical services and the adoption of a local sales and use tax at a rate of one-eighth of one percent (1/8%).

Fiscal Year. The time period designated by the City which is signifying the beginning and ending period for recording financial transactions. The City of Baytown has specified October 1 to September 30 as its fiscal year.

Fixed Assets. Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise Tax. A charge paid for the use of City streets and public right of way and is in lieu of all other municipal charges, fees, street rentals, pipe taxes or rentals, easement or other like franchise taxes, inspections fees, and/or charges of every kind except only Ad Valorem and special assessment taxes for public improvements (e.g., gas, telephone, and cable tv).

Full-Time Equivalent (FTE). Full-time position.

Fund. An accounting entity that has a set of self-balancing accounts and records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds and special assessment funds.

Fund Balance. For Governmental Funds, fund balance is the difference between assets over liabilities. Also known as surplus funds.

Furniture & Equipment < \$5,000. The purchase of furniture or equipment less than \$5,000.

General Debt Service Fund. A fund established to account for the City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

General Fund. The fund used to account for all financial resources except those required to be accounted for in another fund.

General Obligation (GO) Bonds. Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from property taxes and is backed by the full faith and credit of the issuing government.

Generally Accepted Accounting Principles (GAAP). Uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. They encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. They provide a standard by which to measure financial presentations.

CITY OF BAYTOWN BUDGET GLOSSARY

Goals. A purpose or benefit the department plans to provide to the community and/or organizations. Goals identify the end result the organization desires to achieve with its activities. Some of the goals are ongoing and may not be achieved in one year.

Governmental Funds. Funds through which most governmental functions of the City are financed. The acquisition, use and balances of the City's expendable financial resources and the related liabilities (except those accounted for in Proprietary Funds) are accounted for in the Governmental Funds.

Grants. Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

Harris County Appraisal District (HCAD). Responsible for local property tax appraisal and exemption administration for nearly 500 jurisdictions (taxing units) in America's third most populous county, Harris County.

Hotel/Motel Fund. Fund to account for the accumulation of resources from the Hotel/Motel Tax assessment levied by the City. These monies are to be spent to promote the progress, development or growth of the City within the guidelines set forth on disposition of revenues collected under the authority of the Texas Hotel Occupancy Tax Act (Article 1269; Vernon's Texas Civil Statutes.)

Hotel/Motel Occupancy Tax (HOT). A tax levied upon the cost of occupancy of any room or space furnished by any hotel where such costs of occupancy are at the rate of two (\$2.00) dollars or more per day. The law authorizes a room tax of not more than seven (7%) percent of the consideration paid by the occupant of such room to the hotel.

Hybrid Zero - Based/Program-Oriented Budgeting. The City of Baytown's budget process combines a method of zero-based budgeting in which all expenditures must be justified each new fiscal year and a program-oriented method of budgeting expenditures to meet programmatic objectives.

Income. A term used in proprietary fund type accounting to represent (1) revenues or (2) the excess of revenue over expenses.

Industrial District Agreement (IDA). An agreement the City enters into with industries located within its extraterritorial jurisdiction. The contracts specify payments to be made to the City in lieu of ad valorem taxes in exchange for limited immunity from annexation of specific properties during the seven-year terms of the agreements.

Intergovernmental Revenue. Contributions received from the State and Federal Government in the form of grants and shared revenues.

Internal Service Fund. Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis, for example, the Garage Fund.

Investments. Securities held for the production of revenues in the form of interest or lease payments.

Levy. (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

Long-Term Debt. Debt with a maturity of more than one year after the date of issuance.

Miscellaneous Funds. Funds used to account for miscellaneous special revenue sources, which are required to finance specific activities.

Mixed Beverage Tax. A tax rate of ten (10%) percent imposed on the gross receipt of a Licensee for the sale, preparation, or service of mixed beverages or from the sale of ice or non-alcoholic beverages and consumed on the premises of the permittee.

CITY OF BAYTOWN BUDGET GLOSSARY

Modified Accrual Basis. The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred except for (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; and (4) principal and interest on long-term debt which are generally recognized when due.

Municipal Development District (MDD). On May 5, 2001, in the general election, the citizens of the City of Baytown voted to authorize the creation of the Baytown Municipal Development District and the imposition of a sales and use tax at the rate of one-half of one percent for the purpose of financing economic development projects that provide economic benefit and diversify the economic base of the community.

Object Code. Expenditure classification according to the types of items purchased or services obtained; for example, personal services, supplies, maintenance and capital.

Objectives. Quantifiable steps toward accomplishing the stated goals. Each will have a specific time frame or measurable achievement. Objectives should be reached or completed within the fiscal year.

Operating Budget. Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

Operating Expenses. Proprietary fund expenses which are directly related to the fund's primary service activities.

Operating Grants. Grants which the grantor to operating purposes restricts or which may be used for either capital or operating purposes at the discretion of the grantee.

Operating Income. The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues. Proprietary fund revenues, which are directly related to the fund's primary service activities. They consist primarily of user charges for services.

Operating Transfers. All interfund transfers other than residual equity transfers.

Ordinance. A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions, which must be by ordinance and those, which may be by resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

Other Financing Sources. Governmental fund general long-term debt proceeds, operating transfers out, and material proceeds of fixed asset dispositions. Such amounts are classified separately from revenues.

Overlapping Debt. The proportionate share of the debts of local governments located wholly or in part within the limits of the reporting government, which must be borne by property within each government.

Performance Measures. Specific quantitative and qualitative measures of work performed as an objective of the department.

Personnel Costs. Costs related to compensating employees, including salaries, wages, insurance, payroll taxes and retirement contributions.

CITY OF BAYTOWN BUDGET GLOSSARY

Productivity Measures. Criteria used to reflect how well a program is performing its activities to meet the needs of the public and the organization. They should measure productivity, effectiveness, efficiency or the impact of a service provided. While activity measures indicate "how much" activity the division/department is performing, productivity measures identify "how well" the division/department is performing.

Program Description. Describe the nature of service delivery provided at this level of funding. It clearly explains how service delivery will be different from the prior budget year.

Program Goals. Describes the purpose or benefit the division/department plans to provide to the community and/or organizations it serves. Goals identify the end result the division/department desires to achieve with its activities. Goals are often ongoing and may not be achieved in one year.

Program Objectives. Quantifiable steps toward accomplishing stated goals having a specific time frame or measurable achievement. Objectives should be able to be reached or completed within the current fiscal year. Objective statements are not required for every activity performed, but should focus on the major steps necessary for achieving established goals.

Property Tax. Taxes levied on both real and personal property according to the property's valuation and the tax rate.

Proprietary Funds. Funds accounted for on a flow of economic resources measurement focus. The accounting objectives are a determination of net income, financial position and changes in cash flow. All assets and liabilities associated with a Proprietary Fund's activities are included on its balance sheet. Proprietary Fund equity is segregated into contributed capital and retained earnings.

Reserve. An account to use to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Reserve for Encumbrances. An account used to set aside a portion of fund balance for obligations from the previous fiscal year.

Residual Equity Transfers. Non-recurring or non-routine transfers of equity between funds.

Resolution. A special or temporary order of a legislative body requiring less legal formality than an ordinance or statute.

Revenue Bonds. Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund.

Revenues. (1) Increases in government fund type net current assets from other than expenditure refunds and residual equity transfers. Under NCGA Statement 1, general long-term debt proceeds and operating transfers in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets from other than expense refunds, capital contributions, and residual equity transfers. Under NCGA Statement 1, operating transfers in are classified separately from revenues.

Risk Management Fund. To account for the operation of a self-insured retention fund for health services for all City employees and that relate to workers' compensation claims. Claims are primarily administered by an outside agency.

Sales Tax. A general "sales tax" is levied on persons and businesses selling merchandise or services in the city limits on a retail basis. The categories for taxation are defined by state law. Monies collected under authorization of this tax are for the use and benefit of the City.

Sanitation Fund. Fund used to account for the provision of services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, maintenance, and financing and related debt service.

Special Revenue Funds. Funds which account for revenues from specific taxes or other revenue sources which by law, or other agreement such as a Trust, are designated to finance particular functions or activities of government and which, therefore, cannot be diverted to other uses.

CITY OF BAYTOWN BUDGET GLOSSARY

Storm Water Utility Fund. The Clean Water Act (CWA) was enacted in 1972 to protect surface waters, such as lakes, rivers, and coastal areas. National Pollutant Discharge Elimination System (NPDES) permits were introduced to increase accountability for protecting water quality. This required industrial and municipal wastewater dischargers of pollutants into the waters of the US from a point source to obtain a NPDES permit. The final Phase II regulations that affect smaller communities, such as Baytown, were signed in October 1999. Small municipal separate storm sewer systems (MS4s) programs, such as Baytown's, are required to participate. These MS4 programs should be developed and implemented in phases over the next five years. An advance from the General Fund to provide funds for start-up costs associated with the program was provided in 2003. First year costs included funding for a storm water utility feasibility study. Future funding is proposed from developing storm water utility fees to provide a dedicated funding source for the program. The Texas Legislature provided the procedures necessary to establish a storm water utility fee in Chapter 402 of the Local Government Code. Cities were required to file an application for a permit from the Texas Commission on Environmental Quality by December 2003.

Street Maintenance Tax. In 2001 the Texas Legislature passed House Bill 445, which allows cities to raise their local sales tax rate by 0.25 percent if the funds are dedicated to street maintenance and repair. On May 15, 2004, in the general election, the citizens of the City of Baytown voted to authorize the imposition of a street maintenance sales tax. This sales tax must be reapproved every four years by voters or it will expire. In November 2011, reauthorized early due to Senate Bill 100, Baytown citizens overwhelmingly reapproved the sales tax in order to continue this beneficial program. This fund will account for the revenues collected from this sales tax and may only be used to maintain and repair municipal streets that exist when the tax is adopted.

Tax Increment Reinvestment Zone (TIRZ). A financing tool created by the state legislature to promote, develop, encourage and maintain housing, educational facilities, employment, commerce and economic development in the City.

Tax Levy. The total amount to be raised by general property taxes for operating and debt service purposes.

Tax Rate. The amount of tax stated in terms of a unit of the tax base, for example, \$.50 per \$100 (one hundred dollars) assessed valuation of taxable property.

Tax Rate Limit. The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose, or to taxes imposed for all purposes, and may apply to a single government, to a class of governments, or to all governments operating in a particular area. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

Tax Roll. The official list showing the amount of taxes levied against each taxpayer or property. Frequently, the tax roll and the assessment roll are combined, but even in these cases the two can be distinguished.

Taxes. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

Technical Adjustments. Represents adjustments made by the City Council to the Proposed Budget for the Final Adopted Budget.

Texas Commission on Environmental Quality (TCEQ). The environmental agency for the State of Texas.

Transfers In/Out. Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

Transmittal Letter. A general discussion of the proposed budget presented in writing as a part of the budget document. The transmittal letter explains the principal budget issues and presents the recommendations made by the City Manager.

Unencumbered Balance. The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.

CITY OF BAYTOWN BUDGET GLOSSARY

Unreserved Fund Balance. The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

Water and Sewer Fund. Fund used to account for the rendering of water and sewer services to the residents of the City. Activities of the fund include the administration, operation and maintenance of the water and sewer system, and billing and collection activities. The fund also accounts for the accumulation of resources for, and the payment of, long-term debt principal and interest for revenue bonds and obligations under capital leases. All costs are financed through charges made to utility customers with rates reviewed regularly and adjusted if necessary to ensure the integrity of the fund.

Water and Wastewater Interest and Sinking (WWIS) Fund. A fund established to account for the City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Working Capital. The amount by which total current assets exceed total current liabilities.

Workload Measures. Reflects major activities of the division/department. They indicate the amount of work that has been done in the past and projected workload levels for the current and next years. Workload measures should be able to be tracked with a reasonable amount of time and effort.



ORDINANCE NO. 15,202

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, IN ACCORDANCE WITH THE CHARTER AND ORDINANCES OF THE CITY OF BAYTOWN; AND PROVIDING FOR THE PUBLICATION AND EFFECTIVE DATE THEREOF.

WHEREAS, the City Manager of the City of Baytown has submitted to the City Council a budget estimate of the revenues of said City and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2022, and ending September 30, 2023, and which said estimate has been compiled from detailed information obtained from the several departments, divisions, and offices of the City containing all information as required by the Charter of the City of Baytown; and

WHEREAS, the City Council has received said City Manager's estimate and held a public hearing thereon as provided by Section 44 of the Charter and Section 102.006 of the Texas Local Government Code; and

WHEREAS, after full and final consideration of the public hearing and after certain revisions to the proposed budget, it is the opinion of the Council that the budget as revised should be approved and adopted; NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS:

Section 1: That the budget estimate of the revenues of the City of Baytown and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2022, and ending September 30, 2023, as finally submitted to the City Council by the City Manager of said City (a copy of which is on file in the City Clerk's office) be, and the same is in all things, adopted and approved as the budget estimate of all the current expenses as well as the fixed charges against said City for the fiscal year beginning October 1, 2022, and ending September 30, 2023.

Section 2: That the sum of ONE HUNDRED FORTY-EIGHT MILLION FOUR HUNDRED EIGHTY THOUSAND EIGHT HUNDRED TWO AND NO/100 DOLLARS (\$148,480,802.00) is hereby appropriated out of the General Fund for the payment of Operating Expenses and Capital Outlay of the City Government.

Section 3: That the sum of TWENTY-SIX MILLION FOUR HUNDRED TWENTY-THREE THOUSAND NINE HUNDRED THREE AND NO/100 DOLLARS (\$26,423,903.00) is hereby appropriated out of the General Debt Service Fund for the purpose of paying the accruing interest and redeeming the bonds and debts as they mature on the General Debt Service Fund.

Section 4: That the sum of TWO MILLION NINE HUNDRED TWENTY-THREE THOUSAND FIVE HUNDRED ONE AND NO/100 DOLLARS (\$2,923,501.00) is hereby appropriated out of the Hotel/Motel Fund for the payment of Operating Expenses and Capital Outlay of the City Government.

Section 5: That the sum of FOUR MILLION FORTY-NINE THOUSAND FOUR HUNDRED FIVE AND NO/100 DOLLARS (\$4,049,405.00) is hereby appropriated out of the Aquatics Fund for the payment of Operating Expenses and Capital Outlay of the City Government.

Section 6: That the sum of FORTY-NINE MILLION FOUR HUNDRED SEVENTEEN THOUSAND SIX HUNDRED SIXTEEN AND NO/100 DOLLARS (\$49,417,616.00) is hereby appropriated out of the Water and Sewer Fund for Operating Expenses and Capital Outlay Costs.

Section 7: That the sum of TWELVE MILLION TWO HUNDRED TWENTY-ONE THOUSAND THREE HUNDRED NINE AND NO/100 DOLLARS (\$12,221,309.00) is hereby appropriated out of the Water and Wastewater Interest and Sinking Fund for the purpose of paying the accruing interest and redeeming the bonds and debts as they mature.

Section 8: That the sum of EIGHT MILLION SEVENTY THOUSAND FIVE HUNDRED SIXTY-FIVE AND NO/100 DOLLARS (\$8,070,565.00) is hereby appropriated out of the Sanitation Fund for the Operating Expenses and Capital Outlay of the municipally owned Solid Waste Collection System.

Section 9: That the sum of FIVE MILLION ONE HUNDRED THIRTY-THREE THOUSAND FIVE HUNDRED NINETY-SIX AND NO/100 DOLLARS (\$5,133,596.00) is hereby appropriated out of the Storm Water Utility Fund for payment of Operating Expenses and Capital Outlay of the City Government.

Section 10: That the sum of THREE MILLION THREE HUNDRED EIGHTY-FOUR THOUSAND FIVE HUNDRED TWENTY-THREE AND NO/100 DOLLARS (\$3,384,523.00) is hereby appropriated out of the Garage Fund for the Operating Expenses and Capital Outlay for Municipal Garage Services System and Activities.

Section 11: That the sum of FOUR HUNDRED THIRTEEN THOUSAND FOUR HUNDRED SEVENTY-NINE AND NO/100 DOLLARS (\$413,479.00) is hereby appropriated out of the Warehouse Operations Fund for the Operating Expenses and Capital Outlay for Central Warehouse Activities.

Section 12: That the City Manager is hereby authorized to transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency, in accordance with Section 68 of the Charter.

Section 13: That the City Manager shall have the authority to increase a department's line item budget by the amount equal to outstanding purchase orders as of September 30, 2023, to be appropriated out of the Fund Balance.

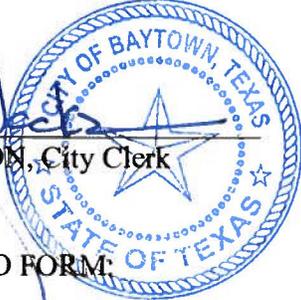
Section 14: This ordinance shall be and remain in full force and effect from and after its passage and approval of the City Council, and it shall be published once each week for two (2) consecutive weeks in the official newspaper of the City of Baytown.

INTRODUCED, READ and PASSED by the affirmative vote of the City Council of the City of Baytown this the 22nd day of September, 2022.


BRANDON CAPETILLO, Mayor

ATTEST:


ANGELA JACKSON, City Clerk



APPROVED AS TO FORM:


SCOTT LEMON, City Attorney

ORDINANCE NO. 15,216

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS, ADOPTING THE RATE AND TAX LEVY FOR GENERAL FUND MAINTENANCE AND OPERATIONS AND DEBT SERVICE FOR THE CITY OF BAYTOWN FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2023, UPON ALL TAXABLE PROPERTY IN SAID CITY OF BAYTOWN IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS AND THE CHARTER PROVISIONS AND ORDINANCES OF SAID CITY; PROVIDING A REPEALING CLAUSE; CONTAINING A SAVINGS CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the City's tax rate consists of the following two components:

1. the rate that, if applied to the total taxable value, will impose the amount of taxes needed to pay debt service; and
2. the rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operations expenditures of the City for the next year; and

WHEREAS, the proposed tax rate of \$0.46312 per \$100 valuation for maintenance and operations, together with the proposed tax rate of \$0.28688 per \$100 valuation for debt service, does not exceed either the no-new-revenue tax rate or the voter-approval tax rate; and

WHEREAS, THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENENCE AND OPERATIONS THAN LAST YEARS' TAX RATE, THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.68 PERCENT AND WILL RAISE TAXES FOR MAINTENENACE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-6.19; AND

WHEREAS, the City, in accordance with Chapter 26 of the Texas Tax Code, desires to adopt the tax rate for maintenance and operations and the tax rate for debt service for the fiscal year ending September 30, 2023; NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS:

Section 1: That the facts and matters set forth in the recitals of this Ordinance are hereby found to be true and correct and are adopted by the City Council.

Section 2: That the City Council of the City of Baytown hereby adopts and sets for the fiscal year ending September 30, 2023, an ad valorem tax rate of \$0.46312 for each ONE HUNDRED DOLLARS (\$100.00) of assessed value of property located within the city limits of the City of Baytown on January 1, 2022, made taxable by law, which said taxes, when collected, shall be apportioned among funds and departments of City Government of the City of Baytown for the purpose of General Fund Maintenance and Operations.

Section 3: That the ad valorem tax rate of \$0.46312, as set forth in Section 2, is hereby levied and shall be assessed and collected on one hundred percent (100%) of each ONE HUNDRED DOLLARS (\$100.00) worth of property located within the city limits of the City of Baytown on January 1, 2022, as valued by the Harris County Appraisal District or the Chambers County Appraisal District and made taxable by law.

Section 4: That the City Council of the City of Baytown hereby adopts and sets for the fiscal year ending September 30, 2023, an ad valorem tax rate of \$0.28688 for each ONE HUNDRED DOLLARS (\$100.00) of assessed value of property located within the city limits of the City of Baytown on January 1, 2022, made taxable by law, which said taxes, when collected, shall be apportioned among funds and departments of City Government of the City of Baytown for the purpose of Debt Service.

Section 5: That the ad valorem tax rate of \$0.28688, as set forth in Section 4, is hereby levied and shall be assessed and collected on one hundred percent (100%) of each ONE HUNDRED DOLLARS (\$100.00) worth of property located within the city limits of the City of Baytown on January 1, 2022, as valued by the Harris County Appraisal District or the Chambers County Appraisal District and made taxable by law.

Section 6: That the Tax Assessor and Collector of the City of Baytown is hereby directed to assess, extend and enter upon the Tax Rolls of the City of Baytown, Texas, for the current year the amounts and rates herein levied, and to keep a current account of same. All collection of such taxes, as well as collection of taxes owed for prior years, to include penalty and interest thereof, shall be deposited in the official depository of the City of Baytown to be distributed between the General Fund and the Debt Service Fund on a basis determined by the percentage that each be to the total tax rate.

Section 7: All ordinances or parts of ordinances inconsistent with the terms of this ordinance are hereby repealed; provided, however, that such repeal shall be only to the extent of such inconsistency; and in all other respects, this ordinance shall be cumulative of other ordinances regulating and governing the subject matter covered by this ordinance.

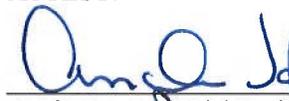
Section 8: If any provision, section, exception, subsection, paragraph, sentence, clause or phrase of this ordinance or the application of same to any person or set of circumstances shall for any reason be held unconstitutional, void or invalid, such invalidity shall not affect the validity of the remaining provisions of this ordinance or their application to other persons or sets of circumstances; and to this end, all provisions of this ordinance are declared to be severable.

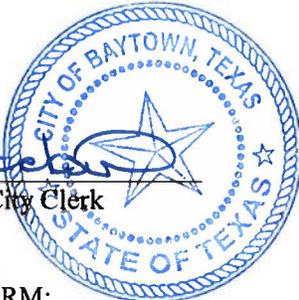
Section 9: This ordinance shall take effect immediately from and after its passage by the City Council of the City of Baytown.

INTRODUCED, READ, and PASSED by the affirmative vote of the City Council of the City of Baytown this the 13th day of October, 2022.


BRANDON CAPETILLO, Mayor

ATTEST:


ANGELA JACKSON, City Clerk



APPROVED AS TO FORM:


SCOTT LEMON, City Attorney

ORDINANCE NO. 14,803

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022, IN ACCORDANCE WITH THE CHARTER AND ORDINANCES OF THE CITY OF BAYTOWN; AND PROVIDING FOR THE PUBLICATION AND EFFECTIVE DATE THEREOF.

WHEREAS, the City Manager of the City of Baytown has submitted to the City Council a budget estimate of the revenues of said City and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2021, and ending September 30, 2022, and which said estimate has been compiled from detailed information obtained from the several departments, divisions, and offices of the City containing all information as required by the Charter of the City of Baytown; and

WHEREAS, the City Council has received said City Manager's estimate and held a public hearing thereon as provided by Section 44 of the Charter and Section 102.006 of the Texas Local Government Code; and

WHEREAS, after full and final consideration of the public hearing and after certain revisions to the proposed budget, it is the opinion of the Council that the budget as revised should be approved and adopted; NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS:

Section 1: That the budget estimate of the revenues of the City of Baytown and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2021, and ending September 30, 2022, as finally submitted to the City Council by the City Manager of said City (a copy of which is on file in the City Clerk's office) be, and the same is in all things, adopted and approved as the budget estimate of all the current expenses as well as the fixed charges against said City for the fiscal year beginning October 1, 2021, and ending September 30, 2022.

Section 2: That the sum of ONE HUNDRED THIRTY-SIX MILLION NINE HUNDRED EIGHTEEN THOUSAND FOUR HUNDRED ELEVEN AND NO/100 DOLLARS (\$136,918,411.00) is hereby appropriated out of the General Fund for the payment of Operating Expenses and Capital Outlay of the City Government.

Section 3: That the sum of TWENTY-FIVE MILLION TWO HUNDRED SEVENTY-SIX THOUSAND FIVE HUNDRED NINETEEN AND NO/100 DOLLARS (\$25,276,519.00) is hereby appropriated out of the General Debt Service Fund for the purpose of paying the accruing interest and redeeming the bonds and debts as they mature on the General Debt Service Fund.

Section 4: That the sum of FOUR MILLION SIX HUNDRED NINE THOUSAND SEVEN HUNDRED FIFTEEN AND NO/100 DOLLARS (\$4,609,715.00) is hereby appropriated

out of the Hotel/Motel Fund for the payment of Operating Expenses and Capital Outlay of the City Government.

Section 5: That the sum of FOUR MILLION ONE HUNDRED EIGHTY-FIVE THOUSAND TWO HUNDRED FORTY-FIVE AND NO/100 DOLLARS (\$4,185,245.00) is hereby appropriated out of the Aquatics Fund for the payment of Operating Expenses and Capital Outlay of the City Government.

Section 6: That the sum of FORTY-NINE MILLION NINE HUNDRED SEVENTY THOUSAND SEVEN HUNDRED FIFTY-THREE AND NO/100 DOLLARS (\$49,970,753.00) is hereby appropriated out of the Water and Sewer Fund for Operating Expenses and Capital Outlay Costs.

Section 7: That the sum of NINE MILLION TWO HUNDRED NINETY-SEVEN THOUSAND FORTY-SEVEN AND NO/100 DOLLARS (\$9,297,047.00) is hereby appropriated out of the Water and Wastewater Interest and Sinking Fund for the purpose of paying the accruing interest and redeeming the bonds and debts as they mature.

Section 8: That the sum of SEVEN MILLION FIFTY-FIVE THOUSAND EIGHT HUNDRED TWO AND NO/100 DOLLARS (\$7,055,802.00) is hereby appropriated out of the Sanitation Fund for the Operating Expenses and Capital Outlay of the municipally owned Solid Waste Collection System.

Section 9: That the sum of FOUR MILLION NINE HUNDRED NINETY-SIX THOUSAND TWO HUNDRED NINETY AND NO/100 DOLLARS (\$4,996,290.00) is hereby appropriated out of the Storm Water Utility Fund for payment of Operating Expenses and Capital Outlay of the City Government.

Section 10: That the sum of TWO MILLION SIX HUNDRED NINETEEN THOUSAND SEVEN HUNDRED SIXTY AND NO/100 DOLLARS (\$2,619,760.00) is hereby appropriated out of the Garage Fund for the Operating Expenses and Capital Outlay for Municipal Garage Services System and Activities.

Section 11: That the sum of THREE HUNDRED FIFTY-THREE THOUSAND NINE HUNDRED THIRTY-SEVEN AND NO/100 DOLLARS (\$353,937.00) is hereby appropriated out of the Warehouse Operations Fund for the Operating Expenses and Capital Outlay for Central Warehouse Activities.

Section 12: That the City Manager is hereby authorized to transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency, in accordance with Section 68 of the Charter.

Section 13: That the City Manager shall have the authority to increase a department's line item budget by the amount equal to outstanding purchase orders as of September 30, 2022, to be appropriated out of the Fund Balance.

Section 14: This ordinance shall be and remain in full force and effect from and after its passage and approval of the City Council, and it shall be published once each week for two (2) consecutive weeks in the official newspaper of the City of Baytown.

INTRODUCED, READ and PASSED by the affirmative vote of the City Council of the City of Baytown this the 26th day of August, 2021.


BRANDON CAPETILLO, Mayor

ATTEST:


ANGELA JACKSON, Interim City Clerk



APPROVED AS TO FORM:


KAREN L. HORNER, City Attorney

ORDINANCE NO. 14,828

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS, ADOPTING THE RATE AND TAX LEVY FOR GENERAL FUND MAINTENANCE AND OPERATIONS AND DEBT SERVICE FOR THE CITY OF BAYTOWN FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2022, UPON ALL TAXABLE PROPERTY IN SAID CITY OF BAYTOWN IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS AND THE CHARTER PROVISIONS AND ORDINANCES OF SAID CITY; PROVIDING A REPEALING CLAUSE; CONTAINING A SAVINGS CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the City's tax rate consists of the following two components:

1. the rate that, if applied to the total taxable value, will impose the amount of taxes needed to pay debt service; and
2. the rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operations expenditures of the City for the next year; and

WHEREAS, the proposed tax rate of \$0.48931 per \$100 valuation for maintenance and operations, together with the proposed tax rate of \$0.29569 per \$100 valuation for debt service, does not exceed either the no-new revenue tax rate or the voter-approval tax rate; and

WHEREAS, the City, in accordance with Chapter 26 of the Texas Tax Code, desires to adopt the tax rate for maintenance and operations and the tax rate for debt service for the fiscal year ending September 30, 2022; NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS:

Section 1: That the facts and matters set forth in the recitals of this Ordinance are hereby found to be true and correct and are adopted by the City Council.

Section 2: That the City Council of the City of Baytown hereby adopts and sets for the fiscal year ending September 30, 2022, an ad valorem tax rate of \$0.48931 for each ONE HUNDRED AND NO/100 DOLLARS (\$100.00) of assessed value of property located within the city limits of the City of Baytown on January 1, 2021, made taxable by law, which said taxes, when collected, shall be apportioned among funds and departments of City Government of the City of Baytown for the purpose of General Fund Maintenance and Operations.

Section 3: That the ad valorem tax rate of \$0.48931, as set forth in Section 2, is hereby levied and shall be assessed and collected on one hundred percent (100%) of each ONE HUNDRED AND NO/100 DOLLARS (\$100.00) worth of property located within the city limits of the City of Baytown on January 1, 2021, as valued by the Harris County Appraisal District or the Chambers County Appraisal District and made taxable by law.

Section 4: That the City Council of the City of Baytown hereby adopts and sets for the fiscal year ending September 30, 2022, an ad valorem tax rate of \$0.29569 for each ONE HUNDRED AND NO/100 DOLLARS (\$100.00) of assessed value of property located within the city limits of the City of Baytown on January 1, 2021, made taxable by law, which said taxes, when collected, shall be apportioned among funds and departments of City Government of the City of Baytown for the purpose of Debt Service.

Section 5: That the ad valorem tax rate of \$0.29569, as set forth in Section 4, is hereby levied and shall be assessed and collected on one hundred percent (100%) of each ONE HUNDRED AND NO/100 DOLLARS (\$100.00) worth of property located within the city limits of the City of Baytown on January 1, 2021, as valued by the Harris County Appraisal District or the Chambers County Appraisal District and made taxable by law.

Section 6: That the Tax Assessor and Collector of the City of Baytown is hereby directed to assess, extend and enter upon the Tax Rolls of the City of Baytown, Texas, for the current year the amounts and rates herein levied, and to keep a current account of same. All collection of such taxes, as well as collection of taxes owed for prior years, to include penalty and interest thereof, shall be deposited in the official depository of the City of Baytown to be distributed between the General Fund and the Debt Service on a basis determined by the percentage that each bear to the total tax rate.

Section 7: All ordinances or parts of ordinances inconsistent with the terms of this ordinance are hereby repealed; provided, however, that such repeal shall be only to the extent of such inconsistency; and in all other respects, this ordinance shall be cumulative of other ordinances regulating and governing the subject matter covered by this ordinance.

Section 8: If any provision, section, exception, subsection, paragraph, sentence, clause or phrase of this ordinance or the application of same to any person or set of circumstances shall for any reason be held unconstitutional, void or invalid, such invalidity shall not affect the validity of the remaining provisions of this ordinance or their application to other persons or sets of circumstances; and to this end, all provisions of this ordinance are declared to be severable.

Section 9: This ordinance shall take effect immediately from and after its passage by the City Council of the City of Baytown.

INTRODUCED, READ and PASSED by the affirmative vote of the City Council of the City of Baytown this the 9th day of September, 2021.


BRANDON CAPETILLO, Mayor

ATTEST:


ANGELA JACKSON, Interim City Clerk



APPROVED AS TO FORM:


KAREN L. HORNER, City Attorney



CITY OF BAYTOWN
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Baytown, Texas 77522-0424
www.baytown.org