

CITY OF BAYTOWN 2023-2024 ADOPTED BUDGET

2023-2024



REALIGNING FOR A SUSTAINABLE TOMORROW



City of Baytown Adopted Budget
Fiscal Year Ending September 30, 2024

Introduction

**CITY OF BAYTOWN, TEXAS
ANNUAL PROGRAM OF SERVICES
FISCAL YEAR 2023-24**

ADOPTED BUDGET



CITY MANAGER

Jason Reynolds, ICMA-CM

Property Tax Rate

City of Baytown, Texas
2023-2024 Budget
Adopted September 28, 2023

This budget will raise more revenue from property taxes than last year's budget by an amount of \$65,772, which is a 0.15 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,324,972.

RECORD VOTE ON BUDGET

The members of the governing body voted on the budget as follows:

FOR:

Mayor Brandon Capetillo	Councilman Kendrick Griffith
Councilwoman Laura Alvarado	Councilman Mike Lester
Councilwoman Heather Betancourth	Councilman Jacob Powell
Councilman Sarah Graham	

AGAINST:

PRESENT (and not voting):

ABSENT:

PROPERTY TAX RATE COMPARISON

	<u>2023-2024</u>	<u>2022-2023</u>
Property Tax Rate:	\$0.72000/\$100	\$0.75000/\$100
No New Revenue Tax Rate:	\$0.72594/\$100	\$0.75156/\$100
No New Revenue Maintenance & Operations Tax Rate:	\$0.44918/\$100	\$0.45287/\$100
Voter Approval Tax Rate:	\$0.72585/\$100	\$0.81383/\$100
Debt Rate:	\$0.26095/\$100	\$0.28688/\$100

MUNICIPAL DEBT OBLIGATIONS

The total amount of City of Baytown, Texas debt obligations secured by property tax is \$16,570,771.





TABLE OF CONTENTS

Introduction	5
Budget Cover Page	6
Introduction	7
Property Tax Rate	8
Mayor and Council	9
Principal City Officials	10
Our Core Values	11
Organization Chart	12
Map Of The City	13
GFOA Distinguished Award	14
Budget Overview	15
Transmittal Letter	16
Demographics	18
Budget Guide	22
Readers Guide	27
Budget Basis and Financial Structure	31
Budget Process	33
Calendar	35
Financial Policies	36
Major Budget Issues Report	39
Funded Request	42
Budget Summaries	44
Expenditure Budget Summary Comparison	45
Budget Summary Comparison	46
Summary Of All Fund Types	47
Summary Of Governmental Fund Types	48
Summary of Proprietary Fund Types	49
Governmental Fund Expenditure Detail	50
Proprietary Fund Expenditure Detail	53
Fund Summaries	55
GENERAL	56
GENERAL DEBT SERVICE	68
HOTEL/MOTEL	79
AQUATICS	85
WATER AND SEWER	93
WATER & WASTEWATER INTEREST & SINKING	113
SANITATION	123
STORM WATER UTILITY	128
GARAGE OPERATIONS	134
WAREHOUSE OPERATIONS	139
BAYTOWN AREA WATER AUTHORITY	144
CAPITAL IMPROVEMENT PROJECTS	168
CRIME CONTROL & PREVENTION DISTRICT	173



FIRE CONTROL, PREVENTION & EMS DISTRICT	183
MUNICIPAL DEVELOPMENT DISTRICT	193
TAX INCREMENT REINVESTMENT ZONE NO. 1	210
STREET MAINTENANCE TAX	216
COMMUNITY DEVELOPMENT BLOCK GRANT	219
WATER & SEWER IMPACT FEES	223
CAPITAL REPLACEMENT	227
BAYLAND ISLAND OPERATIONS	231
EMPLOYEE MEDICAL BENEFITS	234
WORKERS COMPENSATION	237
MUNICIPAL COURT SPECIAL REVENUE	241
PARKS & RECREATION ESCROW SPECIAL REVENUE	246
HAZMAT / HOMELAND SECURITY	249
POLICE SPECIAL REVENUE	253
FAMILY & YOUTH PROGRAM	258
ODD TRUST & AGENCY	262
P E G	265
HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) GRANT	268
LIBRARY SPECIAL REVENUE	272
SUMMER YOUTH JOB PROGRAM	275
BAYTOWN NATURE CENTER	277
WETLANDS EDUCATION & RECREATION CENTER OPERATING	282
WETLANDS EDUCATION & RECREATION CENTER - SPECIAL PROJECTS	286
Departments	290
GENERAL ADMINISTRATION	291
GENERAL OVERHEAD	297
FISCAL OPERATIONS	304
PUBLIC AFFAIRS	315
LEGAL SERVICES	322
INFORMATION TECHNOLOGY SERVICES	327
PLANNING & DEVELOPMENT SERVICES	333
HUMAN RESOURCES	339
CITY CLERK	345
COURT OF RECORD	351
POLICE	361
FIRE	383
PUBLIC WORKS & ENGINEERING	399
CITY FACILITIES	413
PUBLIC HEALTH	419
PARKS & RECREATION	430
LIBRARY	442
Capital Improvements	449
Budget Summary	450
Summary of Capital Improvement Projects	452
Salary Schedules	456
Summary of Full-Time Equivalent Position By Fund	457
Schedule of Full-Time Equivalent Budgeted Positions	459
Certification Pay Schedule	470
Fire Salary Schedule	472



Police Salary Schedule	474
Utility Maintenance Specialist & Traffic Control Specialist Salary Plan	475
Baytown Jail Salary Plan	476
General Grade & Title Structure	477
Statistical Section	478
Statistical Section	479
Net Position By Component	480
Changes In Net Position	481
Changes In Net Position (Continued)	483
Tax Revenues By Source, Governmental Activities (Accrual Basis of Accounting)	485
Fund Balances, Government Funds	486
Changes in Fund Balances, Governmental Funds	487
Tax Revenues By Source, Governmental Activities (Modified Accrual Basis of Accountin	489
Assessed Value and Estimated Actual Value of Taxable Property	490
Property Tax Rates - Direct and Overlapping Governments	491
Principal Property Taxpayers	492
Property Tax Levies and Collections	493
Ratios of Outstanding Debt By Type	494
Ratios of General Bonded Debt Outstanding	495
Direct and Overlapping Governmental Activities Debt	496
Pledged Revenue Coverage (Water and Sewer Fund)	497
Demographic and Economic Statistics	498
Principal Employers	499
Full-Time Equivalent City Employees By Function	500
Operating Indicators By Function	502
Capital Asset Statistics By Function	504
Ordinances	506
FY24 Adopted Ordinance No. 15,539	507
FY24 Adopted Tax Levy Ordinance No. 15,554	510
FY23 Adopted Ordinance No. 15,202	512
FY23 Adopted Tax Levy Ordinance No. 15,216	515
Appendix	517
Glossary	518



INTRODUCTION



Mayor and Council

City of Baytown Mayor and Council Fiscal Year 2024



Brandon Capetillo
Mayor

The map displays six council districts in Baytown, Texas, each represented by a different color and a number. The districts are: District 1 (yellow), District 2 (orange), District 3 (light blue), District 4 (grey), District 5 (light blue), and District 6 (purple). Each district is associated with a council member's portrait and name.

District	Council Member
District 1	Laura Alvarado
District 2	Sarah Graham
District 3	Kendrick Griffith
District 4	Heather Betancourth
District 5	Jacob Powell
District 6	Mike Lester

Principal City Officials

CITY OF BAYTOWN PRINCIPAL CITY OFFICIALS

Jason Reynolds	City Manager
Carol Flynt	Assistant City Manager
Brant Gary	Assistant City Manager
Scott Lemond	City Attorney
Julie Escalante	Municipal Court Judge
Victor Brownlees	Director of Finance & Strategic Growth
Teresa McKenzie	Chief Financial Officer
John Stringer	Police Chief
Kenneth Dobson	Fire Chief
Thomas Reeves	Director of Public Affairs
Frank Simoneaux	Director of Public Works & Engineering
Martin Scribner	Director of Planning & Development Services
Clifford Hatch	Director of Parks & Recreation
Kevin Boatswain	Director of Information Technology Services
Tony Gray	Director of Public Health
Joey Lopez	Director of Human Resources & Civil Service
Jamie Eustace	City Librarian
Angela Jackson	City Clerk

Acknowledgments

The preparation of the budget on a timely basis could not have been accomplished without the efforts and dedication of the Administration, Department Directors and the Budget Staff. We would like to express our appreciation to our staff from various departments who assisted in its preparation.



Our Core Values



OUR PURPOSE

Together we enrich lives & build community

OUR CORE

values

CARING

We demonstrate in all interactions our respect & appreciation for colleagues & customers

INNOVATION

We work proactively to improve processes and services to better serve our customers

COLLABORATION

We pursue greatness by building strong, inclusive partnerships within the organization & the community

LEADERSHIP

We inspire and encourage others

STEWARDSHIP

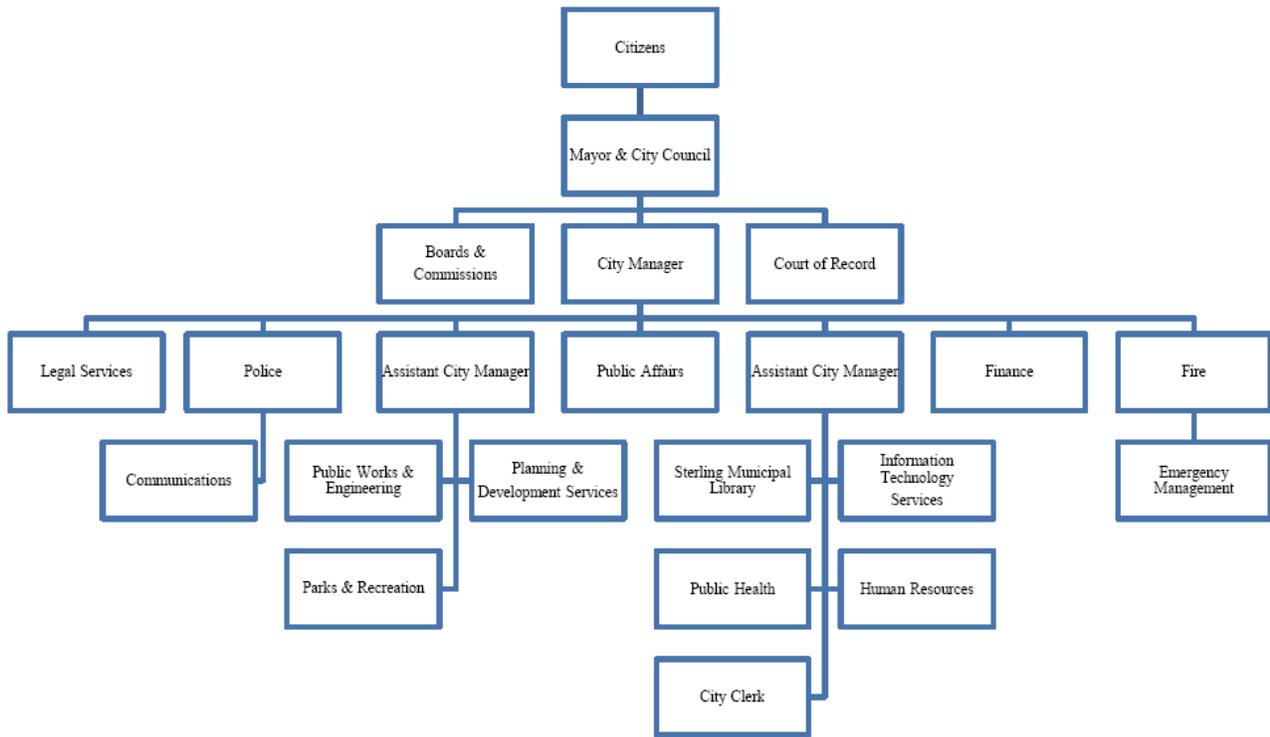
We thoughtfully and responsibly manage the resources entrusted to us



Organization Chart



CITY OF BAYTOWN ORGANIZATION CHART



Map Of The City

MAP OF THE CITY OF BAYTOWN, TEXAS



Major Venues Close to Baytown, Texas

Kemah Boardwalk, Kemah	20 minutes
NASA/Johnson Space Center, Houston	25 minutes
Downtown Houston	30 minutes
Hobby Airport, Houston	30 minutes
Minute Maid Field, Houston	30 minutes
BBVA Compass Stadium, Houston	30 minutes
Toyota Center, Houston	30 minutes
NRG Stadium, Houston	35 minutes
Bush Intercontinental Airport, Houston	45 minutes
Galveston, Texas (coastline)	55 minutes

GFOA Distinguished Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Baytown
Texas**

For the Fiscal Year Beginning

October 01, 2022

Christopher P. Morill

Executive Director

BUDGET OVERVIEW





TRANSMITTAL LETTER

Jason Reynolds, City Manager



Office of the City Manager

Jason E. Reynolds

August 16, 2023

**Mayor Brandon Capetillo
and Members of the Baytown City Council**

Dear Mayor and Council:

As we embark on another year of public service and governance, it is my duty as City Manager to present the proposed budget for 2023-2024. This year's budget theme "Realigning for a Sustainable Tomorrow" outlines our vision for a financially responsible and forward-thinking approach, as we collectively navigate the challenges and opportunities that lie ahead.

It is an important time in Baytown as we set the tone for the future. The City remains financially sound, but increased costs with major infrastructure projects, water services, and maintaining a strong workforce has caused leadership to examine best practices in order to realign the budget. This decision comes from a position of strength for the City. While we have remained committed to delivering essential services and upgrading critical infrastructure, it has become evident that we must adapt to the increased costs and reassess our financial priorities. We plan on doing this while remaining aggressive in reducing the tax burden on residents.

The core objective of this budget is to address the current fiscal climate and to lay the foundation for a sustainable and prosperous future for our community. To achieve these goals, we have undertaken a thorough analysis of our financial status, scrutinized departmental expenditures, and engaged in constructive discussions with our city's leadership and stakeholders.

Here are some of the budget highlights:

Tax rate: 72 cents (three cents less than previous rate)
Total expenditures: \$136,089,348 (\$12,406,453 less than previous fiscal year)
Total revenue: \$133,068,544 (\$2,913,958 more than previous fiscal year)
Total operating costs: \$130,461,717 (\$10,618,885 more than previous fiscal year)

The rest of the FY 2023-2024 budget can be viewed throughout these documents, but I want to express my sincere gratitude to you all as our elected officials, our finance department, and our department directors for their hard work to the citizens of Baytown.

With the current investments in our organization, people, and infrastructure, I am confident this budget prepares the City of Baytown for a sustainable future. Your continued support, along with the dedication of our capable staff, will ensure quality services to our citizens.



Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. E. Reynolds". The signature is fluid and cursive, with the first name "J." and last name "Reynolds" clearly distinguishable.

Jason E. Reynolds
City Manager



Population Overview



TOTAL POPULATION

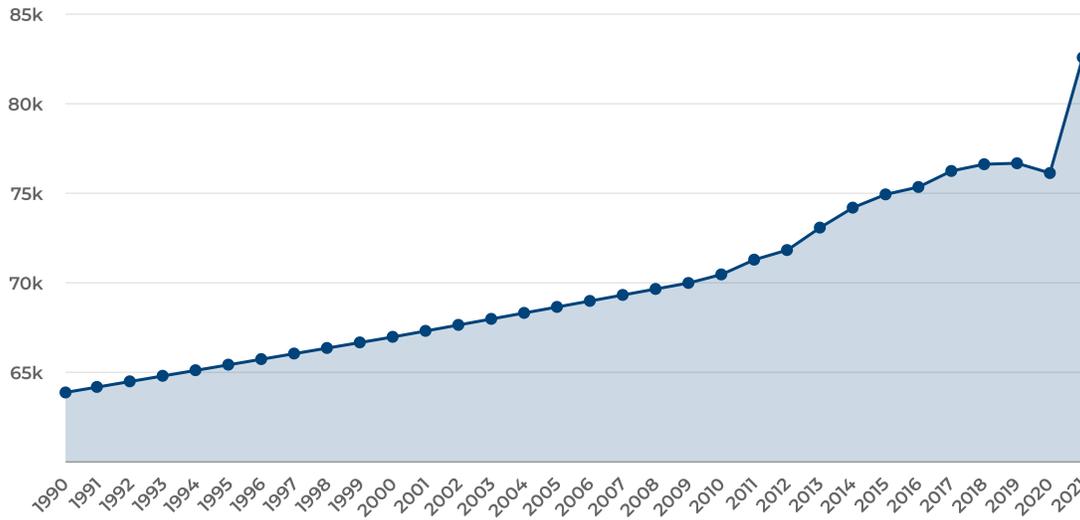
82,543

▲ **8.5%**
vs. 2020

GROWTH RANK

335 out of **1222**

Municipalities in Texas



* Data Source: U.S. Census Bureau American Community Survey 5-year Data and the 2020, 2010, 2000, and 1990 Decennial Censuses



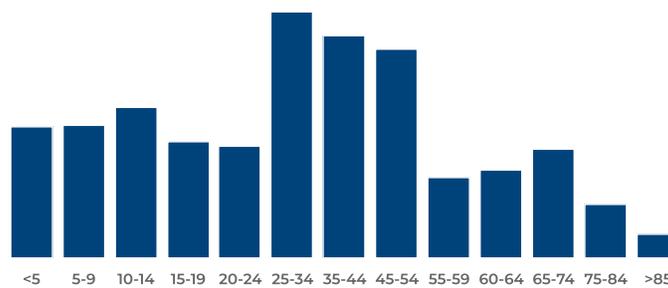
DAYTIME POPULATION

93,355

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

* Data Source: American Community Survey 5-year estimates

POPULATION BY AGE GROUP



Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

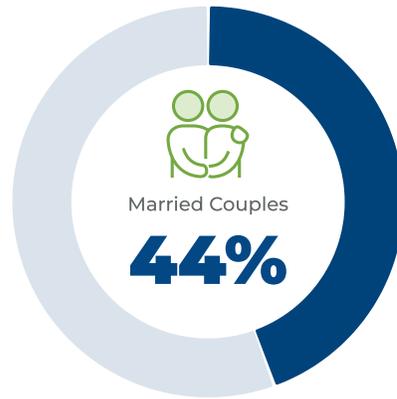
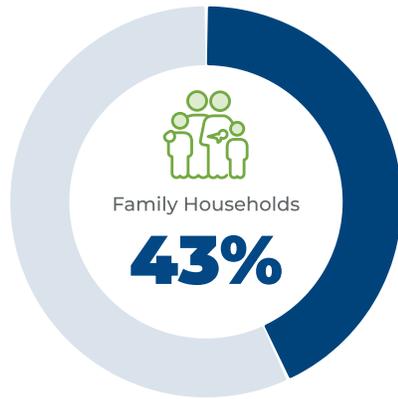
* Data Source: American Community Survey 5-year estimates

Household Analysis

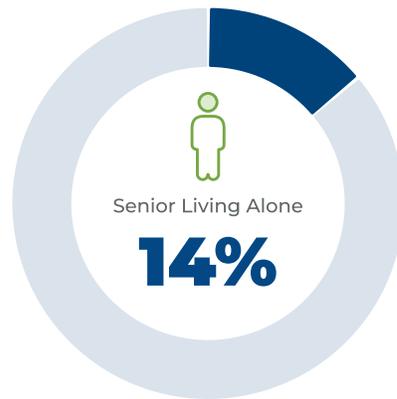
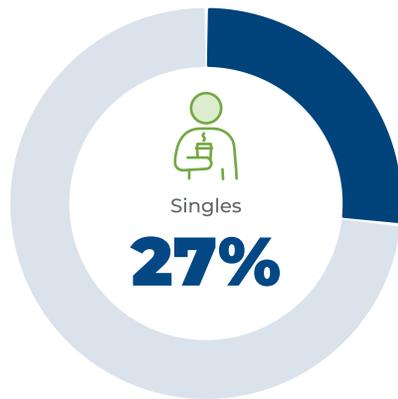
TOTAL HOUSEHOLDS

29,184

Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.



▼ **12%**
lower than state average

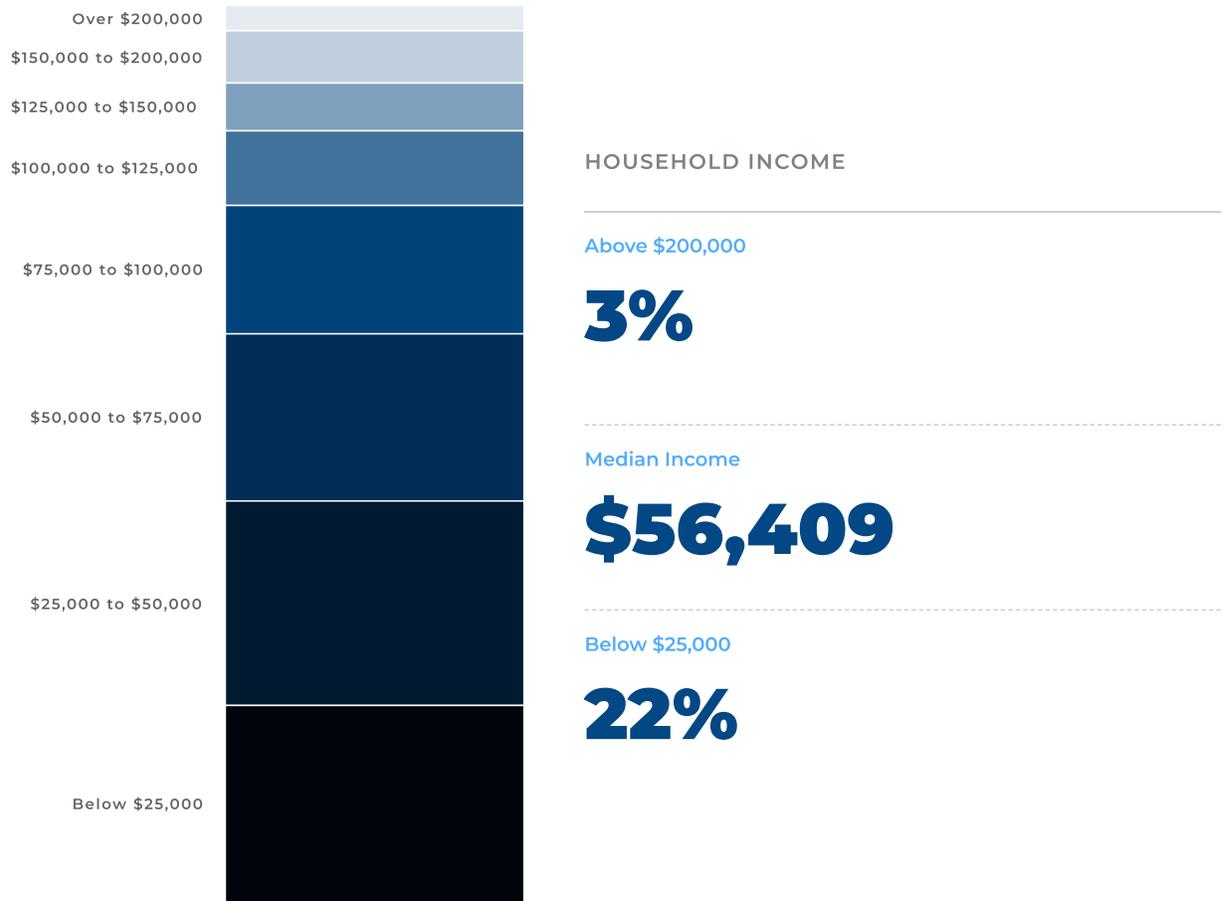


▲ **6%**
higher than state average

** Data Source: American Community Survey 5-year estimates*

Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.



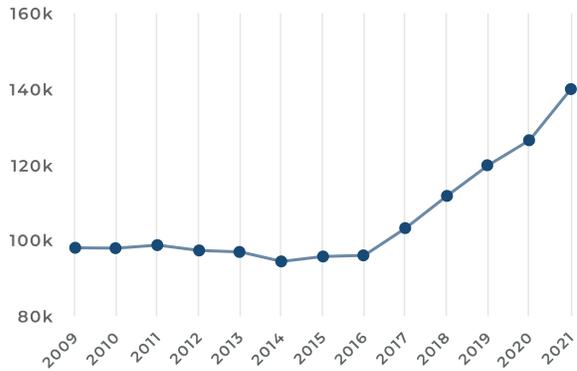
* Data Source: American Community Survey 5-year estimates



Housing Overview



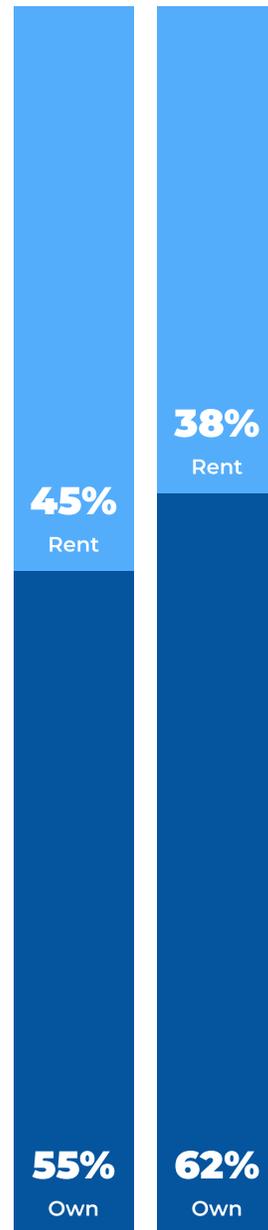
2021 MEDIAN HOME VALUE
\$140,000



* Data Source: 2021 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

HOME OWNERS VS RENTERS

Baytown State Avg.



* Data Source: 2021 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

HOME VALUE DISTRIBUTION



* Data Source: 2021 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.



BUDGET GUIDE

STRATEGIC PLANNING

For the last five years, we have had the great benefit of a citizen-based five-year strategic plan that was ratified by the City Council in 2016. The City is currently in the fifth and final year of its implementation. Midway through the 2021 calendar year, a second Strategic Planning Advisory Committee (SPAC) began its work to create another five-year vision for the City. As was the case with the first strategic plan, which identified five key directives and a host of associated initiatives, the current SPAC and the strategic planning process have involved the participation and input of thousands of Baytown residents, as they identified those elements which, from the perspective of citizens, are most likely to elevate the quality of life in our community.



ECONOMIC PROSPERITY

Baytown will capitalize on every opportunity to support economic prosperity both by creating and sustaining an environment wherein businesses and residents can thrive and by expanding convenient access to the goods and services our citizens and visitors demand.



OUTDOOR RECREATION AND AMENITIES

Baytown will expand citizen/visitor access to, and enjoyment of, its natural beauty through the development of facilities, amenities, and programming that will promote citizen and visitor interactions with our waterfront and provide a safe and inclusive environment for all. We will also build upon our already significant and successful inventory of civic events and programs to promote outdoor activity and community connection.



CRITICAL INFRASTRUCTURE AND TRAFFIC FLOW

Baytown will continue to invest in the highest quality infrastructure that serves the needs of residents and supports ongoing private investment. The City will specifically continue to address mobility issues, road maintenance, lighting, and stormwater mitigation.



BEAUTIFICATION AND ENVIRONMENTAL STEWARDSHIP

Baytown will be good stewards of our physical environment by aggressively addressing litter and debris, enhancing our waterways and vistas, and by utilizing public art to enhance the aesthetic nature and enjoyment of our surroundings.



BUILDING A CONNECTED BAYTOWN

Baytown will continue to create places/venues and events that provide our citizens with the opportunity to connect with each other and build a sense of community.

CITY BUDGETING 101

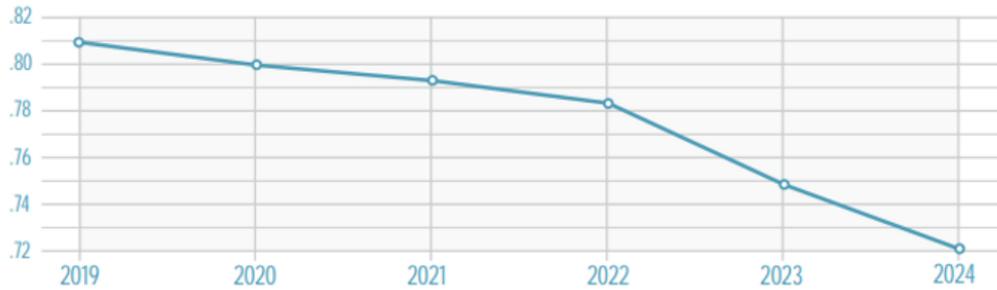
The City of Baytown uses a hybrid zero-based program-oriented budgeting process. Each budgeting division within a department is given a target or "base-level" funding based upon the previous year's funding level in which all expenditures must be justified each new fiscal year. With a few exceptions, no new fixed assets or new supplemental program funding requests and positions may be included in base-level funding. Any funding request that represents new expenditures and programs, or that is in excess of base-level funding, must be submitted as a supplemental program funding request. These supplemental requests may be either a new program or an enhancement to an existing program.



INTRODUCTION TO PROPERTY TAXES

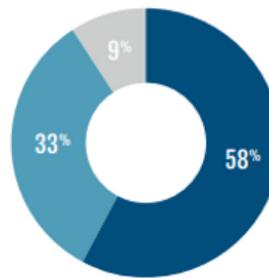
All property taxes (real, personal, mixed, tangible, intangible, annexations, additions, and improvements to property) located within the taxing unit's jurisdiction are subject to taxation and are valued on January 1 of the current budget year. Each year, by ordinance, the City Council exempts taxes on properties and other items from the tax levy. Following the final passage of the appropriations ordinance, City Council sets the tax rate and levy for the fiscal year beginning October 1 and continuing through September 30 of the following year.

City of Baytown Property Tax Rate



We apply the maximum 20% homestead exemption allowed by the state and encourage the legislature to raise or do away with the limit altogether. In this year's budget, we are increasing the additional "over 65 and disabled" exemption to \$100,000 up from \$80,000 and Council policy is to increase this further within the next year to at least \$120,000." Our intent is for the average property owner over 65 years of age or disabled to pay no City property tax.

The total property tax burden for Baytown residents in the current year is \$2.4011 per \$100 of assessed property value, split between Goose Creek CISD, City of Baytown, and Lee College.



City of Baytown Property Tax Distribution

- GOOSE CREEK CISD
- CITY OF BAYTOWN
- LEE COLLEGE

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures.

Debt Services: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Fiscal Year: The period designated by the City that signifies the beginning and ending period for recording financial transactions. The City of Baytown has specified October 1 to September 30 as its fiscal year.

Industrial District Agreement (IDA): An agreement the City has with industries located within its extraterritorial jurisdiction. The contracts specify payments to the City in lieu of ad valorem taxes in exchange for limited immunity from the annexation of specific properties during the seven-year term of the agreement.

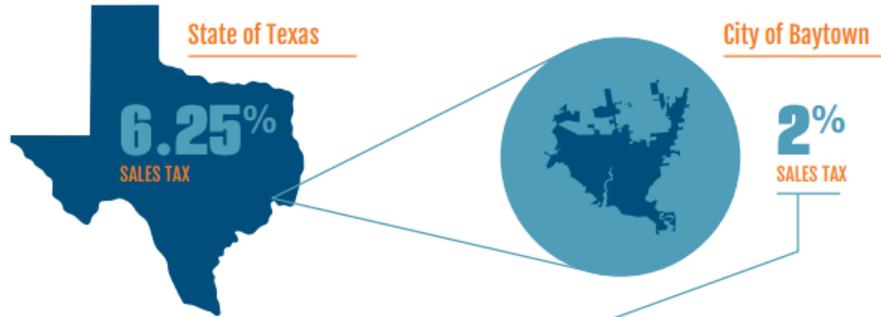
Reserve: An account in which a portion of a fund's balance is legally restricted to a specific purpose and is, therefore, not available for general appropriation.

Tax Rate: The amount of tax stated in terms of a unit of the tax base, for example, \$0.50 per \$100 assessed valuation of taxable property.



INTRODUCTION TO SALES TAXES

A general "sales tax" is levied on people and businesses selling merchandise or services in the city limits on a retail basis. The categories for taxation are defined by state law. Money collected under this tax is for the use and benefit of the City.



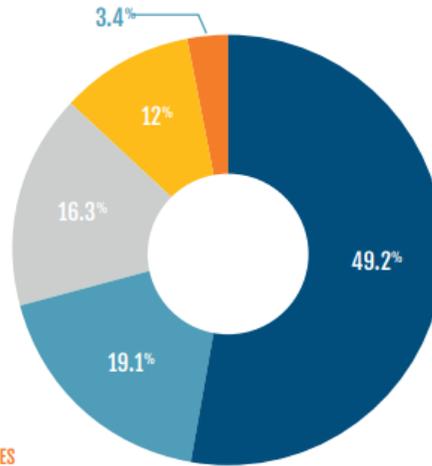
The City's sales tax allocation is as follows:

	GENERAL FUND	1.0%	Police Officers, Fire Fighters, General Government Services, Planning
	MUNICIPAL DEVELOPMENT DISTRICT	.50%	Primarily Economic Development Initiatives, Parks and Recreation Capital Projects
	STREET MAINTENANCE FUND	.25%	Road Construction, Repairs, Development
	PUBLIC SAFETY	.25%	Equipment and Vehicles for Baytown Fire, Police, and EMS



INDUSTRIAL DISTRICT AGREEMENTS

An Industrial District Agreement (IDA) is an agreement the City has with industries located in an extraterritorial jurisdiction. The extraterritorial jurisdiction is near the city's corporate boundaries, where these districts appeal to corporations who want to be near Baytown but have no interest in being annexed. At the time of the agreements, companies within this district will pay a portion of the City's taxes in exchange for limited immunity from annexation during their seven-year agreement term. IDAS account for 49.2% of the City's general revenue fund in the form of franchise fees, permit fees, court fines, and revenue from federal and state agencies.



General Fund Revenues

- INDUSTRIAL DISTRICT
- PROPERTY TAXES
- SALES & USE TAXES
- OTHER
- FRANCHISE TAXES





BAYTOWN'S EXCITING ADDITIONS

As the City of Baytown continues to develop, the City also looks to partner with private investors and companies to alleviate the tax burdens on residents. The accommodations to build and fund these projects are either primarily paid by the investors or through sales tax rebate opportunities, like the following projects:



Hotel and Convention Center

The Hyatt Regency Baytown-Houston and Convention Center opened in May 2023 and has changed the landscape of southeast Baytown. The hotel features more than 200 guestrooms and suites, along with the three-meal restaurant, Anchor & Hearth. A fitness center, business center, and swimming pool are also popular spots at the Hyatt Regency. The convention center features close to 18,000 square feet of conference and meeting space. The majority of this project was paid for by private investors, meaning Baytown residents will not be paying the bill through property taxes.



T-36 Creates Excitement in Baytown

T-36 at Baytown is bringing back golf to the community while giving it a new amenity and exclusive dining options. T-36 is an innovative double-loop concept, fully operational 18-hole golf course created by two national developers and a group of PGA professionals. The City agreed to pay \$6 million in incentives to build the course, but with most 18-hole courses costing \$1 million or more per hole, City leaders believe it's a responsible agreement that packs potential for continued growth in southeast Baytown. The goal is for T-36 to be a community gathering place, regardless of one's interest in golf. The Birch Kitchen, a rustic three-meal restaurant, is scheduled to open around November 1 and the golf course is expected to be ready to play by mid-November.



San Jacinto Marketplace Development

The City of Baytown, along with Fidelis Partners LLC, are proud to be moving forward to bring you a unique shopping experience with the San Jacinto Marketplace. The development will include more than 450,000 square feet of retail, dining, and entertainment options. The City approved a new economic development agreement with Fidelis that will use sales tax rebates to incentivize high-quality stores. This is a performance-based project that is not increasing the tax burden or being paid for by residents. Work is taking place behind the scenes, but construction is expected to begin soon.

READERS GUIDE



Originally three separate towns, the City of Baytown combined Goose Creek (dating back to before 1850), and oil boom towns Pelly (established in the late 1910s) and East Baytown (early 1920s) when it incorporated in 1948. The region was once home to the Kawankawa's Capoque and the Atakapan's Akoksia tribes, where Baytown's surrounding bays would have provided the opportunity to live in fairly dense seasonal settlements while taking advantage of the shoreline and bay subsistence resources as well as that of the nearby prairie and flood plain environments. Visitors to the City's historical museum can view many relics from this time in Baytown's history. Fast-forward thousands of years and the Baytown area and its inhabitants saw the shipwreck of the famed explorer Cabeza de Vaca, and shortly thereafter, the rule of a famed pirate, Jean LaFitte.

Located in the Texas Independence Trail region, Baytown is rich in history. Monumental events took place in and around the City, namely the Texas Revolutionary War's Battle of San Jacinto where Texas won its independence from Mexico. Prominent Texas figures such as Ashbel Smith, David Burnet, and Sam Houston all owned property within Baytown's borders, and even the ferry crossing between the San Jacinto River and Buffalo Bayou, set up by early-resident Nathaniel Lynch, is still in operation today. As a reminder of these instrumental times, some Baytown residents, today, can view the San Jacinto monument from their homes, the symbol of Sam Houston's victory over Mexico's former President Lopez de Santa Anna.

In 1910, an unexpected oil boom promoted the rapid growth of Baytown, catapulting it into the spotlight of success, and eventually helping to form Baytown's community into one centered on industry, including oil, rubber, and chemical plants. Such business continues to thrive here with major corporations investing billions just in the past few years.

Today, Baytown is the third-largest city in Harris County and rests along Interstate 10 and State Highway 146 and roughly 30 miles outside of Houston. Baytown's entire west edge is bordered by the Gulf waters feeding in from Trinity Bay, making its convenient and cozy location one of the best-kept secrets. The town square with its outdoor ice rink, the Baytown Nature Center, the Eddie V. Gray Wetlands Center, and the Pirate's Bay Water Park all help to make Baytown a more modern attraction to today's visitors.

The City was incorporated on January 24, 1948, as a Home Rule City operating under the Council-Manager form of government. The City Council is composed of a Mayor and six single district City Council members, elected for three-year terms. The Mayor is elected at large. The City's Charter requires the Council to appoint a City Manager to act as the chief administrative and executive officer of the City. It is the responsibility of the City Manager to appoint and remove department heads and conduct the general affairs of the City in accordance with the policies of the Council.

Local Economy

The City's strong industrial tax base provides the foundation for stable economic conditions necessary for maintaining a healthy, vibrant economy. The cornerstones of Baytown's industrial development are four world-recognized entities consisting of ExxonMobil, Chevron Phillips, Covestro and Enterprise Products.

ExxonMobil

The ExxonMobil Baytown Complex is one of the largest integrated and most technologically advanced refining and petrochemical complexes in the world. Founded in 1919, ExxonMobil's Baytown, Texas complex is located on approximately 3,400 acres along the Houston Ship Channel. The Baytown complex comprises three manufacturing sites (a refinery, a chemical plant and an olefins plant) and the chemical company's Technology and Engineering Complex.



The Baytown complex is staffed by approximately 3,300 ExxonMobil employees and 4,000 contract personnel, who manage the businesses and operate and maintain the manufacturing facilities on a 24-hour, year-round basis. The Baytown Refinery is one of the largest refineries in the United States, with a crude oil capacity of 588,000 barrels per day. The Baytown Chemical Plant produces more than 9 billion pounds of petrochemical products each year through its three ExxonMobil Chemical manufacturing groups. These are used in everyday products such as polyester fabric and plastic bottles, packaging and appliance parts. The Baytown Olefins Plant (BOP) produces 10 billion pounds of the world's most widely used primary petrochemicals -- ethylene, propylene and butadiene -- and is feedstock flexible.

The Baytown Technology and Engineering Complex provides worldwide research and development support to ExxonMobil Chemical's global business groups.

Annually, Baytown area Exxon employees, retirees and their families contribute thousands of hours volunteering at more than 200 organizations. Their contributions, along with annuitants and the ExxonMobil Foundation, total over \$1.2 million to United Way agencies in Baytown. In the Baytown area, more than \$1.1 million was contributed in community relations programs, which focus on education, environment and health.

Covestro

Another industrial corporate citizen's presence in Baytown, the Covestro Industrial Park, is distinguished by steady expansion. Strategically positioned along Cedar Bayou for barge access, the Baytown plant is located on about 1,700 acres, of which 35% is developed and is home to about 2,000 workers including contract labor and fenceline partners. Since 1971, when the first polyurethane unit started up, the site has grown more than ten-fold. The Baytown facility is the largest of Covestro's U.S. chemicals operations producing polyurethanes, polycarbonates and coatings, adhesives and specialties.



Chevron Phillips Chemical

Chevron Phillips Chemical Company LLC (Chevron Phillips Chemical), with its affiliates, is one of the world's top producers of olefins and polyolefins and a leading supplier of aromatics, alpha olefins, styrenics, specialty chemicals, piping and proprietary plastics. The company currently has nearly \$19 billion in assets, more than \$14 billion in annual revenues, and is owned equally by Chevron Corporation and Phillips 66. Chevron Phillips Chemical's Cedar Bayou plant in Baytown is the largest of the company's domestic manufacturing facilities with approximately 980 employees and 2,000 contractors. The Cedar Bayou facility consists of approximately 1,800 acres, and is an integrated chemical complex that manufactures ethylene, normal alpha olefins, polyalphaolefins, 1-hexene, and polyethylene.

Chevron Phillips Chemical built a world-scale ethane cracker in Baytown and two polyethylene derivative units in Sweeny/Old Ocean. This \$6 billion project is called the U.S. Gulf Coast Petrochemicals Project and was completed in 2017. The entire project created 10,000 temporary engineering and construction jobs and 400 permanent jobs. Chevron Phillips Chemical contracted Fluor to build the ethane cracker in Baytown, which has led Fluor to set-up an employment and training facility in Baytown. In addition, the company completed construction of the world's largest 1-hexene unit in 2013; an expansion of its normal alpha olefins unit increasing production by 20% in 2015; and expansion of its poly alpha olefins unit increasing production by 20% in 2017.

Enterprise Products

Enterprise Products Partners L.P., one of the largest publicly-traded energy partnerships and a leading North American provider of midstream energy services, constructed a PDH unit in Industrial District #2, which produces 1.65 billion lbs. per year of Polymer Grade Proylene ("PGP"). This facility is contracted with average 15-year fee-based contracts with investment grade companies.

The City of Baytown continues to capitalize on the phenomenal growth of diversified industrial, logistic, and wholesale distribution operations in and around Baytown, which has provided the City with opportunities to undertake a number of value-enhancing capital improvements, designed to further economic development and augment quality of life initiatives that will serve the citizens of Baytown for years to come.



Operational Excellence

City officials, citizen groups, business and industry have a similar vision: to make this community a better place to live, work and raise children. The City of Baytown and its citizens share a vision of what this community can be. Baytown's City Council is dedicated to improving our residents' quality of life and increasing opportunities for our citizens and business community. Baytown and its employees have been recognized by several organizations and agencies, receiving the following awards:

- Government Finance Officers Association (GFOA): Distinguished Budget Presentation Award
- Insurance Services Office (ISO) Public Protection Classification 1 Rating – Baytown Fire Department
- International City/County Management Association (ICMA) – Certificate of Distinction in Performance Management
- Best Public Park Award for Jenkins Park – Texas Travel Award
- Best Community Event Award for Juneteenth Celebration of Freedom – Texas Travel Award



Economic Growth and Community Development

The economic impact of continued expansion in the industrial, logistic, and wholesale distribution sectors in and around Baytown has translated into significant valuation growth in the City's tax roll. Private sector investment within the City of Baytown has increased significantly over the past few years, with substantial investment in areas such as health care centers, grocery stores, restaurants, and other large-scale retail developments, including the multi-million-dollar redevelopment of the San Jacinto Mall.



Additionally, the City of Baytown, in partnership with the Hyatt Regency Hotel chain, has developed a large-scale hotel/convention center on Bayland Island. In 2022 the City entered into a long-term agreement to create a new golf course on the site of the former Evergreen Golf Course, T-36. This innovative development is part of a wider plan to encourage regeneration and new development in the southern part of the City to complement the development of the City's portion of the new orbital road network for the greater Houston metro area – the "99 corridor". With increases in population due to rapid business expansion, the City of Baytown has undertaken a number of transportation and traffic mitigation initiatives, designed to not only alleviate traffic issues within the City, but to provide further development opportunities along these new or expanded commercial corridors.

Major road projects completed in recent years include: expansion of Hunt Road from two lanes to four lanes beyond the H-E-B grocery super center, and extending it west to John Martin Road; extending Santavy Road both east and west; and entrance and exit ramp rebuilds at I-10 and Garth Road.



Current projects included in the City's Capital Improvement Plan include the reconstruction and widening of Garth Road, the reconstruction and widening of Cedar Bayou Lynchburg from Garth to John Martin, the revitalization of Market, traffic improvements to I-10 intersections, and the reconstruction of residential roadways.

One of the most noticeable effects of the ongoing expansions in the industrial, logistic and wholesale distribution enterprises in and around Baytown is the remarkable growth in residential, multi-family and commercial development. New residential and commercial permit activity continues to be strong year-over-year. Thousands of multi-family and single-family units have been built over the past five years and thousands more are scheduled for construction over the next five years.

Educational opportunities in Baytown continue to expand and are serving not only Baytown, but neighboring communities, as well. Goose Creek Consolidated Independent School District has completed a number of capital projects to better serve the expanding Pre-K-12 population in the District including: two (2) new elementary schools, a new junior school, an education service center, new running tracks at all junior schools, a new building at the career tech high school, technology upgrades, and numerous campus construction upgrades and renovations. Lee College, a two-year, public community college, located in Baytown, serves an expanded population base, by offering a myriad of post-secondary academic, vocational, and technical programs leading to certification or an associate degree. Lee College also provides a number of public service and community outreach programs, as well as cultural and other quality of life services. One of the stated goals of Lee College is to become the preferred provider for training and workforce partnerships.

The City provides many opportunities for the citizens of Baytown to engage and be part of the decisions that shape our community. The Baytown Civic Academy is one of the unique opportunities for people who live and work in Baytown to learn about and interact with their local government. Participants meet city employees as well as go behind-the-scenes to see their government in action. We pride ourselves on communicating with our citizens to discuss our strategic plans, building trust within our community and engaging our youth in their local government.

Creating art on roadways, bridges, storm drains, and other public infrastructure is a wonderful way for residents to experience art on a daily basis while driving around the community. By combining storm drain education and public art, the City reminds residents of the connection between neighborhoods and our local waterways while encouraging the City's efforts to keep the storm drains clean. Positive feedback from the community has been a result of art projects throughout the community and has resulted in tourism from neighboring communities for photo opportunities at various locations around the City.



BUDGET BASIS & FINANCIAL STRUCTURE

CITY OF BAYTOWN READER'S GUIDE

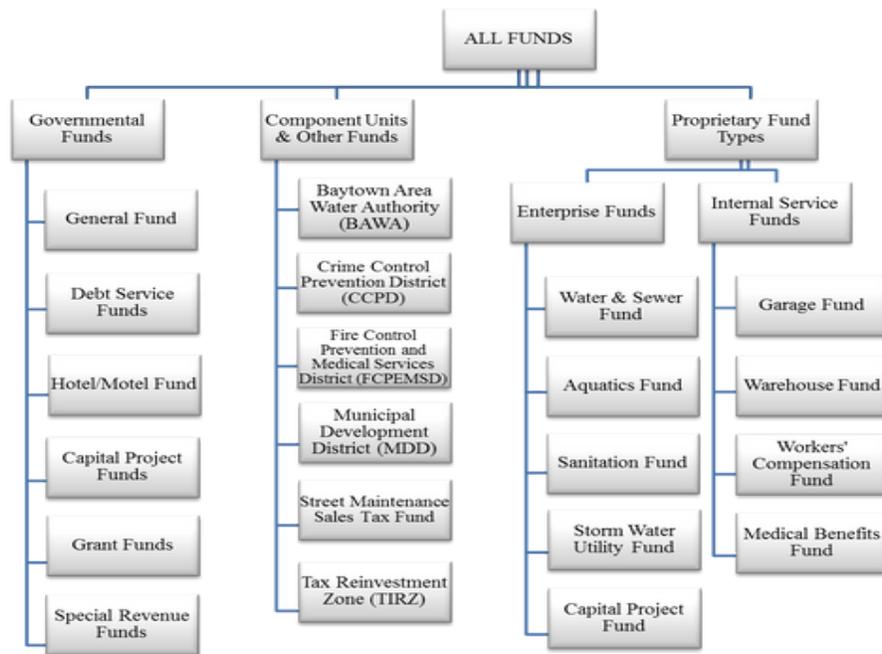
The Reader's Guide provides an overview of the City of Baytown's budget process and budget documents. The City of Baytown has prepared a budget designed to meet the highest standards of performance in municipal budgeting. Various financial summaries, statistical information and detailed revenue sources are provided to help define the City's goals, purposes and assumptions for projections. The Major Funds are the Governmental Funds and the Proprietary Funds. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered. Project length financial plans are adopted for all capital project funds.

BUDGET BASIS

The Governmental Fund budgets are prepared on the modified accrual basis of accounting. Under this basis of accounting, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred, except for (1) inventories of material and supplies which may be considered expenditures when used; (2) prepaid insurance and similar items; (3) accumulated unpaid vacation, sick pay and other employee benefit amounts which need not be recognized in the current period and (4) principal and interest on long-term debts which are generally recognized when due. All proprietary fund types are accounted for on a flow of economic resources measurement focus and use the accrual basis of accounting. Revenues are recognized when they are earned and expenses are recognized when they are incurred.

FINANCIAL STRUCTURE

The financial structure of the budget is organized by funds. The two types of funds utilized in this budget are Governmental and Proprietary. The specific funds that make up the Governmental Fund type are the General Fund, General Debt Service Fund and Hotel/Motel Fund. The Proprietary Fund types are made up of the Aquatics Fund, Water and Sewer Fund, Water and Wastewater Interest and Sinking Fund, Sanitation Fund, Storm Water Utility Fund and Central Services Fund (Garage and Warehouse Operations). Each of the above mentioned funds operate separately and independently from one another; therefore, they are budgeted separately and include separate financial statements. A fund is generally defined as a fiscal and accounting entity, which has its own self-balancing set of accounts recording cash and other financial resources, as well as any liabilities or residual equities or balances. Funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions or limitations.



**CITY OF BAYTOWN
READER'S GUIDE**

Fund	Department																
	General Administration	Fiscal Operations	Legal Services	Public Affairs	Information Technology Services	Planning & Development Services	Human Resources	City Clerk	Court of Record	City Facilities	General Overhead	Police	Fire	Public Health	Public Works Engineering	Parks & Recreation	Library
General Fund	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Hotel/Motel Fund	X																
Water & Sewer Fund		X									X				X		
Aquatics Fund																X	
Sanitation Fund															X		
Storm Water Utility Fund														X	X		
Garage Fund															X		
Warehouse Fund															X		
General CIPF															X		
W&S CIPF															X		
Workers' Compensation Fund							X										
Medical Benefits Fund							X										
Baytown Area Water Authority (BAWA)															X		
Crime Control Prevention District (CCPD)												X					
Fire Control Prevention Emergency Medical Services District (FCPEMSD)													X				
Municipal Development District (MDD)	X															X	
Street Maintenance Sales Tax Fund															X		

MAJOR BUDGET PHASES

The City of Baytown's budget process includes four key phases. The timing and purpose of these phases defines the process.

1. Budget Priorities

Through various strategic planning sessions held throughout the year and individual communications to the City Manager, the City Council has provided input concerning the City's functional areas and the preferred methods of addressing budgetary challenges and revenue shortfalls; operational expenditures related to voter approved referendums; health care cost; sewer capacity/compliance issues and water and sewer rate increases; imaging, traffic, park safety and capital improvements.

2. Budget Preparation and Training – March/April

This period serves as a developmental timeline to highlight and include specific instructions for the new budget. Payroll projections are compiled and changes to systematic budget preparation are communicated and training is held.

3. The Proposed Budget - Late July

Pursuant to City Charter, the Proposed Budget is required to be submitted to the City Council at least sixty (60) days prior to the beginning of each budget year. (Article V, Section 4I of the City Charter.) This document represents a modified and balanced version of departmental budget requests versus projected revenues. The Proposed Budget document is a product of proposals from the departments and revisions by City Administration and Finance staff.

4. The Adopted Budget –September

The Adopted Budget represents a modified version of the Proposed Budget after the public hearing and the City Council's review in August. Any changes deemed necessary by City Council to funding levels or revenue projections are reflected in the Adopted Budget. Revisions may also be made to reflect any updates to budget information.



BUDGET PROCESS

CITY OF BAYTOWN READER'S GUIDE

THE BUDGET PROCESS

The City of Baytown uses a hybrid zero based program-oriented budgeting process. Each budgeting division within a department is given a target or "base level" funding based upon the previous year's funding level in which all expenditures must be justified each new fiscal year. With a few exceptions, no new fixed assets or new supplemental program funding requests/positions may be included in base level funding. Any funding request that represents new expenditures and programs, or that is in excess of base level funding, must be submitted as a supplemental program funding request. These supplemental requests may be either a new program or an enhancement to an existing program.

1. Budget Training for Support Staff/Budget Guideline Review

February/March is when the budget guidelines, procedures and forms are reviewed. Changes may be made to the budget process in order to make budget development more efficient and address format requests from staff. More formal budget training is held in April. Departmental staff is convened for any new guidance on the budgetary process. During the training, staff is informed of the use of budgeting concepts, budget processes and the City's budget system.

2. Revenue Projection

The revenue projections for the new fiscal year begin mid-year of the current fiscal year. The Director of Finance, in consultation with department directors and division managers, base revenues upon consultations with state and local agencies, trend analysis, anticipated changes in the local and regional economy and discussions with directly associated staff members. Although beginning earlier, the budget revenue projection occurs concurrently with departmental budget development and extends until the budget is adopted based upon the receipt of any new information.

3. Proposed Budget Development

During the budget development at the division and departmental level, Finance works with managers to analyze requests, provide advice and lend assistance. Budget requests are based upon a base level funding, and any additional funding is made in the form of supplemental program funding requests. The program goals, objectives and measures are evaluated during budget development to determine effectiveness of program activities and levels of appropriate funding.

4. Proposed Budget Analysis/Compilation

When division and departmental budget requests are completed, Finance reviews and compiles a preliminary draft of the Proposed Budget. The Director of Finance, City Manager, Assistant City Managers and budget staff meet and review the submitted budgets during a series of meetings.

Based on revenue projections and funding requirements, budget programs or supplemental requests are included in the proposed budget. A total recommended funding level is determined from both base level and supplemental program funding requests proposed. At this time the funding level is weighed against available resources. A tax rate increase may or may not be recommended depending upon program priorities and issues.

5. City Council Budget Study

The Major Budget Issues Report is prepared by the City Manager for the Proposed Budget, which highlights and summarizes funding requirements, major changes in programs and alternatives for funding. The Major Budget Issues Report is then reviewed and discussed by the Council during the work sessions.

6. Public Hearing/Budget Adoption

A public hearing on the budget is held in August prior to final budget consideration. At the public hearing, the citizens or any other individual may make formal comment either for or against the Proposed Budget. The public also has the opportunity to attend City Council budget work sessions. Budget adoption can occur in August or September after the City Council deliberations and the public hearing. The City Council may take action to modify the Proposed Budget at its discretion. The City Council also adopts a tax rate to support adopted funding levels. Pursuant to City Charter, the Proposed Budget as submitted by the City Manager becomes the Adopted Budget if no action is taken by September 27th. (See Article V, Section 46 contained in the City Charter.)



7. Compilation of Adopted Budget/Budget Maintenance

An Adopted Budget is compiled and published during the first months of the new fiscal year. The Adopted Budget in the form of an amended Proposed Budget is available for public inspection in late August. Ledger amounts are prepared for the new fiscal year prior to October 1.

Budget Maintenance is a year-round activity of division/department directors and Finance. In addition to spending controls such as appropriation level "lock-out" and position control review, any unbudgeted expenses in the capital appropriation unit require authorization via a budget transfer. Other spending control mechanisms include monthly review of expenditures by Finance.

Quarterly budget analysis reports are prepared to present budget versus actual expenditure variances. These reports are reviewed by the staff and the City Council to identify and communicate any major expenditure variances. If necessary, a budget amendment ordinance is adopted based upon the third quarter budget analysis report.

DEPARTMENT/DIVISION PROGRAM SUMMARIES

Each division within a department is described by narrative information displayed on pages facing resource and expenditure information in order to give the City Council a well-rounded presentation of each division. Program summaries include the following information.

Program Description - This section outlines the function and responsibilities performed by the division. It is provided to enable the reader to understand the program elements included in each particular division budget.

Major Division Goals - Goals describe the purpose or benefit the division/department plans to provide to the community and/or organizations its serves. Goals identify the end result the division/department desires to achieve with its activities. Goals are often ongoing and may not be achieved in one year.

Major Division Objectives - Objectives are quantifiable steps toward accomplishing stated goals. They should have a specific time frame or measurable achievement. Objectives should be able to be reached or completed within the current fiscal year. Objective statements are not required for every activity performed, but should focus on the major steps necessary for achieving established goals.

Expenditures - The summary of expenditures show the category of expenses for each of the division's programs as compared from year to year.

OTHER FUNDS

The Baytown Area Water Authority (BAWA), Crime Control and Prevention District (CCPD), Fire Control, Prevention and Emergency Medical Services District (FCPEMSD) and Municipal Development District (MDD) included in the Component Unit section are presented for the overall comparability and are not subject to annual appropriation. Other miscellaneous funds are included in the budget to reflect the overall City's operations.

BAWA operates under a Board of Directors, which is appointed by the City of Baytown. The City of Baytown exercises oversight authority over the operations of BAWA; as a result, BAWA is reported as a component unit of the City.

On November 2, 2021the citizens voted to continue the Baytown CCPD dedicated to crime reduction programs and the adoption of a proposed local sale and use tax at a rate of one-eighth of one percent (1/8%). The City Council appoints all members of the governing board of CCPD.

On November 2, 2021the citizens voted to continue the Baytown FCPEMSD dedicated to fire safety and emergency medical services and the adoption of a proposed local sale and use tax at a rate of one-eighth of one percent (1/8%). The City Council appoints all members of the governing board of FCPEMSD.

The MDD was created to levy and account for the collection of a sales and use tax at the rate of one-half of one percent for the purpose of financing economic development projects that provide economic benefit and diversify the economic base of the community. The boundaries of MDD include the portion of the City that is in Harris County and excludes the portion that is in Chambers County. The City Council appoints all members of the governing board of MDD and approves any debt issued by MDD.

The Miscellaneous section consists of various funds designated for a single purpose. The presentation is a matter of information. Authorization is received by a grant, contractual arrangement, legislative requirement or budget appropriation in other funds.



CALENDAR

CITY OF BAYTOWN 2023-24 BUDGET CALENDAR

<u>Date</u>	<u>Day</u>	<u>Governing Body</u>	<u>Activity</u>
TBD	TBD	Mayor & Council	Council Retreat
TBD	TBD	Mayor & Council	Council Retreat
TBD	TBD	Council & Staff	Council/Staff Retreat
March 2	Thursday	All Departments	Budget Kickoff Meeting
March 8	Wednesday	All Departments	Begin Budget Entry
March 24	Friday	All Departments	Deadline for Budget Entry, New Position Request, Supplementals & Mtg with Respective CM/ACM
March 31	Friday	Component Units/Misc. Funds	Deadline for CCPD, FCPEMSD, MDD, BAWA, CIP & Misc. Funds
April 10 - 28	M-F	Depts. & Budget Team	Departmental Budget Meetings w/ Budget Team
April 18	Thursday	FCPEMSD	Set a Public Hearing
May 8 - 26	M-F	Admin. & Budget Team	Department Meetings w/Administration & Budget Team
May 16	Tuesday	CCPD	Set two Public Hearings
May 26	Friday	CCPD	Receive Proposed CCPD Budget
June 1	Thursday	CCPD	Publish Notice - CCPD Proposed Budget Public Hearings (2) (no later than 10 days before public hearings)
June 1	Thursday	MDD	Receive Proposed Budget at MDD Board Meeting & Set a Public Hearing
June 2	Friday	FCPEMSD	Receive Proposed FCPEMSD Budget
June 8	Thursday	FCPEMSD	Publish Notice - FCPEMSD Proposed Budget Public Hearing (no later than 10 days before public hearing)
June 13	Tuesday	CCPD	Conduct Public Hearings – Proposed CCPD Budget (not later than 100 days before October 1st)
June 14 – 23	W-F	Admin. & Budget Team	Budget Team Meetings w/ Administration
June 20	Tuesday	FCPEMSD	Conduct Public Hearing – Proposed FCPEMSD Budget (not later than 100 days before October 1st)
June 21	Wednesday	BAWA	Receive Proposed Budget at BAWA Board Meeting & Set a Public Hearing
June 22	Thursday	MDD	Publish Notice - MDD Proposed Budget Public Hearing (no later than 10 days before public hearing)
June 26 - 27	M-T	Depts. & Budget Team	Departmental Notification of Final Proposed Budget
July 6	Thursday	MDD	Conduct Public Hearing & Consider Adoption - Proposed MDD Budget (MDD Budget does not need to be approved by Council)
July 9	Sunday	BAWA	Publish Notice - BAWA Proposed Budget Public Hearing
July 11	Tuesday	CCPD	Consider Adoption - Proposed CCPD Budget (not later than 80 days before October 1st)
July 11	Tuesday	FCPEMSD	Consider Adoption - Proposed FCPEMSD Budget (not later than 80 days before October 1st)
July 13	Thursday	Council	Receive CCPD Adopted Budget (no later than 10 days after CCPD approves the budget)
July 13	Thursday	Council	Receive FCPEMSD Adopted Budget (no later than 10 days after FCPEMSD approves the budget)
July 19	Wednesday	BAWA	Conduct Public Hearing & Consider Adoption - Proposed BAWA Budget
July 27	Thursday	Council	Receive City's Proposed Budget & Set Budget Work Session & Public Hearing Dates
July 30	Sunday	Council	Publish Notice - City Council Public Hearings - Proposed CCPD and FCPEMSD Budgets (no later than 10 days before the public hearings)
August 10	Thursday	Council	City Council Budget Work Session
August 10	Thursday	Council	Conduct Public Hearing - Proposed CCPD and FCPEMSD Budgets (no later than 45 days before October 1st)
August 15-16	T-W	Council	City Council Budget Work Session (Special Council Meeting)
August 17	Thursday	Council	Publish Notice - City Council Proposed City Budget Public Hearing
August 24	Thursday	Council	City Council Approve - CCPD, FCPEMSD and BAWA Budgets (but no later than 30 days before October 1st)
August 24	Thursday	Council	Conduct Public Hearing - Proposed City Budget & Consider Adopting or Postponing Budget Adoption
September 14	Thursday	Council	Consider Adopting or Postponing Budget Adoption
September 26	Tuesday	Council	Final Day to Consider Adoption of the Proposed City Budget <i>(if needed)</i>

* Note: Publishing Notice and Public Hearing are more than 10 days to accommodate the publication dates for The Baytown Sun of only Tuesday, Thursday and Sunday.



FINANCIAL POLICIES

CITY OF BAYTOWN FINANCIAL POLICIES BUDGET ADMINISTRATION AND DEVELOPMENT

INTRODUCTION

The City of Baytown, Texas financial policies set forth the basic framework for the fiscal management of the City. These policies were developed within the guidelines established by the applicable provisions of the Texas Local Government Code and the Charter of the City of Baytown, Texas. They are intended to assist the City Council, management and staff in evaluating current activities and proposals for future programs. The policies are to be reviewed on an annual basis and modified to accommodate changes in circumstances or condition.

401 BUDGET PERIOD

401.1 Establishment of Fiscal Year. The fiscal year of the city government shall begin on the first day of October and shall end on the last day of September of each calendar year. Such fiscal year shall also constitute the budget and accounting year. As used in this charter, the term "budget year" shall mean the fiscal year for which any particular budget is adopted and in which it is administered. (City of Baytown Charter, Article V, Section 40)

401.2 Appropriation lapse at end of year. All appropriations shall lapse at the end of the budget year to the extent that they shall not have been expended or lawfully encumbered. (City of Baytown Charter, Article VII, Section 70)

402 BUDGET PROCESS

402.1 Determining Priorities. The budget shall provide a complete financial plan for the fiscal year, and the budget shall be prepared on the basis of policy priorities.

402.2 Budget Prepared from Departmental Request. The City of Baytown departments shall prepare budgetary decision packages in a manner directed by the City Manager. Department directors shall indicate funding priorities.

402.3 Deadline for Budget Submission. The City Manager, at least sixty days prior to the beginning of each budget year, shall submit to the council a proposed budget and an explanatory budget message in the form and with the contents provided by sections 50 and 52. (http://library.municode.com/HTML/10022/level2/PTICH_ARTVTHBU.html#PTICH_ARTVTHBU_S52BU) For such purpose, at such date as he shall determine, he, or an officer designated by him shall obtain from the head of each office, department or agency estimates of revenue and expenditure of that office, department, or agency detailed by organization units and character and object of expenditure, and such other supporting data as he may request. In preparing the budget, the City Manager shall review the estimates, shall hold hearings thereon and may revise the estimates, as he may deem advisable. (City of Baytown Charter, Article V, Section 41)

402.4 Public Hearing on Budget Submission. At the meeting of the council at which the budget and budget messages are submitted, the council shall determine the place and time of the public hearing on the budget, and shall cause to be published a notice of the place and time, not less than fifteen days after date of publication, at which the council will hold a public hearing. (City of Baytown Charter, Article V, Section 43)

402.5 Truth-in-Taxation. Budget development procedures will be in conformance with the State law outlined in the Truth-in-Taxation process. In the event of a tax increase, notices will be given and public hearings will be held in conformance to this State law.

403 BUDGET ADMINISTRATION

403.1 Balanced Budget Required. The City of Baytown will develop balanced budgets in which current resources (current revenues plus fund balance) will equal or exceed current expenditures. The City will avoid budgetary procedures that balance the budget at the expense of meeting future year's expenses, such as: postponing expenditures, accruing future year's revenues, or rolling over short-term debt. The budget will provide for adequate maintenance and replacement of capital plant and equipment.

403.2 Funding of Current Expenditures with Current Revenues. The budget will assure that current expenditures are funded with current revenues. Current operating expenses will not be capitalized or funded through the use of long-term debt.

403.3 Use of Non-Recurring Resources. The City of Baytown will use non-recurring resources to fund non-recurring expenditures.

403.4 Performance Measures and Productivity Indicators. An annual budget where possible will utilize performance measures and productivity indicators.

403.5 Department Budget Reporting. Regular reporting on budgetary status will be provided.



404 REVENUE POLICIES

404.1 Revenue Goal. The City will try to maintain a diversified and stable revenue system to protect itself from short run fluctuations in any individual revenue source.

404.2 Development of Revenue Projection. The City will estimate its annual revenues using an objective analytical process.

404.3 User Charges and Fees Required. User charges and fees will be established at levels related to cost of providing the services. The City will periodically revise user fees when necessary to adjust for inflation, program changes and policy changes.

404.4 For Enterprise Funds, the City shall establish user fees and charges that fully support the total direct and indirect cost of the activity. Indirect costs include the cost of administration borne by other operating funds.

404.5 For programs within the General Fund, the City shall establish and maintain fees for whose cost activities are to be supported by the user. For each supported activity, the City shall establish the level of support necessary. The fees shall be reviewed and adjusted when necessary to maintain the proper level.

404.6 Tax Collection. The City will follow an aggressive policy of collecting property tax revenues.

404.7 Tax Assessment. The City will monitor the appraisal procedures of the Harris & Chambers County Tax Appraisal Districts and provide necessary input to assure that sound appraisal procedures are maintained. Property will be assessed at 100% of full market value.

405 BUDGET

405.1 Adoption of Budget. The budget shall be adopted by the favorable votes of at least a majority of all members of the council. The budget shall be finally adopted not later than the twenty-seventh day of the last month of the fiscal year. Should the Council take no final action on or prior to such day, the budget as submitted by the City Manager shall be deemed to have been finally adopted by the Council. (City of Baytown Charter, Article V, Sections 45 and 46)

405.2 Budget, a Public Record. The budget and budget message and all supporting schedules shall be a public record in the office of the City Clerk open to public inspection by anyone. The City Manager shall cause sufficient copies of the budget and budget message to be prepared for distribution to interested persons. (City of Baytown Charter, Article V, Section 42)

405.3 Transfer of Appropriations. At the request of the City Manager, the council may by resolution transfer any unencumbered appropriation balance or portion thereof from one office, department or agency to another. (City of Baytown Charter, Article VII, Section 68)

405.4 Amending the Budget. The City Council may make changes to its budget for municipal purposes during the course of the fiscal year. In addition, and only in a case of grave public necessity, emergency expenditures to meet unusual and unforeseen conditions, which could not by diligent thought and attention have been included in the original budget, may be authorized by the Council as an amendment to the original budget. In every case where an amendment is made for emergency expenditures, a copy of the ordinance adopting the amendment shall be filed with the City Clerk, published in the next issue of the official newspaper of the City, and attached to the budget originally adopted. (Texas Local Government Code Sec. 102.009 and 102.010).

405.5 Authority to Reduce Appropriations. The City Manager may at any time reduce appropriations for a department, office or agency.

406 RESERVE LEVELS

406.1 Undesignated, Unreserved Level Fund Balance. In order to maintain fiscal stability, the City maintains a unreserved General Fund balance to meet unforeseen emergencies that may arise. Appropriate levels of unreserved fund balances vary from entity to entity based on the relative impact of particular circumstances or financial conditions. The City of Baytown's goal for unreserved fund balance considers factors such as bond ratings, threat of severe tropical weather due to our proximity to the Gulf Coast, our location adjacent to the petro-chemical complexes, unforeseen emergencies, and advice from the City's financial advisor for fiscal planning. Potential fluctuations in revenue, and cash flow considerations between the start of the fiscal year (October 1) and the receipt of property tax revenues in December/January also require adequate reserves. The City sets a target range for the General Fund unreserved fund balance equivalent to 60-90 days of operating expenditures.

407 DEBT POLICY

407.1 Debt Policy. The objectives of the debt management policy is to maintain the City's ability to incur present and future debt at minimal interest rates in amounts needed for infrastructure and economic development of the City without endangering the City's ability to finance essential City services. Debt financing may include, but is not limited to, general obligation bonds, certificates of obligation, revenue bonds, certificates of participation, lease/purchase agreements, and other obligations permitted to be issued or incurred under Texas law. Such instruments shall only be used to finance capital assets that cannot be prudently funded from either current revenues and/or fund balance/working capital. Capital assets are defined as having a useful life beyond a single reporting period and include:

- Land and land improvements.



- Easements.
- Buildings.
- Vehicles.
- Machinery and equipment.
- Works of art and historical treasures.
- Infrastructure - such as roads, bridges, tunnels, sewer systems, and lighting systems.

Debt will not be used to fund operating expenditures.

The City shall utilize tax supported general obligation bonds or certificates of obligations to finance only those capital improvements and long-term assets which have been determined to be essential to the maintenance or development of the City.

The City shall have regard to the overall tax rate in deciding whether to issue property tax backed debt and may not use the issuance of debt to inflate artificially that overall rate.

407.2 Debt Limits. The City operates under a Home Rule Charter that limits the maximum tax rate, for all City Purposes, to \$2.50 per \$100 assessed valuation. Article XI, Section 5, of the Texas Constitution, provides for an overall limitation for Home Rule Cities of \$2.50 per \$100 assessed valuation. (See Statistical Section Tab for Computation of Legal Debt Margin.)

408 CAPITAL POLICY

408.1 Capitalization of an Item. An item is capitalized when it is recorded as a fixed asset and the acquisition cost is charged to a capital asset account.

408.2 Capital Assets. This classification of an asset includes property, plant, equipment and infrastructure. Capital assets are defined as assets with an initial cost of more than \$10,000 and useful life of more than one year.

408.3 Capitalization Policy. Any asset with an acquisition cost of \$10,000 or more and a useful life of more than one year is to be capitalized. Acquisition cost includes the purchase price, transportation costs and installation. Any asset with an acquisition cost of less than \$10,000 or a useful life of less than one year is not to be capitalized. Its acquisition cost should be charged to an operating expense. Capital Projects are capitalized if it is new construction or if it extends the useful life of an existing fixed asset.

409 CAPITAL IMPROVEMENT POLICY

409.1 Capital Project or "Project". As used in this charter, "capital project" or "project" means: (a) any physical public betterment or improvement and any preliminary studies and surveys relative thereto; (b) the acquisition of property of a permanent nature; (c) the purchase of equipment for any public betterment or improvement when first erected or acquired. (City of Baytown Charter, Article VI, Section 56)

409.2 Power to Incur Indebtedness by Issuing Bonds, Notes, Certificates of Obligation, and Commercial Paper. The City may incur indebtedness by issuing its negotiable bonds, revenue bonds, notes, certificates of obligation and other commercial paper in accordance with state law to finance any capital project which it may lawfully construct or acquire, or for any legitimate public purpose. (City of Baytown Charter, Article VI, Section 57)

409.3 Bond Ordinance; Vote Required. The City shall authorize the issuance of bonds by a "Bond Ordinance" passed by the affirmative votes of the majority of all members of its council. Revenue bonds may be issued by the council under the authority of Vernon's Ann. Civ. St. arts. 1111-1118, as amended and all other applicable provisions of law. The issuance of tax bonds must be approved by a majority of the qualified voters who are property tax payers voting at an election called for that purpose. (City of Baytown Charter, Article VI, Section 58)



MAJOR BUDGET ISSUES REPORT

GENERAL FUND

REVENUES

General Fund revenue is comprised of taxes, license and permit fees, intergovernmental revenues, charges for services, miscellaneous revenues and transfers-in from other funds. The General Fund budgeted revenues are \$133,068,544 which is an increase of \$4,225,853 or 3.28% more than the 2022-23 budget. The budgeted increase is primarily attributed to increases in Property Taxes (\$1,450,617), Taxes – Sales & Franchise (\$820,951) and Transfers (\$3,000,000). The primary revenue decreases is in Industrial District Taxes (\$1,000,000), Licenses & Permits (\$242,904) and Fines & Forfeitures (\$256,405) for the current budget year.

Property Tax

Ad valorem taxes represent 19% (\$25,450,617) of total revenue for the General Fund. The adopted tax rate of \$0.72 per \$100 of assessed value represents a 0.030 cent reduction on the previous year and a 0.065 cent reduction on the rate in 2021-22. The proposed budget increases the exemption for the Over 65 and Disabled exemption by \$20,000, increasing to \$100,000 and maintains the maximum 20% general homestead exemption for all residential taxpayers. These budget projections are based on certified estimates of values as required by Texas Tax Code Sec. 26.01(e). Since this estimate of value is preliminary, there may be differences between the certified tax roll and the preliminary estimated tax levy that could impact projected revenue in the budget.

Sales & Use Taxes

Sales and use taxes provide 16% (\$21,621,897) of total revenues and are the third largest revenue source for the General Fund. Of the total sales tax rate in Baytown of 8.25%, the State of Texas retains 6.25% and 2% is remitted to the City. The City allocates that 2% as follows: the General Fund receives 1%, the Municipal Development District (MDD) receives 0.5%, the Street Maintenance Fund (SMF) receives 0.25%, and the Baytown Crime Control and Prevention District (CCPD) and the Baytown Fire Control, Prevention and Emergency Medical Services District (FCPEMSD) receive 0.125% each.

Industrial District Payments (IDAs)/Economic Development Agreement (EDA)

These are the largest source of revenue for the General Fund, comprising 49% of total revenues. The 2023-24 budget includes revenues of \$65,500,000 from 87 IDAs and 2 EDA. These derive from contracts with industries located in the City's extraterritorial jurisdiction that specify payments in lieu of ad valorem taxes in exchange for limited immunity from annexation for the life of those contracts. All current IDA contracts are for 7 year terms.

Other revenue sources

- Franchise Taxes - \$4,516,971, a decrease of \$123,946
- Licenses & Permits - \$2,409,563, a decrease of \$242,905
- Intergovernmental revenues - \$1,133,973, a decrease of \$39,960
- Charges for services (primarily ambulance related) - \$2,085,615, a decrease of \$36,763
- Fines and Forfeitures - \$1,393,000, a decrease of \$256,404
- Income from Investment Interest, Rental of Land, Industrial District Public Community Improvement and other sources - \$1,780,515, an increase of \$621,544
- Operating Transfers In - \$6,207,413 an increase of \$3,000,000

EXPENDITURES

The General Fund accounts for all municipal activities except for those required to be accounted for in another fund. Police, Fire, Emergency Medical Services, Health, Public Works, Parks, Library, etc. are funded within the General Fund. Total expenditures for the 2023-24 budget are \$136,089,348, a decrease of \$12,406,454.

Personnel Services

The 8.7% increase in personnel services in the 2023-24 budget reflect several factors – the addition of new positions; pay increases for public safety personnel pursuant to established pay schedules and existing agreements; an allowance for inflation-related pay adjustments for non-public safety staff; and assumed savings from staff turnover during the year.

Recurring expenditures

Other costs are forecast to rise in line with relevant inflation indices and pursuant to any relevant contracts for service.

Non-Recurring Expenditures

The City Council is committed to maintaining and improving City facilities and infrastructure in the interest of economic and community development. Thus, an extensive Capital Improvement Program Fund (CIPF) totaling over \$144M is budgeted to receive direct support from the General Fund of \$275,000 in 2023-24 together with funds from the issue of Certificates of Obligation amounting to \$15M.



CONTINGENCY & RESERVE LEVELS

Budget contingencies are used routinely to provide insurance against non-emergency related fluctuations in anticipated revenues and expenditures and to protect the overall financial position. The City Charter allows for an annual budgeted contingency of up to 3% of total General Fund expenditures; the proposed 2023-24 budget represents 0.007% of total expenditures.

In order to maintain fiscal stability, governmental entities maintain a General Fund unrestricted fund balance to meet unforeseen emergencies that may arise. Appropriate levels of unrestricted fund balances vary from entity to entity based on the relative impact of particular circumstances or financial conditions. The City of Baytown's goal for unrestricted fund balance considers factors such as bond ratings, threat of severe tropical weather due to our proximity to the Gulf Coast, our location adjacent to the petro-chemical complexes, unforeseen emergencies (e.g. COVID-19), and advice from the City's financial advisor for fiscal planning. The Government Finance Officers Association (GFOA) recommends maintaining unrestricted reserves equivalent to a minimum of 60 days of operating expenditures and the City has over recent years an established practice of maintaining a fund balance equivalent to at least 75 days, but has regularly exceeded this minimum.

GENERAL DEBT SERVICE FUND

The General Debt Service Fund accounts for the payment of principal and interest on general long-term liabilities paid primarily by taxes levied on property within the City. The current debt service allocation for 2023-24 is \$27,068,000 consisting of \$19,475,000 in principal, \$6,703,000 in interest and \$890,000 in issuance and associated costs.

HOTEL/MOTEL FUND

This fund accounts for the use of Hotel/Motel Occupancy tax revenue generated by the City's thirty hotels. The Hotel Occupancy Tax (HOT) is calculated by the hotel/motel based on 7% of their taxable receipts and remitted to the City on a quarterly basis. These revenues must be spent to promote tourism, the hotel industry and/or convention delegates. Eligible expenditures to promote tourism include establishing or enhancing a convention center; administrative cost for facilitating convention registration; tourism-related advertising and promotions; and tourism-targeted programs that enhance the arts, historical restoration or preservation programs.

AQUATICS FUND

The 2020 season was significantly impacted by the effects of the COVID pandemic and the Aquatics Fund relied upon a subsidy of over \$2M from the General Fund in fiscal year 2020-21. Staff have worked diligently to produce a budget for 2023-24 that not only covers core operating costs but continues to repay the General Fund for this subsidy (\$250,000 per year) as well as paying for its utility usage.

WATER AND SEWER FUND

This fund accounts for the water and wastewater utilities for the City in a manner similar to private business enterprises, where costs of providing services are financed primarily through user charges. This budget includes a 6% increase to water and sewer rates due to a 6% increase to our rates by our supplier, Baytown Area Water Authority (BAWA). BAWA's rate increase is due to an increase from its supplier, City of Houston.

SANITATION FUND

The Sanitation Fund accounts for collection of residential refuse, brush and white goods, the yard waste management program, and recycling activities. This budget does not propose any increase in charges on City customers for usage.

STORM WATER UTILITY FUND

The Storm Water Utility Fund was established to ensure that the City complies with the Federal Clean Water Act (CWA) and meets the standards set by the Texas Commission on Environmental Quality (TCEQ). This budget does not propose any increase in charges on City customers for usage.

GARAGE FUND

The Garage Fund provides motor vehicle service and repair for all City operations except Fire and Police. The Garage Fund is supported through charges to user departments.

WAREHOUSE FUND



The Warehouse provides common items used on a daily basis throughout the city. The Warehouse maintains and accounts for supplies used in the field for Public Works and Parks & Recreation, office supplies used by most city departments and vehicle parts used on the city fleet. The Warehouse is supported through operating transfers from the General Fund and Water & Sewer Fund on a cost recovery basis.



FUNDED SUPPLEMENTAL REQUEST

NEW FUNDED REQUEST

Description	Adopted Amount
(2) Tahoes for Civilian Crime Scene Investigators	\$ 90,000.00
Zoll One Program - EKG Monitors (10)	\$ 90,000.00
City Wide Street Weed Removing Spray Truck	\$ 220,000.00
Solar Power Mobile Camera	\$ 64,000.00
ADT for the Roseland Clubhouse	\$ 42,207.91
Frazer Type I 14' Ambulance	\$ 360,000.00
Hazmat Truck	\$ 1,300,000.00
Highwater Vehicle Stairs Upgrade	\$ 100,000.00
FCPEMSD Pick Up Truck	\$ 60,000.00
PCI Update	\$ 150,000.00
16yd Dump Truck	\$ 125,000.00
Excavator Kubota KX080 and Trailer	\$ 220,000.00
Baytown Nature Center Maintenance Garage	\$ 165,000.00
Storm Water Maintenance Pick Up Truck	\$ 60,000.00
Central District Digester 2 Cleaning	\$ 525,000.00
Lift Station Utility Truck F-350/450	\$ 95,000.00
(4) Lift Station Utility Trucks	\$ 225,000.00
(2) New Cranes for Lift Station Truck	\$ 50,000.00
CL2 and SO2 Analyzers for Plants	\$ 40,000.00
ECS Odor Control Central District	\$ 40,000.00



FUNDED REPLACEMENT REQUESTS

FUNDED VEHICLES & EQUIPMENT REPLACEMENT REQUESTS

Description	Adopted Amount
Planning & Community Development - (2) Ford Fusion	\$ 120,000.00
Fire - (2) Tahoes	\$ 120,000.00
Public Works & Engineering - (3) Pick Up Trucks	\$ 180,000.00
Parks & Recreation - 3500 Crew Cab	\$ 65,000.00
Parks & Recreation - Interstater & Attachment	\$ 220,000.00
Parks & Recreation - 4500 Flatbed Truck to Heavy Duty Panel Truck	\$ 85,000.00
Parks & Recreation - MadVac Replacement	\$ 75,000.00
Animal Control - Pick Up Truck	\$ 25,000.00
Street Maintenance - Pavement Lifting Crew Pick Up Truck	\$ 60,000.00
Water & Sewer - Utility Truck	\$ 60,000.00
Water & Sewer - Micro Mini Excavator	\$ 40,000.00
Water & Sewer - (2) Freightliner Utility Trucks	\$ 360,000.00
Storm Water Utility - Excavator	\$ 135,000.00
Garage - Fleet Pick Up Truck	\$ 60,000.00

BUDGET SUMMARIES



EXPENDITURE BUDGET SUMMARY COMPARISON

CITY OF BAYTOWN

EXPENDITURE BUDGET SUMMARY COMPARISON

Expenditure/Expense Comparison of 2023 Budget to 2024 Adopted

	Budget 2022-23	Adopted 2023-24	Amount of Incr. (Decr.)	Percent of Incr. (Decr.)
<u>Governmental Fund Types:</u>				
General Fund	\$ 148,495,802	\$ 136,089,348	\$ (12,406,454)	(8.4%)
Debt Service Fund	27,863,903	27,068,000	(795,903)	(2.9%)
Hotel/Motel Tax Fund	2,923,501	1,575,111	(1,348,390)	(46.1%)
Total	179,283,206	164,732,459	(14,550,747)	(8.1%)
<u>Enterprise Fund Types:</u>				
Aquatics Fund	4,049,405	4,534,548	485,143	12.0%
Water & Sewer Fund	49,417,616	54,652,228	5,234,612	10.6%
WWIS Fund	12,221,309	16,091,336	3,870,027	31.7%
Sanitation Fund	8,070,565	8,308,309	237,744	2.9%
Storm Water Utility Fund	5,133,596	4,623,566	(510,030)	(9.9%)
Total	78,892,491	88,209,987	9,317,496	11.8%
<u>Central Services Fund Types:</u>				
Garage Fund	3,384,522	3,362,722	(21,800)	(0.6%)
Warehouse Fund	413,479	461,447	47,968	11.6%
Total	3,798,001	3,824,169	26,168	0.7%
Total All Fund Types	\$ 261,973,698	\$ 256,766,615	\$ (5,207,083)	(2.0%)



BUDGET SUMMARY COMPARISON

CITY OF BAYTOWN BUDGET SUMMARY COMPARISON Consolidated Summary of Fund Balances/Working Capital

	Estimated Fund Balance/ Working Capital* at 10/01/23	Adopted Revenues	Adopted Expenditures or Expenses	Revenues Over (Under) Expenses/ Expenditures	Projected Fund Balance/ Working Capital* at 09/30/24
Governmental Fund Types:					
General Fund	\$ 29,676,454	\$ 133,068,544	\$ 136,089,348	\$ (3,020,804)	\$ 26,655,650
Debt Service Fund	1,577,825	25,827,565	27,068,000	(1,240,435)	337,390
Hotel/Motel Tax Fund	1,516,755	1,742,577	1,575,111	167,466	1,684,222
Total	32,771,034	160,638,686	164,732,459	(4,093,773)	28,677,262
Enterprise Fund Types*:					
Aquatics Fund	(295,427)	3,893,308	4,534,548	(641,240)	(936,666)
Water & Sewer Fund	10,425,114	54,362,473	54,652,228	(289,755)	10,135,359
WWIS Fund	13,185,720	16,401,685	16,091,336	310,349	13,496,069
Sanitation Fund	55,010	7,616,804	8,308,309	(691,505)	(636,496)
Storm Water Utility Fund	3,607,794	5,058,792	4,623,566	435,226	4,043,020
Total	26,978,211	87,333,062	88,209,987	(876,925)	26,101,286
Internal Service Fund Types*:					
Garage Fund	881,960	3,050,000	3,362,722	(312,722)	569,238
Warehouse Fund	127,846	390,204	461,447	(71,243)	56,603
Total	1,009,806	3,440,204	3,824,169	(383,965)	625,841
Total All Funds	\$ 60,759,051	\$ 251,411,952	\$ 256,766,615	\$ (5,354,663)	\$ 55,404,388

*Fund balance is measured for governmental fund types; for proprietary fund types (consisting of enterprise and internal service funds) working capital is measured. Fund balance equals assets minus liabilities; working capital is defined as current assets minus current liabilities.



SUMMARY OF ALL FUND TYPES

CITY OF BAYTOWN SUMMARY OF ALL FUND TYPES COMPARATIVE SCHEDULE OF BUDGETS FOR 2024

	Governmental Fund Types	Proprietary Fund Types	Combined 2024
Revenues			
Taxes	\$ 135,739,935	\$ -	\$ 135,739,935
Licenses & Permits	2,409,563	-	2,409,563
Intergovernmental	1,133,973	2,162,583	3,296,556
Charges for Services	2,454,595	70,354,161	72,808,756
Fines & Forfeitures	1,393,000	1,012,805	2,405,805
Miscellaneous	1,873,515	477,033	2,350,548
Operating Transfers-in	15,634,104	16,766,685	32,400,789
Total Revenues	160,638,685	90,773,267	251,411,952
Expenditures by Classification			
Personnel Services	96,602,973	17,976,409	114,579,382
Supplies	7,878,285	20,353,213	28,231,498
Maintenance	9,588,059	4,048,455	13,636,514
Services	17,348,747	12,431,522	29,780,269
Sundry	193,764	-	193,764
Miscellaneous	-	-	-
Operating Transfers Out	-	-	-
Total Operating	131,611,828	54,809,599	186,421,427
Capital Outlay	893,500	1,555,000	2,448,500
Debt Requirements	26,893,000	18,846,105	45,739,105
Transfers Out	4,084,131	15,823,450	19,907,581
Contingency	1,250,000	1,000,000	2,250,000
Total Expenditures	164,732,459	92,034,154	256,766,613
Excess (Deficit) Revenues Over Expenditures	(4,093,774)	(1,260,887)	(5,354,661)
Fund Balance - Beginning	32,771,034	27,988,017	60,759,051
Fund Balance - Ending	\$ 28,677,260	\$ 26,727,130	\$ 55,404,390



SUMMARY OF GOVERNMENTAL FUND TYPES

CITY OF BAYTOWN SUMMARY OF GOVERNMENTAL FUND TYPES COMPARATIVE SCHEDULE OF BUDGETS FOR 2024

	General Fund	Debt Service Fund	Hotel/Motel Fund	Combined 2024
Revenues				
Taxes	\$ 117,689,485	\$ 16,350,873	\$ 1,699,577	\$ 135,739,935
Licenses & Permits	2,409,563	-	-	2,409,563
Intergovernmental	1,133,973	-	-	1,133,973
Charges for Services	2,454,595	-	-	2,454,595
Fines & Forfeitures	1,393,000	-	-	1,393,000
Miscellaneous	1,780,515	50,000	43,000	1,873,515
Operating Transfers-in	6,207,413	9,426,691	-	15,634,104
Total Revenues	<u>133,068,544</u>	<u>25,827,564</u>	<u>1,742,577</u>	<u>160,638,685</u>
Expenditures by Classification				
Personnel Services	96,285,629	-	317,344	96,602,973
Supplies	7,837,935	-	40,350	7,878,285
Maintenance	9,578,059	-	10,000	9,588,059
Services	16,692,330	175,000	481,417	17,348,747
Sundry	67,764	-	126,000	193,764
Miscellaneous	-	-	-	-
Operating Transfers Out	-	-	-	-
Total Operating	<u>130,461,717</u>	<u>175,000</u>	<u>975,111</u>	<u>131,611,828</u>
Capital Outlay	893,500	-	-	893,500
Debt Requirements	-	26,893,000	-	26,893,000
Transfers Out	3,734,131	-	350,000	4,084,131
Contingency	1,000,000	-	250,000	1,250,000
Total Expenditures	<u>136,089,348</u>	<u>27,068,000</u>	<u>1,575,111</u>	<u>164,732,459</u>
Excess (Deficit) Revenues Over Expenditures	(3,020,804)	(1,240,436)	167,466	(4,093,774)
Fund Balance - Beginning	<u>29,676,454</u>	<u>1,577,825</u>	<u>1,516,755</u>	<u>32,771,034</u>
Fund Balance - Ending	<u>\$ 26,655,650</u>	<u>\$ 337,389</u>	<u>\$ 1,684,221</u>	<u>\$ 28,677,260</u>



SUMMARY OF PROPRIETARY FUND TYPES

CITY OF BAYTOWN SUMMARY OF PROPRIETARY FUND TYPES COMPARATIVE SCHEDULE OF BUDGETS FOR 2024

	Enterprise Funds					Internal Service Funds		Combined 2024
	Aquatics Fund	Water & Sewer Fund	WWIS Fund	Sanitation Fund	Storm Water Utility Fund	Garage Fund	Warehouse Operations Fund	
Revenues								
Intergovernmental		\$ - \$ 2,162,583	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - \$ 2,162,583
Charges for Services	3,893,308	50,970,086	-	7,616,804	5,058,792	2,700,000	115,171	70,354,161
Fines & Forfeitures	-	1,012,805	-	-	-	-	-	1,012,805
Miscellaneous	-	157,000	320,000	-	-	-	33	477,033
Operating Transfers-in	-	60,000	16,081,685	-	-	350,000	275,000	16,766,685
Total Revenues	3,893,308	54,362,474	16,401,685	7,616,804	5,058,792	3,050,000	390,204	90,773,267
Expenditures by Classification								
Personnel Services	2,466,332	11,914,020	-	1,022,535	1,635,902	657,773	279,847	17,976,409
Supplies	607,607	16,854,107	-	84,250	113,600	2,533,049	160,600	20,353,213
Maintenance	855,736	2,759,719	-	95,000	322,500	6,500	9,000	4,048,455
Services	223,921	4,757,113	-	7,106,524	286,564	45,400	12,000	12,431,522
Total Operating	4,153,596	36,284,959	-	8,308,309	2,358,566	3,242,722	461,447	54,809,599
Capital Outlay	-	1,435,000	-	-	60,000	60,000	-	1,555,000
Debt Requirements	-	10,361,105	8,485,000	-	-	-	-	18,846,105
Transfers Out	380,951	5,571,163	7,606,336	-	2,205,000	60,000	-	15,823,450
Unforeseen/New Initiatives	-	1,000,000	-	-	-	-	-	1,000,000
Total Expenditures	4,534,547	54,652,227	16,091,336	8,308,309	4,623,566	3,362,722	461,447	92,034,154
Excess (Deficit) Revenues Over Expenditures	(641,239)	(289,753)	310,349	(691,505)	435,226	(312,722)	(71,243)	(1,260,887)
Working Capital- Beginning	(295,427)	10,425,114	13,185,720	55,010	3,607,794	881,960	127,846	27,988,017
Working Capital - Ending	\$ (936,666)	\$ 10,135,361	\$ 13,496,069	\$ (636,495)	\$ 4,043,020	\$ 569,238	\$ 56,603	\$ 26,727,130



GOVERNMENTAL FUND EXPENDITURE DETAIL

CITY OF BAYTOWN GOVERNMENTAL FUND EXPENDITURE DETAIL FOR FISCAL YEAR 2024

Acct.#	Account Description	General Fund	Debt Service Fund	Hotel/Motel Fund	Combined Total
71002	Regular Wages	\$ 60,940,640	\$ -	\$ 221,197	\$ 61,161,836
71003	Part Time Wages	1,600,902	-	-	1,600,902
71009	Overtime	4,011,996	-	-	4,011,996
71021	Health Insurance	10,273,248	-	39,518	10,312,766
71011	Extra Help/Temporary	50,000	-	-	50,000
71022	TMRS	10,987,659	-	39,417	11,027,076
71023	FICA	4,907,657	-	16,922	4,924,578
71028	Workers Compensation	983,934	-	291	984,225
71041	Allowances	868,500	-	-	868,500
71043	Employee Incentives	47,000	-	-	47,000
71081	Retired Employee Benefits	1,614,093	-	-	1,614,093
	Total Personnel Services	<u>96,285,629</u>	-	<u>317,344</u>	<u>96,602,973</u>
72001	Office Supplies	257,392	-	2,000	259,392
72002	Postage Supplies	113,540	-	1,000	114,540
72004	Printing Supplies	179,458	-	9,750	189,208
72005	Animal Feed Supplies	48,732	-	-	48,732
72006	Clothing Allowance	43,320	-	-	43,320
72007	Wearing Apparel	682,591	-	1,000	683,591
72010	Garbage Bags	10,600	-	-	10,600
72011	Disaster Supplies	12,000	-	-	12,000
72013	Program Supplies	8,300	-	21,600	29,900
72016	Motor Vehicle Supplies	1,520,535	-	-	1,520,535
72019	Supplies Purch For Resale	48,000	-	-	48,000
72021	Minor Tools	345,859	-	-	345,859
72022	Fuel For Generators	5,000	-	-	5,000
72023	Library Materials	240,000	-	-	240,000
72026	Cleaning & Janitorial Sup	203,918	-	1,000	204,918
72031	Chemical Supplies	583,737	-	-	583,737
72032	Medical Supplies	361,469	-	-	361,469
72036	Identification Supplies	33,754	-	-	33,754
72041	Educational Supplies	756,398	-	2,000	758,398
72045	Computer Software Supply	167,808	-	-	167,808
72046	Botanical Supplies	115,005	-	-	115,005
72055	Laboratory Supplies	9,200	-	-	9,200
72056	Street Marking Supplies	150,000	-	-	150,000
72061	Meeting Supplies	68,650	-	2,000	70,650
	Total Supplies	<u>5,965,265</u>	-	<u>40,350</u>	<u>6,005,615</u>
73001	Land Maintenance	1,867,520	-	-	1,867,520
73011	Buildings Maintenance	1,560,601	-	-	1,560,601
73012	Docks & Piers Maintenance	12,350	-	-	12,350
73013	Recreation Equip Maint	443,370	-	-	443,370
73022	Sanitary Sewers Maint	1,800	-	-	1,800
73025	Streets Sidewalks & Curbs	1,068,458	-	-	1,068,458
73027	Heat & Cool Sys Maint	316,250	-	-	316,250
73028	Electrical Maintenance	221,100	-	-	221,100
73041	Furniture/Fixtures Maint	170,075	-	-	170,075
73042	Machinery & Equip Maint	3,719,530	-	-	3,719,530



73043	Motor Vehicles Maint	1,133,960	-	-	1,133,960
73044	Street Signs Maint	249,650	-	10,000	259,650
73045	Radio & Testing Equipment	66,000	-	-	66,000
73046	Books - Maintenance	71,415	-	-	71,415
73048	Signal Systems Maint	243,000	-	-	243,000
73049	Barricades Maint	20,000	-	-	20,000
73055	Maintenance On Computers	280,500	-	-	280,500
	Total Maintenance	<u>11,445,579</u>	-	10,000	<u>11,455,579</u>
74001	Communication	1,195,299	-	100	1,195,399
74002	Electric Service	2,900,000	-	-	2,900,000
74003	Street Lighting	116,035	-	-	116,035
74004	Water & Sewer	2,500	-	-	2,500
74005	Natural Gas	111,400	-	-	111,400
74007	TWC Claims Paid	85,000	-	-	85,000
74011	Equipment Rental	1,102,920	-	12,000	1,114,920
74020	Outside Contracts	196,279	-	-	196,279
74021	Special Services	4,692,931	175,000	100,300	4,968,231
74022	Audits	155,000	-	-	155,000
74023	Industrial Appraisal	50,000	-	-	50,000
74026	Janitorial Services	272,404	-	-	272,404
74029	Service Awards	121,000	-	-	121,000
74031	Wrecker Service	7,000	-	-	7,000
74036	Advertising	407,335	-	287,700	695,035
74042	Education & Training	1,299,172	-	25,000	1,324,172
74045	In-State Investigatv Trvl	4,316	-	-	4,316
74047	Support Of Prisoners	62,562	-	-	62,562
74051	Non City Facility Rental	37,140	-	-	37,140
74054	Council Reimbursables	1,000	-	-	1,000
74056	Vacant Lot Cleaning	200,000	-	-	200,000
74058	Landfill Fees	129,009	-	-	129,009
74061	Demolition Of Structures	500,000	-	-	500,000
74063	Uniform Rental	68,250	-	-	68,250
74064	Staff Development	83,500	-	-	83,500
74070	Elections	300,000	-	-	300,000
74071	Association Dues	197,733	-	56,317	254,050
74072	Legislative Services	175,000	-	-	175,000
74082	Confidential	25,000	-	-	25,000
74087	Miscellaneous	13,500	-	-	13,500
74123	Instructor Fees	37,280	-	-	37,280
74210	General Liability Ins	50,000	-	-	50,000
74211	K-9 Insurance	6,000	-	-	6,000
74220	Errors & Omissions	87,857	-	-	87,857
74230	Law Enforcement Liability	105,420	-	-	105,420
74240	Auto Liability	361,739	-	-	361,739
74241	Auto Collision	350,000	-	-	350,000
74271	Mobile Equipment	47,000	-	-	47,000
74272	Real & Personal Property	750,000	-	-	750,000
74277	Flood Insurance	105,000	-	-	105,000
74280	Bonds	500	-	-	500
74281	Employee Fraud	5,439	-	-	5,439
74290	Misc Liability	65,000	-	-	65,000
74295	Deductibles	165,000	-	-	165,000
74999	Perf Cont Energy Savings	49,960	-	-	49,960
	Total Services	<u>16,697,480</u>	175,000	481,417	<u>17,353,897</u>
75051	Court Cost	21,350	-	-	21,350
75061	Medical - Preemployment	7,700	-	-	7,700



75064	Medical Services	38,714	-	-	38,714
77106	Little League Light Contr	-	-	6,000	6,000
77111	Grant Partnerships	-	-	120,000	120,000
	Total Sundry & Other	<u>67,764</u>	-	<u>126,000</u>	<u>193,764</u>
	Total Operating	130,461,717	175,000	975,111	131,611,828
80001	Furniture & Equip <\$10000	90,000	-	-	90,000
85012	Engineer Survey & Inspect	-	-	-	-
80021	Special Programs	300,000	-	-	300,000
84042	Machinery & Equipment	129,000	-	-	129,000
84043	Motor Vehicles	90,000	-	-	90,000
84052	Heavy Equipment	220,000	-	-	220,000
85001	Construction	64,500	-	-	64,500
91101	To General Fund	-	-	350,000	350,000
	Total Capital Outlay	<u>893,500</u>	-	<u>350,000</u>	<u>1,243,500</u>
89001	Bond Principal	-	19,475,000	-	19,475,000
89011	Interest On Bonds	-	6,703,000	-	6,703,000
89021	Fiscal Agent Fees	-	15,000	-	15,000
89026	Issuance Cost	-	700,000	-	700,000
	Total Principal & Interest	-	<u>26,893,000</u>	-	<u>26,893,000</u>
91201	To Municipal Ct Security	114,860	-	-	114,860
91226	To Miscellaneous Police	416,750	-	-	416,750
91298	To Wetland Research Ctr	352,521	-	-	352,521
91350	To Gen Capital Proj Fund	2,500,000	-	-	2,500,000
91351	To Capital Improvemnt Prg	275,000	-	-	275,000
91552	To Warehouse Operations	75,000	-	-	75,000
	Total Other Financing Uses	<u>3,734,131</u>	-	-	<u>3,734,131</u>
99002	Unforeseen/New Initiative	1,000,000	-	250,000	1,250,000
99001	Total Contingencies	<u>1,000,000</u>	-	<u>250,000</u>	<u>1,250,000</u>
	TOTAL EXPENDITURES	<u>\$ 136,089,348</u>	<u>\$ 27,068,000</u>	<u>\$ 1,575,111</u>	<u>\$ 164,732,459</u>



PROPRIETARY FUND EXPENDITURE DETAIL

CITY OF BAYTOWN PROPRIETARY FUND EXPENDITURE DETAIL FOR FISCAL YEAR 2024

Acct#	Account Description	Water		WWIS	Sanitation	Storm	Warehouse		Total
		Aquatics Fund	& Sewer Fund				Garage Fund	Operations Combined Fund	
						\$			
71002	Regular Wages	\$ 326,651	\$ 6,995,454	-	\$ 615,899	1,007,964	\$ 413,477	\$ 174,910	\$ 9,534,355
71003	Part Time Wages	1,746,493	-	-	-	-	-	-	1,746,493
71009	Overtime	23,000	289,430	-	44,000	36,250	35,000	3,000	430,680
71011	Extra Help/Temporary	-	10,500	-	-	-	-	-	10,500
71021	Health Insurance	65,863	1,829,004	-	171,243	289,795	92,208	52,690	2,500,803
71022	TMRS	58,637	1,249,049	-	109,753	179,619	74,751	31,169	1,702,978
71023	FICA	175,002	536,208	-	47,116	77,109	32,090	13,381	880,906
71028	Workers Compensation	68,287	121,449	-	34,524	45,164	4,249	4,698	278,371
71041	Allowances	2,400	13,800	-	-	0	6,000	-	22,200
71081	Retired Employee Benefits	-	869,127	-	-	-	-	-	869,127
	Total Personnel Services	2,466,333	11,914,021	-	1,022,535	1,635,901	657,775	279,848	17,976,413
72001	Office Supplies	1,000	32,700	-	-	3,000	-	1,000	37,700
72002	Postage Supplies	-	264,414	-	-	500	-	-	264,914
72004	Printing Supplies	2,163	4,000	-	-	2,000	-	-	8,163
72007	Wearing Apparel	27,500	55,099	-	7,000	11,600	4,000	1,500	106,699
72013	Program Supplies	1,254	-	-	-	-	-	-	1,254
72015	Meter Purchase For Resale	-	-	-	-	-	-	150,000	150,000
72016	Motor Vehicle Supplies	-	203,000	-	68,000	84,900	7,000	4,000	366,900
72017	Parts Purchase For Resale	-	-	-	-	-	575,000	-	575,000
72018	Fuel Purchase For Resale	-	-	-	-	-	1,930,349	-	1,930,349
72019	Supplies Purch For Resale	300,000	-	-	-	-	8,000	-	308,000
72021	Minor Tools	7,331	71,870	-	4,000	7,650	8,000	4,000	102,851
72022	Fuel For Generators	-	46,250	-	-	-	-	-	46,250
72026	Cleaning & Janitorial Sup	46,339	11,000	-	1,500	-	500	-	59,339
72028	Swimming Pool Supplies	37,251	-	-	-	-	-	-	37,251
72031	Chemical Supplies	145,000	579,200	-	750	250	-	-	725,200
72032	Medical Supplies	7,967	400	-	-	-	200	100	8,667
72041	Educational Supplies	9,154	-	-	1,000	3,000	-	-	13,154
72045	Computer Software Supply	6,649	-	-	-	-	-	-	6,649
72046	Botanical Supplies	16,000	-	-	-	-	-	-	16,000
72052	Treated Water Supplies	-	15,526,174	-	-	-	-	-	15,526,174
72055	Laboratory Supplies	-	60,000	-	-	-	-	-	60,000
72061	Meeting Supplies	-	-	-	-	700	-	-	700
	Total Supplies	607,608	16,854,107	-	82,250	113,600	2,533,049	160,600	20,351,214
73001	Land Maintenance	12,730	-	-	2,000	-	-	-	14,730
73011	Buildings Maintenance	2,000	-	-	-	-	-	-	2,000
73013	Recreation Equip Maint	700,129	-	-	-	-	-	-	700,129
73022	Sanitary Sewers Maint	-	117,500	-	-	-	-	-	117,500
73023	Water Distrib Sys Maint	-	330,000	-	-	-	-	-	330,000
73024	Reservoirs & Wells Maint	-	18,000	-	-	-	-	-	18,000
73025	Streets Sidewalks & Curbs	-	28,694	-	-	-	-	-	28,694
73026	Storm Drains Maint	-	-	-	-	200,000	-	-	200,000
73028	Electrical Maintenance	10,000	-	-	-	-	-	-	10,000
73042	Machinery & Equip Maint	125,990	1,138,750	-	-	-	2,500	6,000	1,273,240
73043	Motor Vehicles Maint	-	295,000	-	95,000	122,500	4,000	3,000	519,500
73045	Radio & Testing Equipment	4,887	-	-	-	-	-	-	4,887
73047	Meters & Settings Maint	-	775,500	-	-	-	-	-	775,500



Maintenance On								
73055 Computers	-	56,275	-	-	-	-	-	56,275
Total Maintenance	855,736	2,759,719	-	97,000	322,500	6,500	9,000	4,050,455
74002 Electric Service	-	1,707,000	-	-	-	-	-	1,707,000
74011 Equipment Rental	2,000	91,250	-	-	-	-	-	93,250
74020 Outside Contracts	15,000	-	-	-	-	30,000	-	45,000
74021 Special Services	81,993	2,339,376	-	390,000	257,000	6,500	10,000	3,084,869
74029 Service Awards	3,790	-	-	-	-	-	-	3,790
Household Garbage								
74034 Contract	-	-	-	6,214,624	-	-	-	6,214,624
74036 Advertising	89,350	-	-	1,500	2,500	-	-	93,350
74040 Recycling Services	-	-	-	40,000	-	-	-	40,000
74042 Education & Training	30,624	106,625	-	9,000	23,600	8,000	2,000	179,849
74050 Disposal Services	-	502,000	-	450,000	-	-	-	952,000
74064 Staff Development	-	8,600	-	1,400	2,700	900	-	13,600
74071 Association Dues	1,164	2,262	-	-	764	-	-	4,190
Total Services	223,921	4,757,113	-	7,106,524	286,564	45,400	12,000	12,431,522
Total Operating	4,153,598	36,284,960	-	8,308,309	2,358,565	3,242,724	461,448	54,809,604
84042 Machinery & Equipment	-	695,000	-	-	-	-	-	695,000
84043 Motor Vehicles	-	740,000	-	-	60,000	60,000	-	860,000
85001 Construction	-	-	-	-	-	-	-	-
Total Capital Outlay	-	1,435,000	-	-	60,000	60,000	-	1,555,000
89001 Bond Principal	-	-	4,155,000	-	-	-	-	4,155,000
89011 Interest On Bonds	-	-	1,994,525	-	-	-	-	1,994,525
89021 Fiscal Agent Fees	-	-	34,000	-	-	-	-	34,000
89027 Amortize Issuance Costs	-	-	50,000	-	-	-	-	50,000
Total Principal & Interest	-	-	6,233,525	-	-	-	-	6,233,525
91101 To General Fund	250,000	1,561,163	-	-	-	-	-	1,811,163
91350 To Gen Capital Proj Fund	-	460,000	-	-	135,000	60,000	-	655,000
91401 To G O I S	-	-	5,987,784	-	-	-	-	5,987,784
91520 To Water And Sewer Fund	60,000	-	-	-	-	-	-	60,000
91522 To W W I S	70,951	10,361,105	-	-	2,070,000	-	-	12,502,056
91527 To CIPF - Water&Sewer	-	3,000,000	-	-	-	-	-	3,000,000
91550 To Internal Service Fnd	-	350,000	-	-	-	-	-	350,000
91552 To Warehouse Operations	-	200,000	-	-	-	-	-	200,000
Total Other Financing Uses	380,951	15,932,268	5,987,784	-	2,205,000	60,000	-	24,566,003
99001 Contingencies	-	1,000,000	-	-	-	-	-	1,000,000
99002 Unforeseen/New Initiative	-	-	-	-	-	-	-	-
Total Contingencies	-	1,000,000	-	-	-	-	-	1,000,000
	\$	\$	\$	\$	\$	\$	\$	\$
TOTAL EXPENDITURES	4,534,549	54,652,228	12,221,309	8,308,309	4,623,565	3,362,724	\$ 461,448	88,164,132

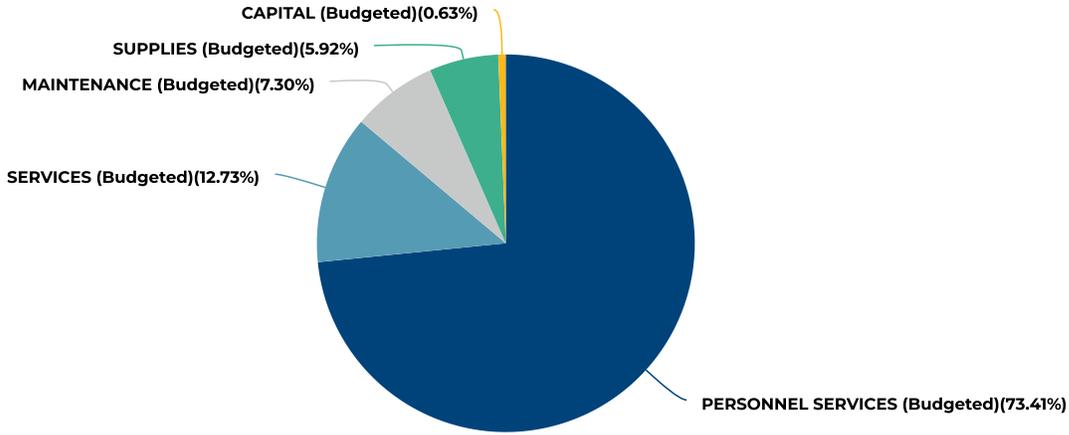
FUND SUMMARIES





GENERAL FUND BUDGET SUMMARY BY EXPENDITURE

GENERAL FUND BUDGET SUMMARY BY EXPENDITURE



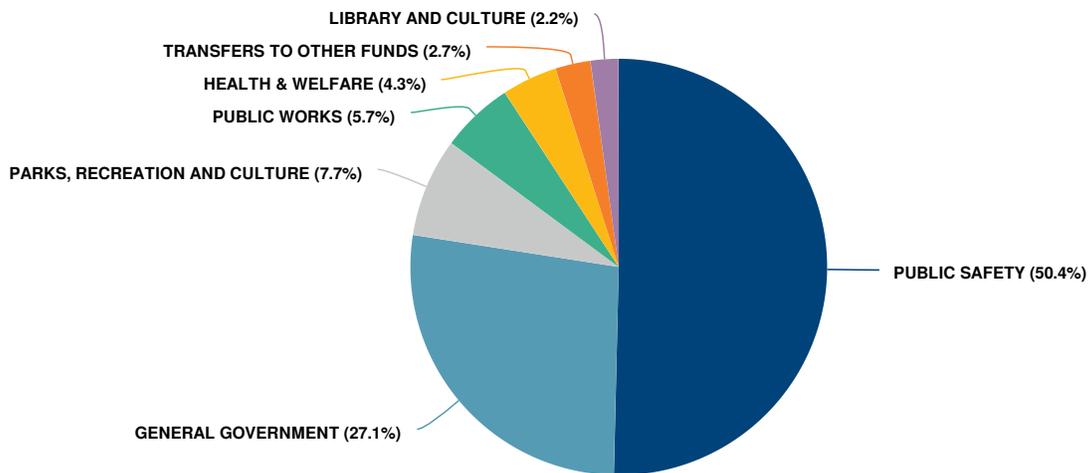
GENERAL FUND BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$43,769,497.21	N/A
Revenues			
PROPERTY TAXES	\$22,795,781.81	\$24,000,000.00	\$25,450,617.00
SALES & USE TAXES	\$19,466,617.79	\$20,677,000.00	\$21,621,897.00
FRANCHISE TAX	\$4,568,153.51	\$4,640,917.31	\$4,516,971.45
INDUSTRIAL DISTRICT TAX	\$65,730,346.64	\$66,500,000.00	\$65,500,000.00
PAYMENT IN LIEU OF TAXES	\$611,392.12	\$694,610.00	\$600,000.00
LICENSES & PERMITS	\$2,227,669.45	\$2,652,467.07	\$2,409,562.80
INTERGOVERNMENTAL	\$1,717,325.82	\$1,173,932.74	\$1,133,972.74
CHARGES FOR SERVICES	\$2,262,821.59	\$2,122,378.37	\$2,085,615.42
CULTURAL & RECREATIONAL	\$400,868.98	\$365,597.57	\$368,978.97
FINES & FORFEITURES	\$1,385,366.20	\$1,649,405.11	\$1,393,000.00
MISCELLANEOUS	\$5,777,609.29	\$1,158,970.29	\$1,780,514.70
TRANSFERS	\$1,638,578.08	\$3,207,413.00	\$6,207,413.00
Total Revenues:	\$128,582,531.28	\$128,842,691.46	\$133,068,543.08

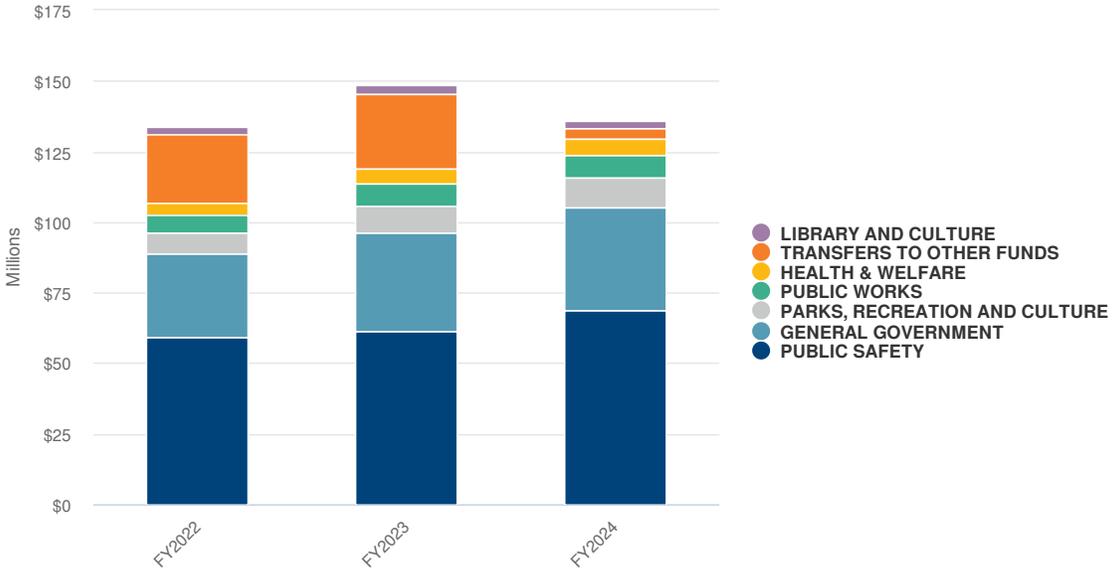
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Expenditures			
PERSONNEL SERVICES	\$82,204,048.20	\$88,578,271.26	\$96,285,629.13
SUPPLIES	\$5,136,980.19	\$6,860,080.70	\$7,832,785.35
MAINTENANCE	\$6,881,271.07	\$8,017,899.01	\$9,578,058.69
SERVICES	\$12,690,300.31	\$15,387,381.09	\$16,697,480.12
SUNDRY	\$39,764.97	\$63,642.00	\$67,764.00
MISCELLANEOUS	\$1,099.51	\$12,000.00	\$0.00
CAPITAL	\$1,900,074.98	\$1,169,217.00	\$829,000.00
CONSTRUCTION	\$0.00	\$0.00	\$64,500.00
TRANSFER OUT	\$24,935,570.60	\$26,392,311.00	\$3,734,131.00
CONTINGENCY	\$0.00	\$2,015,000.00	\$1,000,000.00
Total Expenditures:	\$133,789,109.83	\$148,495,802.06	\$136,089,348.29
Total Revenues Less Expenditures:	-\$5,206,578.55	-\$19,653,110.60	-\$3,020,805.21
Ending Fund Balance:	N/A	\$24,116,386.61	N/A

Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function

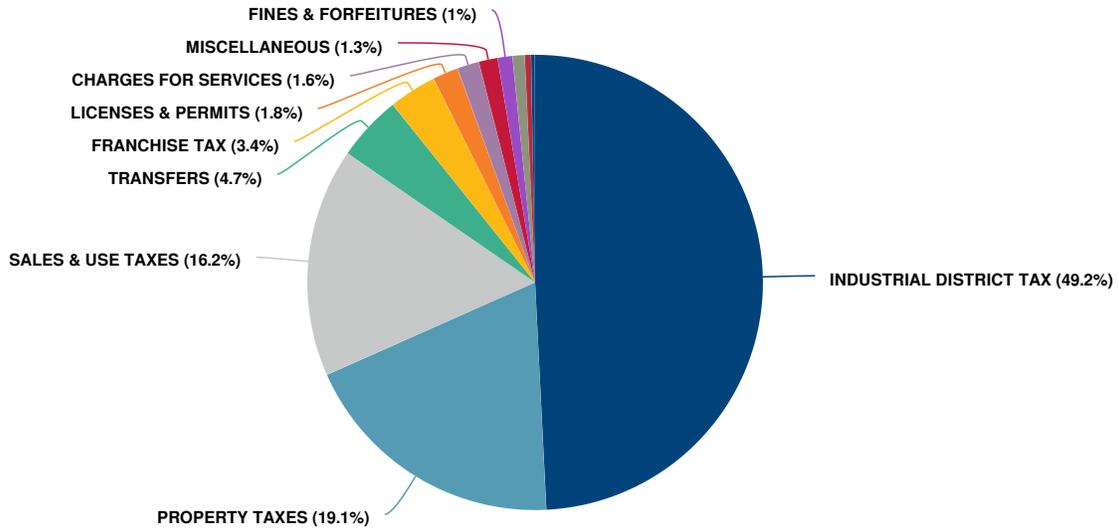


Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures				
GENERAL GOVERNMENT	\$29,456,066.24	\$35,002,008.83	\$36,866,482.61	5.3%
PUBLIC SAFETY	\$59,313,107.22	\$61,081,290.52	\$68,558,628.26	12.2%
PUBLIC WORKS	\$6,349,797.64	\$7,514,575.07	\$7,706,249.58	2.6%
HEALTH & WELFARE	\$4,374,880.96	\$5,636,867.45	\$5,837,224.35	3.6%
PARKS, RECREATION AND CULTURE	\$7,545,118.83	\$9,842,830.31	\$10,438,279.29	6%
LIBRARY AND CULTURE	\$2,564,568.34	\$3,025,918.88	\$2,948,353.20	-2.6%
TRANSFERS TO OTHER FUNDS	\$24,185,570.60	\$26,392,311.00	\$3,734,131.00	-85.9%
Total Expenditures:	\$133,789,109.83	\$148,495,802.06	\$136,089,348.29	-8.4%

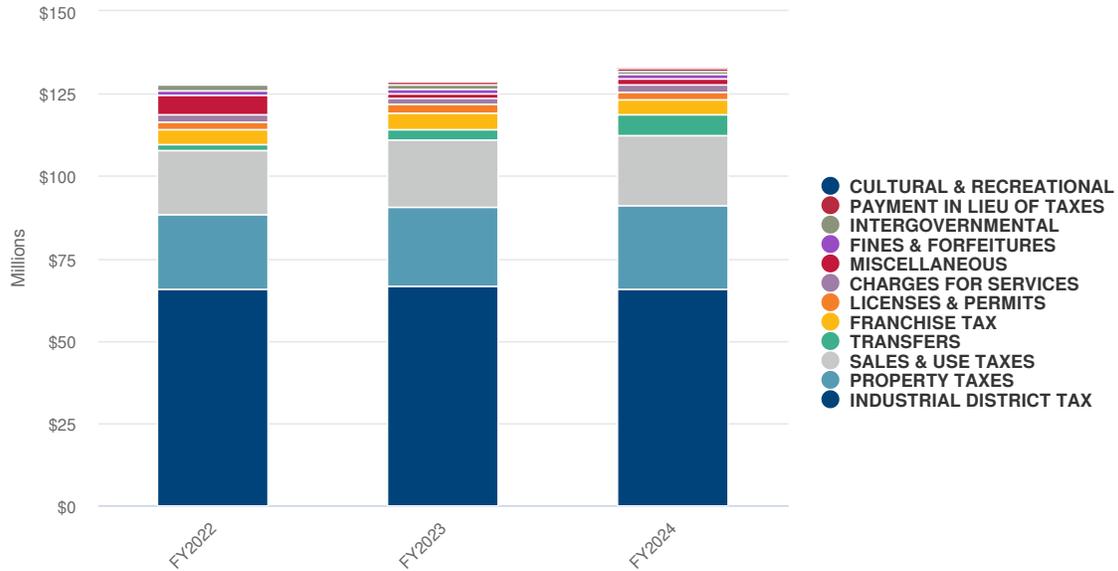


Revenues by Source

FY24 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



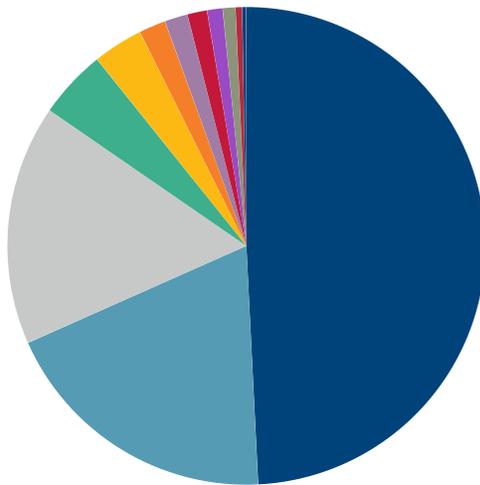
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
PROPERTY TAXES	\$22,795,781.81	\$24,000,000.00	\$25,450,617.00	6%
SALES & USE TAXES	\$19,466,617.79	\$20,677,000.00	\$21,621,897.00	4.6%
FRANCHISE TAX	\$4,568,153.51	\$4,640,917.31	\$4,516,971.45	-2.7%
INDUSTRIAL DISTRICT TAX	\$65,730,346.64	\$66,500,000.00	\$65,500,000.00	-1.5%



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
PAYMENT IN LIEU OF TAXES	\$611,392.12	\$694,610.00	\$600,000.00	-13.6%
LICENSES & PERMITS	\$2,227,669.45	\$2,652,467.07	\$2,409,562.80	-9.2%
INTERGOVERNMENTAL	\$1,717,325.82	\$1,173,932.74	\$1,133,972.74	-3.4%
CHARGES FOR SERVICES	\$2,262,821.59	\$2,122,378.37	\$2,085,615.42	-1.7%
CULTURAL & RECREATIONAL	\$400,868.98	\$365,597.57	\$368,978.97	0.9%
FINES & FORFEITURES	\$1,385,366.20	\$1,649,405.11	\$1,393,000.00	-15.5%
MISCELLANEOUS	\$5,777,609.29	\$1,158,970.29	\$1,780,514.70	53.6%
TRANSFERS	\$1,638,578.08	\$3,207,413.00	\$6,207,413.00	93.5%
Total Revenue Source:	\$128,582,531.28	\$128,842,691.46	\$133,068,543.08	3.3%

GENERAL FUND REVENUE SUMMARY

GENERAL FUND REVENUE SUMMARY



- INDUSTRIAL DISTRICT TAX (Budgeted)\$65,500,000.00
- PROPERTY TAXES (Budgeted)\$25,450,617.00
- SALES & USE TAXES (Budgeted)\$21,621,897.00
- TRANSFERS (Budgeted)\$6,207,413.00
- FRANCHISE TAX (Budgeted)\$4,516,971.45
- LICENSES & PERMITS (Budgeted)\$2,409,562.80
- CHARGES FOR SERVICES (Budgeted)\$2,085,615.42
- MISCELLANEOUS (Budgeted)\$1,780,514.70
- FINES & FORFEITURES (Budgeted)\$1,393,000.00
- INTERGOVERNMENTAL (Budgeted)\$1,133,972.74
- PAYMENT IN LIEU OF TAXES (Budgeted)\$600,000.00
- CULTURAL & RECREATIONAL (Budgeted)\$368,978.97

GENERAL FUND REVENUE DETAIL

CITY OF BAYTOWN GENERAL FUND REVENUE DETAIL

Revenue	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-2024
Property Taxes				
41101 Current Yr Property Taxes	\$ 21,951,220	\$ 23,425,000	\$ 24,123,869	\$ 24,675,617
41102 Prior Year Property Taxes	255,269	200,000	407,449	375,000
41103 Penalty And Interest	589,292	375,000	507,465	400,000
Total Property Tax	22,795,781	24,000,000	25,038,783	25,450,617
Sales & Use Taxes				
41201 Sales Tax	20,368,112	21,525,000	21,815,586	22,501,897
41202 Mixed Drink Tax	234,588	247,000	260,566	215,000
41250 Rebates (Contra)	(1,136,082)	(1,095,000)	(1,095,000)	(1,095,000)
Total Sales & Use Tax	19,466,618	20,677,000	20,981,152	21,621,897
Franchise Tax				
41301 Electric Franchise Fees	2,757,067	2,634,565	2,674,608	2,730,564
41302 Nat. Gas Franchise Fees	365,135	452,945	430,314	370,000
41303 Telephone Franchise Fees	113,363	162,565	168,740	115,565
41304 Cable Franchise Fees	952,596	992,728	1,079,973	900,728
41312 Solid Waste - Commercial	379,992	398,115	362,418	400,115
Total Franchise Tax	4,568,154	4,640,917	4,716,053	4,516,971
Payment in Lieu of Taxes				
41500 Payment In Lieu Of Taxes	389,646	410,000	309,823	400,000
45101 Principal - Special Assmt	221,747	284,610	200,000	200,000
Total Payment in Lieu of Taxes	611,392	694,610	509,823	600,000
Industrial District Tax				
41501 ED Revenue	9,268,986	10,000,000	10,000,000	10,000,000
41400 ID Revenue	56,461,360	56,500,000	56,500,000	55,500,000
TOTAL TAXES	113,172,291	116,512,527	117,745,811	117,689,485
Licenses & Permits				
42001 Building	1,574,477	1,680,025	1,678,606	1,723,098
42002 Plumbing	86,597	123,608	129,334	100,882
42003 Mech & Air Conditioning	51,814	86,552	25,486	24,353
42004 Housemoving	1,200	-	-	-
42005 Multi-Family Dwellings	107,758	94,977	88,324	88,504
42006 Electrical	111,020	149,651	144,120	150,283
42007 Demolition	6,130	4,772	4,462	5,430
42008 Mobile Homes	2,335	13,053	1,400	1,570
42009 Sign Operating	9,185	53,918	6,480	6,724
42010 Contractor Registratn Fee	3,475	12,627	500	450
42012 Gis Fee	-	-	24,125	13,000
42014 Garage Sale Permit	2,860	10,750	-	-
42021 Health	213,579	300,464	297,863	215,305
42031 Alcoholic Beverage	37,545	42,456	39,735	43,950
42036 Waste Collection Permit	3,260	4,890	2,180	2,360
42041 Pipeline Fees	3,700	56,179	18,900	20,000
42043 Credit Access Bus. Fee	-	541	-	-
42045 Oem Permit Fees	900	1,250	900	900
42091 Miscellaneous	11,833	16,755	7,245	12,755
Total Licenses & Permits	2,227,669	2,652,468	2,469,659	2,409,563
Intergovernmental				
43208 Dept Of Transportation	50,755	90,715	50,755	50,755
43214 Tx State Library & Archive	7,549	-	-	-



43215	Tx Dept of Emergency Management	621,073		188,566	
43301	Emergency Svcs. Revenue	1,021,780	1,083,218	1,002,272	1,083,218
43315	H-Gac	16,169	-	38,166	-
	Total Intergovernmental	1,717,326	1,173,933	1,279,759	1,133,973
Charges for Services					
44112	Recovery Of Damages	73,989	-	6,981	-
44113	Subdivision Filing Fee	126,052	113,528	124,140	120,140
44114	Vital Statistics	83,342	111,661	72,362	85,661
44115	Animal Control Fees	5,650	28,173	5,760	4,000
44116	Weed Mowing	260,112	169,731	170,735	150,731
44121	Ambulance	1,696,309	1,681,584	1,605,562	1,700,584
44125	Mun Ct Cr Card Proc Fee	(12,145)	(5,691)	(7,528)	-
44137	False Alarm Reg. & Fees	17,866	7,725	63,528	15,000
44141	Curbs & Drainage	3,192	5,668	2,944	1,500
44305	Other Academy Fees-Outsid	8,455	10,000	6,305	8,000
	Total Charges for Services	2,262,821	2,122,378	2,050,789	2,085,615
Cultural & Recreational					
44201	Facility Rental	122,936	125,641	124,055	120,000
44202	Special Events Revenue	49,696	44,754	38,647	40,754
44203	Aquatics	1,375	-	-	-
44205	Leisure Programs	39,190	30,203	28,225	28,225
44207	Athletics Fees	100,344	100,000	89,957	100,000
44214	Tourism Facility Rental	9,075		4,950	5,000
44215	Concessions	78,253	65,000	64,160	75,000
	Total Cultural & Recreational	400,869	365,598	349,995	368,979
TOTAL SERVICES CHARGES					
		2,663,690	2,487,976	2,400,784	2,454,594
Fines & Forfeitures					
45001	Municipal Court	1,255,667	1,540,023	1,293,836	1,300,000
45002	Library Fees And Fines	16,460	18,507	12,832	13,000
45005	Motor Carrier Violations	113,239	90,874	45,707	80,000
	Total Fines & Forfeitures	1,385,366	1,649,404	1,352,375	1,393,000
Miscellaneous					
46023	Fire Inspections Fees	75,313	39,224	46,795	43,224
49001	Sale Of City Property	116,785	392,668	66,050	125,000
49003	Investment Interest	1,192,371	188,754	1,100,000	1,300,000
49004	Interest On Receivables	1,264	791	791	791
49009	Rental Of Land	116,466	124,359	77,573	95,000
49010	Phone Commissions	34,802	45,297	15,000	15,000
49022	Contributions - Misc.	(3,761)	4,250	-	-
49028	Industrial District Pci	14,763	80,715	1,000	1,500
49037	Contributions - CD	1,100		50,000	
49038	Contributions - Parks	50,000		15,000	
49040	Settlement Proceeds	3,250,000		17,414	
49044	Towing Agreement	18,864	-	-	-
49081	Insurance Claims	175,257		89,758	
49091	Miscellaneous	734,321	282,914	218,984	200,000
49093	Overages And Shortages	35	-	-	-
49095	NSF Fee	30			
	Total Miscellaneous	5,777,609	1,158,971	1,698,365	1,780,515
TOTAL REVENUES					
		126,943,952	125,635,280	126,946,752	126,861,130
Transfers					
61207	From Fire/EMS SPD	-	-	-	-
61231	From Odd Trust & Agency	417,902	500,000	500,000	500,000
61298	From Wetland Center Fund	280	-	420	-
61502	From Aquatics Fund	250,000	250,000	250,000	250,000
61520	From Water And Sewer Fund	147,896	1,561,163	1,561,163	1,561,163
61560	From Medical Benefits	-	-	-	3,000,000
62215	Revenue From MDD Fund	300,000	300,000	300,000	300,000



62216	Transer From TIRZ	172,500	246,250	246,250	246,250
62510	Revenue-BAWA	350,000	350,000	350,000	350,000
	Total Other Financing Sources	<u>1,638,578</u>	<u>3,207,413</u>	<u>3,207,833</u>	<u>6,207,413</u>
	TOTAL REVENUES & TRANSFERS	<u>\$128,582,531</u>	<u>\$128,842,693</u>	<u>\$130,154,585</u>	<u>\$133,068,543</u>



GENERAL FUND BUDGET SUMMARY BY DEPARTMENT

CITY OF BAYTOWN GENERAL FUND 101 BUDGET SUMMARY BY DEPARTMENT

	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-24
General Government				
1010 General Administration	\$ 1,154,938	\$ 2,068,240	\$ 2,222,223	\$ 1,773,944
1030 Fiscal Operations	2,211,838	3,249,298	3,127,602	5,058,703
1040 Public Affairs	629,422	1,160,777	951,208	1,101,185
1060 Legal Services	1,124,510	1,580,213	1,034,524	1,416,222
1070 ITS	5,004,177	5,604,253	5,429,453	6,340,251
1080 Planning and Development Services	3,284,853	5,547,882	4,090,659	4,785,573
1140 Human Resources	1,450,693	1,703,404	1,440,744	1,520,372
1170 City Clerk	920,755	1,708,490	1,340,821	1,435,041
1171 Court of Record	1,626,143	1,847,263	1,756,661	1,835,168
1180 City Facilities	4,485,068	3,243,155	4,969,797	5,424,944
1190 General Overhead	7,563,671	7,289,034	5,351,375	6,175,080
Total General Government	29,456,066	35,002,009	31,715,066	36,866,483
Public Safety				
2000 Police	31,073,977	32,433,337	35,938,404	37,055,081
2020 Fire	28,239,130	28,647,953	30,824,813	31,503,546
Total Public Safety	59,313,107	61,081,291	66,763,217	68,558,627
Public Works				
3000 Public Works Administration	548,252	668,675	570,944	621,293
3010 Streets & Drainage	2,791,122	3,022,908	2,922,819	3,214,784
3020 Traffic Control	1,898,878	2,375,657	2,562,367	2,346,746
3030 Engineering	1,111,546	1,447,334	1,294,262	1,523,426
1180 City Facilities				
Total Public Works	6,349,798	7,514,575	7,350,392	7,706,250
Health & Welfare				
4000 Health & Welfare	4,374,881	5,636,867	4,796,135	5,837,224
Culture & Leisure				
5000 Parks & Recreation	7,545,119	9,842,830	9,445,627	10,438,279
6000 Library	2,564,568	3,025,919	2,829,889	2,948,353
Total Culture & Leisure	10,109,687	12,868,749	12,275,516	13,386,632
Transfers Out	24,185,571	26,392,311	21,347,304	3,734,131
General Fund Total	\$ 133,789,110	\$ 148,495,802	\$ 144,247,629	\$ 136,089,347



GENERAL FUND BUDGET SUMMARY BY ACCOUNT

CITY OF BAYTOWN GENERAL FUND 101 BUDGET SUMMARY BY ACCOUNT

Acct#	Acct Description	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-2024
7100	Personnel Services				
71002	Regular Wages	\$ 54,413,697	\$ 55,601,306	\$ 60,970,712	\$ 60,940,640
71003	Part Time Wages	1,142,973	1,428,269	1,144,986	1,600,902
71009	Overtime	2,168,493	2,286,243	2,921,091	4,011,996
71011	Extra Help/Temporary	740	50,000	50,000	50,000
71021	Health Insurance	6,416,484	10,019,677	7,170,781	10,273,248
71022	Tmrs	10,053,920	10,577,915	10,864,896	10,987,659
71023	Fica	4,247,914	4,593,825	4,748,008	4,907,657
71028	Workers Compensation	884,936	956,988	991,917	983,934
71041	Allowances	813,866	818,544	843,062	868,500
71043	Employee Incentives	-	2,000	-	47,000
71081	Retired Employee Benefits	2,170,612	2,243,504	1,614,093	1,614,093
71091	Prsnl Svcs Reimbursed	(109,587)	-	-	-
	Total Personnel Services	82,204,048	88,578,271	91,319,546	96,285,629
7200	Supplies				
72001	Office Supplies	231,509	243,933	251,535	257,392
72002	Postage Supplies	134,005	111,365	108,043	113,540
72004	Printing Supplies	119,796	189,211	172,730	179,458
72005	Animal Feed Supplies	32,624	37,927	40,697	48,732
72006	Clothing Allowance	30,350	40,620	40,400	43,320
72007	Wearing Apparel	486,324	566,007	567,848	682,591
72010	Garbage Bags	-	600	600	10,600
72011	Disaster Supplies	485	15,120	6,000	12,000
72013	Program Supplies	-	10,300	6,185	8,300
72016	Motor Vehicle Supplies	1,375,344	1,550,025	1,487,118	1,521,435
72019	Supplies Purch For Resale	53,443	48,000	42,000	48,000
72021	Minor Tools	288,682	307,442	356,215	345,859
72022	Fuel For Generators	1,127	5,000	5,000	5,000
72023	Library Materials	210,053	245,000	235,058	240,000
72026	Cleaning & Janitorial Sup	175,424	197,624	203,199	203,918
72031	Chemical Supplies	284,411	625,797	577,700	583,737
72032	Medical Supplies	295,650	317,094	323,600	361,469
72036	Identification Supplies	79,941	115,070	114,900	33,754
72041	Educational Supplies	619,168	662,461	706,658	756,398
72045	Computer Software	27,319	142,507	143,288	167,808
72046	Botanical Supplies	48,520	157,543	157,543	115,005
72055	Laboratory Supplies	-	7,200	7,310	9,200
72056	Street Marking Supplies	60,766	150,000	150,000	150,000
72061	Meeting Supplies	27,605	70,825	70,350	68,650
	Total Supplies	4,582,547	5,816,670	5,773,977	5,966,165
7300	Maintenance				
73001	Land Maintenance	554,433	1,043,410	959,369	1,867,520
73011	Buildings Maintenance	1,303,919	1,389,263	1,439,187	1,560,601
73012	Docks & Piers Maintenance	5,174	12,400	8,489	12,350
73013	Recreation Equip Maint	93,963	167,760	187,800	443,370
73022	Sanitary Sewers Maint	2,400	1,600	-	1,800
73023	Water Distrib Sys Maint	1,148	-	-	-
73025	Streets Sidewalks & Curbs	754,981	975,056	975,744	1,068,458
73027	Heat & Cool Sys Maint	321,548	287,500	287,500	316,250
73028	Electrical Maintenance	104,384	191,310	183,848	221,100
73041	Furniture/Fixtures Maint	139,325	195,959	184,987	170,075
73042	Machinery & Equip Maint	2,227,095	2,850,328	2,767,326	3,719,530



73043	Motor Vehicles Maint	1,137,296	1,065,490	1,062,328	1,133,960
73044	Street Signs Maint	208,653	227,450	224,529	249,650
73045	Radio & Testing Equipment	35,874	73,000	66,125	66,000
73046	Books - Maintenance	56,835	65,663	57,070	71,415
73048	Signal Systems Maint	176,405	218,000	234,613	243,000
73049	Barricades Maint	21,350	40,620	34,659	20,000
73053	Vehicle Repair-Collision	42,097	-	-	-
73055	Maintenance On Computers	254,909	256,500	256,500	280,500
73091	Maintenance Reimbursed	(6,084)	-	-	-
	Total Maintenance	7,435,704	9,061,309	8,930,075	11,445,579
7400	Services				
74001	Communication	1,025,529	1,113,661	1,067,868	1,195,299
74002	Electric Service	2,679,434	927,900	2,600,000	2,900,000
74003	Street Lighting	72,058	1,116,035	116,035	116,035
74004	Water & Sewer	1,484	2,500	2,500	2,500
74005	Natural Gas	99,182	111,400	111,400	111,400
74007	Twc Claims Paid	112,486	85,000	25,000	85,000
74011	Equipment Rental	1,009,317	951,441	966,400	1,102,920
74020	Outside Contracts	179,464	181,513	196,113	196,279
74021	Special Services	3,505,757	4,534,383	3,465,593	4,692,931
74022	Audits	124,965	143,092	145,000	155,000
74023	Industrial Appraisal	35,000	50,000	65,922	50,000
74026	Janitorial Services	184,925	416,323	420,833	272,404
74029	Service Awards	73,322	117,000	74,128	121,000
74031	Wrecker Service	3,562	7,000	7,000	7,000
74036	Advertising	194,879	269,610	177,145	407,335
74042	Education & Training	1,016,801	1,260,725	1,080,911	1,299,172
74045	In-State Investigatv Trvl	4,999	4,316	4,200	4,316
74047	Support Of Prisoners	47,411	62,562	62,562	62,562
74051	Non City Facility Rental	39,853	38,340	41,615	37,140
74054	Council Reimbursables	92	1,000	1,000	1,000
74056	Vacant Lot Cleaning	181,670	200,000	195,000	200,000
74058	Landfill Fees	91,985	164,749	119,000	129,009
74061	Demolition Of Structures	337,738	500,000	300,000	500,000
74063	Uniform Rental	-	65,000	65,000	68,250
74064	Staff Development	-	99,000	93,121	82,600
74070	Elections	84,101	600,000	300,000	300,000
74071	Association Dues/Subscript	105,254	155,873	142,509	197,733
74072	Legislative Services	58,112	220,000	131,000	175,000
74082	Confidential	19,729	25,000	25,000	25,000
74087	Miscellaneous	-	-	-	13,500
74091	Services Reimbursed	(15,857)	-	-	-
74123	Instructor Fees	34,545	30,000	36,000	37,280
74210	General Liability Ins	31,744	44,442	44,637	50,000
74211	K-9 Insurance	5,398	6,000	5,397	6,000
74220	Errors & Omissions	57,050	79,870	79,090	87,857
74230	Law Enforcement Liability	75,300	105,420	89,523	105,420
74240	Auto Liability	234,896	328,854	315,948	361,739
74241	Auto Collision	236,878	343,473	255,769	350,000
74271	Mobile Equipment	36,214	40,000	42,476	47,000
74272	Real & Personal Property	451,950	600,000	595,000	750,000
74277	Flood Insurance	60,723	105,000	95,000	105,000
74280	Bonds	444	500	400	500
74281	Employee Fraud	4,541	5,439	4,541	5,439
74290	Misc Liability	62,955	75,000	70,000	65,000
74295	Deductibles	124,409	150,000	140,000	165,000
74999	Perf Cont Energy Savings	-	49,960	-	49,960
	Total Services	12,690,300	15,387,381	13,775,636	16,696,580
7500	Sundry				
75051	Court Cost	6,134	21,228	18,159	21,350
75061	Medical - Preemployment	7,395	7,700	7,700	7,700



75064	Medical Services	25,869	34,714	32,740	38,714
75086	Interest Expense	367	-	-	-
77106	Light Contract Reimb	-	12,000	-	-
77112	CD Back to School	1,100	-	-	-
	Total Sundry & Other	40,864	75,642	58,599	67,764
	Total Operating	106,953,464	118,919,274	119,857,832	130,461,717
8000 Capital Outlay					
80001	Items < \$10,000	2,251	16,650	13,650	90,000
80021	Special Programs	-	300,000	200,000	300,000
82011	Building & Improvements	-	326,000	326,000	-
84042	Machinery & Equipment	178,654	167,147	353,923	129,000
84043	Motor Vehicles	1,719,170	359,420	398,920	90,000
84052	Heavy Equipment	-	-	-	220,000
85001	Construction	-	-	-	64,500
	Total Capital Outlay	1,900,075	1,169,217	1,292,493	893,500
9000 Other Financing Uses					
91201	To Municipal Ct Security	164,272	114,860	96,353	114,860
91226	To Miscellaneous Police	515,906	416,750	416,750	416,750
91298	To Wetland Research Ctr	236,909	296,201	296,201	352,521
91350	To Gen Capital Proj Fund	6,266,964	7,264,500	6,238,000	2,500,000
91351	To Capital Improvemnt Prg	14,250,000	18,000,000	12,000,000	275,000
91401	TO GOIS	-	-	2,000,000	-
91450	To Accrued Leave-General	2,851,520	-	-	-
91500	To Solid Waste Fund	250,000	-	-	-
91502	To Aquatics	-	-	-	-
91550	To Internal Service Fnd	325,000	300,000	300,000	-
91552	To Warehouse Operations	75,000	-	-	75,000
	Total Other Financing Uses	24,935,571	26,392,311	21,347,304	3,734,131
9900 Contingencies					
99001	Contingencies	-	250,000	-	-
99002	Unforeseen/New Initiative	-	1,765,000	1,750,000	1,000,000
	Total Contingencies	-	2,015,000	1,750,000	1,000,000
TOTAL EXPENDITURES		\$ 133,789,110	\$ 148,495,802	\$ 144,247,629	\$ 136,089,348



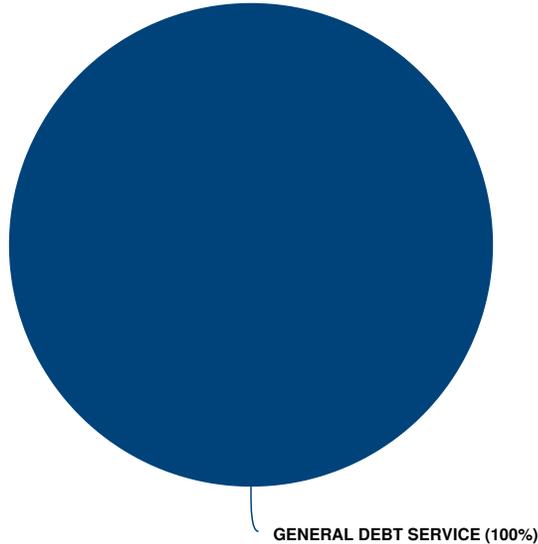


GENERAL DEBT SERVICE BUDGET SUMMARY

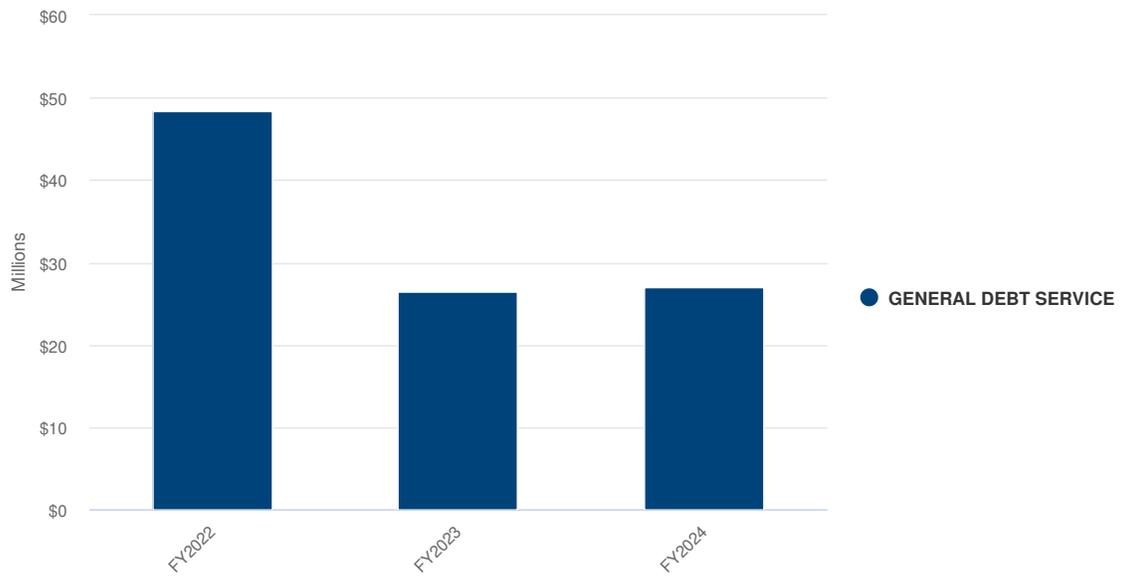
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	N/A	N/A
Revenues			
PROPERTY TAXES	\$13,448,948.18	\$16,417,870.00	\$16,350,873.00
MISCELLANEOUS	\$11,239.64	\$20,000.00	\$50,000.00
TRANSFERS	\$31,703,719.48	\$10,854,064.85	\$9,426,691.00
Total Revenues:	\$45,163,907.30	\$27,291,934.85	\$25,827,564.00
Expenditures			
SERVICES	\$5,095.00	\$100,000.00	\$175,000.00
CAPITAL	\$272,117.79	\$0.00	\$0.00
DEBT SERVICE	\$45,903,538.41	\$26,323,903.00	\$26,893,000.00
TRANSFER OUT	\$2,281,448.00	\$0.00	\$0.00
Total Expenditures:	\$48,462,199.20	\$26,423,903.00	\$27,068,000.00
Total Revenues Less Expenditures:	-\$3,298,291.90	\$868,031.85	-\$1,240,436.00
Ending Fund Balance:	N/A	N/A	N/A

Expenditures by Fund

2024 Expenditures by Fund



Budgeted and Historical 2024 Expenditures by Fund



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
GENERAL DEBT SERVICE	\$48,462,199.20	\$26,423,903.00	\$27,068,000.00	2.4%
Total GENERAL DEBT SERVICE:	\$48,462,199.20	\$26,423,903.00	\$27,068,000.00	2.4%

GENERAL DEBT SERVICE BUDGET SUMMARY BY FUND

CITY OF BAYTOWN GENERAL DEBT SERVICE FUND 401 BUDGET SUMMARY BY FUND

	Actual 2021-2022	Budget 2022-2023	Estimated 2022-2023	Adopted 2023-2024
BEGINNING FUND BALANCE	\$ 3,144,287	\$ (321,815)	\$ (321,815)	\$ 1,577,825
Add:				
Current Yr Property Taxes	13,446,142	16,005,403	15,015,858	16,005,403
Prior Year Property Taxes	186,222	345,470	329,019	345,470
Penalty And Interest	-	-	364	-
Investment Interest	4,348	50,000	43,714	50,000
Miscellaneous	6,891	-	243	-
From FCPEMSD Fund	782,125	787,500	783,125	787,500
From W W I S	5,881,739	5,711,537	5,987,784	5,711,537
Revenue From MDD Fund	996,574	1,694,798	1,359,300	1,694,798
Transfer From TIRZ	1,222,606	1,232,856	2,723,856	1,232,856
Transfer From General Fund	-	-	2,000,000	-
From CIPF	1,500,000	-	-	-
Refunding Bond Proceeds	17,595,000	-	-	-
Premium On Bonds Sold	3,374,450	-	-	-
Total Revenues	<u>44,996,097</u>	<u>25,827,564</u>	<u>28,243,263</u>	<u>25,827,565</u>
FUNDS AVAILABLE FOR DEBT SERVICE	48,140,384	25,505,749	27,921,448	27,405,390
Deduct:				
Bond Principal	18,050,000	20,324,981	19,435,000	19,475,000
Other Debt Payments	-	-	-	-
Interest On Bonds	6,646,721	6,928,922	6,889,331	6,703,000
Special Services	5,095	100,000	13,160	175,000
Capital Lease Payment	272,118	-	-	-
Fiscal Agent Fees	8,801	10,000	6,132	15,000
Issuance Cost	370,910	500,000	-	700,000
Advanced Refunding Escrow	20,827,106	-	-	-
Transfer to Hotel CC Projects	2,281,448	-	-	-
Total Expenditures	<u>48,462,199</u>	<u>27,863,903</u>	<u>26,343,623</u>	<u>27,068,000</u>
ENDING FUND BALANCE	<u>\$ (321,815)</u>	<u>\$ (2,358,154)</u>	<u>\$ 1,577,825</u>	<u>\$ 337,390</u>



GENERAL DEBT ANNUAL REQUIREMENT AMORTIZE GENERAL OBLIGATION DEBT

**CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
ANNUAL REQUIREMENT TO AMORTIZE GENERAL OBLIGATION DEBT**

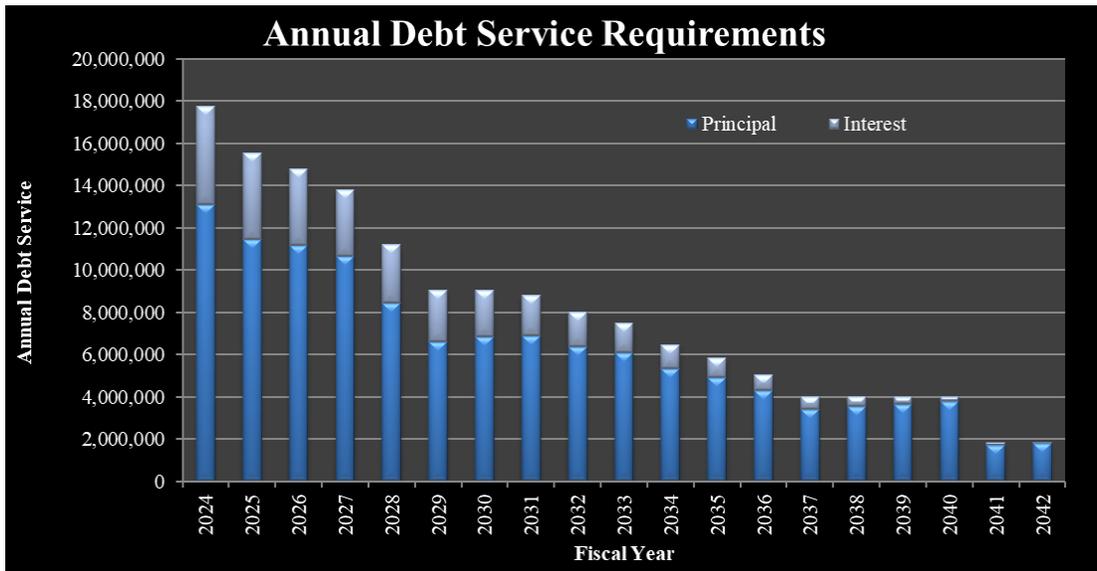
Series	Obligation	Amount of Issue	Principal Outstanding Oct. 1, 2023	Principal & Interest Requirements for 2023-24			Principal Outstanding Sept. 30, 2024
				Principal	Interest	Total	
2014	General Obligation & Refunding	28,520,000	8,799,093	1,573,917	306,328	1,880,245	7,225,176
2015	General Obligation & Refunding	25,310,000	5,609,294	974,477	225,755	1,200,232	4,634,817
2015	Certificates of Obligation	6,600,000	4,455,000	305,000	161,819	466,819	4,150,000
2016	General Obligation & Refunding	35,530,000	4,277,813	786,812	141,021	927,833	3,491,001
2016	Certificates of Obligation	17,635,000	12,880,000	845,000	387,856	1,232,856	12,035,000
2017	Certificates of Obligation	18,010,000	8,150,000	1,910,000	297,350	2,207,350	6,240,000
2018	Certificates of Obligation	7,365,000	3,950,000	745,000	107,325	852,325	3,205,000
2019	General Obligation & Refunding	5,965,000	1,600,000	210,000	54,150	264,150	1,390,000
2019A	General Obligation & Refunding	7,995,000	5,115,000	535,000	213,375	748,375	4,580,000
2019A	Certificates of Obligation	6,925,000	1,665,000	1,665,000	33,300	1,698,300	-
2020	General Obligation & Refunding	8,065,000	4,880,000	1,070,000	185,750	1,255,750	3,810,000
2020	Certificates of Obligation	30,260,000	27,005,000	1,060,000	1,106,100	2,166,100	25,945,000
2021A	General Obligation & Refunding	8,875,000	8,255,000	655,000	367,325	1,022,325	7,600,000
2022	Certificates of Obligation	24,270,000	23,295,000	760,000	1,069,938	1,829,938	22,535,000
Total Bonded Debt							
		\$	\$	\$	\$		
		231,325,000	\$ 119,936,200	13,095,206	4,657,391	17,752,597	\$ 106,840,994



GENERAL DEBT ANNUAL REQUIREMENT TO AMORTIZE GENERAL OBLIGATION DEBT

CITY OF BAYTOWN GENERAL DEBT SERVICE FUND ANNUAL REQUIREMENT TO AMORTIZE GENERAL OBLIGATION DEBT

Fiscal Year	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement
2024	13,095,206	2,477,988	2,179,403	4,657,391	17,752,597
2025	11,422,808	2,179,403	1,928,991	4,108,394	15,531,202
2026	11,161,437	1,928,991	1,683,946	3,612,937	14,774,374
2027	10,630,110	1,683,946	1,467,442	3,151,388	13,781,498
2028	8,415,528	1,467,442	1,306,282	2,773,724	11,189,252
2029	6,580,459	1,306,282	1,163,062	2,469,344	9,049,803
2030	6,855,986	1,163,062	1,026,183	2,189,245	9,045,231
2031	6,871,511	1,026,183	890,733	1,916,915	8,788,426
2032	6,387,038	890,733	755,757	1,646,490	8,033,528
2033	6,102,564	755,757	625,040	1,380,797	7,483,361
2034	5,321,995	625,040	514,975	1,140,015	6,462,010
2035	4,926,558	514,975	414,844	929,819	5,856,377
2036	4,305,000	414,844	326,944	741,788	5,046,788
2037	3,400,000	326,944	268,694	595,638	3,995,638
2038	3,525,000	268,694	207,297	475,991	4,000,991
2039	3,645,000	207,297	143,763	351,059	3,996,059
2040	3,780,000	143,763	76,781	220,544	4,000,544
2041	1,715,000	76,781	39,266	116,047	1,831,047
2042	1,795,000	39,266	-	39,266	1,834,266
	\$ 119,936,200	\$ 17,497,388	\$ 15,019,400	\$ 32,516,788	\$ 152,452,988



GENERAL DEBT STATEMENT OF BONDED INDEBTEDNESS

CITY OF BAYTOWN GENERAL DEBT SERVICE FUND STATEMENT OF BONDED INDEBTEDNESS Fiscal Year 2023-24

General Obligation & Refunding		Funding: GOIS-WWIS-MDD					\$ 28,520,000	
Series 2014		Date of Issue - April 1, 2014					Term - 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2014		\$ -	\$ -	\$ 297,352	\$ 297,352.08	\$ 297,352	25,227,746	
2015	2.000%	1,550,000	504,938	489,438	994,375	2,544,375	23,677,746	
2016	3.000%	2,365,000	489,438	453,963	943,400	3,308,400	21,312,746	
2017	3.000%	2,075,000	453,963	422,838	876,800	2,951,800	19,237,746	
2018	3.000%	1,835,000	422,838	395,313	818,150	2,653,150	17,402,746	
2019	3.000%	1,905,000	395,313	366,738	762,050	2,667,050	15,497,746	
2020	4.000%	1,980,000	366,738	327,138	693,875	2,673,875	13,517,746	
2021	4.000%	1,770,000	327,138	291,738	618,875	2,388,875	11,747,746	
2022	4.000%	1,441,130	227,876	199,054	426,930	1,868,060	10,306,616	
2023	4.000%	1,507,523	199,054	168,903	367,957	1,875,480	8,799,093	
2024	4.000%	1,573,917	168,903	137,425	306,328	1,880,245	7,225,176	
2025	4.000%	1,640,310	137,425	104,619	242,043	1,882,353	5,584,866	
2026	4.000%	1,398,169	104,619	76,655	181,274	1,579,443	4,186,697	
2027	3.250%	460,849	76,655	69,166	145,822	606,671	3,725,848	
2028	3.375%	476,471	69,166	61,126	130,292	606,763	3,249,377	
2029	3.500%	492,093	61,126	52,514	113,640	605,733	2,757,284	
2030	3.500%	511,621	52,514	43,561	96,075	607,696	2,245,663	
2031	3.750%	531,148	43,561	33,602	77,163	608,311	1,714,515	
2032	3.750%	550,676	33,602	23,277	56,879	607,555	1,163,839	
2033	4.000%	570,203	23,277	11,873	35,150	605,353	593,636	
2034	4.000%	593,636	11,873	-	11,873	605,509	-	
		\$ 25,227,746	\$ 4,170,013	\$ 4,026,289	\$ 8,196,302	\$ 33,424,048	\$ -	

Call Option: Bonds maturing on 02/01/2025 to 02/01/2034 callable in whole or in part on any date beginning 02/01/2024 @ par.

General Obligation & Refunding		Funding: GOIS-WWIS-MDD					\$ 25,310,000	
Series 2015		Date of Issue - July 7, 2015					Term - 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2016	2.000%	\$ 305,000	\$ 672,842	\$ 590,634	\$ 1,263,477	\$ 1,568,476.67	15,598,871	
2017	5.000%	1,445,000	590,634	554,509	1,145,144	2,590,144	14,153,871	
2018	5.000%	1,540,000	554,509	516,009	1,070,519	2,610,519	12,613,871	
2019	5.000%	1,635,000	516,009	475,134	991,144	2,626,144	10,978,871	
2020	5.000%	1,740,000	475,134	431,634	906,769	2,646,769	9,238,871	
2021	5.000%	1,850,000	431,634	385,384	817,019	2,667,019	7,388,871	
2022	5.000%	862,292	169,548	147,991	317,538	1,179,830	6,526,579	
2023	5.000%	917,285	147,991	125,058	273,049	1,190,334	5,609,294	
2024	5.000%	974,477	125,058	100,696	225,755	1,200,232	4,634,817	
2025	5.000%	1,036,070	100,696	74,795	175,491	1,211,561	3,598,747	
2026	5.000%	598,325	74,795	59,837	134,631	732,956	3,000,422	
2027	5.000%	629,121	59,837	44,109	103,945	733,066	2,371,301	
2028	3.375%	259,567	44,109	39,728	83,837	343,404	2,111,734	
2029	3.500%	268,366	39,728	35,032	74,760	343,126	1,843,368	
2030	3.625%	279,365	35,032	29,968	65,000	344,365	1,564,003	
2031	3.625%	290,363	29,968	24,706	54,674	345,037	1,273,640	
2032	3.750%	301,362	24,706	19,055	43,761	345,123	972,278	
2033	3.750%	312,361	19,055	13,198	32,253	344,614	659,917	
2034	4.000%	323,359	13,198	6,731	19,930	343,289	336,558	



2035	4.000%	336,558	6,731	-	6,731	343,289	-
		\$ 15,903,871	\$ 4,131,216	\$ 3,674,211	\$ 7,805,427	\$ 23,709,298	\$ -

Call Option: Bonds maturing on 02/01/2026 to 02/01/2035 callable in whole or in part on any date beginning 02/01/2025 @ par.

**CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS
Fiscal Year 2023-24**

Certificates of Obligation		Funding: GOIS					\$ 6,600,000	
Series 2015		Date of Issue - July 7, 2015					Term - 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2016	2.000%	\$ 230,000	\$ 127,865	\$ 110,522	\$ 238,387	\$ 468,387	6,370,000	
2017	2.000%	250,000	110,522	108,022	218,544	468,544	6,120,000	
2018	5.000%	255,000	108,022	101,647	209,669	464,669	5,865,000	
2019	2.000%	265,000	101,647	98,997	200,644	465,644	5,600,000	
2020	2.000%	275,000	98,997	96,247	195,244	470,244	5,325,000	
2021	3.000%	280,000	96,247	92,047	188,294	468,294	5,045,000	
2022	3.000%	290,000	92,047	87,697	179,744	469,744	4,755,000	
2023	3.000%	300,000	87,697	83,197	170,894	470,894	4,455,000	
2024	3.000%	305,000	83,197	78,622	161,819	466,819	4,150,000	
2025	3.000%	315,000	78,622	73,897	152,519	467,519	3,835,000	
2026	3.000%	325,000	73,897	69,022	142,919	467,919	3,510,000	
2027	3.125%	335,000	69,022	63,788	132,809	467,809	3,175,000	
2028	3.375%	345,000	63,788	57,966	121,753	466,753	2,830,000	
2029	3.500%	360,000	57,966	51,666	109,631	469,631	2,470,000	
2030	3.625%	370,000	51,666	44,959	96,625	466,625	2,100,000	
2031	3.625%	385,000	44,959	37,981	82,941	467,941	1,715,000	
2032	5.000%	400,000	37,981	27,981	65,963	465,963	1,315,000	
2033	3.750%	415,000	27,981	20,200	48,181	463,181	900,000	
2034	5.000%	440,000	20,200	9,200	29,400	469,400	460,000	
2035	4.000%	460,000	9,200	-	9,200	469,200	-	
		\$ 6,600,000	\$ 1,441,521	\$ 1,313,656	\$ 2,755,177	\$ 9,355,177	\$ -	

Call Option: Bonds maturing on 02/01/2026 to 02/01/2035 callable in whole or in part on any date beginning 02/01/2025 @ par.

General Obligation & Refunding		Funding: GOIS-WWIS-MDD					\$ 35,530,000	
Series 2016		Date of Issue - July 19, 2016					Term - 12 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2016	4.000%	\$ -	\$ -	\$ 51,638	\$ 51,638	\$ 51,638	17,594,887	
2017	4.000%	750,000	774,575	759,575	1,534,150	2,284,150	16,844,887	
2018	4.000%	2,555,000	759,575	708,475	1,468,050	4,023,050	14,289,887	
2019	5.000%	2,695,000	708,475	641,100	1,349,575	4,044,575	11,594,887	
2020	5.000%	2,850,000	641,100	569,850	1,210,950	4,060,950	8,744,887	
2021	5.000%	3,020,000	569,850	494,350	1,064,200	4,084,200	5,724,887	
2022	5.000%	704,279	116,522	98,915	215,438	919,717	5,020,608	
2023	5.000%	742,795	98,915	80,345	179,261	922,056	4,277,813	
2024	5.000%	786,812	80,345	60,675	141,021	927,833	3,491,001	
2025	4.000%	826,428	60,675	44,147	104,822	931,250	2,664,573	
2026	4.000%	864,943	44,147	26,848	70,994	935,937	1,799,630	
2027	4.000%	885,140	26,848	9,145	35,993	921,133	914,490	
2028	2.000%	914,490	9,145	-	9,145	923,635	-	
		\$ 17,594,887	\$ 3,890,172	\$ 3,545,063	\$ 7,435,236	\$ 25,030,123	\$ -	



Call Option: Bonds maturing on 02/01/2027 to 02/01/2028 callable in whole or in part on any date beginning 02/01/2027 @ par.

**CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS
Fiscal Year 2023-24**

Certificates of Obligation		Funding: TIRZ					\$ 17,635,000
Series 2016		Date of Issue - July 19, 2016					Term - 20 Years
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding
2017	5.000%	\$ 570,000	\$ 335,163	\$ 299,966	\$ 635,129	\$ 1,205,129	17,065,000
2018	2.000%	610,000	299,966	293,866	593,831	1,203,831	16,455,000
2019	5.000%	635,000	293,866	277,991	571,856	1,206,856	15,820,000
2020	5.000%	675,000	277,991	261,116	539,106	1,214,106	15,145,000
2021	5.000%	715,000	261,116	243,241	504,356	1,219,356	14,430,000
2022	5.000%	755,000	243,241	224,366	467,606	1,222,606	13,675,000
2023	5.000%	795,000	224,366	204,491	428,856	1,223,856	12,880,000
2024	5.000%	845,000	204,491	183,366	387,856	1,232,856	12,035,000
2025	5.000%	1,075,000	183,366	156,491	339,856	1,414,856	10,960,000
2026	5.000%	1,130,000	156,491	128,241	284,731	1,414,731	9,830,000
2027	2.000%	1,170,000	128,241	116,541	244,781	1,414,781	8,660,000
2028	2.125%	1,195,000	116,541	103,844	220,384	1,415,384	7,465,000
2029	2.250%	850,000	103,844	94,281	198,125	1,048,125	6,615,000
2030	2.375%	870,000	94,281	83,950	178,231	1,048,231	5,745,000
2031	2.500%	890,000	83,950	72,825	156,775	1,046,775	4,855,000
2032	3.000%	915,000	72,825	59,100	131,925	1,046,925	3,940,000
2033	3.000%	940,000	59,100	45,000	104,100	1,044,100	3,000,000
2034	3.000%	970,000	45,000	30,450	75,450	1,045,450	2,030,000
2035	3.000%	1,000,000	30,450	15,450	45,900	1,045,900	1,030,000
2036	3.000%	1,030,000	15,450	-	15,450	1,045,450	-
		\$ 17,635,000	\$ 3,229,735	\$ 2,894,572	\$ 6,124,307	\$ 23,759,307	\$ -

Certificates of Obligation		Funding: GOIS					\$ 18,010,000
Series 2017		Date of Issue - October 10, 2017					Term - 10 Years
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding
2018	5.000%	\$ 1,620,000	\$ 211,853	\$ 378,550	\$ 590,403	\$ 2,210,403	16,390,000
2019	5.000%	1,485,000	378,550	341,425	719,975	2,204,975	14,905,000
2020	5.000%	1,565,000	341,425	302,300	643,725	2,208,725	13,340,000
2021	5.000%	1,645,000	302,300	261,175	563,475	2,208,475	11,695,000
2022	5.000%	1,730,000	261,175	217,925	479,100	2,209,100	9,965,000
2023	5.000%	1,815,000	217,925	172,550	390,475	2,205,475	8,150,000
2024	5.000%	1,910,000	172,550	124,800	297,350	2,207,350	6,240,000
2025	4.000%	1,995,000	124,800	84,900	209,700	2,204,700	4,245,000
2026	4.000%	2,080,000	84,900	43,300	128,200	2,208,200	2,165,000
2027	4.000%	2,165,000	43,300	-	43,300	2,208,300	-
		\$ 18,010,000	\$ 2,138,778	\$ 1,926,925	\$ 4,065,703	\$ 22,075,703	\$ -

Call Option: Noncallable

**CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS
Fiscal Year 2023-24**

Certificates of Obligation		Funding: FCPEMSD					\$ 7,365,000
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Series 2018		Date of Issue - August 28, 2018				Term - 10 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding
2019	3.000%	\$ 655,000	\$ 93,904	\$ 100,650	\$ 194,554	\$ 849,554	6,710,000
2020	3.000%	660,000	100,650	90,750	191,400	851,400	6,050,000
2021	3.000%	680,000	90,750	80,550	171,300	851,300	5,370,000
2022	3.000%	700,000	80,550	70,050	150,600	850,600	4,670,000
2023	3.000%	720,000	70,050	59,250	129,300	849,300	3,950,000
2024	3.000%	745,000	59,250	48,075	107,325	852,325	3,205,000
2025	3.000%	765,000	48,075	36,600	84,675	849,675	2,440,000
2026	3.000%	790,000	36,600	24,750	61,350	851,350	1,650,000
2027	3.000%	815,000	24,750	12,525	37,275	852,275	835,000
2028	3.000%	835,000	12,525	-	12,525	847,525	-
		\$ 7,365,000	\$ 617,104	\$ 523,200	\$ 1,140,304	\$ 8,505,304	\$ -

Call Option: Anytime

Series 2019		Date of Issue - May 2, 2019				Term - 10 Years	
General Obligation & Refunding Funding: GOIS-MDD							\$ 5,965,000
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding
2019		\$ -	\$ -	\$ 47,640	\$ 47,640	\$ 47,640	\$ 2,940,000
2020	3.0%	470,000	96,350	89,300	185,650	655,650	2,470,000
2021	2.0%	475,000	89,300	84,550	173,850	648,850	1,995,000
2022	2.0%	200,000	33,575	31,575	65,150	265,150	1,795,000
2023	3.0%	195,000	31,575	28,650	60,225	255,225	1,600,000
2024	3.0%	210,000	28,650	25,500	54,150	264,150	1,390,000
2025	3.0%	205,000	25,500	22,425	47,925	252,925	1,185,000
2026	4.0%	225,000	22,425	17,925	40,350	265,350	960,000
2027	4.0%	225,000	17,925	13,425	31,350	256,350	735,000
2028	4.0%	240,000	13,425	8,625	22,050	262,050	495,000
2029	4.0%	240,000	8,625	3,825	12,450	252,450	255,000
2030	3.0%	255,000	3,825	-	3,825	258,825	-
		\$ 2,940,000	\$ 371,175	\$ 373,440	\$ 744,615	\$ 3,684,615	\$ -

**CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS
Fiscal Year 2023-24**

Series 2019A		Date of Issue - November 14, 2019				Term - 10 Years	
General Obligation & Refunding Funding: GOIS-WWIS(Tax Supported Portion)							\$ 7,995,000
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding
2020	3.0%	\$ -	\$ 74,230	\$ 173,525	\$ 247,755	\$ 247,755	7,995,000
2021	2.0%	1,160,000	173,525	150,325	323,850	1,483,850	6,835,000
2022	4.0%	1,210,000	150,325	126,125	276,450	1,486,450	5,625,000
2023	5.0%	510,000	126,125	113,375	239,500	749,500	5,115,000
2024	5.0%	535,000	113,375	100,000	213,375	748,375	4,580,000
2025	5.0%	565,000	100,000	85,875	185,875	750,875	4,015,000
2026	5.0%	595,000	85,875	71,000	156,875	751,875	3,420,000
2027	5.0%	625,000	71,000	55,375	126,375	751,375	2,795,000
2028	5.0%	655,000	55,375	39,000	94,375	749,375	2,140,000
2029	5.0%	690,000	39,000	21,750	60,750	750,750	1,450,000
2030	3.0%	715,000	21,750	11,025	32,775	747,775	735,000
2031	3.0%	735,000	11,025	-	11,025	746,025	-



\$ 7,995,000 \$ 1,021,605 \$ 947,375 \$ 1,968,980 \$ 9,963,980 \$ -

Certificates of Obligation		Funding: GOIS					\$ 6,925,000
Series 2019A		Date of Issue - November 14, 2019					Term - 10 Years
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding
2020	3.0%	\$ 625,000	\$ 54,723	\$ 118,550	\$ 173,273	\$ 798,273	6,300,000
2021	2.0%	1,490,000	118,550	96,200	214,750	1,704,750	4,810,000
2022	4.0%	1,540,000	96,200	65,400	161,600	1,701,600	3,270,000
2023	4.0%	1,605,000	65,400	33,300	98,700	1,703,700	1,665,000
2024	4.0%	1,665,000	33,300	-	33,300	1,698,300	-
		\$ 6,925,000	\$ 368,173	\$ 313,450	\$ 681,623	\$ 7,606,623	\$ -

**CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS**

Fiscal Year 2023-24

General Obligation & Refunding		Funding: GOIS-WWIS					\$ 8,065,000
Series 2020		Date of Issue - November 18, 2020					Term - 10 Years
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding
2021		\$ -	\$ 75,383	\$ 185,875	\$ 261,258	\$ 261,258	8,065,000
2022	5.0%	1,555,000	185,875	147,000	332,875	1,887,875	6,510,000
2023	5.0%	1,630,000	147,000	106,250	253,250	1,883,250	4,880,000
2024	5.0%	1,070,000	106,250	79,500	185,750	1,255,750	3,810,000
2025	5.0%	400,000	79,500	69,500	149,000	549,000	3,410,000
2026	5.0%	425,000	69,500	58,875	128,375	553,375	2,985,000
2027	5.0%	445,000	58,875	47,750	106,625	551,625	2,540,000
2028	5.0%	470,000	47,750	36,000	83,750	553,750	2,070,000
2029	5.0%	495,000	36,000	23,625	59,625	554,625	1,575,000
2030	3.0%	510,000	23,625	15,975	39,600	549,600	1,065,000
2031	3.0%	525,000	15,975	8,100	24,075	549,075	540,000
2032	3.0%	540,000	8,100	-	8,100	548,100	-
		\$ 8,065,000	\$ 853,833	\$ 778,450	\$ 1,632,283	\$ 9,697,283	\$ -

Certificates of Obligation		Funding: GOIS-WWIS					\$ 30,260,000
Series 2020		Date of Issue - November 18, 2020					Term - 20 Years
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding
2021	5.0%	\$ 1,285,000	\$ 262,668	\$ 615,550	\$ 878,218	\$ 2,163,218	28,975,000
2022	5.0%	960,000	615,550	591,550	1,207,100	2,167,100	28,015,000
2023	5.0%	1,010,000	591,550	566,300	1,157,850	2,167,850	27,005,000
2024	5.0%	1,060,000	566,300	539,800	1,106,100	2,166,100	25,945,000
2025	5.0%	1,115,000	539,800	511,925	1,051,725	2,166,725	24,830,000
2026	5.0%	1,170,000	511,925	482,675	994,600	2,164,600	23,660,000
2027	5.0%	1,230,000	482,675	451,925	934,600	2,164,600	22,430,000
2028	5.0%	1,295,000	451,925	419,550	871,475	2,166,475	21,135,000
2029	5.0%	1,360,000	419,550	385,550	805,100	2,165,100	19,775,000
2030	5.0%	1,430,000	385,550	349,800	735,350	2,165,350	18,345,000
2031	5.0%	1,505,000	349,800	312,175	661,975	2,166,975	16,840,000
2032	5.0%	1,580,000	312,175	272,675	584,850	2,164,850	15,260,000
2033	5.0%	1,660,000	272,675	231,175	503,850	2,163,850	13,600,000
2034	4.0%	1,740,000	231,175	196,375	427,550	2,167,550	11,860,000
2035	4.0%	1,810,000	196,375	160,175	356,550	2,166,550	10,050,000
2036	4.0%	1,885,000	160,175	122,475	282,650	2,167,650	8,165,000



2037	3.0%	1,950,000	122,475	93,225	215,700	2,165,700	6,215,000
2038	3.0%	2,010,000	93,225	63,075	156,300	2,166,300	4,205,000
2039	3.0%	2,070,000	63,075	32,025	95,100	2,165,100	2,135,000
2040	3.0%	2,135,000	32,025	-	32,025	2,167,025	-
		\$ 30,260,000	\$ 6,660,668	\$ 6,398,000	\$ 13,058,668	\$ 43,318,668	\$ -

**CITY OF BAYTOWN
GENERAL DEBT SERVICE FUND
STATEMENT OF BONDED INDEBTEDNESS
Fiscal Year 2023-24**

General Obligation & Refunding Funding: GOIS-WWIS							\$ 8,875,000
Series 2021A		Date of Issue - November 18, 2020				Term - 10 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding
2022		\$ -	\$ 52,989	\$ 207,350	\$ 260,339	\$ 260,339	8,875,000
2023	5.0%	620,000	207,350	191,850	399,200	1,019,200	8,255,000
2024	5.0%	655,000	191,850	175,475	367,325	1,022,325	7,600,000
2025	5.0%	685,000	175,475	158,350	333,825	1,018,825	6,915,000
2026	5.0%	720,000	158,350	140,350	298,700	1,018,700	6,195,000
2027	5.0%	760,000	140,350	121,350	261,700	1,021,700	5,435,000
2028	5.0%	800,000	121,350	101,350	222,700	1,022,700	4,635,000
2029	5.0%	845,000	101,350	80,225	181,575	1,026,575	3,790,000
2030	5.0%	885,000	80,225	58,100	138,325	1,023,325	2,905,000
2031	4.0%	930,000	58,100	39,500	97,600	1,027,600	1,975,000
2032	4.0%	965,000	39,500	20,200	59,700	1,024,700	1,010,000
2033	4.0%	1,010,000	20,200	-	20,200	1,030,200	-
		\$ 8,875,000	\$ 1,347,089	\$ 1,294,100	\$ 2,641,189	\$ 11,516,189	\$ -

Certificates of Obligation							Funding: GOIS-WWIS	\$ 24,270,000
Series 2022		Date of Issue - November 16, 2022				Term - 20 Years		
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2023	5.0%	975,000	237,018	544,469	781,487	1,756,487	23,295,000	
2024	5.0%	760,000	544,469	525,469	1,069,938	1,829,938	22,535,000	
2025	5.0%	800,000	525,469	505,469	1,030,938	1,830,938	21,735,000	
2026	5.0%	840,000	505,469	484,469	989,938	1,829,938	20,895,000	
2027	5.0%	885,000	484,469	462,344	946,813	1,831,813	20,010,000	
2028	5.0%	930,000	462,344	439,094	901,438	1,831,438	19,080,000	
2029	5.0%	980,000	439,094	414,594	853,688	1,833,688	18,100,000	
2030	5.0%	1,030,000	414,594	388,844	803,438	1,833,438	17,070,000	
2031	5.0%	1,080,000	388,844	361,844	750,688	1,830,688	15,990,000	
2032	5.0%	1,135,000	361,844	333,469	695,313	1,830,313	14,855,000	
2033	5.0%	1,195,000	333,469	303,594	637,063	1,832,063	13,660,000	
2034	5.0%	1,255,000	303,594	272,219	575,813	1,830,813	12,405,000	
2035	5.0%	1,320,000	272,219	239,219	511,438	1,831,438	11,085,000	
2036	5.0%	1,390,000	239,219	204,469	443,688	1,833,688	9,695,000	
2037	4.0%	1,450,000	204,469	175,469	379,938	1,829,938	8,245,000	
2038	4.1%	1,515,000	175,469	144,222	319,691	1,834,691	6,730,000	
2039	4.1%	1,575,000	144,222	111,738	255,959	1,830,959	5,155,000	
2040	4.3%	1,645,000	111,738	76,781	188,519	1,833,519	3,510,000	
2041	4.4%	1,715,000	76,781	39,266	116,047	1,831,047	1,795,000	
2042	4.4%	1,795,000	39,266	-	39,266	1,834,266	-	
		\$ 24,270,000	\$ 6,264,056	\$ 6,027,038	\$ 12,291,093	\$ 36,561,093	\$ -	



5030 HOTEL/MOTEL –PROGRAM SUMMARY

Program Description

The Hotel/Motel Occupancy Tax provides a significant source of revenue for programs, special projects and events that are designed to directly enhance and promote tourism and the hotel industry, increasing overnight stays in Baytown. The Tourism Division actively promotes the community and its resources throughout the region, state of Texas, and beyond using strategic advertising; marketing and promotional programs intended to encourage leisure and business travel to Baytown. In addition, the Tourism Division promotes Baytown as a destination with the intent of generating a greater appreciation of the local historical, cultural, and natural resources; ultimately, improving the quality of life for Baytown citizens and visitors. The Parks and Recreation Department hosts and promotes events that encourage travel to Baytown.

Major Goals

- Support improvements in Baytown's tourism product to create a multi-layered visitor experience.
- Strengthen community sense of pride.
- Effectively utilize Hotel Occupancy Tax funds.
- Improve Baytown's attractiveness to potential overnight visitors.
- Improve quality of life for Baytown residents.
- Improve awareness of Baytown's resources to potential visitors and residents.

Major Objectives

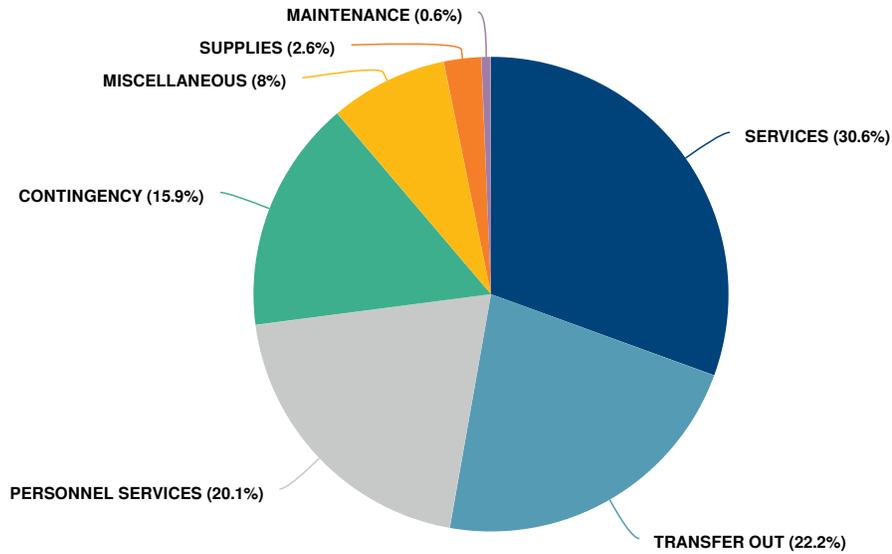
- Provide activities and promotions to enhance leisure and business tourism within the City of Baytown.
- Produce marketing strategies intended to increase overnight hotel activity with the City of Baytown.
- Facilitate the Hotel Occupancy Tax Tourism Partnership Program.
- Provide marketing, advertising and promotions of special events identified to interest visitors.
- Develop marketing and promotional campaigns that effectively cultivate an appreciation for the natural environment, arts, and historical preservation.
- Maintain the tourism kiosk and supply travelers with community information.
- Operate and maintain the Visitor Information Center, located at 311 W. Texas Ave.
- Actively promote the community through statewide and nationwide networking initiatives.



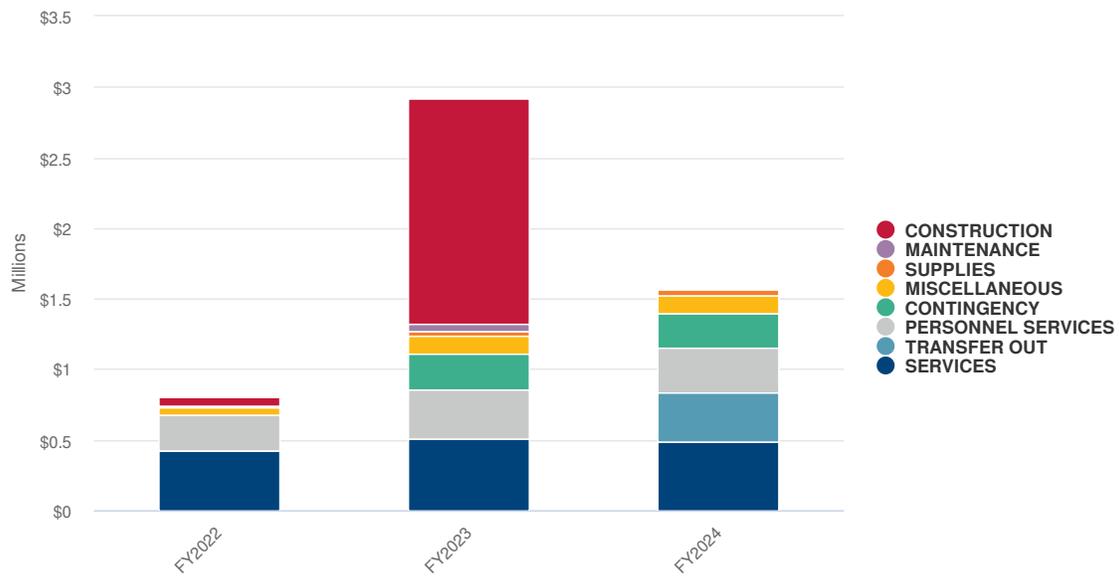
HOTEL/MOTEL

HOTEL/MOTEL BUDGET SUMMARY BY EXPENDITURE

HOTEL/MOTEL BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
PERSONNEL SERVICES	\$248,656.75	\$352,968.33	\$317,344.08	-10.1%



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
SUPPLIES	\$16,025.24	\$40,850.00	\$40,350.00	-1.2%
MAINTENANCE	\$0.00	\$50,000.00	\$10,000.00	-80%
SERVICES	\$423,996.55	\$503,683.00	\$481,417.00	-4.4%
MISCELLANEOUS	\$54,934.78	\$126,000.00	\$126,000.00	0%
CONSTRUCTION	\$55,700.00	\$1,600,000.00	\$0.00	-100%
TRANSFER OUT	\$0.00	\$0.00	\$350,000.00	N/A
CONTINGENCY	\$0.00	\$250,000.00	\$250,000.00	0%
Total Expense Objects:	\$799,313.32	\$2,923,501.33	\$1,575,111.08	-46.1%

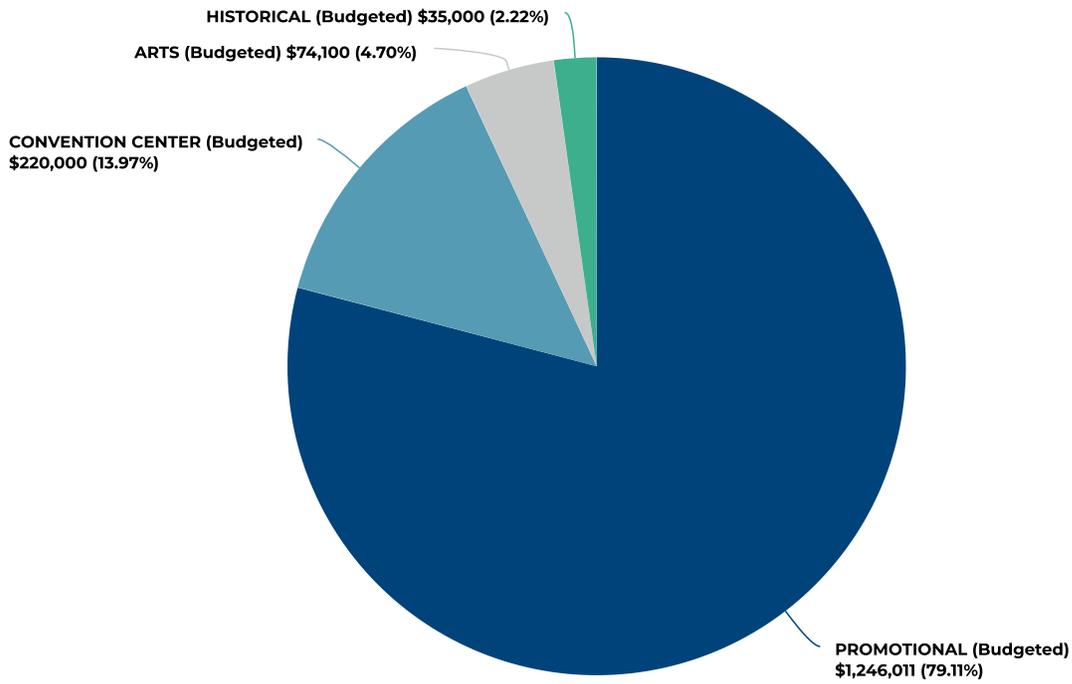
HOTEL/MOTEL BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$2,126,957.48	N/A
Revenues			
SALES & USE TAXES	\$1,484,061.95	\$1,650,075.00	\$1,699,577.25
MISCELLANEOUS	\$43,907.01	\$22,333.10	\$43,000.00
Total Revenues:	\$1,527,968.96	\$1,672,408.10	\$1,742,577.25
Expenditures			
PERSONNEL SERVICES	\$248,656.75	\$352,968.33	\$317,344.08
SUPPLIES	\$16,025.24	\$40,850.00	\$40,350.00
MAINTENANCE	\$0.00	\$50,000.00	\$10,000.00
SERVICES	\$423,996.55	\$503,683.00	\$481,417.00
MISCELLANEOUS	\$54,934.78	\$126,000.00	\$126,000.00
CONSTRUCTION	\$55,700.00	\$1,600,000.00	\$0.00
TRANSFER OUT	\$0.00	\$0.00	\$350,000.00
CONTINGENCY	\$0.00	\$250,000.00	\$250,000.00
Total Expenditures:	\$799,313.32	\$2,923,501.33	\$1,575,111.08
Total Revenues Less Expenditures:	\$728,655.64	-\$1,251,093.23	\$167,466.17
Ending Fund Balance:	N/A	\$875,864.25	N/A



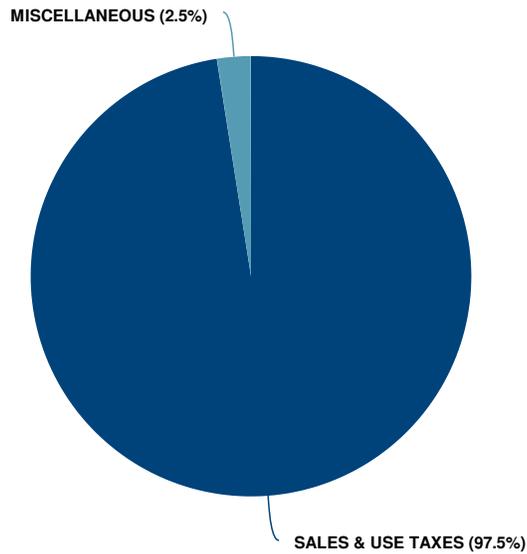
HOTEL/MOTEL EXPENDITURE BY FUNCTION

HOTEL/MOTEL EXPENDITURE BY FUNCTION

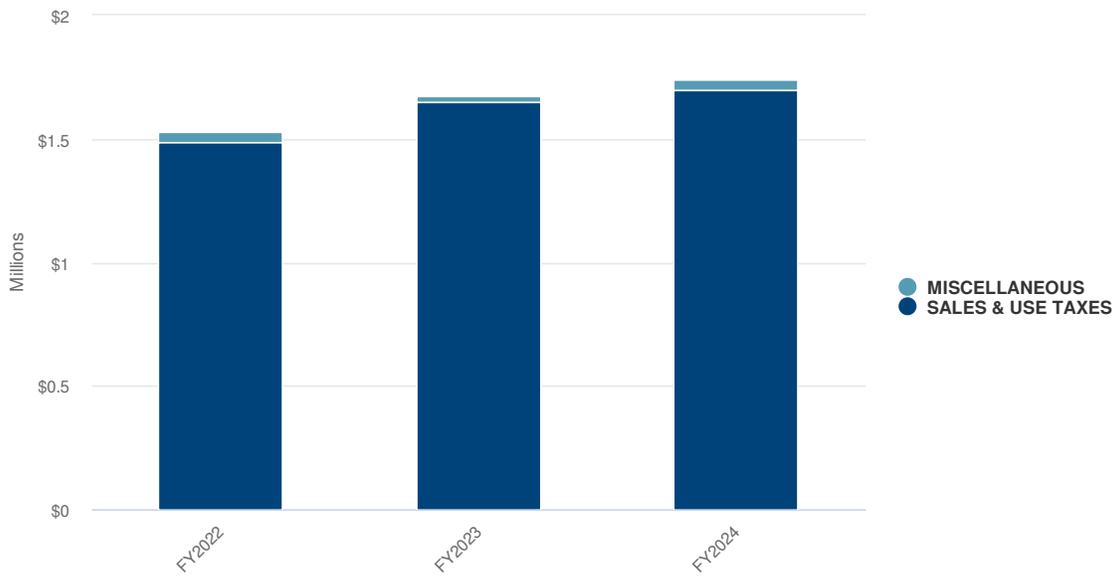


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
SALES & USE TAXES	\$1,484,061.95	\$1,650,075.00	\$1,699,577.25	3%
MISCELLANEOUS	\$43,907.01	\$22,333.10	\$43,000.00	92.5%
Total Revenue Source:	\$1,527,968.96	\$1,672,408.10	\$1,742,577.25	4.2%

HOTEL/MOTEL BUDGET SUMMARY BREAKDOWN

5030 HOTEL/MOTEL - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2021-2022	Budget 2022-2023	Estimated 2022-2023	Adopted 2023-2024
7100	Personnel Services				
71002	Regular Wages	\$ 184,962	\$ 213,323	\$ 141,392	\$ 221,197
71003	Part Time Wages	-	44,000.00	3,014.37	-
71021	Health Insurance	15,603.31	39,517.56	-	39,518
71022	TMRS	32,443.76	37,971.53	25,196.13	39,417
71023	FICA	13,630.09	17,849.22	11,047.12	16,922
71028	Workers Compensation	2,017.48	306.82	188.65	291
	Total Personnel Services	248,657	352,968	180,839	317,344
7200	Supplies				
72001	Office Supplies	2,181	2,000	1,900	2,000
72002	Postage Supplies	499	1,000	700	1,000
72004	Printing Supplies	1,594	7,750	7,000	9,750
72007	Wearing Apparel	-	1,000	769	1,000
72013	Program Supplies	-	24,100	16,471	21,600
72019	Supplies Purch For Resale	-	2,000	-	-
72026	Cleaning & Janitorial Sup	4,808	1,000	689	1,000
72041	Educational Supplies	6,943	2,000	975	2,000
72061	Meeting Supplies	-	-	-	2,000
	Total Supplies	16,025	40,850	28,504	40,350
7300	Maintenance				
73044	Street Signs Maint	-	50,000	-	10,000
	Total Maintenance	-	50,000	-	10,000
7400	Services				
74001	Communication	-	-	-	100
74011	Equipment Rental	10,369	32,366	8,000	12,000
74021	Special Services	148,127	166,800	164,200	100,300
74036	Advertising	220,075	235,000	233,125	287,700
74042	Education & Training	19,931	19,000	19,000	25,000
74071	Association Dues	25,496	50,517	50,000	56,317
	Total Services	423,997	503,683	474,325	481,417
7700	Sundry & Other				
77106	Little League Light Contr	6,000	6,000	5,999	6,000
77111	Grant Partnerships	48,935	120,000	68,500	120,000
	Total Sundry & Other	54,935	126,000	74,499	126,000
	Total Operating	743,613	1,073,501	758,166	975,111
8000	Capital Outlay				
85001	Construction	-	1,450,000	1,450,000	-
85012	Engineer Survey & Inspect	55,700	150,000	150,000	-
91101	Transfer to General Fund	-	-	-	350,000
	Total Capital Outlay	55,700	1,600,000	1,600,000	350,000
9900	Contingencies				
99002	Unforeseen/New Initiative	-	250,000	-	250,000
	Total Contingencies	-	250,000	-	250,000
	TOTAL DEPARTMENT	\$ 799,313	\$ 2,923,501	\$ 2,358,166	\$ 1,575,111



5000 AQUATICS – PROGRAM SUMMARY

Program Description

The Aquatics Enterprise Fund consists of two waterparks, Pirates Bay Waterpark and Calypso Cove in the City of Baytown. The Pirates Bay Water Park is an award winning Caribbean themed 5 - acre waterpark which won the 2020 World Waterpark Leading Edge award, was named the 2020 Waterpark of the Year by Texas Public Pool Council, and were award the 2021 Special Event of the Year for Special Pirate Celebration. It is operated by the Baytown Parks and Recreation Department, the family-friendly resort styled park opened June 21, 2010. Pirates Bay features attractions for everyone with two zero beach entries, a large active and colorful Pirate themed water play center complete with a large dumping bucket and an awesome array of spray nozzles, and water guns, a 671-foot-long lazy river and four large slide towers. Tower activities include fun for both the little ones and daredevils with everything from run-outs to racing tubes. One of the feature attractions is a FlowRider surfing machine. The FlowRider provides an endless moving mountain of water with all the excitement of ocean surfing that will challenge all who enter. The park also features a small rectangular pool for programs such as swim lessons and lifeguard training. Above this pool and new in 2020 you will find the only outdoor NinjaCross course in North America. Two concession stands provide BBQ, tasty burgers, chicken tenders, wraps, made to order pizza and other snacks; and covered picnic areas invite visitors to rest between activities. The park offers five party tents, six family shade umbrellas, and two large pavilions available for rentals for birthday parties or family get-togethers. Pirates Bay has responded to demands by our guests with three expansions over the years which added four new slides, a wave pool, an outside restroom, a NinjaCross, and more seating areas.

Calypso Cove is a smaller Water Park, located at N.C. Foote Park on West Main. The Park replaced a 1970 era pool and consists of two separate bodies of water. A shallow, zero beach entry pool that features several water guns, a small tot slide, a water mushroom and a large play feature with dumping bucket and is designed for the smaller children and families. A second pool located adjacent to the zero-entry pool features a crossing activity, a slide tower with a body slide. This pool is also used for swim lessons and other group activities. Calypso Cove also features large sunbrellas, picnic tables, lounge chairs and a bathhouse.

The Aquatics Division has five full time employees and over 400 part time employees included in the budget.

Major Goals

- Support the accomplishment of the City Council's vision and priorities which include, but are not limited to: Development and Redevelopment, Infrastructure Maintenance and Improvement, and Creating a Community we can all be proud of.
- Expand recreation opportunities, especially for youth.
- Support the Council Goals Implementation Plan including Community Reputation and Image.

Major Objectives

- To provide a one of a kind waterpark to the Baytown Community with excellent guest service.

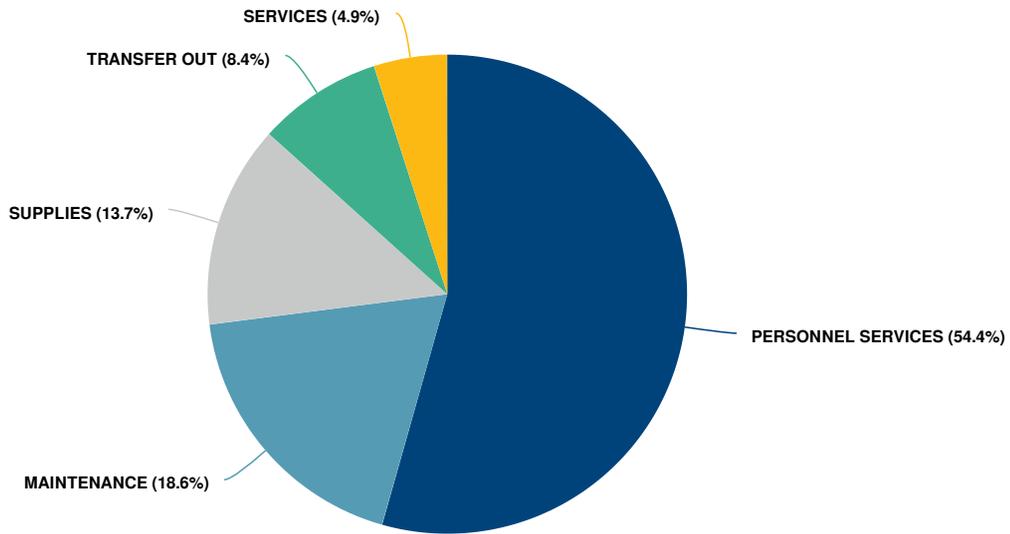
Services Provided

- Group and Private Swim Lessons – 6 months to adults
- Flow Rider Lessons – group and private
- Dive In Movies
- Itty Bitty Beach Parties
- Pirate Party Special Event Nights
- Special Pirate Celebration
- Full Park Private Rentals
- Birthday Party Packages
- Daily party tent, pavilion, and cabana rentals

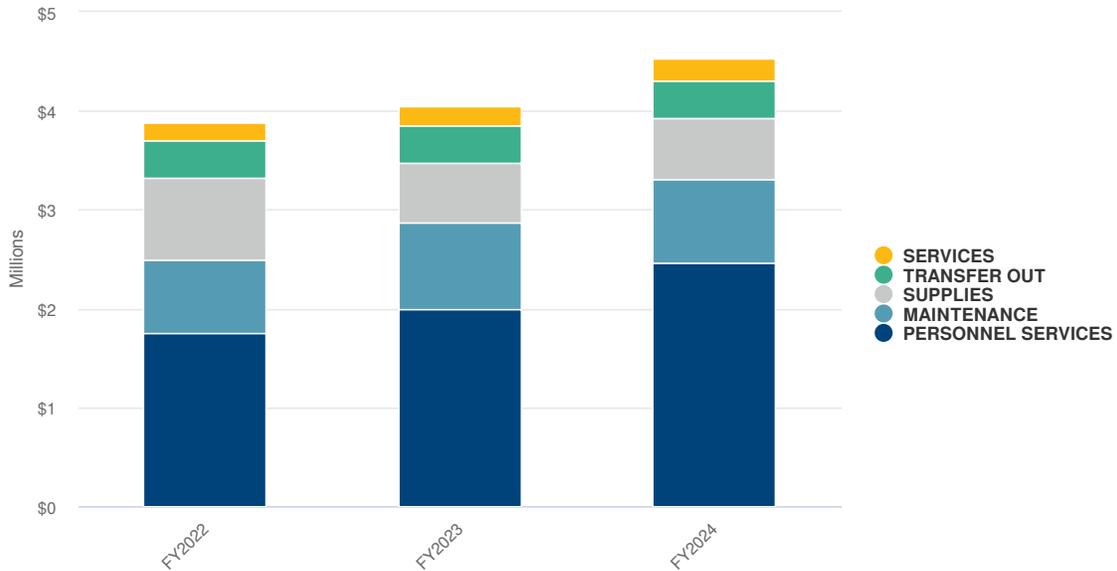


AQUATICS BUDGET SUMMARY BY EXPENDITURE

AQUATICS BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
PERSONNEL SERVICES	\$1,754,961.37	\$1,991,259.06	\$2,466,332.00	23.9%
SUPPLIES	\$830,357.52	\$605,848.00	\$620,337.05	2.4%



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
MAINTENANCE	\$730,716.63	\$872,246.00	\$843,006.40	-3.4%
SERVICES	\$184,267.81	\$199,101.00	\$223,920.88	12.5%
TRANSFER OUT	\$381,054.00	\$380,951.42	\$380,951.42	0%
Total Expense Objects:	\$3,881,357.33	\$4,049,405.48	\$4,534,547.75	12%

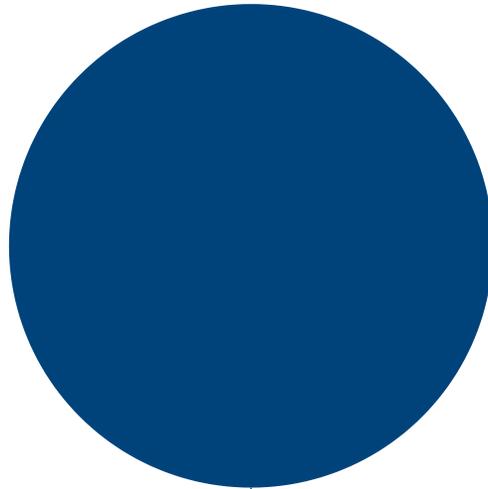


AQUATICS BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	-\$250,241.44	N/A
Revenues			
CULTURAL & RECREATIONAL	\$0.00	\$0.00	\$3,804,014.69
MISCELLANEOUS	\$0.00	\$0.00	\$89,293.31
Total Revenues:	\$0.00	\$0.00	\$3,893,308.00
Expenditures			
PERSONNEL SERVICES	\$1,754,961.37	\$1,991,259.06	\$2,466,332.00
SUPPLIES	\$830,357.52	\$605,848.00	\$620,337.05
MAINTENANCE	\$730,716.63	\$872,246.00	\$843,006.40
SERVICES	\$184,267.81	\$199,101.00	\$223,920.88
TRANSFER OUT	\$381,054.00	\$380,951.42	\$380,951.42
Total Expenditures:	\$3,881,357.33	\$4,049,405.48	\$4,534,547.75
Total Revenues Less Expenditures:	-\$3,881,357.33	-\$4,049,405.48	-\$641,239.75
Ending Fund Balance:	N/A	-\$4,299,646.92	N/A

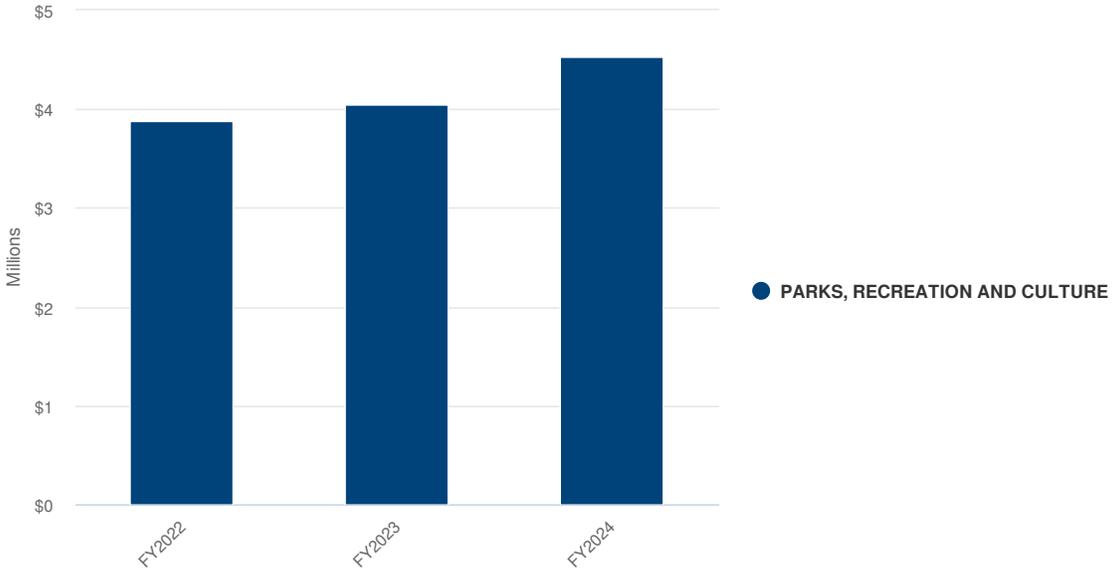
Expenditures by Function

Budgeted Expenditures by Function



PARKS, RECREATION AND CULTURE (100%)

Budgeted and Historical Expenditures by Function

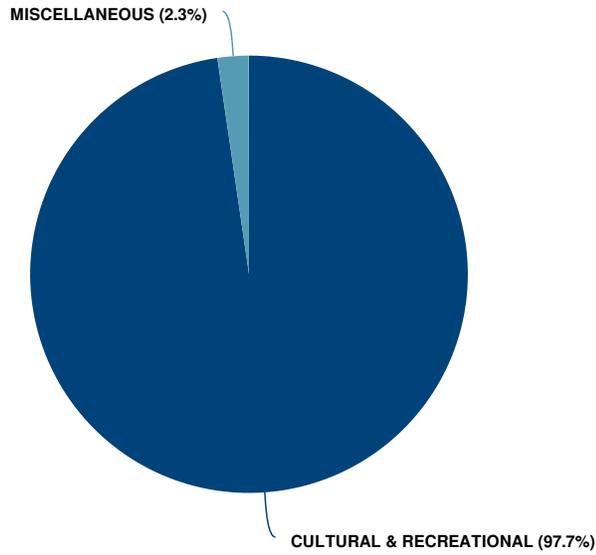


Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures				
PARKS, RECREATION AND CULTURE	\$3,881,357.33	\$4,049,405.48	\$4,534,547.75	12%
Total Expenditures:	\$3,881,357.33	\$4,049,405.48	\$4,534,547.75	12%

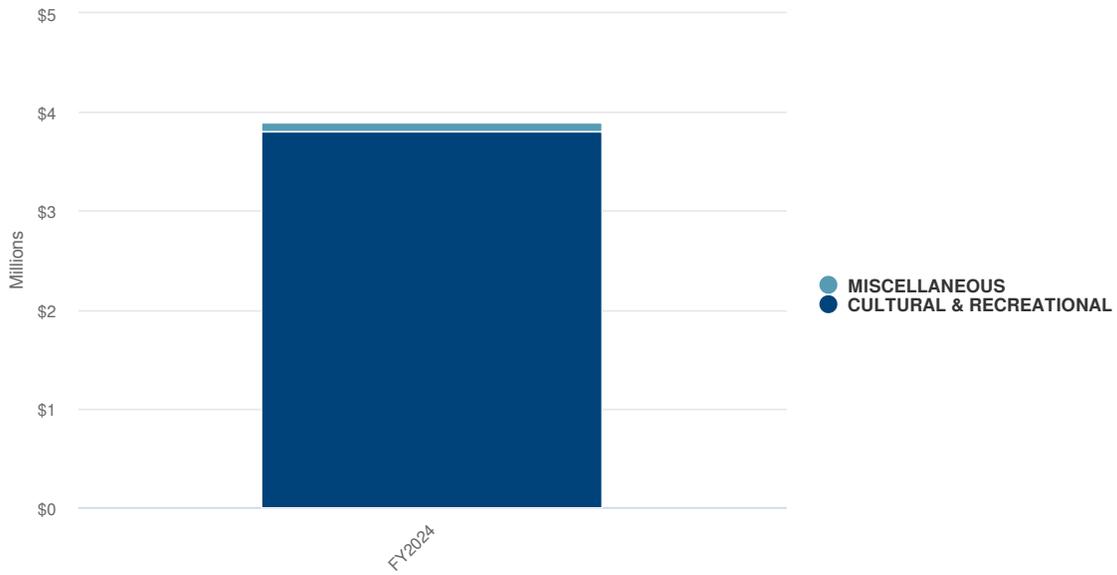


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
CULTURAL & RECREATIONAL	\$0.00	\$0.00	\$3,804,014.69	N/A
MISCELLANEOUS	\$0.00	\$0.00	\$89,293.31	N/A
Total Revenue Source:	\$0.00	\$0.00	\$3,893,308.00	N/A



AQUATICS BUDGET SUMMARY BREAKDOWN

5000 AQUATICS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2021-2022	Budget 2022-2023	Estimated 2022-2023	Adopted 2023-2024
7100 Personnel Services					
71002	Regular Wages	\$ 244,420	\$ 316,247	\$ 335,239	\$ 326,651
71003	Part Time Wages	1,217,532	1,510,798	1,181,451	1,746,493
71009	Overtime	29,859	15,000	22,000	23,000
71021	Health Insurance	37,401	60,594	48,069	65,863
71022	TMRS	42,990	56,685	59,740	58,637
71023	FICA	113,842	26,480	116,027	175,002
71028	Workers Compensation	66,497	3,055	64,858	68,287
71041	Allowances	2,420	2,400	2,337	2,400
	Total Personnel Services	1,754,961	1,991,259	1,829,720	2,466,332
7200 Supplies					
72001	Office Supplies	67	2,725	1,000	1,000
72004	Printing Supplies	-	2,196	1,800	2,163
72007	Wearing Apparel	21,118	32,382	31,680	27,500
72013	Program Supplies	-	1,254	1,200	1,254
72019	Supplies Purch For Resale	430,309	215,554	250,000	300,000
72021	Minor Tools	11,102	8,267	7,765	7,331
72026	Cleaning & Janitorial Sup	31,802	38,918	38,600	46,339
72028	Swimming Pool Supplies	93,814	75,512	85,000	37,251
72031	Chemical Supplies	131,709	130,000	132,000	145,000
72032	Medical Supplies	12,854	8,100	8,000	7,967
72041	Educational Supplies	16,021	8,341	6,500	9,154
72045	Computer Software Supply	54,195	62,999	68,277	6,649
72046	Botanical Supplies	-	10,000	7,150	16,000
	Total Supplies	802,990	596,248	638,972	607,607
7300 Maintenance					
73001	Land Maintenance	27,367	9,600	5,580	12,730
73011	Buildings Maintenance	684,825	-	-	2,000
73013	Recreation Equip Maint	-	759,664	685,000	700,129
73028	Electrical Maintenance	3,525	52,500	10,000	10,000
73042	Machinery & Equip Maint	42,367	56,644	55,550	125,990
73045	Radio & Testing Equipment	-	3,438	4,550	4,887
	Total Maintenance	758,084	881,846	760,680	855,736
7400 Services					
74001	Communication	4,210	-	-	-
74011	Equipment Rental	-	1,400	1,944	2,000
74020	Outside Contracts	-	26,695	10,000	15,000
74021	Special Services	83,645	63,896	90,000	81,993
74029	Service Awards	3,276	3,790	3,350	3,790
74036	Advertising	80,641	92,480	88,630	89,350
74042	Education & Training	11,870	10,000	20,000	30,624
74071	Association Dues	626	840	849	1,164
	Total Services	184,268	199,101	214,773	223,921
	Total Operating	3,500,303	3,668,454	3,444,145	4,153,597
9000 Other Financing Uses					
91101	To General Fund	250,000	250,000	250,000	250,000
91522	To W W I S	71,054	70,951	70,951	70,951
91520	To Water And Sewer Fund	60,000	60,000	60,000	60,000
	Total Other Financing Uses	381,054	380,951	380,951	380,951
	TOTAL DEPARTMENT	\$ 3,881,357	\$ 4,049,405	\$ 3,825,096	\$ 4,534,548



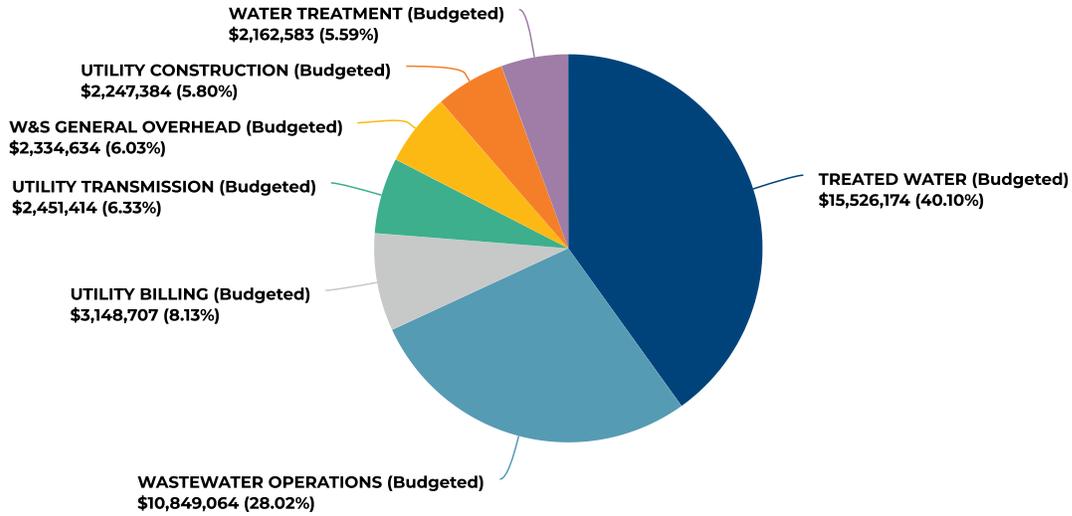
* Includes \$1.00 per ticket set aside for the Water Parks capital replacement.





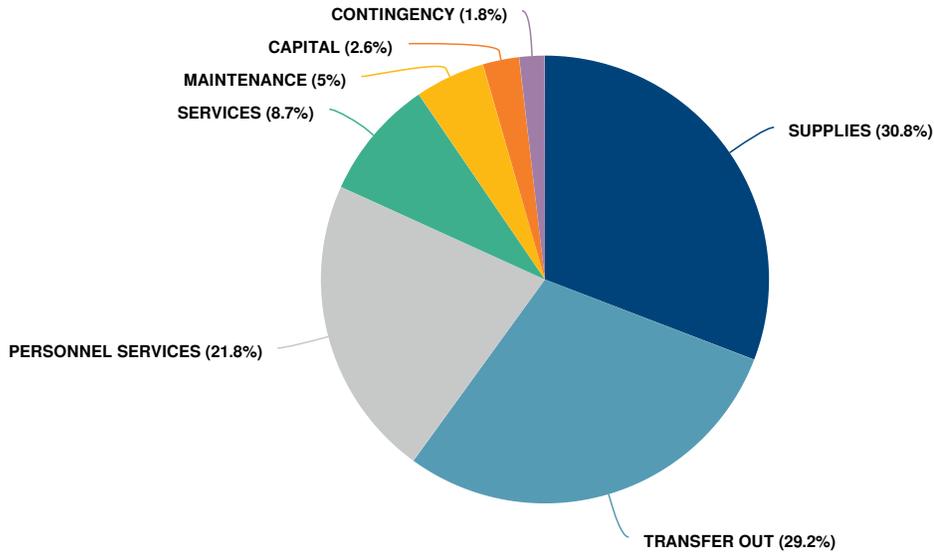
WATER & SEWER FUND DIVISIONS

WATER & SEWER FUND DIVISIONS

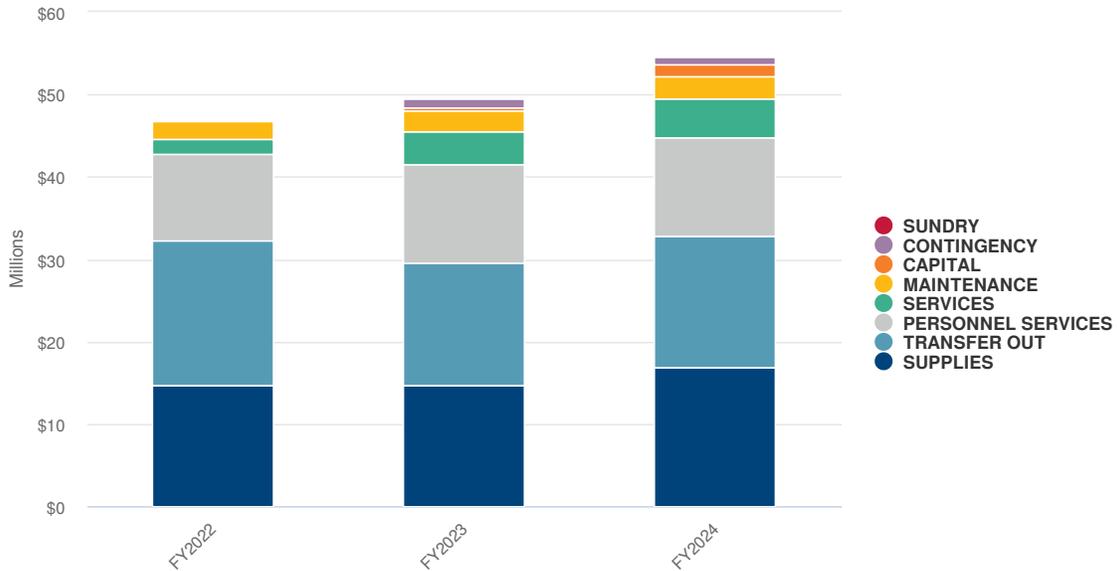


WATER AND SEWER BUDGET SUMMARY BY EXPENDITURE

WATER AND SEWER BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
PERSONNEL SERVICES	\$10,449,898.63	\$12,032,052.63	\$11,914,020.43	-1%
SUPPLIES	\$14,652,297.96	\$14,711,649.68	\$16,854,107.18	14.6%



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
MAINTENANCE	\$2,051,230.14	\$2,636,999.00	\$2,759,719.00	4.7%
SERVICES	\$1,920,292.65	\$3,960,395.00	\$4,757,113.36	20.1%
SUNDRY	\$317,098.54	\$0.00	\$0.00	0%
CAPITAL	\$1,203.38	\$301,000.00	\$1,435,000.00	376.7%
TRANSFER OUT	\$17,603,101.92	\$14,775,520.17	\$15,932,268.45	7.8%
CONTINGENCY	\$0.00	\$1,000,000.00	\$1,000,000.00	0%
Total Expense Objects:	\$46,995,123.22	\$49,417,616.48	\$54,652,228.42	10.6%

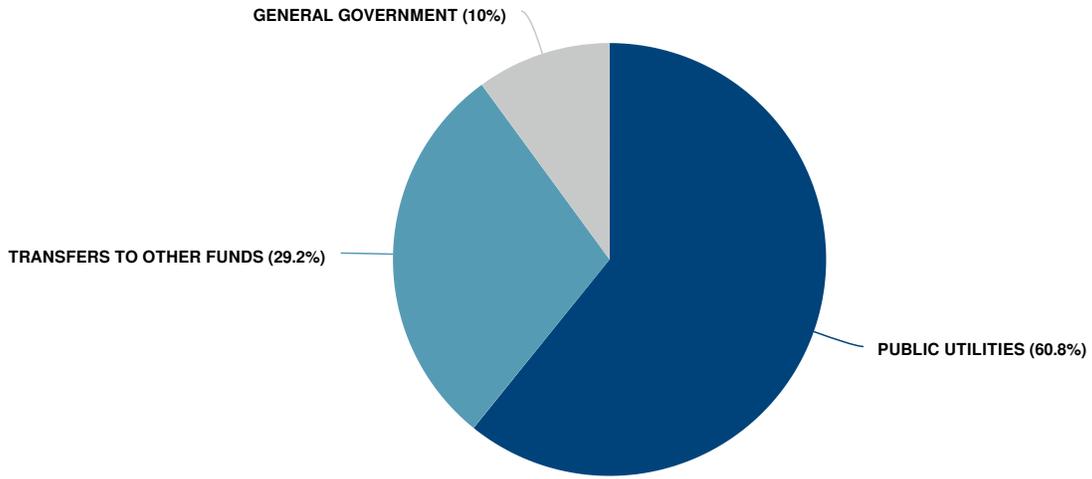
WATER AND SEWER BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$6,309,441.71	N/A
Revenues			
INTERGOVERNMENTAL	\$1,720,147.09	\$2,048,060.00	\$2,162,582.64
MISCELLANEOUS	\$43,737,910.52	\$45,268,350.32	\$52,139,890.38
TRANSFERS	\$60,000.00	\$60,000.00	\$60,000.00
Total Revenues:	\$45,518,057.61	\$47,376,410.32	\$54,362,473.02
Expenditures			
PERSONNEL SERVICES	\$10,449,898.63	\$12,032,052.63	\$11,914,020.43
SUPPLIES	\$14,652,297.96	\$14,711,649.68	\$16,854,107.18
MAINTENANCE	\$2,051,230.14	\$2,636,999.00	\$2,759,719.00
SERVICES	\$1,920,292.65	\$3,960,395.00	\$4,757,113.36
SUNDRY	\$317,098.54	\$0.00	\$0.00
CAPITAL	\$1,203.38	\$301,000.00	\$1,435,000.00
TRANSFER OUT	\$17,603,101.92	\$14,775,520.17	\$15,932,268.45
CONTINGENCY	\$0.00	\$1,000,000.00	\$1,000,000.00
Total Expenditures:	\$46,995,123.22	\$49,417,616.48	\$54,652,228.42
Total Revenues Less Expenditures:	-\$1,477,065.61	-\$2,041,206.16	-\$289,755.40
Ending Fund Balance:	N/A	\$4,268,235.55	N/A

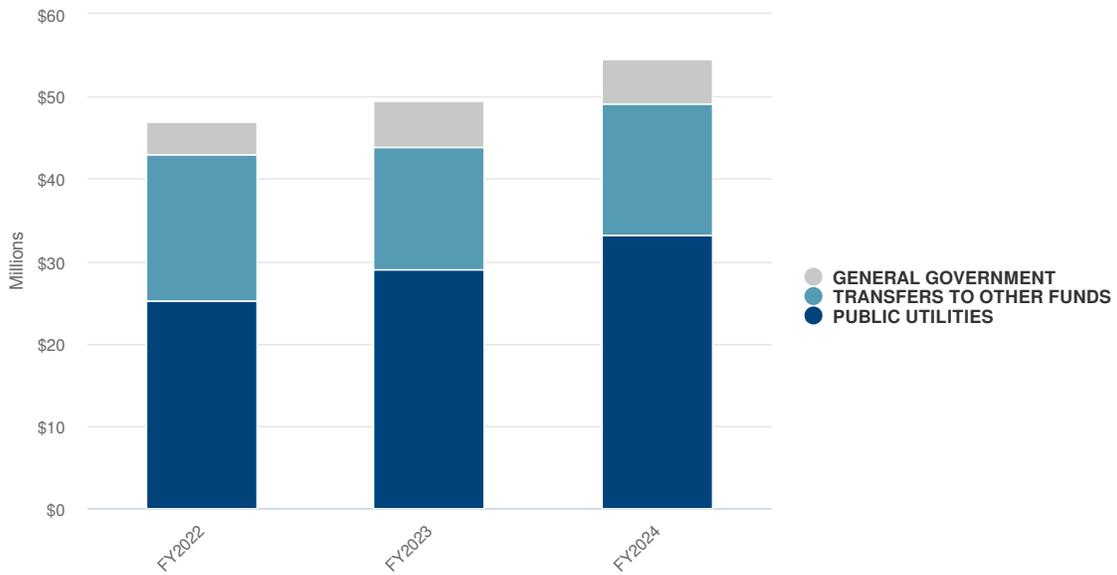


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures				
GENERAL GOVERNMENT	\$4,123,729.10	\$5,587,562.08	\$5,483,341.00	-1.9%



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
PUBLIC UTILITIES	\$25,268,292.20	\$29,054,534.23	\$33,236,618.97	14.4%
TRANSFERS TO OTHER FUNDS	\$17,603,101.92	\$14,775,520.17	\$15,932,268.45	7.8%
Total Expenditures:	\$46,995,123.22	\$49,417,616.48	\$54,652,228.42	10.6%



WATER AND SEWER REVENUE BUDGET BREAKDOWN

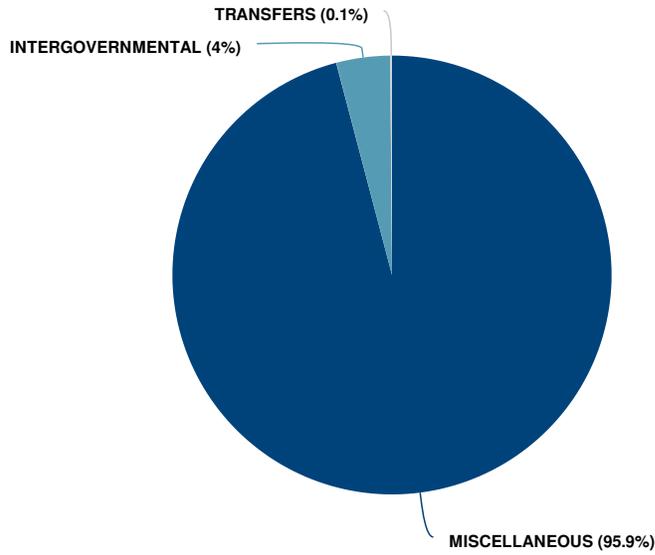
CITY OF BAYTOWN WATER & SEWER FUND REVENUE DETAIL

Revenue	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-24
BAWA - Contract Services	\$ 1,720,147	\$ 2,048,060	\$ 1,939,914	\$ 2,162,583
Total Intergovernmental	<u>1,720,147</u>	<u>2,048,060</u>	<u>1,939,914</u>	<u>2,162,583</u>
Sale Of Water	21,924,678	22,443,686	25,582,418	27,117,363
Sewer Service	18,734,807	19,633,271	20,560,712	21,794,354
Penalties	933,386	928,931	1,044,233	1,106,887
Pollution Control Fees	472,637	534,062	614,605	651,481
W & S Surcharge	13	-	-	-
PSLIP Program	166,269	180,640	280,934	300,000
Water Sales - Others	-	-	-	-
Operating Revenues	<u>42,231,789</u>	<u>43,720,591</u>	<u>48,082,901</u>	<u>50,970,086</u>
Turn-On Fees	1,193,015	1,267,332	897,206	924,122
Water Tap Fees	153,130	203,214	40,500	41,715
Sewer Tap Fees	31,400	37,389	45,600	46,968
Non-operating Revenues	<u>1,377,545</u>	<u>1,507,935</u>	<u>983,306</u>	<u>1,012,805</u>
Investment Interest	123,675	31,138	240,194	150,000
Interest On Receivables	1,008	-	1,339	-
Miscellaneous	3,918	8,686	7,000	7,000
Overages And Shortages	(24)	-	-	-
Total Miscellaneous	<u>128,577</u>	<u>39,824</u>	<u>248,533</u>	<u>157,000</u>
From Aquatics Fund	60,000	60,000	60,000	60,000
Total Transfers In	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>
Total Revenues	<u>\$ 45,518,058</u>	<u>\$ 47,376,410</u>	<u>\$ 51,314,653</u>	<u>\$ 54,362,473</u>

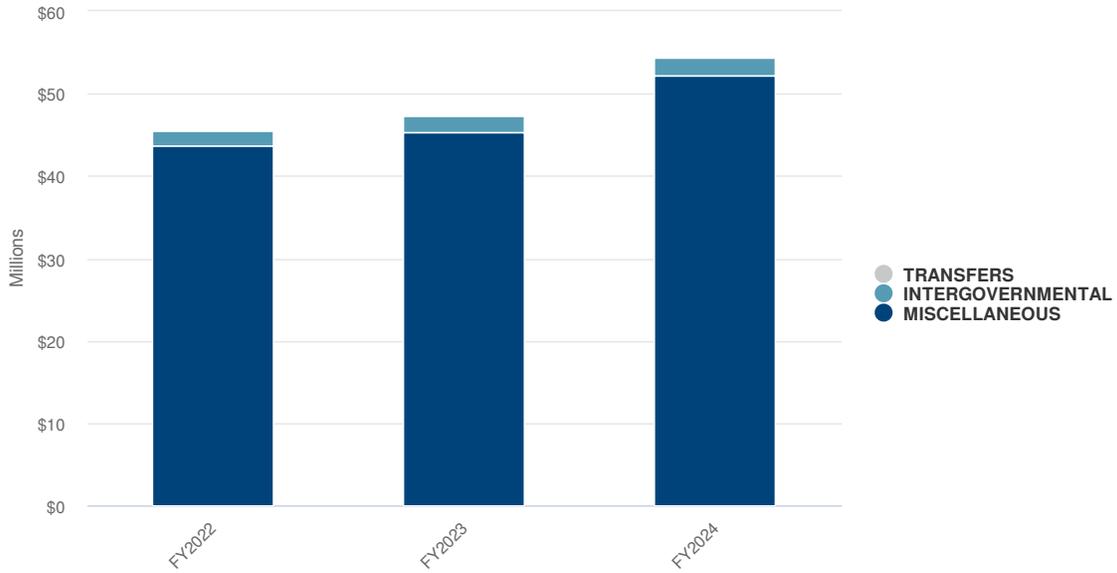


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
INTERGOVERNMENTAL	\$1,720,147.09	\$2,048,060.00	\$2,162,582.64	5.6%
MISCELLANEOUS	\$43,737,910.52	\$45,268,350.32	\$52,139,890.38	15.2%
TRANSFERS	\$60,000.00	\$60,000.00	\$60,000.00	0%
Total Revenue Source:	\$45,518,057.61	\$47,376,410.32	\$54,362,473.02	14.7%



WATER AND SEWER BUDGET SUMMARY BY ACCOUNT

CITY OF BAYTOWN WATER & SEWER FUND 520 BUDGET SUMMARY BY ACCOUNT

Acct#	Acct Description	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-24
7100	Personnel Services				
71002	Regular Wages	\$ 6,162,146	\$ 6,821,909	\$ 6,645,031	\$ 6,995,454
71003	Part Time Wages	3,734	-	-	-
71009	Overtime	255,123	317,161	295,524	289,430
71011	Extra Help/Temporary	-	10,500	-	10,500
71021	Health Insurance	1,143,785	1,796,073	1,218,689	1,829,004
71022	TMRS	1,127,463	1,216,782	1,184,145	1,249,049
71023	FICA	466,014	522,932	508,345	536,208
71028	Workers Compensation	107,908	121,625	116,790	121,449
71041	Allowances	13,320	13,800	13,437	13,800
71081	Retired Employee Benefits	1,170,407	1,211,271	869,127	869,127
	Total Personnel Services	<u>10,449,900</u>	<u>12,032,053</u>	<u>10,851,087</u>	<u>11,914,020</u>
7200	Supplies				
72001	Office Supplies	27,211	31,000	28,950	32,700
72002	Postage Supplies	160,202	224,060	219,951	264,414
72004	Printing Supplies	634	2,000	2,000	4,000
72007	Wearing Apparel	56,948	46,899	47,249	55,099
72016	Motor Vehicle Supplies	249,260	188,000	199,275	203,000
72021	Minor Tools	48,258	56,168	61,168	71,870
72022	Fuel For Generators	67,396	37,000	46,250	46,250
72026	Cleaning & Janitorial Sup	13,198	11,000	9,500	11,000
72031	Chemical Supplies	423,993	491,662	574,150	579,200
72032	Medical Supplies	582	400	370	400
72052	Treated Water Supplies	13,511,028	13,501,021	13,501,021	15,526,174
72055	Laboratory Supplies	54,863	60,000	60,000	60,000
	Total Supplies	<u>14,613,574</u>	<u>14,649,210</u>	<u>14,749,883</u>	<u>16,854,107</u>
7300	Maintenance				
73001	Land Maintenance	38,724	62,440	62,440	-
73011	Buildings Maintenance	7,810	-	-	-
73022	Sanitary Sewers Maint	86,635	117,500	127,500	117,500
73023	Water Distrib Sys Maint	332,068	431,145	374,000	330,000
73024	Reservoirs & Wells Maint	9,455	20,500	16,700	18,000
73025	Streets Sidewalks & Curbs	29,919	37,694	28,001	28,694
73042	Machinery & Equip Maint	800,463	1,138,750	1,133,750	1,138,750
73043	Motor Vehicles Maint	277,292	250,000	286,733	295,000
73047	Meters & Settings Maint	504,714	596,259	591,424	775,500
73055	Maintenance On Computers	2,874	45,151	45,327	56,275
	Total Maintenance	<u>2,089,954</u>	<u>2,699,439</u>	<u>2,665,875</u>	<u>2,759,719</u>
7400	Services				
74002	Electric Service	144,080	1,717,000	1,707,000	1,707,000
74011	Equipment Rental	140,760	77,000	77,000	91,250
74021	Special Services	1,197,666	1,561,163	1,539,485	2,339,376
74026	Janitorial Services	5,929	-	-	-
74042	Education & Training	73,133	101,080	93,080	106,625
74064	Staff Development	-	-	-	8,600
74050	Disposal Services	357,104	502,000	437,000	502,000
74071	Association Dues	1,621	2,152	2,052	2,262
	Total Services	<u>1,920,293</u>	<u>3,960,395</u>	<u>3,855,617</u>	<u>4,757,113</u>
7500	Sundry				
75088	Bad Debt-Cutoff Accounts	317,099	-	-	-
	Total Capital Outlay	<u>317,099</u>	<u>-</u>	<u>-</u>	<u>-</u>



Total Operating	29,390,819	33,341,096	32,122,461	36,284,960
8000 Capital Outlay				
Total Capital Outlay	1,203	301,000	301,000	1,435,000
9000 Other Financing Uses				
91101 To General Fund	147,896	1,561,163	1,561,163	1,561,163
91350 To General Cap Project Fund	645,000	88,000	88,000	460,000
91450 To Accrued Leave-General	448,800	-	-	-
91522 To W W I S	8,036,191	9,626,357	9,626,357	10,361,105
91527 To CIPF - Water&Sewer	7,850,215	3,000,000	3,000,000	3,000,000
91550 To Internal Service Fnd	175,000	350,000	350,000	350,000
91552 To Warehouse Operations	300,000	150,000	150,000	200,000
Total Other Financing Uses	17,603,102	14,775,520	14,775,520	15,932,268
9900 Contingencies				
99001 Contingencies	-	1,000,000	-	1,000,000
Total Contingencies	-	1,000,000	-	1,000,000
TOTAL EXPENDITURES	\$ 46,995,124	\$ 49,417,616	\$ 47,198,981	\$ 54,652,228



UTILITY BILLING PROGRAM SUMMARY

1030 UTILITY BILLING – PROGRAM SUMMARY

Program Description

Within the Water & Sewer Fund, the Utility Billing Division is responsible for the weekly, bi-monthly, and monthly procedures related to the billing of water, sewer, and garbage services provided to the citizens. They ensure the customer meters are properly read and billed for services received; generate weekly, bi-monthly, and monthly bills; monitor and disburse security deposits; process past due accounts; test, repair, and replace meters; curtail theft of service and report line leaks for repair. The main priority of the division is to provide excellent customer service.

The Collection Division serves as the hub for collecting multiple departments daily deposits. Processes and monitors: solid waste gross receipts tax; hotel occupancy tax; franchise fees; water, sewer, garbage and storm water receipts; sales tax receipts; sell of meters; and receipts for City leased land and buildings.

Major Goals

- Provide excellent customer service 100% of the time.
- Exceed the customer's expectations.
- Maintain a high level of accuracy in billing.
- Maintain meter reading accuracy at 99.9%.
- Carry out the vision established through the codes and ordinances of the City of Baytown.

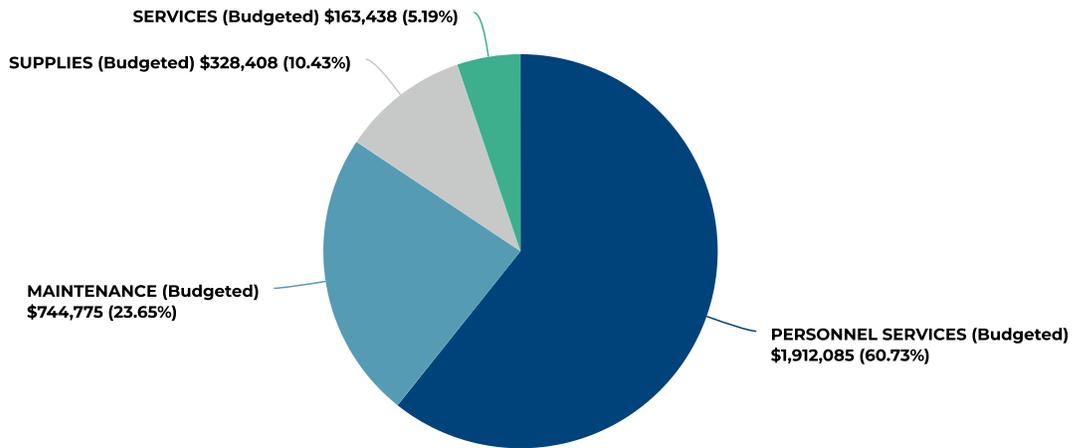
Major Objectives

- Accurately bill utility customers per City Ordinance.
- Process payments in a timely manner.
- Obtain accurate meter readings and stay on schedule for monthly readings.
- Curtail theft of service.
- Test, repair, and replace meters to assure precise readings for accurate billing.
- Provide training and cross-training for all employees.



UTILITY BILLING BUDGET SUMMARY

UTILITY BILLING



UTILITY BILLING BUDGET SUMMARY BREAKDOWN

1030 UTILITY BILLING - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2021-2022	Budget 2022-2023	Estimated 2022-2023	Adopted 2023-2024
7100	Personnel Services				
71002	Regular Wages	\$ 1,030,450	\$ 1,251,990	\$ 1,125,713	\$ 1,233,072
71003	Part Time Wages	3,734	-	-	-
71009	Overtime	12,679	15,525	-	15,525
71011	Extra Help/Temporary	-	10,500	-	10,500
71021	Health Insurance	208,528	320,751	243,047	327,337
71022	TMRS	183,152	223,191	200,602	220,054
71023	FICA	75,574	95,915	86,117	94,468
71028	Workers Compensation	6,915	9,436	8,789	9,328
71041	Allowances	1,815	1,800	1,753	1,800
	Total Personnel Services	1,522,847	1,929,107	1,666,021	1,912,085
7200	Supplies				
72001	Office Supplies	10,902	10,500	10,500	13,000
72002	Postage Supplies	151,889	215,360	210,451	255,714
72004	Printing Supplies	634	2,000	2,000	4,000
72007	Wearing Apparel	5,200	4,399	4,399	4,099
72016	Motor Vehicle Supplies	23,627	23,000	20,275	23,000
72021	Minor Tools	11,716	14,893	14,893	25,595
72026	Cleaning & Janitorial Sup	3,276	3,000	1,500	3,000
	Total Supplies	207,244	273,152	264,018	328,408
7300	Maintenance				
73043	Motor Vehicles Maint	23,750	23,000	18,233	23,000
73047	Meters & Settings Maint	447,495	470,500	470,500	665,500
73055	Maintenance On Computers	2,874	45,151	45,327	56,275
	Total Maintenance	474,120	538,651	534,060	744,775
7400	Services				
74002	Electric Service	7,000	7,000	7,000	7,000
74021	Special Services	143,363	139,168	139,168	141,376
74026	Janitorial Services	5,929	-	-	-
74042	Education & Training	7,733	9,555	9,555	14,350
74071	Association Dues	441	602	602	712
	Total Services	164,466	156,325	156,325	163,438
	Total Operating	2,368,677	2,897,235	2,620,423	3,148,707
	TOTAL DEPARTMENT	\$ 2,368,677	\$ 2,897,235	\$ 2,620,423	\$ 3,148,707



WATER AND SEWER GENERAL OVERHEAD BUDGET SUMMARY BREAKDOWN

1190 WATER & SEWER GENERAL OVERHEAD - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2021-2022	Budget 2022-2023	Estimated 2022-2023	Adopted 2023-2024
7100	Personnel Services				
71002	Regular Wages	\$ 24,444	\$ 86,390	\$ 57,274	\$ 83,547
71021	Health Insurance	-	19,759	3,004	19,759
71022	TMRS	4,265	15,378	10,206	14,888
71023	FICA	1,857	6,609	4,381	6,391
71028	Workers Compensation	31	920	74	923
71081	Retired Employee Benefits	1,170,407	1,211,271	869,127	869,127
	Total Personnel Services	1,201,004	1,340,327	944,067	994,634
7400	Services				
74021	Special Services	236,950	350,000	330,022	340,000
	Total Services	236,950	350,000	330,022	340,000
	Total Operating	1,437,954	1,690,327	1,274,088	1,334,634
7500	Sundry				
	Total Sundry	317,099	-	-	-
		317,099	-	-	-
9900	Contingencies				
99001	Contingencies	-	1,000,000	-	1,000,000
	Total Contingencies	-	1,000,000	-	1,000,000
	TOTAL DEPARTMENT	\$ 1,755,053	\$ 2,690,327	\$ 1,274,088	\$ 2,334,634



WATER OPERATIONS PROGRAM SUMMARY

3040 WATER OPERATIONS – PROGRAM SUMMARY

Program Description

The Utility Transmission division is responsible for the operation and maintenance of the water distribution system, which includes transmission lines, elevated storage tanks, and well sites. This division also oversees the hydrant flushing program and leak detection program. This division operates a restoration crew responsible for repairing and/or replacing streets, driveways, curbs, gutters and sidewalks damaged or removed during the repair of water utilities. They also assist the Drainage Division with concrete work and Community Development Block Grant (CDBG) projects.

Major Goals

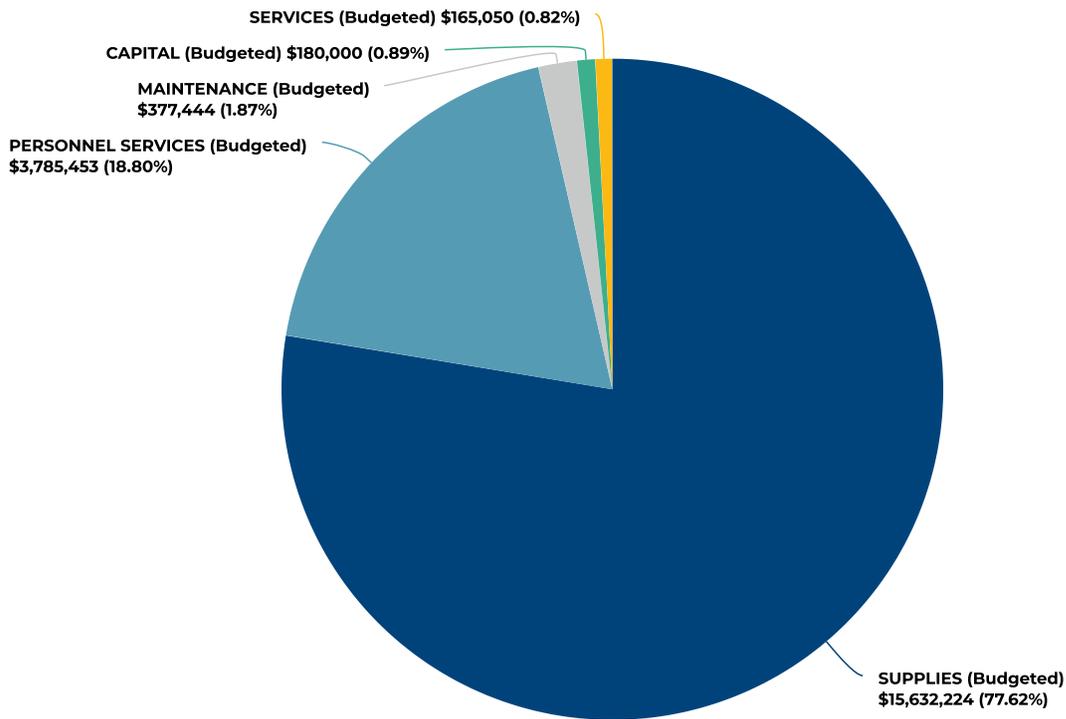
- Operate and maintain a reliable distribution system with the ability to deliver a sufficient quantity of safe and good quality water under adequate pressure to the utilities' customers at all times.
- Obtain water and sewer certificates for all employees.
- Maintain the wastewater collection system in order to provide a safe environment for the citizens of Baytown.

Major Objectives

- Continue to meet or exceed all Texas Commission on Environmental Quality (TCEQ) Rules and Regulations for water production and water distribution, to maintain the City's "Superior Public Water System" rating by the TCEQ.
- Continue to meet or exceed all TCEQ Rules and Regulations for wastewater collection.

WATER OPERATIONS BUDGET SUMMARY

WATER OPERATIONS BUDGET SUMMARY



WATER OPERATIONS BUDGET SUMMARY BREAKDOWN

3040 WATER OPERATIONS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2021-2022	Budget 2022-2023	Estimated 2022-2023	Adopted 2023-2024
7100	Personnel Services				
71002	Regular Wages	\$ 2,150,179	\$ 2,274,411	\$ 2,341,639	\$ 2,370,374
71009	Overtime	126,222	132,581	140,689	128,000
71021	Health Insurance	407,646	607,253	447,639	620,426
71022	TMRS	399,831	405,657	417,280	423,213
71023	FICA	164,035	174,341	179,135	181,682
71028	Workers Compensation	56,721	56,165	61,487	57,197
71041	Allowances	3,978	4,560	4,440	4,560
	Total Personnel Services	3,308,613	3,654,969	3,592,310	3,785,453
7200	Supplies				
72001	Office Supplies	755	1,200	600	800
72007	Wearing Apparel	15,135	10,500	12,500	18,000
72016	Motor Vehicle Supplies	81,021	55,000	64,000	65,000
72021	Minor Tools	15,285	17,050	19,050	19,050
72031	Chemical Supplies	2,645	3,000	3,000	3,000
72032	Medical Supplies	532	200	200	200
72052	Treated Water Supplies	13,511,028	13,501,021	13,501,021	15,526,174
	Total Supplies	13,626,403	13,587,971	13,600,371	15,632,224
7300	Maintenance				
73001	Land Maintenance	11,101	10,000	10,000	-
73023	Water Distrib Sys Maint	199,500	226,145	169,000	180,000
73024	Reservoirs & Wells Maint	9,455	20,500	16,700	18,000
73025	Streets Sidewalks & Curbs	29,919	37,694	28,001	28,694
73042	Machinery & Equip Maint	117	30,750	25,750	30,750
73043	Motor Vehicles Maint	103,821	82,000	120,000	120,000
73047	Meters & Settings Maint	1,719	15,759	10,924	-
	Total Maintenance	355,633	422,848	380,374	377,444
7400	Services				
74002	Electric Service	20,000	10,000	-	-
74011	Equipment Rental	11,238	15,000	12,000	15,000
74021	Special Services	120,216	120,000	120,000	120,000
74042	Education & Training	16,684	27,500	20,500	27,500
74064	Staff Development	-	-	-	2,100
74071	Association Dues	-	450	450	450
	Total Services	168,137	172,950	152,950	165,050
	Total Operating	17,458,786	17,838,738	17,726,005	19,960,171
8000	Capital Outlay				
84042	Machinery & Equipment	(99,975)	-	-	-
84043	Motor Vehicles	-	-	-	180,000
	Total Capital Outlay	(99,975)	-	-	180,000
	TOTAL DEPARTMENT	\$ 17,358,811	\$ 17,838,738	\$ 17,726,005	\$ 20,140,171



WASTEWATER OPERATIONS PROGRAM SUMMARY

3050 WASTEWATER OPERATIONS – PROGRAM SUMMARY

Program Description

The Wastewater Treatment division is responsible for the treatment and discharge of sanitary sewage per Texas Commission on Environmental Quality (TCEQ) and Environmental Protection Agency (EPA) Rules and Regulations. This division is responsible for the operation and maintenance of all wastewater treatment plants and oversees a crew responsible for the maintenance and operation of all sanitary sewer lift stations.

Major Goals

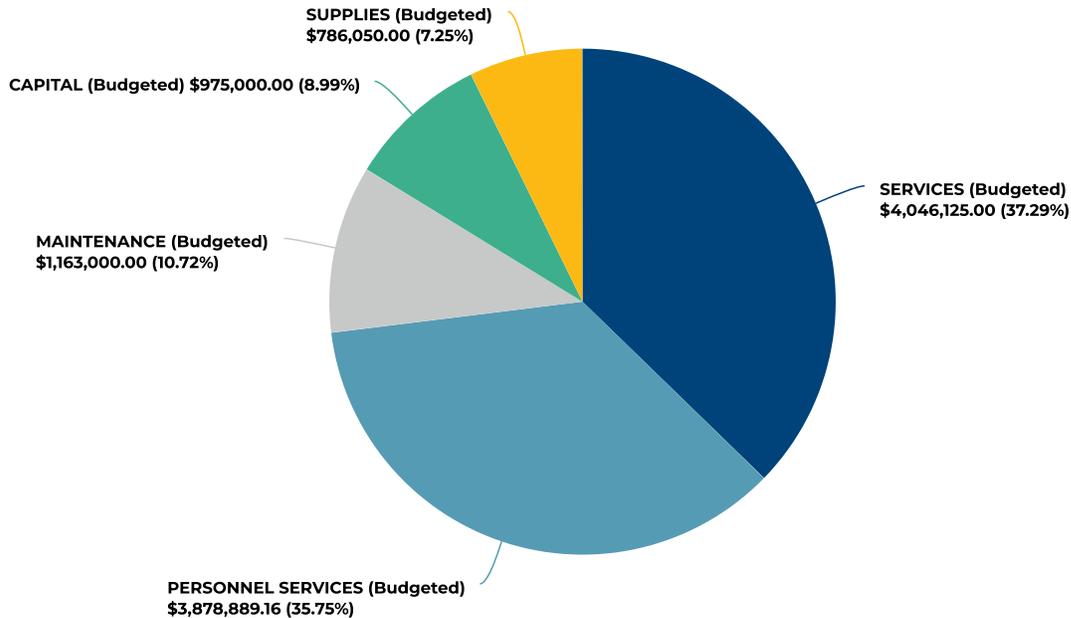
- Operate and maintain four Wastewater Treatment plants in compliance with health department, TCEQ and EPA Rules and Regulations at all times.
- Operate and maintain 84 lift stations to avoid sanitary sewer overflows or customer outages.

Major Objectives

- Continue to meet TCEQ, EPA, and the City of Baytown Rules and Regulations at all times.
- Monitor and maintain the records for the Sanitary Sewer Overflow Initiative program.
- Eliminate Sanitary Sewer Overflows

WASTEWATER OPERATIONS BUDGET SUMMARY

WASTEWATER OPERATIONS BUDGET SUMMARY



WASTEWATER OPERATIONS BUDGET SUMMARY BREAKDOWN

3050 WASTEWATER OPERATIONS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2021-2022	Budget 2022-2023	Estimated 2022-2023	Adopted 2023-2024
7100	Personnel Services				
71002	Regular Wages	\$ 2,128,600	\$ 2,367,135	\$ 2,334,671	\$ 2,507,312
71009	Overtime	57,754	96,255	84,834	73,105
71021	Health Insurance	382,163	584,860	398,068	611,205
71022	TMRS	384,696	422,684	416,038	448,129
71023	FICA	159,390	181,655	178,602	192,379
71028	Workers Compensation	30,026	35,093	32,495	39,319
71041	Allowances	7,528	7,440	7,244	7,440
	Total Personnel Services	3,150,157	3,695,122	3,451,953	3,878,889
7200	Supplies				
72001	Office Supplies	14,601	17,300	16,250	17,300
72002	Postage Supplies	8,313	8,700	9,500	8,700
72007	Wearing Apparel	18,442	20,000	19,750	21,000
72016	Motor Vehicle Supplies	54,439	55,000	56,000	55,000
72021	Minor Tools	11,013	15,600	18,600	18,600
72022	Fuel For Generators	67,396	37,000	46,250	46,250
72026	Cleaning & Janitorial Sup	9,922	8,000	8,000	8,000
72031	Chemical Supplies	405,886	463,662	551,150	551,200
72055	Laboratory Supplies	54,863	60,000	60,000	60,000
	Total Supplies	644,876	685,262	785,500	786,050
7300	Maintenance				
73001	Land Maintenance	27,623	52,440	52,440	-
73011	Buildings Maintenance	7,810	-	-	-
73042	Machinery & Equip Maint	788,855	1,083,000	1,083,000	1,083,000
73043	Motor Vehicles Maint	78,946	65,000	78,500	80,000
	Total Maintenance	903,234	1,200,440	1,213,940	1,163,000
7400	Services				
74002	Electric Service	117,080	1,700,000	1,700,000	1,700,000
74011	Equipment Rental	129,522	57,000	60,000	71,250
74021	Special Services	692,128	944,995	942,995	1,730,000
74042	Education & Training	33,386	36,525	35,525	37,275
74050	Disposal Services	357,104	502,000	437,000	502,000
74064	Staff Development	-	-	-	4,500
74071	Association Dues	1,180	1,100	1,000	1,100
	Total Services	1,330,399	3,241,620	3,176,520	4,046,125
	Total Operating	6,028,667	8,822,444	8,627,913	9,874,064
8000	Capital Outlay				
84042	Machinery & Equipment	101,048	301,000	301,000	655,000
84043	Motor Vehicles	-	-	-	320,000
	Total Capital Outlay	101,048	301,000	301,000	975,000
	TOTAL DEPARTMENT	\$ 6,129,715	\$ 9,123,444	\$ 8,928,913	\$ 10,849,064



UTILITY CONSTRUCTION PROGRAM SUMMARY

3060 UTILITY CONSTRUCTION – PROGRAM SUMMARY

Program Description

The City of Baytown’s Utility Construction Division provides the crews responsible for monitoring the wastewater collection system, installing water and sewer taps and maintaining utility transmission infrastructure. This division monitors the wastewater collection system, records all sanitary sewers overflows (SSO’s), and performs video inspections and smoke testing on the wastewater collection system. It also installs all new water and sewer taps and inspects/replaces existing sewer taps. This division operates a rehabilitation crew responsible for the maintenance of large utility transmission lines and large meters, and the replacement of public water lines, fire hydrants, valves, and service taps.

Major Goals

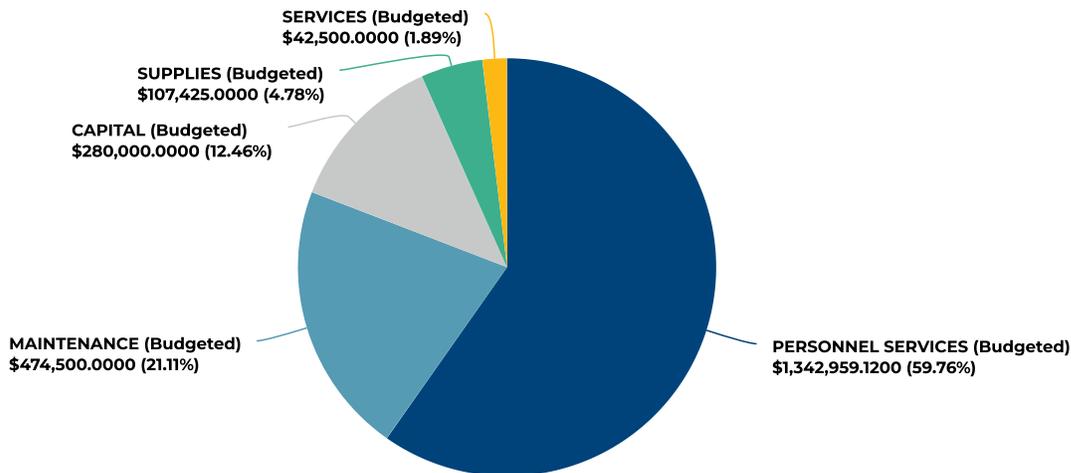
- Maintain a reliable water transmission system at all times.
- Maintain the wastewater collection system in order to provide a safe environment for the citizens of Baytown.
- Obtain water and sewer certificates/licenses for all employees.
- Maintain a maximum two-week schedule or better on installation of water and sewer taps.

Major Objectives

- Provide required safety and regulatory training.
- Continue to meet or exceed all Texas Commission on Environmental Quality (TCEQ) Rules and Regulations for wastewater collection.
- Provide a continuous, uninterrupted supply of water to the distribution system by implementing preventative maintenance programs and making timely repairs.

UTILITY CONSTRUCTION BUDGET SUMMARY

UTILITY CONSTRUCTION BUDGET SUMMARY



UTILITY CONSTRUCTION BUDGET SUMMARY BREAKDOWN

3060 UTILITY CONSTRUCTION - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2021-2022	Budget 2022-2023	Estimated 2022-2023	Adopted 2023-2024
7100	Personnel Services				
71002	Regular Wages	\$ 828,474	\$ 841,981	\$ 785,734	\$ 801,148
71009	Overtime	58,468	72,800	70,000	72,800
71021	Health Insurance	145,448	263,450	126,931	250,278
71022	TMRS	155,518	149,873	140,018	142,765
71023	FICA	65,158	64,412	60,109	61,288
71028	Workers Compensation	14,214	20,012	13,944	14,681
	Total Personnel Services	1,267,279	1,412,528	1,196,736	1,342,959
7200	Supplies				
72001	Office Supplies	952	2,000	1,600	1,600
72007	Wearing Apparel	18,170	12,000	10,600	12,000
72016	Motor Vehicle Supplies	90,173	55,000	59,000	60,000
72021	Minor Tools	10,243	8,625	8,625	8,625
72031	Chemical Supplies	15,462	25,000	20,000	25,000
72032	Medical Supplies	50	200	170	200
	Total Supplies	135,050	102,825	99,995	107,425
7300	Maintenance				
73022	Sanitary Sewers Maint	86,635	117,500	127,500	117,500
73023	Water Distrib Sys Maint	132,568	205,000	205,000	150,000
73042	Machinery & Equip Maint	11,491	25,000	25,000	25,000
73043	Motor Vehicles Maint	70,775	80,000	70,000	72,000
73047	Meters & Settings Maint	55,499	110,000	110,000	110,000
	Total Maintenance	356,967	537,500	537,500	474,500
7400	Services				
74011	Equipment Rental	-	5,000	5,000	5,000
74021	Special Services	5,009	7,000	7,300	8,000
74042	Education & Training	15,331	27,500	27,500	27,500
74064	Staff Development	-	-	-	2,000
	Total Services	20,340	39,500	39,800	42,500
8000	Capital Outlay				
83023	Water Distribution System	130	-	-	-
84042	Machinery & Equipment	-	-	-	40,000
84043	Motor Vehicles	-	-	-	240,000
	Total Capital Outlay	130	-	-	280,000
	Total Operating	1,779,767	2,092,353	1,874,031	2,247,384
	TOTAL DEPARTMENT	\$ 1,779,767	\$ 2,092,353	\$ 1,874,031	\$ 2,247,384



TRANSFERS OUT BUDGET SUMMARY BREAKDOWN

9010 TRANSFERS OUT - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2021-2022	Budget 2022-2023	Estimated 2022-2023	Adopted 2023-2024
9000	Other Financing Uses				
91101	To General Fund	\$ 147,896	\$ 1,561,163	\$ 1,561,163	\$ 1,561,163
91350	To General Cap Project Fund	645,000	88,000	88,000	460,000
91450	To Accrued Leave-General	448,800	-	-	-
91522	To W W I S	8,036,191	9,626,357	9,626,357	10,361,105
91527	To CIPF - Water&Sewer	7,850,215	3,000,000	3,000,000	3,000,000
91550	To Internal Service Fnd	175,000	350,000	350,000	350,000
91552	To Warehouse Operations	300,000	150,000	150,000	200,000
	Total Other Financing Uses	17,603,102	14,775,520	14,775,520	15,932,268
	TOTAL DEPARTMENT	\$ 17,603,102	\$ 14,775,520	\$ 14,775,520	\$ 15,932,268
	TOTAL FUND	\$ 46,995,124	\$ 49,417,616	\$ 47,198,981	\$ 54,652,228





WATER & WASTEWATER INTEREST & SINKING

WATER AND WASTEWATER INTEREST AND SINKING BUDGET SUMMARY BY FUND

CITY OF BAYTOWN WATER & WASTEWATER INTEREST & SINKING (WWIS) FUND 522 BUDGET SUMMARY BY FUND

	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-24
BEGINNING CASH BALANCE	\$ 5,390,663	\$ 6,839,145	\$ 6,839,145	\$ 13,185,720
Add:				
Investment Interest	119,759	40,925	300,000	320,000
From Aquatics Fund	71,054	70,951	70,951	70,782
Revenue From MDD Fund	1,526,388	962,754	962,754	2,444,798
From Water And Sewer Fund	8,036,191	9,626,357	9,626,357	10,361,105
From Storm Water Fund	600,000	900,000	900,000	2,205,000
From W&S Impact Fees	-	1,100,000	1,100,000	1,000,000
Total Revenues	10,353,392	12,700,987	12,960,063	16,401,685
FUNDS AVAILABLE FOR DEBT SERVICE	15,744,055	19,540,132	19,799,208	29,587,404
Deduct:				
Bond Principal	2,066,406	4,155,000	1,250,000	4,540,000
Interest On Bonds	831,507	1,994,525	871,150	3,930,000
Fiscal Agent Fees	2,000	34,000	1,500	15,000
Amortize Issuance Costs	-	50,000	-	200,000
To G O I S	5,881,739	5,987,784	4,490,838	7,406,336
Expense - BAWA Fund	123,258	-	-	-
Total Deductions	8,904,910	12,221,309	6,613,488	16,091,336
ENDING CASH BALANCE	\$ 6,839,145	\$ 7,318,823	\$ 13,185,720	\$ 13,496,069



WATER AND SEWER SYSTEM SUMMARY DEBT REQUIREMENTS

CITY OF BAYTOWN WATER AND SEWER SYSTEM SUMMARY OF FY 2023-24 DEBT REQUIREMENTS

Series	Obligation	Amount of Issue	Principal Outstanding Oct. 1, 2023	Principal & Interest Requirements for 2023-24			Principal Outstanding Sept. 30, 2024	
				Principal	Interest	Total		
2014	Certificates of Obligation	¹ 11,715,000	7,495,000	560,000	269,206	829,206	6,935,000	
2019	Certificates of Obligation	² 18,440,000	15,940,000	735,000	558,269	1,293,269	15,205,000	
2020	Certificates of Obligation	² 5,840,000	5,440,000	215,000	222,875	437,875	5,225,000	
	Subtotal		<u>35,995,000</u>	<u>28,875,000</u>	<u>1,510,000</u>	<u>1,050,350</u>	<u>2,560,350</u>	
Transfer to GOIS:								
2014	General Obligation & Refunding ²	6,242,624	1,344,025	305,130	45,025	350,155	1,038,895	
2015	General Obligation & Refunding ²	13,218,231	5,163,386	1,154,226	195,505	1,349,731	4,009,160	
2016	General Obligation & Refunding ²	22,699,658	8,856,607	2,360,611	266,142	2,626,753	6,495,996	
2019A	General Obligation & Refunding ²	1,535,000	985,000	100,000	41,050	141,050	885,000	
2020	General Obligation & Refunding ²	3,865,000	5,440,000	215,000	222,875	437,875	5,225,000	
2021A	General Obligation & Refunding ²	5,813,000	5,813,000	403,333	261,550	664,883	5,409,667	
	Subtotal		<u>53,373,513</u>	<u>27,602,018</u>	<u>4,538,301</u>	<u>1,032,147</u>	<u>5,570,447</u>	
	Total Water & Sewer Debt		<u>\$ 89,368,513</u>	<u>\$56,477,018</u>	<u>\$6,048,301</u>	<u>\$2,082,496</u>	<u>\$8,130,797</u>	<u>\$ 50,428,718</u>

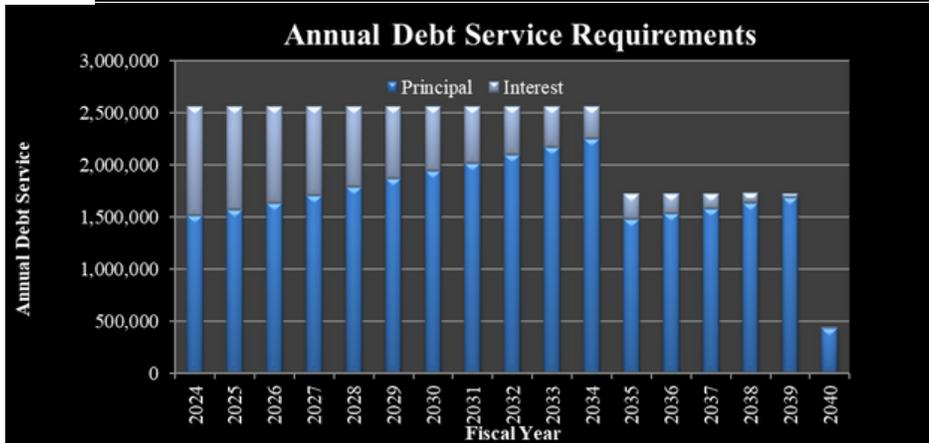
¹ Includes Aquatics portion
²Water & Sewer portion only



ANNUAL REQUIREMENT TO AMORTIZE BONDED DEBT

ANNUAL REQUIREMENT TO AMORTIZE BONDED DEBT

Fiscal Year	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement
2024	1,510,000	538,975	511,375	1,050,350	2,560,350
2025	1,565,000	511,375	482,725	994,100	2,559,100
2026	1,630,000	482,725	445,025	927,750	2,557,750
2027	1,705,000	445,025	407,913	852,938	2,557,938
2028	1,785,000	407,913	368,610	776,523	2,561,523
2029	1,865,000	368,610	327,047	695,657	2,560,657
2030	1,945,000	327,047	288,447	615,494	2,560,494
2031	2,015,000	288,447	252,503	540,950	2,555,950
2032	2,095,000	252,503	215,047	467,550	2,562,550
2033	2,170,000	215,047	175,222	390,269	2,560,269
2034	2,250,000	175,222	135,647	310,869	2,560,869
2035	1,480,000	135,647	110,925	246,572	1,726,572
2036	1,530,000	110,925	85,356	196,281	1,726,281
2037	1,580,000	85,356	60,169	145,525	1,725,525
2038	1,635,000	60,169	34,106	94,275	1,729,275
2039	1,685,000	34,106	6,450	40,556	1,725,556
2040	430,000	6,450	-	6,450	436,450
	\$ 28,875,000	\$ 4,445,541	\$ 3,906,566	\$ 8,352,107	\$ 37,227,107



WATER AND SEWER SYSTEM SUMMARY OF DEBT REQUIREMENTS

CITY OF BAYTOWN WATER AND SEWER SYSTEM SUMMARY OF FY 2023-24 DEBT REQUIREMENTS

Certificates of Obligation Series 2014	Funding: WSIS-Aquatics						\$ 11,715,000
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding
2014	2.000%	\$ -	\$ -	\$ 124,640	\$ 124,640	\$ 124,640	\$ 11,715,000
2015	3.000%	410,000	211,653	207,553	419,206	829,206	11,305,000
2016	3.000%	425,000	207,553	201,178	408,731	833,731	10,880,000
2017	3.000%	435,000	201,178	194,653	395,831	830,831	10,445,000
2018	3.000%	450,000	194,653	187,903	382,556	832,556	9,995,000
2019	3.000%	460,000	187,903	181,005	368,908	828,908	9,535,000
2020	4.000%	480,000	181,003	171,403	352,406	832,406	9,055,000
2021	4.000%	500,000	171,403	161,403	332,806	832,806	8,555,000
2022	4.000%	520,000	161,403	151,003	312,406	832,406	8,035,000
2023	4.000%	540,000	151,003	140,203	291,206	831,206	7,495,000
2024	4.000%	560,000	140,203	129,003	269,206	829,206	6,935,000
2025	4.000%	585,000	129,003	117,303	246,306	831,306	6,350,000
2026	4.000%	610,000	117,303	105,103	222,406	832,406	5,740,000
2027	3.250%	630,000	105,103	94,866	199,969	829,969	5,110,000
2028	3.375%	655,000	94,866	83,813	178,679	833,679	4,455,000
2029	3.500%	675,000	83,813	72,000	155,813	830,813	3,780,000
2030	3.500%	700,000	72,000	59,750	131,750	831,750	3,080,000
2031	3.750%	725,000	59,750	46,156	105,906	830,906	2,355,000
2032	3.375%	755,000	46,156	32,000	78,156	833,156	1,600,000
2033	4.000%	785,000	32,000	16,300	48,300	833,300	815,000
2034	4.000%	815,000	16,300	-	16,300	831,300	-
		\$ 11,715,000	\$ 2,564,249	\$ 2,477,238	\$ 5,041,487	\$ 16,756,487	\$ -

Certificates of Obligation Series 2019	Funding: WSIS						\$ 18,440,000
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding
2020	3.000%	\$ 430,000	\$ 545,860	\$ 315,697	\$ 861,557	\$ 1,291,557	\$ 18,010,000
2021	3.000%	670,000	315,697	305,647	621,344	1,291,344	17,340,000
2022	3.000%	690,000	305,647	295,297	600,944	1,290,944	16,650,000
2023	3.000%	710,000	295,297	284,647	579,944	1,289,944	15,940,000
2024	3.000%	735,000	284,647	273,622	558,269	1,293,269	15,205,000
2025	3.000%	755,000	273,622	262,297	535,919	1,290,919	14,450,000
2026	5.000%	785,000	262,297	242,672	504,969	1,289,969	13,665,000
2027	5.000%	825,000	242,672	222,047	464,719	1,289,719	12,840,000
2028	5.000%	870,000	222,047	200,297	422,344	1,292,344	11,970,000
2029	5.000%	915,000	200,297	177,422	377,719	1,292,719	11,055,000
2030	4.000%	955,000	177,422	158,322	335,744	1,290,744	10,100,000
2031	3.000%	990,000	158,322	143,472	301,794	1,291,794	9,110,000
2032	3.000%	1,020,000	143,472	128,172	271,644	1,291,644	8,090,000
2033	3.000%	1,050,000	128,172	112,422	240,594	1,290,594	7,040,000
2034	3.000%	1,085,000	112,422	96,147	208,569	1,293,569	5,955,000
2035	3.125%	1,115,000	96,147	78,725	174,872	1,289,872	4,840,000
2036	3.125%	1,150,000	78,725	60,756	139,481	1,289,481	3,690,000
2037	3.250%	1,190,000	60,756	41,419	102,175	1,292,175	2,500,000
2038	3.250%	1,230,000	41,419	21,431	62,850	1,292,850	1,270,000
2039	3.375%	1,270,000	21,431	-	21,431	1,291,431	-
		\$ 18,440,000	\$ 3,966,369	\$ 3,420,509	\$ 7,386,879	\$ 25,826,879	\$ -



**CITY OF BAYTOWN
WATER AND SEWER SYSTEM
SUMMARY OF FY 2023-24 DEBT REQUIREMENTS**

Certificates of Obligation Series 2020		Funding: WSIS Date of Issue - February 1, 2029						\$ 5,840,000
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2022	5.000%	\$ 195,000	\$ 124,125	\$ 119,250	\$ 243,375	\$ 438,375	\$ 5,645,	
2023	5.000%	205,000	119,250	114,125	233,375	438,375	5,440,	
2024	5.000%	215,000	114,125	108,750	222,875	437,875	5,225,	
2025	5.000%	225,000	108,750	103,125	211,875	436,875	5,000,	
2026	5.000%	235,000	103,125	97,250	200,375	435,375	4,765,	
2027	5.000%	250,000	97,250	91,000	188,250	438,250	4,515,	
2028	5.000%	260,000	91,000	84,500	175,500	435,500	4,255,	
2029	5.000%	275,000	84,500	77,625	162,125	437,125	3,980,	
2030	5.000%	290,000	77,625	70,375	148,000	438,000	3,690,	
2031	5.000%	300,000	70,375	62,875	133,250	433,250	3,390,	
2032	5.000%	320,000	62,875	54,875	117,750	437,750	3,070,	
2033	5.000%	335,000	54,875	46,500	101,375	436,375	2,735,	
2034	4.000%	350,000	46,500	39,500	86,000	436,000	2,385,	
2035	4.000%	365,000	39,500	32,200	71,700	436,700	2,020,	
2036	4.000%	380,000	32,200	24,600	56,800	436,800	1,640,	
2037	3.000%	390,000	24,600	18,750	43,350	433,350	1,250,	
2038	3.000%	405,000	18,750	12,675	31,425	436,425	845,	
2039	3.000%	415,000	12,675	6,450	19,125	434,125	430,	
2040	3.000%	430,000	6,450	-	6,450	436,450		
		\$ 5,840,000	\$ 1,288,550	\$ 1,164,425	\$ 2,452,975	\$ 8,292,975		

General Obligation & Refunding Series 2019A		Funding: WSIS Portion Only Date of Issue - November 14, 2019						\$ 1,535,000
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2020		\$ -	\$ 14,234	\$ 33,275	\$ 47,509	\$ 47,509	\$ 1,535,	
2021	4.000%	220,000	33,275	28,875	62,150	282,150	1,315,	
2022	4.000%	230,000	28,875	24,275	53,150	283,150	1,085,	
2023	5.000%	100,000	24,275	21,775	46,050	146,050	985,	
2024	5.000%	100,000	21,775	19,275	41,050	141,050	885,	
2025	5.000%	110,000	19,275	16,525	35,800	145,800	775,	
2026	5.000%	115,000	16,525	13,650	30,175	145,175	660,	
2027	5.000%	120,000	13,650	10,650	24,300	144,300	540,	
2028	5.000%	125,000	10,650	7,525	18,175	143,175	415,	
2029	5.000%	130,000	7,525	4,275	11,800	141,800	285,	
2030	3.000%	135,000	4,275	2,250	6,525	141,525	150,	
2031	3.000%	150,000	2,250	-	2,250	152,250		
		\$ 1,535,000	\$ 196,584	\$ 182,350	\$ 378,934	\$ 1,913,934		

**CITY OF BAYTOWN
WATER AND SEWER SYSTEM
SUMMARY OF FY 2023-24 DEBT REQUIREMENTS**

General Obligation & Refunding Series 2021A		Funding: WSIS Date of Issue - December 15, 2021						\$ 5,813,
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2023	5.000%	\$ 403,330	\$ 135,817	\$ 125,733	\$ 261,550	\$ 664,880	\$ 5,410,	
2024	5.000%	426,670	125,733	115,067	240,800	667,470	4,983,	
2025	5.000%	453,330	115,067	103,733	218,800	672,130	4,530,	

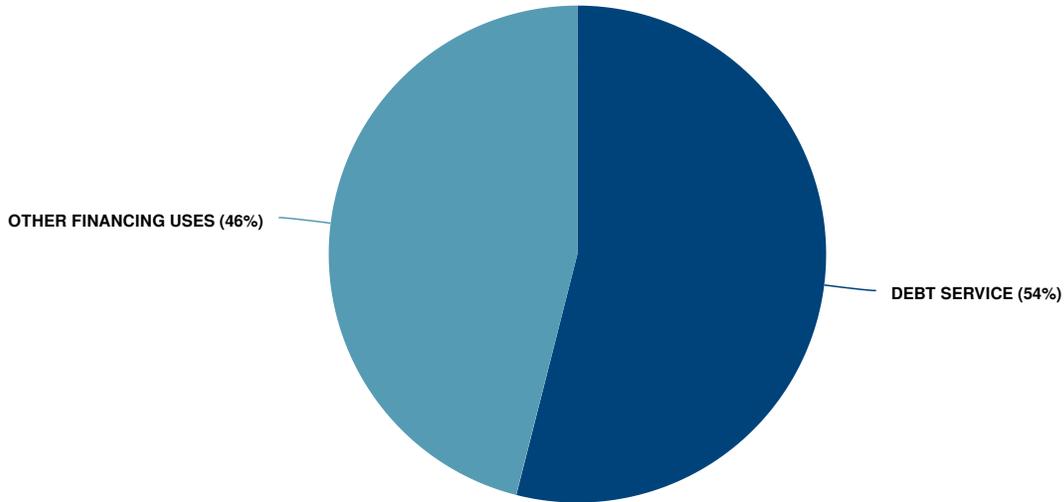


2026	5.000%	473,330	103,733	91,900	195,633	668,963	4,056
2027	5.000%	496,670	91,900	79,483	171,383	668,053	3,560,
2028	5.000%	523,330	79,483	66,400	145,883	669,213	3,036
2029	5.000%	553,330	66,400	52,567	118,967	672,297	2,483,
2030	5.000%	580,000	52,567	38,067	90,634	670,634	1,903,
2031	4.000%	606,670	38,067	25,933	64,000	670,670	1,296
2032	4.000%	636,670	25,933	13,200	39,133	675,803	660,
2033	4.000%	660,000	13,200	-	13,200	673,200	
		<u>\$ 5,813,330</u>	<u>\$ 847,900</u>	<u>\$ 712,084</u>	<u>\$ 1,559,984</u>	<u>\$ 7,373,314</u>	

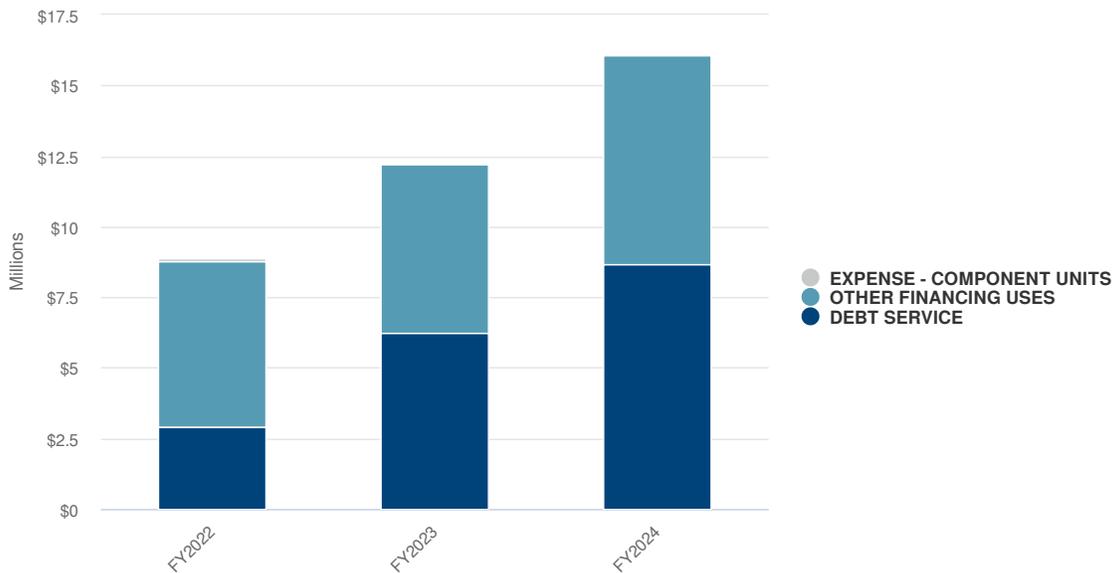


WATER AND SEWER INTEREST AND SINKING BUDGET SUMMARY BY EXPENDITURE

WATER AND SEWER INTEREST AND SINKING BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
DEBT SERVICE	\$2,899,912.52	\$6,233,525.00	\$8,685,000.00	39.3%
OTHER FINANCING USES	\$5,881,739.04	\$5,987,783.59	\$7,406,336.00	23.7%
EXPENSE - COMPONENT UNITS	\$123,258.00	\$0.00	\$0.00	0%
Total Expense Objects:	\$8,904,909.56	\$12,221,308.59	\$16,091,336.00	31.7%

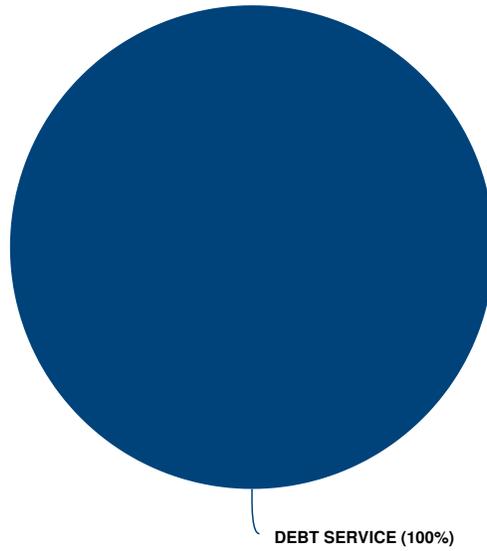
WATER & WASTEWATER INTEREST & SINKING BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	-\$5,970,493.49	N/A
Revenues			
MISCELLANEOUS	\$119,759.35	\$40,925.00	\$320,000.00
TRANSFERS	\$9,068,145.00	\$12,660,062.59	\$16,081,685.00
Total Revenues:	\$9,187,904.35	\$12,700,987.59	\$16,401,685.00
Expenditures			
DEBT SERVICE	\$2,899,912.52	\$6,233,525.00	\$8,685,000.00
OTHER FINANCING USES	\$5,881,739.04	\$5,987,783.59	\$7,406,336.00
EXPENSE - COMPONENT UNITS	\$123,258.00	\$0.00	\$0.00
Total Expenditures:	\$8,904,909.56	\$12,221,308.59	\$16,091,336.00
Total Revenues Less Expenditures:	\$282,994.79	\$479,679.00	\$310,349.00
Ending Fund Balance:	N/A	-\$5,490,814.49	N/A

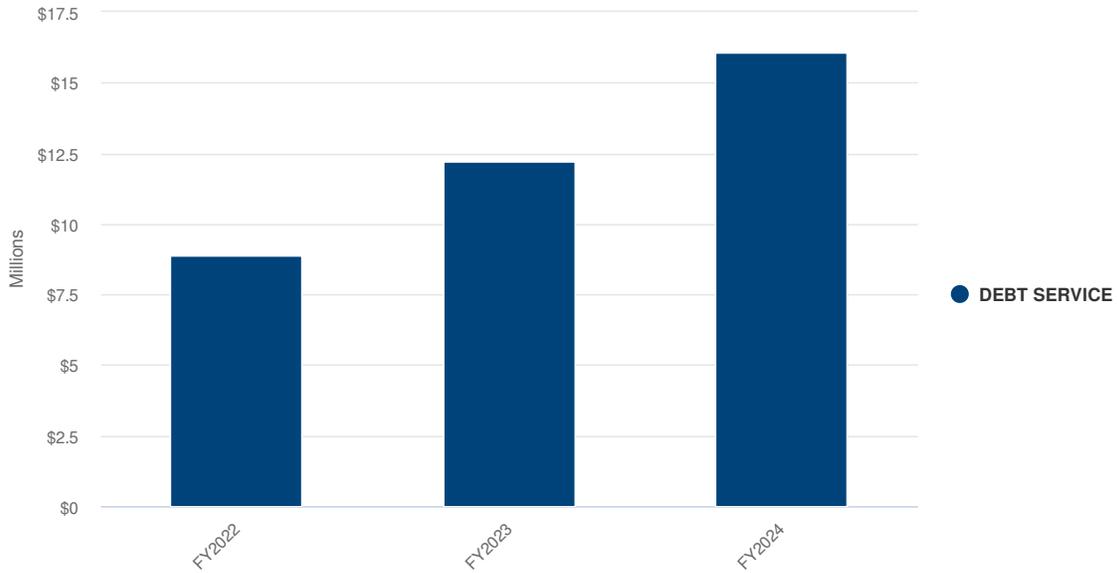


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function

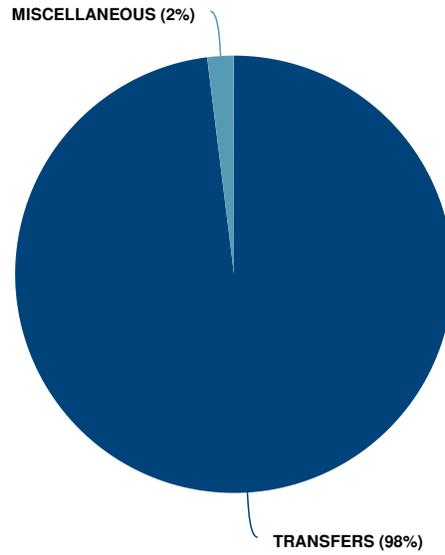


Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures				
DEBT SERVICE	\$8,904,909.56	\$12,221,308.59	\$16,091,336.00	31.7%
Total Expenditures:	\$8,904,909.56	\$12,221,308.59	\$16,091,336.00	31.7%

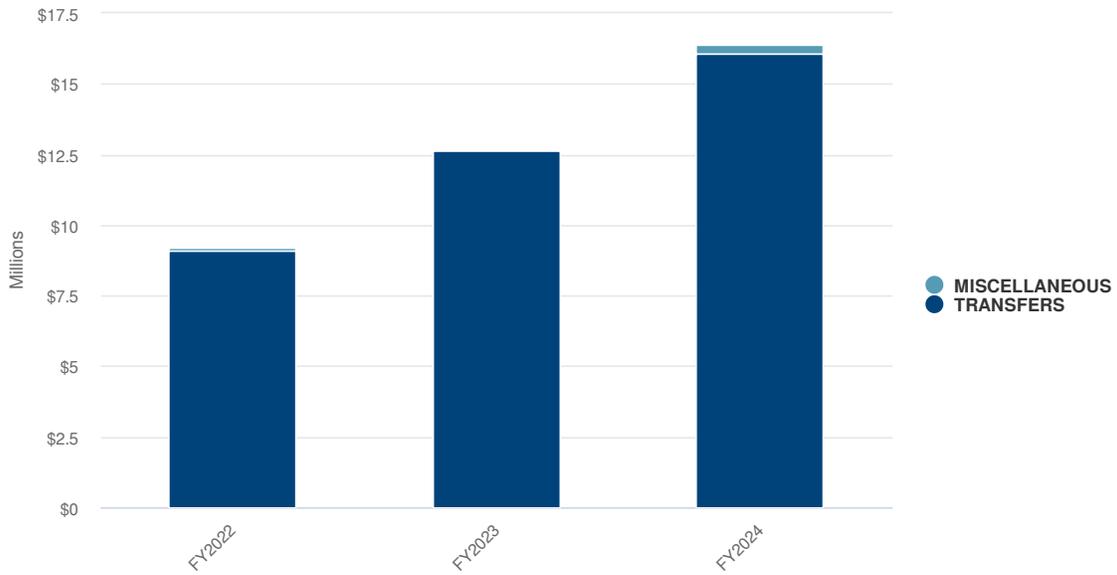


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
MISCELLANEOUS	\$119,759.35	\$40,925.00	\$320,000.00	681.9%
TRANSFERS	\$9,068,145.00	\$12,660,062.59	\$16,081,685.00	27%
Total Revenue Source:	\$9,187,904.35	\$12,700,987.59	\$16,401,685.00	29.1%



3200 SANITATION – PROGRAM SUMMARY

Program Description

Sanitation is responsible for the daily residential solid waste and recycling management, brush collection, Baytown Green Center operations, and a customer service and education program. Additionally, the Division is responsible for the debris management side of emergency management clean up after a natural disaster.

Brush is collected curbside on a once-per-month schedule. Household garbage and heavy trash are collected twice weekly. The brush collected is recycled to chips and humus. These wood chips are used for wood burning fuel.

The Baytown Green Center is a self-service drop off facility open to residents wishing to dispose of bulky items (ex: old furniture, lumber, household trash, etc.) and recycling. In addition to the traditional recycling materials of plastics, newspaper, tin/aluminum cans, glass and cardboard; electronic waste and brush is accepted. This facility is available during weekdays and on Saturdays.

The CLEAN Team efforts are directed at citywide eradication of litter and illegal dumping. This team removes debris and bulk items throughout the City streets, alleys, and right-of-ways. Additional responsibilities include graffiti removal, barricade maintenance and trimming of low hanging tree limbs.

Major Goals

- Collection of brush and trash on a timely basis with proper disposal or recycling.
- Reduction of total waste stream through operation of a drop-off recycling center.
- Reduction of litter and illegal dumping throughout the City.

Major Objectives

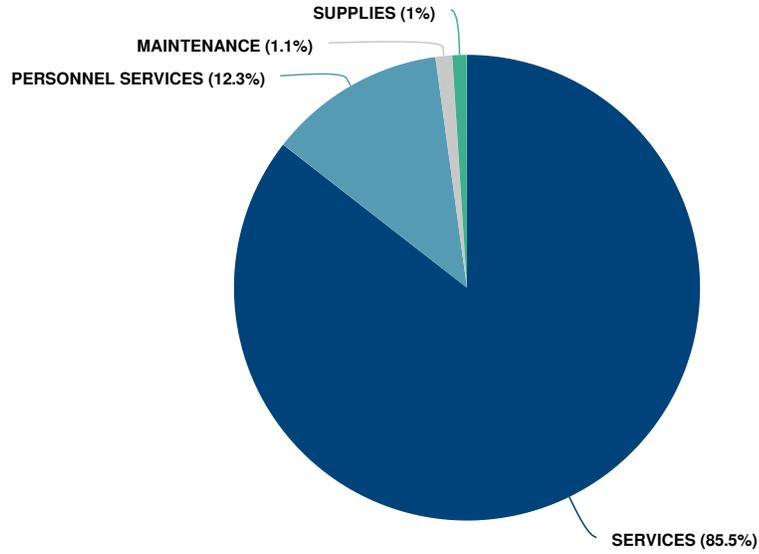
- Collection of brush and limbs as scheduled.
- Proper Management of brush chipping.
- Excellent customer service by listening and educating the public regarding the correct procedures for brush/recycling collection and the Green Center_operation
- Participation in clean-up programs.



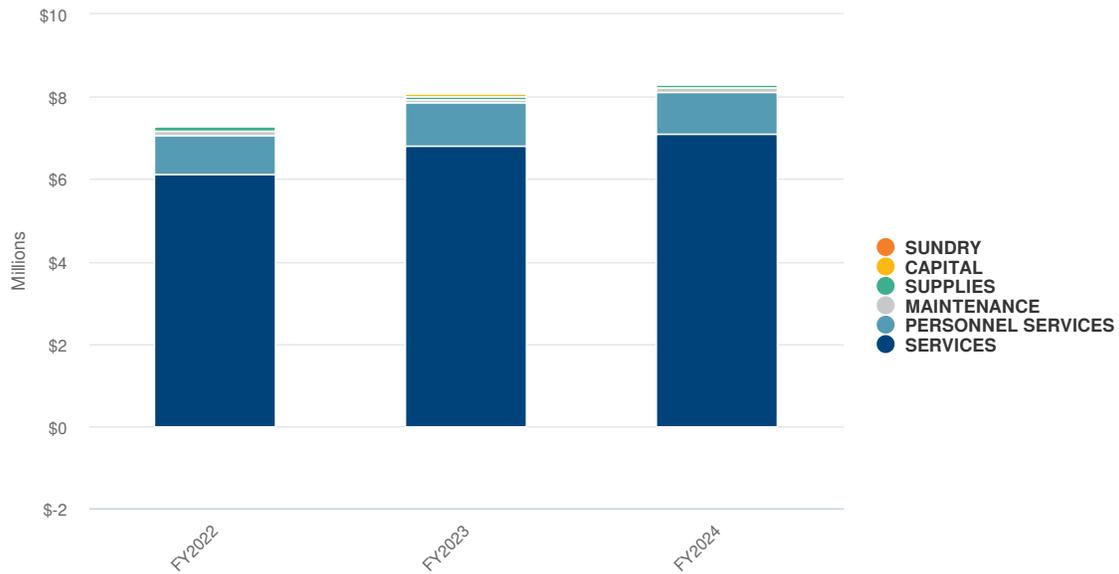
SANITATION

SANITATION BUDGET SUMMARY BY EXPENDITURE

SANITATION BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
PERSONNEL SERVICES	\$958,262.20	\$1,051,814.73	\$1,022,535.46	-2.8%



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
SUPPLIES	\$93,992.13	\$72,750.00	\$84,250.00	15.8%
MAINTENANCE	\$121,104.03	\$95,000.00	\$95,000.00	0%
SERVICES	\$6,104,675.25	\$6,800,000.00	\$7,106,524.00	4.5%
SUNDRY	-\$714.99	\$0.00	\$0.00	0%
CAPITAL	\$0.00	\$51,000.00	\$0.00	-100%
Total Expense Objects:	\$7,277,318.62	\$8,070,564.73	\$8,308,309.46	2.9%

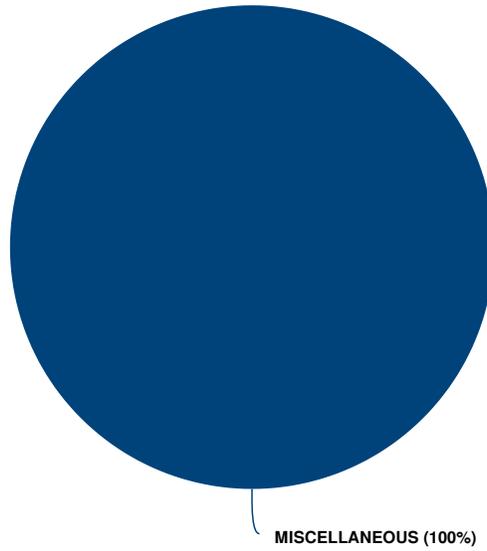
SANITATION BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$812,386.00	N/A
Revenues			
MISCELLANEOUS	\$7,051,992.16	\$8,263,318.61	\$7,616,803.85
TRANSFERS	\$249,999.96	\$0.00	\$0.00
Total Revenues:	\$7,301,992.12	\$8,263,318.61	\$7,616,803.85
Expenditures			
PERSONNEL SERVICES	\$958,262.20	\$1,051,814.73	\$1,022,535.46
SUPPLIES	\$93,992.13	\$72,750.00	\$84,250.00
MAINTENANCE	\$121,104.03	\$95,000.00	\$95,000.00
SERVICES	\$6,104,675.25	\$6,800,000.00	\$7,106,524.00
SUNDRY	-\$714.99	\$0.00	\$0.00
CAPITAL	\$0.00	\$51,000.00	\$0.00
Total Expenditures:	\$7,277,318.62	\$8,070,564.73	\$8,308,309.46
Total Revenues Less Expenditures:	\$24,673.50	\$192,753.88	-\$691,505.61
Ending Fund Balance:	N/A	\$1,005,139.88	N/A

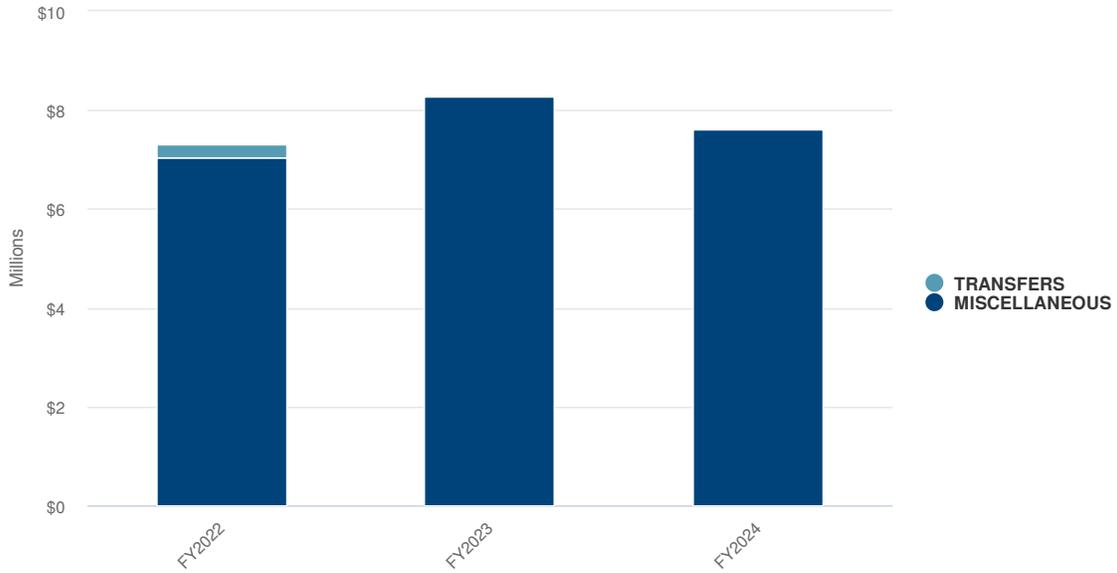


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
MISCELLANEOUS	\$7,051,992.16	\$8,263,318.61	\$7,616,803.85	-7.8%
TRANSFERS	\$249,999.96	\$0.00	\$0.00	0%
Total Revenue Source:	\$7,301,992.12	\$8,263,318.61	\$7,616,803.85	-7.8%



SANITATION BUDGET SUMMARY BREAKDOWN

3200 SANITATION - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2021-2022	Budget 2022-2023	Estimated 2022-2023	Adopted 2023-2024
7100	Personnel Services				
71002	Regular Wages	\$ 601,569	\$ 661,352	\$ 707,925	\$ 615,899
71009	Overtime	44,557	-	44,000	44,000
71021	Health Insurance	116,986	184,415	134,442	171,243
71022	TMRS	113,265	117,739	126,152	109,753
71023	FICA	47,859	50,593	54,156	47,116
71028	Workers Compensation	34,027	37,715	40,090	34,524
	Total Personnel Services	958,262	1,051,815	1,106,765	1,022,535
7200	Supplies				
72007	Wearing Apparel	6,904	6,000	6,000	7,000
72016	Motor Vehicle Supplies	82,555	60,000	68,000	68,000
72021	Minor Tools	2,988	3,000	3,500	4,000
72026	Cleaning & Janitorial Sup	29	-	-	1,500
72031	Chemical Supplies	787	750	750	750
72041	Educational Supplies	363	1,000	1,000	1,000
	Total Supplies	93,627	70,750	79,250	82,250
7300	Maintenance				
73001	Land Maintenance	365	2,000	2,000	2,000
73011	Buildings Maintenance	58	-	-	-
73043	Motor Vehicles Maint	121,046	95,000	110,000	95,000
	Total Maintenance	121,469	97,000	112,000	97,000
7400	Services				
74021	Special Services	313,041	390,000	390,000	390,000
74034	Household Garbage Contract	5,475,845	5,975,600	5,975,600	6,214,624
74036	Advertising	-	1,500	1,000	1,500
74040	Recycling Services	6,653	86,505	40,000	40,000
74042	Education & Training	4,107	7,000	7,000	9,000
74050	Disposal Services	305,028	339,395	390,000	450,000
74064	Staff Development	-	-	-	1,400
	Total Services	6,104,675	6,800,000	6,803,600	7,106,524
	Total Operating	7,278,034	8,019,565	8,101,615	8,308,309
7500	Sundry				
75088	Bad Debt	(715)	-	-	-
	Total Services	(715)	-	-	-
8000	Capital Outlay				
84043	Motor Vehicles	-	51,000	51,000	-
	Total Capital Outlay	-	51,000	51,000	-
	TOTAL DEPARTMENT	\$ 7,277,319	\$ 8,070,565	\$ 8,152,615	\$ 8,308,309



3050 STORM WATER UTILITY – PROGRAM SUMMARY

Program Description

The Storm Water Utility Fund is comprised of two divisions: Storm Water Utility and Storm Water Maintenance. The Storm Water Maintenance Division was formed during the FY2016 Budget Process and is formerly known as the Drainage division that previously resided in the General Fund. The Storm Water Utility division is responsible for the City's compliance with the Federal mandate known as the National Pollutant Discharge Elimination System (NPDES). The NPDES mandate requires cities to implement programs and practices to control polluted storm water run-off through a permitting program. The NPDES permitting program is comprised of two phases. Phase I affects medium and large cities. Phase II affects smaller communities, such as Baytown. Baytown is required to develop a storm water management program that will address six minimum control measures. This program was developed to be implemented in phases over the next five years.

The Storm Water Maintenance Division operates maintenance crews which are responsible for maintaining drainage facilities, cleaning roadside ditches, setting drainage pipe for residents, and repairing storm drain inlets and lines. It also operates a capital drainage improvement crew that is responsible for making drainage system improvements such as new drainage structures, major system upgrades, and area drainage system realignments. The Storm Water Maintenance Division operates three street sweepers responsible for keeping all City roadways clear of small debris.

Accomplished Major Goals

- Adopted the final storm water management program (SWMP) outlining our best management practices (BMPs).
- Received the Small MS4 permit in 2009.
- Educated the public about storm water requirements and pollution from urban run-off.
- Provided educational materials for all Goose Creek Consolidated Independent School District students.
- Developed ordinances to address construction site run-off in, Illicit Discharge Detection and Control, and Post Construction Storm Water Management.
- Inspected all construction sites within the City limits for compliance with state and local storm water regulations.
- Established good housekeeping practices for storm water in all City departments.
- Educated all City owned industrial facilities operators about required Texas Commission on Environmental Quality (TCEQ) permits and assisted them in obtaining full compliance.
- Reviewed Second Construction Site General Permit and MS4 Phase II drafts and provided input to TCEQ on issues affecting the City of Baytown.
- Responded to citizen's service request in a timely manner.
- Increased the productivity of the drainage maintenance and capital drainage crews by cross training exercises.

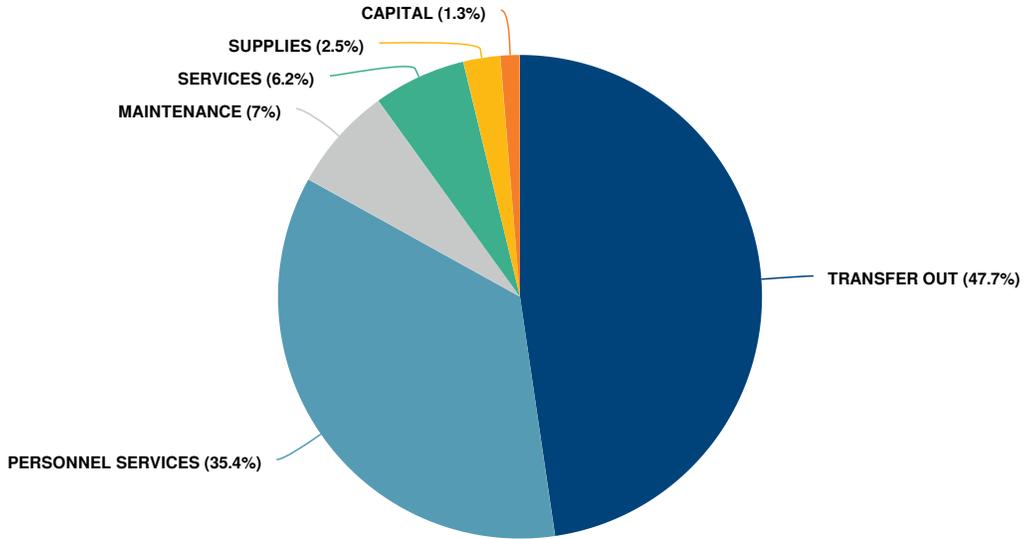
Major Objectives

- Storm Water Engineer will audit City of Baytown detention ponds and make recommendations on how to improve them.
- Work with Engineering Department to ensure full compliance with storm water regulations at all city projects.
- Provide public education through brochures, presentations, and the website. This includes the general public, civic associations, homebuilders and developers, commercial businesses, and municipal employees.
- Provide public outreach with community clean-up events.
- Document and record illicit discharge complaints.
- Build relationships with other City departments involved with the SWMP.
- Prepare for the next permitting phase.
- Schedule workload more efficiently.
- Increase accountability for the quality of work.
- Improve Customer Service.
- Restore property to same or better conditions.

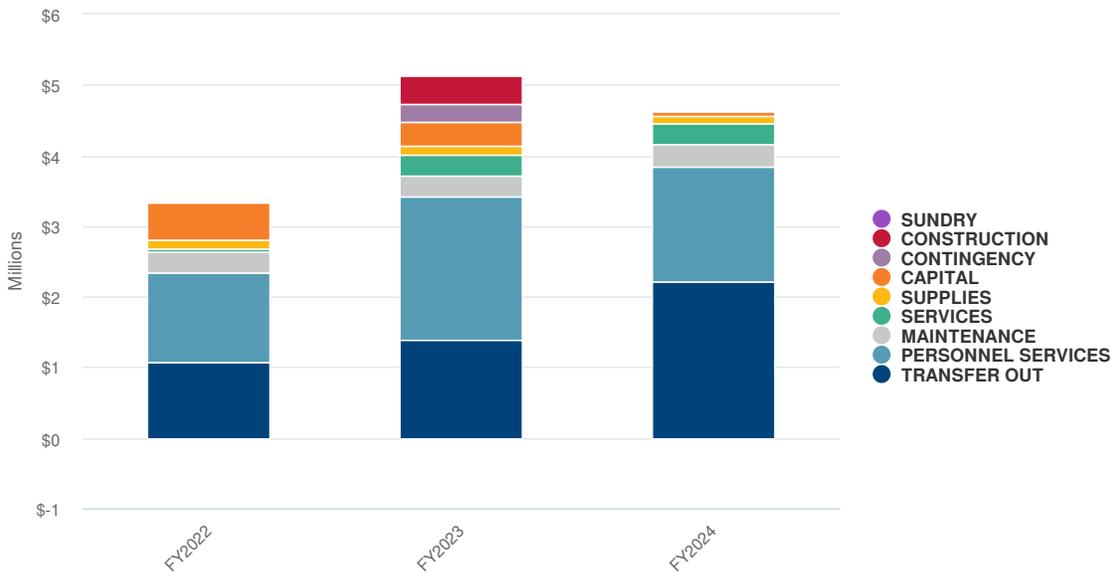


STORM WATER UTILITY BUDGET SUMMARY BY EXPENDITURE

STORM WATER UTILITY BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
PERSONNEL SERVICES	\$1,278,114.80	\$2,028,381.53	\$1,635,901.65	-19.3%



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
SUPPLIES	\$126,061.83	\$111,850.62	\$113,600.00	1.6%
MAINTENANCE	\$299,094.86	\$287,500.00	\$322,500.00	12.2%
SERVICES	\$42,021.34	\$309,864.00	\$286,564.00	-7.5%
SUNDRY	-\$9.80	\$0.00	\$0.00	0%
CAPITAL	\$523,574.61	\$350,000.00	\$60,000.00	-82.9%
CONSTRUCTION	\$0.00	\$400,000.00	\$0.00	-100%
TRANSFER OUT	\$1,070,499.96	\$1,396,000.00	\$2,205,000.00	58%
CONTINGENCY	\$0.00	\$250,000.00	\$0.00	-100%
Total Expense Objects:	\$3,339,357.60	\$5,133,596.15	\$4,623,565.65	-9.9%

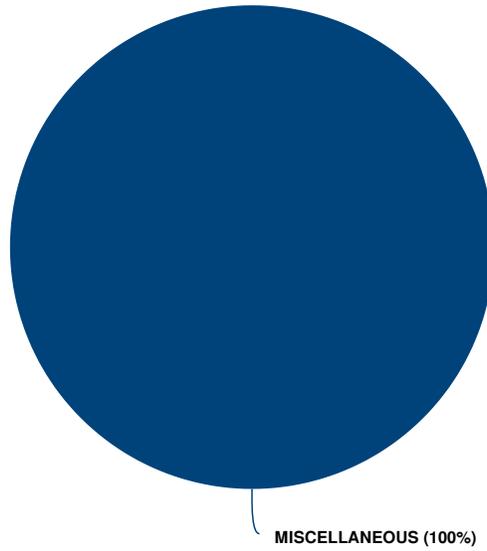
STORM WATER UTILITY BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$2,570,413.52	N/A
Revenues			
MISCELLANEOUS	\$3,838,202.67	\$4,082,156.27	\$5,058,792.00
Total Revenues:	\$3,838,202.67	\$4,082,156.27	\$5,058,792.00
Expenditures			
PERSONNEL SERVICES	\$1,278,114.80	\$2,028,381.53	\$1,635,901.65
SUPPLIES	\$126,061.83	\$111,850.62	\$113,600.00
MAINTENANCE	\$299,094.86	\$287,500.00	\$322,500.00
SERVICES	\$42,021.34	\$309,864.00	\$286,564.00
SUNDRY	-\$9.80	\$0.00	\$0.00
CAPITAL	\$523,574.61	\$350,000.00	\$60,000.00
CONSTRUCTION	\$0.00	\$400,000.00	\$0.00
TRANSFER OUT	\$1,070,499.96	\$1,396,000.00	\$2,205,000.00
CONTINGENCY	\$0.00	\$250,000.00	\$0.00
Total Expenditures:	\$3,339,357.60	\$5,133,596.15	\$4,623,565.65
Total Revenues Less Expenditures:	\$498,845.07	-\$1,051,439.88	\$435,226.35
Ending Fund Balance:	N/A	\$1,518,973.64	N/A

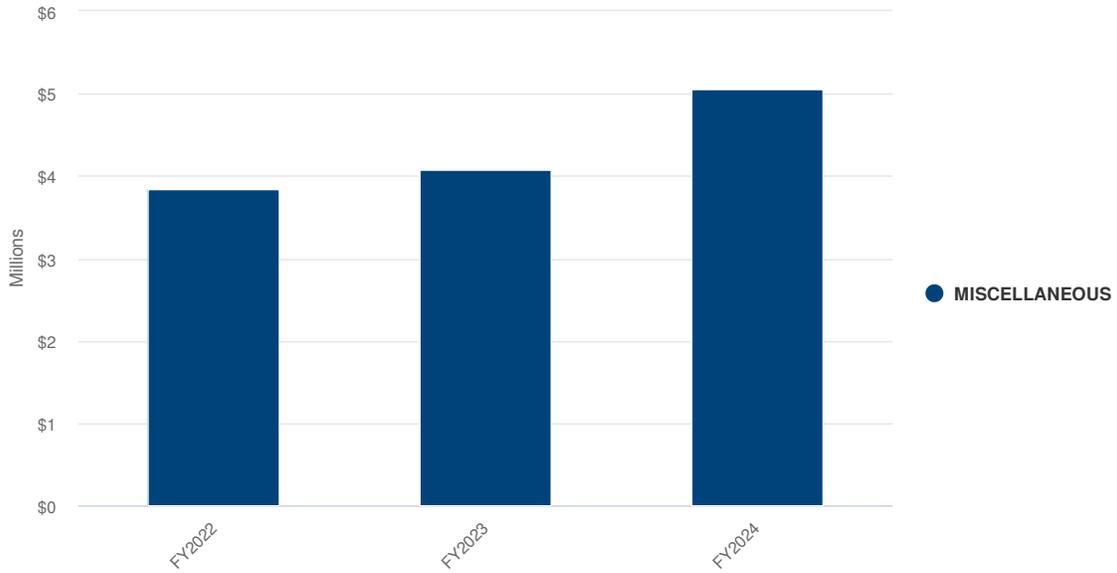


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
MISCELLANEOUS	\$3,838,202.67	\$4,082,156.27	\$5,058,792.00	23.9%
Total Revenue Source:	\$3,838,202.67	\$4,082,156.27	\$5,058,792.00	23.9%



STORM WATER UTILITY SUMMARY BREAKDOWN

3050 STORM WATER UTILITY - SERVICE LEVEL BUDGET
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Acct#	Acct Description	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-24
7100	Personnel Services				
71002	Regular Wages	\$ 815,026	\$ 1,259,917	\$ 981,319	\$ 1,007,964
71009	Overtime	25,299	29,000	35,250	36,250
71021	Health Insurance	194,688	354,461	232,832	289,795
71022	TMRS	147,253	230,927	174,871	179,619
71023	FICA	60,024	99,247	75,071	77,109
71028	Workers Compensation	35,825	51,230	43,177	45,164
71041	Allowances	-	3,600	-	-
	Total Personnel Services	1,278,115	2,028,382	1,542,520	1,635,902
7200	Supplies				
72001	Office Supplies	2,682	3,000	2,500	3,000
72002	Postage Supplies	37	500	250	500
72004	Printing Supplies	962	2,000	1,924	2,000
72007	Wearing Apparel	10,458	10,600	11,000	11,600
72016	Motor Vehicle Supplies	95,817	84,901	84,900	84,900
72021	Minor Tools	5,476	7,000	7,000	7,650
72031	Chemical Supplies	69	250	250	250
72041	Educational Supplies	3,955	3,000	2,000	3,000
72045	Computer Software Supply	6,000	-	-	-
72061	Meeting Supplies	606	600	600	700
	Total Supplies	126,062	111,851	110,424	113,600
7300	Maintenance				
73026	Storm Drains Maint	145,828	200,000	200,000	200,000
73042	Machinery & Equip Maint	65	-	-	-
73043	Motor Vehicles Maint	153,202	87,500	122,500	122,500
	Total Maintenance	299,095	287,500	322,500	322,500
7400	Services				
74021	Special Services	33,828	283,000	278,000	257,000
74036	Advertising	-	2,500	1,625	2,500
74042	Education & Training	8,194	23,600	22,500	23,600
74064	Staff Development	-	-	-	2,700
74071	Association Dues	-	764	500	764
	Total Services	42,022	309,864	302,625	286,564
	Total Operating	1,745,293	2,737,596	2,278,069	2,358,566
8000	Capital Outlay				
84042	Machinery & Equipment	320,893	350,000	-	-
84043	Motor Vehicles	202,682	-	-	60,000
85001	Construction	-	400,000	-	-
	Total Capital Outlay	523,575	750,000	-	60,000
9000	Other Financing Uses				
91350	To Gen Capital Proj Fund	470,500	496,000	496,000	135,000
91522	To W W I S	600,000	900,000	900,000	2,070,000
	Total Other Financing Uses	1,070,500	1,396,000	1,396,000	2,205,000
9900	Contingency				
99002	Unforeseen/New Initiative	-	250,000	200,000	-
	Total Other Financing Uses	-	250,000	200,000	-
	TOTAL DEPARTMENT	\$ 3,339,368	\$ 5,133,596	\$ 3,874,069	\$ 4,623,566



7010 GARAGE OPERATIONS – PROGRAM SUMMARY

Program Description

Equipment Services Division maintains, services, and repairs a fleet consisting of the vehicles and equipment operated by Public Works, Parks and Recreation, Engineering, Inspections, Library, Health, Purchasing, Utility Billing and BAWA. This division also maintains the fueling facility, Public Works gate access, standby generators, the equipment wash rack, and the garage owned mechanical equipment. In addition, assistance is rendered to Police and Fire garages and Park operations when necessary. This division processes all associated paperwork, as well as billing of fuel and services to all user departments.

Major Goals

- To provide for safe and efficient maintenance operations by performing vehicle and equipment preventative maintenance and repairs.
- Provide these services in an economical and timely manner.

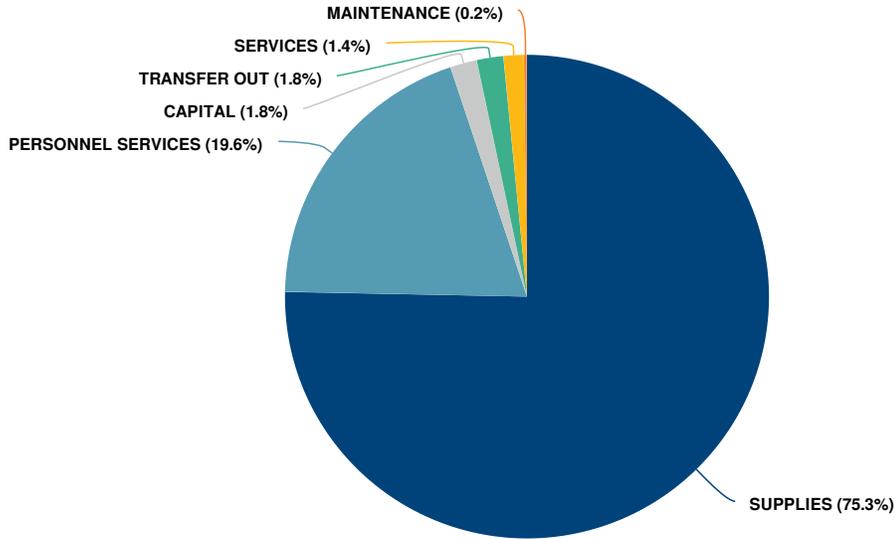
Major Objectives

- Coordinate with departmental supervisors to facilitate sufficient availability of equipment for their duties.
- Reduce downtime and increase “mean-time-between-failure” for vehicles and equipment maintained by the garage.
- Reduce rate of returns for unscheduled repairs with an aggressive preventative maintenance program.

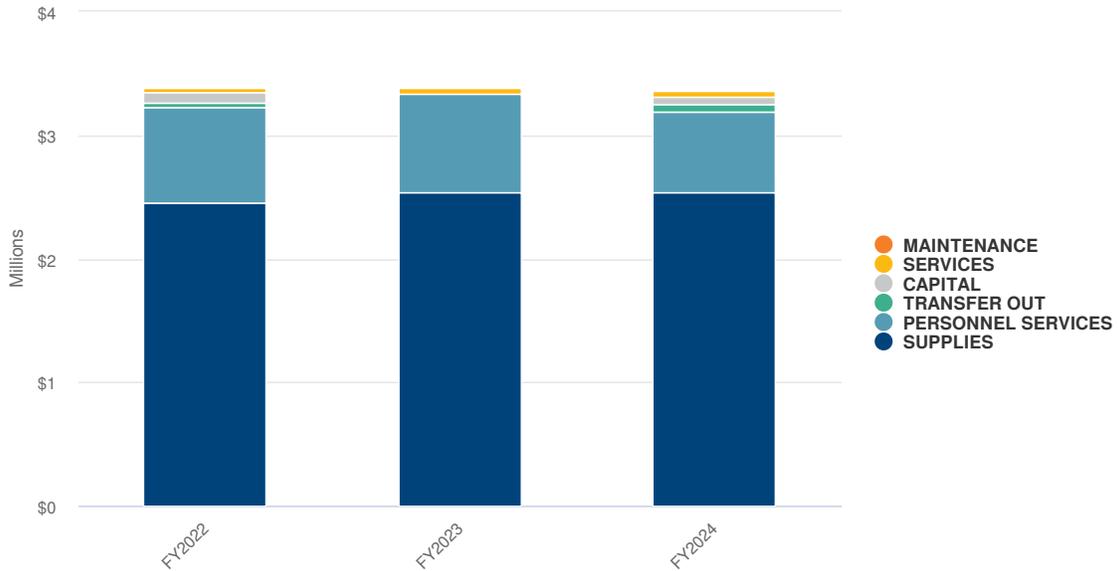


GARAGE OPERATIONS BUDGET SUMMARY BY EXPENDITURE

GARAGE OPERATIONS BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type GARAGE BUDGET SUMMARY BY EXPENDITURE



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
PERSONNEL SERVICES	\$773,908.38	\$800,474.95	\$657,774.48	-17.8%
SUPPLIES	\$2,447,555.69	\$2,533,048.50	\$2,533,048.50	0%
MAINTENANCE	\$10,345.98	\$6,500.00	\$6,500.00	0%
SERVICES	\$38,305.61	\$44,500.00	\$45,400.00	2%
CAPITAL	\$86,404.96	\$0.00	\$60,000.00	N/A
TRANSFER OUT	\$40,666.64	\$0.00	\$60,000.00	N/A
Total Expense Objects:	\$3,397,187.26	\$3,384,523.45	\$3,362,722.98	-0.6%

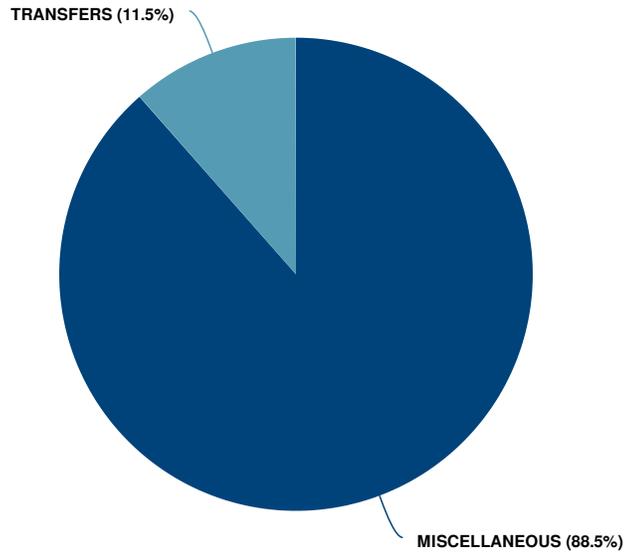
GARAGE OPERATIONS FUND BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$653,564.37	N/A
Revenues			
MISCELLANEOUS	\$2,749,828.47	\$2,600,000.00	\$2,700,000.00
TRANSFERS	\$499,999.92	\$650,000.00	\$350,000.00
Total Revenues:	\$3,249,828.39	\$3,250,000.00	\$3,050,000.00
Expenditures			
PERSONNEL SERVICES	\$773,908.38	\$800,474.95	\$657,774.48
SUPPLIES	\$2,447,555.69	\$2,533,048.50	\$2,533,048.50
MAINTENANCE	\$10,345.98	\$6,500.00	\$6,500.00
SERVICES	\$38,305.61	\$44,500.00	\$45,400.00
CAPITAL	\$86,404.96	\$0.00	\$60,000.00
TRANSFER OUT	\$40,666.64	\$0.00	\$60,000.00
Total Expenditures:	\$3,397,187.26	\$3,384,523.45	\$3,362,722.98
Total Revenues Less Expenditures:	-\$147,358.87	-\$134,523.45	-\$312,722.98
Ending Fund Balance:	N/A	\$519,040.92	N/A

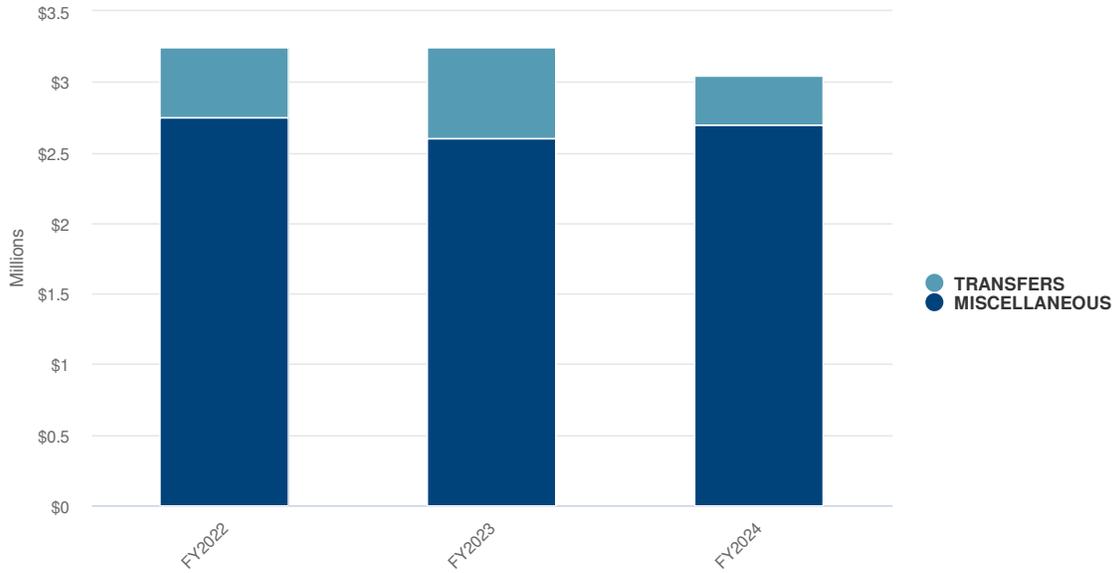


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
MISCELLANEOUS	\$2,749,828.47	\$2,600,000.00	\$2,700,000.00	3.8%
TRANSFERS	\$499,999.92	\$650,000.00	\$350,000.00	-46.2%
Total Revenue Source:	\$3,249,828.39	\$3,250,000.00	\$3,050,000.00	-6.2%



GARAGE OPERATIONS BUDGET SUMMARY BREAKDOWN

7010 GARAGE OPERATIONS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-24
7100	Personnel Services				
71002	Regular Wages	\$ 505,592	\$ 505,795	\$ 507,603	\$ 413,477
71009	Overtime	33,569	35,000	35,000	35,000
71021	Health Insurance	89,072	118,553	82,618	92,208
71022	TMRS	95,392	90,993	90,455	74,751
71023	FICA	39,665	39,106	38,832	32,090
71028	Workers Compensation	5,576	5,628	5,457	4,249
71041	Allowances	5,044	5,400	5,968	6,000
	Total Personnel Services	773,907	800,474	765,930	657,773
7200	Supplies				
72007	Wearing Apparel	4,964	4,000	4,000	4,000
72016	Motor Vehicle Supplies	9,077	7,000	12,000	7,000
72017	Parts Purchase For Resale	643,520	575,000	575,000	575,000
72018	Fuel Purchase For Resale	1,731,806	1,930,349	1,378,183	1,930,349
72019	Supplies Purch For Resale	7,384	8,000	8,000	8,000
72021	Minor Tools	14,436	8,000	8,000	8,000
72026	Cleaning & Janitorial Sup	137	500	500	500
72032	Medical Supplies	26	200	200	200
72098	Inventory Adjustments	36,206	-	-	-
	Total Supplies	2,447,556	2,533,049	1,985,883	2,533,049
7300	Maintenance				
73042	Machinery & Equip Maint	4,512	2,500	2,500	2,500
73043	Motor Vehicles Maint	5,834	4,000	4,000	4,000
	Total Maintenance	10,346	6,500	6,500	6,500
7400	Services				
74020	Outside Contracts	26,024	30,000	34,959	30,000
74021	Special Services	5,317	6,500	6,500	6,500
74042	Education & Training	6,964	8,000	8,000	8,000
74064	Staff Development	-	-	-	900
	Total Services	38,306	44,500	49,459	45,400
8000	Capital Outlay				
80001	Furniture & Equip <\$10000	-	-	7,499	-
84042	Machinery & Equipment	86,405	-	17,589	-
84043	Motor Vehicles	-	-	-	60,000
	Total Capital Outlay	86,405	-	25,088	60,000
9000	Other Financing Uses				
91350	To Gen Capital Proj Fund	40,667	-	-	60,000
	Total Other Financing Uses	40,667	-	-	60,000
	TOTAL DEPARTMENT	\$ 3,397,186	\$ 3,384,522	\$ 2,832,860	\$ 3,362,722



7010 WAREHOUSE OPERATIONS – PROGRAM SUMMARY

Program Description

Provide Centralized warehousing and purchasing for commonly used supplies and materials throughout the city. Operation is designed to provide lower costs through volume purchasing and consolidation.

Major Goals

- Expansion of base inventory to facilitate citywide usage, while reducing items with low turnover.
- Develop inventory-tracking system.
- Develop inventory minimum and maximum levels based on usage.

Major Objectives

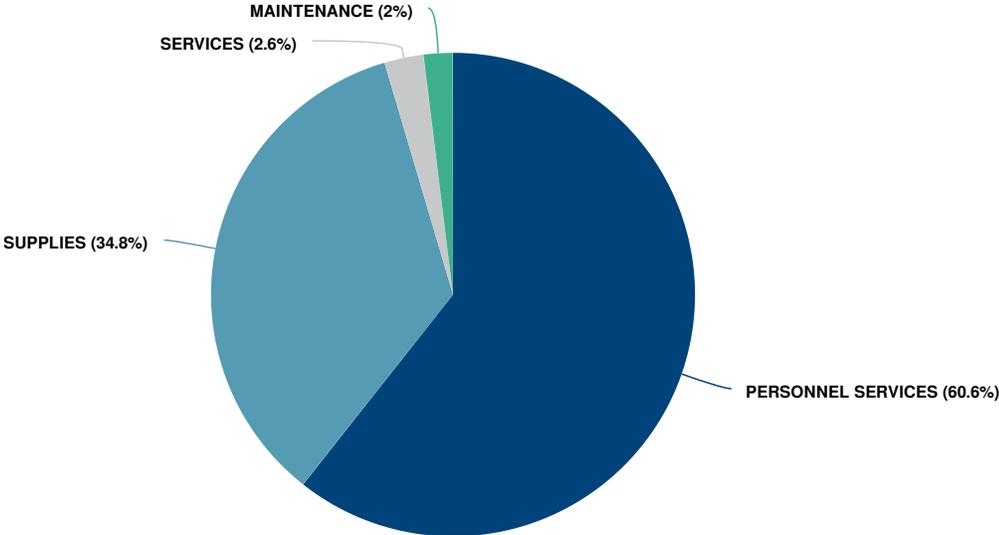
- Automation of physical inventory process.
- Increase use of warehouse by City departments.



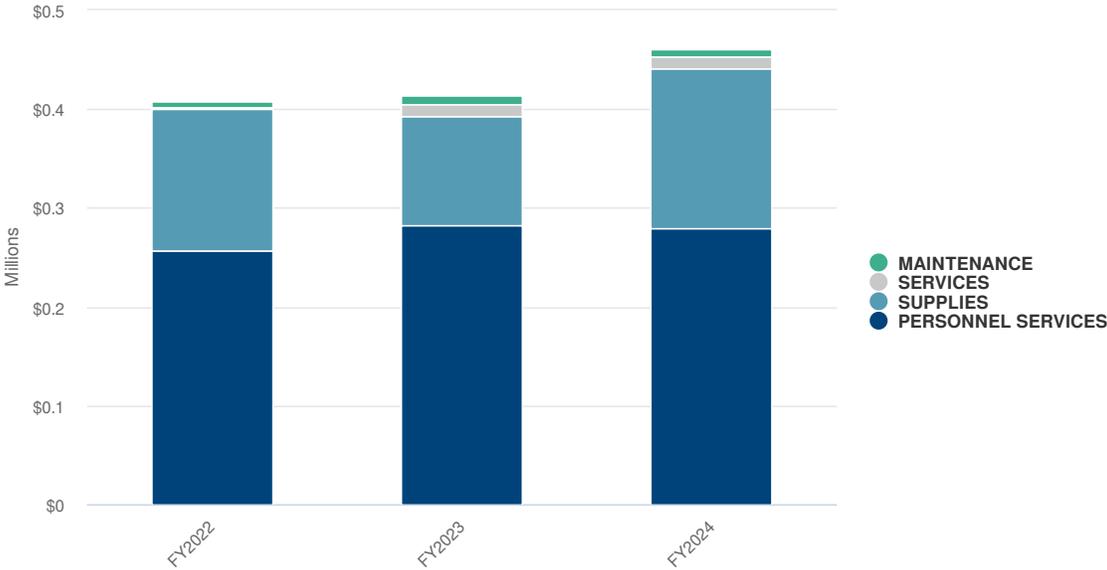
**WAREHOUSE
OPERATIONS
FUND**

WAREHOUSE OPERATIONS BUDGET SUMMARY BY EXPENDITURE

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
PERSONNEL SERVICES	\$257,122.28	\$281,879.16	\$279,846.92	-0.7%



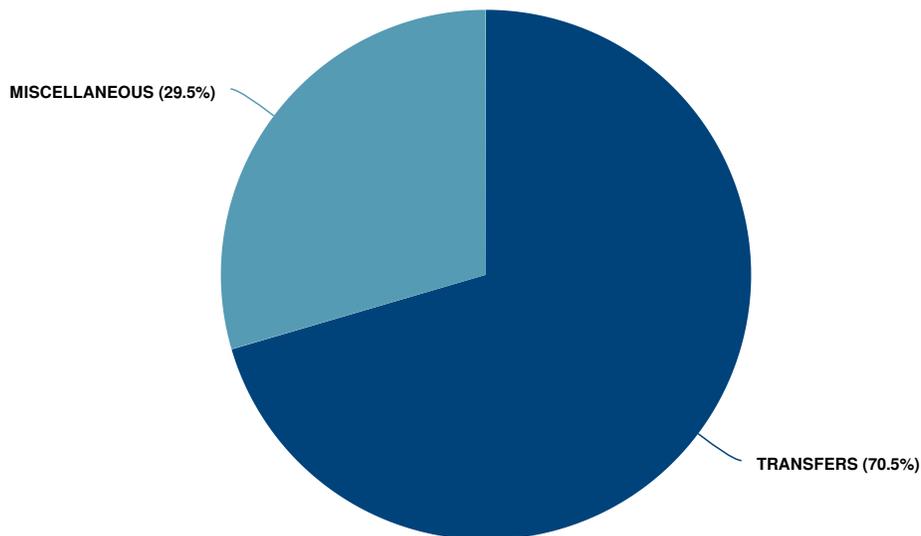
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
SUPPLIES	\$142,607.42	\$110,600.00	\$160,600.00	45.2%
MAINTENANCE	\$7,188.07	\$9,000.00	\$9,000.00	0%
SERVICES	\$1,470.26	\$12,000.00	\$12,000.00	0%
Total Expense Objects:	\$408,388.03	\$413,479.16	\$461,446.92	11.6%

WAREHOUSE OPERATIONS BUDGET SUMMARY BY EXPENDITURE

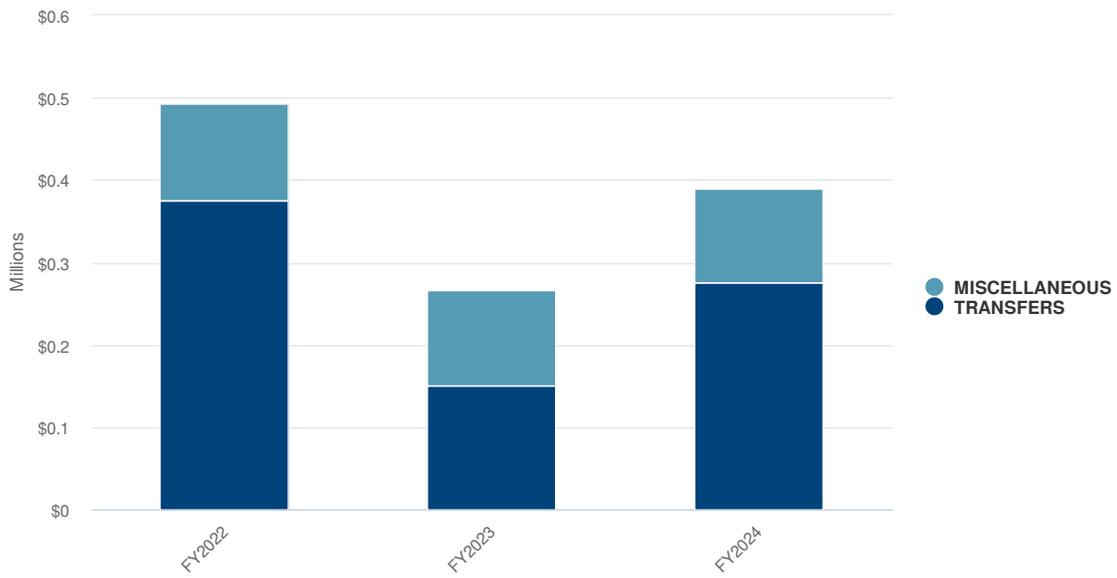
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$248,384.34	N/A
Revenues			
MISCELLANEOUS	\$118,543.60	\$115,689.88	\$115,204.00
TRANSFERS	\$375,000.00	\$150,000.00	\$275,000.00
Total Revenues:	\$493,543.60	\$265,689.88	\$390,204.00
Expenditures			
PERSONNEL SERVICES	\$257,122.28	\$281,879.16	\$279,846.92
SUPPLIES	\$142,607.42	\$110,600.00	\$160,600.00
MAINTENANCE	\$7,188.07	\$9,000.00	\$9,000.00
SERVICES	\$1,470.26	\$12,000.00	\$12,000.00
Total Expenditures:	\$408,388.03	\$413,479.16	\$461,446.92
Total Revenues Less Expenditures:	\$85,155.57	-\$147,789.28	-\$71,242.92
Ending Fund Balance:	N/A	\$100,595.06	N/A

Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
MISCELLANEOUS	\$118,543.60	\$115,689.88	\$115,204.00	-0.4%
TRANSFERS	\$375,000.00	\$150,000.00	\$275,000.00	83.3%
Total Revenue Source:	\$493,543.60	\$265,689.88	\$390,204.00	46.9%



WAREHOUSE OPERATIONS BUDGET SUMMARY BREAKDOWN

7010 WAREHOUSE OPERATIONS - SERVICE LEVEL BUDGET

Acct#	Acct Description	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-24
7100	Personnel Services				
71002	Regular Wages	\$ 173,090	\$ 176,522	\$ 177,453	\$ 174,910
71009	Overtime	1,743	3,000	2,067	3,000
71021	Health Insurance	33,716	52,690	36,051	52,690
71022	TMRS	30,649	31,421	31,622	31,169
71023	FICA	12,645	13,504	13,575	13,381
71028	Workers Compensation	5,279	4,742	5,766	4,698
	Total Personnel Services	257,121	281,879	266,535	279,847
7200	Supplies				
72001	Office Supplies	998	1,000	891	1,000
72007	Wearing Apparel	1,002	1,500	1,203	1,500
72015	Meter Purchase For Resale	120,546	100,000	93,543	150,000
72016	Motor Vehicle Supplies	3,517	4,000	2,850	4,000
72021	Minor Tools	4,168	4,000	3,345	4,000
72032	Medical Supplies	32	100	90	100
72098	Inventory Adjustments	12,344	-	-	-
	Total Supplies	142,607	110,600	101,921	160,600
7300	Maintenance				
73042	Machinery & Equipment Maint	4,505	6,000	5,430	6,000
73043	Motor Vehicles Maint	2,683	3,000	2,651	3,000
	Total Maintenance	7,188	9,000	8,081	9,000
7400	Services				
74021	Special Services	-	10,000	-	10,000
74042	Education & Training	1,470	2,000	1,669	2,000
	Total Services	1,470	12,000	1,669	12,000
	Total Operating	408,386	413,479	378,207	461,447
	TOTAL DEPARTMENT	\$ 408,386	\$ 413,479	\$ 378,207	\$ 461,447



BAYTOWN AREA WATER AUTHORITY (BAWA)

**ANNUAL PROGRAM OF SERVICES
2023-24**

ADOPTED BUDGET



BAYTOWN AREA WATER AUTHORITY

BOARD OF DIRECTORS

BRENDA BRADLEY SMITH, President

MIKE WILSON, Vice President

FRANK McKAY III, Secretary

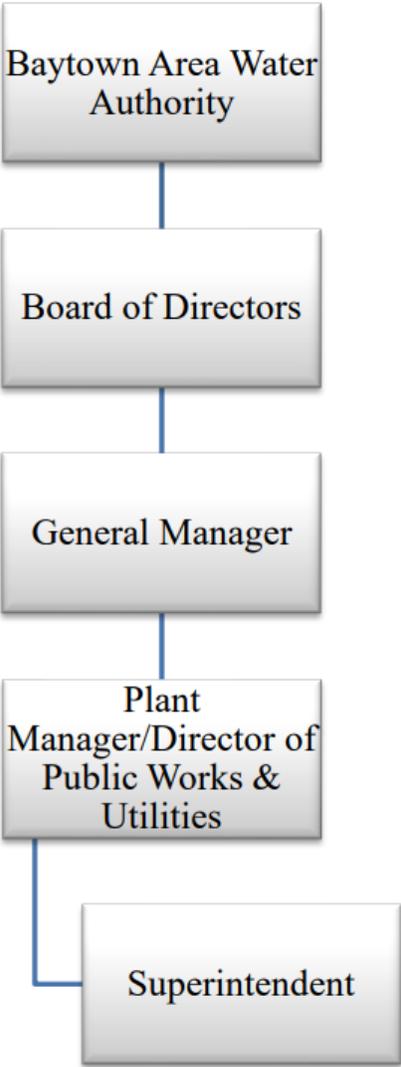
CITY CLERK, Assistant Secretary

ALYSSA LINARES, Director

JIMMY SMITH, Director

BAYTOWN AREA WATER AUTHORITY (BAWA)

ORGANIZATION CHART



BAYTOWN AREA WATER AUTHORITY
MAJOR BUDGET ISSUES
FISCAL YEAR 2023-24

This fund accounts for the operations of the Baytown Area Water Authority (BAWA). BAWA is a water authority created by the Texas Legislature to supply water for the City of Baytown (City) and surrounding communities. BAWA services a total of eight customers with the City as the largest customer, generating approximately 88% of BAWA’s annual sales. BAWA is a separate legal entity; however, it is considered a component unit of the City. Since it began operating, BAWA has not experienced shortages of its raw water supply to the plant or interruptions of service to its customers.

REVENUES

The 2023-24 proposed budget estimates sales of \$16,497,108 for an average of 13.5 million gallons per day (MGD). Fluctuations in rainfall amounts can significantly impact actual sales. The existing rate structure for BAWA is \$3.26 per 1,000 gallons for the City of Baytown and \$3.46 per 1,000 gallons for customers outside the city. The rates will consist of a 6% bump to \$3.46 per 1,000 gallons for the City of Baytown and \$3.67 per 1,000 gallons for customers outside the city for the 2023-24 budget.

EXPENDITURES

Total operating expenditures for the proposed 2023-24 budget are \$9,938,162 which is a decrease of \$394,737 from the 2022-23 budget. The decrease includes \$229,544 in the untreated water supplies and a decrease in electrical service. This budget includes a transfer of \$350,000 to the General Fund for an indirect cost allocation to reimburse the City for administrative services such as Human Resources, Fiscal Operations, Legal and Information Technology Services. Highlights of major operating changes are as follows:

- Decrease in supplies (878)
- Increase in maintenance 13,000
- Decrease in services (406,859)
- Decrease in capital outlay (73,000)

Raw Water Supply Cost – BAWA purchases raw water from the City of Houston. The raw water supply contract with the City of Houston is in effect through the year 2040, and sets the maximum amount of raw water to be delivered to the BAWA plant at 26 MGD without penalties. The surcharge for water purchased over the 26 MGD is nominal at this time. BAWA received a rate increase from \$0.90 to \$0.9802 on April 1, 2023. The annual rate adjustment is based on inflation.

Debt Service – The transfer to cover the debt service requirement for the proposed 2023-24 budget is \$4,133,994. The Authority awarded a construction contract to build the BAWA East Water Treatment Plant and due to the length of time for construction, 27-36 months, the Authority chose to issue bonds in two parts. The combination of bonds and operating funds totaling \$28 million was issued for the first year. The second issue, \$18 million in bonds, was issued in the fiscal year 2018-19.



BAYTOWN AREA WATER AUTHORITY
MAJOR BUDGET ISSUES
FISCAL YEAR 2023-24

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program for BAWA is funded through the issuance of revenue bonds, grants, and revenue from operations.

BAWA Backwash and Decant Pump Replacement \$323,290

This project is ongoing and replaces the existing (7.5HP) decant and backwash pumps and motors to increase reliability and control of surface water sludge processes.

BAWA Administration Building \$550,000

This project is ongoing and performs a minor remodel of office space updating the finishes, and replace the HVAC system, replace the roof, plumbing upgrades, and electrical upgrades.

BAWA Raw Water Rehabilitation \$13,705,110

This project is ongoing, funded from debt, replaces the existing BAWA Forebay liner, raw water pumps and motors with variable frequency drive (VFD) pumps/motors at the Fritz Lanham Surface Water Plant. Project will be split into two phases to smooth funding requirements. Phase I: Canal Pumps with Decant PS. Phase II: Forebay pumps and liner.

BAWA East Surface Water Plant Phase 2 Expansion \$5,920,000

This project is ongoing, funded by debt, covers the engineering services of the expansion and the existing surface water treatment plant south of Interstate Highway (IH) 10 and west of SH 99 along the Coastal Water Authority (CWA) Barbers Hill Canal. The design provides for the ability to expand the plant based on future water demands and allow the plant to convert to salt water treatment (desalinization) ensuring long term viability.

WORKING CAPITAL

In order to maintain fiscal stability, governmental entities maintain a working capital balance to meet daily liquidity needs. Appropriate levels of working capital vary from entity to entity based on the relative impact of particular circumstances or financial conditions. Working capital is defined as current assets (e.g., cash, investments and accounts receivable) less current liabilities (e.g., accounts payable).

In the 2023-24 proposed budget, BAWA's working capital level at year end is projected to represent 156 days of operating expenditures plus we are able to transfer out \$1,368,290 to BAWA's Capital Improvement Project Fund (CIPF) which will be available for funding future capital projects.

BAYTOWN AREA WATER AUTHORITY PROGRAM SUMMARY

3070 BAYTOWN AREA WATER AUTHORITY – PROGRAM SUMMARY

Program Description

BAWA operates and maintains a 31.898 Million Gallon per Day (MGD) surface water treatment facilities. BAWA currently serves 8 surrounding area customers, including the City of Baytown, which uses 88% of BAWA's production. Operations personnel ensure the facility's compliance with the Texas Commission on Environmental Quality's (TCEQ) Rules and Regulations for Public Water Supplies. BAWA provides its customers with high quality, safe drinking water and consistent water pressure for fire protection.

Major Goals

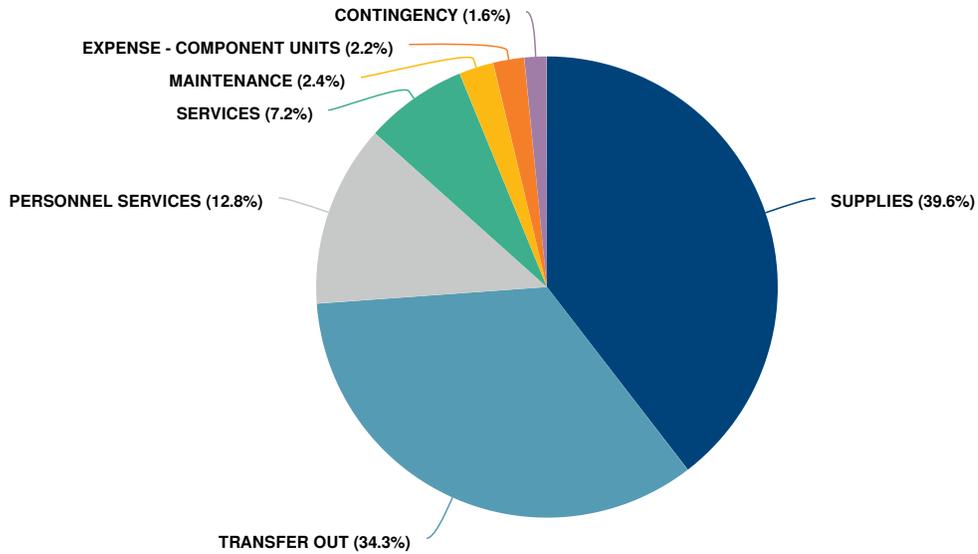
- Maintain water quality to be classified as "Meeting Optimum Corrosion Control" by TCEQ.
- Maintain "Superior Public Water System" status.
- Maintain standards for the Texas Optimization Program - a voluntary program through TCEQ that promotes the optimization of surface water treatment plants, by identifying and addressing the various factors that limit performance in order to lower the risk of waterborne disease.
- Develop and maintain a staff of highly trained water professionals through continuing education classes and hands on training.

Major Objectives

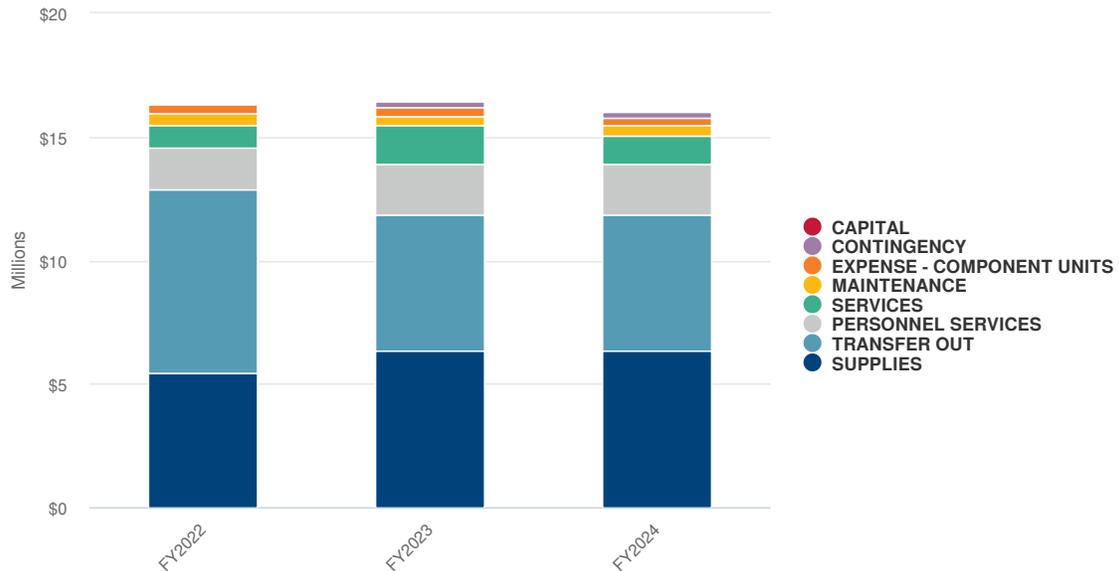
- Produce 13.5 MGD of finished water.
- Maintain finished water turbidity (haze measurement) consistently < 0.1 NTU.
- Maintain compliance with all TCEQ and EPA regulations.

BAYTOWN AREA WATER AUTHORITY BUDGET SUMMARY BY EXPENDITURE

BAYTOWN AREA WATER AUTHORITY BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type BAYTOWN AREA WATER AUTHORITY BUDGET SUMMARY BY FUND



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
PERSONNEL SERVICES	\$1,720,147.09	\$2,048,060.00	\$2,048,060.00	0%
SUPPLIES	\$5,448,723.12	\$6,346,471.64	\$6,345,594.00	0%
MAINTENANCE	\$506,836.44	\$376,850.00	\$389,850.00	3.4%
SERVICES	\$878,335.11	\$1,561,517.00	\$1,154,658.00	-26.1%
CAPITAL	\$23,348.99	\$73,000.00	\$0.00	-100%
TRANSFER OUT	\$7,411,704.96	\$5,483,293.76	\$5,502,284.00	0.3%
EXPENSE - COMPONENT UNITS	\$350,000.04	\$350,000.00	\$350,000.00	0%
CONTINGENCY	\$0.00	\$250,000.00	\$250,000.00	0%
Total Expense Objects:	\$16,339,095.75	\$16,489,192.40	\$16,040,446.00	-2.7%

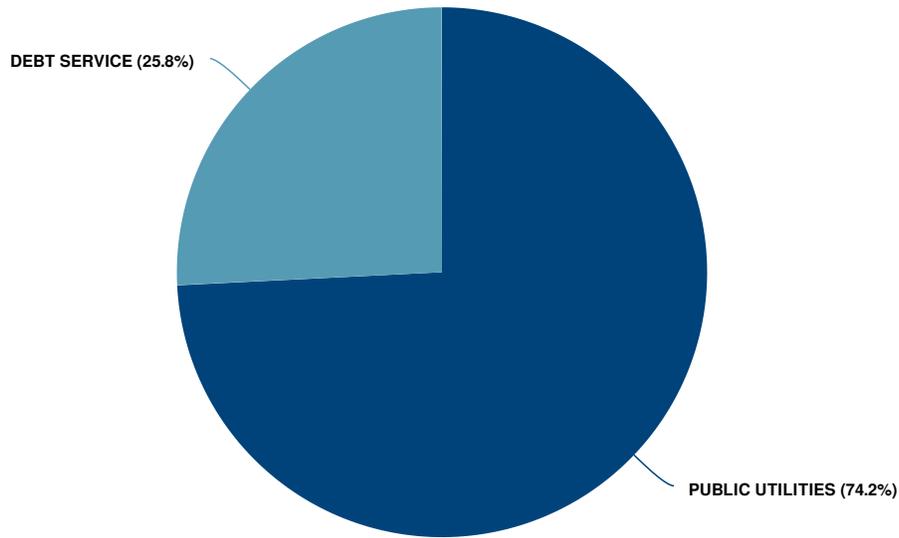
BAYTOWN AREA WATER AUTHORITY BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$2,637,225.15	N/A
Revenues			
MISCELLANEOUS	\$15,150,743.94	\$15,221,901.54	\$16,497,108.08
TRANSFERS	\$123,355.69	\$123,258.00	\$100,000.00
Total Revenues:	\$15,274,099.63	\$15,345,159.54	\$16,597,108.08
Expenditures			
PERSONNEL SERVICES	\$1,720,147.09	\$2,048,060.00	\$2,048,060.00
SUPPLIES	\$5,448,723.12	\$6,346,471.64	\$6,345,594.00
MAINTENANCE	\$506,836.44	\$376,850.00	\$389,850.00
SERVICES	\$878,335.11	\$1,561,517.00	\$1,154,658.00
CAPITAL	\$23,348.99	\$73,000.00	\$0.00
TRANSFER OUT	\$7,411,704.96	\$5,483,293.76	\$5,502,284.00
EXPENSE - COMPONENT UNITS	\$350,000.04	\$350,000.00	\$350,000.00
CONTINGENCY	\$0.00	\$250,000.00	\$250,000.00
Total Expenditures:	\$16,339,095.75	\$16,489,192.40	\$16,040,446.00
Total Revenues Less Expenditures:	-\$1,064,996.12	-\$1,144,032.86	\$556,662.08
Ending Fund Balance:	N/A	\$1,493,192.29	N/A

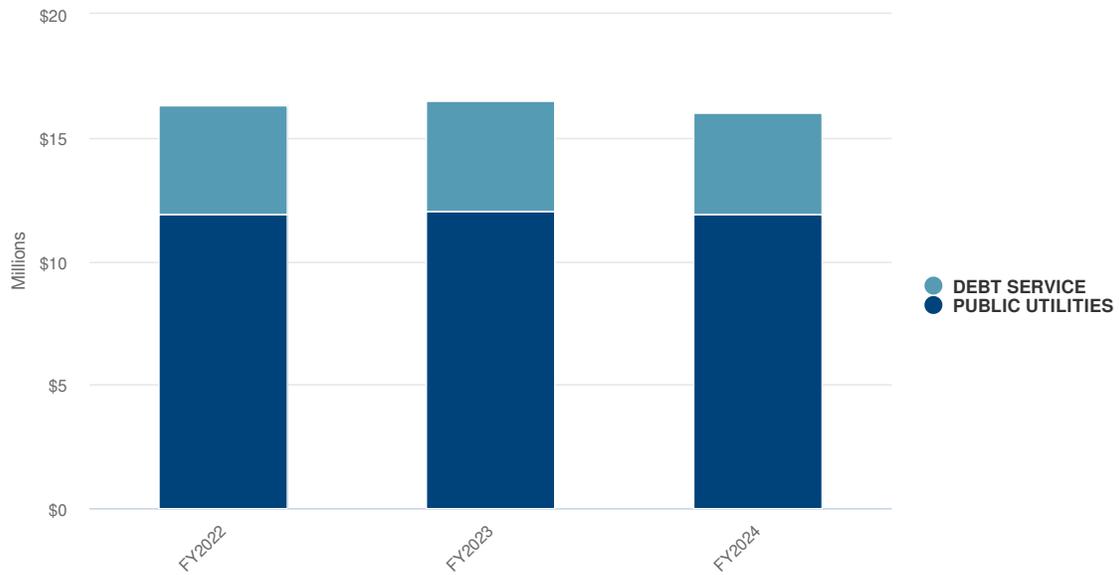


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



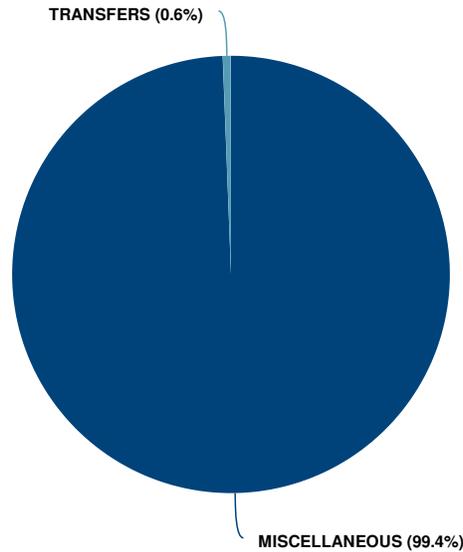
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures				
PUBLIC UTILITIES	\$11,927,390.79	\$12,005,898.64	\$11,906,452.00	-0.8%
DEBT SERVICE	\$4,411,704.96	\$4,483,293.76	\$4,133,994.00	-7.8%



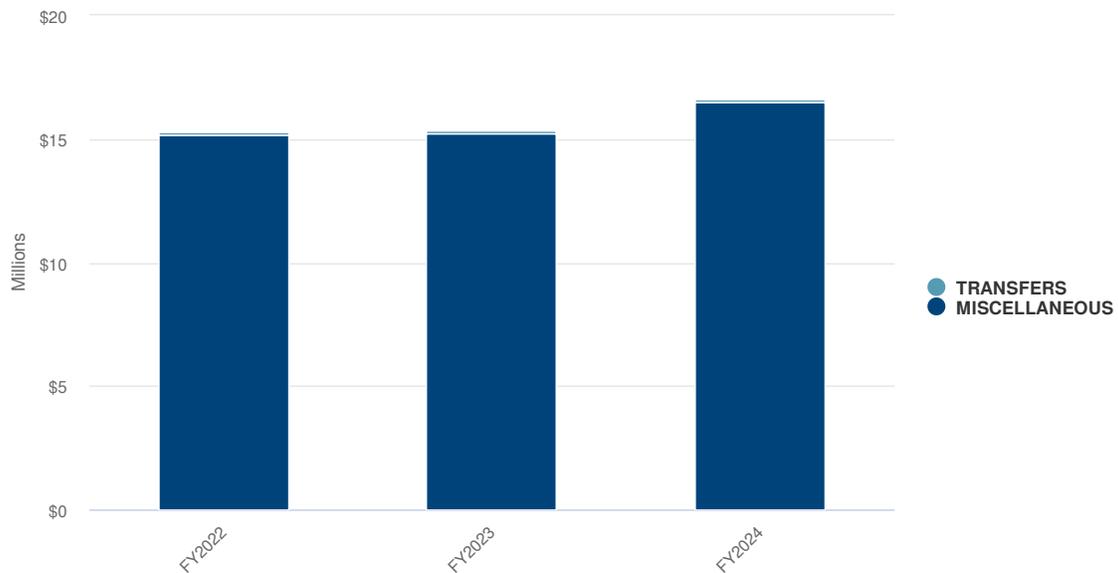
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Total Expenditures:	\$16,339,095.75	\$16,489,192.40	\$16,040,446.00	-2.7%

Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
MISCELLANEOUS	\$15,150,743.94	\$15,221,901.54	\$16,497,108.08	8.4%
TRANSFERS	\$123,355.69	\$123,258.00	\$100,000.00	-18.9%
Total Revenue Source:	\$15,274,099.63	\$15,345,159.54	\$16,597,108.08	8.2%



BAYTOWN AREA WATER AUTHORITY BUDGET SUMMARY BREAKDOWN

3070 BAYTOWN AREA WATER AUTHORITY- SERVICE LEVEL BUDGET

		Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-24
7100	Personnel Services				
	Contract Personnel BAWA	\$ 1,720,147	\$ 2,048,060	\$ 1,961,246	\$ 2,048,060.00
	Total Personnel Services	1,720,147	2,048,060	1,961,246	2,048,060
7200	Supplies				
72001	Office Supplies	6,657	6,500	6,494	6,500
72002	Postage Supplies	406	400	395	400
72007	Wearing Apparel	8,640	10,000	9,890	10,000
72016	Motor Vehicle Supplies	22,169	15,000	14,990	15,000
72021	Minor Tools	3,357	5,000	12,000	10,000
72022	Fuel for Generators	13,128	13,000	45,000	20,000
72026	Cleaning & Janitorial Supplies	4,072	4,620	4,600	4,620
72031	Chemical Supplies	1,401,585	1,410,508	1,410,000	1,622,084
72032	Medical Supplies	2,750	2,500	2,599	2,750
72041	Educational Supplies	1,687	2,000	1,999	2,000
72051	Untreated Water Supplies	3,907,903	4,828,544	3,824,262	4,599,000
72055	Laboratory Supplies	76,368	48,400	75,000	53,240
	Total Supplies	5,448,723	6,346,472	5,407,229	6,345,594
7300	Maintenance				
73011	Building Maintenance	26,008	10,500	12,600	10,500
73027	Heat & Cool Sys Maint	45,777	20,000	43,000	33,000
73028	Electrical Maintenance	32,331	85,200	85,200	85,200
73041	Furniture/Fixtures Maint	2,779	2,750	2,740	2,750
73042	Machinery & Equip Maint	386,021	246,400	246,500	246,400
73043	Motor Vehicles Maint	13,920	12,000	11,990	12,000
	Total Maintenance	506,836	376,850	402,030	389,850
7400	Services				
74002	Electric Service	482,362	840,000	390,000	408,000
74011	Equipment Rental	10,302	20,000	95,000	40,000
74021	Special Services	345,675	656,971	650,000	656,971
74022	Audits	17,596	17,596	20,037	20,037
74026	Janitorial Services	6,410	9,100	12,000	12,000
74036	Advertising	432	1,200	1,000	1,000
74042	Education & Training	15,558	16,000	15,999	16,000
74071	Association Dues	-	450	440	450
74280	Bonds	-	200	-	200
	Total Services	878,335	1,561,517	1,184,476	1,154,658
	Total Operating	8,554,042	10,332,899	8,954,981	9,938,162
8000	Capital Outlay				
84042	Machinery & Equipment	23,349	73,000	73,000	-
	Total Capital Outlay	23,349	73,000	73,000	-
9000	Other Financing Uses				
91511	To BAWA Debt Service	4,411,705	4,483,294	4,447,500	4,133,994
91518	To BAWA CIPF Fund	3,000,000	1,000,000	1,000,000	1,368,290
92101	Expense - General Fund	350,000	350,000	350,000	350,000
	Total Other Financing Uses	7,761,705	5,833,294	5,797,500	5,852,284
9900	Contingencies				
99001	Contingencies	-	250,000	-	250,000



Total Contingencies	-	250,000	250,000	250,000
TOTAL DEPARTMENT	\$ 16,339,096	\$ 16,489,193	\$ 15,075,481	\$ 16,040,446



BAWA-CAPITAL IMPROVEMENTS PROGRAM BUDGET SUMMARY

BAWA - CAPITAL IMPROVEMENT PROGRAM FUND 518 BUDGET SUMMARY BY FUND

	Actual 2021-22	Total Allocation 2022-23	Estimated 2022-23	Total Allocation 2023-24
Revenues				
Transfer In from Operating Fund	\$ 3,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,368,290
Interest Revenue	5,000	5,000	5,000	5,000
Total Revenues	3,005,000	1,005,000	1,005,000	1,373,290
Expenditures				
East Plant - 2017	29,468	2,984,285	-	-
Filter Scour	1,939,336	2,078,497	3,900,781	-
BAWA East Plant Sanitary Sewer	-	205,000	-	-
BAWA Raw Water Rehabilitation	432,046	205,110	413,928	-
BAWA Backwash and Decant Pump Replacement	-	500,000	-	323,290
BAWA Administration Building	99,869	543,481	-	550,000
BAWA CIPF	5,171	-	16,788	-
BAWA East Surface Water Plant Phase 2 Expansion	-	-	301,425	500,000
New Capital Project Initiatives	-	420,924	49,932	-
Total Expenditures	2,700,890	6,937,297	4,682,855	1,373,290
Excess (Deficit) Revenues Over Expenditures				
	304,110	(5,932,297)	(3,677,855)	-
Working Capital - Beginning				
	4,158,744	4,462,854	4,462,854	784,998
Working Capital - Ending				
	\$ 4,462,854	\$ (1,469,443)	\$ 784,998	\$ 784,998

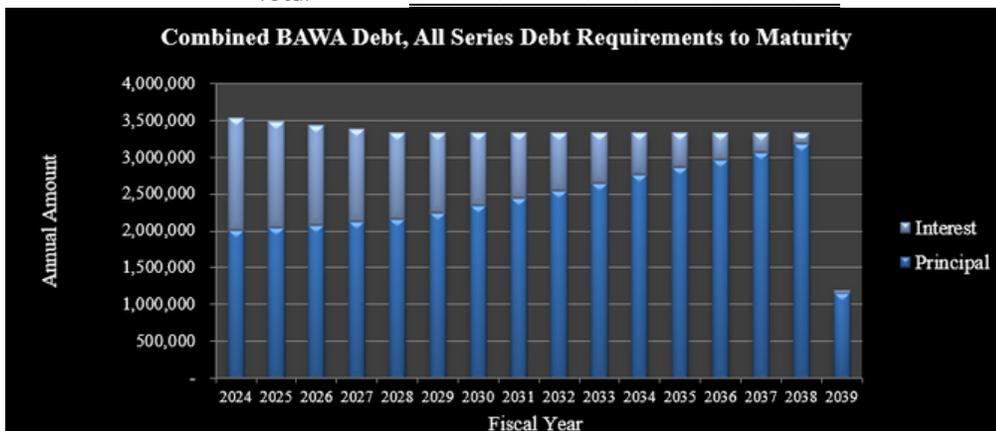
BAYTOWN AREA WATER AUTHORITY REVENUE BONDS LONG TERM DEBT AMORTIZATION SCHEDULES

BAYTOWN AREA WATER AUTHORITY REVENUE BONDS LONG TERM DEBT AMORTIZATION SCHEDULES

Revenue Bonds	Amount of Issue	Principal Outstanding Oct. 1, 2023	Principal & Interest Requirements for 2023-24			Principal Outstanding Sept. 30, 2024
			Principal	Interest	Total	
Series 2012	8,315,000	3,140,000	310,000	100,894	410,894	2,830,000
Series 2018	22,040,000	20,700,000	1,000,000	939,650	1,939,650	19,700,000
Series 2019	17,315,000	14,740,000	695,000	488,450	1,183,450	14,045,000
		<u>\$ 38,580,000</u>	<u>\$ 2,005,000</u>	<u>\$ 1,528,994</u>	<u>\$ 3,533,994</u>	<u>\$ 36,575,000</u>

Combined BAWA Debt, All Series Debt Requirements to Maturity

Fiscal Year	Principal 5/01	Total Interest	Total Requirement
2024	2,005,000	1,528,994	3,533,994
2025	2,040,000	1,442,668	3,482,668
2026	2,080,000	1,354,218	3,434,218
2027	2,120,000	1,264,268	3,384,268
2028	2,160,000	1,172,400	3,332,400
2029	2,250,000	1,078,588	3,328,588
2030	2,345,000	980,888	3,325,888
2031	2,440,000	887,250	3,327,250
2032	2,540,000	789,226	3,329,226
2033	2,640,000	686,850	3,326,850
2034	2,755,000	574,150	3,329,150
2035	2,855,000	473,900	3,328,900
2036	2,960,000	369,950	3,329,950
2037	3,065,000	262,100	3,327,100
2038	3,175,000	150,350	3,325,350
2039	1,150,000	34,500	1,184,500
\$			
Total	\$38,580,000	13,050,300	\$ 51,630,300



BAYTOWN AREA WATER AUTHORITY REVENUE BONDS DETAIL DEBT AMORTIZATION SCHEDULES

BAYTOWN AREA WATER AUTHORITY REVENUE BONDS DETAIL DEBT AMORTIZATION SCHEDULES

Revenue Bonds		Funding: BAWA					\$ 8,315,000	
Series 2012		Issue Date - March 29, 2012					Term - 20 Years	
Fiscal Year	Interest Rate	Principal Due 5/01	Interest Due 11/01	Interest Due 5/01	Total Interest	Annual Requirement	Principal Outstanding	
2013	2.00%	\$ 485,000	\$ 123,050	\$ 103,500	\$ 226,550	\$ 711,550	\$ 7,830,000	
2014	2.00%	510,000	98,650	98,650	197,300	707,300	7,320,000	
2015	2.00%	520,000	93,550	93,550	187,100	707,100	6,800,000	
2016	2.00%	535,000	88,350	88,350	176,700	711,700	6,265,000	
2017	2.00%	540,000	83,000	83,000	166,000	706,000	5,725,000	
2018	2.00%	550,000	77,600	77,600	155,200	705,200	5,175,000	
2019	2.00%	570,000	72,100	72,100	144,200	714,200	4,605,000	
2020	2.00%	580,000	66,400	66,400	132,800	712,800	4,025,000	
2021	2.00%	290,000	60,600	60,600	121,200	411,200	3,735,000	
2022	2.38%	295,000	57,700	57,700	115,400	410,400	3,440,000	
2023	2.50%	300,000	54,197	54,197	108,394	408,394	3,140,000	
2024	2.75%	310,000	50,447	50,447	100,894	410,894	2,830,000	
2025	3.00%	315,000	46,184	46,184	92,368	407,368	2,515,000	
2026	3.00%	325,000	41,459	41,459	82,918	407,918	2,190,000	
2027	3.13%	335,000	36,584	36,584	73,168	408,168	1,855,000	
2028	3.25%	345,000	31,350	31,350	62,700	407,700	1,510,000	
2029	3.25%	360,000	25,744	25,744	51,488	411,488	1,150,000	
2030	3.38%	370,000	19,894	19,894	39,788	409,788	780,000	
2031	3.50%	385,000	13,650	13,650	27,300	412,300	395,000	
2032	3.50%	395,000	6,913	6,913	13,826	408,826	-	
		\$ 8,315,000	\$ 1,147,422	\$ 1,127,872	\$ 2,275,294	\$ 10,590,294	\$ -	

Call Option: Bonds maturing on 05/01/2023 to 05/01/2032 callable in whole or in part on any date beginning 05/01/2022 @ par.

BAYTOWN AREA WATER AUTHORITY REVENUE BONDS DETAIL DEBT AMORTIZATION SCHEDULES

Revenue Bonds		Funding: BAWA					\$ 22,040,000	
Series 2018		Issue Date - June 21, 2018					Term-20 Yrs	
Fiscal Year	Interest Rate	Principal Due 5/01	Interest Due 11/01	Interest Due 5/01	Total Interest	Annual Requirement	Principal Outstanding	
2019		\$ -	\$ 426,771	\$ 512,125	\$ 938,896	\$ 938,896	\$ 22,040,000	
2020	0.00%	-	503,325	503,325	1,006,650	1,006,650	22,040,000	
2021	5.00%	135,000	503,325	503,325	1,006,650	1,141,650	21,905,000	
2022	5.00%	205,000	499,950	499,950	999,900	1,204,900	21,700,000	
2023	5.00%	1,000,000	494,825	494,825	989,650	1,989,650	20,700,000	
2024	5.00%	1,000,000	469,825	469,825	939,650	1,939,650	19,700,000	
2025	5.00%	1,000,000	444,825	444,825	889,650	1,889,650	18,700,000	
2026	5.00%	1,000,000	419,825	419,825	839,650	1,839,650	17,700,000	
2027	5.00%	1,000,000	394,825	394,825	789,650	1,789,650	16,700,000	
2028	5.00%	1,000,000	369,825	369,825	739,650	1,739,650	15,700,000	
2029	5.00%	1,040,000	344,825	344,825	689,650	1,729,650	14,660,000	
2030	5.00%	1,095,000	318,825	318,825	637,650	1,732,650	13,565,000	
2031	5.00%	1,145,000	291,450	291,450	582,900	1,727,900	12,420,000	



2032	5.00%	1,210,000	262,825	262,825	525,650	1,735,650	11,210,000
2033	5.00%	1,675,000	232,575	232,575	465,150	2,140,150	9,535,000
2034	4.00%	1,760,000	190,700	190,700	381,400	2,141,400	7,775,000
2035	4.00%	1,830,000	155,500	155,500	311,000	2,141,000	5,945,000
2036	4.00%	1,905,000	118,900	118,900	237,800	2,142,800	4,040,000
2037	4.00%	1,980,000	80,800	80,800	161,600	2,141,600	2,060,000
2038	4.00%	2,060,000	41,200	41,200	82,400	2,142,400	-
		\$22,040,000	\$ 6,564,921	\$ 6,650,275	\$ 13,215,196	\$ 35,255,196	\$ -

Call Option: Bonds maturing on 05/01/2029 to 05/01/2038 callable in whole or in part on any date beginning 05/01/2029 @ par.

Revenue Bonds		Funding: BAWA					\$ 17,315,000	
Series 2019		Issue Date - May 30, 2019					Term-20 Yrs	
Fiscal Year	Interest Rate	Principal Due 5/01	Interest Due 11/01	Interest Due 5/01	Total Interest	Annual Requirement	Principal Outstanding	
2020	4.00%	\$ 640,000	\$ 248,080	\$ 295,725	\$ 543,805	\$ 1,183,805	\$ 16,675,000	
2021	4.00%	620,000	282,925	282,925	565,850	1,185,850	16,055,000	
2022	4.00%	645,000	270,525	270,525	541,050	1,186,050	15,410,000	
2023	4.00%	670,000	257,625	257,625	515,250	1,185,250	14,740,000	
2024	4.00%	695,000	244,225	244,225	488,450	1,183,450	14,045,000	
2025	4.00%	725,000	230,325	230,325	460,650	1,185,650	13,320,000	
2026	4.00%	755,000	215,825	215,825	431,650	1,186,650	12,565,000	
2027	4.00%	785,000	200,725	200,725	401,450	1,186,450	11,780,000	
2028	4.00%	815,000	185,025	185,025	370,050	1,185,050	10,965,000	
2029	4.00%	850,000	168,725	168,725	337,450	1,187,450	10,115,000	
2030	3.00%	880,000	151,725	151,725	303,450	1,183,450	9,235,000	
2031	3.00%	910,000	138,525	138,525	277,050	1,187,050	8,325,000	
2032	3.00%	935,000	124,875	124,875	249,750	1,184,750	7,390,000	
2033	3.00%	965,000	110,850	110,850	221,700	1,186,700	6,425,000	
2034	3.00%	995,000	96,375	96,375	192,750	1,187,750	5,430,000	
2035	3.00%	1,025,000	81,450	81,450	162,900	1,187,900	4,405,000	
2036	3.00%	1,055,000	66,075	66,075	132,150	1,187,150	3,350,000	
2037	3.00%	1,085,000	50,250	50,250	100,500	1,185,500	2,265,000	
2038	3.00%	1,115,000	33,975	33,975	67,950	1,182,950	1,150,000	
2039	3.00%	1,150,000	17,250	17,250	34,500	1,184,500	-	
		\$17,315,000	\$ 3,175,355	\$ 3,223,000	\$ 6,398,355	\$ 23,713,355	\$ -	

Call Option: Bonds maturing on 05/01/2029 to 05/01/2033 callable in whole or in part on any date beginning 05/01/2028 @ par.





April 1, 2023

Dear Customer:

City Ordinances require certain automatic annual adjustments to the water and wastewater rates based on inflationary indices. The one-year inflationary index for our area is 8.2%. The City of Houston population increased by 1%. The combined impact of both factors results in an automatic annual water and wastewater rate increase of 9.2% on April 1, 2023.

This year, in addition to the 9.2% automatic annual rate adjustment, Ordinance No. 2021-515 adopted the 2021 Water & Wastewater Cost of Service Rate Study, which allows for new annual rates over a 5-year period. These rate adjustments are necessary to pay increases in the cost of operating, maintaining, and repairing the combined water and wastewater utility system, debt service on the utility system's bonds and other obligations of the utility system, protect the financial integrity of the utility system, and comply with certain bond covenants and all other applicable law. New Rates and Charges specific to Treated and Untreated Water accounts are as follows:

Classification	Rate
Contract – Treated Water	
Airgap	$P \times \$4.29 \text{ plus } (P-M) \times \1.06^*
Non-Airgap	$P \times \$4.87 \text{ plus } (P-M) \times \1.06^*
GRP Area 3	60%
Contract – Untreated Water	\$0.9802 per 1,000 gallons
Untreated Water (Non-contract)	
0 - 10,000,000 gallons	\$2.1848 per 1,000 gallons
11,000,000 - 20,000,000 gallons	\$1.9631 per 1,000 gallons
21,000,000 - 50,000,000 gallons	\$1.8515 per 1,000 gallons
51,000,000 -150,000,000 gallons	\$1.7396 per 1,000 gallons
151,000,000 & up gallons	\$1.6838 per 1,000 gallons

* Note:

P = Total water delivery during the month in thousand gallons, except if the minimum monthly specified in the customer's contract is greater than P, P shall equal M.

M = Minimum monthly amount of water specified in the customer's contract expressed in units of one thousand gallons.

Additional information may be found in the Rates and Prices or Billing and Payment sections of your contract or you may visit <http://www.houstontx.gov/codes/> (Sections 47-61 and 47-84 et seq.). Please contact Maria Carrillo at Customer Account Services at Maria.Carrillo@houstontx.gov if you have specific questions about your bill.

PO Box 1562 | Houston, Texas 77251-1562 | HoustonPublicWorks.org

Capital Projects | Customer Account Services | Houston Permitting Center | Houston Water | Transportation & Drainage Operations



CITY OF HOUSTON UNTREATED AND TREATED WATER RATES

CITY OF HOUSTON UNTREATED WATER RATES

Effective Month/Year	Rate
04/81	22142
02/83	24157
10/86	25123
10/87	28022
01/88	26591 FIRST 150 MGD/PER 1,000, .26113 NEXT 150 MGD
08/88	28426 FIRST 300 MGD/PER 1,000, .27915 NEXT 300 MGD
07/89	29344 FIRST 300 MGD/PER 1,000, .28817 NEXT 300 MGD
08/90	31178 FIRST 300 MGD/PER 1,000, .30618 NEXT 300 MGD
02/92	31820 FIRST 300 MGD/PER 1,000, .31249 NEXT 300 MGD
10/93	32907 FIRST 300 MGD/PER 1,000, .32316 NEXT 300 MGD
10/94	37192 UP TO 13.1 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 11.9
06/04	385 UP TO 13.1 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 11.9
04/05	398 UP TO 17.38 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 15.8
04/06	4123 UP TO 17.38 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 15.8
04/07	4238 UP TO 17.38 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 15.8
04/08	4314 UP TO 17.38 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 15.8
04/09	4533 UP TO 17.38 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER 15.8
04/10	4546 UP TO 20.00 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
06/10	5647 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/11	5754 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/12	59439 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/13	61580 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/14	6232 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/15	6506 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/16	6597 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/17	6821 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/18	7012 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/19	7208 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/20	7460 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MINIMUM.
04/21	7573 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MAXIMUM.
04/22	9000 UP TO 20.0 MGD. IF WE GO OVER, THEN 5% ADDED TO ANYTHING OVER. BAWA EAST (2nd TAKE POINT) 6 MGD MAXIMUM.



TREATED WATER RATES

Year	City Rate/1,000 gallons	Other Rate/1,000 Gallons	Increase-City	Increase-Other	Comments
1981	\$0.97	\$0.97			
1985 - 1987	\$0.97	\$1.00	\$0.00	\$0.03	
1988 - 1992	\$1.07	\$1.10	\$0.10	\$0.10	Result of rising operating cost. (Raw water rates up 25%)
1993 - 1998	\$1.18	\$1.21	\$0.11	\$0.11	Result of increase in raw water rates.
1999 - 2006	\$1.26	\$1.29	\$0.08	\$0.08	Funding for plant expansion debt
2006-2007	\$1.39	\$1.42	\$0.13	\$0.13	Funding for new water line debt and City of Houston rate increase.
2007-2008	\$1.46	\$1.49	\$0.07	\$0.07	Funding for new water line debt and City of Houston rate increase.
2008-2009	\$1.55	\$1.58	\$0.09	\$0.09	Funding for new water line debt, other operating increases and City of Houston rate increase.
2009-2010	\$1.71	\$1.74	\$0.16	\$0.16	Funding for new water line debt, other operating increases and City of Houston rate increase.
2010-2011	\$1.96	\$1.99	\$0.25	\$0.25	Funding for new water line debt, other operating increases and City of Houston rate increase.
2011-2012	\$2.15	\$2.18	\$0.19	\$0.19	Funding for new water line debt, other operating increases and City of Houston rate increase.
2012-2013	\$2.35	\$2.39	\$0.20	\$0.21	Funding for new water line debt, other operating increases and City of Houston rate increase.
2013-2014	\$2.53	\$2.57	\$0.18	\$0.18	Funding for new water line debt, other operating increases and City of Houston rate increase.
2014-2015	\$2.61	\$2.65	\$0.08	\$0.08	Funding for new water line debt, other operating increases and City of Houston rate increase.
2015-2016	\$2.74	\$2.78	\$0.13	\$0.13	Funding for new water line debt, other operating increases and City of Houston rate increase.
2016-2017	\$2.74	\$2.78	\$0.00	\$0.00	Excess revenues are sufficient to cover incremental operating cost.
2017-2018	\$2.74	\$2.78	\$0.00	\$0.00	Excess revenues are sufficient to cover incremental operating cost.
2018-2019	\$2.82	\$2.86	\$0.08	\$0.08	Funding for the BAWA East Treatment Plant, other operating increases and City of Houston rate increase.
2019-2020	\$2.82	\$2.86	\$0.00	\$0.00	Excess revenues are sufficient to cover incremental operating cost.
2020-2021	\$2.90	\$2.95	\$0.08	\$0.09	Funding for City of Houston rate increase.

2021-2022	\$3.08	\$3.12	\$0.18	\$0.17	Per the 2020 BAWA rate study.
2022-2023	\$3.26	\$3.46	\$0.18	\$0.34	Per the 2021 BAWA rate study.
2023-2024	\$3.46	\$3.67	\$0.20	\$0.21	Per the 2022 BAWA rate study.

RESOLUTION NO. 2023-12

RESOLUTION NO. 2023-12

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BAYTOWN AREA WATER AUTHORITY ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; MAKING OTHER PROVISIONS RELATED THERETO; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the General Manager of the Baytown Area Water Authority ("BAWA") has submitted to BAWA's Board of Directors a budget estimate of the revenues of BAWA and the expense of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2023, and ending September 30, 2024; and

WHEREAS, the Board of Directors of BAWA (the "Board") received the General Manager's estimate and held a public hearing thereon; and

WHEREAS, after full and final consideration of the information contained in the proposed budget and the input received at the public hearing, it is the opinion of the Board that the budget attached hereto should be approved and adopted; NOW THEREFORE,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BAYTOWN AREA WATER AUTHORITY:

Section 1: That the Board of Directors of the Baytown Area Water Authority hereby adopts the budget, which is attached hereto as Exhibit "A" and incorporated herein for all intents and purposes for BAWA's 2023-2024 fiscal year.

Section 2: This resolution shall take effect immediately from and after its passage by the Board of Directors of the Baytown Area Water Authority.

INTRODUCED, READ and PASSED by the affirmative vote of the Board of Directors of the Baytown Area Water Authority this the 19th day of July, 2023.

Brenda Bradley Smith
BRENDA BRADLEY SMITH, President

ATTEST:

Angela Jackson
ANGELA JACKSON, Assistant Secretary



APPROVED AS TO FORM:

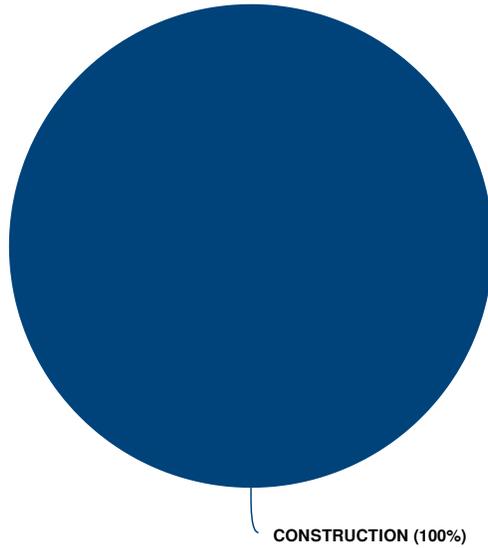
Scott Lemond
SCOTT LEMON, General Counsel



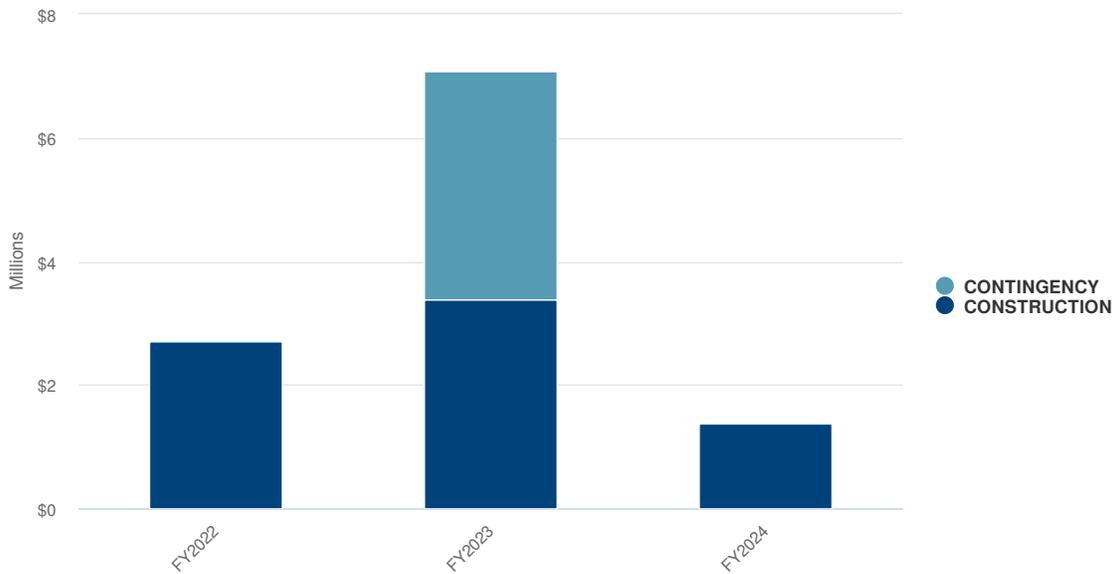
CAPITAL IMPROVEMENT PROJECTS

CAPITAL IMPROVEMENT PROJECTS BUDGET SUMMARY BY EXPENDITURE

CAPITAL IMPROVEMENT PROJECTS BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type CAPITAL IMPROVEMENT PROJECT BUDGET SUMMARY BY EXPENDITURE



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
CONSTRUCTION	\$2,700,890.23	\$3,372,694.00	\$1,373,290.00	-59.3%
CONTINGENCY	\$0.00	\$3,715,283.00	\$0.00	-100%
Total Expense Objects:	\$2,700,890.23	\$7,087,977.00	\$1,373,290.00	-80.6%

CAPITAL IMPROVEMENT PROJECTS SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	N/A	N/A
Revenues			
MISCELLANEOUS	\$8,122.15	\$5,000.00	\$5,000.00
TRANSFERS	\$3,000,000.00	\$1,000,000.00	\$1,368,290.00
Total Revenues:	\$3,008,122.15	\$1,005,000.00	\$1,373,290.00
Expenditures			
CONSTRUCTION	\$2,700,890.23	\$3,372,694.00	\$1,373,290.00
CONTINGENCY	\$0.00	\$3,715,283.00	\$0.00
Total Expenditures:	\$2,700,890.23	\$7,087,977.00	\$1,373,290.00
Total Revenues Less Expenditures:	\$307,231.92	-\$6,082,977.00	\$0.00
Ending Fund Balance:	N/A	N/A	N/A

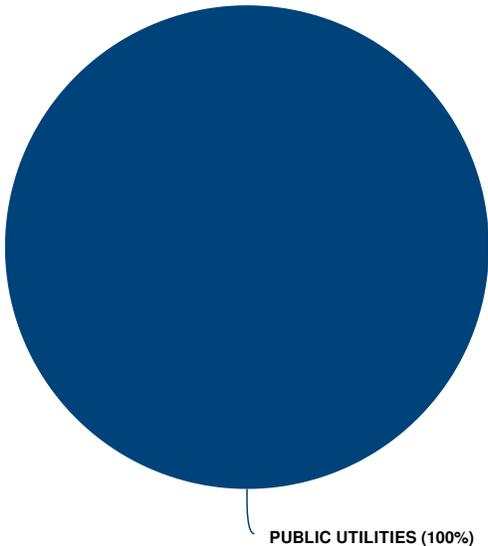
BAWA CAPITAL IMPROVEMENTS PROGRAM BUDGET SUMMARY

BAWA - CAPITAL IMPROVEMENT PROGRAM FUND 518 BUDGET SUMMARY BY FUND

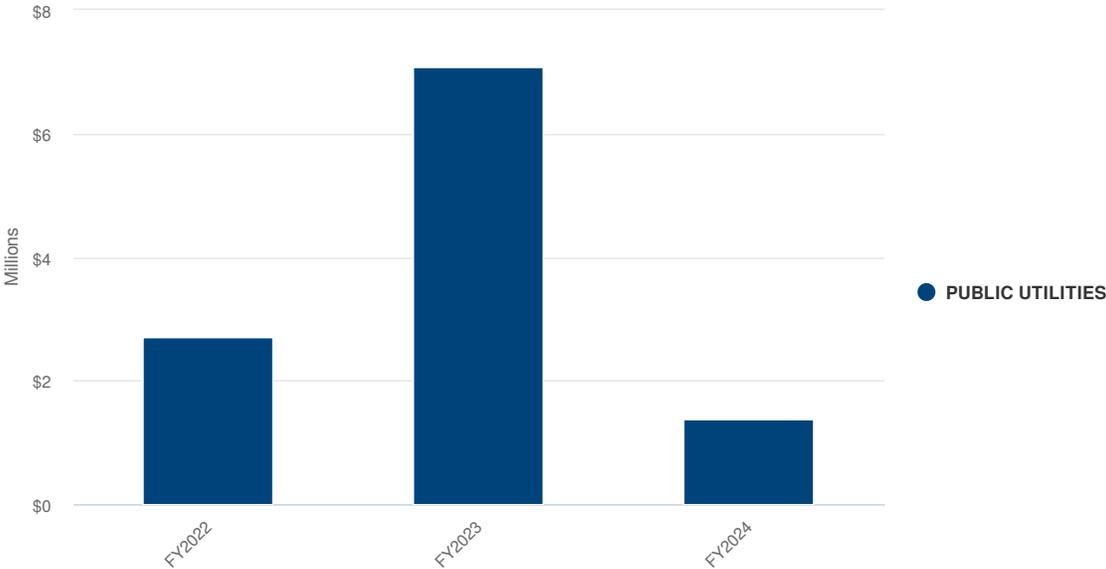
	Actual 2021-22	Total Allocation 2022-23	Estimated 2022-23	Total Allocation 2023-24
Revenues				
Transfer In from Operating Fund	\$ 3,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,368,290
Interest Revenue	5,000	5,000	5,000	5,000
Total Revenues	3,005,000	1,005,000	1,005,000	1,373,290
Expenditures				
East Plant - 2017	29,468	2,984,285	-	-
Filter Scour	1,939,336	2,078,497	3,900,781	-
BAWA East Plant Sanitary Sewer	-	205,000	-	-
BAWA Raw Water Rehabilitation	432,046	205,110	413,928	-
BAWA Backwash and Decant Pump Replacement	-	500,000	-	323,290
BAWA Administration Building	99,869	543,481	-	550,000
BAWA CIPF	5,171	-	16,788	-
BAWA East Surface Water Plant Phase 2 Expansion	-	-	301,425	500,000
New Capital Project Initiatives	-	420,924	49,932	-
Total Expenditures	2,700,890	6,937,297	4,682,855	1,373,290
Excess (Deficit) Revenues Over Expenditures				
	304,110	(5,932,297)	(3,677,855)	-
Working Capital - Beginning				
	4,158,744	4,462,854	4,462,854	784,998
Working Capital - Ending				
	\$ 4,462,854	\$ (1,469,443)	\$ 784,998	\$ 784,998

Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function

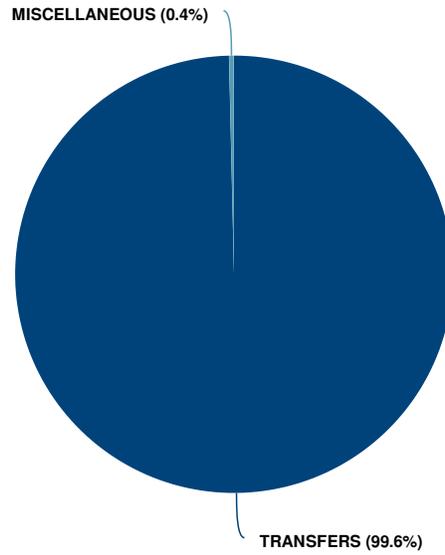


Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures				
PUBLIC UTILITIES	\$2,700,890.23	\$7,087,977.00	\$1,373,290.00	-80.6%
Total Expenditures:	\$2,700,890.23	\$7,087,977.00	\$1,373,290.00	-80.6%

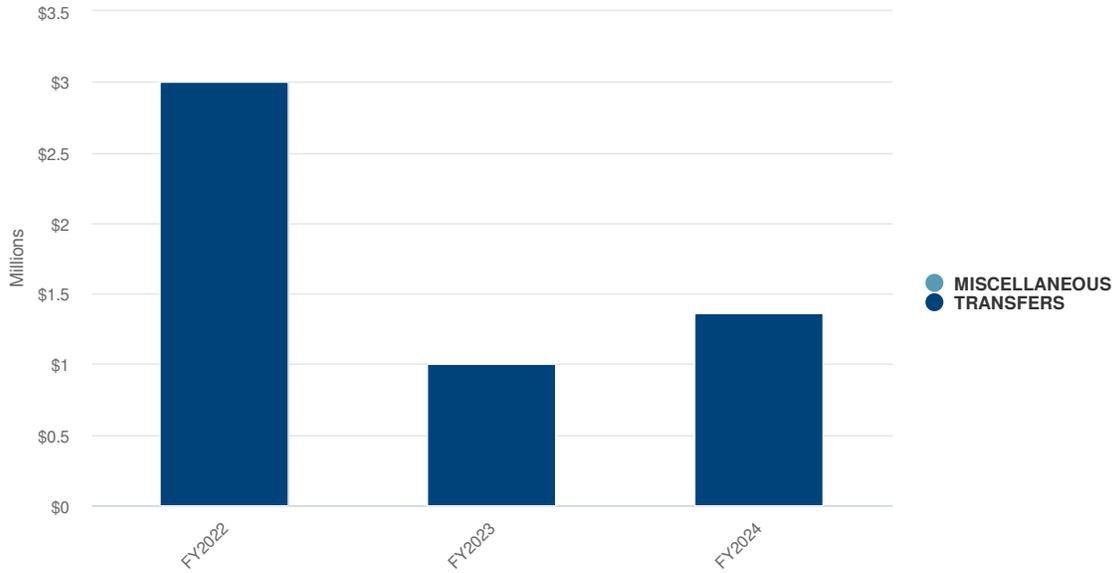


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
MISCELLANEOUS	\$8,122.15	\$5,000.00	\$5,000.00	0%
TRANSFERS	\$3,000,000.00	\$1,000,000.00	\$1,368,290.00	36.8%
Total Revenue Source:	\$3,008,122.15	\$1,005,000.00	\$1,373,290.00	36.6%



BAYTOWN
**CRIME CONTROL AND
PREVENTION DISTRICT
(CCPD)**

ANNUAL PROGRAM OF SERVICES
2023-24

ADOPTED BUDGET



CRIME CONTROL AND PREVENTION DISTRICT (CCPD)

BOARD OF DIRECTORS

NICHOLAS RICE, President

JAMES COKER, Vice President

CITY CLERK, Secretary

CHARLES MURRELL, Director

LLOYD J. HERRERA, Director

JOSE ORTEGA, Director

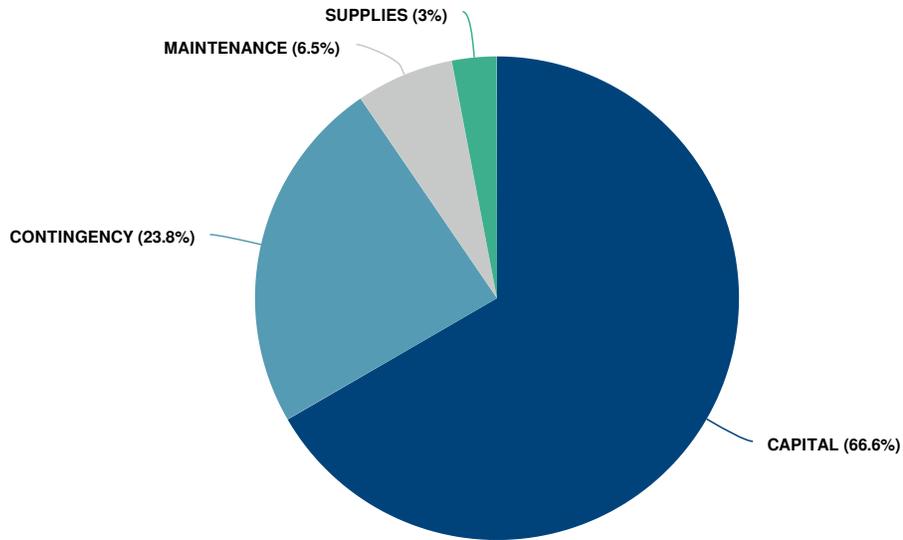
DAVID START, Director

LORETTA WHITE, Director

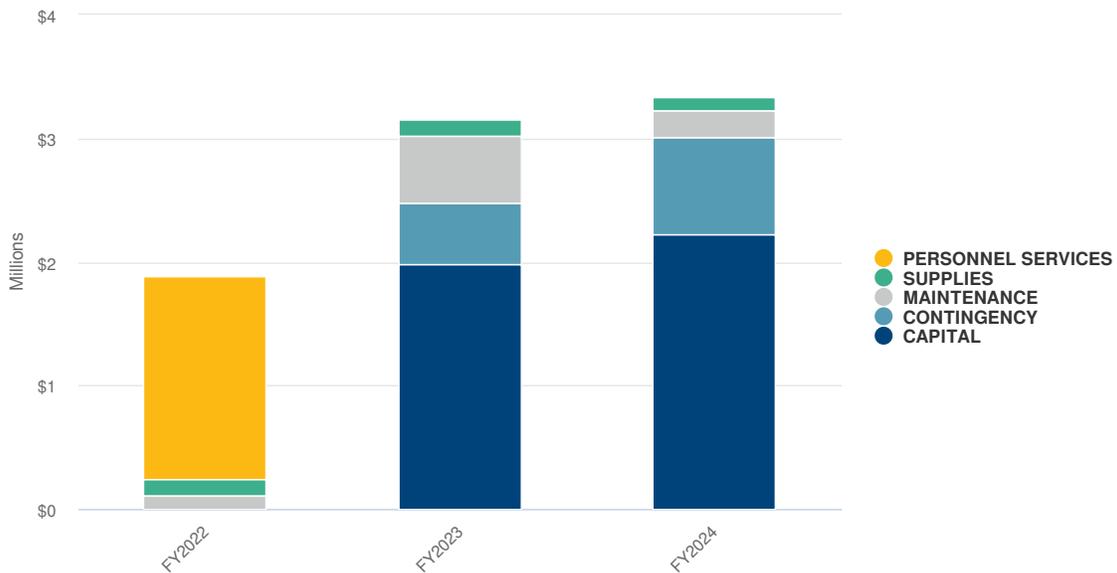


CRIME CONTROL & PREVENTION DISTRICT BUDGET SUMMARY BY EXPENDITURE

CRIME CONTROL & PREVENTION DISTRICT BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
PERSONNEL SERVICES	\$1,644,837.66	\$0.00	\$0.00	0%



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
SUPPLIES	\$132,670.97	\$141,100.00	\$99,650.00	-29.4%
MAINTENANCE	\$106,583.00	\$533,422.00	\$217,350.00	-59.3%
CAPITAL	\$0.00	\$1,985,453.00	\$2,219,300.00	11.8%
CONTINGENCY	\$0.00	\$496,861.00	\$793,609.00	59.7%
Total Expense Objects:	\$1,884,091.63	\$3,156,836.00	\$3,329,909.00	5.5%

CRIME CONTROL & PREVENTION DISTRICT BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	N/A	N/A
Revenues			
SALES & USE TAXES	\$2,384,396.85	\$2,406,698.81	\$2,530,753.00
MISCELLANEOUS	\$4,202.89	\$296.38	\$12,000.00
Total Revenues:	\$2,388,599.74	\$2,406,995.19	\$2,542,753.00
Expenditures			
PERSONNEL SERVICES	\$1,644,837.66	\$0.00	\$0.00
SUPPLIES	\$132,670.97	\$141,100.00	\$99,650.00
MAINTENANCE	\$106,583.00	\$533,422.00	\$217,350.00
CAPITAL	\$0.00	\$1,985,453.00	\$2,219,300.00
CONTINGENCY	\$0.00	\$496,861.00	\$793,609.00
Total Expenditures:	\$1,884,091.63	\$3,156,836.00	\$3,329,909.00
Total Revenues Less Expenditures:	\$504,508.11	-\$749,840.81	-\$787,156.00
Ending Fund Balance:	N/A	N/A	N/A



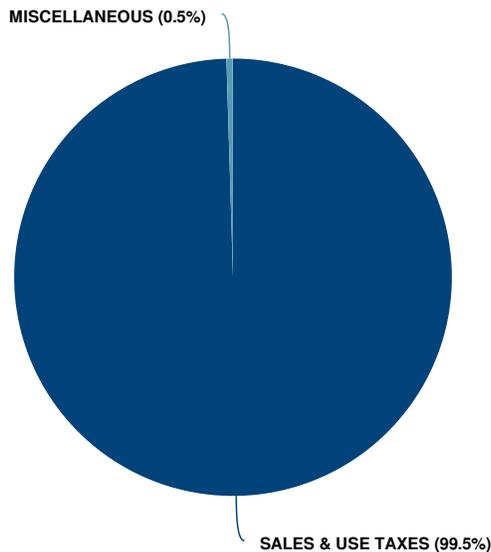
CRIME CONTROL PREVENTION DISTRICT BUDGET SUMMARY

BAYTOWN CRIME CONTROL PREVENTION DISTRICT (CCPD) FUND 206 BUDGET SUMMARY

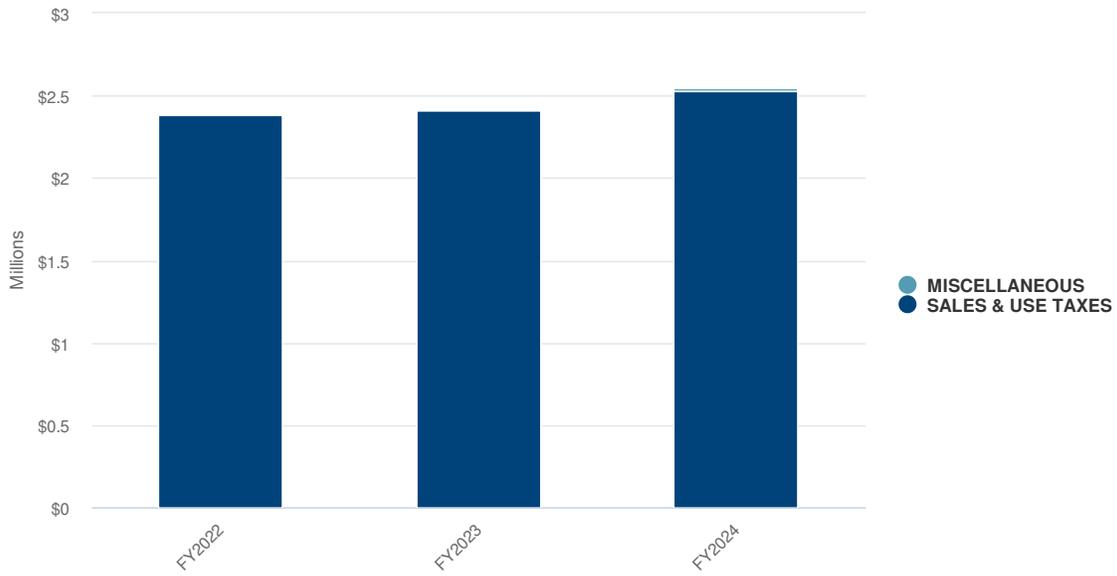
	Actual 2021-2022	Budget 2022-23	Estimated 2022-23	Adopted 2023-24
Revenues				
Sales Tax	\$ 2,433,611	\$ 2,406,699	\$ 2,481,130	\$ 2,530,753
Interest Income	4,203	296	24,000	12,000
Total Revenues	2,437,814	2,406,995	2,505,130	2,542,753
Expenditures				
Personnel	1,644,838	-	-	-
Supplies	132,671	141,100	116,100	99,650
Maintenance	106,583	533,422	535,000	217,350
Total Operating	1,884,092	674,522	651,100	317,000
Capital Outlay	-	1,985,453	1,854,413	2,219,300
Unforeseen/New Initiatives	-	496,861	-	793,609
Total Expenditures	1,884,092	3,156,836	2,505,513	3,329,909
Excess (Deficit) Revenues Over Expenditures	553,722	(749,841)	(383)	(787,156)
Fund Balance - Beginning	233,817	787,539	787,539	787,156
Fund Balance - Ending	\$ 787,539	\$ 37,698	\$ 787,156	\$ -

Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
SALES & USE TAXES	\$2,384,396.85	\$2,406,698.81	\$2,530,753.00	5.2%
MISCELLANEOUS	\$4,202.89	\$296.38	\$12,000.00	3,948.9%
Total Revenue Source:	\$2,388,599.74	\$2,406,995.19	\$2,542,753.00	5.6%



CRIME CONTROL PREVENTION DISTRICT BUDGET SUMMARY BREAKDOWN

20601 CRIME CONTROL PREVENTION DISTRICT (CCPD) - BUDGET NOTES

Acct #	Account Name	Amount
--------	--------------	--------

SUPPLIES

72007	Wearing Apparel	50,500
	Regular Uniforms - 15	
	@\$700 (14 Officers	
	and 1 Sergeant)	10,500
	Body Armor Vest -	
	40@\$1000	40,000

MINOR TOOLS

72021	Minor Tools	11,850
	Hostage Negotiation	
	Team Equipment	11,850

EDUCATIONAL SUPPLIES

72041	Educational Supplies	37,300
	SWAT Training	
	Materials	14,300
	Bomb Squad	
	Training Materials	23,000

TOTAL SUPPLIES 99,650

MAINTENANCE

73042	Machinery & Equip Maint	217,350
	Flock Safety (LPR)	
	Camera System	150,000
	Vigilant Database	21,500
	Vigilant Multi-Plate	
	Feature	2,500
	Vigilant Learn	
	Software	3,350
	License Plate	
	Recognition (LPR)	40,000

TOTAL MAINTENANCE 217,350

CAPITAL OUTLAY

80001	Furniture & Equip <\$10000	59,600
	SWAT	
	Vest/Helmets/Comm.	
	Replacement	50,000
	Protech Ballistic Shields (8 @ \$1,200)	9,600



84043	Motor Vehicles	2,159,700
	Vehicle Replacement (18 @ \$96,065)	1,729,170
	Vehicle Replacement (2 @ \$96,634)	193,268
	Vehicle Replacement (2 @ \$96,631)	193,262
	Mule Replacement (2 @ \$22,000)	44,000

TOTAL CAPITAL OUTLAY 2,219,300

CONTINGENCY

99002	Unforeseen/New Initiative	793,609
	Unforeseen/New Initiatives	-

TOTAL CONTINGENCY 793,609

TOTAL CCPD \$ 3,329,909



RESOLUTION NO. 82

RESOLUTION NO. 82

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BAYTOWN CRIME CONTROL AND PREVENTION DISTRICT REPEALING AND REPLACING RESOLUTION NO. 81 AND ADOPTING THE BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024, IN ACCORDANCE WITH CHAPTER 363 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, on July 11, 2023, the General Manager of the Baytown Crime Control and Prevention District (the "District") submitted to the District a budget estimate of the revenues of the District and the expense of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2023, and ending September 30, 2024, being the third of five years of the sales and use tax authorization, and which said estimate contains all information as required by Chapter 363 of the Texas Local Government Code; and

WHEREAS, the Board of Directors of the District (the "Board") received the General Manager's estimate and held public hearings thereon as provided by both Chapter 363 of the Texas Local Government Code and the alternative procedures adopted thereunder; and

WHEREAS, due to a typographical error in the budget, City Council and the Board must meet and together amend and approve the CCPD budget before the beginning of the fiscal year; and

WHEREAS, after full and final consideration of the information contained in the proposed budget and the input received at the public hearings, it is the opinion of the Board that the budget attached hereto should be approved and adopted; NOW THEREFORE,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BAYTOWN CRIME CONTROL AND PREVENTION DISTRICT:

Section 1: That the Board of Directors of the Baytown Crime Control and Prevention District hereby adopts the budget, which is attached hereto as Exhibit "A" and incorporated herein for all intents and purposes, for the District's 2023-2024 fiscal year.

Section 2: This resolution shall take effect immediately from and after its passage by the Board of Directors of the Baytown Crime Control and Prevention District.

INTRODUCED, READ and PASSED by the affirmative vote of the Board of Directors of the Baytown Crime Control and Prevention District this the 24th day of August, 2023.


NICHOLAS RICE, President

ATTEST:


ANGELA JACKSON, Secretary



APPROVED AS TO FORM:


SCOTT LEMON, General Counsel

**FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICE
DISTRICT INTRODUCTION**

**BAYTOWN
FIRE CONTROL, PREVENTION
AND EMERGENCY MEDICAL
SERVICE DISTRICT (FCPEMSD)**

**ANNUAL PROGRAM OF SERVICES
2023-24**

ADOPTED BUDGET



Board of Directors

**FIRE CONTROL, PREVENTION
AND EMERGENCY MEDICAL
SERVICES DISTRICT
(FCPEMSD)**

BOARD OF DIRECTORS

JOHN ADKINS, President

BARRY L. HAWKINS, Vice President

CITY CLERK, Secretary

JAMARI GILBERT, Director

LARRY HOLLAWAY, Director

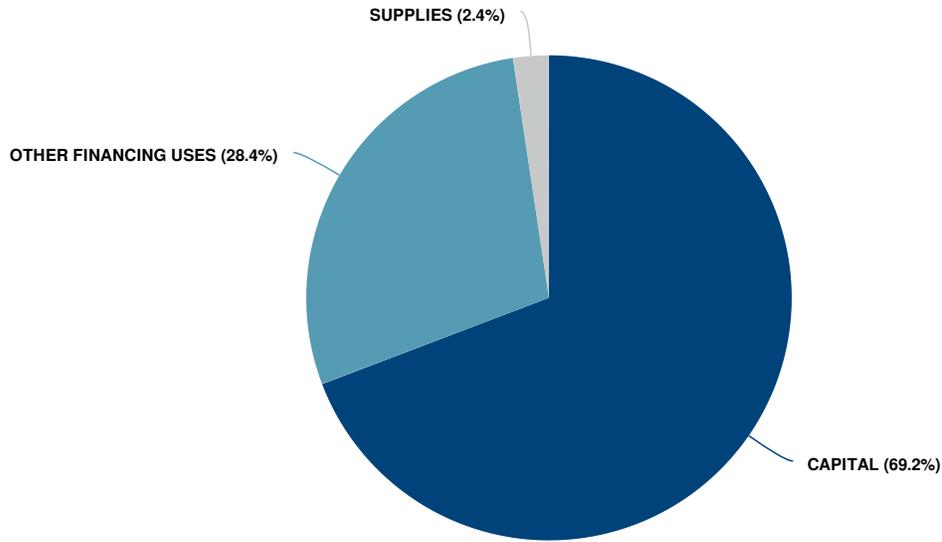
RHONDA LOPEZ, Director

PREET SINGH, Director

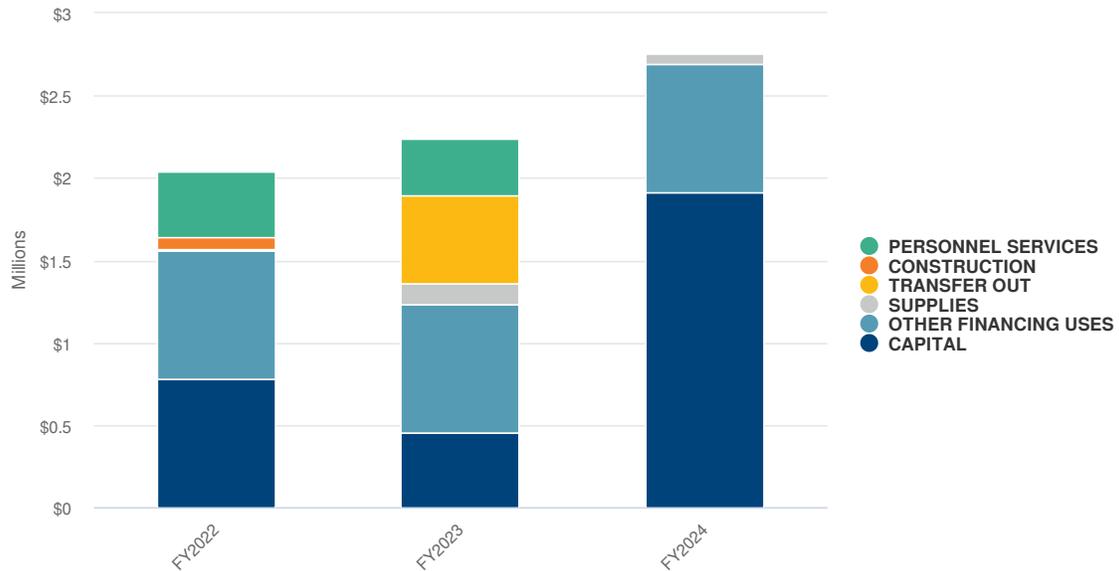


FIRE CONTROL, PREVENTION & EMERGENCY MEDICAL DISTRICT BUDGET SUMMARY BY EXPENDITURE

FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICE DISTRICT BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
PERSONNEL SERVICES	\$396,504.99	\$342,946.15	\$0.00	-100%
SUPPLIES	\$5,232.05	\$120,000.00	\$65,000.00	-45.8%
CAPITAL	\$777,993.00	\$452,415.00	\$1,908,511.00	321.8%
CONSTRUCTION	\$76,100.00	\$0.00	\$0.00	0%
TRANSFER OUT	\$0.00	\$542,784.00	\$0.00	-100%
OTHER FINANCING USES	\$782,124.96	\$783,125.00	\$783,125.00	0%
Total Expense Objects:	\$2,037,955.00	\$2,241,270.15	\$2,756,636.00	23%

FIRE CONTROL, PREVENTION & EMERGENCY MEDICAL SERVICES DISTRICT BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$1,204,274.92	N/A
Revenues			
SALES & USE TAXES	\$2,415,448.29	\$2,437,493.29	\$2,549,454.00
MISCELLANEOUS	\$9,010.56	\$691.35	\$12,000.00
Total Revenues:	\$2,424,458.85	\$2,438,184.64	\$2,561,454.00
Expenditures			
PERSONNEL SERVICES	\$396,504.99	\$342,946.15	\$0.00
SUPPLIES	\$5,232.05	\$120,000.00	\$65,000.00
CAPITAL	\$777,993.00	\$452,415.00	\$1,908,511.00
CONSTRUCTION	\$76,100.00	\$0.00	\$0.00
TRANSFER OUT	\$0.00	\$542,784.00	\$0.00
OTHER FINANCING USES	\$782,124.96	\$783,125.00	\$783,125.00
Total Expenditures:	\$2,037,955.00	\$2,241,270.15	\$2,756,636.00
Total Revenues Less Expenditures:	\$386,503.85	\$196,914.49	-\$195,182.00
Ending Fund Balance:	N/A	\$1,401,189.41	N/A



FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BUDGET SUMMARY

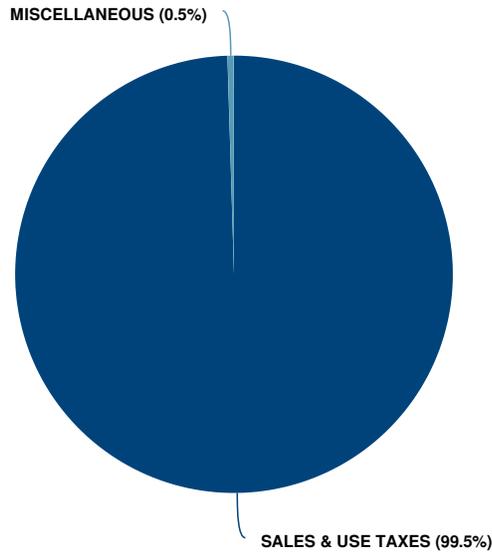
BAYTOWN FIRE - EMS SPECIAL DISTRICT FUND 207 BUDGET SUMMARY

	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-24
Revenues				
Sales Tax	\$ 2,415,448	\$ 2,437,493	\$ 2,499,465	\$ 2,549,454
Investment Interest	9,011	691	38,321	12,000
Total Revenues	2,424,459	2,438,184	2,537,785	2,561,454
Expenditures				
Personnel	396,505	-	-	-
Supplies	5,232	120,000	119,000	65,000
Maintenance	-	-	-	-
Services	-	-	-	-
Total Operating	401,737	120,000	119,000	65,000
Capital Outlay	777,993	452,415	452,415	\$ 1,908,511
Construction in Progress	76,100	-	-	\$ -
Transfers Out	782,125	1,668,855	783,125	\$ 783,125
Unforeseen/New Initiatives	-	-	-	\$ -
Total Expenditures	2,037,955	2,241,270	1,354,540	2,756,636
Excess (Deficit) Revenues Over Expenditures	386,504	196,914	1,183,245	(195,182)
Fund Balance - Beginning	817,771	1,204,275	1,204,275	2,387,522
Fund Balance - Ending	\$ 1,204,275	\$ 1,401,189	\$ 2,387,522	\$ 2,192,340

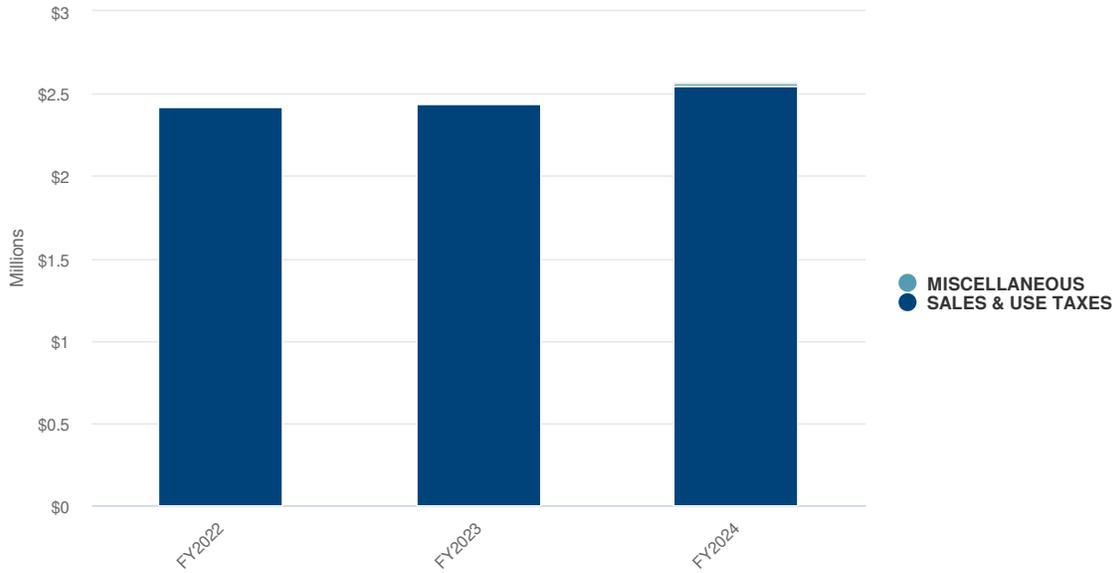


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
SALES & USE TAXES	\$2,415,448.29	\$2,437,493.29	\$2,549,454.00	4.6%
MISCELLANEOUS	\$9,010.56	\$691.35	\$12,000.00	1,635.7%
Total Revenue Source:	\$2,424,458.85	\$2,438,184.64	\$2,561,454.00	5.1%



FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BUDGET SUMMARY BREAKDOWN

BAYTOWN FIRE - EMS SPECIAL DISTRICT FUND 207 SPECIAL DISTRICT - FIRE/EMS - 20701

	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-24
Expenditures				
71002 Regular Wages	274,350	\$ -	\$ -	\$ -
71009 Overtime	5,044	-	-	-
71021 Health Insurance	26,032	-	-	-
71022 TMRS	51,301	-	-	-
71023 FICA	21,538	-	-	-
71028 Workers Compensation	4,829	-	-	-
71041 Allowances	13,411	-	-	-
Personnel	396,505	-	-	-
72007 Wearing Apparel	-	-	-	-
72021 Minor Tools	-	120,000	119,000	65,000
72026 Cleaning & Janitorial Sup	1,075	-	-	-
72031 Chemical Supplies	4,157	-	-	-
Supplies	5,232	120,000	119,000	65,000
Total Operating	401,737	120,000	119,000	65,000
80001 Furniture & Equip <\$10000	266,923	-	-	-
84042 Machinery & Equipment	90,783	160,000	160,000	-
84043 Motor Vehicles	420,287	292,415	292,415	1,820,000
Total Capital	777,993	452,415	452,415	1,820,000
85011 Engineering	76,100	-	-	-
Total Construction in Progress	76,100	-	-	-
86042 Lease - Machinery & Equipment	-	-	-	88,511
Total Construction in Progress	-	-	-	88,511
91350 To Gen Capital Proj Fund	-	342,946	-	-
91401 To G O I S	782,125	783,125	783,125	783,125
91101 To General Fund	-	542,784	-	-
Total Transfers Out	782,125	1,668,855	783,125	783,125
99001 Contingencies	-	-	-	-
Total Contingencies Out	-	-	-	-
Total Expenditures	\$ 2,037,955	\$ 2,241,270	\$ 1,354,540	\$ 2,756,636



FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT BUDGET SUMMARY BREAKDOWN

20701 FIRE CONTROL PREVENTION & EMERGENCY MEDICAL SERVICES DISTRICT FCPEMSD - BUDGET NOTES

Acct #Account Name	Amount
7200 <u>Supplies</u>	
72021Minor Tools	
New Engine Tools	65,000
TOTAL SUPPLIES	65,000
 8000 <u>Capital Outlay</u>	
84043Motor Vehicles	
Ambulance	360,000
Hazmat Truck	1,300,000
Highwater Vehicle Upgrade	100,000
Pick Up Truck	60,000
86042Lease - Machinery & Equipment	1,820,000
Zoll One Program Agreement - 10 Zoll X Series EKG Monitors	88,511
TOTAL CAPITAL OUTLAY	1,908,511
 9100 <u>Transfers Out</u>	
91401To G O I S	
Principal & Interest Payment for Series 2020 GO Ref Bond for Training Facility – Phase III	783,125
TOTAL TRANSFERS OUT	783,125
TOTAL FCPEMSD	\$ 2,756,636



RESOLUTION NO. 95

RESOLUTION NO. 95

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BAYTOWN FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024, IN ACCORDANCE WITH CHAPTER 344 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the General Manager of the Baytown Fire Control, Prevention, and Emergency Medical Services District (the "District") has submitted to the District a budget estimate of the revenues of the District and the expense of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2023, and ending September 30, 2024, being the third of five years of the sales and use tax authorization, and which said estimate contains all information as required by Chapter 344 of the Texas Local Government Code; and

WHEREAS, the Board of Directors of the District (the "Board") has received the General Manager's estimate and held a public hearing thereon as provided by both Chapter 344 of the Texas Local Government Code and the alternative procedures adopted thereunder; and

WHEREAS, after full and final consideration of the information contained in the proposed budget and the input received at the public hearing, it is the opinion of the Board that the budget attached hereto should be approved and adopted; NOW THEREFORE,

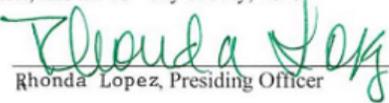
BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BAYTOWN FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT:

Section 1: That the Board of Directors of the Baytown Fire Control, Prevention, and Emergency Medical Services District hereby adopts the budget, which is attached hereto as Exhibit "A" and incorporated herein for all intents and purposes for the District's 2023-2024 fiscal year.

Section 2: That the Secretary of the Baytown Fire Control, Prevention, and Emergency Medical Services District is hereby ordered to submit for and on behalf of the Board of Directors the budget adopted in Section 1 to the City Council of the City of Baytown not later than the tenth (10th) day after the date hereof.

Section 3: This resolution shall take effect immediately from and after its passage by the Board of Directors of the Baytown Fire Control, Prevention, and Emergency Medical Services District.

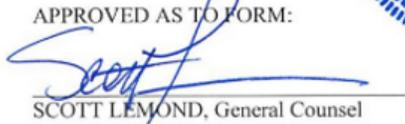
INTRODUCED, READ and PASSED by the affirmative vote of the Board of Directors of the Baytown Fire Control, Prevention, and Emergency Medical Services District, this the 13th day of July, 2023.


Rhonda Lopez, Presiding Officer

ATTEST:

ANGELA JACKSON, Secretary



APPROVED AS TO FORM:

SCOTT LEMON, General Counsel

**BAYTOWN
MUNICIPAL
DEVELOPMENT DISTRICT
(MDD)**

**ADOPTED PROJECTS BUDGET
2023-24**



MUNICIPAL DEVELOPMENT DISTRICT (MDD)

DIRECTORS

BRANDON CAPETILLO, President

LAURA ALVARADO, Vice President

DAVID P. JIRRELS, Secretary

CITY CLERK, Assistant Secretary

SHAUNNA BERNSHAUSEN, Director

HEATHER BETANCOURTH, Director

GARY ENGLERT, Director

SARAH GRAHAM, Director

KENRICK GRIFFITH, Director

MIKE LESTER, Director

JACOB POWELL, Director

SUHEY RIOS-ALVAREZ, Director

DONNA WINFREY, Director



MUNICIPAL DEVELOPMENT DISTRICT MAJOR BUDGET ISSUES

BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT MAJOR BUDGET ISSUES FISCAL YEAR 2023-24

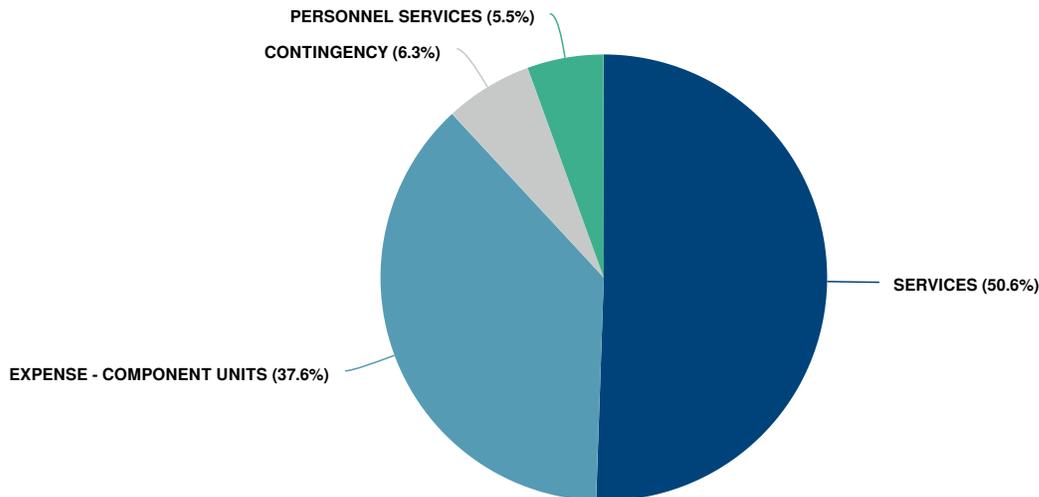
On May 5, 2001, in the general election, the citizens of the City of Baytown voted to authorize the creation of the Baytown Municipal Development District (MDD) and the imposition of a sales and use tax at the rate of one-half of one percent for the purpose of financing economic development and parks projects that provide economic benefit, diversify the economic base of the community and improve our quality of life. The board is composed of the Mayor, six council members and four at-large resident members.

REVENUES – Sales tax revenue is budgeted at \$8,606,525. Along with other miscellaneous revenues, the total revenues for 2023-24 are projected at \$8,474,304.

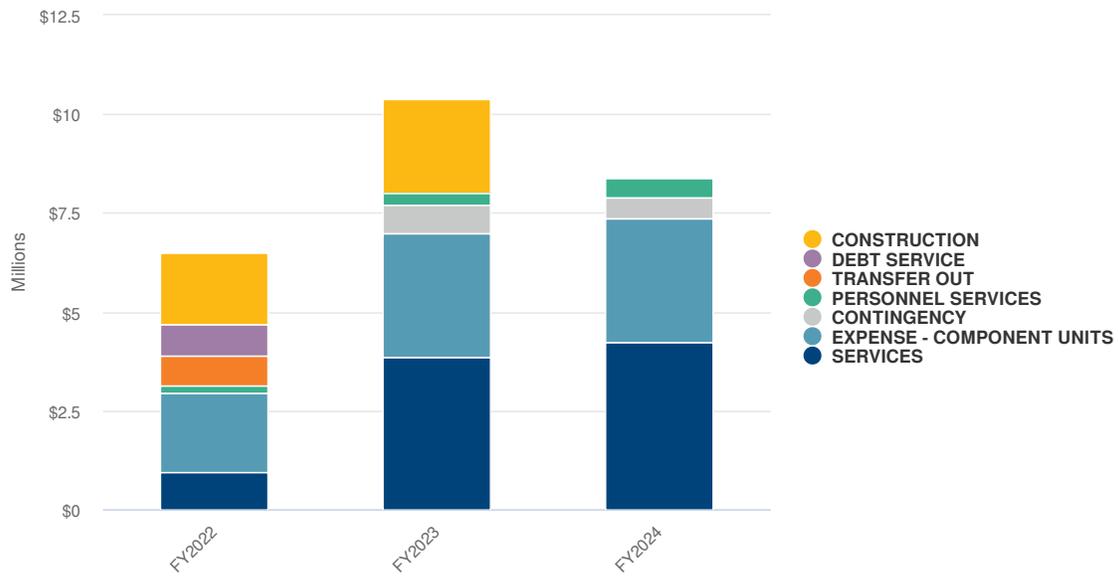
EXPENDITURES – Included in this year’s program are ongoing economic development expenditures as well as improvements in the areas of utilities and parks. Generally, project costs may include functions such as services, construction or debt service on long-term construction projects.

MUNICIPAL DEVELOPMENT DISTRICT BUDGET SUMMARY BY EXPENDITURE

MUNICIPAL DEVELOPMENT DISTRICT BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
PERSONNEL SERVICES	\$172,098.62	\$285,649.57	\$464,527.34	62.6%
SERVICES	\$954,058.00	\$3,852,400.00	\$4,232,400.00	9.9%
CONSTRUCTION	\$1,832,252.37	\$2,371,000.00	\$0.00	-100%
DEBT SERVICE	\$786,902.21	\$0.00	\$0.00	0%
TRANSFER OUT	\$750,000.00	\$0.00	\$0.00	0%
EXPENSE - COMPONENT UNITS	\$2,008,699.92	\$3,122,054.00	\$3,144,798.00	0.7%
CONTINGENCY	\$0.00	\$742,148.00	\$530,127.00	-28.6%
Total Expense Objects:	\$6,504,011.12	\$10,373,251.57	\$8,371,852.34	-19.3%

MUNICIPAL DEVELOPMENT DISTRICT BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$1,974,089.93	N/A
Revenues			
SALES & USE TAXES	\$8,060,319.18	\$8,290,844.01	\$8,456,660.00
MISCELLANEOUS	\$17,297.65	\$1,252.90	\$17,644.00
TRANSFERS			\$350,000.00
Total Revenues:	\$8,077,616.83	\$8,292,096.91	\$8,824,304.00
Expenditures			
PERSONNEL SERVICES	\$172,098.62	\$285,649.57	\$464,527.34
SERVICES	\$954,058.00	\$3,852,400.00	\$4,232,400.00



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
CONSTRUCTION	\$1,832,252.37	\$2,371,000.00	\$0.00
DEBT SERVICE	\$786,902.21	\$0.00	\$0.00
TRANSFER OUT	\$750,000.00	\$0.00	\$0.00
EXPENSE - COMPONENT UNITS	\$2,008,699.92	\$3,122,054.00	\$3,144,798.00
CONTINGENCY	\$0.00	\$742,148.00	\$530,127.00
Total Expenditures:	\$6,504,011.12	\$10,373,251.57	\$8,371,852.34
Total Revenues Less Expenditures:	\$1,573,605.71	-\$2,081,154.66	\$452,451.66
Ending Fund Balance:	N/A	-\$107,064.73	N/A



MUNICIPAL DEVELOPMENT DISTRICT BUDGET SUMMARY

MUNICIPAL DEVELOPMENT DISTRICT (MDD) PROGRAM FUND BUDGET SUMMARY for Fiscal Year 2023-24

	Actual 2021-22	Adopted Budget 2022-23	Adopted Budget 2023-24
Revenues			
Sales Taxes	8,310,984	8,437,770	8,606,525
Rebates	(149,261)	(146,926)	(149,865)
Investment Interest	17,298	1,253	17,644
Miscellaneous	-	-	-
Loan Repayments	-	-	-
Interest on Loans	-	-	-
Transfer from Hotel Occupancy Tax	-	-	350,000
Total MDD Revenues	8,179,021	8,292,097	8,824,304
Expenditures			
<i>Economic Development Projects</i>			
Development of New and Expansion of Existing Businesses and Industry	556,063	300,000	200,000
Econ Development Foundation - Basic Economic Development Services	293,554	250,000	250,000
Economic Development Personnel	172,099	285,650	464,527
Econ Development Foundation - Special Economic Development Projects	59,829	40,171	-
Economic Incentive - HEB	150,000	150,000	150,000
Convention Center	250,000	-	-
Convention Center Debt Service	-	1,402,400	1,402,400
Hotel/Convention Center Operations	-	1,782,361	1,880,000
Property Acquisition for Economic Development	4,750	100,000	100,000
Citizens Bank Building	937,919	1,400,000	-
Business Improvement Grant Program	74,550	250,000	250,000
Baytown Revolving Loan Fund	-	-	-
Subtotal	2,498,764	5,960,582	4,696,927
<i>Utility Projects</i>			
Economic Dev. Cost Share with Developers to Upsize New Utilities	-	500,000	400,000
Evergreen Strategic Plan	389,778	186,124	-
I-10 Lift Station	-	-	750,000
NE WW Treatment Plant Debt Service (60% 2014, 2015 & 2016 GO's Refunding)	1,520,891	962,725	968,718
Subtotal	1,910,669	1,648,849	2,118,718
<i>Parks Projects</i>			
Aquatics Master Plan Phase 1 & 2 Construction (Debt Svc on \$6mm) Year 6 of 12	389,050	396,575	392,350
Pirates Bay Waterpark Expansion (Debt Service on \$5.5mm) Year 12 of 20	360,900	362,754	333,730
Rent/Purchase of Ice Rink for Town Square	101,671	110,000	-
Goose Creek Trail - Phase VI	150,000	-	-
Evergreen Park Land	24,808	-	-
City Gateway Project III	32,899	14,101	-
Park Operations Center	160,943	895	-
Goose Creek Trail Phase VII	319,721	62,278	-

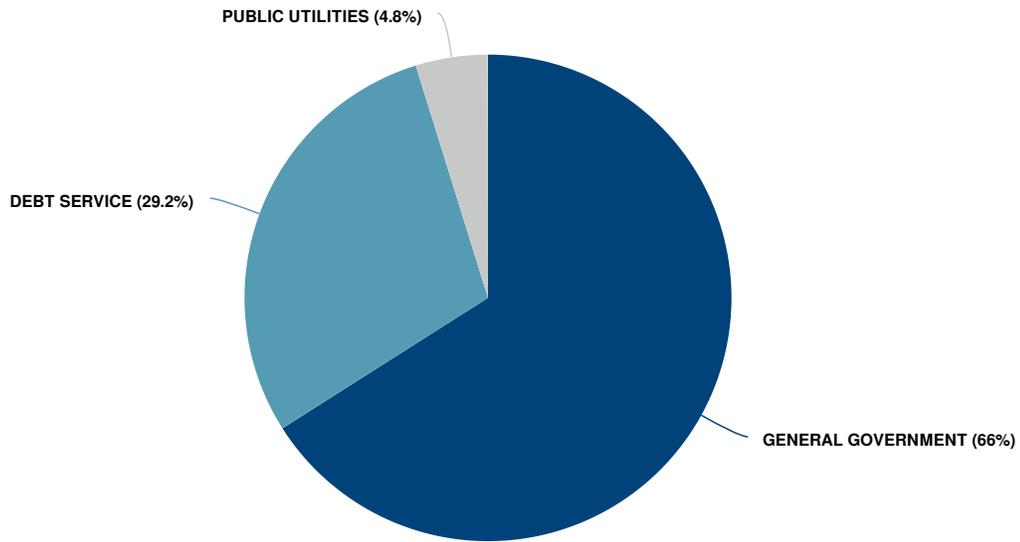


Ginger Creek Park	52,961	-	-
"Perfect Trail" Pilot Bundle - Jenkins Park (lighting, signage & security cameras)	93,856	11,390	-
Median Beautification	4,880	-	-
City Wide Landscaping	71,397	3,634	-
Wetlands Center Kayak Launch	1,500	-	-
Cedar Bayou Lighting	25,144	-	-
Security Upgrade - Roseland	6,542	-	-
EPA Tree Planting Project	9,000	6,000	-
BNC Kayak Launch Replacement/Restoration	1,500	79,539	-
BNC Wetlands Overlook Walkway	180,225	-	-
Newcastle Park Phase II	-	199,156	-
Evergreen Waterfall Repair	250,000	5,000	-
Art in The Park	22,252	50,000	-
Baytown Sports League Improvements	1,150	-	-
Duke Hill Courts Paint and Disc Golf Course	5,473	8,346	-
Town Square Green Space Improvements	252,924	338,111	-
Thompson Area Park with TPWG	-	11,000	-
Basketball Court Enhancements (Bergeron, Allenbrook & Central Heights) Shade Structures	-	420,000	-
Disk Golf Course	-	111,000	-
Lakewood Community Dog Park	-	-	-
Wetlands Overlook Walkway	-	641	-
Wetlands Center Relocation/Chandler Arboretum	-	-	-
Pirates Bay Waterpark Splash Pad	-	-	-
Subtotal	2,518,796	2,190,420	726,080
Total MDD Projects	6,928,229	9,799,851	7,541,726
Other			
Project Administration and Overhead	300,000	300,000	300,000
Unforeseen/New Initiatives	-	92,148	530,127
Subtotal	300,000	392,148	830,127
Total MDD Expenditures	7,228,229	10,191,999	8,371,853
Beginning working capital	1,023,298	\$ 1,974,089	\$ 74,187
Revenues over (under) expenses	950,791	(1,899,902)	452,452
Ending working capital	\$ 1,974,089	\$ 74,187	\$ 526,639

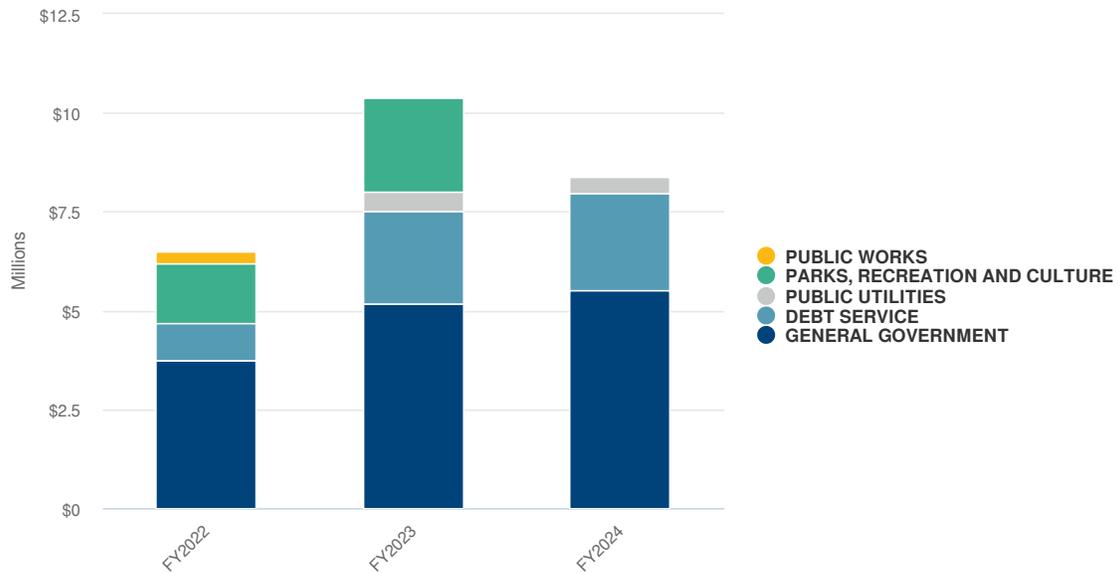


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



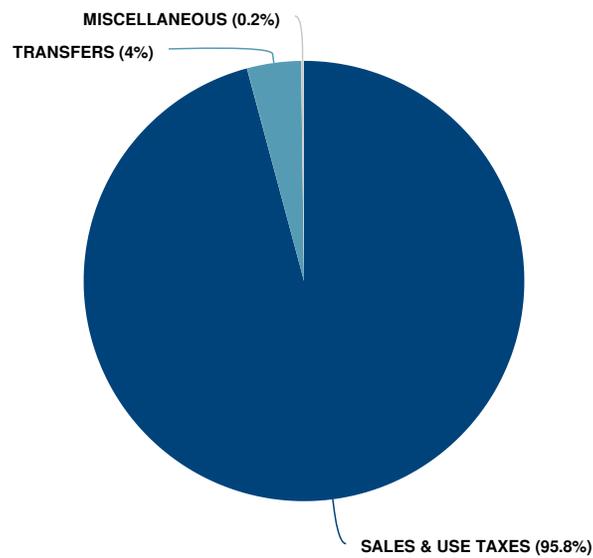
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures				
GENERAL GOVERNMENT	\$3,720,293.74	\$5,180,197.57	\$5,527,054.34	6.7%



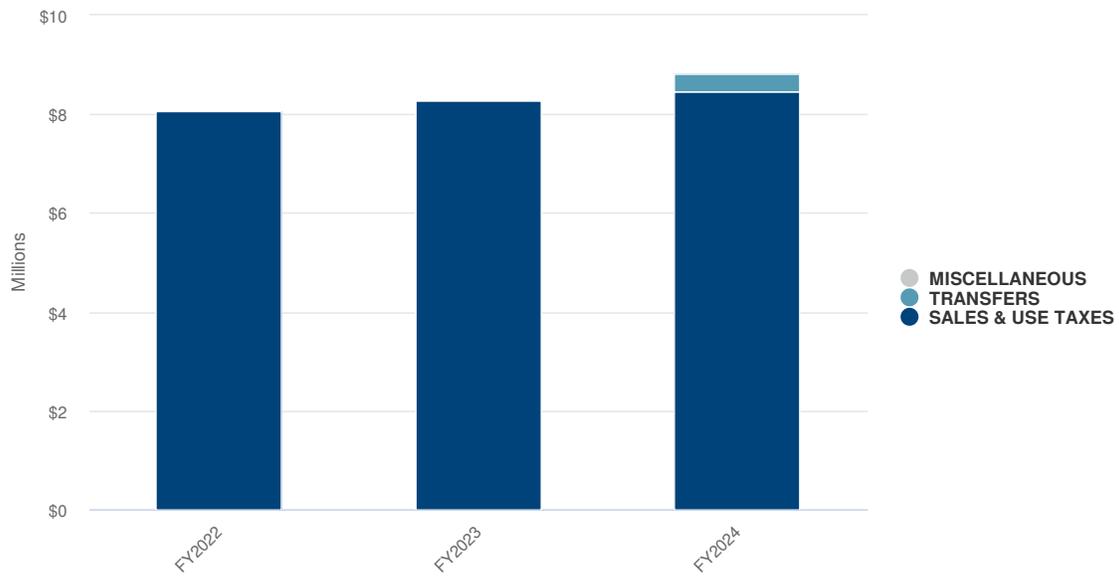
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
PUBLIC WORKS	\$308,241.50	\$0.00	\$0.00	0%
PUBLIC UTILITIES	\$0.00	\$500,000.00	\$400,000.00	-20%
PARKS, RECREATION AND CULTURE	\$1,516,725.92	\$2,371,000.00	\$0.00	-100%
DEBT SERVICE	\$958,749.96	\$2,322,054.00	\$2,444,798.00	5.3%
Total Expenditures:	\$6,504,011.12	\$10,373,251.57	\$8,371,852.34	-19.3%

Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



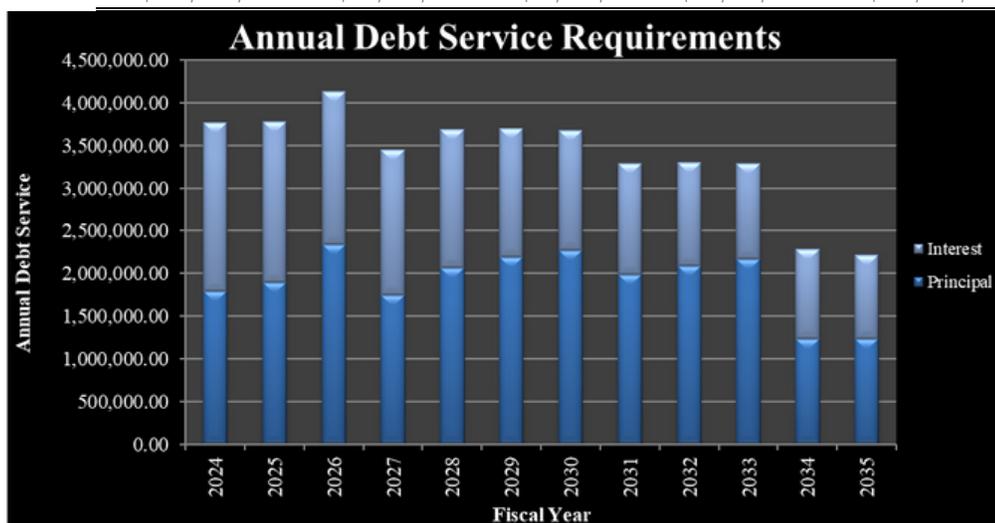
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
SALES & USE TAXES	\$8,060,319.18	\$8,290,844.01	\$8,456,660.00	2%
MISCELLANEOUS	\$17,297.65	\$1,252.90	\$17,644.00	1,308.3%
TRANSFERS			\$350,000.00	N/A
Total Revenue Source:	\$8,077,616.83	\$8,292,096.91	\$8,824,304.00	6.4%



MUNICIPAL DEVELOPMENT DISTRICT ANNUAL REQUIREMENT TO AMORTIZE BONDED DEBT

BAYTOWN BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT ANNUAL REQUIREMENT TO AMORTIZE BONDED DEBT

Fiscal Year	Principal Due 02/01 - 10/01	Interest Due 02/01 - 04/01	Interest Due 08/01 - 10/01	Total Interest	Annual Requirement
2024	1,793,952	1,005,862	964,855	1,970,716	3,764,668
2025	1,892,225	964,855	924,412	1,889,266	3,781,491
2026	2,336,290	924,412	871,260	1,795,672	4,131,962
2027	1,748,435	871,260	829,679	1,700,939	3,449,375
2028	2,071,159	829,679	780,375	1,610,055	3,681,214
2029	2,189,030	780,375	728,217	1,508,593	3,697,623
2030	2,272,619	728,217	675,919	1,404,136	3,676,755
2031	1,981,207	675,919	631,569	1,307,487	3,288,694
2032	2,084,796	631,569	584,847	1,216,416	3,301,212
2033	2,168,384	584,847	536,167	1,121,014	3,289,398
2034	1,237,340	536,167	505,770	1,041,937	2,279,277
2035	1,238,503	505,770	475,075	980,845	2,219,348
2036	1,250,000	475,075	443,825	918,900	2,168,900
2037	1,305,000	443,825	411,200	855,025	2,160,025
2038	1,375,000	411,200	376,825	788,025	2,163,025
2039	1,440,000	376,825	340,825	717,650	2,157,650
2040	1,515,000	340,825	302,950	643,775	2,158,775
2041	1,590,000	302,950	263,200	566,150	2,156,150
2042	1,675,000	263,200	229,700	492,900	2,167,900
2043	1,735,000	229,700	195,000	424,700	2,159,700
2044	1,805,000	195,000	158,900	353,900	2,158,900
2045	1,880,000	158,900	121,300	280,200	2,160,200
2046	1,950,000	121,300	82,300	203,600	2,153,600
2047	760,000	82,300	67,100	149,400	909,400
2048	790,000	67,100	51,300	118,400	908,400
2049	820,000	51,300	34,900	86,200	906,200
2050	855,000	34,900	17,800	52,700	907,700
2051	890,000	-	17,800	17,800	907,800
	\$ 44,648,941	\$ 12,593,332	\$ 11,623,070	\$ 24,216,401	\$ 68,865,342



MUNICIPAL DEVELOPMENT DISTRICT DETAIL DEBT AMORTIZATION SCHEDULES

BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT DETAIL DEBT AMORTIZATION SCHEDULES

Series 2014		Date of Issue: April 1, 2014					\$ 2,100,283	
General Obligation and Refunding Bonds: MDD Allocation Only							Term: 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2014		\$ -	\$ -	\$ 21,885	\$ 21,885	\$ 21,885	\$ 2,100,283	
2015	2.000%	115,291	37,163	36,023	73,186	188,477	1,984,992	
2016	3.000%	174,064	36,023	33,412	69,434	243,498	1,810,928	
2017	3.000%	152,720	33,412	31,121	64,532	217,252	1,658,208	
2018	3.000%	135,056	31,121	29,095	60,216	195,272	1,523,152	
2019	3.000%	140,208	29,095	26,992	56,087	196,295	1,382,944	
2020	4.000%	145,728	26,992	24,077	51,069	196,797	1,237,216	
2021	4.000%	130,272	24,077	21,472	45,549	175,821	1,106,944	
2022	4.000%	135,792	21,472	18,756	40,228	176,020	971,152	
2023	4.000%	142,048	18,756	15,915	34,671	176,719	829,104	
2024	4.000%	148,304	15,915	12,949	28,864	177,168	680,800	
2025	4.000%	154,560	12,949	9,858	22,807	177,367	526,240	
2026	4.000%	131,744	9,858	7,223	17,081	148,825	394,496	
2027	3.250%	43,424	7,223	6,517	13,740	57,164	351,072	
2028	3.375%	44,896	6,517	5,760	12,277	57,173	306,176	
2029	3.500%	46,368	5,760	4,948	10,708	57,076	259,808	
2030	3.500%	48,208	4,948	4,105	9,053	57,261	211,600	
2031	3.750%	50,048	4,105	3,166	7,271	57,319	161,552	
2032	3.750%	51,888	3,166	2,193	5,359	57,247	109,664	
2033	4.000%	53,728	2,193	1,119	3,312	57,040	55,936	
2034	4.000%	55,936	1,119	-	1,119	57,055	-	
					\$			
		\$ 2,100,283	\$ 331,863	\$ 316,585	648,448	\$ 2,748,731	\$ -	

Call Option: Bonds maturing on 02/01/2025 to 02/01/2034 callable in whole or in part on any date beginning 02/01/24 @ par.

Series 2015		Date of Issue: July 7, 2015					\$ 1,770,131	
General Obligation and Refunding Bonds: MDD Allocation Only							Term: 20 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2016		\$ 21,331	\$ 47,057	\$ 41,308	\$ 88,365	\$ 109,696	\$ 1,748,800	
2017	5.000%	101,060	41,308	38,781	80,089	181,150	1,647,739	
2018	5.000%	107,705	38,781	36,089	74,870	182,575	1,540,035	
2019	5.000%	114,349	36,089	33,230	69,319	183,667	1,425,686	
2020	5.000%	121,692	33,230	30,188	63,418	185,110	1,303,994	
2021	5.000%	129,385	30,188	26,953	57,141	186,526	1,174,609	
2022	5.000%	137,079	26,953	23,526	50,479	187,558	1,037,530	
2023	5.000%	145,821	23,526	19,881	43,407	189,227	891,709	
2024	5.000%	154,913	19,881	16,008	35,888	190,801	736,797	
2025	5.000%	164,704	16,008	11,890	27,898	192,602	572,093	
2026	5.000%	95,116	11,890	9,512	21,402	116,518	476,977	



2027	5.000%	100,011	9,512	7,012	16,524	116,536	376,965
2028	3.375%	41,263	7,012	6,316	13,328	54,591	335,702
2029	3.500%	42,662	6,316	5,569	11,885	54,547	293,040
2030	3.625%	44,411	5,569	4,764	10,333	54,744	248,629
2031	3.625%	46,159	4,764	3,927	8,692	54,851	202,470
2032	3.750%	47,908	3,927	3,029	6,957	54,864	154,563
2033	3.750%	49,656	3,029	2,098	5,127	54,783	104,907
2034	4.000%	51,404	2,098	1,070	3,168	54,573	53,502
2035	4.000%	53,503	1,070	-	1,070	54,573	-
					\$		
		\$ 1,770,131	\$ 368,208	\$ 321,151	689,359	\$ 2,459,490	\$ -

Call Option: Bonds maturing on 02/01/2026 to 02/01/2035 callable in whole or in part on any date beginning 02/01/25 @ par.

**BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT
DETAIL DEBT AMORTIZATION SCHEDULES**

Series 2016		Date of Issue: July 19, 2016					\$ 4,493,018	
General Obligation and Refunding Bonds: MDD Allocation Only							Term: 12 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2016		\$ -	\$ -	\$ 7,811	\$ 7,811	\$ 7,811	\$ 4,493,018	
2017	4.000%	113,441	117,158	114,889	232,047	345,488	4,379,577	
2018	4.000%	386,455	114,889	107,160	222,049	608,505	3,993,122	
2019	5.000%	407,631	107,160	96,969	204,129	611,761	3,585,490	
2020	5.000%	431,076	83,825	73,048	156,874	587,949	3,154,415	
2021	5.000%	456,789	73,048	61,629	134,677	591,466	2,697,626	
2022	5.000%	484,015	61,629	49,528	111,157	595,172	2,213,611	
2023	5.000%	510,484	49,528	36,766	86,295	596,779	1,703,127	
2024	5.000%	540,735	36,766	23,248	60,014	600,749	1,162,392	
2025	4.000%	567,961	23,248	11,889	35,136	603,097	594,431	
2026	4.000%	594,431	11,889	-	11,889	606,319	-	
		\$4,493,018	\$ 679,141	\$ 582,938	\$1,262,078	\$ 5,755,096	\$ -	

Series 2019		Date of Issue: May 2, 2019					\$ 3,595,000	
General Obligation and Refunding Bonds: MDD Allocation Only							Term: 12 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2019		\$ -	\$ -	\$ 48,046	\$ 48,046	\$ 48,046	\$ 3,595,000	
2020	3.5%	280,000	58,075	53,875	111,950	391,950	3,315,000	
2021	3.5%	290,000	53,875	50,975	104,850	394,850	3,025,000	
2022	3.6%	290,000	50,975	48,075	99,050	389,050	2,735,000	
2023	3.8%	305,000	48,075	43,500	91,575	396,575	2,430,000	
2024	4.000%	310,000	43,500	38,850	82,350	392,350	2,120,000	
2025	4.0%	325,000	38,850	33,975	72,825	397,825	1,795,000	
2026	4.1%	325,000	33,975	27,475	61,450	386,450	1,470,000	
2027	4.3%	350,000	27,475	20,475	47,950	397,950	1,120,000	
2028	4.3%	355,000	20,475	13,375	33,850	388,850	765,000	
2029	4.4%	380,000	13,375	5,775	19,150	399,150	385,000	
2030	4.4%	385,000	5,775	-	5,775	390,775	-	
		\$3,595,000	\$ 394,425	\$ 384,396	\$ 778,821	\$ 4,373,821	\$ -	

**BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT
DETAIL DEBT AMORTIZATION SCHEDULES**



Series 2021A							Date of Issue: December 15, 2021	\$ 8,720,000
General Obligation and Refunding Bonds: MDD Allocation Only							Term: 12 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding	
2022			52,063	203,725	255,788	255,788	8,720,000	
2023	5.0%	605,000	203,725	188,600	392,325	997,325	8,115,000	
2024	5.0%	640,000	188,600	172,600	361,200	1,001,200	7,475,000	
2025	5.0%	680,000	172,600	155,600	328,200	1,008,200	6,795,000	
2026	5.0%	710,000	155,600	137,850	293,450	1,003,450	6,085,000	
2027	5.0%	745,000	137,850	119,225	257,075	1,002,075	5,340,000	
2028	5.0%	785,000	119,225	99,600	218,825	1,003,825	4,555,000	
2029	5.0%	830,000	99,600	78,850	178,450	1,008,450	3,725,000	
2030	5.0%	870,000	78,850	57,100	135,950	1,005,950	2,855,000	
2031	4.0%	910,000	57,100	38,900	96,000	1,006,000	1,945,000	
2032	4.0%	955,000	38,900	19,800	58,700	1,013,700	990,000	
2033	4.0%	990,000	19,800	-	19,800	1,009,800	-	
		\$ 8,720,000	\$ 1,323,913	\$ 1,271,850	\$ 2,595,763	\$ 11,315,763	\$ 56,600,000	

Series 2021C							Date of Issue: September 9, 2021	\$ 30,680,000
Combined Limited Sales Tax Revenue & Third Lien Hotel Revenue Bonds							Term: 30 Years	
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 04/01	Interest Due 10/01	Total Interest	Annual Requirement	Principal Outstanding	
2022			786,902	-	786,902	786,902	30,680,000	
2023			701,200	701,200	1,402,400	1,402,400	30,680,000	
2024			701,200	701,200	1,402,400	1,402,400	30,680,000	
2025			701,200	701,200	1,402,400	1,402,400	30,680,000	
2026	5.0%	480,000	701,200	689,200	1,390,400	1,870,400	30,200,000	
2027	5.0%	510,000	689,200	676,450	1,365,650	1,875,650	29,690,000	
2028	5.0%	845,000	676,450	655,325	1,331,775	2,176,775	28,845,000	
2029	5.0%	890,000	655,325	633,075	1,288,400	2,178,400	27,955,000	
2030	5.0%	925,000	633,075	609,950	1,243,025	2,168,025	27,030,000	
2031	5.0%	975,000	609,950	585,575	1,195,525	2,170,525	26,055,000	
2032	5.0%	1,030,000	585,575	559,825	1,145,400	2,175,400	25,025,000	
2033	5.0%	1,075,000	559,825	532,950	1,092,775	2,167,775	23,950,000	
2034	5.0%	1,130,000	532,950	504,700	1,037,650	2,167,650	22,820,000	
2035	5.0%	1,185,000	504,700	475,075	979,775	2,164,775	21,635,000	
2036	5.0%	1,250,000	475,075	443,825	918,900	2,168,900	20,385,000	
2037	5.0%	1,305,000	443,825	411,200	855,025	2,160,025	19,080,000	
2038	5.0%	1,375,000	411,200	376,825	788,025	2,163,025	17,705,000	
2039	5.0%	1,440,000	376,825	340,825	717,650	2,157,650	16,265,000	
2040	5.0%	1,515,000	340,825	302,950	643,775	2,158,775	14,750,000	
2041	4.0%	1,590,000	302,950	263,200	566,150	2,156,150	13,160,000	
2042	4.0%	1,675,000	263,200	229,700	492,900	2,167,900	11,485,000	
2043	4.0%	1,735,000	229,700	195,000	424,700	2,159,700	9,750,000	
2044	4.0%	1,805,000	195,000	158,900	353,900	2,158,900	7,945,000	
2045	4.0%	1,880,000	158,900	121,300	280,200	2,160,200	6,065,000	
2046	4.0%	1,950,000	121,300	82,300	203,600	2,153,600	4,115,000	
2047	4.0%	760,000	82,300	67,100	149,400	909,400	3,355,000	
2048	4.0%	790,000	67,100	51,300	118,400	908,400	2,565,000	
2049	4.0%	820,000	51,300	34,900	86,200	906,200	1,745,000	
2050	4.0%	855,000	34,900	17,800	52,700	907,700	890,000	
2051	4.0%	890,000	17,800	17,800	17,800	907,800	-	
		\$30,680,000	\$ 12,593,152	\$ 11,140,650	\$23,733,802	\$ 54,413,802	\$ -	



RESOLUTION NO. 465

RESOLUTION NO. 465

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BAYTOWN MUNICIPAL DEVELOPMENT DISTRICT:

Section 1: That the budget estimate of the revenues of the Baytown Municipal Development District and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2023, and ending September 30, 2024, as finally submitted to the Board of Directors by the General Manager of said District, is hereby adopted and approved as the budget estimate of all the current expenses, as well as the fixed charges against said District for the fiscal year beginning October 1, 2023, and ending September 30, 2024. A copy of the budget is attached hereto as Exhibit "A" and incorporated herein for all intents and purposes.

Section 2: This resolution shall take effect immediately from and after its passage by the Board of Directors of the Baytown Municipal Development District.

INTRODUCED, READ, and PASSED by the affirmative vote of the Board of Directors of the Baytown Municipal Development District this the 7th day of September, 2023.


LAURA ALVARADO, Vice President

ATTEST:


ANGELA JACKSON, Assistant Secretary



APPROVED AS TO FORM:

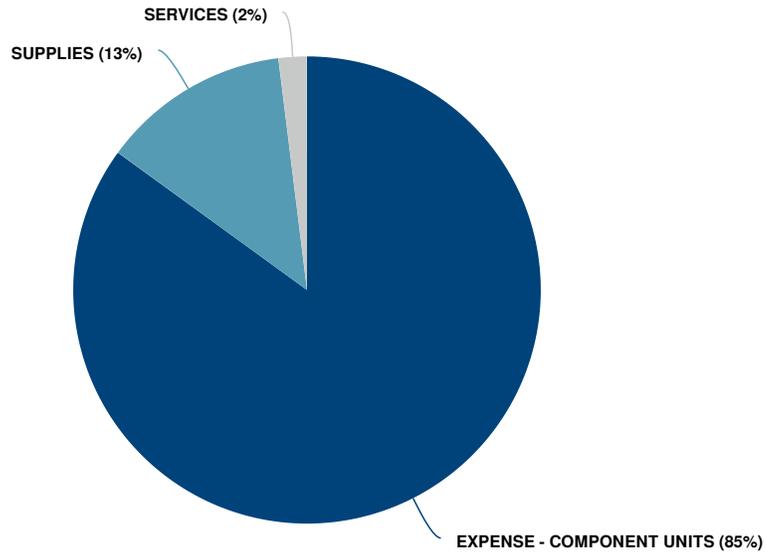

SCOTT LEMON, General Counsel



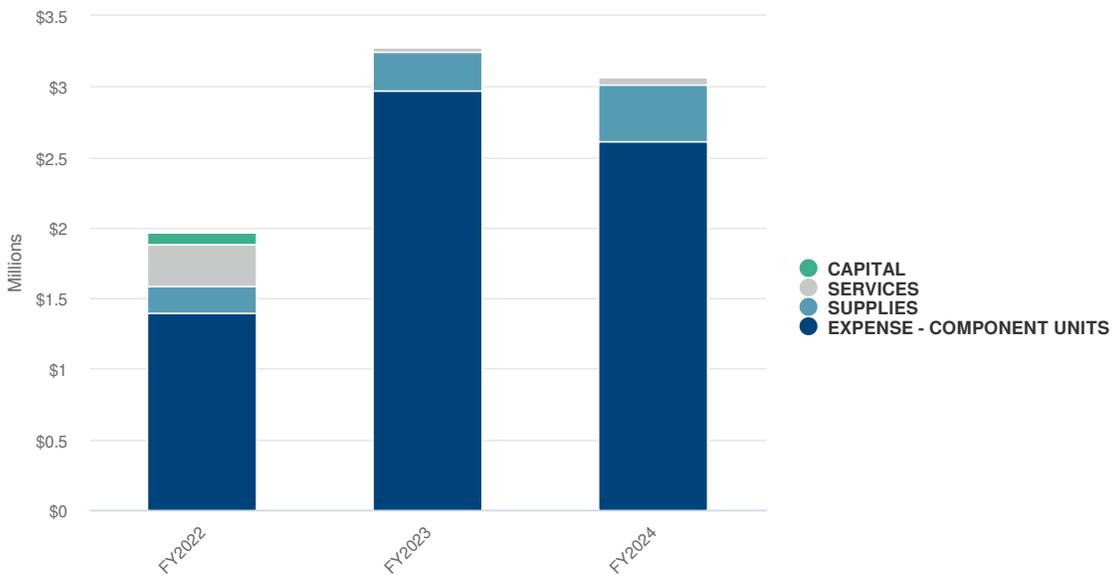
TAX INCREMENT REINVESTMENT ZONE NO. 1

BAYTOWN TAX REINVESTMENT ZONE #1 BUDGET SUMMARY BY EXPENDITURE

BAYTOWN TAX REINVESTMENT ZONE #1 BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
SUPPLIES	\$195,840.11	\$275,000.00	\$400,000.00	45.5%
SERVICES	\$287,852.99	\$30,000.00	\$60,000.00	100%
CAPITAL	\$83,019.30	\$0.00	\$0.00	0%
EXPENSE - COMPONENT UNITS	\$1,395,105.96	\$2,970,106.26	\$2,608,656.00	-12.2%
Total Expense Objects:	\$1,961,818.36	\$3,275,106.26	\$3,068,656.00	-6.3%

TAX INCREMENT REINVESTMENT ZONE NO. 1 BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$4,706,571.17	N/A
Revenues			
PROPERTY TAXES	\$2,324,842.12	\$2,325,000.00	\$2,460,000.00
MISCELLANEOUS	\$594,660.00	\$700,000.00	\$600,000.00
Total Revenues:	\$2,919,502.12	\$3,025,000.00	\$3,060,000.00
Expenditures			
SUPPLIES	\$195,840.11	\$275,000.00	\$400,000.00
SERVICES	\$287,852.99	\$30,000.00	\$60,000.00
CAPITAL	\$83,019.30	\$0.00	\$0.00
EXPENSE - COMPONENT UNITS	\$1,395,105.96	\$2,970,106.26	\$2,608,656.00
Total Expenditures:	\$1,961,818.36	\$3,275,106.26	\$3,068,656.00
Total Revenues Less Expenditures:	\$957,683.76	-\$250,106.26	-\$8,656.00
Ending Fund Balance:	N/A	\$4,456,464.91	N/A



BAYTOWN TAX REINVESTMENT ZONE #1 BUDGET SUMMARY

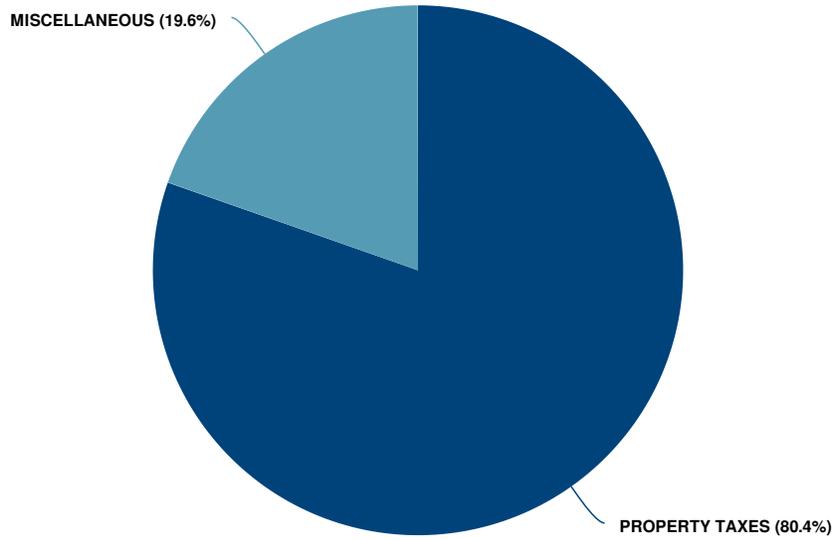
BAYTOWN TAX REINVESTMENT ZONE #1 FUND 216 BUDGET SUMMARY

	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-2024
Sources of Funding				
TIRZ Increment - City	\$ 2,324,842	\$ 2,325,000	\$ 2,459,159	\$ 2,460,000
TIRZ Increment - Harris County	594,660	700,000	600,000	600,000
Total Sources	<u>2,919,502</u>	<u>3,025,000</u>	<u>3,059,159</u>	<u>3,060,000</u>
Uses of Funding				
Land Maintenance	195,840	275,000	216,843	400,000
Professional Services	287,853	30,000	23,870	60,000
TIRZ Improvements	83,019	-	-	-
TIRZ Fees (rooftops)	86,250	130,000	130,000	251,800
Fiscal Agent Fees	-	-	-	1,000
City Services	86,250	116,250	116,250	123,000
CO Debt Service-County	-	979,085	440,588	446,571
CO Debt Service-City	1,222,606	1,744,771	783,268	1,786,285
Total Uses	<u>1,961,818</u>	<u>3,275,106</u>	<u>1,710,819</u>	<u>3,068,656</u>
Excess (Deficit) Sources Over Uses	<u>957,684</u>	<u>(250,106)</u>	<u>1,348,340</u>	<u>(8,656)</u>
Working Capital - Beginning:				
Harris County	1,373,777	1,968,437	1,968,437	2,127,848
City of Baytown	2,375,111	2,738,134	2,738,134	3,927,062
Total	<u>3,748,887</u>	<u>4,706,571</u>	<u>4,706,571</u>	<u>6,054,911</u>
Working Capital - Ending:				
Harris County	1,968,437	1,689,352	2,127,848	2,281,277
City of Baytown	2,738,134	2,767,113	3,927,062	3,764,977
Total	<u>\$ 4,706,571</u>	<u>\$ 4,456,465</u>	<u>\$ 6,054,911</u>	<u>\$ 6,046,254</u>

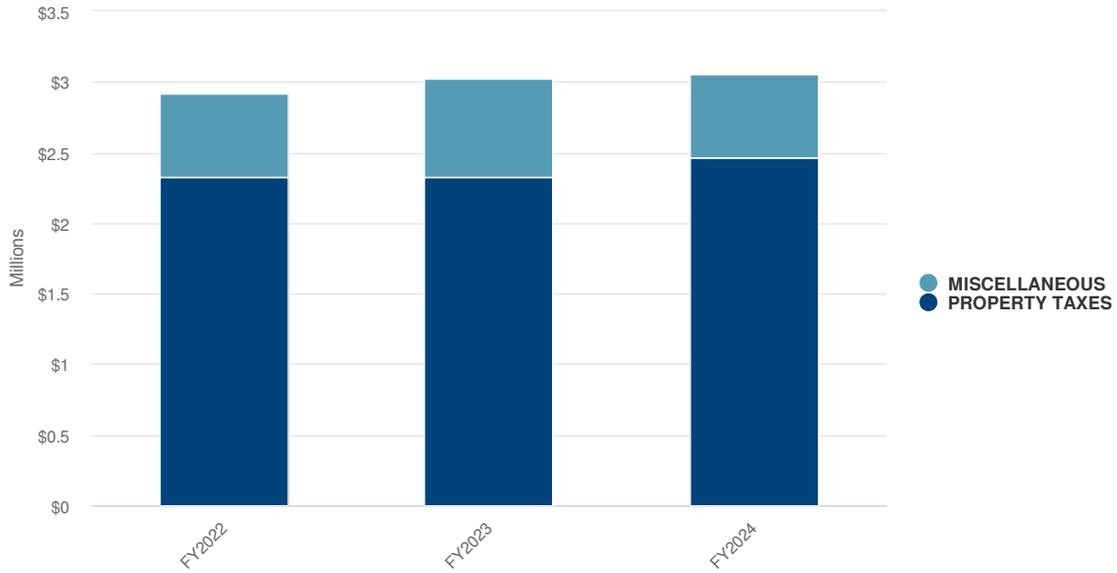


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



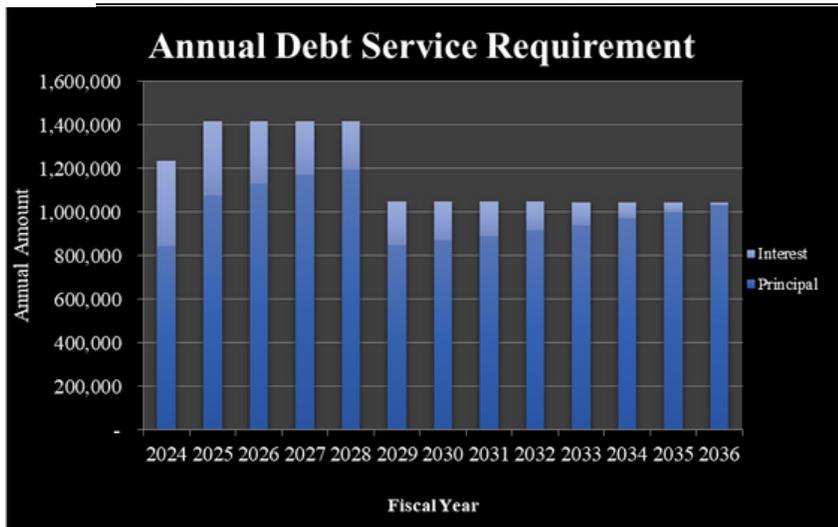
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
PROPERTY TAXES	\$2,324,842.12	\$2,325,000.00	\$2,460,000.00	5.8%
MISCELLANEOUS	\$594,660.00	\$700,000.00	\$600,000.00	-14.3%
Total Revenue Source:	\$2,919,502.12	\$3,025,000.00	\$3,060,000.00	1.2%



BAYTOWN TAX REINVESTMENT ZONE #1 ANNUAL REQUIREMENT TO AMORTIZE BONDED DEBT

BAYTOWN TAX REINVESTMENT ZONE #1 FUND 216 ANNUAL REQUIREMENT TO AMORTIZE BONDED DEBT

Fiscal Year	Principal Principal	Interest	Annual Requirement	Principal Outstanding
2024	845,000	387,856	1,232,856	12,035,000
2025	1,075,000	339,856	1,414,856	10,960,000
2026	1,130,000	284,731	1,414,731	9,830,000
2027	1,170,000	244,781	1,414,781	8,660,000
2028	1,195,000	220,384	1,415,384	7,465,000
2029	850,000	198,125	1,048,125	6,615,000
2030	870,000	178,231	1,048,231	5,745,000
2031	890,000	156,775	1,046,775	4,855,000
2032	915,000	131,925	1,046,925	3,940,000
2033	940,000	104,100	1,044,100	3,000,000
2034	970,000	75,450	1,045,450	2,030,000
2035	1,000,000	45,900	1,045,900	1,030,000
2036	1,030,000	15,450	1,045,450	-
	\$ 12,880,000	\$ 2,383,566	\$ 15,263,566	\$ -



BAYTOWN TAX REINVESTMENT ZONE #1 DETAIL DEBT AMORTIZATION SCHEDULE

BAYTOWN TAX REINVESTMENT ZONE #1 FUND 216 DETAIL DEBT AMORTIZATION SCHEDULE

Certificates of Obligation Funding: TIRZ							\$ 17,635,000
Series 2016		Date of Issue - July 19, 2016					Term - 20 Years
Fiscal Year	Interest Rate	Principal Due 02/01	Interest Due 02/01	Interest Due 08/01	Total Interest	Annual Requirement	Principal Outstanding
2017	5.00%	\$ 570,000	\$ 335,163	\$ 299,966	\$ 635,129	\$ 1,205,129	\$ 17,065,000
2018	2.00%	610,000	299,966	293,866	593,831	1,203,831	16,455,000
2019	5.00%	635,000	293,866	277,991	571,856	1,206,856	15,820,000
2020	5.00%	675,000	277,991	261,116	539,106	1,214,106	15,145,000
2021	5.00%	715,000	261,116	243,241	504,356	1,219,356	14,430,000
2022	5.00%	755,000	243,241	224,366	467,606	1,222,606	13,675,000
2023	5.00%	795,000	224,366	204,491	428,856	1,223,856	12,880,000
2024	5.00%	845,000	204,491	183,366	387,856	1,232,856	12,035,000
2025	5.00%	1,075,000	183,366	156,491	339,856	1,414,856	10,960,000
2026	5.00%	1,130,000	156,491	128,241	284,731	1,414,731	9,830,000
2027	2.00%	1,170,000	128,241	116,541	244,781	1,414,781	8,660,000
2028	2.13%	1,195,000	116,541	103,844	220,384	1,415,384	7,465,000
2029	2.25%	850,000	103,844	94,281	198,125	1,048,125	6,615,000
2030	2.38%	870,000	94,281	83,950	178,231	1,048,231	5,745,000
2031	2.50%	890,000	83,950	72,825	156,775	1,046,775	4,855,000
2032	3.00%	915,000	72,825	59,100	131,925	1,046,925	3,940,000
2033	3.00%	940,000	59,100	45,000	104,100	1,044,100	3,000,000
2034	3.00%	970,000	45,000	30,450	75,450	1,045,450	2,030,000
2035	3.00%	1,000,000	30,450	15,450	45,900	1,045,900	1,030,000
2036	3.00%	1,030,000	15,450	-	15,450	1,045,450	-
		\$ 17,635,000	\$ 3,229,735	\$ 2,894,572	\$ 5,218,351	\$ 23,759,307	\$ -

Call Option: Bonds maturing on 02/01/2027 to 02/01/2036 callable in whole or in part on any date beginning 02/01/2027 @ par.

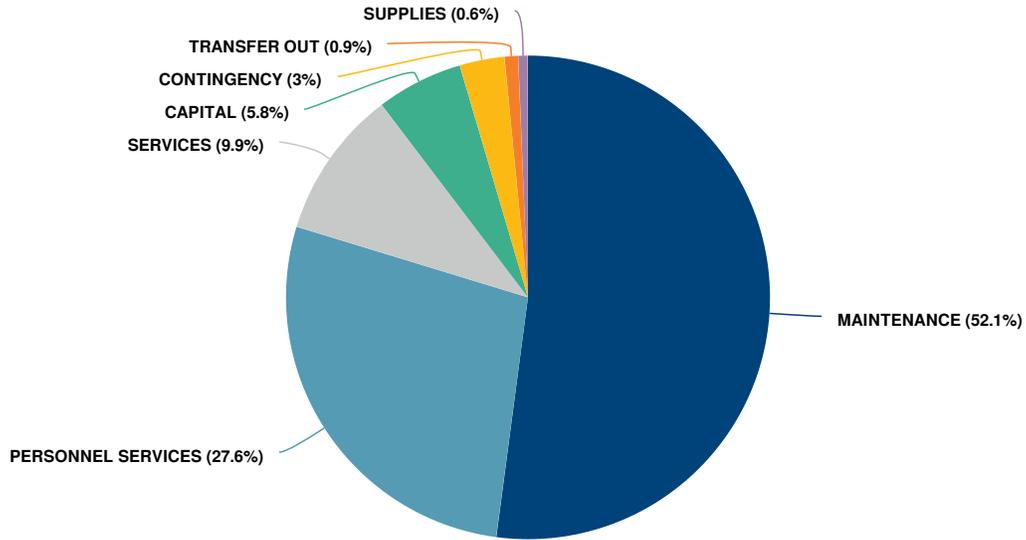




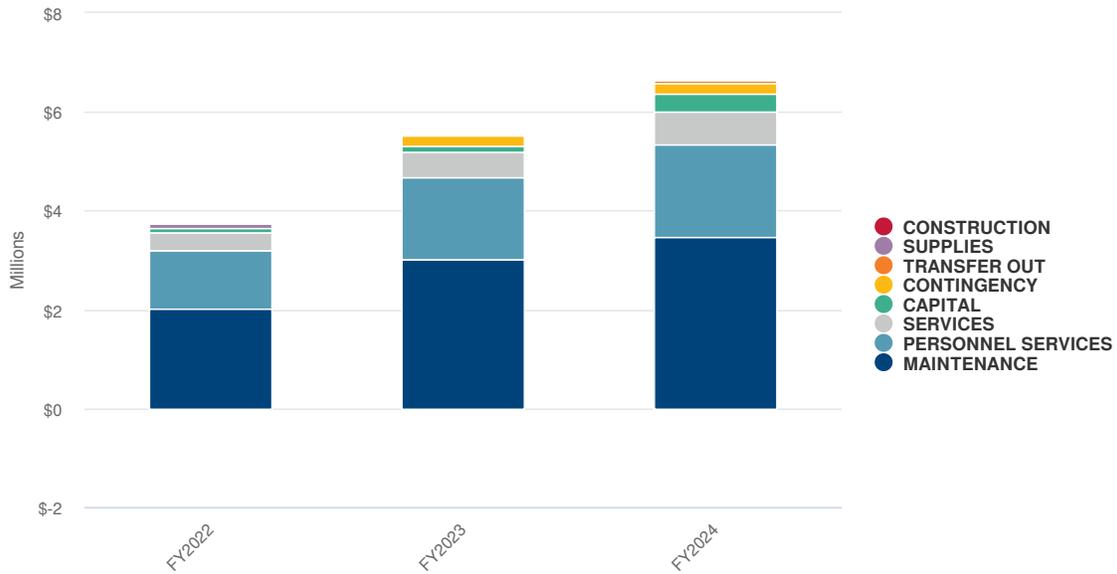
STREET MAINTENANCE TAX FUND

STREET MAINTENANCE TAX BUDGET SUMMARY BY EXPENDITURE

STREET MAINTENANCE TAX BUDGET SUMMARY BY EXPENDITURE



STREET MAINTENANCE TAX BUDGET SUMMARY BY EXPENDITURE



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
PERSONNEL SERVICES	\$1,162,202.79	\$1,673,042.18	\$1,846,981.76	10.4%
SUPPLIES	\$70,059.32	\$40,500.00	\$43,250.00	6.8%
MAINTENANCE	\$2,029,595.55	\$3,009,000.00	\$3,482,000.00	15.7%
SERVICES	\$382,128.64	\$512,644.00	\$664,000.00	29.5%
CAPITAL	\$82,839.84	\$120,000.00	\$387,000.00	222.5%
CONSTRUCTION	-\$36,759.92	\$0.00	\$0.00	0%
TRANSFER OUT	\$0.00	\$0.00	\$60,000.00	N/A
CONTINGENCY	\$0.00	\$200,000.00	\$200,000.00	0%
Total Expense Objects:	\$3,690,066.22	\$5,555,186.18	\$6,683,231.76	20.3%

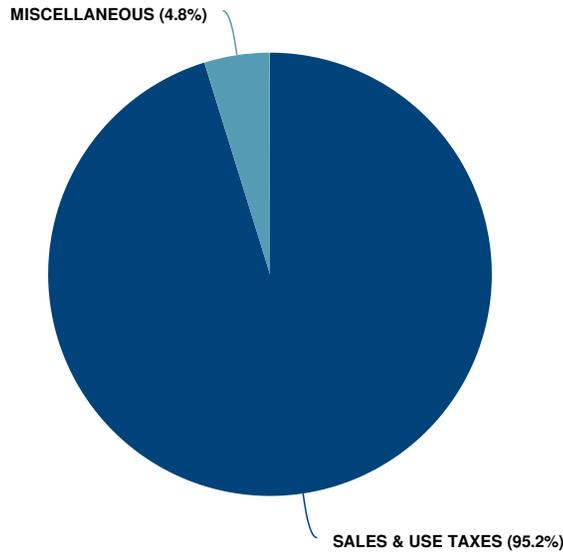
STREET MAINTENANCE TAX FUND BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$6,538,189.78	N/A
Revenues			
SALES & USE TAXES	\$5,092,141.83	\$4,800,000.00	\$4,358,184.00
MISCELLANEOUS	\$40,310.01	\$4,085.69	\$217,909.00
Total Revenues:	\$5,132,451.84	\$4,804,085.69	\$4,576,093.00
Expenditures			
PERSONNEL SERVICES	\$1,162,202.79	\$1,673,042.18	\$1,846,981.76
SUPPLIES	\$70,059.32	\$40,500.00	\$43,250.00
MAINTENANCE	\$2,029,595.55	\$3,009,000.00	\$3,482,000.00
SERVICES	\$382,128.64	\$512,644.00	\$664,000.00
CAPITAL	\$82,839.84	\$120,000.00	\$387,000.00
CONSTRUCTION	-\$36,759.92	\$0.00	\$0.00
TRANSFER OUT	\$0.00	\$0.00	\$60,000.00
CONTINGENCY	\$0.00	\$200,000.00	\$200,000.00
Total Expenditures:	\$3,690,066.22	\$5,555,186.18	\$6,683,231.76
Total Revenues Less Expenditures:	\$1,442,385.62	-\$751,100.49	-\$2,107,138.76
Ending Fund Balance:	N/A	\$5,787,089.29	N/A

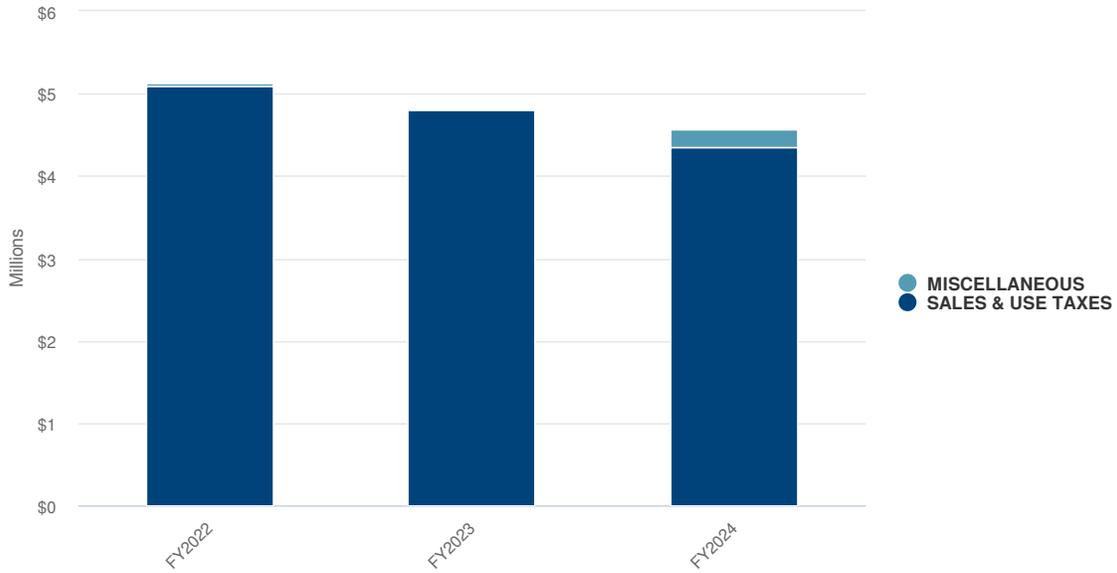


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
SALES & USE TAXES	\$5,092,141.83	\$4,800,000.00	\$4,358,184.00	-9.2%
MISCELLANEOUS	\$40,310.01	\$4,085.69	\$217,909.00	5,233.5%
Total Revenue Source:	\$5,132,451.84	\$4,804,085.69	\$4,576,093.00	-4.7%



Community Development Block Grant Fund (Fund 270)

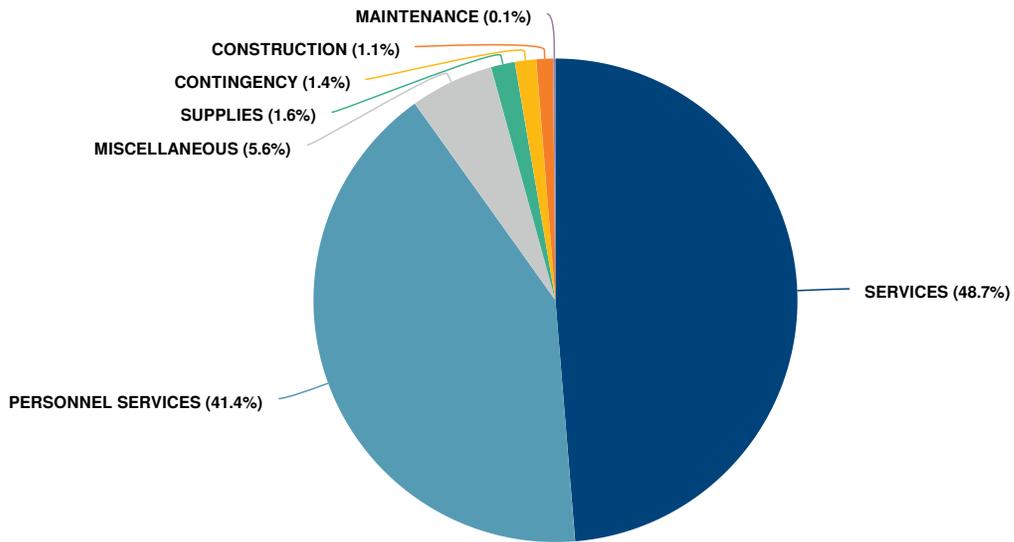


CDBG FUND

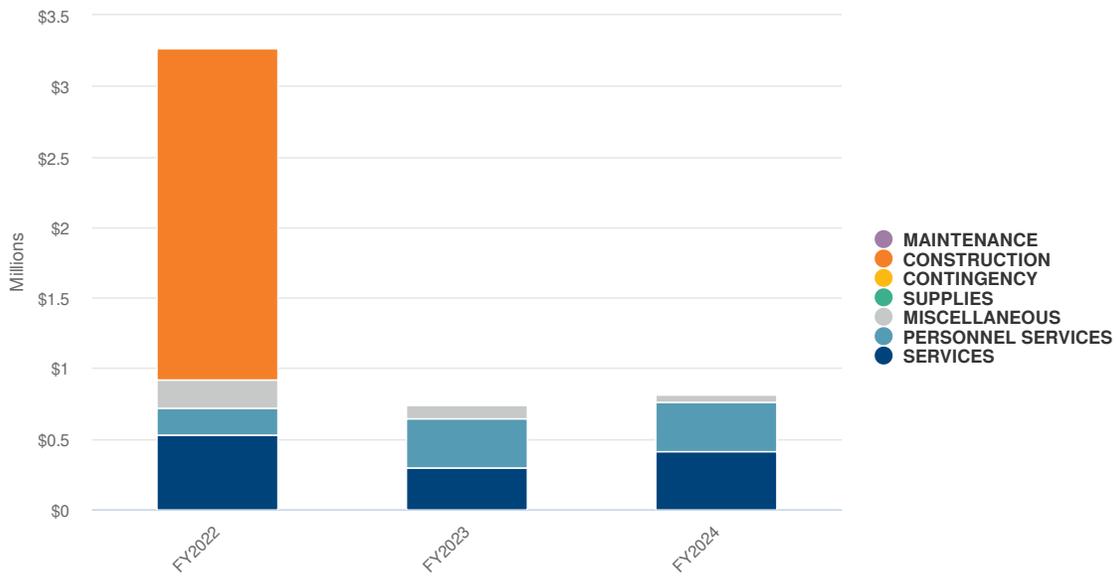
CDBG is funded through grants from the Department of Housing and Urban Development under its Entitlement Program and is used to carry out the initiatives of developing viable communities within the City of Baytown. The City's initiatives under this program are to provide decent housing, suitable living environment, and expanding economic opportunities for low- and moderate-income persons within the CDBG targeted areas.

COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET SUMMARY BY EXPENDITURE

COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
PERSONNEL SERVICES	\$182,973.95	\$345,356.00	\$351,995.00	1.9%
SUPPLIES	\$2,836.10	\$15,300.00	\$13,769.00	-10%
MAINTENANCE	\$0.00	\$1,250.00	\$1,250.00	0%
SERVICES	\$532,102.05	\$301,276.00	\$414,081.00	37.4%
MISCELLANEOUS	\$206,721.22	\$88,350.00	\$47,335.00	-46.4%
CONSTRUCTION	\$2,342,249.98	\$7,000.00	\$9,500.00	35.7%
CONTINGENCY	\$0.00	\$9,945.00	\$11,978.00	20.4%
Total Expense Objects:	\$3,266,883.30	\$768,477.00	\$849,908.00	10.6%

COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET SUMMARY

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	-\$2,372,903.60	N/A
Revenues			
INTERGOVERNMENTAL	\$1,557,967.51	\$763,477.00	\$786,381.00
Total Revenues:	\$1,557,967.51	\$763,477.00	\$786,381.00
Expenditures			
PERSONNEL SERVICES	\$182,973.95	\$345,356.00	\$351,995.00
SUPPLIES	\$2,836.10	\$15,300.00	\$13,769.00
MAINTENANCE	\$0.00	\$1,250.00	\$1,250.00
SERVICES	\$532,102.05	\$301,276.00	\$414,081.00
MISCELLANEOUS	\$206,721.22	\$88,350.00	\$47,335.00



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
CONSTRUCTION	\$2,342,249.98	\$7,000.00	\$9,500.00
CONTINGENCY	\$0.00	\$9,945.00	\$11,978.00
Total Expenditures:	\$3,266,883.30	\$768,477.00	\$849,908.00
Total Revenues Less Expenditures:	-\$1,708,915.79	-\$5,000.00	-\$63,527.00
Ending Fund Balance:	N/A	-\$2,377,903.60	N/A

COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET SUMMARY

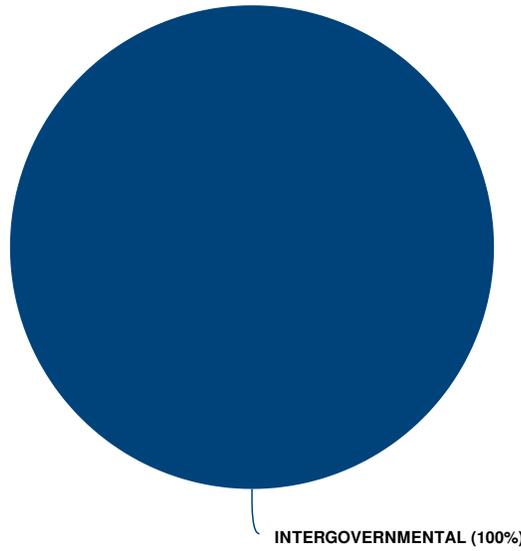
CITY OF BAYTOWN COMMUNITY DEVELOPMENT BLOCK GRANT FUND 270 BUDGET SUMMARY BY FUND

	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-24
Revenues				
CDBG - Entitlement	\$ 1,557,968	\$ 763,477	\$ 1,186,754	\$ 786,381
Total Revenues	1,557,968	763,477	1,186,754	786,381
Expenditures				
CDBG Administration	71,422	132,695	111,717	135,000
Substandard Structures Abatement (Demolition)	42,732	120,000	79,989	75,000
CD Housing Program	643,115	400,432	254,225	491,072
Neighborhood Improvement Program	8,061	20,000	13,330	25,000
Love Network Hands of The Carpenter	-	5,000	2,500	-
Love Network Transportation Program	5,496	50,000	43,581	67,000
Love Network Shoe Program	-	12,000	12,000	20,000
Baytown Soccer Complex	24,018	-	-	-
Bay Area Rehab	5,000	-	-	15,000
Bay Area Homeless Services	-	4,000	4,000	-
Baytown Evening Optimist	3,180	2,400	2,400	-
Communities in Schools	-	7,000	7,000	9,500
Hearts and Hands	-	10,750	10,750	9,000
Talent Yield Coalition	-	4,200	1,200	3,335
CV-Administration	2,056	-	-	-
CV-Essential Childcare	69,899	-	-	-
CV-Rehab for Prevention	3,600	-	-	-
CV-Food for Families	12,809	-	-	-
CV-Food Delivery Assistant	21,784	-	-	-
CV-Love Network of Baytown	89,953	-	-	-
TDHCA	(84,375)	-	-	-
Total Operating	918,751	768,477	542,691	849,907
Total Expenditures	918,751	768,477	542,691	849,907
Excess (Deficit) Revenues Over Expenditures	639,216	(5,000)	644,063	(63,526)
Fund Balance-Beginning	(669,870)	(30,654)	(30,654)	613,409
Fund Balance-Ending	\$ (30,654)	\$ (35,654)	\$ 613,409	\$ 549,884

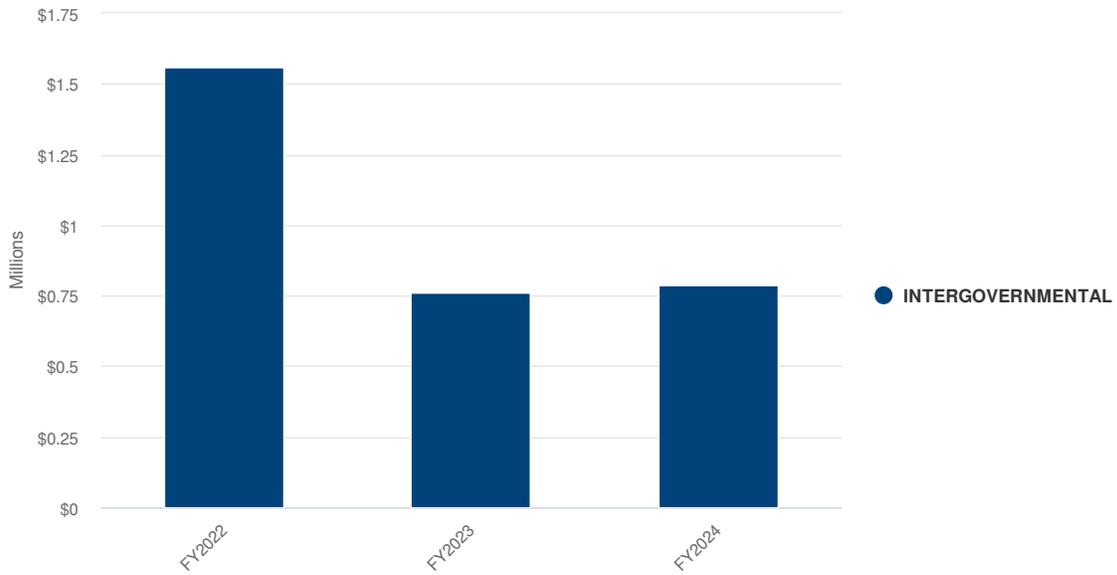


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
INTERGOVERNMENTAL	\$1,557,967.51	\$763,477.00	\$786,381.00	3%
Total Revenue Source:	\$1,557,967.51	\$763,477.00	\$786,381.00	3%



Water & Sewer Impact Fee Fund (Fund 529)

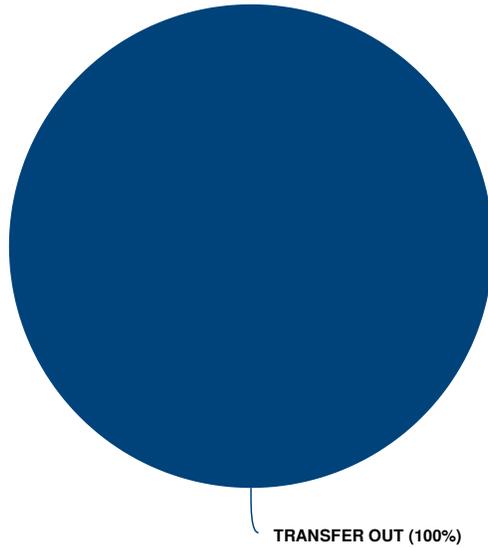


**WATER &
SEWER
IMPACT FEES**

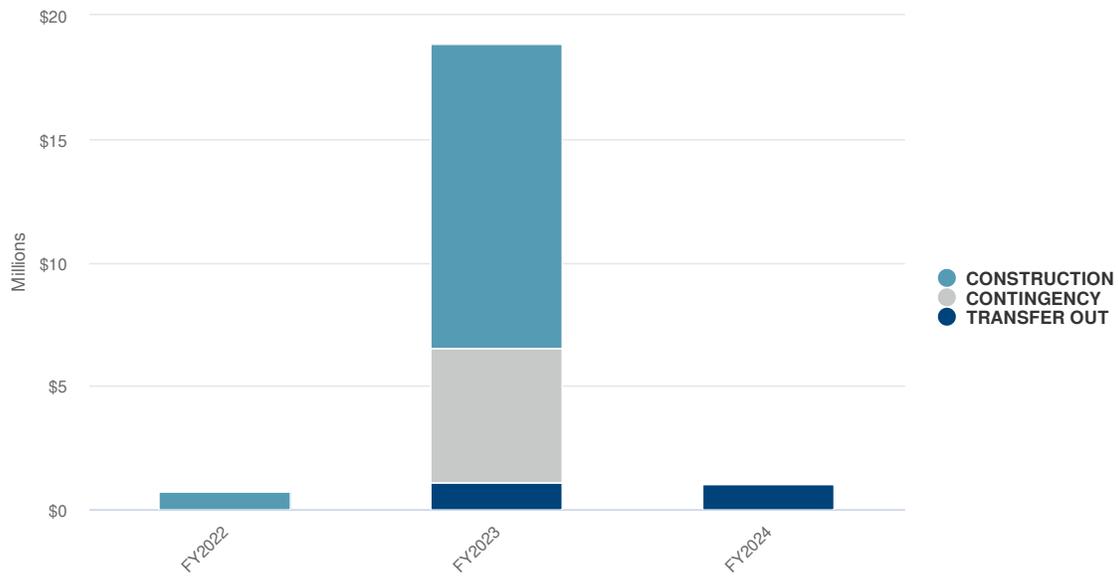
These fees are designed to ensure that new developments pay their fair share of the costs of capital improvements to water and wastewater infrastructure necessitated by and attributable to such developments.

**WATER & SEWER IMPACT FEES BUDGET SUMMARY BY
EXPENDITURE**

WATER & SEWER IMPACT FEES BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
CONSTRUCTION	\$729,270.04	\$12,374,827.00	\$0.00	-100%
TRANSFER OUT	\$0.00	\$1,100,000.00	\$1,000,000.00	-9.1%
CONTINGENCY	\$0.00	\$5,398,775.00	\$0.00	-100%
Total Expense Objects:	\$729,270.04	\$18,873,602.00	\$1,000,000.00	-94.7%

WATER & SEWER IMPACT FEES BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$16,547,768.90	N/A
Revenues			
MISCELLANEOUS	\$4,606,234.56	\$2,504,863.84	\$3,199,000.00
Total Revenues:	\$4,606,234.56	\$2,504,863.84	\$3,199,000.00
Expenditures			
CONSTRUCTION	\$729,270.04	\$12,374,827.00	\$0.00
TRANSFER OUT	\$0.00	\$1,100,000.00	\$1,000,000.00
CONTINGENCY	\$0.00	\$5,398,775.00	\$0.00
Total Expenditures:	\$729,270.04	\$18,873,602.00	\$1,000,000.00
Total Revenues Less Expenditures:	\$3,876,964.52	-\$16,368,738.16	\$2,199,000.00
Ending Fund Balance:	N/A	\$179,030.74	N/A



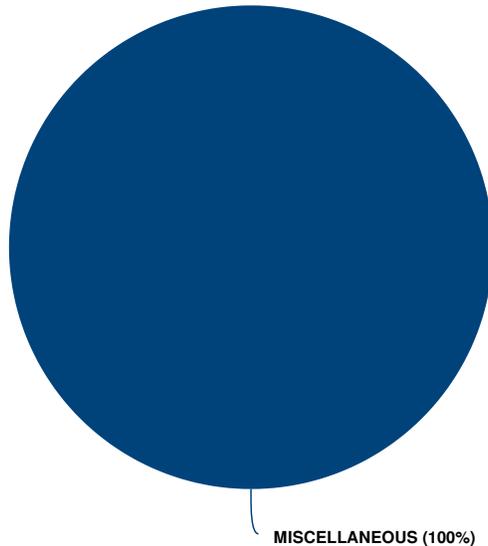
WATER AND SEWER IMPACT FEES BUDGET SUMMARY

CITY OF BAYTOWN WATER & SEWER - IMPACT FEES 529 BUDGET SUMMARY

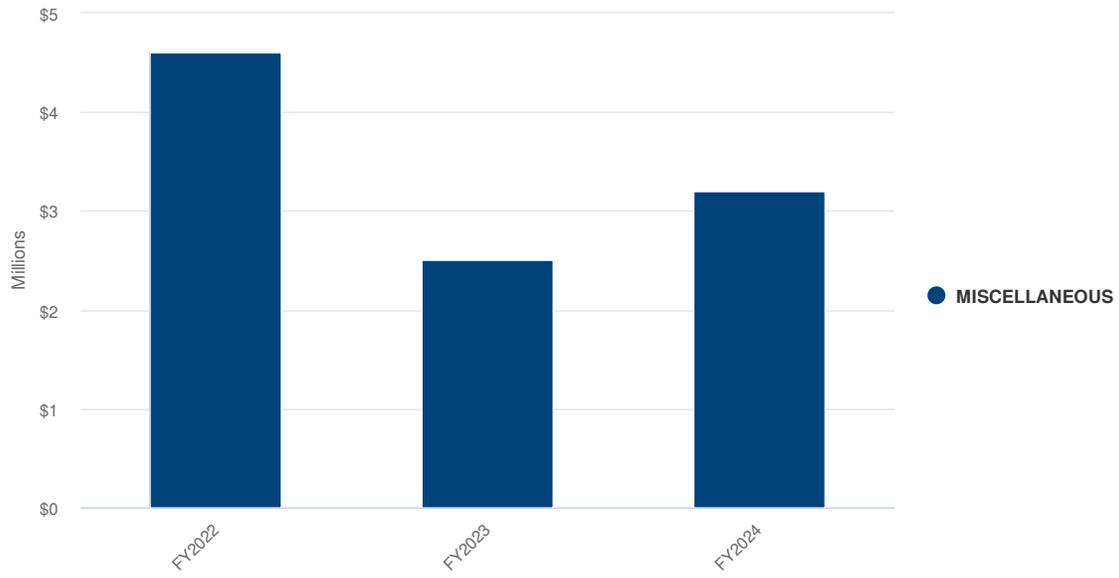
	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-24
Revenues				
Impact Fees - Water & Sewer	\$ 4,606,235	\$ 2,504,864	\$ 5,315,228	\$ 3,199,000
Interest Earnings	-	-	1,099,596	-
Total Revenues	<u>4,606,235</u>	<u>2,504,864</u>	<u>6,414,824</u>	<u>3,199,000</u>
Expenditures				
West District WWTP - Second Feed	-	256,909	256,909	
I-10 #1 Lift Station Improvements	40,950	8,810,894	8,810,894	-
Sjolander/Crosby, Cedar Bayou, Barkuloo Utilities	-	1,767,100	1,767,100	.
BAWA East- Far North Transmission Line	-	1,539,924	1,539,924	
Water & Sewer Impact Fees	70,920	-	-	-
Debt Service Transfer	-	1,100,000	1,100,000	1,000,000
New Capital Project Initiatives	-	5,398,775	-	
Total Expenditures	<u>111,870</u>	<u>18,873,602</u>	<u>13,474,827</u>	<u>1,000,000</u>
Revenues Over (Under) Expenditures	4,494,365	(16,368,738)	(7,060,003)	2,199,000
Working Capital - Beginning	<u>12,053,404</u>	<u>16,547,769</u>	<u>16,547,769</u>	<u>9,487,766</u>
Working Capital - Ending	<u>\$ 16,547,769</u>	<u>\$ 179,030</u>	<u>\$ 9,487,766</u>	<u>\$ 11,686,766</u>

Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
MISCELLANEOUS	\$4,606,234.56	\$2,504,863.84	\$3,199,000.00	27.7%
Total Revenue Source:	\$4,606,234.56	\$2,504,863.84	\$3,199,000.00	27.7%

Capital Replacement Fund (Fund 350)

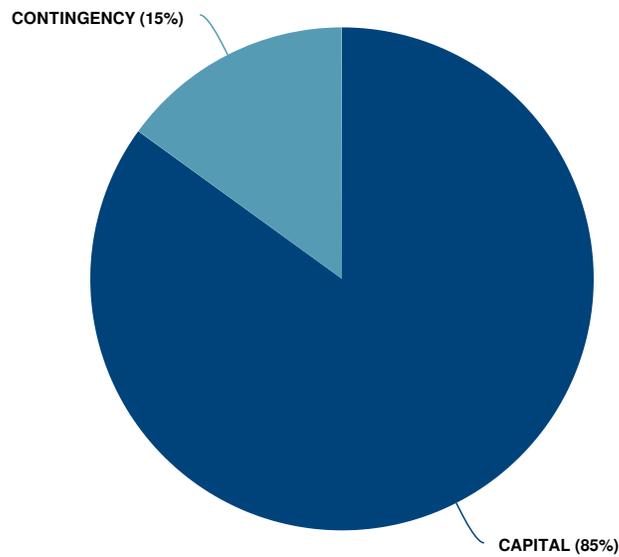


**CAPITAL
REPLACEMENT
FUND**

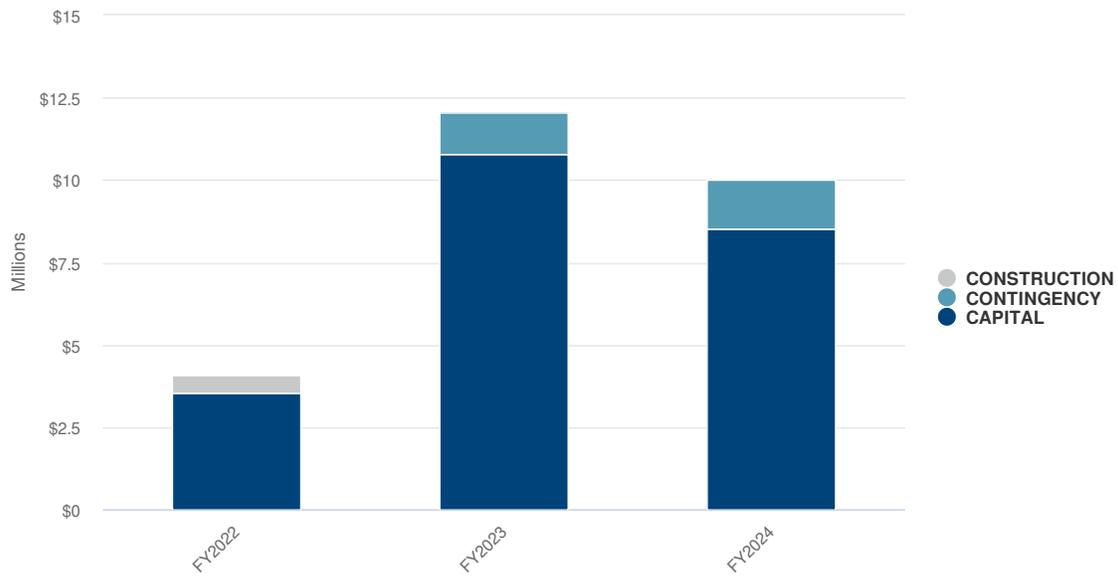
The Capital Replacement Fund (CRF) was established to improve and maintain the City's non-infrastructure capital, including, but not limited to, such items as vehicles, equipment, computer software and hardware. Items included in the CRF are usually expensive, non-recurring items that have a useful life that spans more than one year.

CAPITAL REPLACEMENT BUDGET SUMMARY BY EXPENDITURE

CAPITAL REPLACEMENT BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
CAPITAL	\$3,545,777.38	\$10,804,625.00	\$8,500,000.00	-21.3%
CONSTRUCTION	\$551,431.60	\$0.00	\$0.00	0%
CONTINGENCY	\$0.00	\$1,235,491.00	\$1,500,000.00	21.4%
Total Expense Objects:	\$4,097,208.98	\$12,040,116.00	\$10,000,000.00	-16.9%

CAPITAL REPLACEMENT FUND BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$9,426,010.37	N/A
Revenues			
TRANSFERS	\$6,173,130.56	\$7,848,500.00	\$3,790,000.00
Total Revenues:	\$6,173,130.56	\$7,848,500.00	\$3,790,000.00
Expenditures			
CAPITAL	\$3,545,777.38	\$10,804,625.00	\$8,500,000.00
CONSTRUCTION	\$551,431.60	\$0.00	\$0.00
CONTINGENCY	\$0.00	\$1,235,491.00	\$1,500,000.00
Total Expenditures:	\$4,097,208.98	\$12,040,116.00	\$10,000,000.00
Total Revenues Less Expenditures:	\$2,075,921.58	-\$4,191,616.00	-\$6,210,000.00
Ending Fund Balance:	N/A	\$5,234,394.37	N/A



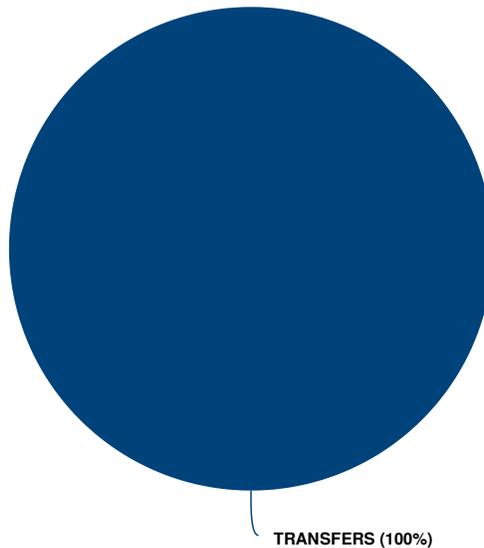
CAPITAL REPLACEMENT FUND BUDGET SUMMARY

CAPITAL REPLACEMENT FUND (CRF) 350 BUDGET SUMMARY

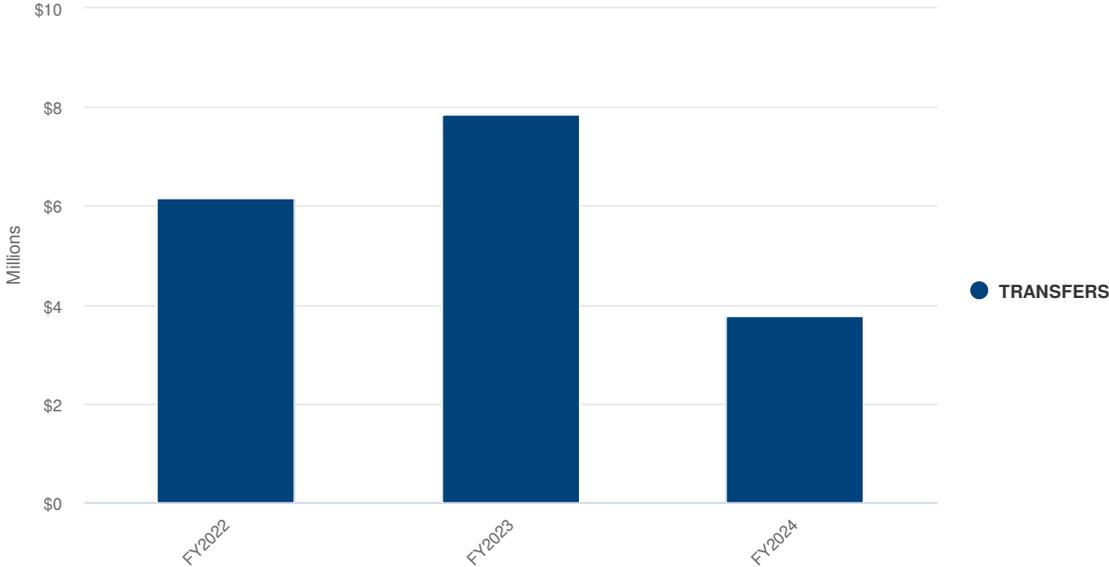
	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-24
Sources				
Operating transfers - GF	\$ 6,266,964	\$ 7,264,500	\$ 7,264,500	\$ 2,500,000
Operating transfers - Street Maintenance	-	-	-	60,000
Operating transfers - General CIP	40,000	-	-	-
Operating transfers - W&S	(645,000)	88,000	88,000	460,000
Operating transfers - Garage	40,667	-	-	60,000
Operating transfers - Storm Water Utility	470,500	496,000	496,000	710,000
Total Sources	6,173,131	7,848,500	7,848,500	3,790,000
Police	4,700	153,500	160,300	-
Information Technology	1,717,237	5,913,125	2,500,000	6,000,000
Vehicle Replacement	-	3,238,000	3,289,000	1,000,000
Roof & HVAC Upgrades	-	1,500,000	1,000,000	1,500,000
General Overhead	2,375,272	-	-	-
New Initiatives	-	1,235,491	-	1,500,000
Total Uses	4,097,209	12,040,116	6,949,300	10,000,000
Net source (use) of resources	2,075,922	(4,191,616)	899,200	(6,210,000)
Working capital - beginning	7,350,088	9,426,010	9,426,010	10,325,210
Working capital - ending	\$ 9,426,010	\$ 5,234,394	\$ 10,325,210	\$ 4,115,210

Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
TRANSFERS	\$6,173,130.56	\$7,848,500.00	\$3,790,000.00	-51.7%
Total Revenue Source:	\$6,173,130.56	\$7,848,500.00	\$3,790,000.00	-51.7%



Bayland Island Operations Fund (Fund 540)

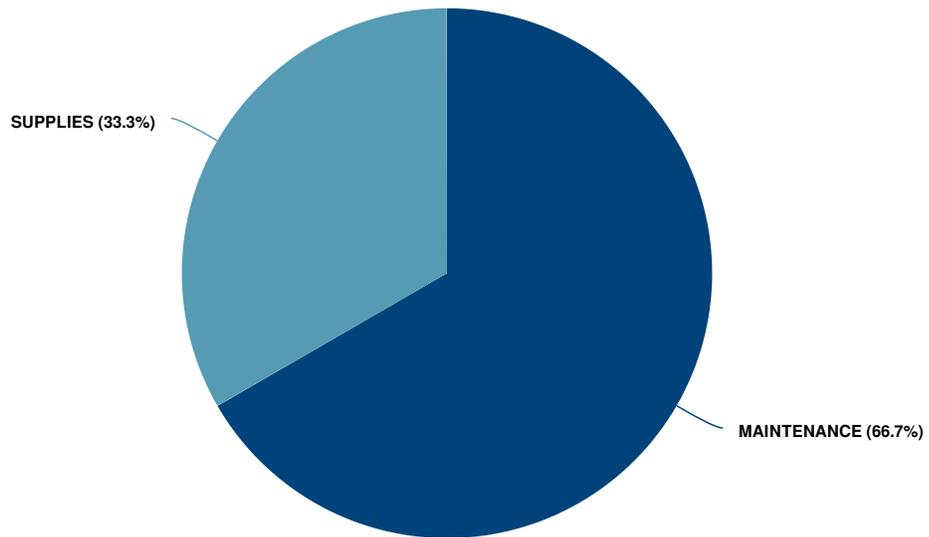


**BAYLAND
ISLAND
FUND**

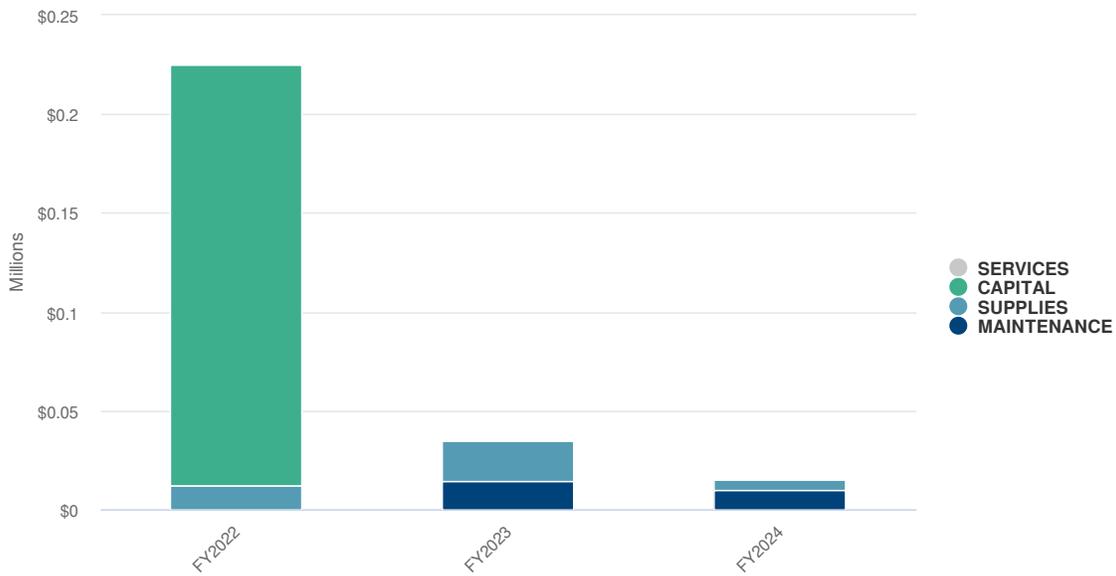
The activity relating to the leasing of facilities at Bayland Island is recorded in the Bayland Island Operations Fund.

BAYLAND ISLAND OPERATIONS BUDGET SUMMARY BY EXPENDITURE

BAYLAND ISLAND OPERATIONS BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
SUPPLIES	\$12,141.92	\$20,320.00	\$5,000.00	-75.4%
MAINTENANCE	\$0.00	\$14,250.00	\$10,000.00	-29.8%
SERVICES	\$0.00	\$225.00	\$0.00	-100%
CAPITAL	\$212,630.26	\$0.00	\$0.00	0%
Total Expense Objects:	\$224,772.18	\$34,795.00	\$15,000.00	-56.9%

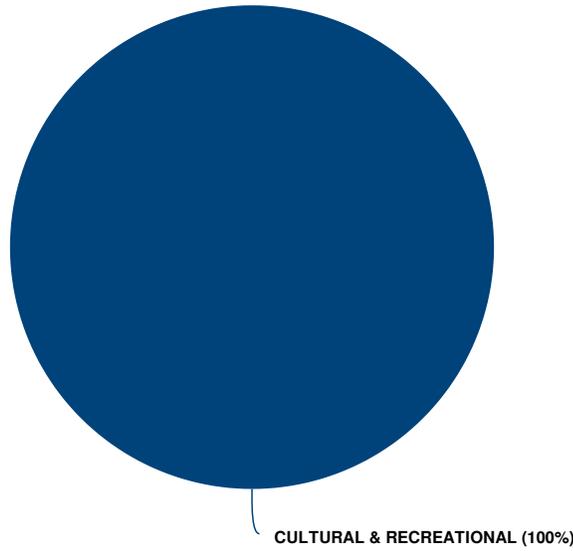
BAYLAND ISLAND FUND BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$265,942.83	N/A
Revenues			
CULTURAL & RECREATIONAL	\$54,444.22	\$55,026.74	\$58,000.00
Total Revenues:	\$54,444.22	\$55,026.74	\$58,000.00
Expenditures			
SUPPLIES	\$12,141.92	\$20,320.00	\$5,000.00
MAINTENANCE	\$0.00	\$14,250.00	\$10,000.00
SERVICES	\$0.00	\$225.00	\$0.00
CAPITAL	\$212,630.26	\$0.00	\$0.00
Total Expenditures:	\$224,772.18	\$34,795.00	\$15,000.00
Total Revenues Less Expenditures:	-\$170,327.96	\$20,231.74	\$43,000.00
Ending Fund Balance:	N/A	\$286,174.57	N/A

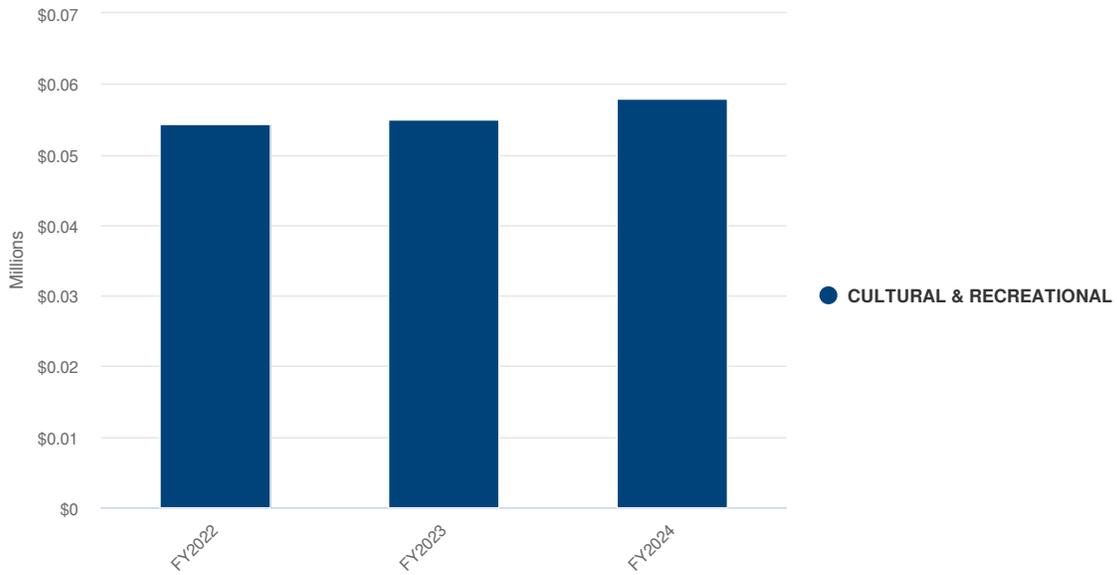


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
CULTURAL & RECREATIONAL	\$54,444.22	\$55,026.74	\$58,000.00	5.4%
Total Revenue Source:	\$54,444.22	\$55,026.74	\$58,000.00	5.4%





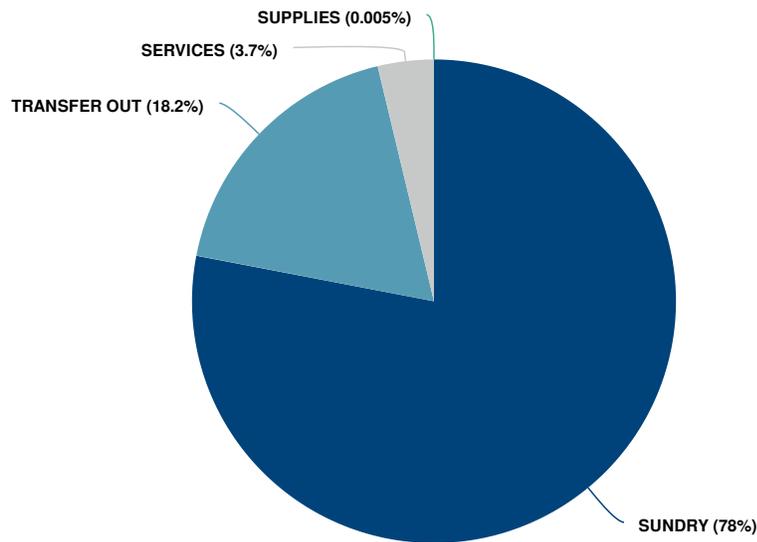
EMPLOYEE MEDICAL BENEFITS FUND

Medical Benefits Fund (Fund 560)

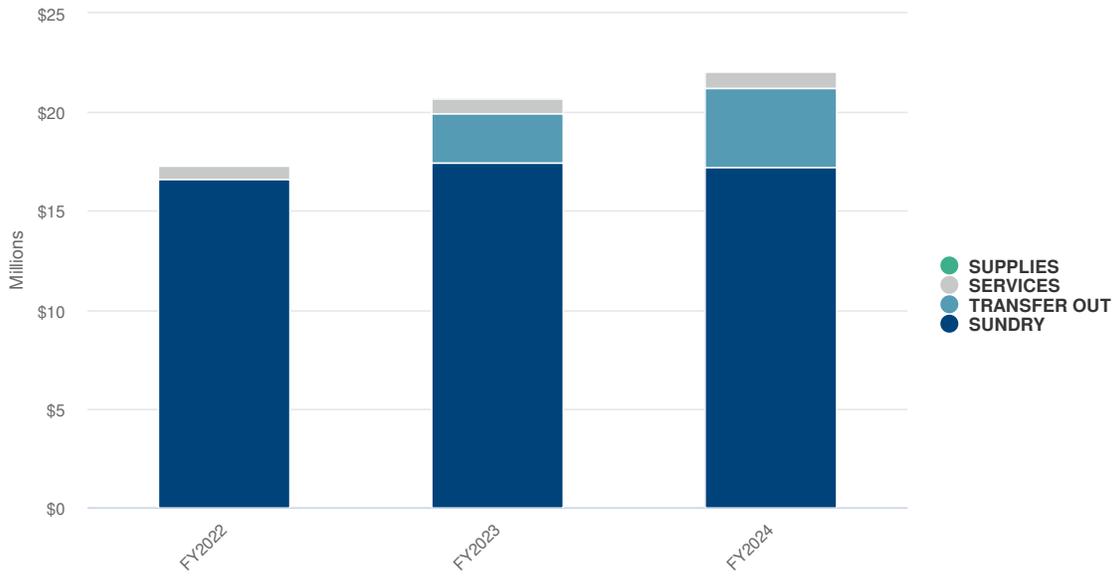
The Internal Service Risk Management Fund for medical benefits includes premium payments and claims for the City's self-funded health and dental program. The City fully funds a reserve for claims incurred but not reported and maintains adequate reserves to cover unexpected spikes in plan costs.

MEDICAL BENEFITS BUDGET SUMMARY BY EXPENDITURE

MEDICAL BENEFITS BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
SUPPLIES	\$0.00	\$1,200.00	\$1,200.00	0%
SERVICES	\$630,481.60	\$751,800.00	\$822,341.75	9.4%
SUNDRY	\$16,629,301.15	\$17,469,430.00	\$17,195,607.00	-1.6%
TRANSFER OUT	\$0.00	\$2,469,758.00	\$4,017,511.00	62.7%
Total Expense Objects:	\$17,259,782.75	\$20,692,188.00	\$22,036,659.75	6.5%

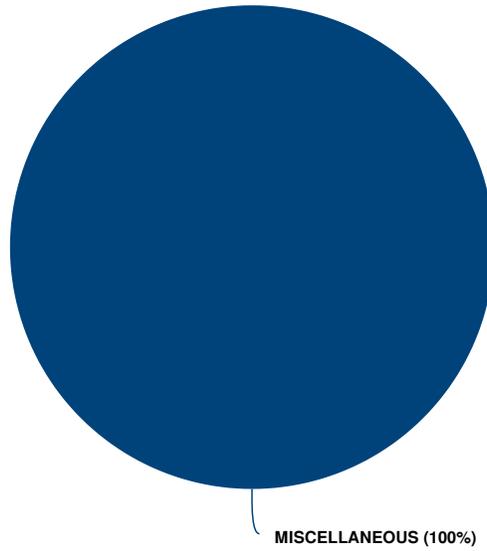
EMPLOYEE MEDICAL BENEFITS FUND BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$12,965,481.89	N/A
Revenues			
MISCELLANEOUS	\$15,949,965.43	\$17,070,584.78	\$17,374,384.78
Total Revenues:	\$15,949,965.43	\$17,070,584.78	\$17,374,384.78
Expenditures			
SUPPLIES	\$0.00	\$1,200.00	\$1,200.00
SERVICES	\$630,481.60	\$751,800.00	\$822,341.75
SUNDRY	\$16,629,301.15	\$17,469,430.00	\$17,195,607.00
TRANSFER OUT	\$0.00	\$2,469,758.00	\$4,017,511.00
Total Expenditures:	\$17,259,782.75	\$20,692,188.00	\$22,036,659.75
Total Revenues Less Expenditures:	-\$1,309,817.32	-\$3,621,603.22	-\$4,662,274.97
Ending Fund Balance:	N/A	\$9,343,878.67	N/A

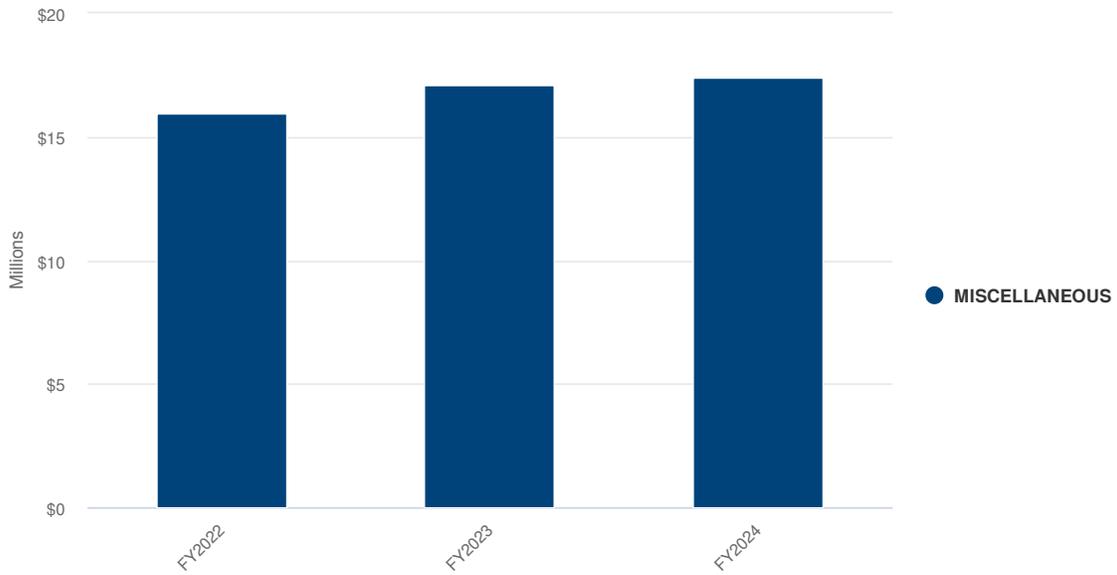


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
MISCELLANEOUS	\$15,949,965.43	\$17,070,584.78	\$17,374,384.78	1.8%
Total Revenue Source:	\$15,949,965.43	\$17,070,584.78	\$17,374,384.78	1.8%



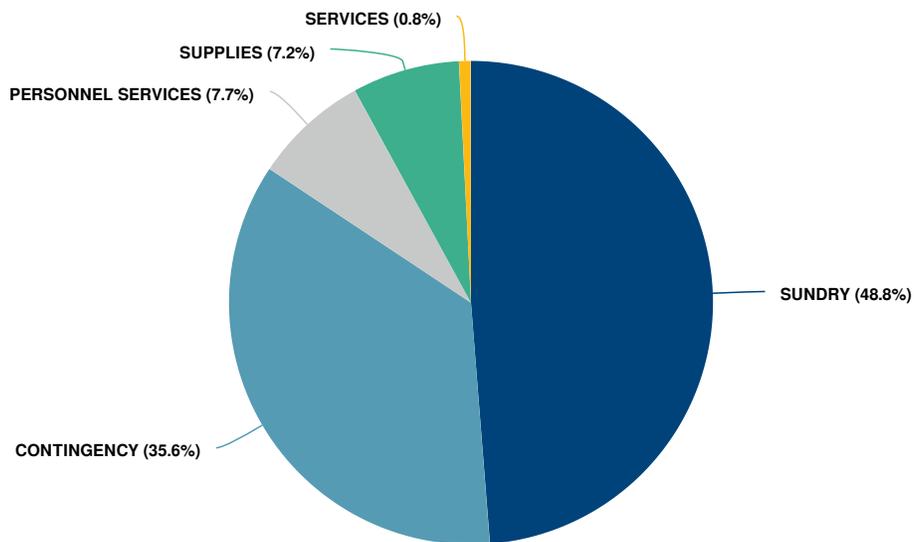
Workers Compensation Fund (Fund 56)

The Internal Service Risk Management fund for workers compensation includes activities associated with the administration of the City's self-funded workers compensation program. The target reserve level for the Workers Compensation Risk Management fund is to maintain between a 90 to 120 days reserve to cover unexpected spikes in plan costs. The City funds a reserve for claims incurred but not reported.

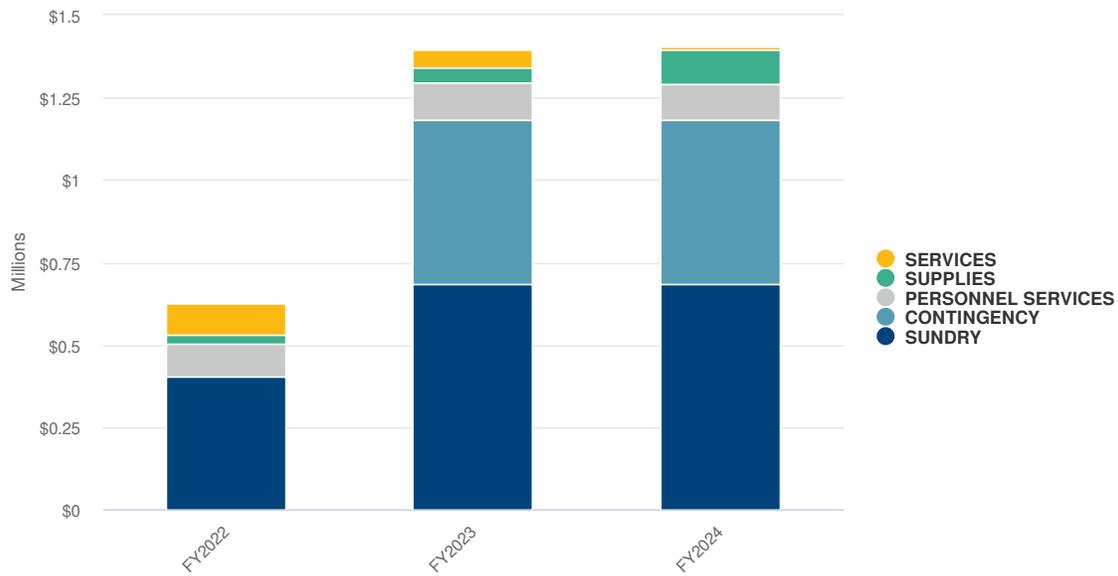


WORKERS COMPENSATION BUDGET SUMMARY BY EXPENDITURE

WORKERS COMPENSATION BUDGET SUMMARY BY EXPENDITURE



Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
PERSONNEL SERVICES	\$102,871.93	\$108,894.83	\$108,004.17	-0.8%
SUPPLIES	\$24,828.49	\$45,800.00	\$100,800.00	120.1%
SERVICES	\$94,044.64	\$56,150.00	\$11,150.00	-80.1%
SUNDRY	\$402,032.95	\$685,000.00	\$685,000.00	0%
CONTINGENCY	\$0.00	\$500,000.00	\$500,000.00	0%
Total Expense Objects:	\$623,778.01	\$1,395,844.83	\$1,404,954.17	0.7%

WORKERS COMPENSATION BUDGET SUMMARY BY EXPENDITURE

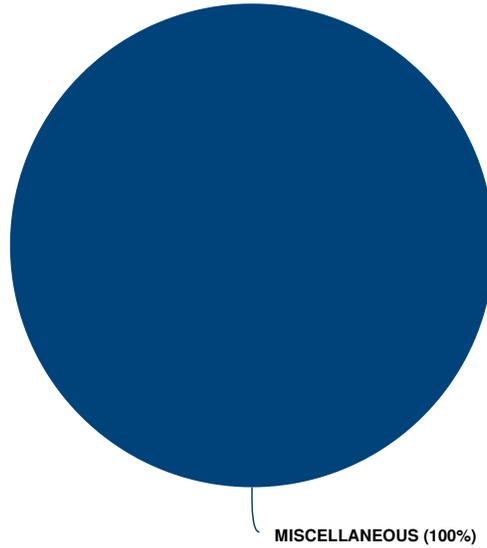
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$3,445,946.59	N/A
Revenues			
MISCELLANEOUS	\$1,238,947.98	\$1,030,096.10	\$1,102,203.00
Total Revenues:	\$1,238,947.98	\$1,030,096.10	\$1,102,203.00
Expenditures			
PERSONNEL SERVICES	\$102,871.93	\$108,894.83	\$108,004.17
SUPPLIES	\$24,828.49	\$45,800.00	\$100,800.00
SERVICES	\$94,044.64	\$56,150.00	\$11,150.00
SUNDRY	\$402,032.95	\$685,000.00	\$685,000.00
CONTINGENCY	\$0.00	\$500,000.00	\$500,000.00
Total Expenditures:	\$623,778.01	\$1,395,844.83	\$1,404,954.17
Total Revenues Less Expenditures:	\$615,169.97	-\$365,748.73	-\$302,751.17



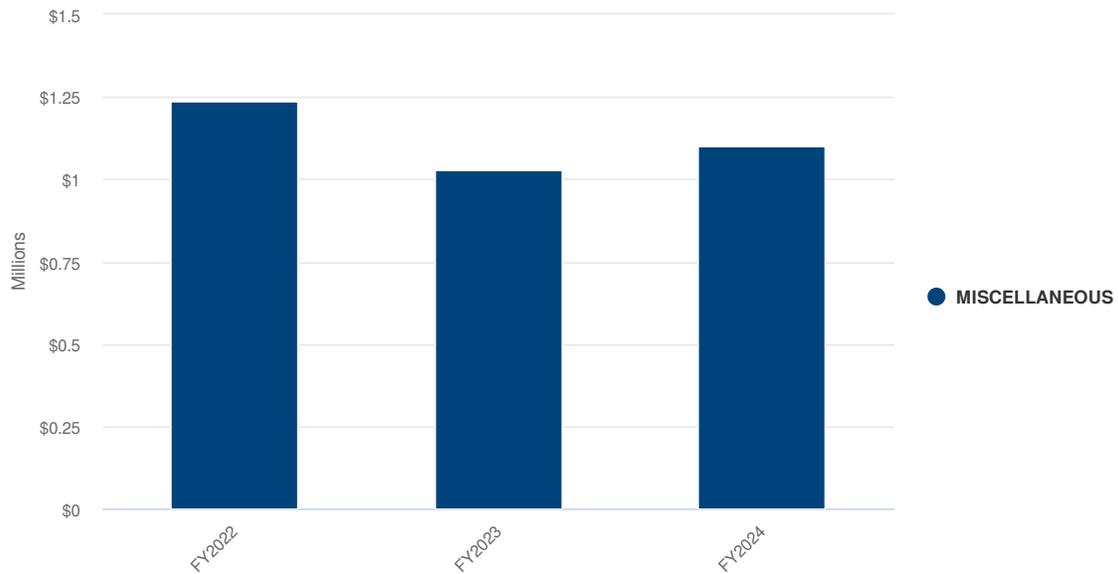
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Ending Fund Balance:	N/A	\$3,080,197.86	N/A

Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
MISCELLANEOUS	\$1,238,947.98	\$1,030,096.10	\$1,102,203.00	7%



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Total Revenue Source:	\$1,238,947.98	\$1,030,096.10	\$1,102,203.00	7%



Municipal Court Special Revenue Fund (Fund 201)

Municipal Court Building Security

This accounts for the fees levied to fund the bailiff service for the Municipal Court.

Municipal Court Technology

This accounts for the fees levied to fund the technological needs of the Municipal Court.

RAP Program

This program is funded by a \$15 mandated fee which is added to all municipal court cases in which the defendant takes over thirty days to pay for assessed fines. The City of Baytown has primarily used their portion of the payment to fund our juvenile alternative sentencing program (R.A.P.). The R.A.P. program which stands for Responsibility, Accountability, and Pride is a community service program. Juveniles are supervised and perform community service (clean-up, graffiti, trash pickup, mowing of yards, washing cars) in lieu of payment of assessed fines.

Juvenile Case Manager

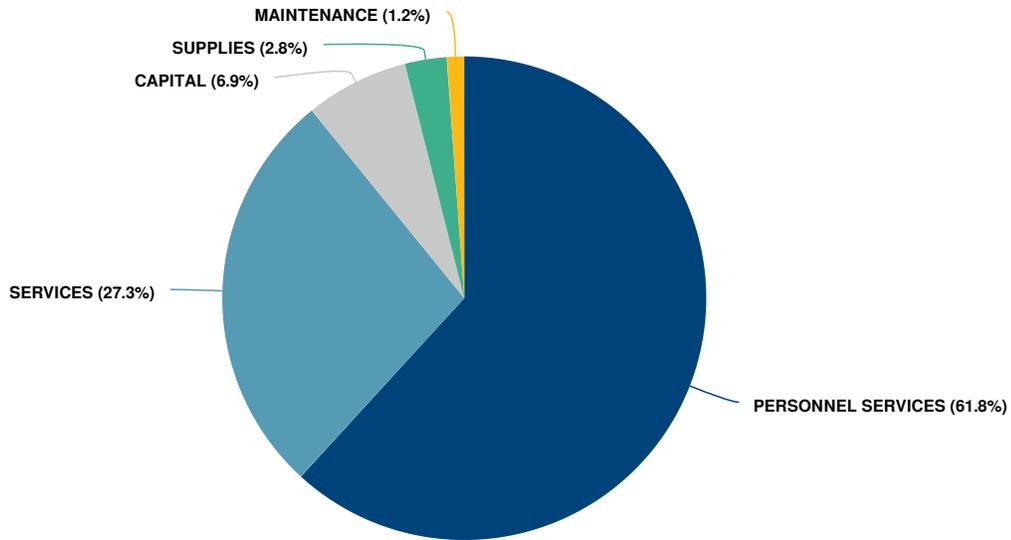
The Juvenile Case Manager is vital to our organization in which it opens up communication with the courts and opportunities relating to juveniles. This is a self-funded position by which a \$5.00 fee is added to each citation that is processed through the Municipal Court. The funds allocated from these fees must go to specific causes such as salary, training, and supplies associated with this position.



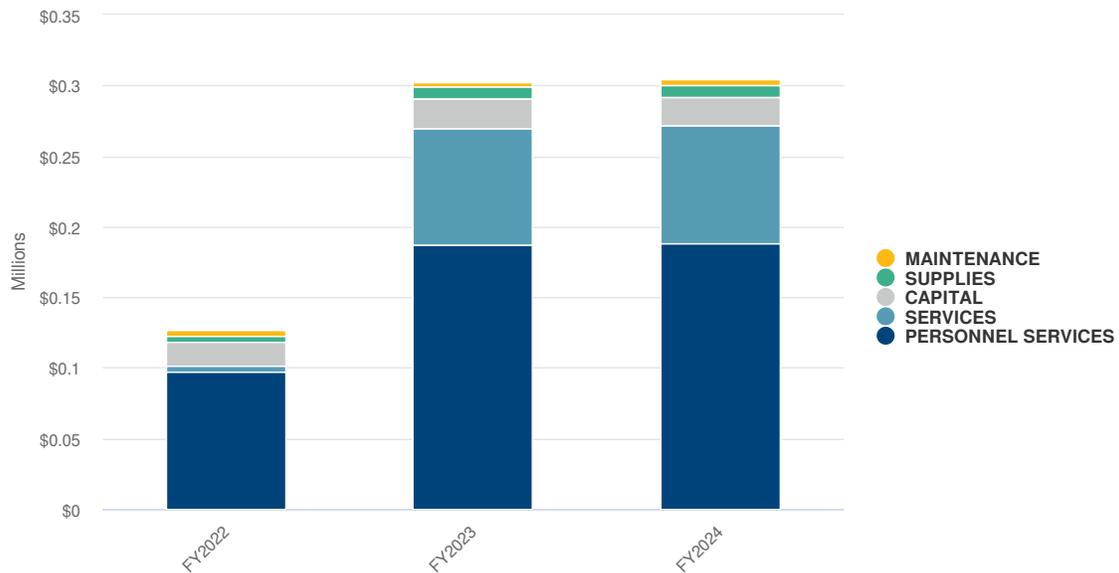
MUNICIPAL COURT SPECIAL REVENUE FUND

MUNICIPAL COURT SPECIAL REVENUE BUDGET SUMMARY BY EXPENDITURE

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
PERSONNEL SERVICES	\$97,687.66	\$187,391.35	\$188,106.02	0.4%



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
SUPPLIES	\$4,654.99	\$8,516.00	\$8,516.00	0%
MAINTENANCE	\$4,652.55	\$3,500.00	\$3,500.00	0%
SERVICES	\$3,703.03	\$82,481.20	\$83,156.20	0.8%
CAPITAL	\$16,653.62	\$21,000.00	\$21,000.00	0%
Total Expense Objects:	\$127,351.85	\$302,888.55	\$304,278.22	0.5%

MUNICIPAL COURT SPECIAL REVENUE BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$194,248.41	N/A
Revenues			
CHARGES FOR SERVICES	\$119,857.34	\$124,846.00	\$130,229.50
MISCELLANEOUS	\$4,667.09	\$2,775.00	\$2,858.25
TRANSFERS	\$164,271.96	\$96,353.00	\$90,937.00
Total Revenues:	\$288,796.39	\$223,974.00	\$224,024.75
Expenditures			
PERSONNEL SERVICES	\$97,687.66	\$187,391.35	\$188,106.02
SUPPLIES	\$4,654.99	\$8,516.00	\$8,516.00
MAINTENANCE	\$4,652.55	\$3,500.00	\$3,500.00
SERVICES	\$3,703.03	\$82,481.20	\$83,156.20
CAPITAL	\$16,653.62	\$21,000.00	\$21,000.00
Total Expenditures:	\$127,351.85	\$302,888.55	\$304,278.22
Total Revenues Less Expenditures:	\$161,444.54	-\$78,914.55	-\$80,253.47
Ending Fund Balance:	N/A	\$115,333.86	N/A



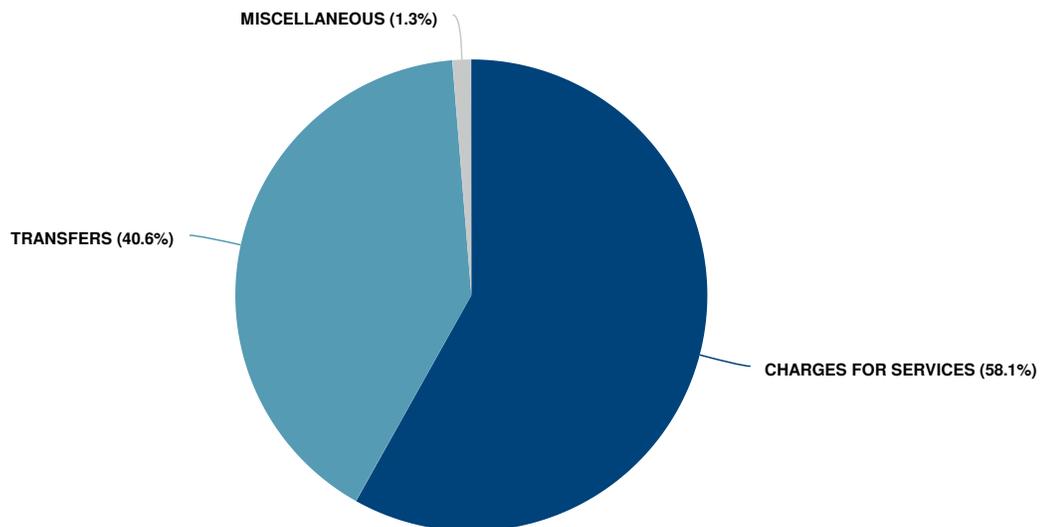
MUNICIPAL COURT SPECIAL REVENUE BUDGET SUMMARY

CITY OF BAYTOWN MUNICIPAL COURT SPECIAL REVENUE FUND 201 BUDGET SUMMARY BY FUND

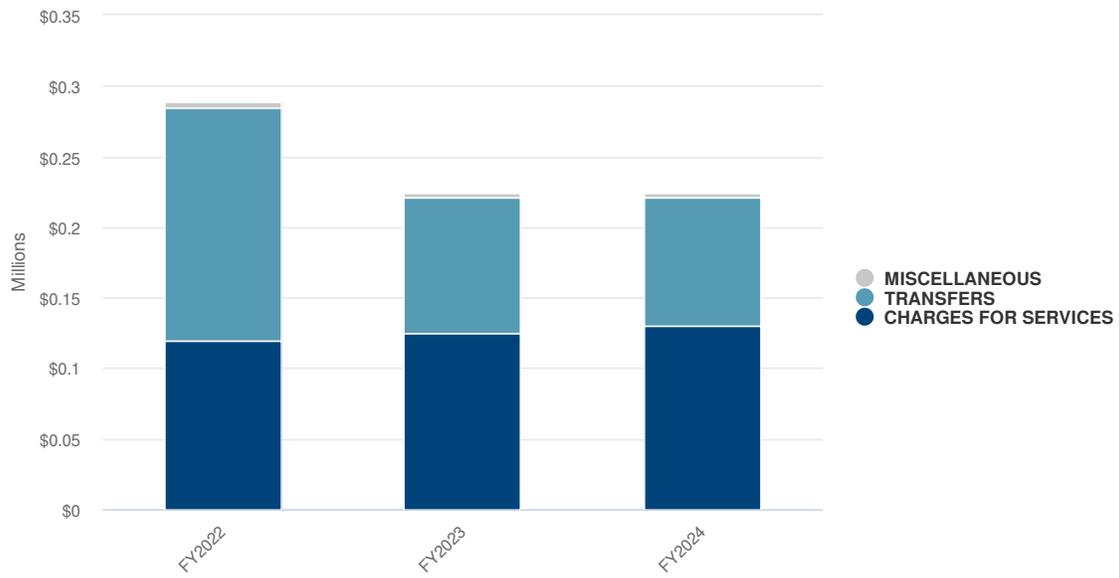
	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-24
Revenues				
Miscellaneous	\$ 683	\$ 832	\$ 703	\$ 857
Charges for Services	119,857	124,845	136,240	130,229
Interest on Investments	3,984	1,943	11,138	2,001
Transfers in	164,272	96,353	96,353	90,937
Total Revenues	288,796	223,973	244,435	224,025
Expenditures				
Building Security	83,187	96,014	85,289	93,701
MUC Technology	18,544	100,166	100,166	100,166
RAP Program	3,471	13,140	8,250	13,140
Marshal Training Program	-	-	691	-
Juvenile Case Manager	22,150	93,569	95,048	96,272
Vital Stat Training	-	-	7,500	1,000
Jury Fund	-	-	-	-
Total Expenditures	127,352	302,889	296,945	304,278
Excess (Deficit) Revenues Over Expenditures				
	161,445	(78,916)	(52,510)	(80,254)
Working Capital - Beginning				
	32,804	194,249	194,249	141,738
Working Capital - Ending				
	\$ 194,249	\$ 115,333	\$ 141,738	\$ 61,484

Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
CHARGES FOR SERVICES	\$119,857.34	\$124,846.00	\$130,229.50	4.3%
MISCELLANEOUS	\$4,667.09	\$2,775.00	\$2,858.25	3%
TRANSFERS	\$164,271.96	\$96,353.00	\$90,937.00	-5.6%
Total Revenue Source:	\$288,796.39	\$223,974.00	\$224,024.75	0%



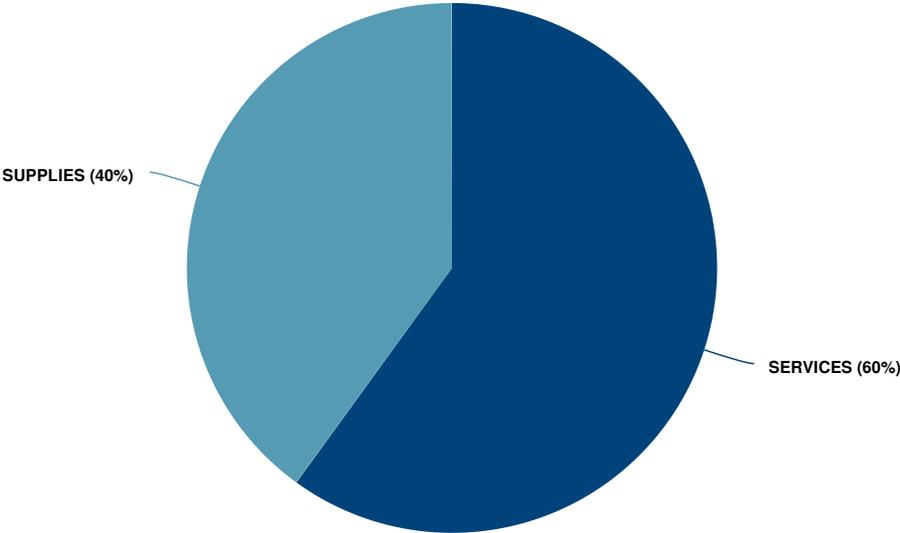
Parks and Recreation Special Revenue Fund (Fund 209)



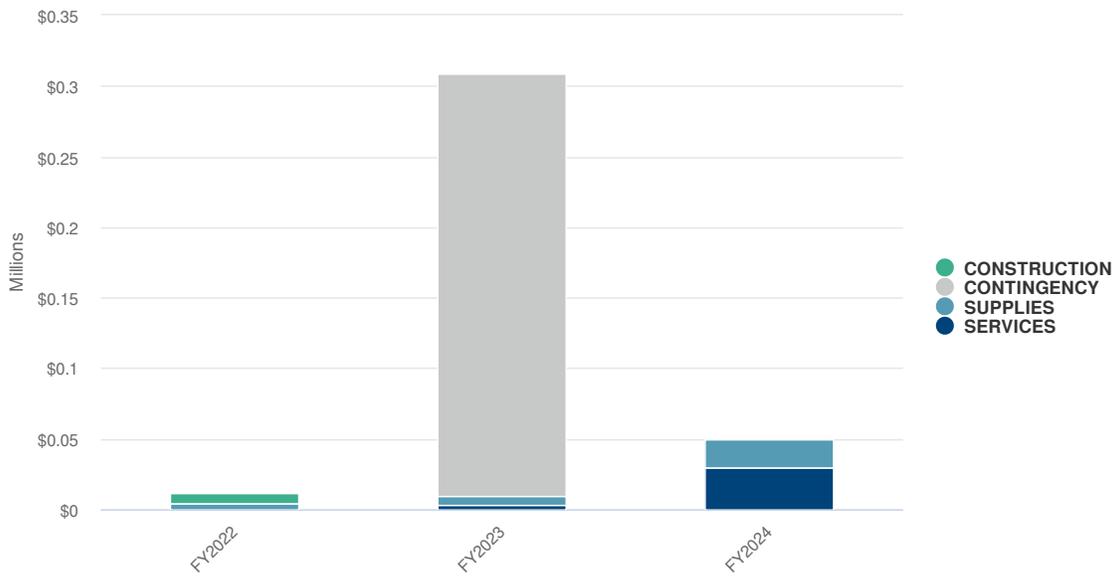
This fund accounts for special contributions from individual and corporate groups dedicated to special programs within the Parks and Recreation Department that are not part of the normal operating budget.

PARKS & RECREATION ESCROW SPECIAL REVENUE BUDGET SUMMARY BY EXPENDITURE

PARKS & RECREATION ESCROW SPECIAL REVENUE BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
SUPPLIES	\$3,449.13	\$6,000.00	\$20,000.00	233.3%
SERVICES	\$519.91	\$3,000.00	\$30,000.00	900%
CONSTRUCTION	\$8,125.00	\$0.00	\$0.00	0%
CONTINGENCY	\$0.00	\$299,475.00	\$0.00	-100%
Total Expense Objects:	\$12,094.04	\$308,475.00	\$50,000.00	-83.8%

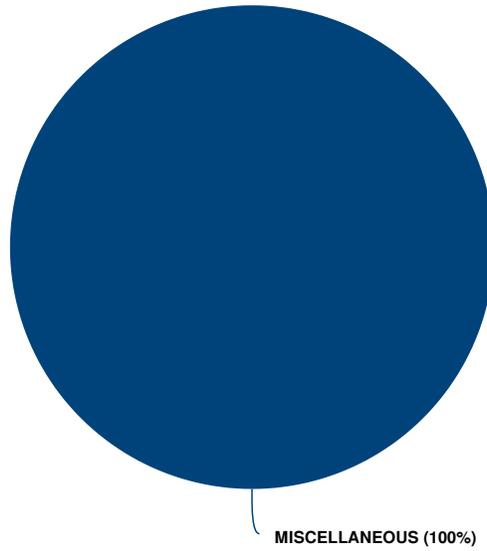
PARKS & RECREATION ESCROW SPECIAL REVENUE BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$253,982.04	N/A
Revenues			
MISCELLANEOUS	\$67,929.26	\$70,590.00	\$50,000.00
Total Revenues:	\$67,929.26	\$70,590.00	\$50,000.00
Expenditures			
SUPPLIES	\$3,449.13	\$6,000.00	\$20,000.00
SERVICES	\$519.91	\$3,000.00	\$30,000.00
CONSTRUCTION	\$8,125.00	\$0.00	\$0.00
CONTINGENCY	\$0.00	\$299,475.00	\$0.00
Total Expenditures:	\$12,094.04	\$308,475.00	\$50,000.00
Total Revenues Less Expenditures:	\$55,835.22	-\$237,885.00	\$0.00
Ending Fund Balance:	N/A	\$16,097.04	N/A

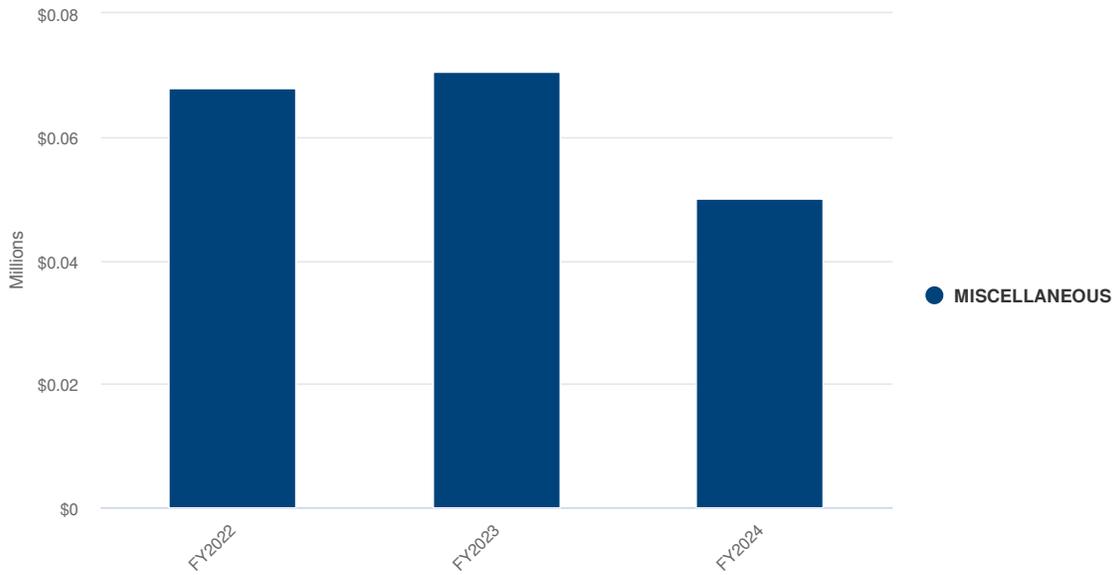


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
MISCELLANEOUS	\$67,929.26	\$70,590.00	\$50,000.00	-29.2%
Total Revenue Source:	\$67,929.26	\$70,590.00	\$50,000.00	-29.2%



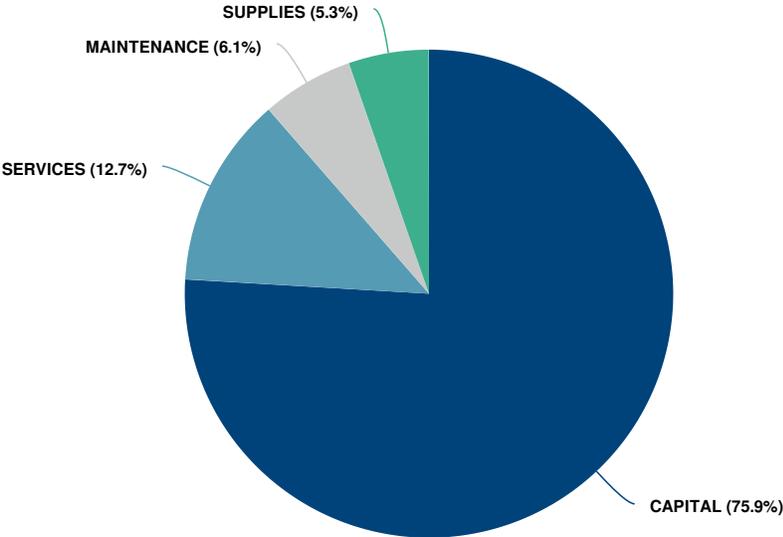


Weapons of Mass Destruction/Hazardous Materials

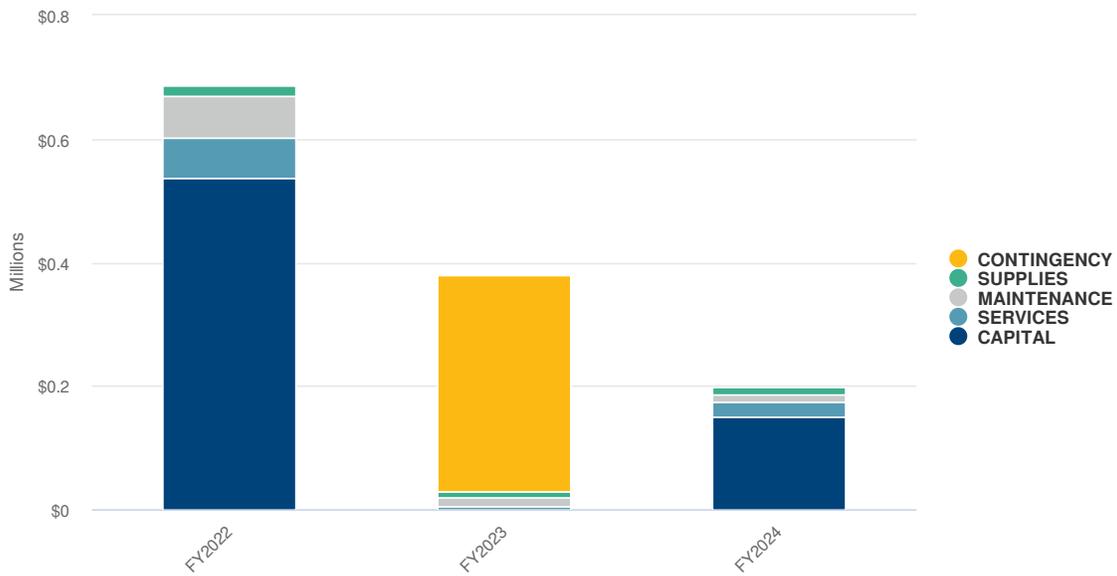
This program will account for expenses and revenues associated with responses to incidents involving hazardous material spills outside the City or on behalf of non-residents.

HAZMAT/HOMELAND SECURITY SPECIAL REVENUE BUDGET SUMMARY BY EXPENDITURE

HAZMAT/HIMELAND SECURITY SPECIAL REVENUE BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
SUPPLIES	\$17,529.63	\$10,500.00	\$10,500.00	0%
MAINTENANCE	\$67,974.13	\$15,000.00	\$12,000.00	-20%
SERVICES	\$65,510.00	\$3,768.13	\$25,000.00	563.5%
CAPITAL	\$535,458.61	\$0.00	\$150,000.00	N/A
CONTINGENCY	\$0.00	\$349,474.00	\$0.00	-100%
Total Expense Objects:	\$686,472.37	\$378,742.13	\$197,500.00	-47.9%

HAZMAT / HOMELAND SECURITY SPECIAL REVENUE BUDGET SUMMARY BY EXPENDITURE

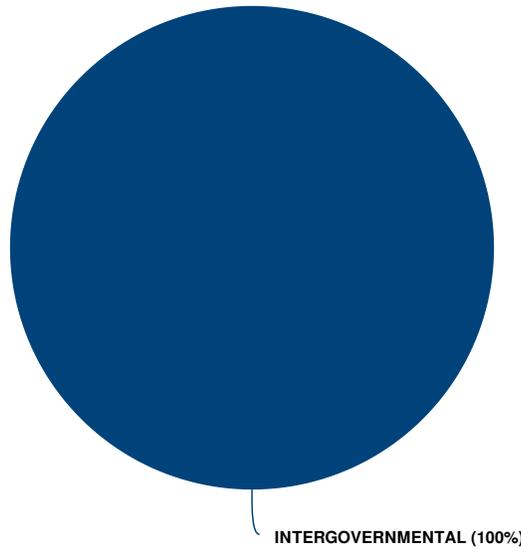
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$339,770.47	N/A
Revenues			
INTERGOVERNMENTAL	\$645,763.53	\$150,000.00	\$150,000.00
Total Revenues:	\$645,763.53	\$150,000.00	\$150,000.00
Expenditures			
SUPPLIES	\$17,529.63	\$10,500.00	\$10,500.00
MAINTENANCE	\$67,974.13	\$15,000.00	\$12,000.00
SERVICES	\$65,510.00	\$3,768.13	\$25,000.00
CAPITAL	\$535,458.61	\$0.00	\$150,000.00
CONTINGENCY	\$0.00	\$349,474.00	\$0.00
Total Expenditures:	\$686,472.37	\$378,742.13	\$197,500.00



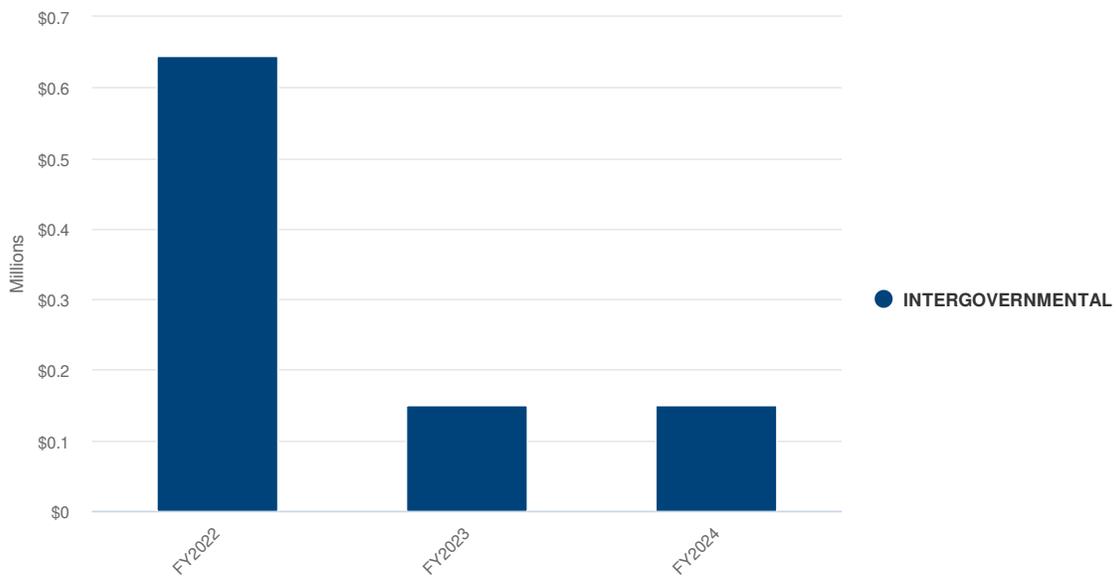
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Total Revenues Less Expenditures:	-\$40,708.84	-\$228,742.13	-\$47,500.00
Ending Fund Balance:	N/A	\$111,028.34	N/A

Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
INTERGOVERNMENTAL	\$645,763.53	\$150,000.00	\$150,000.00	0%
Total Revenue Source:	\$645,763.53	\$150,000.00	\$150,000.00	0%



Police Forfeitures (Fund 225)

Special funds designated for programs outside the normal operating police budget. Funds are received through forfeitures of seized funds and contributions.

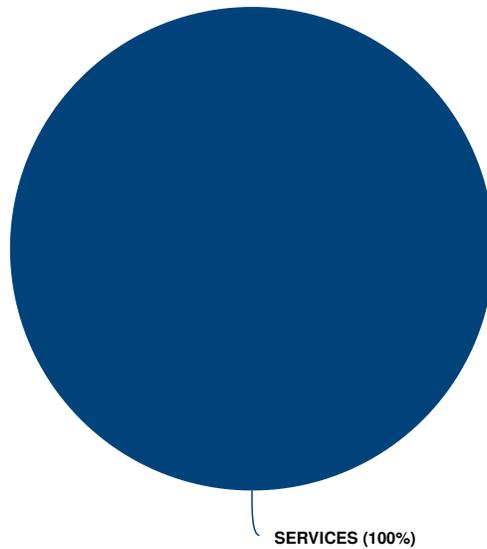
Police Academy Fund (Fund 228)

The academy provides in-service firearms training to City of Baytown police officers as well as providing training to new recruits and officers from other agencies at the Sgt. P.E. Badillo Firearms Training Center. This program is funded by fees charged to the Drug Enforcement Agency (DEA) for their use of the Firearms Training Center.

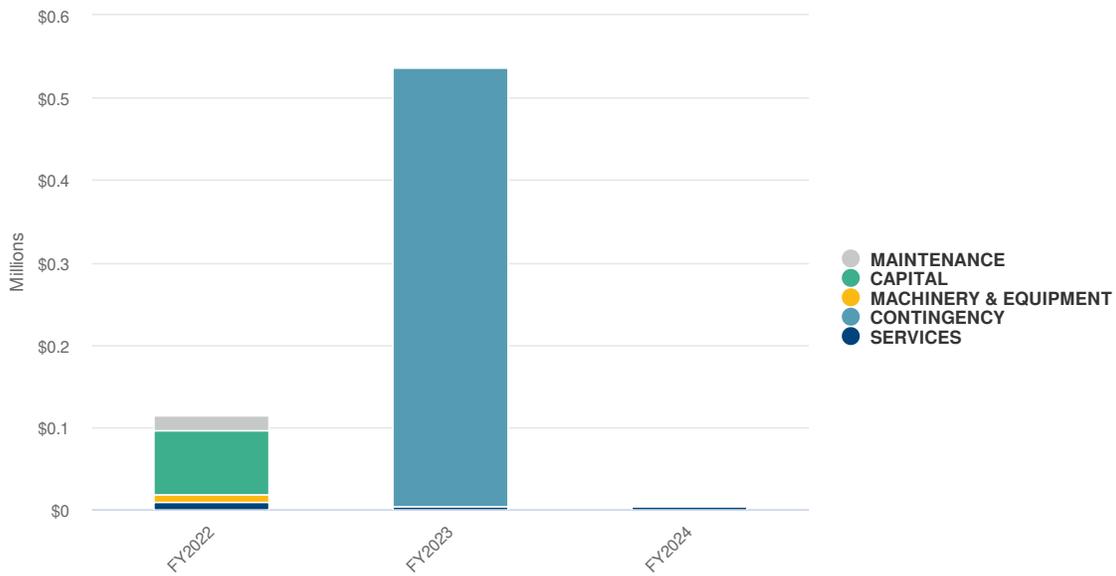


POLICE ACADEMY BUDGET SUMMARY BY EXPENDITURE

POLICE ACADEMY BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
MAINTENANCE	\$16,872.69	\$0.00	\$0.00	0%
SERVICES	\$9,048.14	\$3,000.00	\$3,000.00	0%
CAPITAL	\$78,337.00	\$0.00	\$0.00	0%
MACHINERY & EQUIPMENT	\$9,500.00	\$0.00	\$0.00	0%
CONTINGENCY	\$0.00	\$533,348.00	\$0.00	-100%
Total Expense Objects:	\$113,757.83	\$536,348.00	\$3,000.00	-99.4%

POLICE FORFEITURES AND POLICE ACADEMY BUDGET SUMMARY BY EXPENDITURE

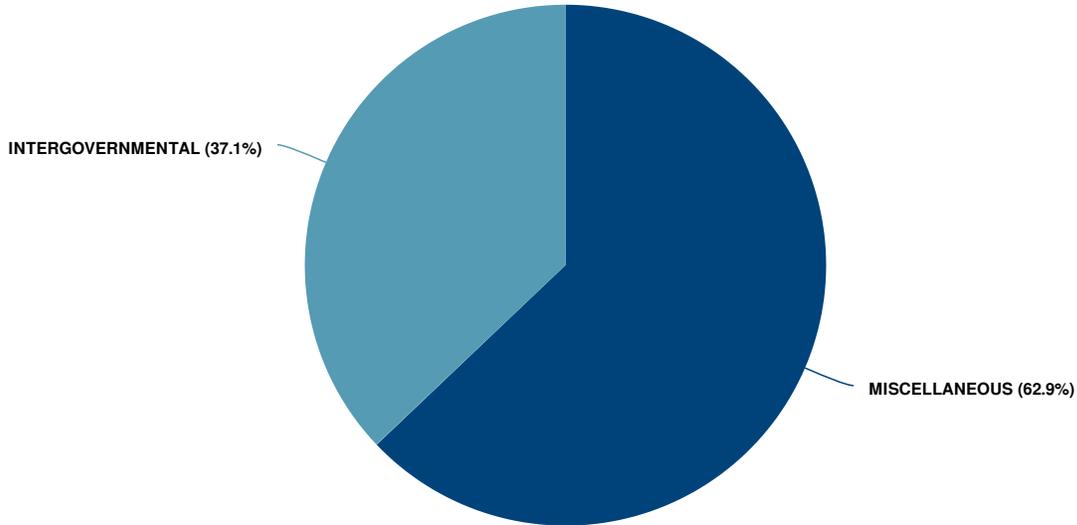
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$245,571.84	N/A
Revenues			
INTERGOVERNMENTAL	\$25,000.00	\$25,000.00	\$25,000.00
MISCELLANEOUS	\$101,336.71	\$108,343.00	\$42,400.00
Total Revenues:	\$126,336.71	\$133,343.00	\$67,400.00
Expenditures			
MAINTENANCE	\$16,872.69	\$0.00	\$0.00
SERVICES	\$9,048.14	\$3,000.00	\$3,000.00
CAPITAL	\$78,337.00	\$0.00	\$0.00
MACHINERY & EQUIPMENT	\$9,500.00	\$0.00	\$0.00
CONTINGENCY	\$0.00	\$533,348.00	\$0.00



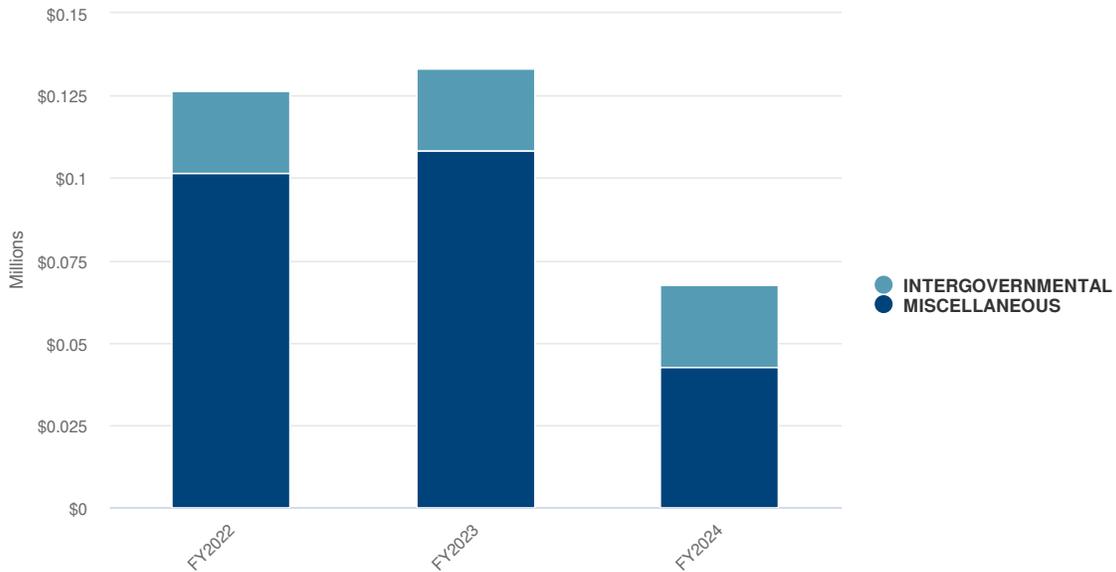
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Total Expenditures:	\$113,757.83	\$536,348.00	\$3,000.00
Total Revenues Less Expenditures:	\$12,578.88	-\$403,005.00	\$64,400.00
Ending Fund Balance:	N/A	-\$157,433.16	N/A

Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
INTERGOVERNMENTAL	\$25,000.00	\$25,000.00	\$25,000.00	0%
MISCELLANEOUS	\$101,336.71	\$108,343.00	\$42,400.00	-60.9%
Total Revenue Source:	\$126,336.71	\$133,343.00	\$67,400.00	-49.5%

POLICE FOREFEITURES BUDGET SUMMARY

CITY OF BAYTOWN POLICE FORFEITURES FUND 225 BUDGET SUMMARY BY FUND

	Actual 2021-2022	Budget 2022-2023	Estimated 2022-2023	Adopted 2023-2024
Revenues				
Investment Interest	\$ 9,393	\$ 1,000	\$ 8,202	\$ 5,000
Forfeited Revenue	54,865	89,598	25,087	30,000
Miscellaneous Contributions	29,077	7,680	7,624	7,400
Total Revenues	<u>93,335</u>	<u>98,278</u>	<u>40,914</u>	<u>42,400</u>
Expenditures				
Maintenance	16,873	-	27,508	-
Services	9,048	-	2,236	-
Unforeseen / New Initiatives	-	393,298	-	-
Total Operating	<u>25,921</u>	<u>393,298</u>	<u>29,744</u>	<u>-</u>
Furniture & Fixtures < \$10000	31,992	-	-	-
Machinery	9,500	-	-	-
Motor Vehicles	46,345	-	74,031	-
Capital Outlay	<u>87,837</u>	<u>-</u>	<u>74,031</u>	<u>-</u>
Total Expenditures	<u>113,758</u>	<u>393,298</u>	<u>103,776</u>	<u>-</u>
Excess (Deficit) Revenues Over Expenditures	(20,423)	(295,020)	(62,862)	42,400
Working Capital - Beginning	<u>265,995</u>	<u>245,572</u>	<u>245,572</u>	<u>182,710</u>
Working Capital - Ending	<u>\$ 245,572</u>	<u>\$ (49,448)</u>	<u>\$ 182,710</u>	<u>\$ 225,110</u>



POLICE ACADEMY BUDGET SUMMARY

CITY OF BAYTOWN POLICE ACADEMY FUND 228 BUDGET SUMMARY BY FUND

	Actual 2021-2022	Budget 2022-2023	Estimated 2022-2023	Adopted 2023-2024
Revenues				
Drug Enforcement Agency	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Miscellaneous	-	10,065	-	-
Total Revenues	<u>25,000</u>	<u>35,065</u>	<u>25,000</u>	<u>25,000</u>
Expenditures				
Maintenance	-	-	-	-
Services	2,970	3,000	19,313	3,000
Unforeseen / New Initiatives	-	155,050	-	-
Total Operating	<u>2,970</u>	<u>158,050</u>	<u>19,313</u>	<u>3,000</u>
Total Expenditures	<u>2,970</u>	<u>158,050</u>	<u>19,313</u>	<u>3,000</u>
Excess (Deficit) Revenues Over Expenditures	22,030	(122,985)	5,687	22,000
Working Capital - Beginning	<u>96,197</u>	<u>118,227</u>	<u>118,227</u>	<u>123,914</u>
Working Capital - Ending	<u>\$ 118,227</u>	<u>\$ (4,758)</u>	<u>\$ 123,914</u>	<u>\$ 145,914</u>

Family/Youth Programs (Fund 226)

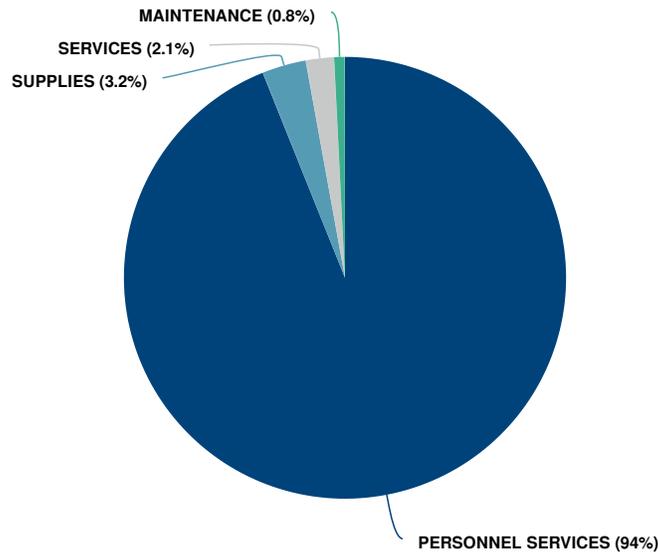


Drug Awareness Resistance Education (D.A.R.E.) Project

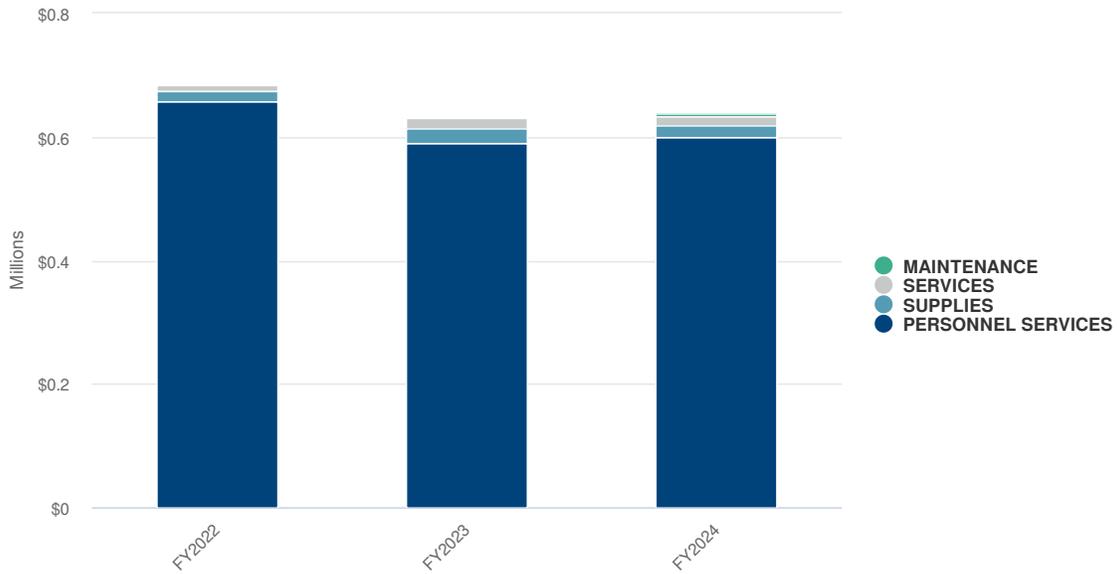
This program provides Gangs and Drugs educational training to middle school students within the local independent school district. This educational training is provided by officers from the City of Baytown's Police Department and is funded with \$100k per year through an intergovernmental partnership with the Goose Creek Consolidated Independent School District and the City of Baytown. Child Safety Fees and DARE Donations help to offset the City's share for this project. Pursuant to Article 102.014 of the Texas Code of Criminal Procedure, the County assesses a Child Safety Fee in the amount of \$25 against drivers that receive violations in school zones and remits the fee to the City monthly.

FAMILY & YOUTH PROGRAM BUDGET SUMMARY BY EXPENDITURE

FAMILY & YOUTH PROGRAM BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
PERSONNEL SERVICES	\$656,355.17	\$589,641.75	\$599,185.71	1.6%
SUPPLIES	\$18,271.03	\$25,373.00	\$20,425.00	-19.5%
MAINTENANCE		\$0.00	\$5,000.00	N/A
SERVICES	\$10,109.82	\$15,140.00	\$13,140.00	-13.2%
Total Expense Objects:	\$684,736.02	\$630,154.75	\$637,750.71	1.2%

FAMILY & YOUTH PROGRAM BUDGET SUMMARY BY EXPENDITURE

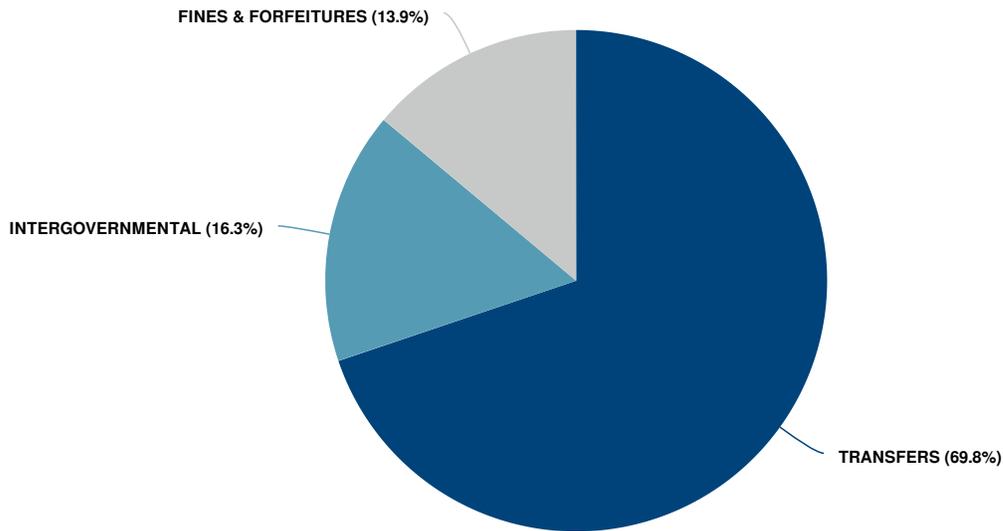
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	-\$10,793.79	N/A
Revenues			
INTERGOVERNMENTAL	\$0.00	\$100,000.00	\$100,000.00
FINES & FORFEITURES	\$83,286.77	\$82,922.00	\$85,409.66
TRANSFERS	\$515,905.64	\$416,750.00	\$429,252.50
Total Revenues:	\$599,192.41	\$599,672.00	\$614,662.16
Expenditures			
PERSONNEL SERVICES	\$656,355.17	\$589,641.75	\$599,185.71
SUPPLIES	\$18,271.03	\$25,373.00	\$20,425.00
MAINTENANCE		\$0.00	\$5,000.00
SERVICES	\$10,109.82	\$15,140.00	\$13,140.00
Total Expenditures:	\$684,736.02	\$630,154.75	\$637,750.71
Total Revenues Less Expenditures:	-\$85,543.61	-\$30,482.75	-\$23,088.55



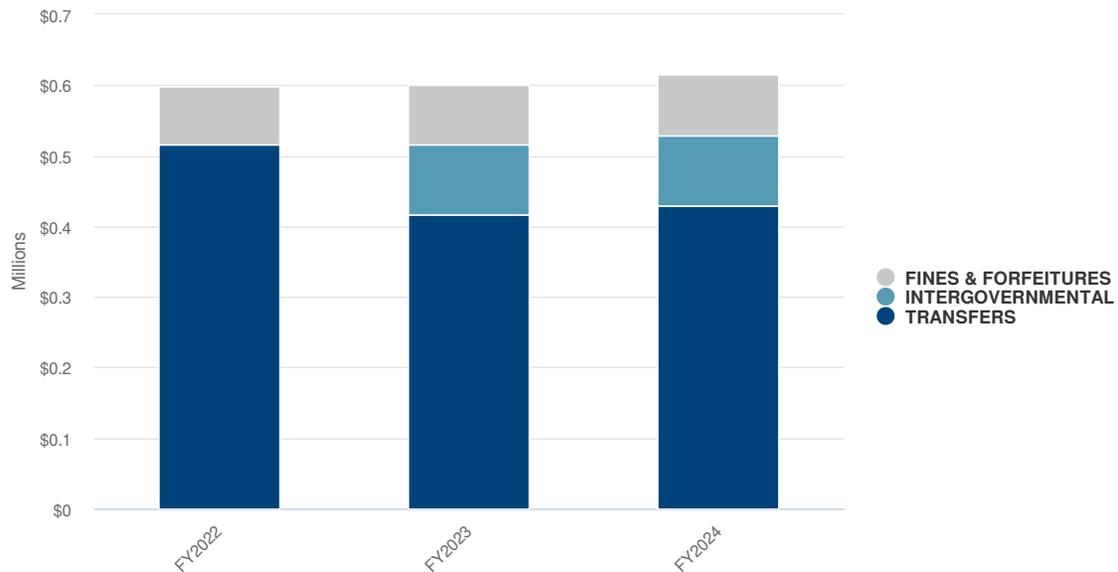
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Ending Fund Balance:	N/A	-\$41,276.54	N/A

Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
INTERGOVERNMENTAL	\$0.00	\$100,000.00	\$100,000.00	0%



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
FINES & FORFEITURES	\$83,286.77	\$82,922.00	\$85,409.66	3%
TRANSFERS	\$515,905.64	\$416,750.00	\$429,252.50	3%
Total Revenue Source:	\$599,192.41	\$599,672.00	\$614,662.16	2.5%

FAMILY & YOUTH PROGRAM BUDGET SUMMARY

CITY OF BAYTOWN FAMILY & YOUTH PROGRAM FUND 226 BUDGET SUMMARY BY FUND

	Actual 2021-22	Budget 2022-23	Estimated 2022-23	Adopted 2023-24
Revenues				
GCCISD	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Child Safety Seat Fines	83,287	82,922	109,150	85,410
Transfers In	515,906	416,750	476,286	429,253
Total Revenues	<u>699,192</u>	<u>599,672</u>	<u>685,436</u>	<u>614,662</u>
Expenditures				
DARE	646,747	600,505	617,983	584,751
Special Police Programs	-	-	-	-
Child Safety Programs	37,989	29,650	33,076	53,000
Unforeseen / New Initiatives	-	-	-	-
Total Operating	<u>684,736</u>	<u>630,155</u>	<u>651,059</u>	<u>637,751</u>
Total Expenditures	<u>684,736</u>	<u>630,155</u>	<u>651,059</u>	<u>637,751</u>
Excess (Deficit) Revenues Over Expenditures	14,456	(30,483)	34,377	(23,089)
Working Capital - Beginning	<u>(25,250)</u>	<u>(10,794)</u>	<u>(10,794)</u>	<u>23,583</u>
Working Capital - Ending	<u>\$ (10,794)</u>	<u>\$ (41,277)</u>	<u>\$ 23,583</u>	<u>\$ 494</u>



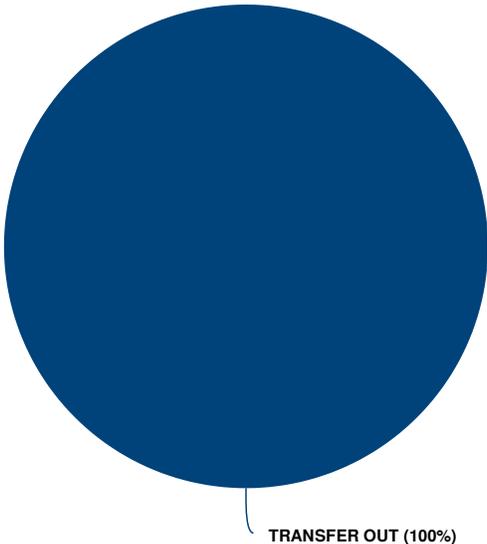
Odd Trust and Agency Fund (Fund 231)

This fund accounts for several miscellaneous programs including funds received from the local industrial plants and districts for the City to provide fire fighting and rescue services that are not included as a part of the Fire Department's operating budget, municipal beautification efforts and the public community improvement program funded by a portion of industrial district agreement revenues.

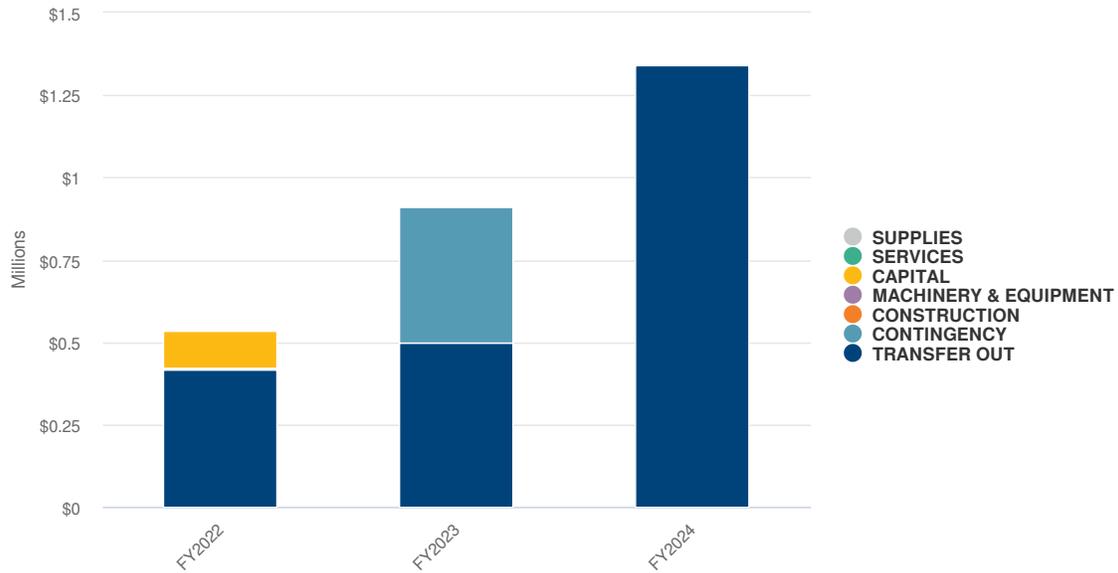


ODD TRUST AND AGENCY BUDGET SUMMARY BY EXPENDITURE

ODD TRUST AND AGENCY BUDGET SUMMARY BY EXPENDITURE



**Budgeted and Historical Expenditures by Expense Type ODD TRUST AND AGENCY BUDGET
SUMMARY BY EXPENDITURE**



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
SUPPLIES	\$4,791.00	\$0.00	\$0.00	0%
SERVICES	\$4,332.00	\$0.00	\$0.00	0%
CAPITAL	\$111,378.05	\$0.00	\$0.00	0%
MACHINERY & EQUIPMENT	\$319.98	\$0.00	\$0.00	0%
CONSTRUCTION	\$4,790.72	\$0.00	\$0.00	0%
TRANSFER OUT	\$417,902.04	\$500,000.00	\$1,341,636.00	168.3%
CONTINGENCY	\$0.00	\$412,268.00	\$0.00	-100%
Total Expense Objects:	\$543,513.79	\$912,268.00	\$1,341,636.00	47.1%

ODD TRUST & AGENCY FUND BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$719,402.00	N/A
Revenues			
FRANCHISE TAX	\$85,721.24	\$171,940.00	\$0.00
INTERGOVERNMENTAL	\$3,832.57	\$0.00	\$0.00
MISCELLANEOUS	\$0.00	\$350,000.00	\$400,000.00
TRANSFERS	\$958.15	\$0.00	\$0.00
Total Revenues:	\$90,511.96	\$521,940.00	\$400,000.00
Expenditures			
SUPPLIES	\$4,791.00	\$0.00	\$0.00
SERVICES	\$4,332.00	\$0.00	\$0.00



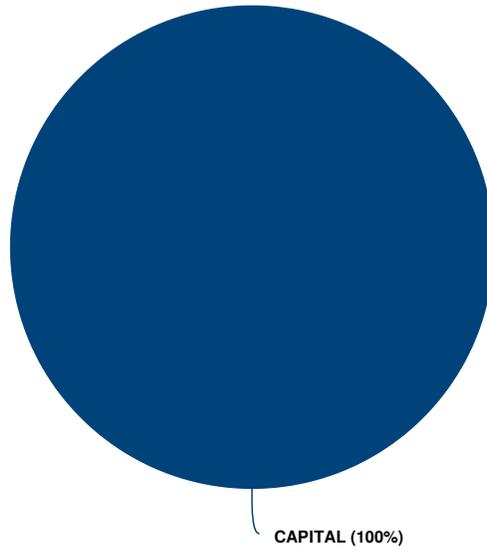
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
CAPITAL	\$111,378.05	\$0.00	\$0.00
MACHINERY & EQUIPMENT	\$319.98	\$0.00	\$0.00
CONSTRUCTION	\$4,790.72	\$0.00	\$0.00
TRANSFER OUT	\$417,902.04	\$500,000.00	\$1,341,636.00
CONTINGENCY	\$0.00	\$412,268.00	\$0.00
Total Expenditures:	\$543,513.79	\$912,268.00	\$1,341,636.00
Total Revenues Less Expenditures:	-\$453,001.83	-\$390,328.00	-\$941,636.00
Ending Fund Balance:	N/A	\$329,074.00	N/A



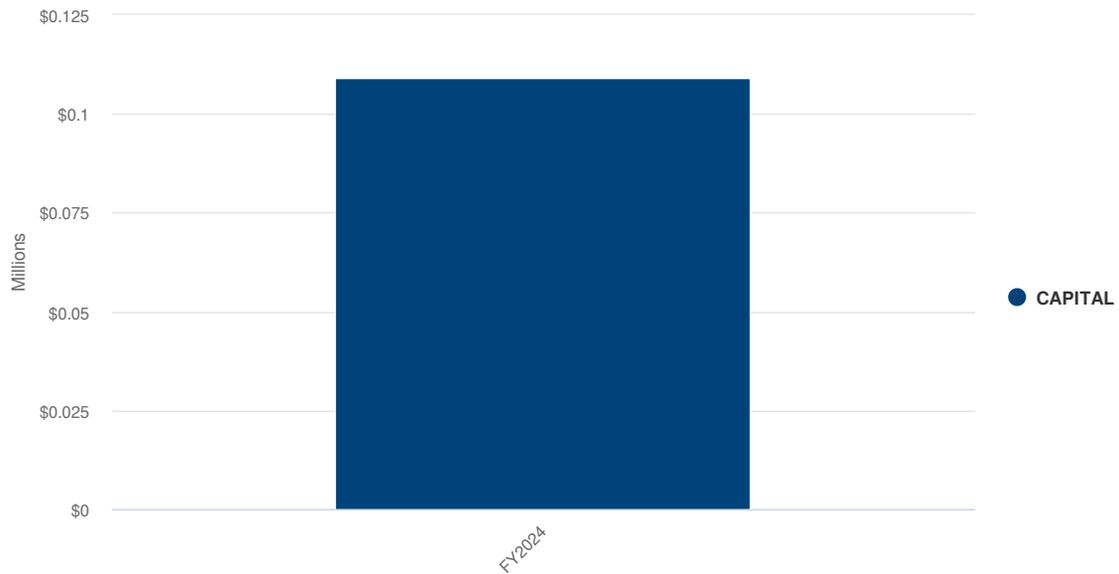


PEG BUDGET SUMMARY BY EXPENDITURE

PEG BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				

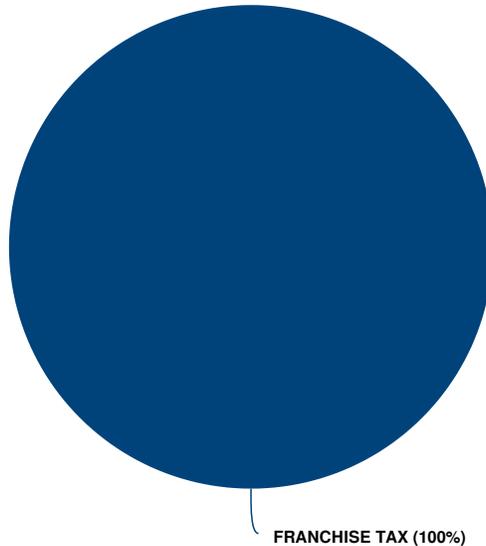
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
CAPITAL	\$0.00	\$0.00	\$109,028.05	N/A
Total Expense Objects:	\$0.00	\$0.00	\$109,028.05	N/A

PEG FUNDS BUDGET SUMMARY BY EXPENDITURE

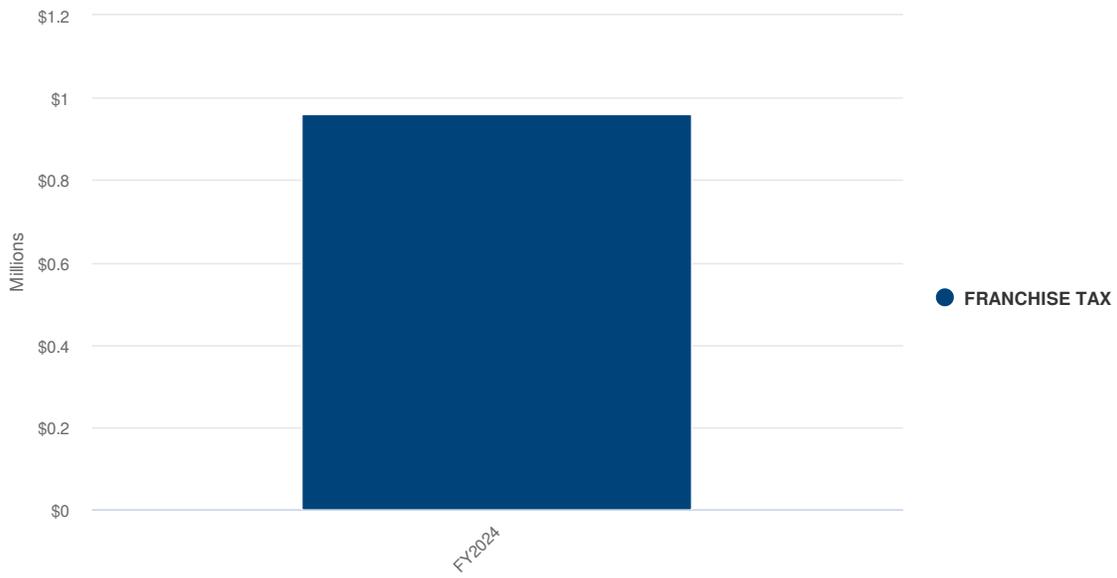
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	N/A	N/A
Revenues			
FRANCHISE TAX	\$0.00	\$0.00	\$959,951.00
Total Revenues:	\$0.00	\$0.00	\$959,951.00
Expenditures			
CAPITAL	\$0.00	\$0.00	\$109,028.05
Total Expenditures:	\$0.00	\$0.00	\$109,028.05
Total Revenues Less Expenditures:	\$0.00	\$0.00	\$850,922.95
Ending Fund Balance:	N/A	N/A	N/A

Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
FRANCHISE TAX	\$0.00	\$0.00	\$959,951.00	N/A
Total Revenue Source:	\$0.00	\$0.00	\$959,951.00	N/A

High Intensive Drug Trafficking Area Fund (Fund 241)

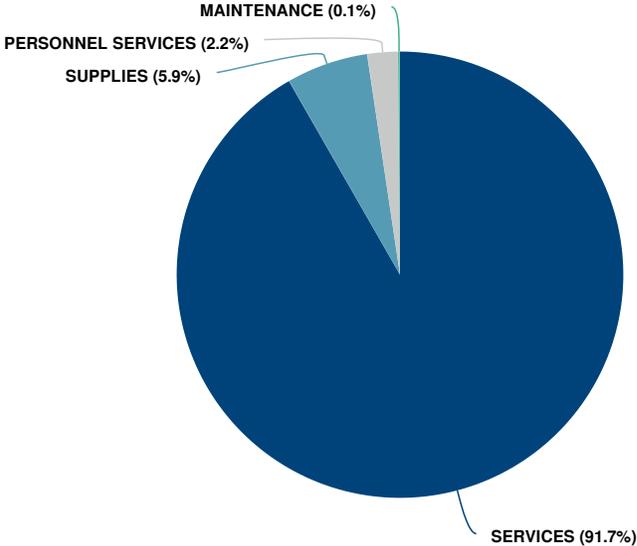


**HIGH
INTENSITY
DRUG
TRAFFICKING
AREA
(HIDTA)
GRANT**

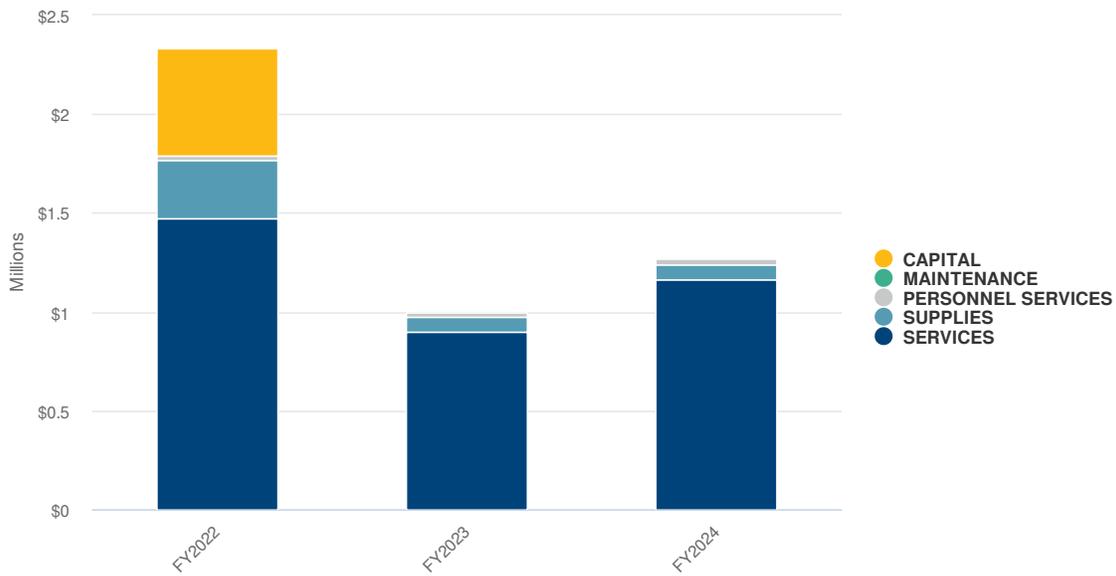
HIDTA is a multi-jurisdictional law enforcement program, funded by grants from the Office of National Drug Control Policy (ONDCP), which operates under the direction of the City of Baytown's Police Department. The City of Baytown serves as the Administrator of HIDTA funds to the Director's office. The Director's office ensures program compliance with ONDCP guidelines. While the City does not have operational control or responsibility over the Director's activities, it does maintain critical oversight and management accountability of designated HIDTA funds.

HIGH INTENSITY DRUG TRAFFICKING AREA BUDGET SUMMARY BY EXPENDITURE

HIGH INTENSITY DRUG TRAFFICKING AREA BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
PERSONNEL SERVICES	\$20,070.21	\$20,365.00	\$28,000.00	37.5%
SUPPLIES	\$297,274.93	\$75,000.00	\$75,000.00	0%
MAINTENANCE	\$2,100.84	\$1,700.00	\$1,700.00	0%
SERVICES	\$1,473,503.61	\$898,895.00	\$1,162,953.00	29.4%
CAPITAL	\$541,169.29	\$0.00	\$0.00	0%
Total Expense Objects:	\$2,334,118.88	\$995,960.00	\$1,267,653.00	27.3%

HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) BUDGET SUMMARY BY EXPENDITURE

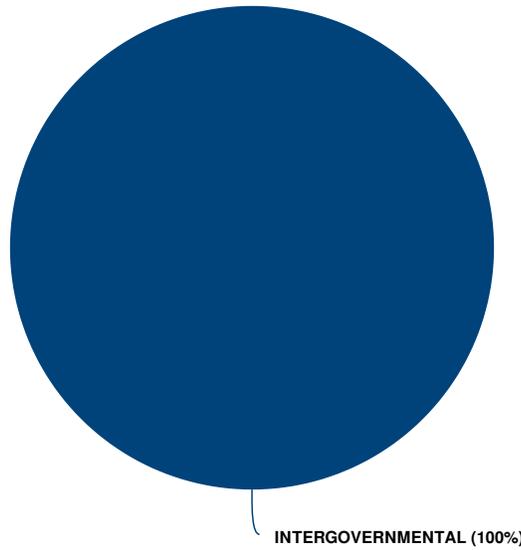
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	-\$56,663.48	N/A
Revenues			
INTERGOVERNMENTAL	\$2,283,730.07	\$995,960.00	\$1,267,653.00
Total Revenues:	\$2,283,730.07	\$995,960.00	\$1,267,653.00
Expenditures			
PERSONNEL SERVICES	\$20,070.21	\$20,365.00	\$28,000.00
SUPPLIES	\$297,274.93	\$75,000.00	\$75,000.00
MAINTENANCE	\$2,100.84	\$1,700.00	\$1,700.00
SERVICES	\$1,473,503.61	\$898,895.00	\$1,162,953.00
CAPITAL	\$541,169.29	\$0.00	\$0.00
Total Expenditures:	\$2,334,118.88	\$995,960.00	\$1,267,653.00



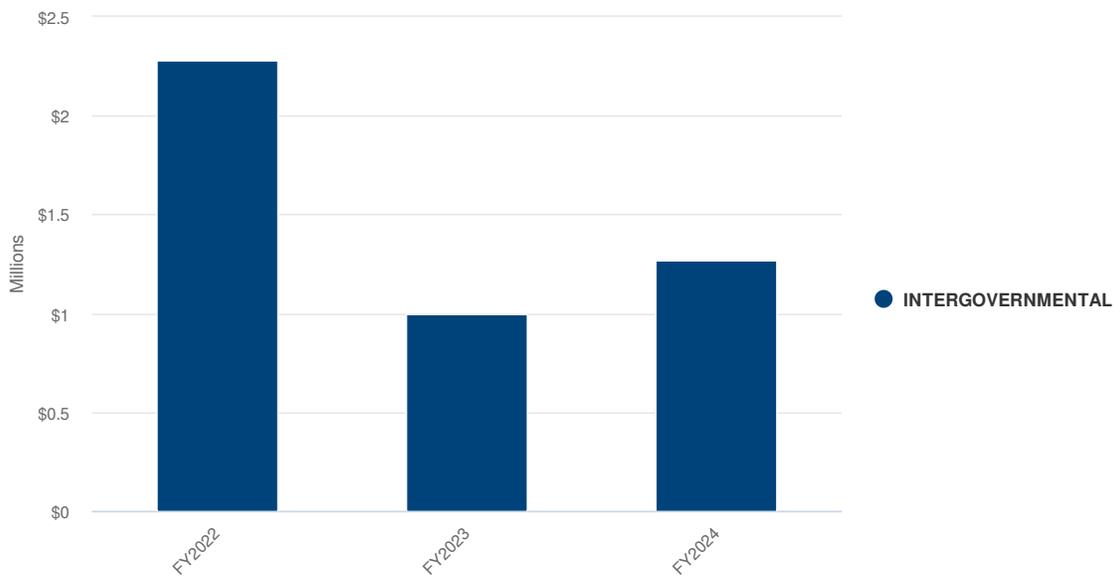
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Total Revenues Less Expenditures:	-\$50,388.81	\$0.00	\$0.00
Ending Fund Balance:	N/A	-\$56,663.48	N/A

Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
INTERGOVERNMENTAL	\$2,283,730.07	\$995,960.00	\$1,267,653.00	27.3%
Total Revenue Source:	\$2,283,730.07	\$995,960.00	\$1,267,653.00	27.3%



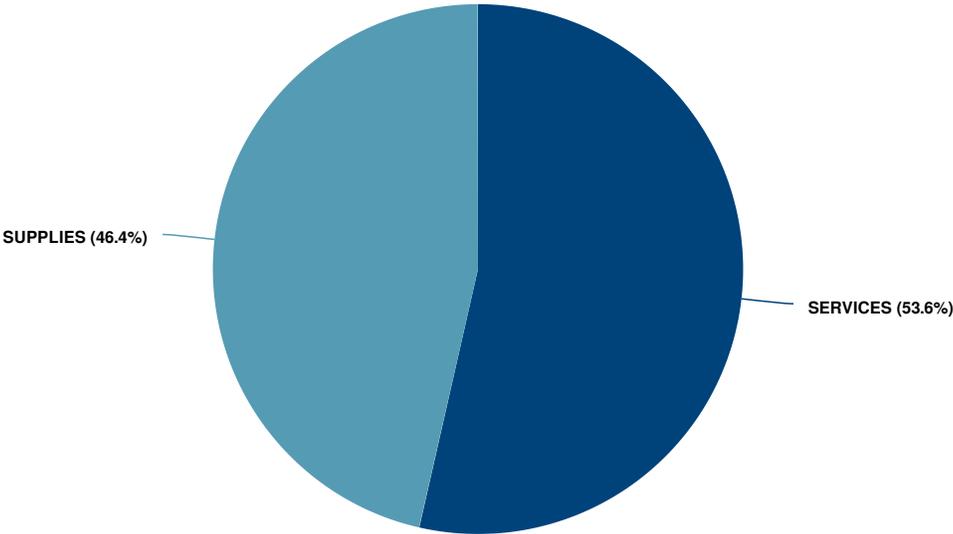
Library Grant Fund (Fund 266)



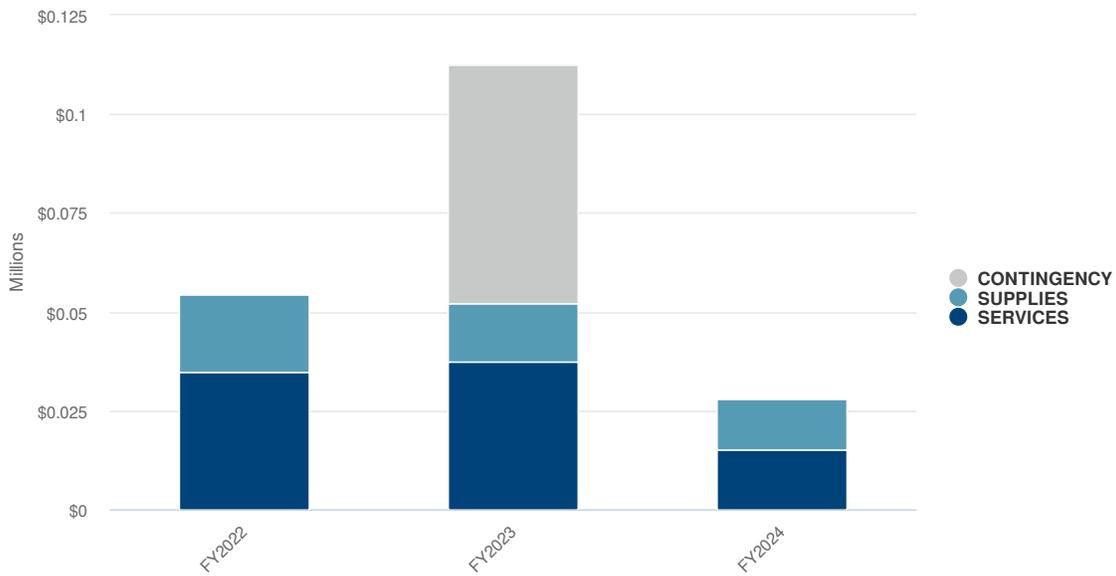
This fund account for monies received from corporate and individual donations, as well as revenue received from library customers who are replacing lost borrower cards, paying for lost library material, or purchasing Friends of the Library sale items.

LIBRARY SPECIAL REVENUE BUDGET SUMMARY BY EXPENDITURE

LIBRARY SPECIAL REVENUE BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
SUPPLIES	\$19,460.80	\$15,000.00	\$13,000.00	-13.3%
SERVICES	\$34,815.24	\$37,200.00	\$15,000.00	-59.7%
CONTINGENCY	\$0.00	\$60,401.00	\$0.00	-100%
Total Expense Objects:	\$54,276.04	\$112,601.00	\$28,000.00	-75.1%

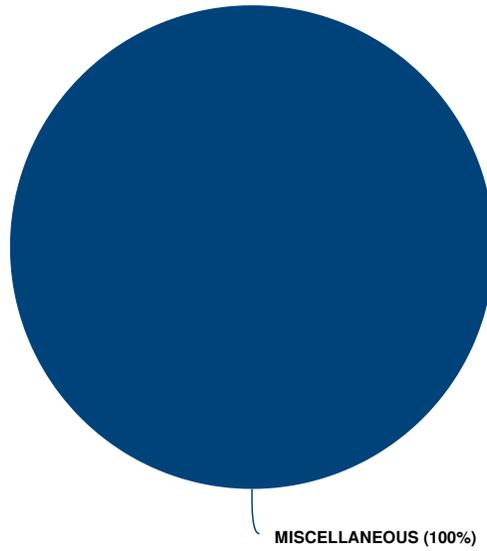
LIBRARY SPECIAL REVENUE BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$88,381.01	N/A
Revenues			
MISCELLANEOUS	\$49,153.16	\$38,500.00	\$39,000.00
Total Revenues:	\$49,153.16	\$38,500.00	\$39,000.00
Expenditures			
SUPPLIES	\$19,460.80	\$15,000.00	\$13,000.00
SERVICES	\$34,815.24	\$37,200.00	\$15,000.00
CONTINGENCY	\$0.00	\$60,401.00	\$0.00
Total Expenditures:	\$54,276.04	\$112,601.00	\$28,000.00
Total Revenues Less Expenditures:	-\$5,122.88	-\$74,101.00	\$11,000.00
Ending Fund Balance:	N/A	\$14,280.01	N/A

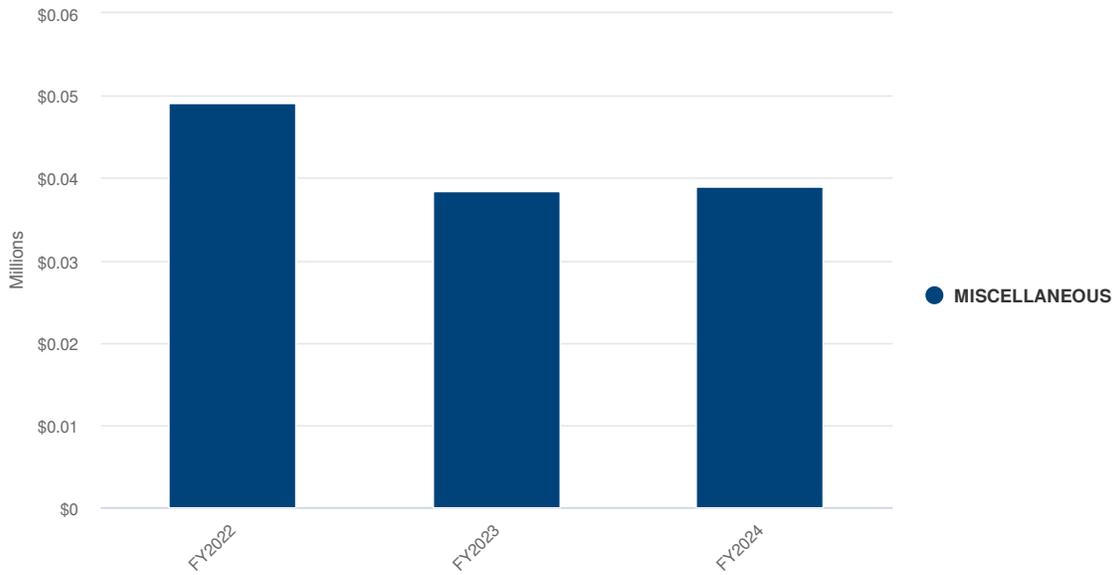


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
MISCELLANEOUS	\$49,153.16	\$38,500.00	\$39,000.00	1.3%
Total Revenue Source:	\$49,153.16	\$38,500.00	\$39,000.00	1.3%



Summer Youth Job Program Fund (Fund 280)



This fund is to account for contributions received from local businesses and individuals in support of the Mayor's Summer Job Program.

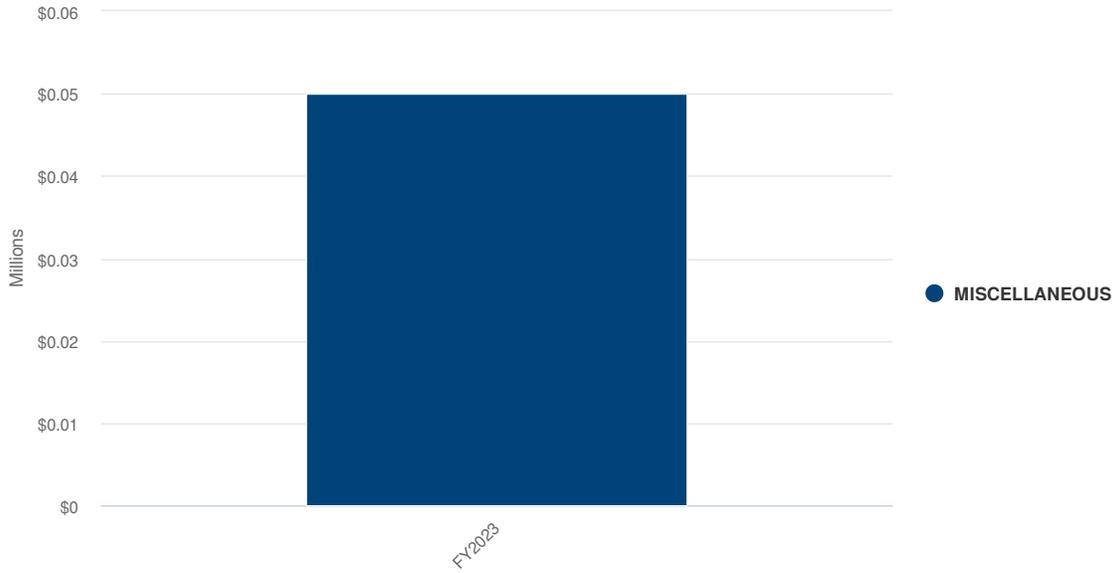
SUMMER YOUTH JOB PROGRAM FUND BUDGET SUMMARY BY EXPENDITURE

Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$16,922.93	N/A
Revenues			
MISCELLANEOUS	\$0.00	\$50,000.00	\$0.00
Total Revenues:	\$0.00	\$50,000.00	\$0.00
Expenditures			
PERSONNEL SERVICES	\$0.00	\$35,000.00	\$0.00
SUPPLIES	\$0.00	\$1,000.00	\$0.00
SERVICES	\$0.00	\$8,000.00	\$0.00
CONTINGENCY	\$0.00	\$22,923.00	\$0.00
Total Expenditures:	\$0.00	\$66,923.00	\$0.00
Total Revenues Less Expenditures:	\$0.00	-\$16,923.00	\$0.00
Ending Fund Balance:	N/A	-\$0.07	N/A

Revenues by Source

Projected 2024 Revenues by Source

Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
MISCELLANEOUS	\$0.00	\$50,000.00	\$0.00	-100%
Total Revenue Source:	\$0.00	\$50,000.00	\$0.00	-100%



5000 BAYTOWN NATURE CENTER – PROGRAM SUMMARY

Program Description

The Baytown Nature Center (BNC) Enterprise Fund earns revenues from gate fees and program admittance at the approximately 500-acre special-use area. The center is open daily year-round from sunup to sundown, closed only on Christmas and Thanksgiving days and during extreme inclement weather.

Amenities offered at the Baytown Nature Center include four (4) fishing piers, walking and bicycling trails, ten (10) covered picnic pavilions of multiple sizes, two (2) small stages, boardwalk throughout the marsh areas, two (2) covered education pavilions, the Crystal Bay Butterfly Garden, and the Billy Barnett Children's Nature Discovery Area and Playground. Fishermen comprise the largest percentage of visitors, with birders and family visits also drawing in visitors. A Greenhouse funded by the Port of Houston Authority will soon add an additional amenity for visitors.

BNC is an official site on the Great Texas Coastal Birding Trail and is designated a "U.S. Important Bird Area" by the American Bird Conservancy. Monthly Audubon Bird Counts help BNC staff keep track of the approximately 300 species of birds that have been documented at the site. Numerous butterflies, mammals, and aquatic organisms also call this area home. BNC is also the site of the annual Audubon Christmas Bird Count (CBC), a census of western hemisphere birds that provides population data for use in conservation biology, though many people participate just for fun. The CBC is the longest-running citizen science survey in the world.

Education programs offered at the Baytown Nature Center include scout programs, preschool Tyke Hike, high school Back to the Bay Program, and the Wetlands Ecology Program (in partnership with the Eddie V. Gray Wetlands Education Center). Both boy scouts and girl scouts attend badge workshops at BNC, and the site has hosted Boy Scout Ordeal on multiple occasions. All ages of students are welcomed with TEKS-aligned programs throughout the school year.

Community support at BNC is strong. BNC is an annual site for the United Way Day of Caring, and industry partners such as ExxonMobil, Chevron Phillips, and Covestro utilize the center for team-building activities, community cleanup events, and corporate picnics. The Friends of the Baytown Nature Center, a local 501(c)3 organization, offers financial and hands-on support for the center, helping with the festival and other events. BNC is a host site for the annual HGAC Trash Bash, drawing in several hundred volunteers to clean the shoreline of marine debris.

The Baytown Nature Center employs one (1) full time naturalist, three (3) part-time Education Interns and five (5) part time gate attendants.

Major Goals

- Support the accomplishment of the City Council's vision and priorities which include, but are not limited to: Development and Redevelopment, Infrastructure Maintenance and Improvement, and Creating a Community we can all be proud of.
- Expand nature-based recreation opportunities and promote outdoor recreation.
- Educate the surrounding community about wildlife and conservation, and ways they can help improve their world.
- Support the Council Goals Implementation Plan including Community Reputation and Image.

Major Objectives

- Expand playground and other recreational activities.
- Add additional special events that will increase attendance and revenue such as Boat to Goat Kayak Race, adventure course amenities, and bird observation stations.
- Complete POHA sponsored Greenhouse as a first step toward Chandler Arboretum design.
- Continue seeking funding for move of Wetlands Center to BNC.



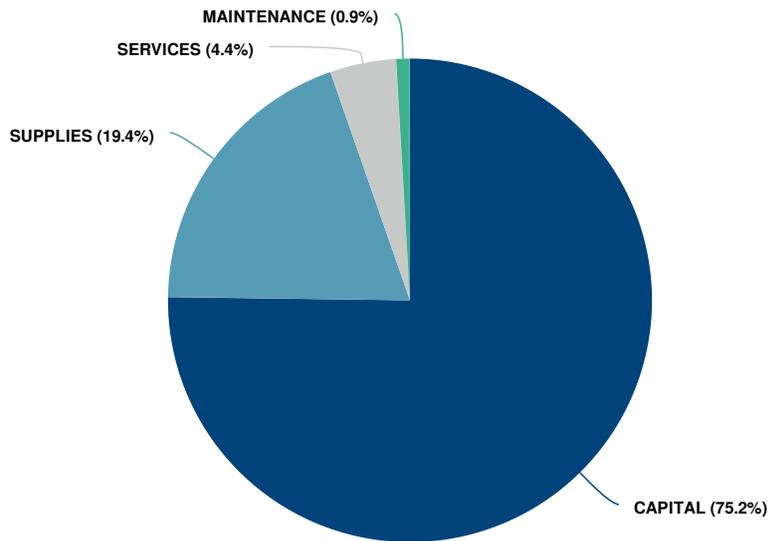
**BAYTOWN
NATURE
CENTER
FUND**

Services Provided

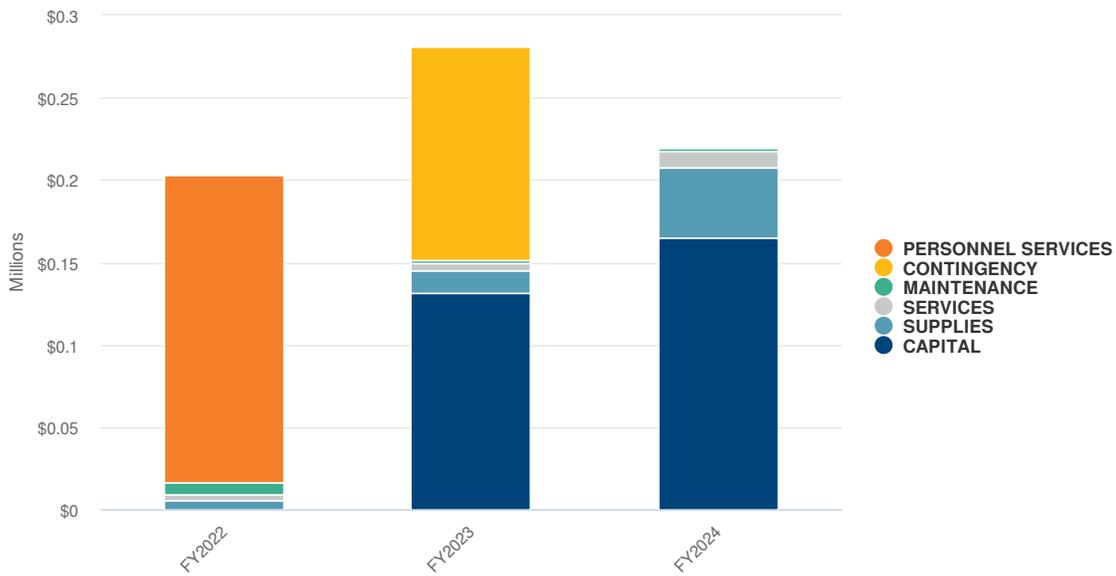
- Fishing Piers
- Picnic Pavilions
- Walking and bicycling trails
- Annual Nurture Nature Festival
- Preschool Tyke Hike Program
- Field trip opportunities for school students of all ages
- Scout programs and campout opportunities

BAYTOWN NATURE CENTER BUDGET SUMMARY BY EXPENDITURE

BAYTOWN NATURE CENTER BUDGET SUMMARY BY EXPENDITURE



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
PERSONNEL SERVICES	\$186,207.14	\$0.00	\$0.00	0%
SUPPLIES	\$5,729.70	\$13,450.00	\$42,650.00	217.1%
MAINTENANCE	\$7,264.63	\$2,000.00	\$2,000.00	0%
SERVICES	\$3,498.77	\$4,880.00	\$9,680.00	98.4%
CAPITAL	\$0.00	\$131,250.00	\$165,000.00	25.7%
CONTINGENCY	\$0.00	\$129,616.00	\$0.00	-100%
Total Expense Objects:	\$202,700.24	\$281,196.00	\$219,330.00	-22%

BAYTOWN NATURE CENTER FUND BUDGET SUMMARY BY EXPENDITURE

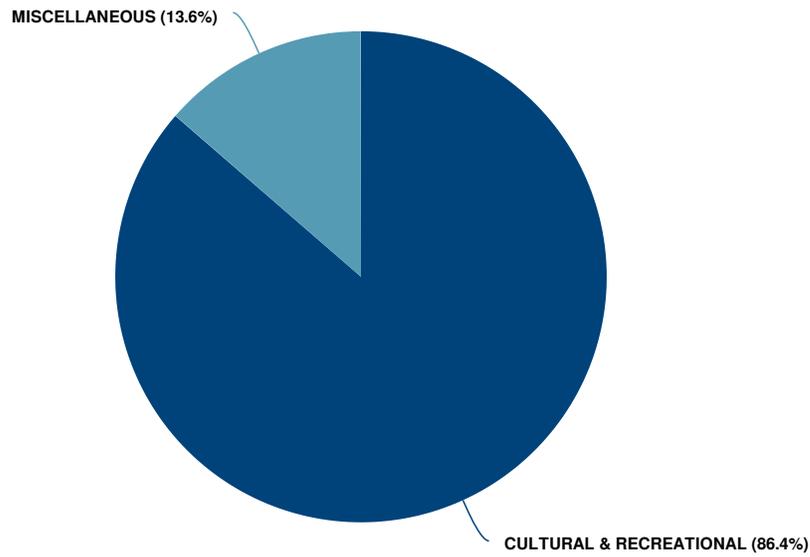
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$184,765.11	N/A
Revenues			
CULTURAL & RECREATIONAL	\$194,148.00	\$67,057.00	\$190,300.00
MISCELLANEOUS	\$49,474.50	\$30,737.00	\$30,000.00
Total Revenues:	\$243,622.50	\$97,794.00	\$220,300.00
Expenditures			
PERSONNEL SERVICES	\$186,207.14	\$0.00	\$0.00
SUPPLIES	\$5,729.70	\$13,450.00	\$42,650.00
MAINTENANCE	\$7,264.63	\$2,000.00	\$2,000.00
SERVICES	\$3,498.77	\$4,880.00	\$9,680.00



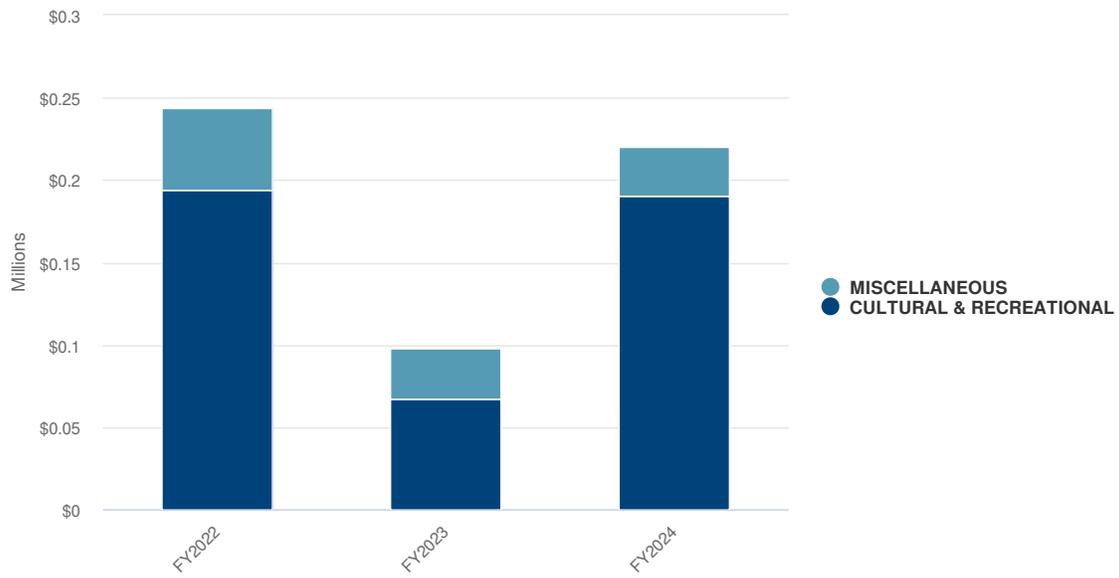
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
CAPITAL	\$0.00	\$131,250.00	\$165,000.00
CONTINGENCY	\$0.00	\$129,616.00	\$0.00
Total Expenditures:	\$202,700.24	\$281,196.00	\$219,330.00
Total Revenues Less Expenditures:	\$40,922.26	-\$183,402.00	\$970.00
Ending Fund Balance:	N/A	\$1,363.11	N/A

Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
CULTURAL & RECREATIONAL	\$194,148.00	\$67,057.00	\$190,300.00	183.8%
MISCELLANEOUS	\$49,474.50	\$30,737.00	\$30,000.00	-2.4%
Total Revenue Source:	\$243,622.50	\$97,794.00	\$220,300.00	125.3%



**WETLANDS
EDUCATION
&
RECREATION
CENTER
OPERATING
FUND**

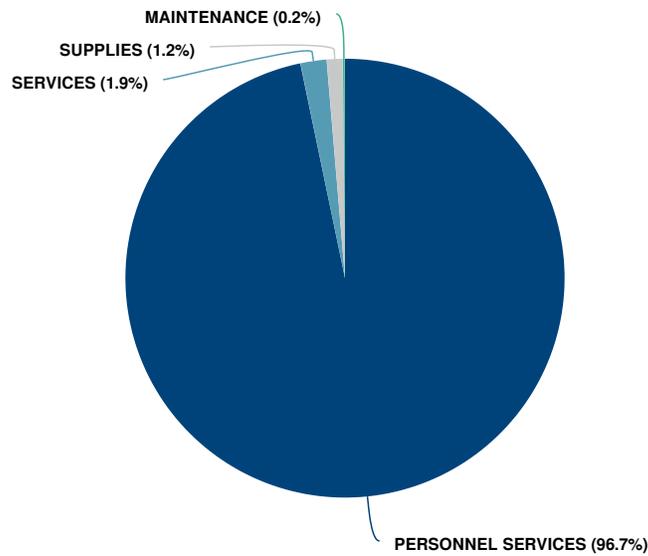


Wetlands Education and Recreation Center Operating Fund (Fund 298)

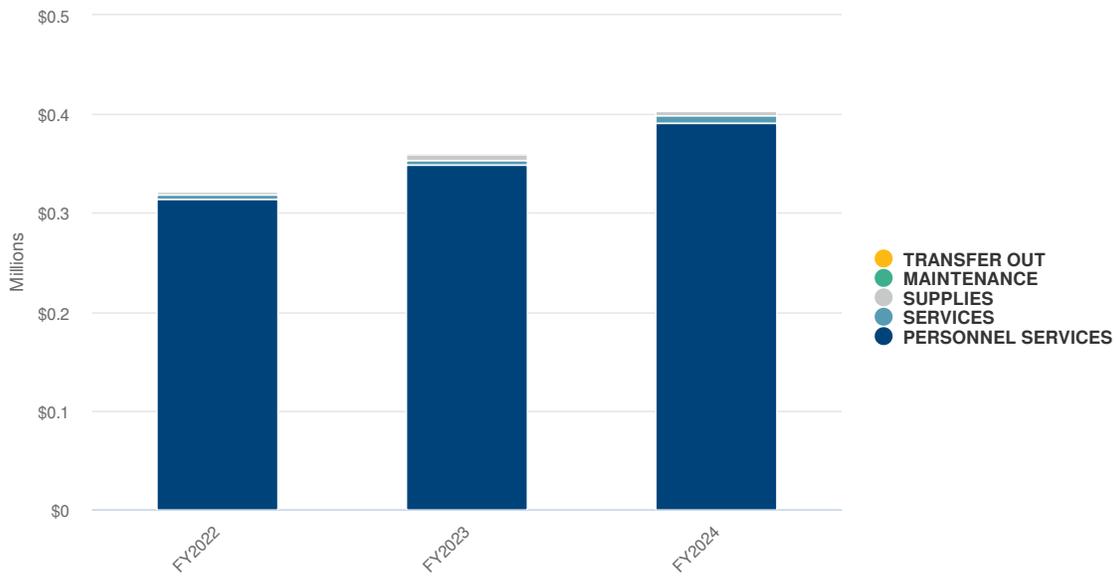
Lee College, Goose Creek ISD, local industry, private contributions, and the City of Baytown fund this initiative, which provides environmental education and recreation to local people.

**WETLANDS EDUCATION AND RECREATION CENTER OPERATING
BUDGET SUMMARY BY EXPENDITURE**

**WETLANDS EDUCATION AND RECREATION CENTER OPERATING BUDGET SUMMARY BY
EXPENDITURE**



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
PERSONNEL SERVICES	\$314,487.58	\$349,682.85	\$391,005.13	11.8%
SUPPLIES	\$2,869.33	\$6,390.00	\$4,750.00	-25.7%
MAINTENANCE	\$467.40	\$635.00	\$635.00	0%
SERVICES	\$4,053.54	\$3,719.88	\$7,784.00	109.3%
TRANSFER OUT	\$280.00	\$0.00	\$0.00	0%
Total Expense Objects:	\$322,157.85	\$360,427.73	\$404,174.13	12.1%

WETLANDS EDUCATION & RECREATION CENTER OPERATING BUDGET SUMMARY BY EXPENDITURE

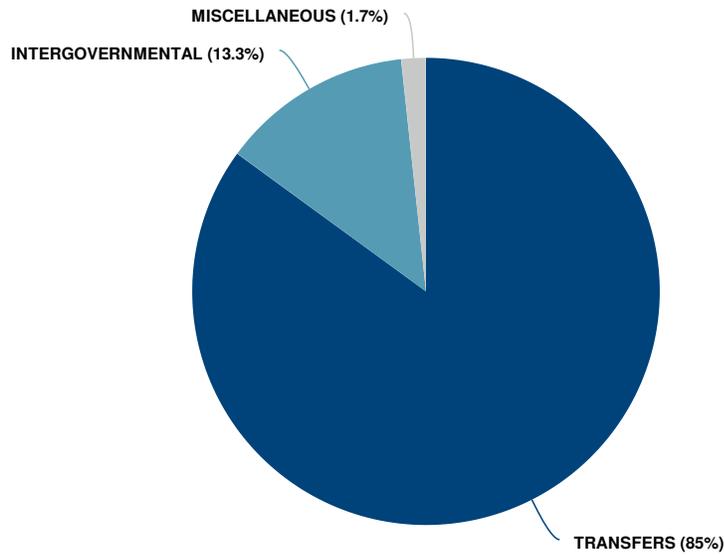
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$1,394.36	N/A
Revenues			
INTERGOVERNMENTAL	\$55,000.00	\$55,000.00	\$55,000.00
MISCELLANEOUS	\$8,982.00	\$6,500.00	\$7,000.00
TRANSFERS	\$236,909.04	\$236,953.00	\$352,521.00
Total Revenues:	\$300,891.04	\$298,453.00	\$414,521.00
Expenditures			
PERSONNEL SERVICES	\$314,487.58	\$349,682.85	\$391,005.13
SUPPLIES	\$2,869.33	\$6,390.00	\$4,750.00
MAINTENANCE	\$467.40	\$635.00	\$635.00
SERVICES	\$4,053.54	\$3,719.88	\$7,784.00



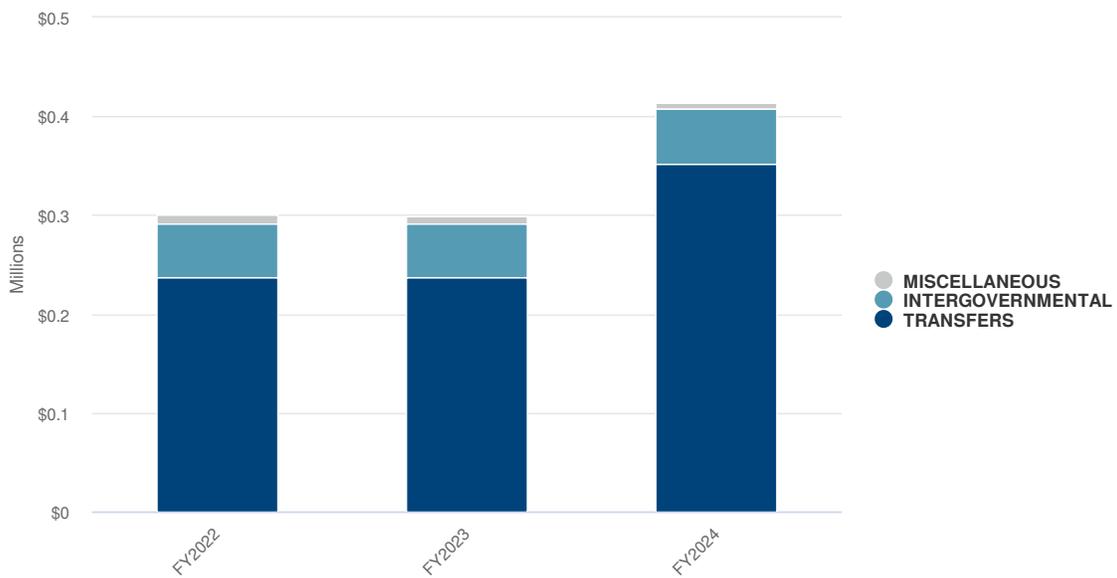
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
TRANSFER OUT	\$280.00	\$0.00	\$0.00
Total Expenditures:	\$322,157.85	\$360,427.73	\$404,174.13
Total Revenues Less Expenditures:	-\$21,266.81	-\$61,974.73	\$10,346.87
Ending Fund Balance:	N/A	-\$60,580.37	N/A

Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
INTERGOVERNMENTAL	\$55,000.00	\$55,000.00	\$55,000.00	0%
MISCELLANEOUS	\$8,982.00	\$6,500.00	\$7,000.00	7.7%
TRANSFERS	\$236,909.04	\$236,953.00	\$352,521.00	48.8%
Total Revenue Source:	\$300,891.04	\$298,453.00	\$414,521.00	38.9%





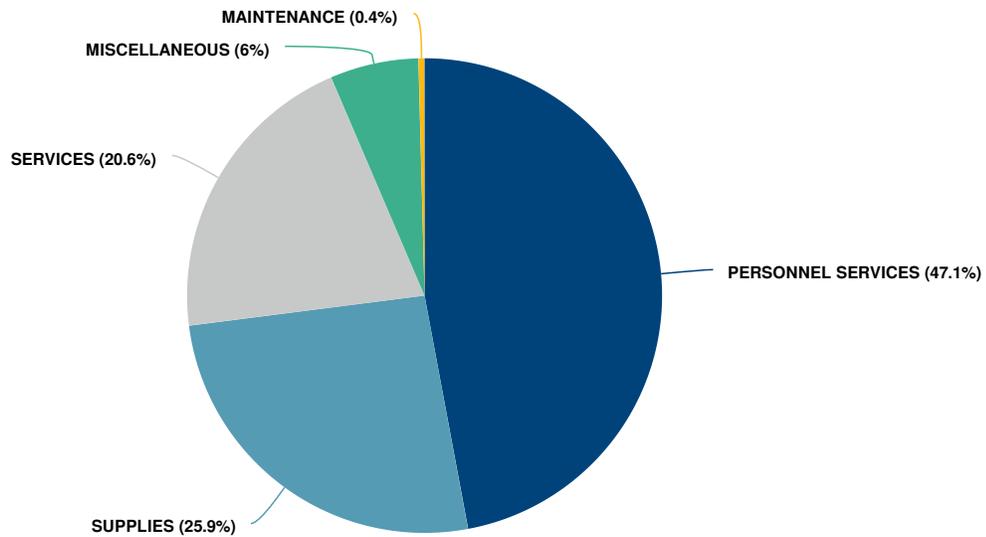
**WETLANDS
EDUCATION
&
RECREATION
CENTER
FUND -
SPECIAL
PROJECTS**

Wetlands Education and Recreation Center Fund - Special Projects (Fund 299)

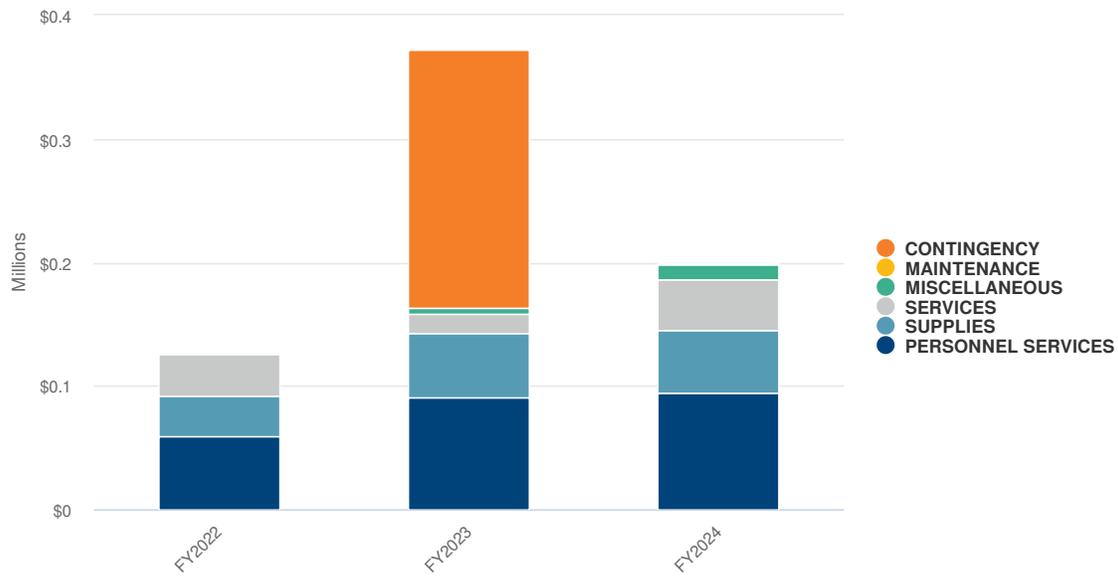
Special contributions from Industry or other groups dedicated for the Wetlands Education and Recreation Center for improvements or activities.

**WETLANDS EDUCATION AND RECREATION CENTER SPECIAL
PROJECTS BUDGET SUMMARY BY EXPENDITURE**

**WETLANDS EDUCATION AND RECREATION CENTER SPECIAL PROJECTS BUDGET SUMMARY BY
EXPENDITURE**



Budgeted and Historical Expenditures by Expense Type



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects				
PERSONNEL SERVICES	\$59,094.86	\$90,126.35	\$93,657.34	3.9%
SUPPLIES	\$32,738.58	\$52,500.00	\$51,550.00	-1.8%
MAINTENANCE	\$0.00	\$800.00	\$800.00	0%
SERVICES	\$33,971.91	\$15,079.00	\$40,965.00	171.7%
MISCELLANEOUS	\$0.00	\$5,000.00	\$12,000.00	140%
CONTINGENCY	\$0.00	\$208,778.00	\$0.00	-100%
Total Expense Objects:	\$125,805.35	\$372,283.35	\$198,972.34	-46.6%

WETLANDS EDUCATION & RECREATION CENTER - SPECIAL PROJECTS BUDGET SUMMARY BY EXPENDITURE

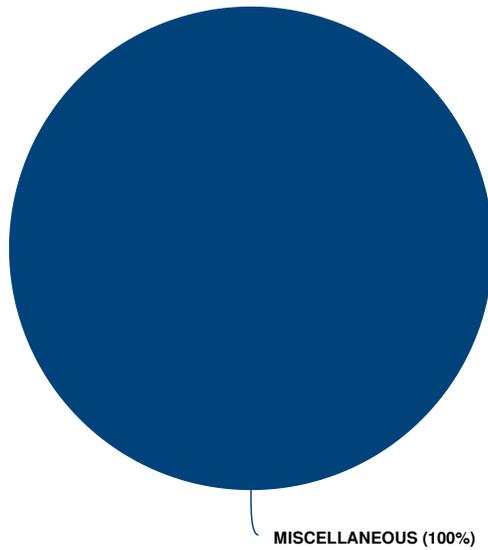
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$294,061.60	N/A
Revenues			
MISCELLANEOUS	\$109,216.62	\$99,800.00	\$102,794.00
Total Revenues:	\$109,216.62	\$99,800.00	\$102,794.00
Expenditures			
PERSONNEL SERVICES	\$59,094.86	\$90,126.35	\$93,657.34
SUPPLIES	\$32,738.58	\$52,500.00	\$51,550.00
MAINTENANCE	\$0.00	\$800.00	\$800.00
SERVICES	\$33,971.91	\$15,079.00	\$40,965.00
MISCELLANEOUS	\$0.00	\$5,000.00	\$12,000.00



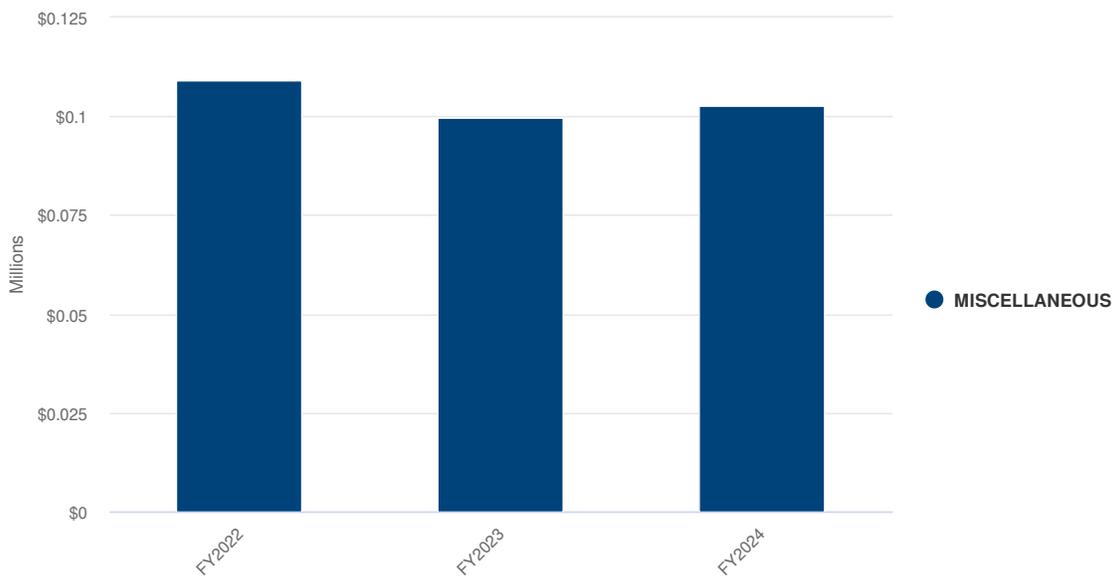
Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted
CONTINGENCY	\$0.00	\$208,778.00	\$0.00
Total Expenditures:	\$125,805.35	\$372,283.35	\$198,972.34
Total Revenues Less Expenditures:	-\$16,588.73	-\$272,483.35	-\$96,178.34
Ending Fund Balance:	N/A	\$21,578.25	N/A

Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Name	FY2022 Actual	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source				
MISCELLANEOUS	\$109,216.62	\$99,800.00	\$102,794.00	3%
Total Revenue Source:	\$109,216.62	\$99,800.00	\$102,794.00	3%



DEPARTMENTS



Administration



Jason Reynolds
City Manager

1010 GENERAL ADMINISTRATION – PROGRAM SUMMARY

Program Description

The City Manager's Office within the Baytown city government oversees the city's day-to-day operations and implements policies set by the city council and other governing bodies associated with the City of Baytown. The City Manager is appointed by the city council and serves as the city's chief executive officer and is responsible for managing the city's budget, personnel, and other resources.

The City Manager's Office is responsible for a wide range of duties, including managing city departments, implementing policies related to land use, economic development, and transportation; overseeing the delivery of city services such as water, sanitation, and public transportation; and developing and implementing the city's strategic plan.

The City Manager's Office also serves as a liaison between the city council and the city's departments and staff, providing advice and recommendations to elected officials on policy matters and helping to ensure that city operations are efficient and effective. Additionally, the City Manager's Office may prepare and present reports and recommendations to the city council on issues affecting the city and provide public information and engagement on city policies and initiatives.

Major Goals

- Ensure delivery of City services in an effective and efficient manner through responsible administration.
- Ensure that the response to citizen complaints and requests for action are performed in a timely manner.
- Assist in the development of neighborhood organizations and coordinate implementation of neighborhood improvement projects and activities.
- Conduct City Council meetings in accordance with the provisions of the City Charter and Ordinances.
- Continue to provide quality information the citizens receive from local government by working with educational, business and neighborhood groups to communicate city events, public hearings and city staff initiatives.
- Coordinate Council activities, negotiate contracts and supervise the staff to provide efficient and effective municipal services to the City of Baytown.
- Implement the City's Strategic Plan

Major Objectives

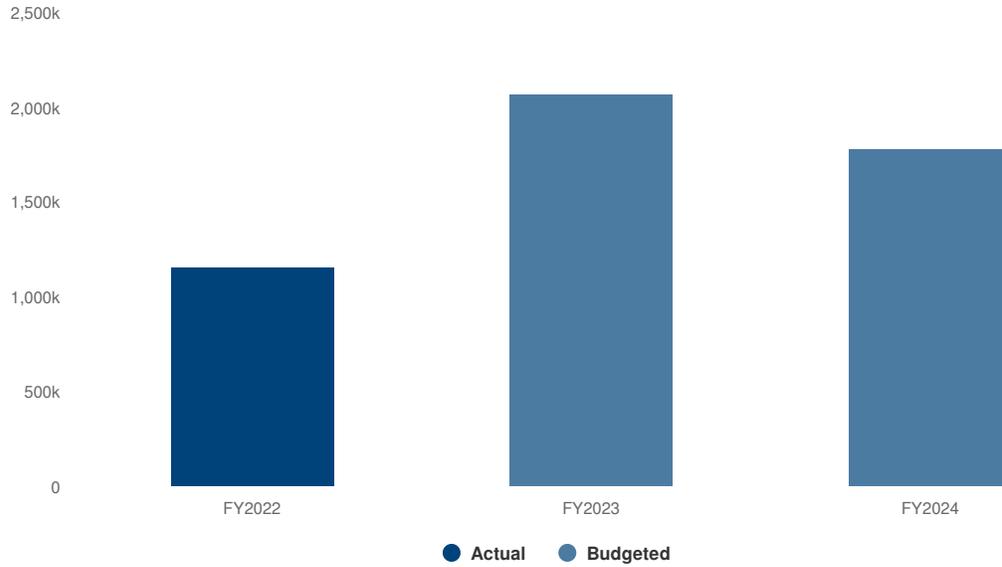
- Provide the Council with timely and meaningful information.
- Maintain up-to-date policies and regulations.
- Encourage an innovative approach to problem resolution.
- Supervise and coordinate the staff and provide oversight to all departmental operations.
- Maintain a long-range outlook and provide the Council with recommendations for the future.
- Act as the City's ambassador in developing and maintaining relations with outside agencies.

Expenditures Summary

\$1,773,944 **-\$294,296**
(-14.23% vs. prior year)

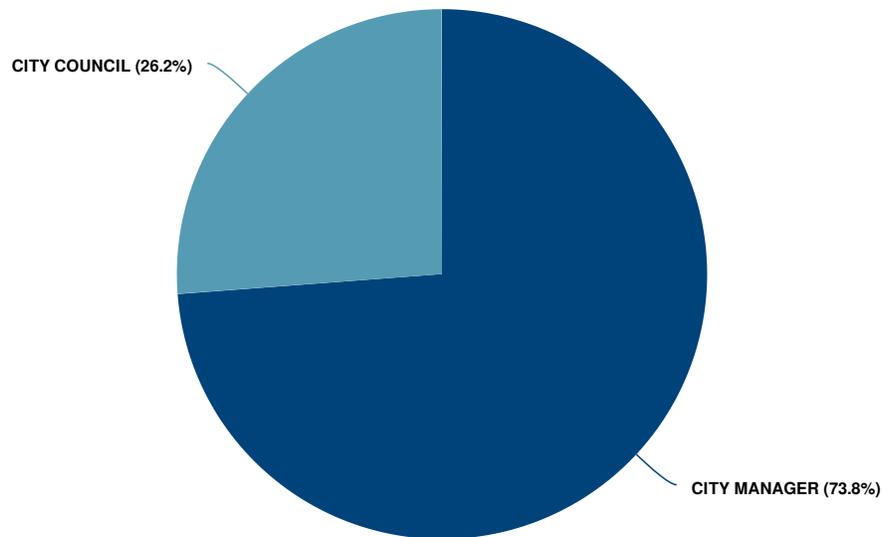


GENERAL ADMINISTRATION Proposed and Historical Budget vs. Actual

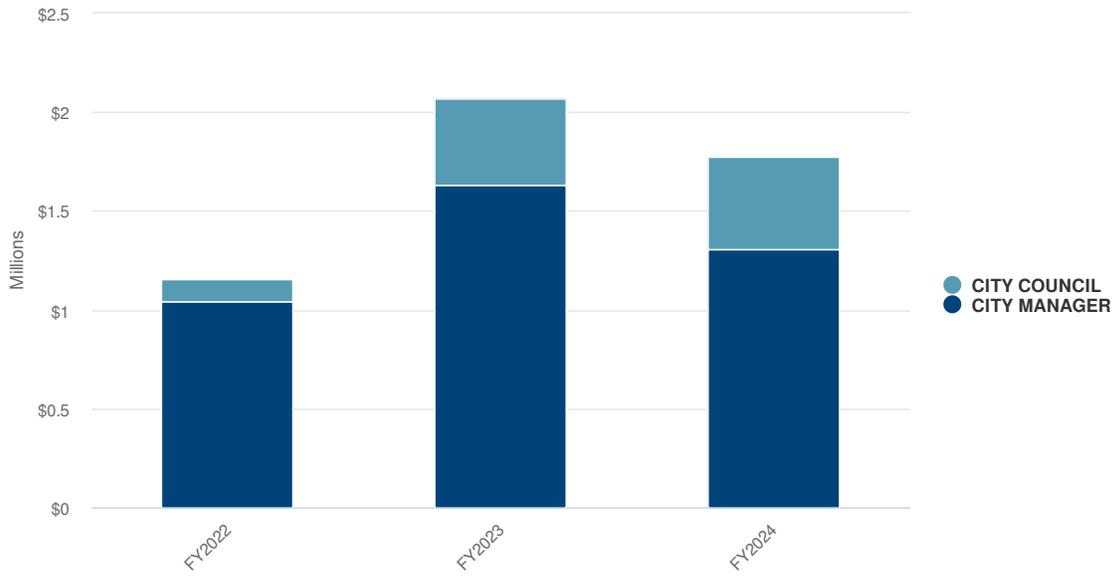


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



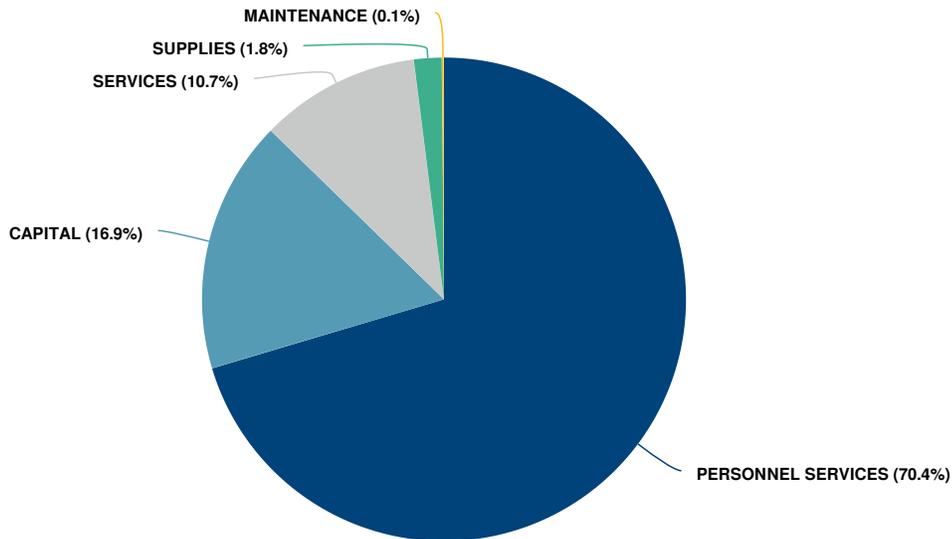
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures			
GENERAL GOVERNMENT			
GENERAL ADMINISTRATION			
CITY COUNCIL			
PART TIME WAGES	\$48,000.00	\$48,000.00	0%
FICA	\$3,672.00	\$3,672.00	0%
WORKERS COMPENSATION	\$63.12	\$65.64	4%
OFFICE SUPPLIES	\$1,500.00	\$1,500.00	0%
POSTAGE SUPPLIES	\$200.00	\$200.00	0%
WEARING APPAREL	\$3,000.00	\$5,000.00	66.7%
EDUCATIONAL SUPPLIES	\$3,000.00	\$1,000.00	-66.7%
MEETING SUPPLIES	\$5,000.00	\$5,000.00	0%
EDUCATION & TRAINING	\$39,950.00	\$42,500.00	6.4%
COUNCIL REIMBURSABLES	\$1,000.00	\$1,000.00	0%
ASSOCIATION DUES/SUBSCRPT	\$28,600.00	\$49,500.00	73.1%
MISCELLANEOUS		\$7,000.00	N/A
SPECIAL PROGRAMS	\$300,000.00	\$300,000.00	0%
Total CITY COUNCIL:	\$433,985.12	\$464,437.64	7%
CITY MANAGER			
REGULAR WAGES	\$965,257.19	\$866,952.09	-10.2%
PART TIME WAGES	\$31,000.00	\$10,000.00	-67.7%
HEALTH INSURANCE	\$88,914.51	\$79,035.12	-11.1%
TMRS	\$175,246.73	\$157,217.32	-10.3%



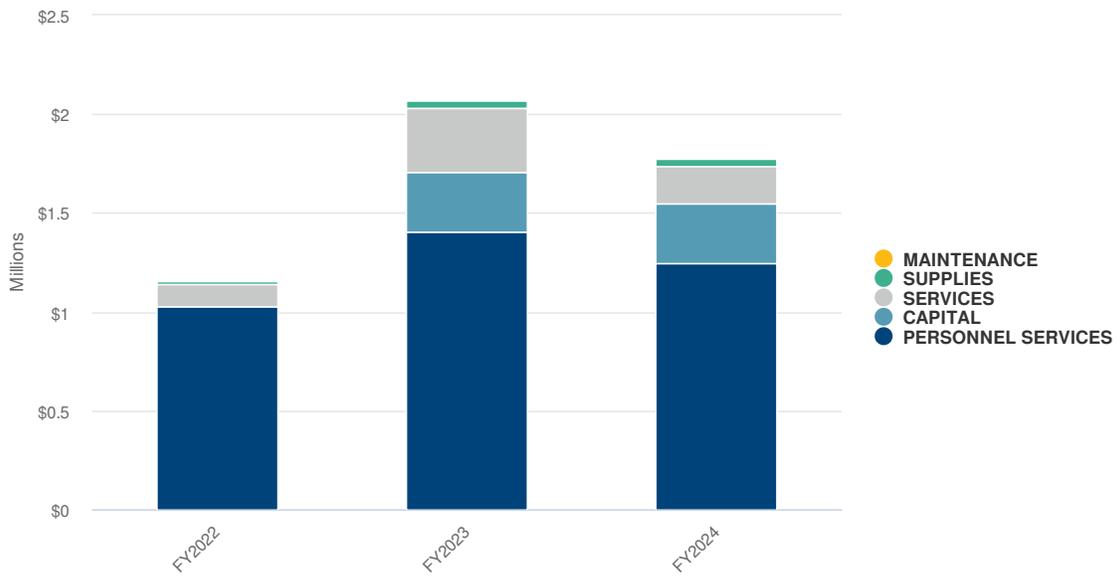
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
FICA	\$75,316.71	\$67,492.28	-10.4%
WORKERS COMPENSATION	\$1,294.66	\$1,160.16	-10.4%
ALLOWANCES	\$19,275.00	\$15,300.00	-20.6%
OFFICE SUPPLIES	\$7,200.00	\$7,200.00	0%
POSTAGE SUPPLIES	\$400.00	\$400.00	0%
PRINTING SUPPLIES	\$5,000.00	\$5,000.00	0%
WEARING APPAREL	\$1,500.00	\$1,500.00	0%
EDUCATIONAL SUPPLIES	\$4,000.00	\$2,000.00	-50%
MEETING SUPPLIES	\$4,000.00	\$4,000.00	0%
FURNITURE/FIXTURES MAINT	\$2,500.00	\$2,500.00	0%
SPECIAL SERVICES	\$202,500.00	\$27,500.00	-86.4%
EDUCATION & TRAINING	\$32,850.00	\$38,100.00	16%
ASSOCIATION DUES/SUBSCRPT	\$18,000.00	\$24,149.00	34.2%
Total CITY MANAGER:	\$1,634,254.80	\$1,309,505.97	-19.9%
Total GENERAL ADMINISTRATION:	\$2,068,239.92	\$1,773,943.61	-14.2%
Total GENERAL GOVERNMENT:	\$2,068,239.92	\$1,773,943.61	-14.2%
Total Expenditures:	\$2,068,239.92	\$1,773,943.61	-14.2%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects			
PERSONNEL SERVICES			
PART TIME WAGES	\$48,000.00	\$48,000.00	0%
FICA	\$3,672.00	\$3,672.00	0%
WORKERS COMPENSATION	\$63.12	\$65.64	4%
REGULAR WAGES	\$965,257.19	\$866,952.09	-10.2%
PART TIME WAGES	\$31,000.00	\$10,000.00	-67.7%
HEALTH INSURANCE	\$88,914.51	\$79,035.12	-11.1%
TMRS	\$175,246.73	\$157,217.32	-10.3%
FICA	\$75,316.71	\$67,492.28	-10.4%
WORKERS COMPENSATION	\$1,294.66	\$1,160.16	-10.4%
ALLOWANCES	\$19,275.00	\$15,300.00	-20.6%
Total PERSONNEL SERVICES:	\$1,408,039.92	\$1,248,894.61	-11.3%
SUPPLIES			
OFFICE SUPPLIES	\$1,500.00	\$1,500.00	0%
POSTAGE SUPPLIES	\$200.00	\$200.00	0%
WEARING APPAREL	\$3,000.00	\$5,000.00	66.7%
EDUCATIONAL SUPPLIES	\$3,000.00	\$1,000.00	-66.7%
MEETING SUPPLIES	\$5,000.00	\$5,000.00	0%
OFFICE SUPPLIES	\$7,200.00	\$7,200.00	0%
POSTAGE SUPPLIES	\$400.00	\$400.00	0%
PRINTING SUPPLIES	\$5,000.00	\$5,000.00	0%
WEARING APPAREL	\$1,500.00	\$1,500.00	0%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
EDUCATIONAL SUPPLIES	\$4,000.00	\$2,000.00	-50%
MEETING SUPPLIES	\$4,000.00	\$4,000.00	0%
Total SUPPLIES:	\$34,800.00	\$32,800.00	-5.7%
MAINTENANCE			
FURNITURE/FIXTURES MAINT	\$2,500.00	\$2,500.00	0%
Total MAINTENANCE:	\$2,500.00	\$2,500.00	0%
SERVICES			
EDUCATION & TRAINING	\$39,950.00	\$42,500.00	6.4%
COUNCIL REIMBURSABLES	\$1,000.00	\$1,000.00	0%
ASSOCIATION DUES/SUBSCRPT	\$28,600.00	\$49,500.00	73.1%
MISCELLANEOUS		\$7,000.00	N/A
SPECIAL SERVICES	\$202,500.00	\$27,500.00	-86.4%
EDUCATION & TRAINING	\$32,850.00	\$38,100.00	16%
ASSOCIATION DUES/SUBSCRPT	\$18,000.00	\$24,149.00	34.2%
Total SERVICES:	\$322,900.00	\$189,749.00	-41.2%
CAPITAL			
SPECIAL PROGRAMS	\$300,000.00	\$300,000.00	0%
Total CAPITAL:	\$300,000.00	\$300,000.00	0%
Total Expense Objects:	\$2,068,239.92	\$1,773,943.61	-14.2%

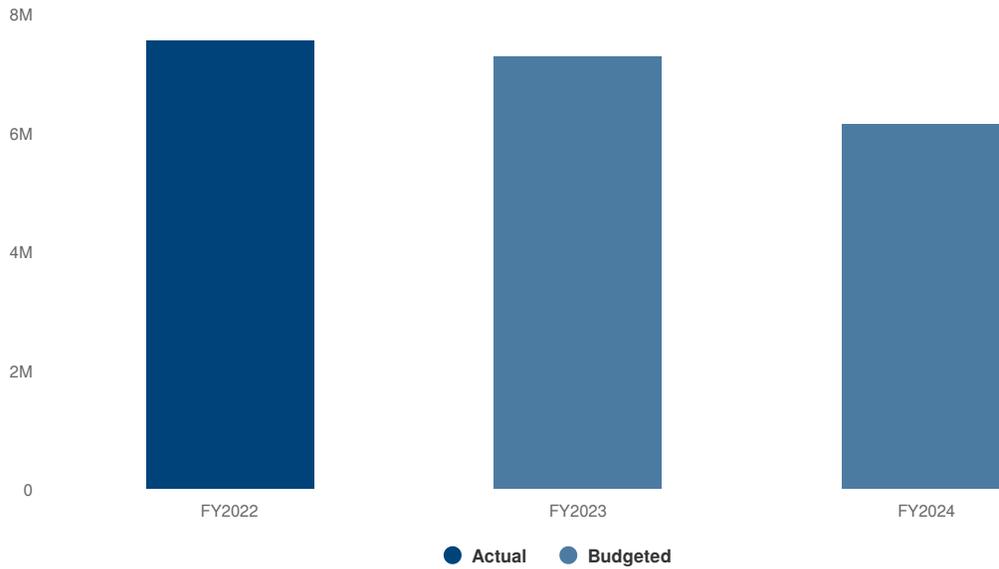


GENERAL OVERHEAD

Expenditures Summary

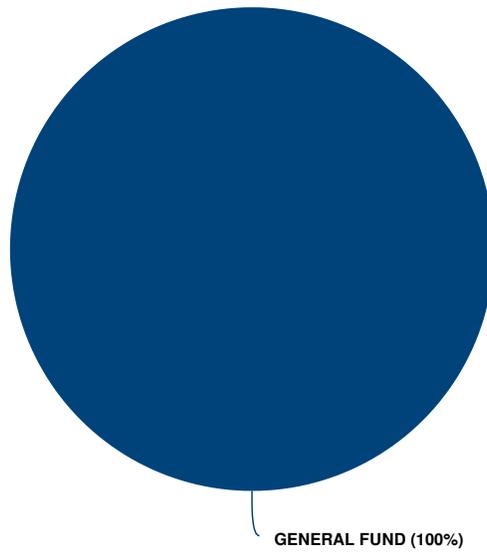
\$6,175,080 **-\$1,113,953**
(-15.28% vs. prior year)

GENERAL OVERHEAD Proposed and Historical Budget vs. Actual

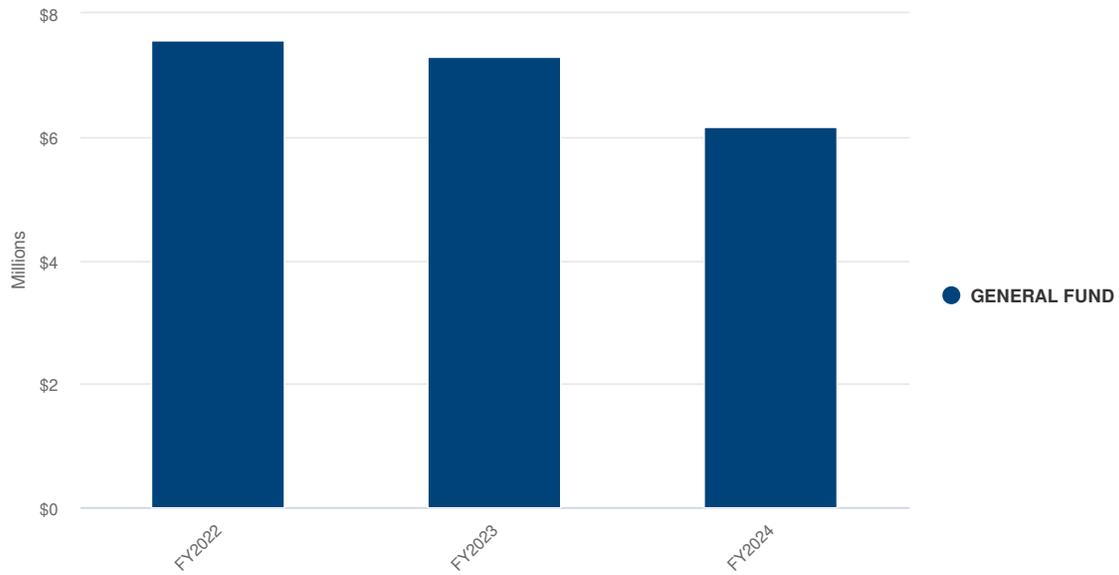


Expenditures by Fund

2024 Expenditures by Fund



Budgeted and Historical 2024 Expenditures by Fund



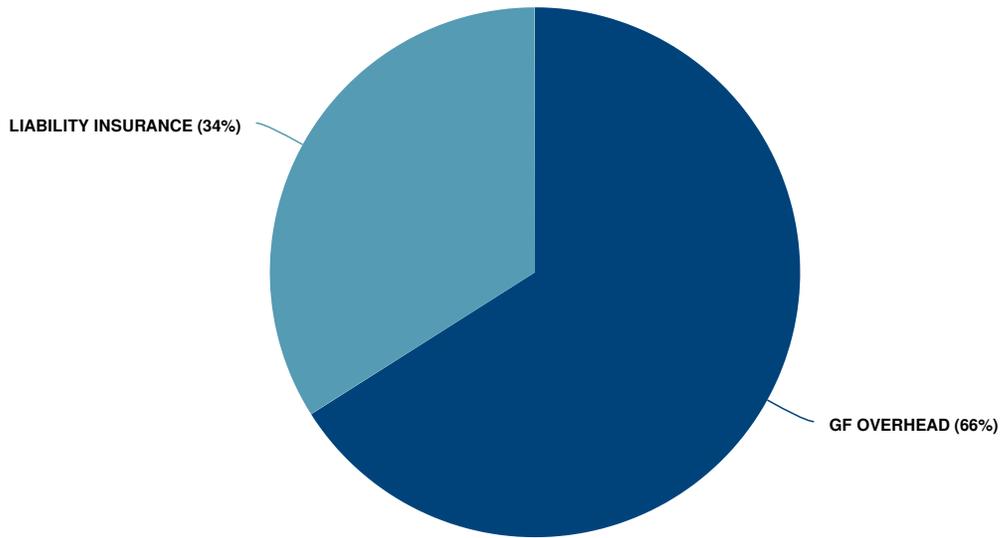
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
GENERAL FUND			
REGULAR WAGES	\$150,000.00	\$150,000.00	0%
RETIRED EMPLOYEE BENEFITS	\$2,243,503.75	\$1,614,093.00	-28.1%
OFFICE SUPPLIES	\$14,500.00	\$14,500.00	0%
POSTAGE SUPPLIES	\$1,500.00	\$2,000.00	33.3%



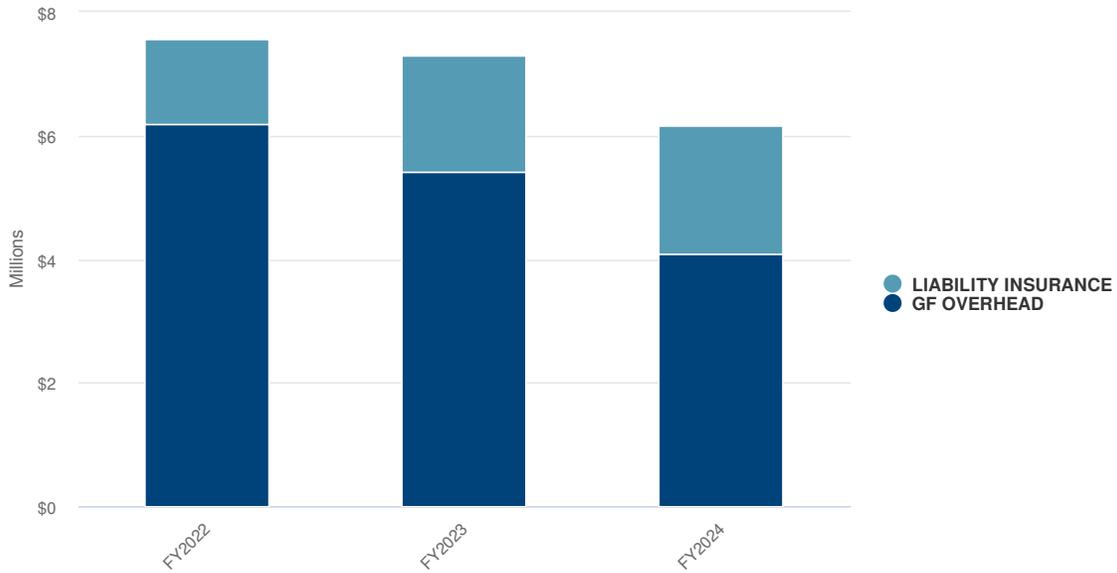
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
TWC CLAIMS PAID	\$85,000.00	\$85,000.00	0%
EQUIPMENT RENTAL	\$154,572.00	\$154,572.00	0%
SPECIAL SERVICES	\$830,000.00	\$880,000.00	6%
SERVICE AWARDS	\$75,000.00	\$75,000.00	0%
EDUCATION & TRAINING	\$50,000.00	\$50,000.00	0%
ASSOCIATION DUES/SUBSCRPT	\$1,000.00	\$1,000.00	0%
PERF CONT ENERGY SAVINGS	\$49,960.00	\$49,960.00	0%
GENERAL LIABILITY INS	\$44,442.00	\$50,000.00	12.5%
K-9 INSURANCE	\$6,000.00	\$6,000.00	0%
ERRORS & OMISSIONS	\$79,870.00	\$87,857.00	10%
LAW ENFORCEMENT LIABILITY	\$105,420.00	\$105,420.00	0%
AUTO LIABILITY	\$328,854.00	\$361,739.40	10%
AUTO COLLISION	\$343,473.00	\$350,000.00	1.9%
MOBILE EQUIPMENT	\$40,000.00	\$47,000.00	17.5%
REAL & PERSONAL PROPERTY	\$600,000.00	\$750,000.00	25%
FLOOD INSURANCE	\$105,000.00	\$105,000.00	0%
BONDS	\$500.00	\$500.00	0%
EMPLOYEE FRAUD	\$5,439.00	\$5,439.00	0%
MISC LIABILITY	\$75,000.00	\$65,000.00	-13.3%
DEDUCTIBLES	\$150,000.00	\$165,000.00	10%
UNFORESEEN/NEW INITIATIVE	\$1,750,000.00	\$1,000,000.00	-42.9%
Total GENERAL FUND:	\$7,289,033.75	\$6,175,080.40	-15.3%

Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures			
GENERAL GOVERNMENT			
GENERAL OVERHEAD			

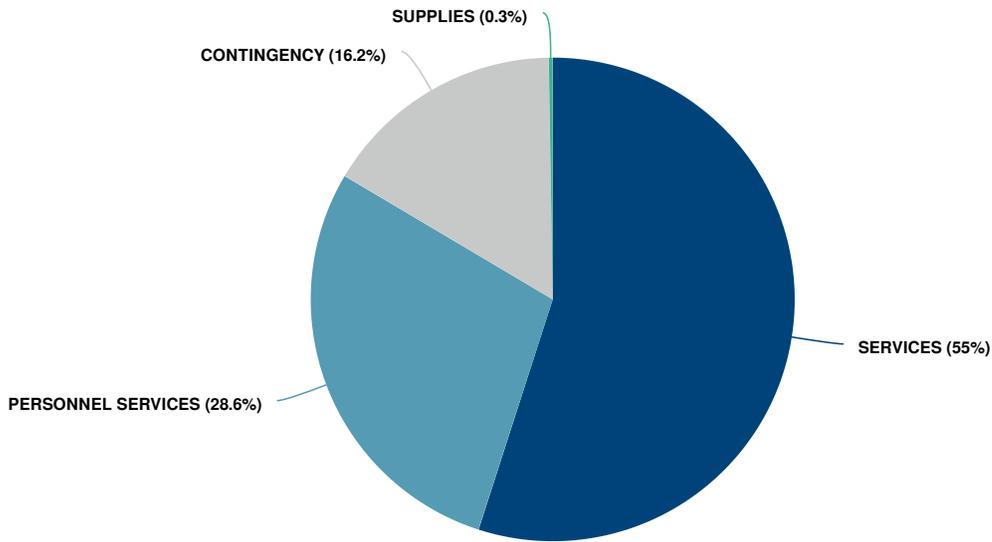


Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
GF OVERHEAD			
REGULAR WAGES	\$150,000.00	\$150,000.00	0%
RETIRED EMPLOYEE BENEFITS	\$2,243,503.75	\$1,614,093.00	-28.1%
OFFICE SUPPLIES	\$14,500.00	\$14,500.00	0%
POSTAGE SUPPLIES	\$1,500.00	\$2,000.00	33.3%
TWC CLAIMS PAID	\$85,000.00	\$85,000.00	0%
EQUIPMENT RENTAL	\$154,572.00	\$154,572.00	0%
SPECIAL SERVICES	\$830,000.00	\$880,000.00	6%
SERVICE AWARDS	\$75,000.00	\$75,000.00	0%
EDUCATION & TRAINING	\$50,000.00	\$50,000.00	0%
ASSOCIATION DUES/SUBSCRPT	\$1,000.00	\$1,000.00	0%
PERF CONT ENERGY SAVINGS	\$49,960.00	\$49,960.00	0%
UNFORESEEN/NEW INITIATIVE	\$1,750,000.00	\$1,000,000.00	-42.9%
Total GF OVERHEAD:	\$5,405,035.75	\$4,076,125.00	-24.6%
LIABILITY INSURANCE			
GENERAL LIABILITY INS	\$44,442.00	\$50,000.00	12.5%
K-9 INSURANCE	\$6,000.00	\$6,000.00	0%
ERRORS & OMISSIONS	\$79,870.00	\$87,857.00	10%
LAW ENFORCEMENT LIABILITY	\$105,420.00	\$105,420.00	0%
AUTO LIABILITY	\$328,854.00	\$361,739.40	10%
AUTO COLLISION	\$343,473.00	\$350,000.00	1.9%
MOBILE EQUIPMENT	\$40,000.00	\$47,000.00	17.5%
REAL & PERSONAL PROPERTY	\$600,000.00	\$750,000.00	25%
FLOOD INSURANCE	\$105,000.00	\$105,000.00	0%
BONDS	\$500.00	\$500.00	0%
EMPLOYEE FRAUD	\$5,439.00	\$5,439.00	0%
MISC LIABILITY	\$75,000.00	\$65,000.00	-13.3%
DEDUCTIBLES	\$150,000.00	\$165,000.00	10%
Total LIABILITY INSURANCE:	\$1,883,998.00	\$2,098,955.40	11.4%
Total GENERAL OVERHEAD:	\$7,289,033.75	\$6,175,080.40	-15.3%
Total GENERAL GOVERNMENT:	\$7,289,033.75	\$6,175,080.40	-15.3%
Total Expenditures:	\$7,289,033.75	\$6,175,080.40	-15.3%

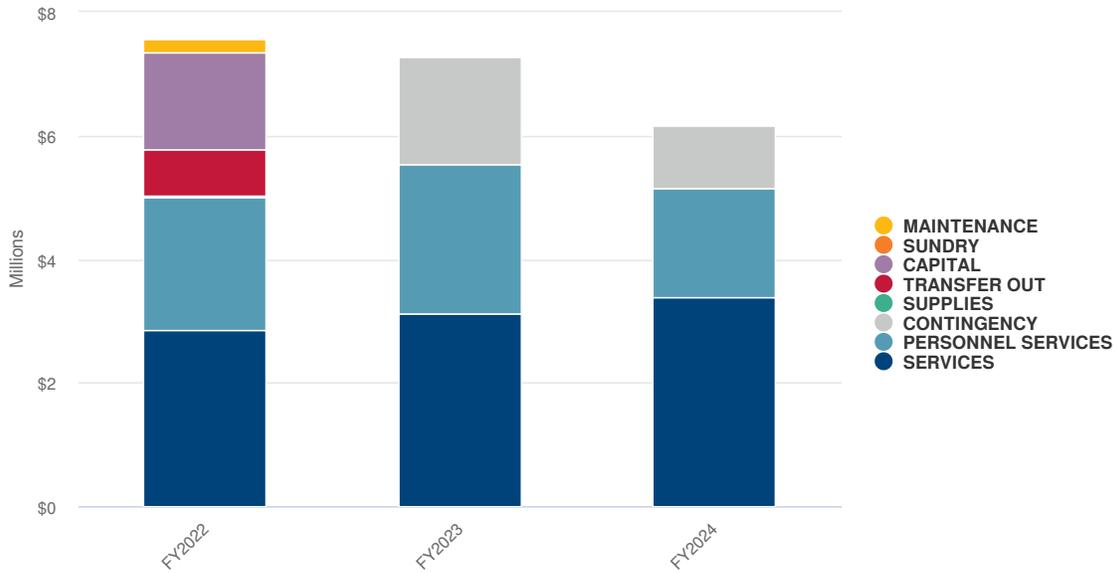


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects			
PERSONNEL SERVICES			
REGULAR WAGES	\$150,000.00	\$150,000.00	0%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
RETIRED EMPLOYEE BENEFITS	\$2,243,503.75	\$1,614,093.00	-28.1%
Total PERSONNEL SERVICES:	\$2,393,503.75	\$1,764,093.00	-26.3%
SUPPLIES			
OFFICE SUPPLIES	\$14,500.00	\$14,500.00	0%
POSTAGE SUPPLIES	\$1,500.00	\$2,000.00	33.3%
Total SUPPLIES:	\$16,000.00	\$16,500.00	3.1%
SERVICES			
TWC CLAIMS PAID	\$85,000.00	\$85,000.00	0%
EQUIPMENT RENTAL	\$154,572.00	\$154,572.00	0%
SPECIAL SERVICES	\$830,000.00	\$880,000.00	6%
SERVICE AWARDS	\$75,000.00	\$75,000.00	0%
EDUCATION & TRAINING	\$50,000.00	\$50,000.00	0%
ASSOCIATION DUES/SUBSCRPT	\$1,000.00	\$1,000.00	0%
PERF CONT ENERGY SAVINGS	\$49,960.00	\$49,960.00	0%
GENERAL LIABILITY INS	\$44,442.00	\$50,000.00	12.5%
K-9 INSURANCE	\$6,000.00	\$6,000.00	0%
ERRORS & OMISSIONS	\$79,870.00	\$87,857.00	10%
LAW ENFORCEMENT LIABILITY	\$105,420.00	\$105,420.00	0%
AUTO LIABILITY	\$328,854.00	\$361,739.40	10%
AUTO COLLISION	\$343,473.00	\$350,000.00	1.9%
MOBILE EQUIPMENT	\$40,000.00	\$47,000.00	17.5%
REAL & PERSONAL PROPERTY	\$600,000.00	\$750,000.00	25%
FLOOD INSURANCE	\$105,000.00	\$105,000.00	0%
BONDS	\$500.00	\$500.00	0%
EMPLOYEE FRAUD	\$5,439.00	\$5,439.00	0%
MISC LIABILITY	\$75,000.00	\$65,000.00	-13.3%
DEDUCTIBLES	\$150,000.00	\$165,000.00	10%
Total SERVICES:	\$3,129,530.00	\$3,394,487.40	8.5%
CONTINGENCY			
UNFORESEEN/NEW INITIATIVE	\$1,750,000.00	\$1,000,000.00	-42.9%
Total CONTINGENCY:	\$1,750,000.00	\$1,000,000.00	-42.9%
Total Expense Objects:	\$7,289,033.75	\$6,175,080.40	-15.3%



Fiscal Operations



Teresa McKenzie
Director of Finance

1030 FISCAL OPERATIONS – PROGRAM SUMMARY

Program Description

The Fiscal Operations Department consists of Accounting, Payroll, Treasury, Budgeting, and Purchasing. This Department is responsible for administering the City's fiscal affairs in accordance with applicable local, state and federal guidelines. The Department manages the annual audit, annual budget and advises management on all aspects of financial planning and debt management for the City. The Department is responsible for collection and disbursement of all City funds and implementation of effective internal control systems for the City of Baytown. The Department also actively manages the City's investment portfolio in compliance with the Public Funds Investment Act (PFIA) and the City's adopted investment policy.

Major Goals

- Ensure that all financial transactions are accurately reported in a timely manner and comply with relevant local, state, federal and international standards and controls.
- Provide timely and accurate financial information to assist with management decision making, strategy development and policy formulation.
- Provide quality budget development and analysis to foster financial accountability and the responsible use of City funds.
- Promote a better understanding of financial policies and procedures amongst internal and external customers.
- Improve purchasing practices within user departments to optimize the use of resources and increase the efficiency and effectiveness of city operations.
- Review and improve cash collection procedures throughout the City.
- Actively manage the City's investment portfolio to help further City policy objectives taking account of prevailing market conditions and the general economic and regulatory environments.

Major Objectives

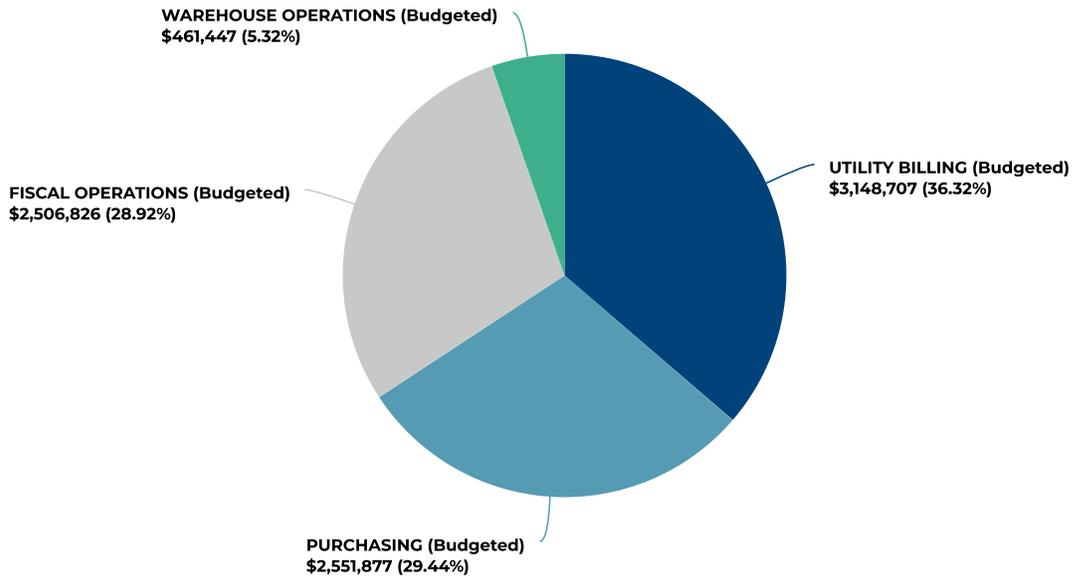
- Develop financial policies that promote financial stability and sustainability in a changing political and economic environment.
- Achieve efficiencies in accounting and reporting activities through greater use of technology.
- Promote staff development to maintain a motivated team, create opportunities for professional growth and provide a succession plan.
- Continue to receive external recognition for excellence, e.g. the GFOA Distinguished Budget Presentation Award, the GFOA Certificate of Achievement for Excellence in Financial Reporting, etc.
- Review and refine the City's investment policies to stay in compliance with PFIA and respond effectively to evolving economic conditions.

Services Provided

- Financial planning and oversight of all financial applications.
- Payroll and accounts payable.
- All City collections, deposits, investments and cash/debt management.
- Project cost management and reporting.
- Budget management and preparation.
- Financial reporting, internal control and annual audit.
- Fixed assets tracking and reporting.
- Grant assistance and reporting.
- Procurement services – purchasing and contracting.
- General financial support and assistance to City Administration, City Departments and component units.

FISCAL OPERATIONS DIVISIONS

FISCAL OPERATIONS DIVISIONS

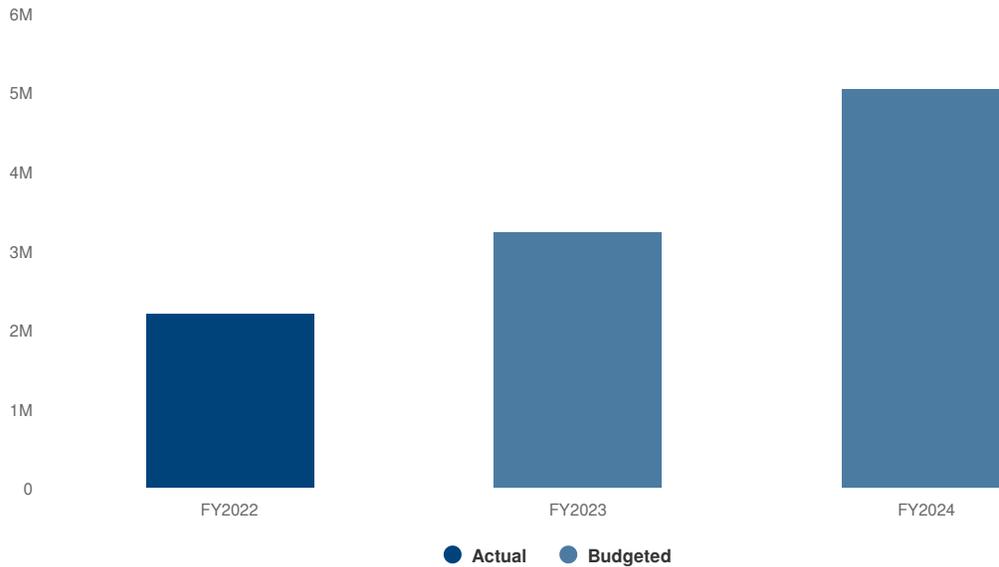


FISCAL OPERATIONS EXPENDITURE SUMMARY

The Fiscal Operations Department consists of Accounting, Payroll, Treasury, Budgeting, and Purchasing. This Department is responsible for administering the City's fiscal affairs in accordance with applicable local, state and federal guidelines. The Department manages the annual audit, annual budget and advises management on all aspects of financial planning and debt management for the City. The Department is responsible for collection and disbursement of all City funds and implementation of effective internal control systems for the City of Baytown. The Department also actively manages the City's investment portfolio in compliance with the Public Funds Investment Act (PFIA) and the City's adopted investment policy.

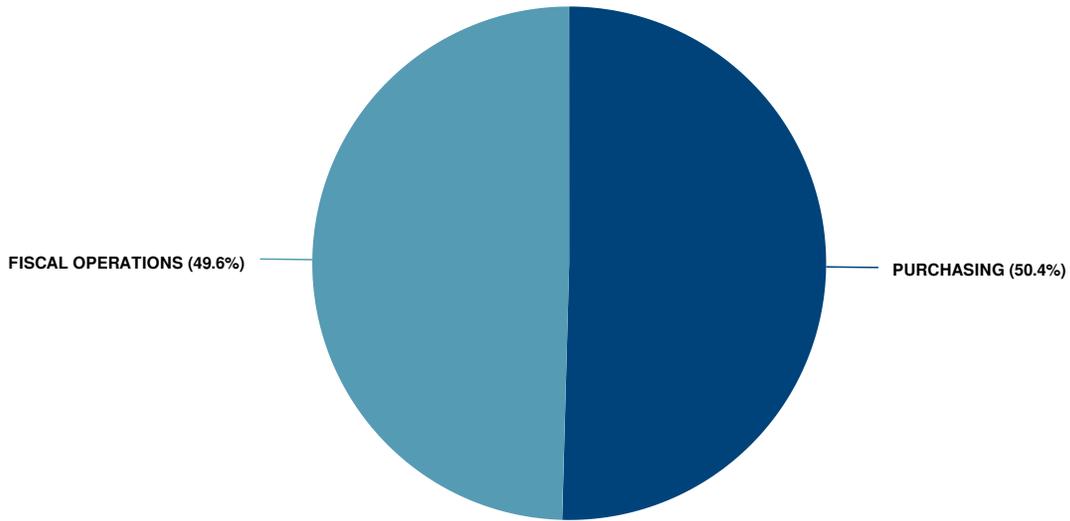
\$5,058,703 **\$1,809,405**
(55.69% vs. prior year)

FISCAL OPERATIONS Proposed and Historical Budget vs. Actual

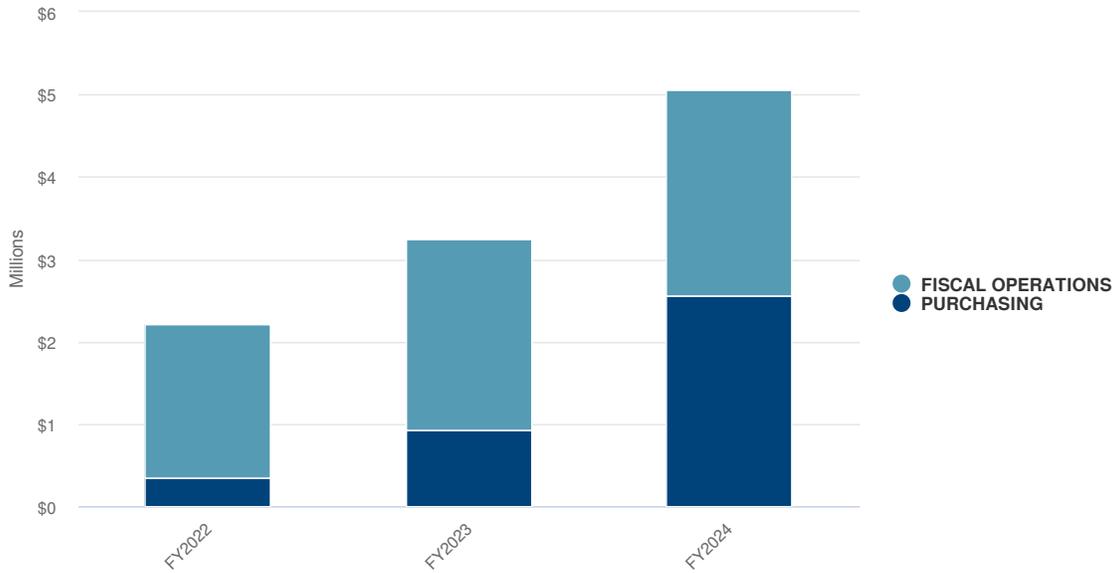


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures			
GENERAL GOVERNMENT			
FISCAL OPERATIONS			



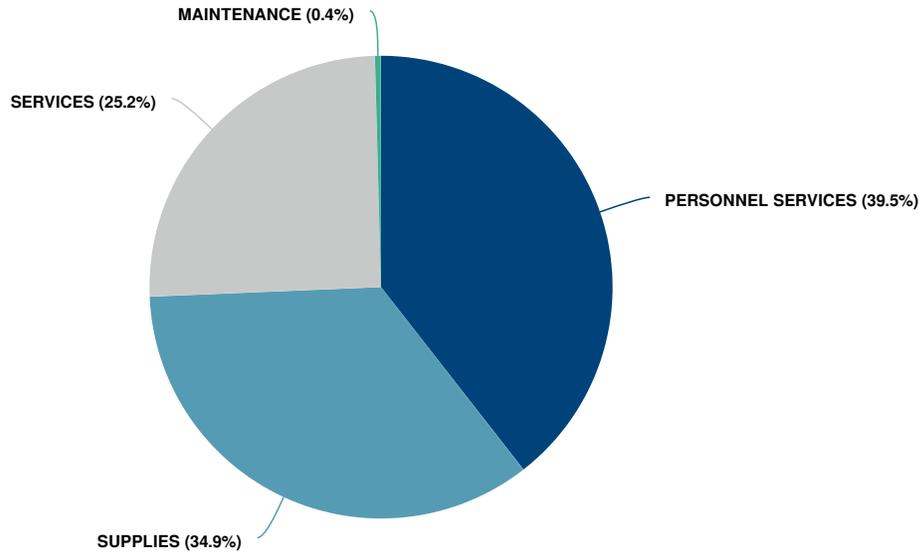
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
FISCAL OPERATIONS			
REGULAR WAGES	\$1,047,207.47	\$1,071,076.00	2.3%
PART TIME WAGES	\$36,956.40	\$36,956.40	0%
OVERTIME	\$20,665.74	\$20,665.74	0%
HEALTH INSURANCE	\$183,098.03	\$183,098.03	0%
TMRS	\$198,136.01	\$192,790.30	-2.7%
FICA	\$85,153.96	\$82,763.51	-2.8%
WORKERS COMPENSATION	\$1,463.76	\$1,422.67	-2.8%
ALLOWANCES	\$10,800.00	\$10,800.00	0%
OFFICE SUPPLIES	\$18,743.00	\$19,305.29	3%
POSTAGE SUPPLIES	\$10,520.00	\$10,835.60	3%
PRINTING SUPPLIES	\$4,250.00	\$4,377.50	3%
WEARING APPAREL	\$2,800.00	\$3,000.00	7.1%
EDUCATIONAL SUPPLIES	\$750.00	\$750.00	0%
FURNITURE/FIXTURES MAINT	\$8,000.00	\$3,000.00	-62.5%
EQUIPMENT RENTAL	\$9,544.00	\$10,498.40	10%
SPECIAL SERVICES	\$443,547.00	\$587,987.00	32.6%
AUDITS	\$143,092.00	\$155,000.00	8.3%
INDUSTRIAL APPRAISAL	\$50,000.00	\$50,000.00	0%
EDUCATION & TRAINING	\$43,460.00	\$52,000.00	19.7%
STAFF DEVELOPMENT	\$5,000.00	\$5,000.00	0%
ASSOCIATION DUES/SUBSCRPT	\$3,600.00	\$5,500.00	52.8%
Total FISCAL OPERATIONS:	\$2,326,787.37	\$2,506,826.44	7.7%
PURCHASING			
REGULAR WAGES	\$270,861.04	\$272,018.00	0.4%
HEALTH INSURANCE	\$52,690.08	\$52,690.08	0%
TMRS	\$48,533.67	\$48,794.37	0.5%
FICA	\$20,858.57	\$20,947.00	0.4%
WORKERS COMPENSATION	\$358.55	\$360.07	0.4%
ALLOWANCES	\$1,800.00	\$1,800.00	0%
POSTAGE SUPPLIES	\$200.00	\$200.00	0%
WEARING APPAREL	\$0.00	\$64,000.00	N/A
LAND MAINTENANCE	\$156,432.81	\$1,662,577.94	962.8%
BUILDINGS MAINTENANCE	\$17,387.32	\$17,003.24	-2.2%
FURNITURE/FIXTURES MAINT	\$1,500.00	\$1,500.00	0%
JANITORIAL SERVICES	\$265,473.60	\$263,403.91	-0.8%
ADVERTISING	\$7,500.00	\$55,958.00	646.1%
EDUCATION & TRAINING	\$6,650.00	\$6,650.00	0%
UNIFORM RENTAL	\$65,000.00	\$68,250.00	5%
ASSOCIATION DUES/SUBSCRPT	\$7,265.00	\$15,724.00	116.4%
Total PURCHASING:	\$922,510.64	\$2,551,876.61	176.6%
Total FISCAL OPERATIONS:	\$3,249,298.01	\$5,058,703.05	55.7%
Total GENERAL GOVERNMENT:	\$3,249,298.01	\$5,058,703.05	55.7%



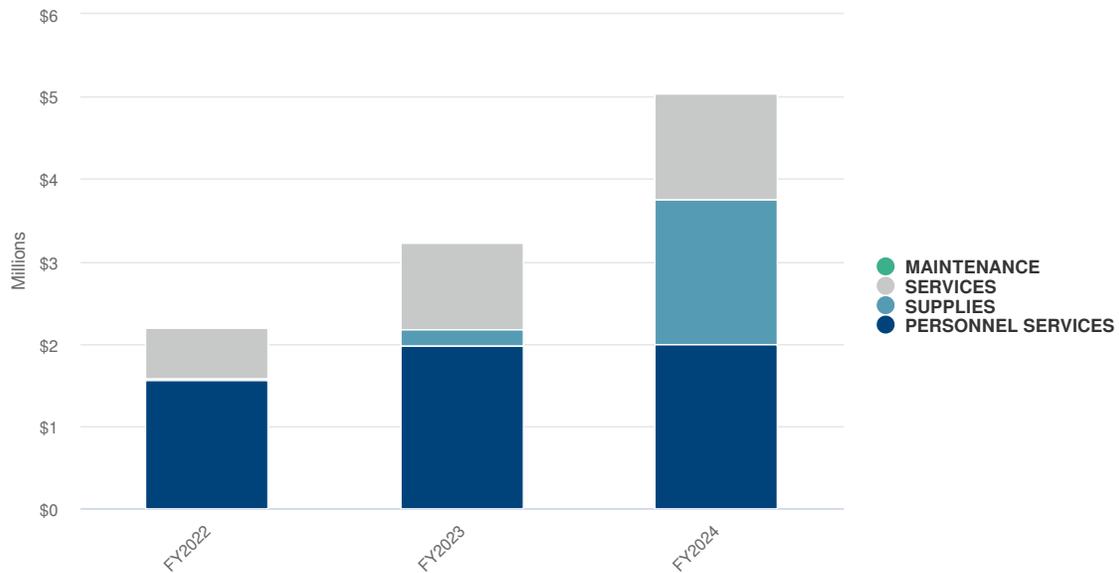
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Total Expenditures:	\$3,249,298.01	\$5,058,703.05	55.7%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



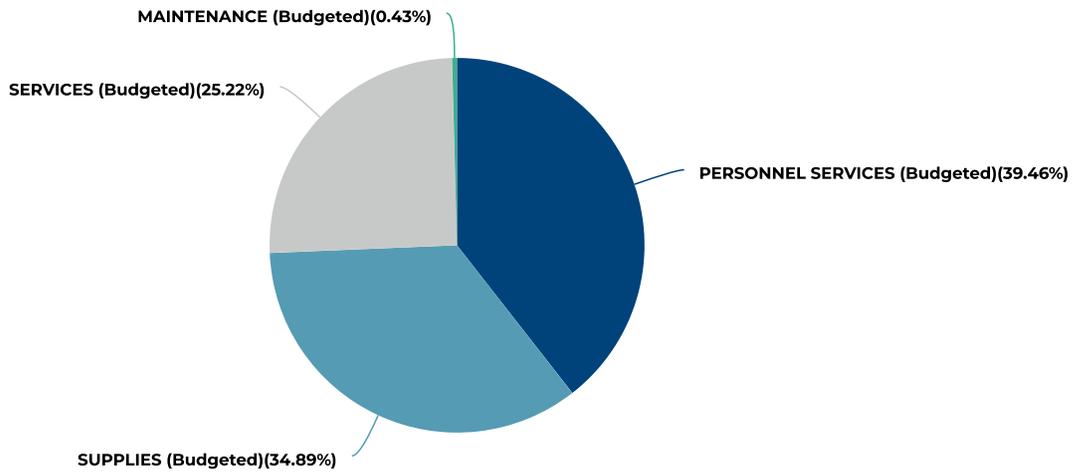
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects			
PERSONNEL SERVICES			
REGULAR WAGES	\$1,047,207.47	\$1,071,076.00	2.3%
PART TIME WAGES	\$36,956.40	\$36,956.40	0%
OVERTIME	\$20,665.74	\$20,665.74	0%
HEALTH INSURANCE	\$183,098.03	\$183,098.03	0%
TMRS	\$198,136.01	\$192,790.30	-2.7%
FICA	\$85,153.96	\$82,763.51	-2.8%
WORKERS COMPENSATION	\$1,463.76	\$1,422.67	-2.8%
ALLOWANCES	\$10,800.00	\$10,800.00	0%
REGULAR WAGES	\$270,861.04	\$272,018.00	0.4%
HEALTH INSURANCE	\$52,690.08	\$52,690.08	0%
TMRS	\$48,533.67	\$48,794.37	0.5%
FICA	\$20,858.57	\$20,947.00	0.4%
WORKERS COMPENSATION	\$358.55	\$360.07	0.4%
ALLOWANCES	\$1,800.00	\$1,800.00	0%
Total PERSONNEL SERVICES:	\$1,978,583.28	\$1,996,182.17	0.9%
SUPPLIES			
OFFICE SUPPLIES	\$18,743.00	\$19,305.29	3%
POSTAGE SUPPLIES	\$10,520.00	\$10,835.60	3%
PRINTING SUPPLIES	\$4,250.00	\$4,377.50	3%
WEARING APPAREL	\$2,800.00	\$3,000.00	7.1%
EDUCATIONAL SUPPLIES	\$750.00	\$750.00	0%
POSTAGE SUPPLIES	\$200.00	\$200.00	0%
WEARING APPAREL	\$0.00	\$64,000.00	N/A
LAND MAINTENANCE	\$156,432.81	\$1,662,577.94	962.8%
Total SUPPLIES:	\$193,695.81	\$1,765,046.33	811.2%
MAINTENANCE			
FURNITURE/FIXTURES MAINT	\$8,000.00	\$3,000.00	-62.5%
BUILDINGS MAINTENANCE	\$17,387.32	\$17,003.24	-2.2%
FURNITURE/FIXTURES MAINT	\$1,500.00	\$1,500.00	0%
Total MAINTENANCE:	\$26,887.32	\$21,503.24	-20%
SERVICES			
EQUIPMENT RENTAL	\$9,544.00	\$10,498.40	10%
SPECIAL SERVICES	\$443,547.00	\$587,987.00	32.6%
AUDITS	\$143,092.00	\$155,000.00	8.3%
INDUSTRIAL APPRAISAL	\$50,000.00	\$50,000.00	0%
EDUCATION & TRAINING	\$43,460.00	\$52,000.00	19.7%
STAFF DEVELOPMENT	\$5,000.00	\$5,000.00	0%
ASSOCIATION DUES/SUBSCRPT	\$3,600.00	\$5,500.00	52.8%
JANITORIAL SERVICES	\$265,473.60	\$263,403.91	-0.8%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
ADVERTISING	\$7,500.00	\$55,958.00	646.1%
EDUCATION & TRAINING	\$6,650.00	\$6,650.00	0%
UNIFORM RENTAL	\$65,000.00	\$68,250.00	5%
ASSOCIATION DUES/SUBSCRPT	\$7,265.00	\$15,724.00	116.4%
Total SERVICES:	\$1,050,131.60	\$1,275,971.31	21.5%
Total Expense Objects:	\$3,249,298.01	\$5,058,703.05	55.7%

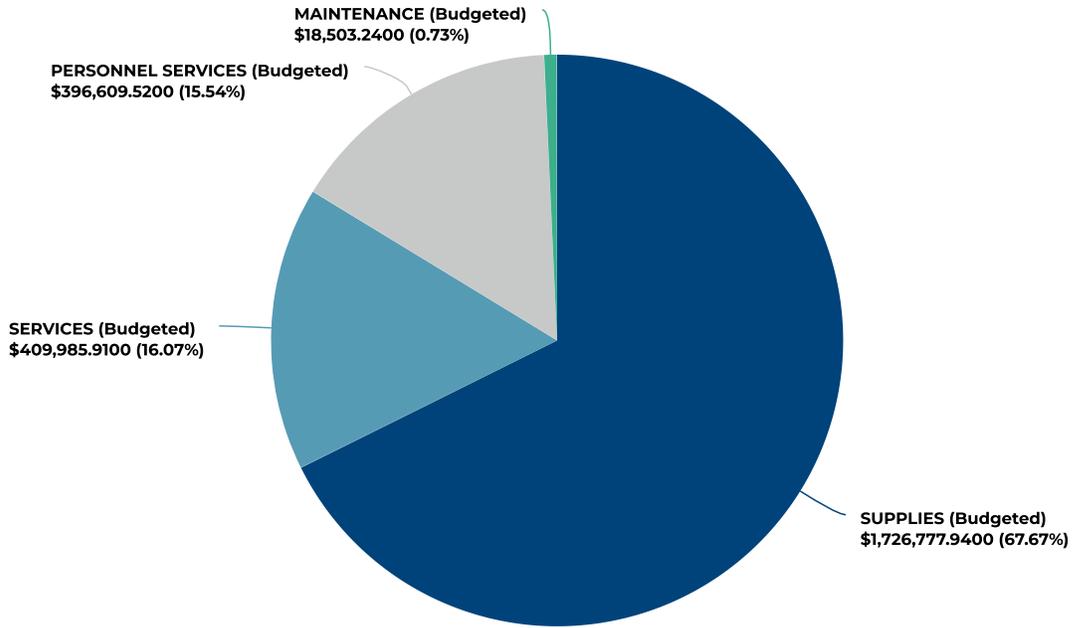
FISCAL OPERATIONS BUDGET SUMMARY

FISCAL OPERATIONS



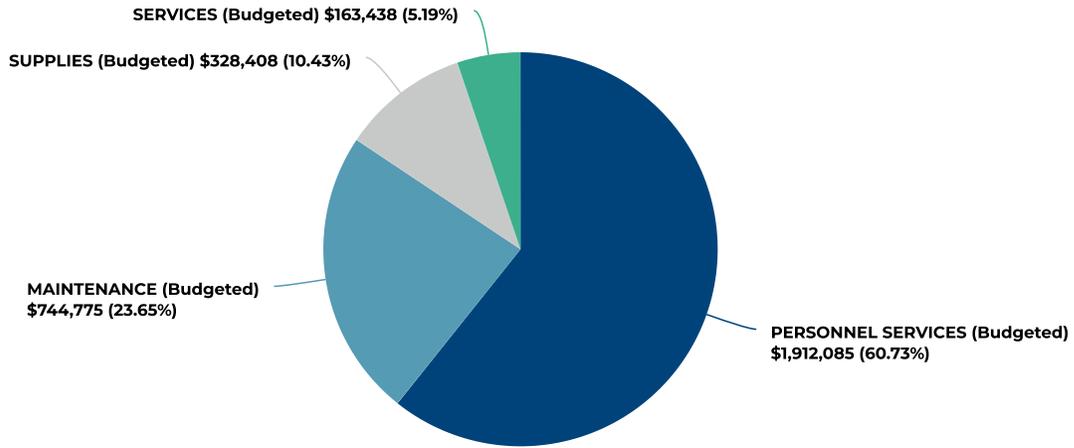
PURCHASING BUDGET SUMMARY

PURCHASING



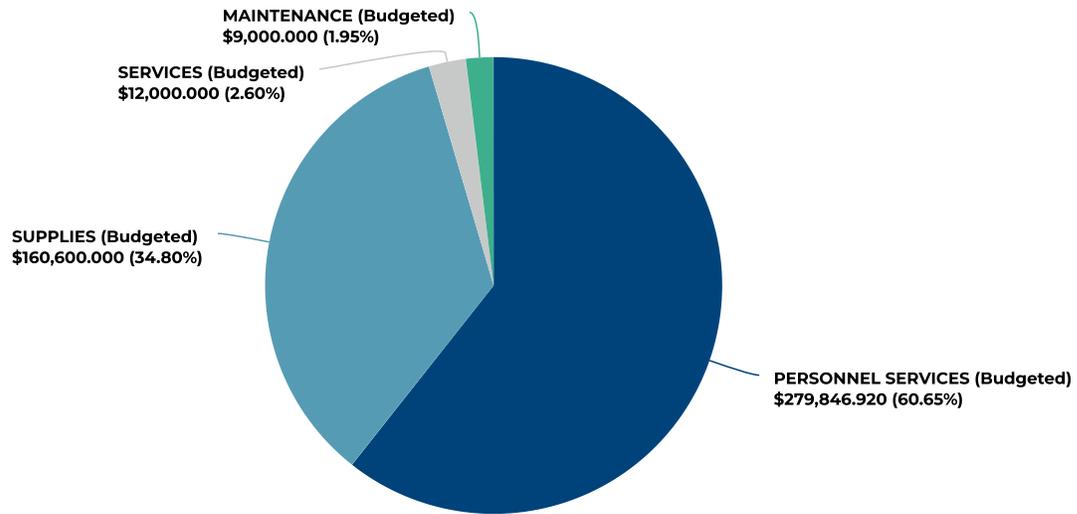
UTILITY BILLING BUDGET SUMMARY

UTILITY BILLING



CENTRAL WAREHOUSE BUDGET SUMMARY

CENTRAL WAREHOUSE



Public Affairs



Thomas Reeves
Director of Public Affairs

1040 PUBLIC AFFAIRS –PROGRAM SUMMARY

Program Description

The Public Affairs Department is the primary communicator of the City of Baytown Government story. The City recognizes the value of citizen engagement that includes a proactive approach. Public Affairs is responsible for media relations, City messaging, marketing, video production, public channel 16, social media, event planning and implementation, special projects, oversight of content on official City websites, and oversight of the Tourism Division. Public Affairs also develops and provides leadership over the state and federal legislative program. The office curates and crafts content about various departments, employees, programs, and initiatives within the organization and works collaboratively with community partners.

Major Goals

- Providing transparent information to establish and maintain trust with the community.
- Building awareness of local government initiatives and programs.
- Creating interest in the community via marketing campaigns and storytelling.
- Improve the reputation and image of the City by sharing positive information with the community and surrounding areas.
- Improve awareness of Baytown's resources and amenities to potential visitors and residents.
- Ensure state and federal associations, stakeholders, and policymakers are aware of and consider Baytown's legislative priorities.

Major Objectives

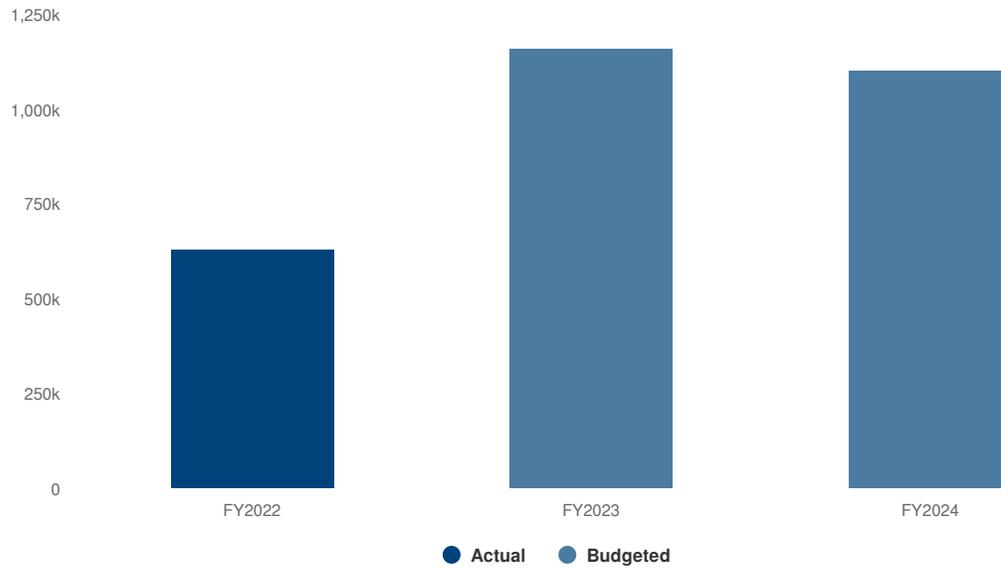
- Market Baytown as a top destination to live, work and play.
- Drive positive coverage of the City of Baytown by pushing out information and positive stories about the organization, community and community partners.
- Develop marketing and promotional campaigns that effectively cultivate an appreciation for the natural environment, arts and culture, community amenities, job and educational opportunities.
- Attract new residents by promoting community amenities and resources.
- Actively promote the community through statewide and nationwide networking initiatives.
- Support strategic initiatives by promoting information about programs, positive outcomes, projects and accolades.
- Draft a list of legislative priorities and actively engage state and federal policymakers on matters of importance to Baytown.

Expenditures Summary

\$1,101,185 **-\$59,592**
(-5.13% vs. prior year)

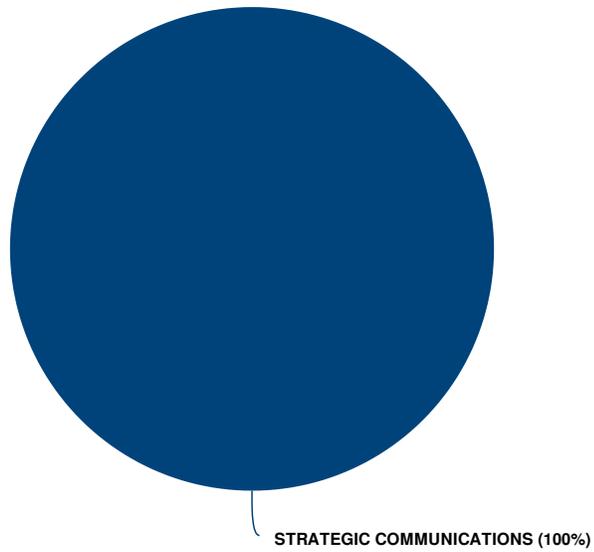


PUBLIC AFFAIRS Proposed and Historical Budget vs. Actual

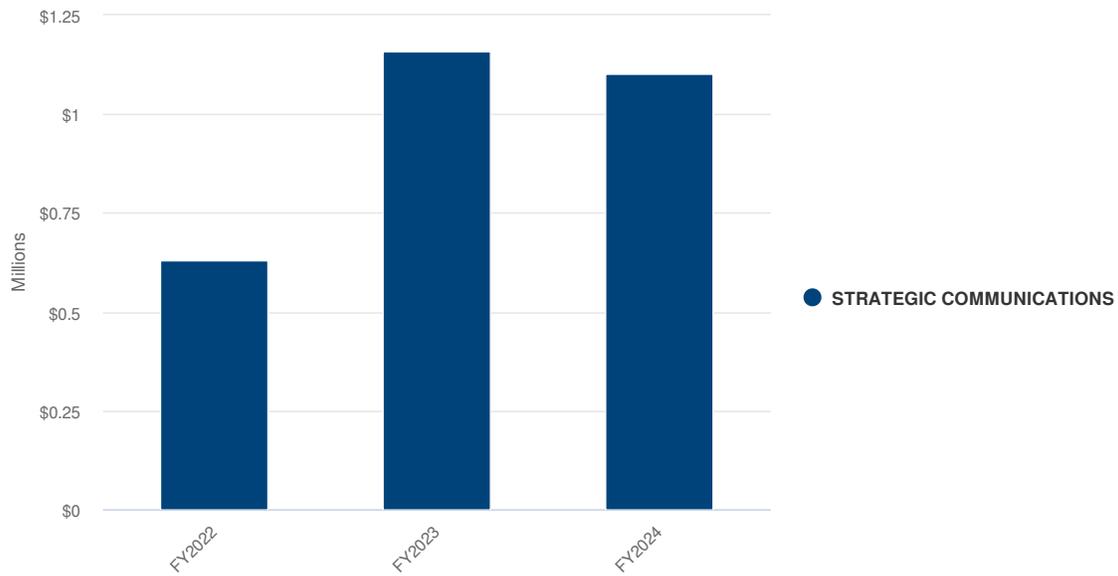


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



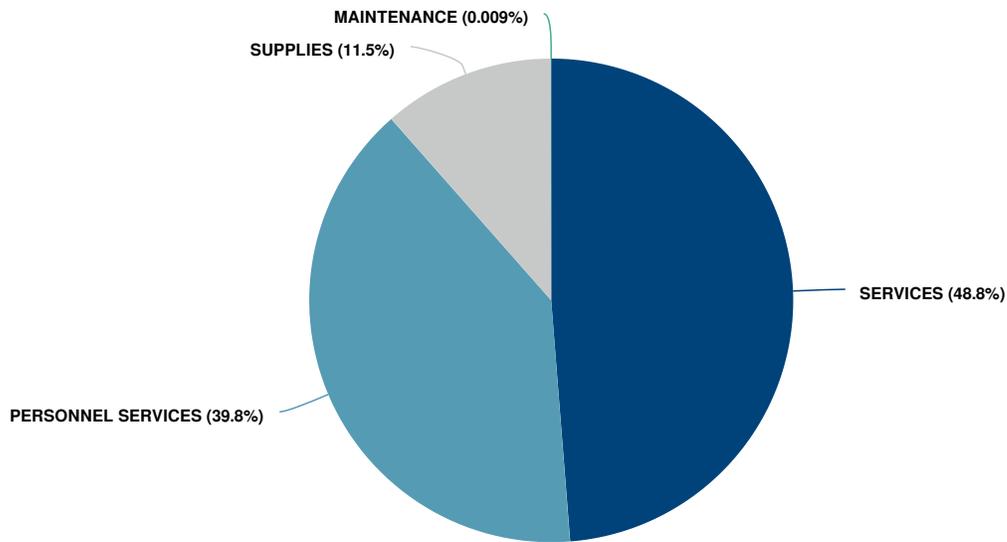
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures			
GENERAL GOVERNMENT			
PUBLIC AFFAIRS			
STRATEGIC COMMUNICATIONS			
REGULAR WAGES	\$298,310.01	\$311,099.37	4.3%
OVERTIME	\$300.00	\$3,000.00	900%
HEALTH INSURANCE	\$39,517.56	\$39,517.56	0%
TMRS	\$56,534.68	\$56,079.43	-0.8%
FICA	\$24,297.21	\$24,074.50	-0.9%
WORKERS COMPENSATION	\$417.66	\$413.83	-0.9%
ALLOWANCES	\$3,600.00	\$3,600.00	0%
OFFICE SUPPLIES	\$2,300.00	\$2,300.00	0%
POSTAGE SUPPLIES	\$20,000.00	\$20,000.00	0%
PRINTING SUPPLIES	\$72,000.00	\$71,000.00	-1.4%
WEARING APPAREL		\$500.00	N/A
MOTOR VEHICLE SUPPLIES	\$500.00	\$500.00	0%
EDUCATIONAL SUPPLIES	\$4,000.00	\$2,000.00	-50%
COMPUTER SOFTWARE	\$500.00	\$500.00	0%
MEETING SUPPLIES	\$30,000.00	\$29,500.00	-1.7%
MOTOR VEHICLES MAINT	\$0.00	\$100.00	N/A
COMMUNICATION		\$4,000.00	N/A
SPECIAL SERVICES	\$247,000.00	\$226,000.00	-8.5%
ADVERTISING	\$102,000.00	\$93,000.00	-8.8%
EDUCATION & TRAINING	\$24,500.00	\$24,500.00	0%



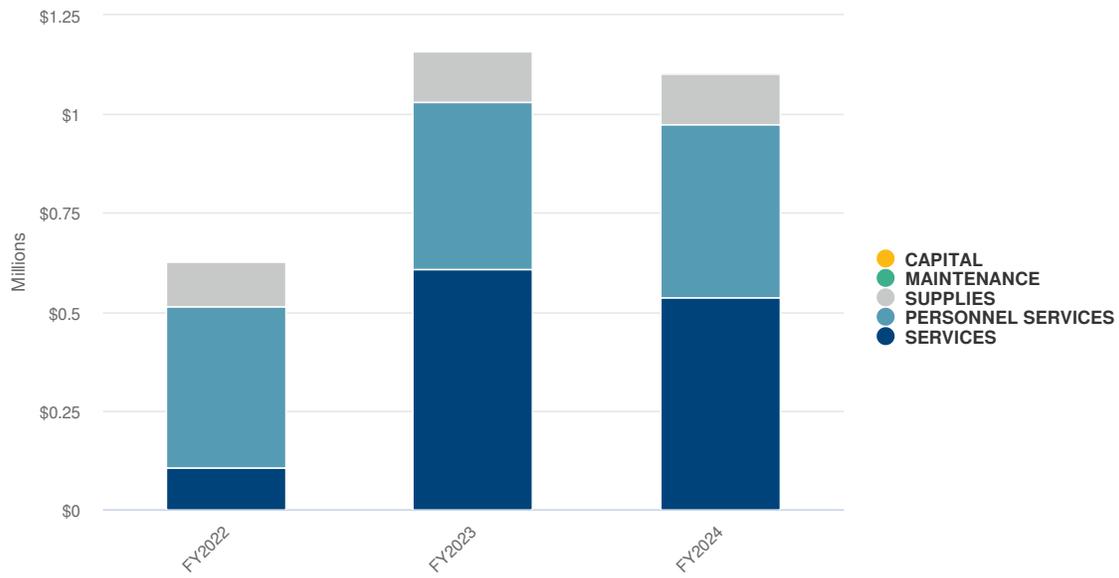
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
STAFF DEVELOPMENT	\$1,000.00	\$1,000.00	0%
ASSOCIATION DUES/SUBSCRPT	\$14,000.00	\$13,500.00	-3.6%
LEGISLATIVE SERVICES	\$220,000.00	\$175,000.00	-20.5%
Total STRATEGIC COMMUNICATIONS:	\$1,160,777.12	\$1,101,184.69	-5.1%
Total PUBLIC AFFAIRS:	\$1,160,777.12	\$1,101,184.69	-5.1%
Total GENERAL GOVERNMENT:	\$1,160,777.12	\$1,101,184.69	-5.1%
Total Expenditures:	\$1,160,777.12	\$1,101,184.69	-5.1%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects			
PERSONNEL SERVICES			
REGULAR WAGES	\$298,310.01	\$311,099.37	4.3%
OVERTIME	\$300.00	\$3,000.00	900%
HEALTH INSURANCE	\$39,517.56	\$39,517.56	0%
TMRS	\$56,534.68	\$56,079.43	-0.8%
FICA	\$24,297.21	\$24,074.50	-0.9%
WORKERS COMPENSATION	\$417.66	\$413.83	-0.9%
ALLOWANCES	\$3,600.00	\$3,600.00	0%
Total PERSONNEL SERVICES:	\$422,977.12	\$437,784.69	3.5%
SUPPLIES			
OFFICE SUPPLIES	\$2,300.00	\$2,300.00	0%
POSTAGE SUPPLIES	\$20,000.00	\$20,000.00	0%
PRINTING SUPPLIES	\$72,000.00	\$71,000.00	-1.4%
WEARING APPAREL		\$500.00	N/A
MOTOR VEHICLE SUPPLIES	\$500.00	\$500.00	0%
EDUCATIONAL SUPPLIES	\$4,000.00	\$2,000.00	-50%
COMPUTER SOFTWARE	\$500.00	\$500.00	0%
MEETING SUPPLIES	\$30,000.00	\$29,500.00	-1.7%
Total SUPPLIES:	\$129,300.00	\$126,300.00	-2.3%
MAINTENANCE			
MOTOR VEHICLES MAINT	\$0.00	\$100.00	N/A



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Total MAINTENANCE:	\$0.00	\$100.00	N/A
SERVICES			
COMMUNICATION		\$4,000.00	N/A
SPECIAL SERVICES	\$247,000.00	\$226,000.00	-8.5%
ADVERTISING	\$102,000.00	\$93,000.00	-8.8%
EDUCATION & TRAINING	\$24,500.00	\$24,500.00	0%
STAFF DEVELOPMENT	\$1,000.00	\$1,000.00	0%
ASSOCIATION DUES/SUBSCRPT	\$14,000.00	\$13,500.00	-3.6%
LEGISLATIVE SERVICES	\$220,000.00	\$175,000.00	-20.5%
Total SERVICES:	\$608,500.00	\$537,000.00	-11.8%
Total Expense Objects:	\$1,160,777.12	\$1,101,184.69	-5.1%

LEGAL SERVICES



Scott Lemond
City Attorney

1060 LEGAL SERVICES – PROGRAM SUMMARY

Program Description

The Legal Department is a service-oriented department providing counsel to the City Council, the Baytown Area Water Authority (BAWA), the Baytown Crime Control and Prevention District (CCPD), the Baytown Fire Control, Prevention, and Emergency Medical Services District (FCPEMSD), the Baytown Municipal Development District (MDD), and the Baytown Hospitality Public Facilities Corporation (PFC), as well as to their boards and commissions. The department also gives legal advice to officers and employees of the City relating to their powers and duties in such capacities. Legal services provided by the department include drafting and negotiating contracts, prosecuting violations of the transportation, health and penal codes as well as the Code of Ordinances, and representing and coordinating the representation of the City in various civil matters ensuring that the rights and interests of the City are being appropriately protected and pursued.

Major Goals

- Provide dependable legal advice to the City Council and to the Boards of Directors of BAWA, CCPD, FCPEMSD, and MDD and their boards and commissions as well as the officers and employees of the City.
- Draft, review and negotiate legal instruments for City projects in order to achieve the desired project goals while ensuring that the City's interests are adequately protected.
- Represent the City, BAWA, CCPD, FCPEMSD, MDD, and PFC in legal proceedings in an effective, zealous manner.
- Prosecute all cases filed in Municipal Court.
- Remain current on state and federal laws and regulations applicable to the City, BAWA, CCPD, FCPEMSD, and MDD.
- Serve on the negotiating teams for collective bargaining as well as in meet and confer.

Major Objectives

Legal counsel:

- Support all legal opinions, whether written or oral, with case or statutory authority, as appropriate.
- Ensure that all requests for written opinions are honored in a timely manner.

Legal representation:

- Zealously represent the City, BAWA, CCPD, FCPEMSD, MDD, and PFC and protect their prospective interests.
- Ensure court-imposed deadlines are met.

Legal documentation:

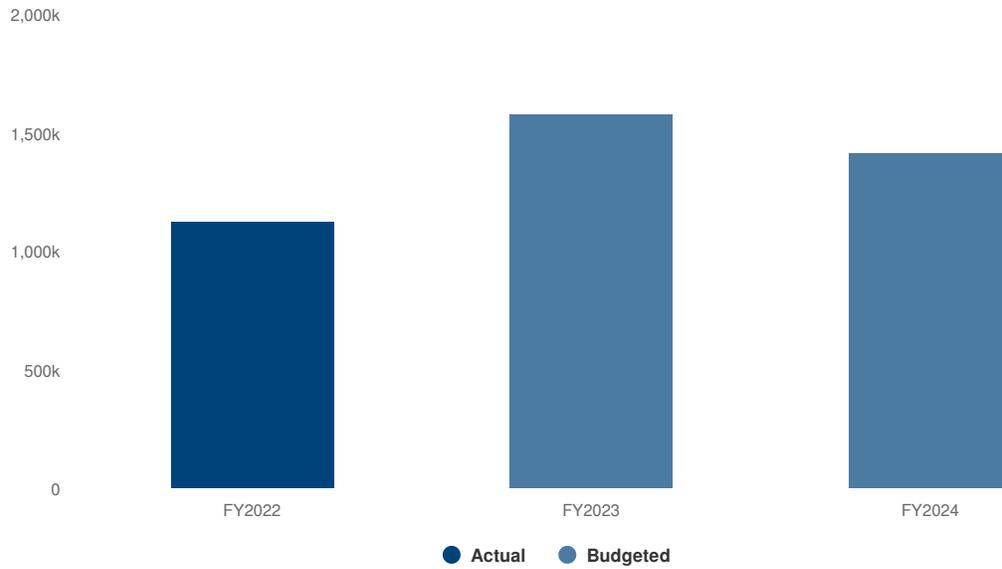
- Ensure all contracts accomplish the intended purposes while providing sufficient protections.
- Maintain all written memorandum opinions issued by the department.

Expenditures Summary

\$1,416,222 **-\$163,991**
(-10.38% vs. prior year)

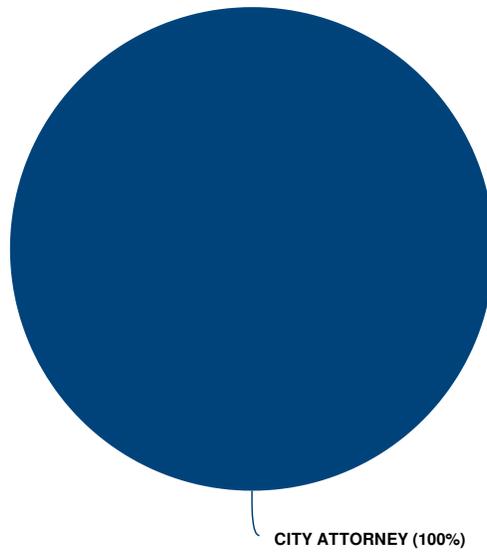


LEGAL SERVICES Proposed and Historical Budget vs. Actual

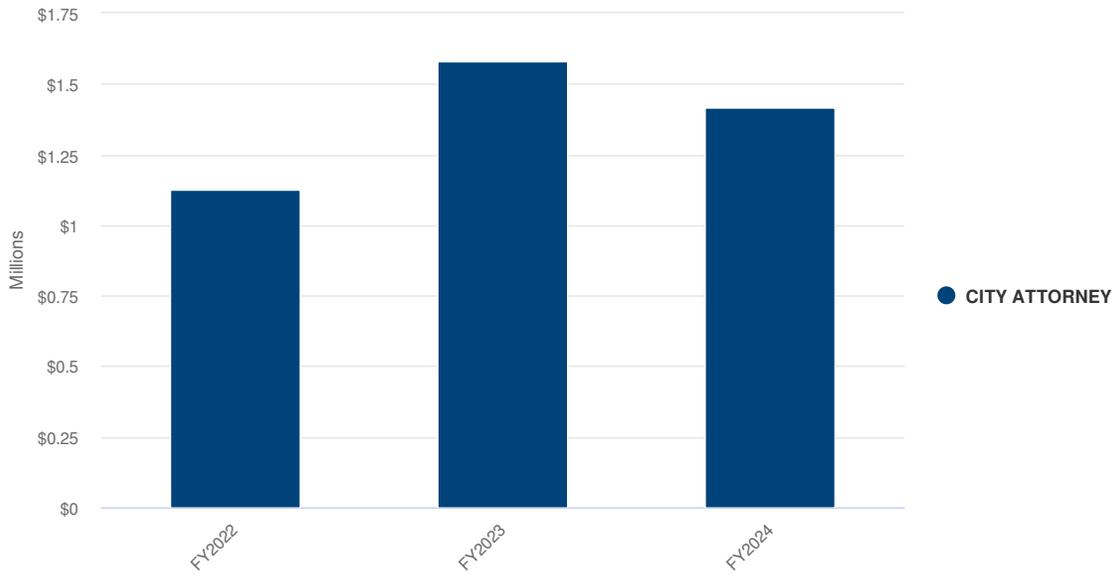


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



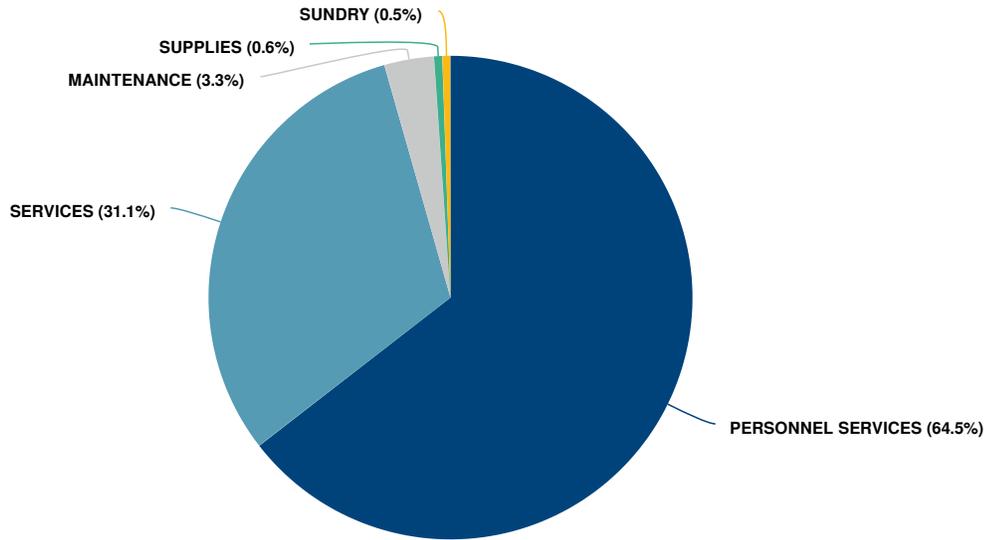
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures			
GENERAL GOVERNMENT			
LEGAL SERVICES			
CITY ATTORNEY			
REGULAR WAGES	\$644,892.86	\$609,797.90	-5.4%
EXTRA HELP/TEMPORARY	\$50,000.00	\$50,000.00	0%
HEALTH INSURANCE	\$79,035.12	\$79,035.12	0%
TMRS	\$116,873.53	\$110,430.17	-5.5%
FICA	\$50,229.35	\$53,711.07	6.9%
WORKERS COMPENSATION	\$863.42	\$923.27	6.9%
ALLOWANCES	\$11,700.00	\$9,900.00	-15.4%
OFFICE SUPPLIES	\$6,375.50	\$6,375.50	0%
POSTAGE SUPPLIES	\$800.00	\$800.56	0.1%
WEARING APPAREL		\$651.85	N/A
BOOKS - MAINTENANCE	\$43,943.35	\$46,872.82	6.7%
SPECIAL SERVICES	\$275,000.00	\$401,106.84	45.9%
EDUCATION & TRAINING	\$33,500.00	\$31,880.26	-4.8%
STAFF DEVELOPMENT	\$2,000.00	\$1,000.00	-50%
ASSOCIATION DUES/SUBSCRPT	\$6,500.00	\$6,236.86	-4%
COURT COST	\$8,500.00	\$7,500.00	-11.8%
CONTINGENCIES	\$250,000.00	\$0.00	-100%
Total CITY ATTORNEY:	\$1,580,213.13	\$1,416,222.22	-10.4%
Total LEGAL SERVICES:	\$1,580,213.13	\$1,416,222.22	-10.4%
Total GENERAL GOVERNMENT:	\$1,580,213.13	\$1,416,222.22	-10.4%



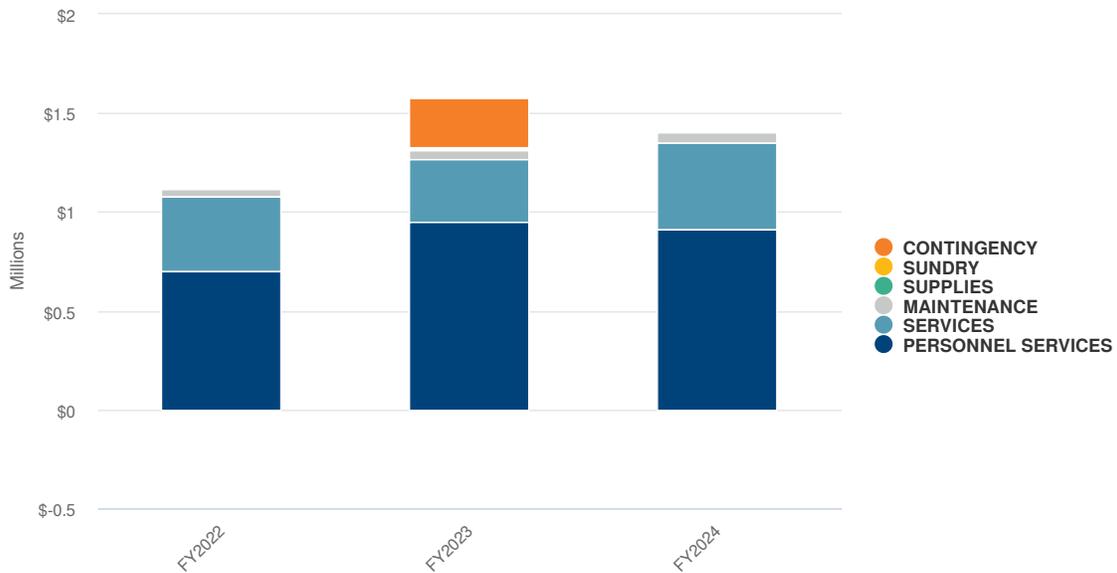
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Total Expenditures:	\$1,580,213.13	\$1,416,222.22	-10.4%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects			
PERSONNEL SERVICES			
REGULAR WAGES	\$644,892.86	\$609,797.90	-5.4%
EXTRA HELP/TEMPORARY	\$50,000.00	\$50,000.00	0%
HEALTH INSURANCE	\$79,035.12	\$79,035.12	0%
TMRS	\$116,873.53	\$110,430.17	-5.5%
FICA	\$50,229.35	\$53,711.07	6.9%
WORKERS COMPENSATION	\$863.42	\$923.27	6.9%
ALLOWANCES	\$11,700.00	\$9,900.00	-15.4%
Total PERSONNEL SERVICES:	\$953,594.28	\$913,797.53	-4.2%
SUPPLIES			
OFFICE SUPPLIES	\$6,375.50	\$6,375.50	0%
POSTAGE SUPPLIES	\$800.00	\$800.56	0.1%
WEARING APPAREL		\$651.85	N/A
Total SUPPLIES:	\$7,175.50	\$7,827.91	9.1%
MAINTENANCE			
BOOKS - MAINTENANCE	\$43,943.35	\$46,872.82	6.7%
Total MAINTENANCE:	\$43,943.35	\$46,872.82	6.7%
SERVICES			
SPECIAL SERVICES	\$275,000.00	\$401,106.84	45.9%
EDUCATION & TRAINING	\$33,500.00	\$31,880.26	-4.8%
STAFF DEVELOPMENT	\$2,000.00	\$1,000.00	-50%
ASSOCIATION DUES/SUBSCRPT	\$6,500.00	\$6,236.86	-4%
Total SERVICES:	\$317,000.00	\$440,223.96	38.9%
SUNDRY			
COURT COST	\$8,500.00	\$7,500.00	-11.8%
Total SUNDRY:	\$8,500.00	\$7,500.00	-11.8%
CONTINGENCY			
CONTINGENCIES	\$250,000.00	\$0.00	-100%
Total CONTINGENCY:	\$250,000.00	\$0.00	-100%
Total Expense Objects:	\$1,580,213.13	\$1,416,222.22	-10.4%



INFORMATION TECHNOLOGY SERVICES



Kevin Boatswain
Director of Information Technology Services

1070 INFORMATION TECHNOLOGY SERVICES – PROGRAM SUMMARY

Program Description

The Information Technology Services (ITS) Department has the responsibility of effectively administering all enterprise information technology throughout the City. ITS is responsible for the computers, cellular telephones, 2-way radios, and voice-over-ip (VoIP) telephone system for all City departments. ITS assists those departments in providing quality services to the community through the utilization of effective systems.

Major Goals

- Provide exceptional customer service to all City departments.
- Provide hardware and software expertise to all City departments to maintain a highly productive workplace.
- Ensure all enterprise services are fit for use and purpose.
- Expand knowledge of, and partnerships with, other public entities in the greater Houston area.

Major Objectives

- Implement Tyler Munis Financials and Human Resources suite of applications
- Perform bottom up review of Versaterm CAD and reimplement noted areas of improvement
- Deploy CJIS compliant cellular phones with law enforcement apps to all Patrol officers
- Establish data exchange and search capability with Forensic Logic Coplink X application
- Activate/Transition/Deactivate technology items on the new Public Safety Campus

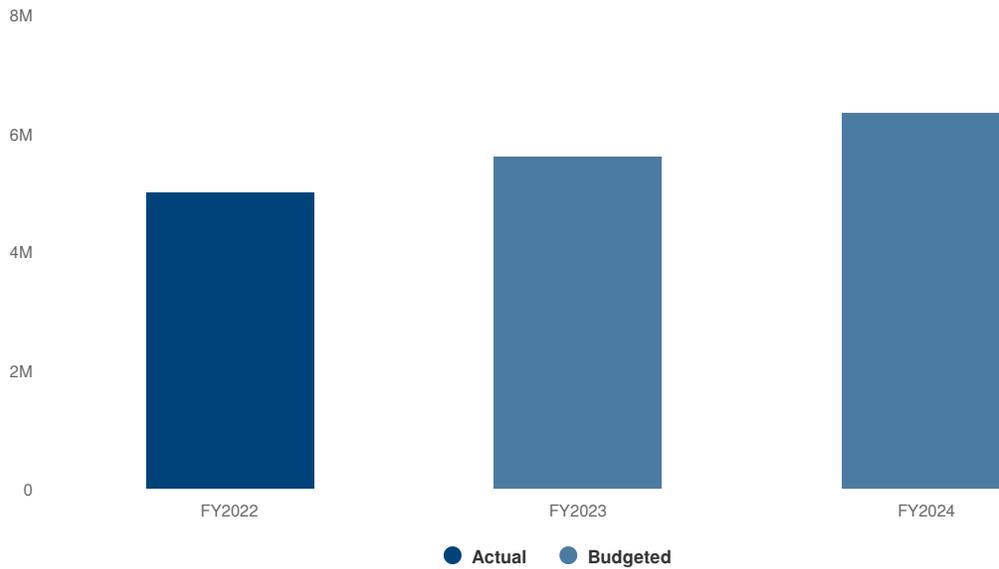
Supported Sites:	Site Address:	Supported Sites:	Site Address:
911 Center	7800 N Main Street	Parks N.C. Foote Park	2428 West Main
BAWA	7425 Thompson Road	Parks Nature Center	6213 Bayway Drive
BAWA-East	5339 E. Grand Parkway S.	Parks Roseland Pavilion	2203 Roseland Drive
Brunson	311 W. Texas Avenue	Parks Service Center I	1210 Park Street
City Hall	2401 Market Street	Parks Service Center II	1106 Park Street
Emergency Management	205 E. Wye Drive	Parks Town Square	213 W. Texas Ave
Facilities	2101 Market Street	Parks Wetlands Center	1724 Market Street
Fire Administration	201 E. Wye Drive	Pirate's Bay Water Park	5300 East Road
Fire Station 1	4123 Garth Road	Police Academy	203 E. Wye Drive
Fire Station 2	2323 Market Street	Police Administration	3200 N. Main Street
Fire Station 3	3311 Massey Tompkins Road	Police Annex	3300 N. Main Street
Fire Station 4	910 E. Fayle	Police CVT	307 S. Main Street
Fire Station 5	7722 Bayway Drive	Police Gun Range	3307 McLean Road
Fire Station 6	10166 Pinehurst Drive	Police Jail	3100 N. Main Street
Fire Station 7	7215 Eastpoint Blvd.	Police Substation	3530 Market Street
South Command	109 S. Main Street	Public Works Administration	2123 Market Street
Fire Training Facility	7022 Bayway Drive	Public Works Central Plant	1709 W. Main Street
Health Administration	220 W. Defee	Public Works East Plant	3030 Ferry Road
Health Animal Services	705 N. Robert Lanier Drive	Public Works Northeast Plant	8808 Needlepoint Road
Health Mosquito Control	806 W. Nazro Street	Public Works Traffic	2103 Market Street
Library	1009 W. Sterling Avenue	Public Works West Plant	1510 I-10 East
Municipal Court	3120 N. Main Street	Tech Garage	2511 ½ Cedar Bayou Road
Parks Administration	2407 Market Street	Utility Billing	315 W. Texas Avenue



Expenditures Summary

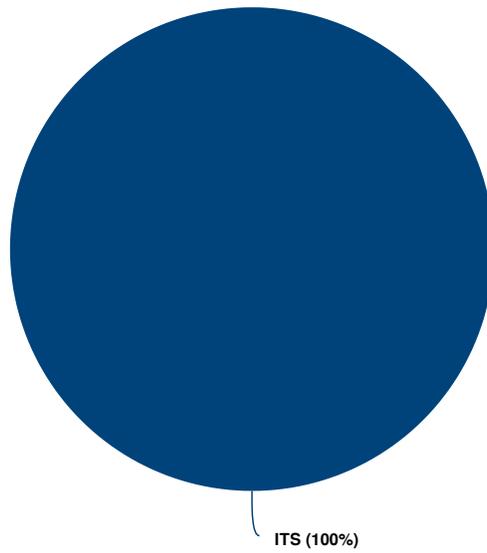
\$6,340,251 **\$735,997**
(13.13% vs. prior year)

INFORMATION TECHNOLOGY SERVICES Proposed and Historical Budget vs. Actual

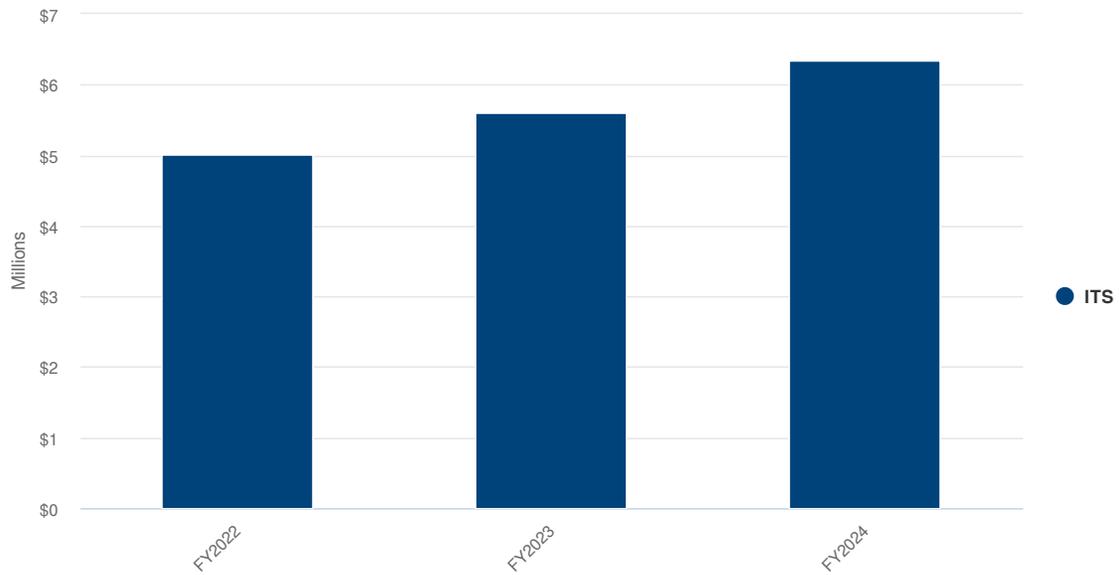


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



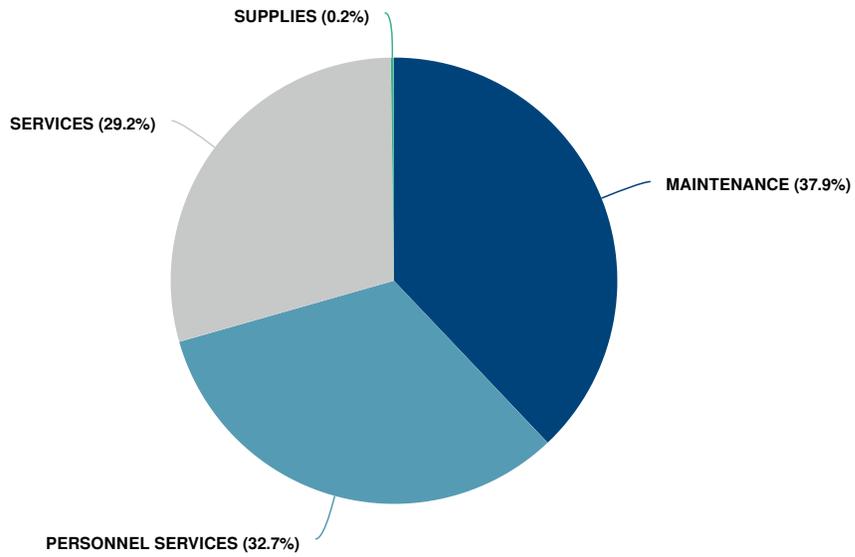
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures			
GENERAL GOVERNMENT			
ITS			

Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
ITS			
REGULAR WAGES	\$1,237,293.61	\$1,370,680.70	10.8%
OVERTIME	\$20,000.00	\$10,000.00	-50%
HEALTH INSURANCE	\$223,932.84	\$250,277.88	11.8%
TMRS	\$230,133.66	\$255,856.12	11.2%
FICA	\$98,898.71	\$109,837.22	11.1%
WORKERS COMPENSATION	\$9,594.67	\$8,753.81	-8.8%
ALLOWANCES	\$61,500.00	\$65,100.00	5.9%
OFFICE SUPPLIES	\$10,000.00	\$10,000.00	0%
POSTAGE SUPPLIES	\$250.00	\$250.00	0%
MINOR TOOLS	\$4,000.00	\$4,000.00	0%
MACHINERY & EQUIP MAINT	\$1,697,350.00	\$2,064,595.00	21.6%
RADIO & TESTING EQUIPMENT	\$67,500.00	\$60,500.00	-10.4%
MAINTENANCE ON COMPUTERS	\$256,500.00	\$280,500.00	9.4%
COMMUNICATION	\$1,090,300.00	\$1,169,700.00	7.3%
EQUIPMENT RENTAL	\$485,000.00	\$558,000.00	15.1%
SPECIAL SERVICES	\$40,000.00	\$40,000.00	0%
EDUCATION & TRAINING	\$70,000.00	\$80,000.00	14.3%
STAFF DEVELOPMENT	\$2,000.00	\$2,000.00	0%
ASSOCIATION DUES/SUBSCRPT	\$0.00	\$200.00	N/A
Total ITS:	\$5,604,253.49	\$6,340,250.73	13.1%
Total ITS:	\$5,604,253.49	\$6,340,250.73	13.1%
Total GENERAL GOVERNMENT:	\$5,604,253.49	\$6,340,250.73	13.1%
Total Expenditures:	\$5,604,253.49	\$6,340,250.73	13.1%

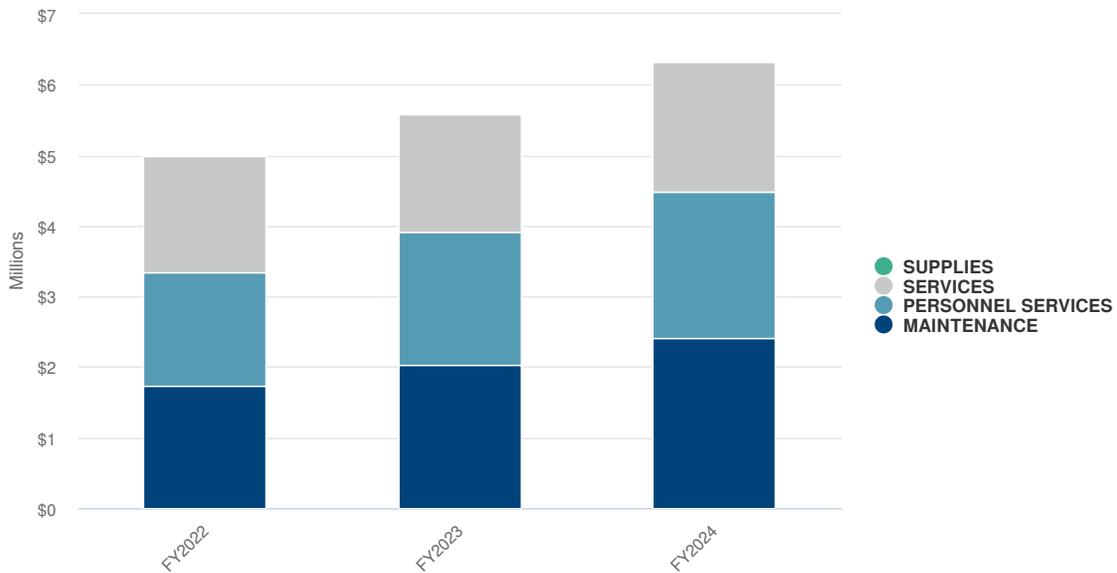


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects			
PERSONNEL SERVICES			
REGULAR WAGES	\$1,237,293.61	\$1,370,680.70	10.8%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
OVERTIME	\$20,000.00	\$10,000.00	-50%
HEALTH INSURANCE	\$223,932.84	\$250,277.88	11.8%
TMRS	\$230,133.66	\$255,856.12	11.2%
FICA	\$98,898.71	\$109,837.22	11.1%
WORKERS COMPENSATION	\$9,594.67	\$8,753.81	-8.8%
ALLOWANCES	\$61,500.00	\$65,100.00	5.9%
Total PERSONNEL SERVICES:	\$1,881,353.49	\$2,070,505.73	10.1%
SUPPLIES			
OFFICE SUPPLIES	\$10,000.00	\$10,000.00	0%
POSTAGE SUPPLIES	\$250.00	\$250.00	0%
MINOR TOOLS	\$4,000.00	\$4,000.00	0%
Total SUPPLIES:	\$14,250.00	\$14,250.00	0%
MAINTENANCE			
MACHINERY & EQUIP MAINT	\$1,697,350.00	\$2,064,595.00	21.6%
RADIO & TESTING EQUIPMENT	\$67,500.00	\$60,500.00	-10.4%
MAINTENANCE ON COMPUTERS	\$256,500.00	\$280,500.00	9.4%
Total MAINTENANCE:	\$2,021,350.00	\$2,405,595.00	19%
SERVICES			
COMMUNICATION	\$1,090,300.00	\$1,169,700.00	7.3%
EQUIPMENT RENTAL	\$485,000.00	\$558,000.00	15.1%
SPECIAL SERVICES	\$40,000.00	\$40,000.00	0%
EDUCATION & TRAINING	\$70,000.00	\$80,000.00	14.3%
STAFF DEVELOPMENT	\$2,000.00	\$2,000.00	0%
ASSOCIATION DUES/SUBSCRPT	\$0.00	\$200.00	N/A
Total SERVICES:	\$1,687,300.00	\$1,849,900.00	9.6%
Total Expense Objects:	\$5,604,253.49	\$6,340,250.73	13.1%



PLANNING & DEVELOPMENT SERVICES



Martin Scribner

Director of Planning & Development Services

1080 PLANNING & DEVELOPMENT SERVICES – PROGRAM SUMMARY

Program Description

The Planning and Development Services Department, in four divisions, leads the City's efforts in long-range and neighborhood planning; it implements the zoning, subdivision, and building codes by providing services to developers and residents; provides annexation analysis and service plans; implements the city's community block grant program; provides building permit and inspection services; and provides economic development services. The department provides staff support to the Planning and Zoning Commission, Community Development Advisory Committee, Construction Board of Adjustment and Appeals, Sign Committee, Zoning Board of Adjustments, and the Development Review Committee.

The Planning and Development Services Department works to improve property maintenance by coordinated code enforcement efforts, including the review, inspection, and registration of substandard and vacant structures, multi-family dwelling, manufactured home parks, and signs.

Major Goals

- Continue to improve workflows in Energov as appropriate.
- Continue to implement the Bayway Drive Corridor plan.
- Complete major update to the Unified Land Development Code, subdivision regulations, landscaping and parking regulations.
- Complete Downtown Plan update.
- Complete development of the Economic Development Strategic Plan.
- Complete a Housing Plan.
- Continue process improvements for the overall development process and customer service.
- Continue to improve interdivisional relationships inside the department and interdepartmental relationships in the development review process.
- Continue aggressive code enforcement and address substandard structures to improve neighborhood quality and image.
- Continue implementation of the 2040 comprehensive plan.
- Propose amendments to City code to encourage redevelopment in older parts of the city.
- Develop performance metrics to evaluate current review processes.

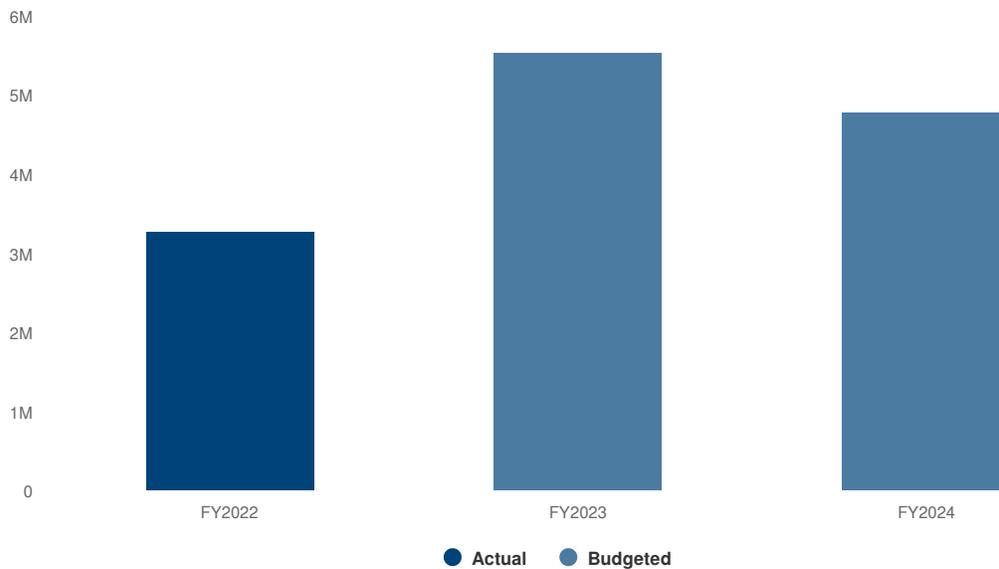
Major Objectives

- Work with individual neighborhoods, developers and property owners for better education concerning subdivision and zoning code; assist them with issues they may have regarding new and redevelopment.
- Amend development codes to address glitches and to keep up with industry standards for zoning, parking, signs, and subdivision regulations.
- Continually improve the online permitting system.
- Conduct regular builder/developer forums to improve communication with external customers.
- Continue to monitor the Customer Satisfaction Survey and provide feedback to City management.

Expenditures Summary

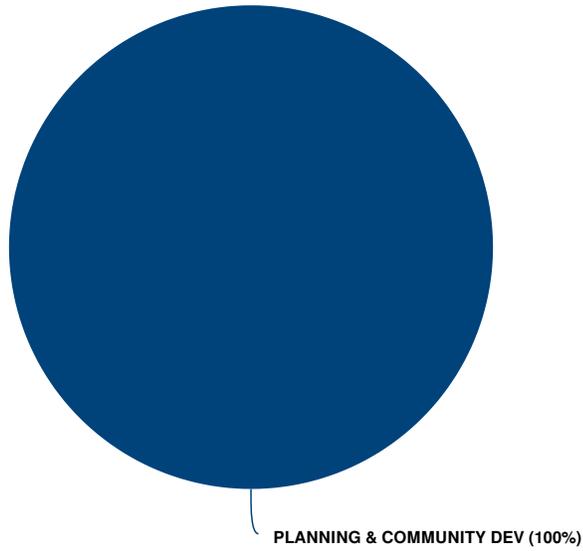
\$4,785,573 **-\$762,309**
(-13.74% vs. prior year)

PLANNING & DEVELOPMENT SERVICES Proposed and Historical Budget vs. Actual

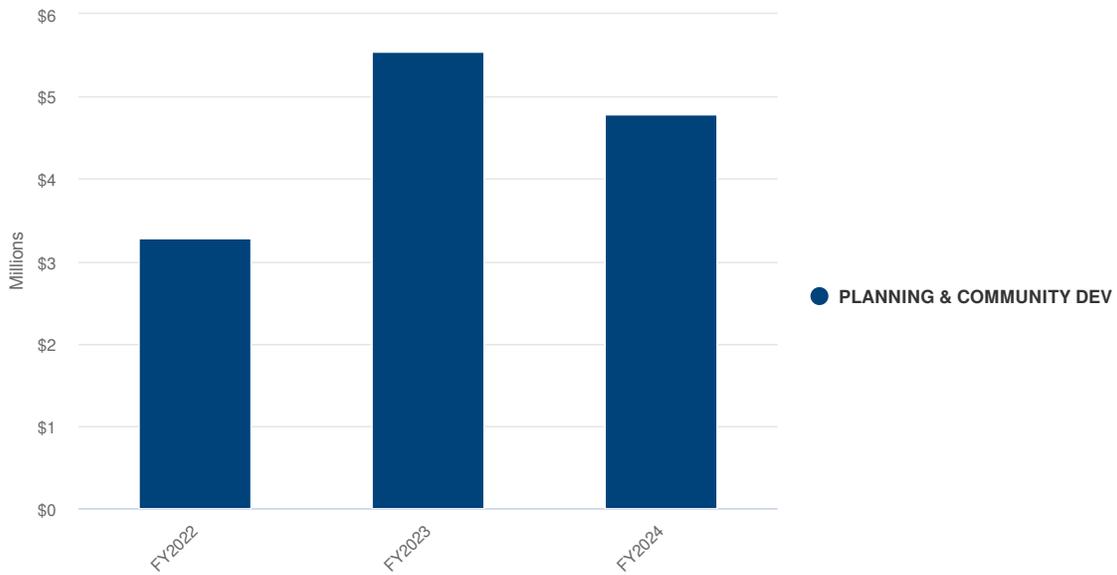


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures			
GENERAL GOVERNMENT			
PLANNING AND DEV. SERVICES			

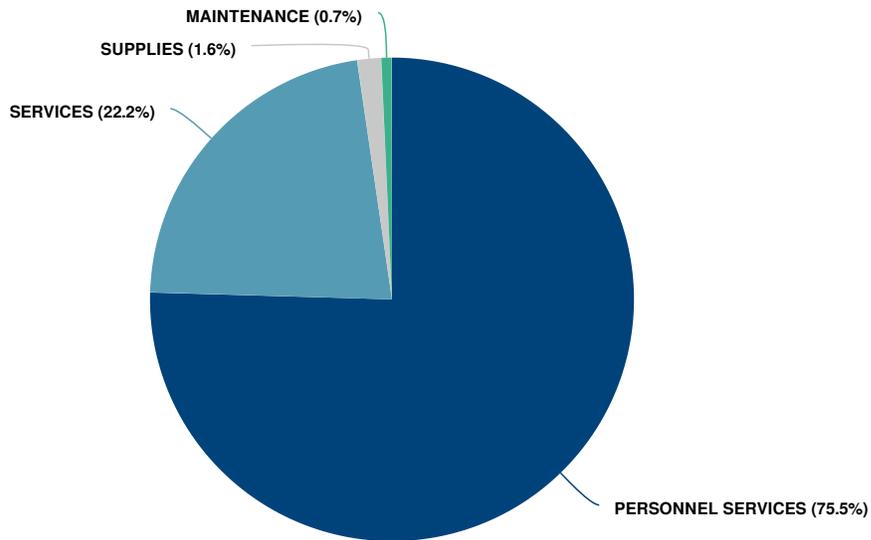


Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
PLANNING & COMMUNITY DEV			
REGULAR WAGES	\$1,974,873.01	\$2,457,676.67	24.4%
OVERTIME	\$15,000.00	\$15,000.00	0%
HEALTH INSURANCE	\$434,693.16	\$474,210.72	9.1%
TMRS	\$394,649.24	\$442,662.46	12.2%
FICA	\$169,602.41	\$190,031.87	12%
WORKERS COMPENSATION	\$5,535.96	\$5,856.24	5.8%
ALLOWANCES	\$28,800.00	\$26,400.00	-8.3%
OFFICE SUPPLIES	\$7,000.00	\$7,500.00	7.1%
POSTAGE SUPPLIES	\$12,050.00	\$13,650.00	13.3%
PRINTING SUPPLIES	\$14,720.00	\$13,700.00	-6.9%
WEARING APPAREL	\$6,443.00	\$8,700.00	35%
MOTOR VEHICLE SUPPLIES	\$25,640.00	\$27,000.00	5.3%
MINOR TOOLS	\$2,500.00	\$3,500.00	40%
CLEANING & JANITORIAL SUP		\$500.00	N/A
EDUCATIONAL SUPPLIES	\$1,500.00	\$1,500.00	0%
FURNITURE/FIXTURES MAINT	\$18,000.00	\$14,000.00	-22.2%
MOTOR VEHICLES MAINT	\$15,580.00	\$20,000.00	28.4%
STREET LIGHTING	\$1,116,035.00	\$116,035.00	-89.6%
SPECIAL SERVICES	\$657,000.00	\$343,000.00	-47.8%
ADVERTISING	\$29,110.00	\$26,750.00	-8.1%
EDUCATION & TRAINING	\$53,340.00	\$53,550.00	0.4%
DEMOLITION OF STRUCTURES	\$500,000.00	\$500,000.00	0%
STAFF DEVELOPMENT	\$5,000.00	\$5,000.00	0%
ASSOCIATION DUES/SUBSCRIPT	\$15,660.00	\$19,350.00	23.6%
ITEMS < \$10,000	\$4,650.00	\$0.00	-100%
MOTOR VEHICLES	\$40,500.00	\$0.00	-100%
Total PLANNING & COMMUNITY DEV:	\$5,547,881.78	\$4,785,572.96	-13.7%
Total PLANNING AND DEV. SERVICES:	\$5,547,881.78	\$4,785,572.96	-13.7%
Total GENERAL GOVERNMENT:	\$5,547,881.78	\$4,785,572.96	-13.7%
Total Expenditures:	\$5,547,881.78	\$4,785,572.96	-13.7%

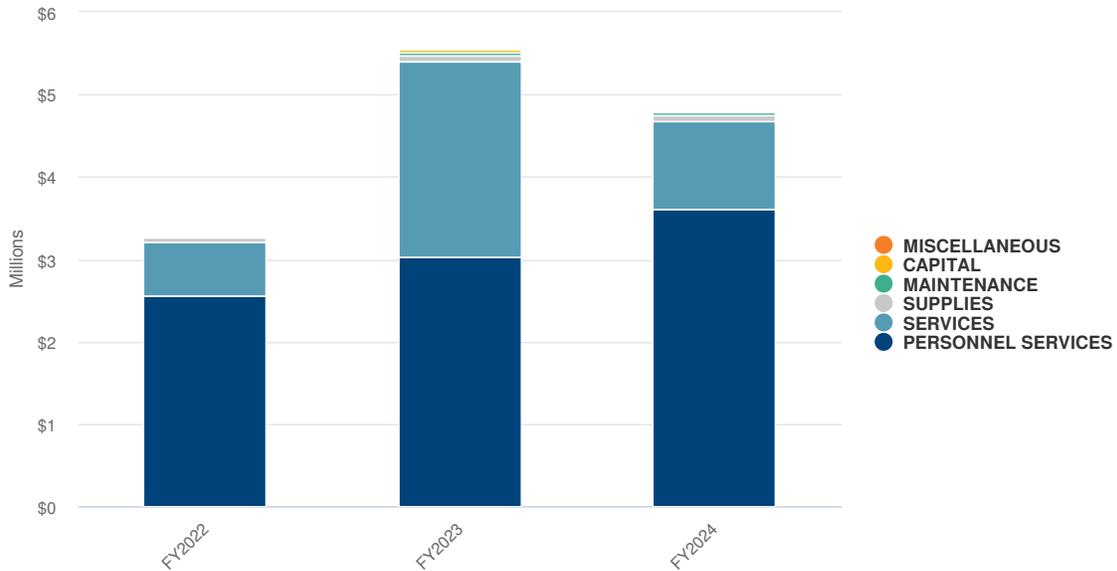


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects			
PERSONNEL SERVICES			
REGULAR WAGES	\$1,974,873.01	\$2,457,676.67	24.4%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
OVERTIME	\$15,000.00	\$15,000.00	0%
HEALTH INSURANCE	\$434,693.16	\$474,210.72	9.1%
TMRS	\$394,649.24	\$442,662.46	12.2%
FICA	\$169,602.41	\$190,031.87	12%
WORKERS COMPENSATION	\$5,535.96	\$5,856.24	5.8%
ALLOWANCES	\$28,800.00	\$26,400.00	-8.3%
Total PERSONNEL SERVICES:	\$3,023,153.78	\$3,611,837.96	19.5%
SUPPLIES			
OFFICE SUPPLIES	\$7,000.00	\$7,500.00	7.1%
POSTAGE SUPPLIES	\$12,050.00	\$13,650.00	13.3%
PRINTING SUPPLIES	\$14,720.00	\$13,700.00	-6.9%
WEARING APPAREL	\$6,443.00	\$8,700.00	35%
MOTOR VEHICLE SUPPLIES	\$25,640.00	\$27,000.00	5.3%
MINOR TOOLS	\$2,500.00	\$3,500.00	40%
CLEANING & JANITORIAL SUP		\$500.00	N/A
EDUCATIONAL SUPPLIES	\$1,500.00	\$1,500.00	0%
Total SUPPLIES:	\$69,853.00	\$76,050.00	8.9%
MAINTENANCE			
FURNITURE/FIXTURES MAINT	\$18,000.00	\$14,000.00	-22.2%
MOTOR VEHICLES MAINT	\$15,580.00	\$20,000.00	28.4%
Total MAINTENANCE:	\$33,580.00	\$34,000.00	1.3%
SERVICES			
STREET LIGHTING	\$1,116,035.00	\$116,035.00	-89.6%
SPECIAL SERVICES	\$657,000.00	\$343,000.00	-47.8%
ADVERTISING	\$29,110.00	\$26,750.00	-8.1%
EDUCATION & TRAINING	\$53,340.00	\$53,550.00	0.4%
DEMOLITION OF STRUCTURES	\$500,000.00	\$500,000.00	0%
STAFF DEVELOPMENT	\$5,000.00	\$5,000.00	0%
ASSOCIATION DUES/SUBSCRPT	\$15,660.00	\$19,350.00	23.6%
Total SERVICES:	\$2,376,145.00	\$1,063,685.00	-55.2%
CAPITAL			
ITEMS < \$10,000	\$4,650.00	\$0.00	-100%
MOTOR VEHICLES	\$40,500.00	\$0.00	-100%
Total CAPITAL:	\$45,150.00	\$0.00	-100%
Total Expense Objects:	\$5,547,881.78	\$4,785,572.96	-13.7%



HUMAN RESOURCES



Joey Lopez
Director of Human Resources

1140 HUMAN RESOURCES – PROGRAM SUMMARY

Program Description

Human Resources is committed to building an engaged workplace of belonging through inclusion and respect that fosters growth and innovation. Through partnerships and collaboration, Human Resources provide solution-focused services to attract, develop, reward, and retain a high performing workforce. The Department of Human Resources is a full-service department supporting a comprehensive range of Human Resource needs, many of which are driven by evolving State and Federal legislation. The department performs various Human Resource functions by taking the following actions: developing and interpreting policy; acting as internal consultants to all departments on human resources related issues; maintaining employment practices consistent with applicable legislation; resolving employee concerns, grievances, and appeals; administering and resolving workers' compensation and unemployment issues and claims; providing training and development; maintaining equitable and competitive compensation practices; and managing the City's insurance programs. The department also administers Civil Service, Collective Bargaining and Meet and Confer.

Major Goals

- Develop and implement a comprehensive approach to identify and utilize key sources to recruit talent.
- Develop the City employment brand as an employer of choice.
- Deliver a high-quality candidate experience.
- Provide training and tools for the recruitment and hiring process.
- Identify new courses and expand the HUB.
- Provide "just in time" talent management resources.
- Incorporate individual development plans into performance management.
- Continually develop of Human Resources staff to meet today's and tomorrow's needs.
- Promote and improve solutions focused customer service.
- Increase efficiency in Human Resources processes/workflows.
- Develop the Human Resources brand.
- Review Health Benefits Program to determine potential cost-effective measures.
- Continue to develop Wellness Initiatives for employees to increase well-being and engagement.
- Continue to evaluate overall compensation to maintain market competitiveness.
- Stay abreast of current legislation, especially Healthcare Reform, to assure legal compliance.
- Advise City Managers, Directors, and Supervisors regarding policies and procedures to ensure equitable application for all City employees.
- Maintain Performance Management Program.
- Participate in Collective Bargaining and Meet and Confer negotiations as needed.

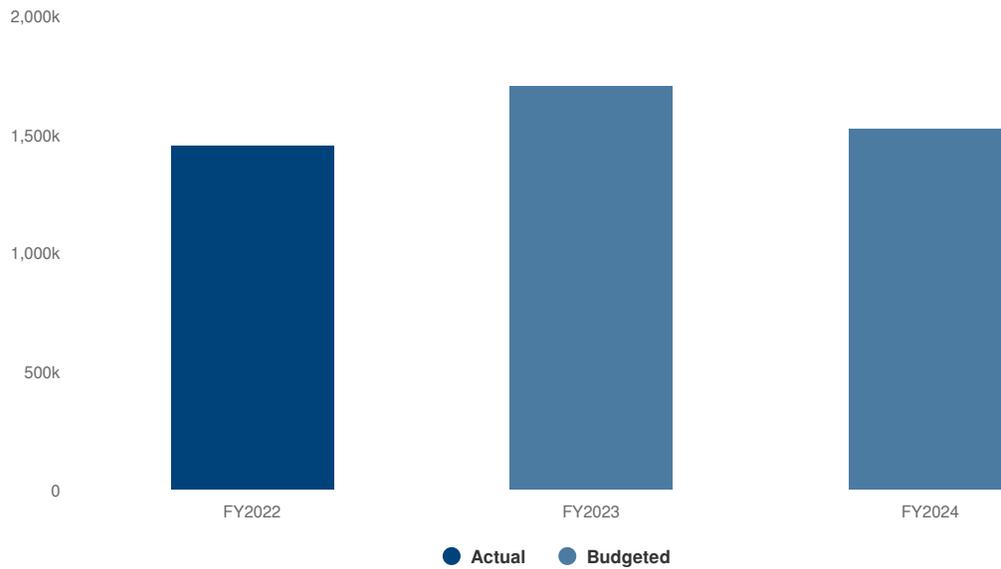
Major Objectives

- Continue to establish facilitation and training standards across the organization
- Develop the organizational culture as defined in the City's Core Values
- Shift recruitment focus to proactive recruitment of talent and build talent pipelines
- Align performance management with the organizational culture as identified by the executive leadership team.

Expenditures Summary

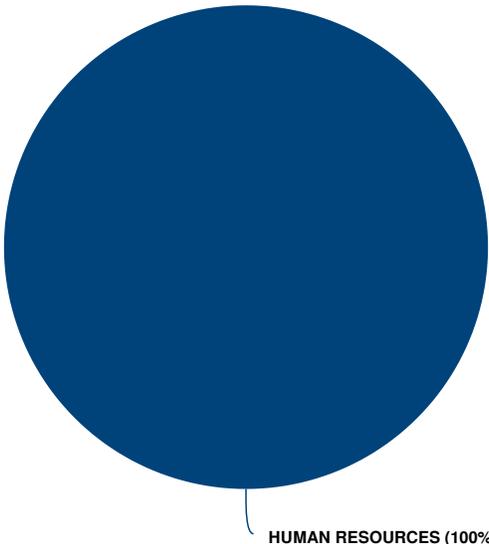
\$1,520,372 **-\$183,032**
(-10.75% vs. prior year)

HUMAN RESOURCES Proposed and Historical Budget vs. Actual

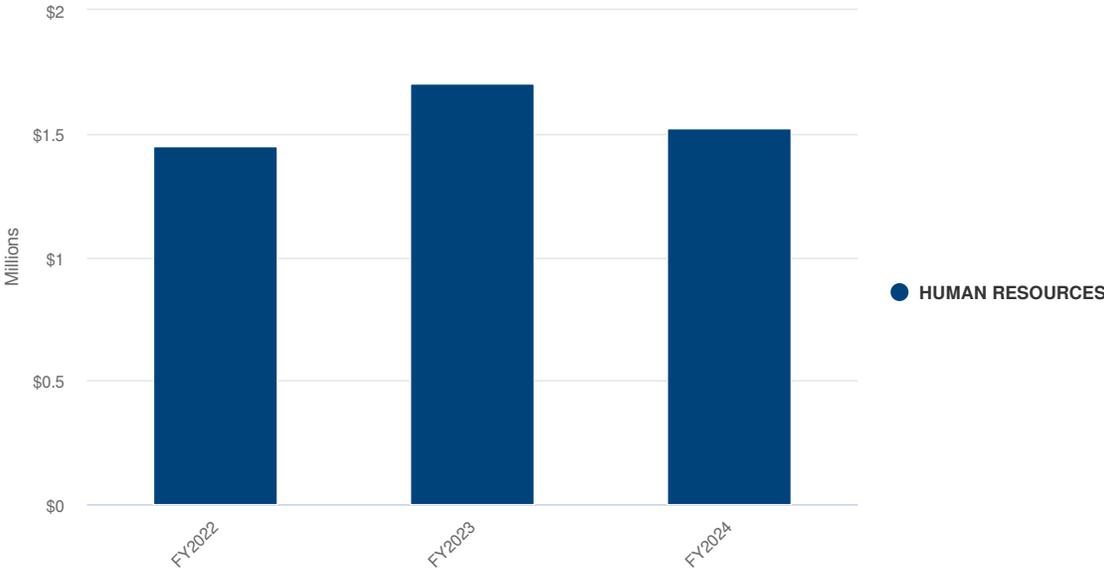


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures			
GENERAL GOVERNMENT			
HUMAN RESOURCES			

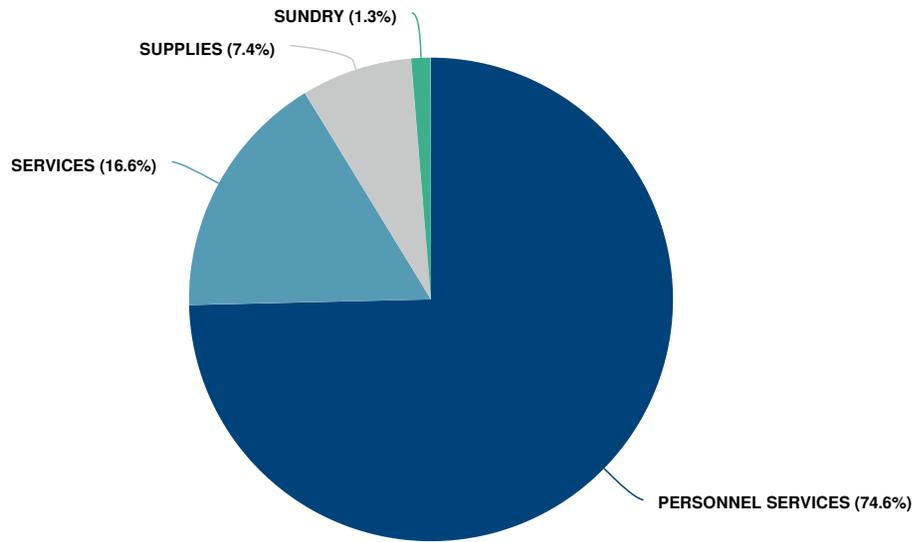


Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
HUMAN RESOURCES			
REGULAR WAGES	\$856,949.03	\$760,109.12	-11.3%
PART TIME WAGES	\$20,000.00	\$35,000.00	75%
OVERTIME	\$1,000.00	\$1,000.00	0%
HEALTH INSURANCE	\$144,897.72	\$131,725.20	-9.1%
TMRS	\$162,286.79	\$136,734.48	-15.7%
FICA	\$69,741.35	\$62,007.27	-11.1%
WORKERS COMPENSATION	\$1,198.82	\$1,065.88	-11.1%
ALLOWANCES	\$9,600.00	\$7,200.00	-25%
OFFICE SUPPLIES	\$5,000.00	\$5,000.00	0%
POSTAGE SUPPLIES	\$1,500.00	\$1,500.00	0%
WEARING APPAREL		\$2,600.00	N/A
EDUCATIONAL SUPPLIES	\$73,100.00	\$80,000.00	9.4%
COMPUTER SOFTWARE SUPPLIES		\$23,300.00	N/A
SPECIAL SERVICES	\$120,000.00	\$81,200.00	-32.3%
SERVICE AWARDS	\$42,000.00	\$46,000.00	9.5%
ADVERTISING	\$22,000.00	\$46,800.00	112.7%
EDUCATION & TRAINING	\$144,300.00	\$72,300.00	-49.9%
STAFF DEVELOPMENT	\$5,000.00	\$2,000.00	-60%
ASSOCIATION DUES/SUBSCRPT	\$4,830.00	\$4,830.00	0%
MEDICAL SERVICES	\$20,000.00	\$20,000.00	0%
Total HUMAN RESOURCES:	\$1,703,403.71	\$1,520,371.95	-10.7%
Total HUMAN RESOURCES:	\$1,703,403.71	\$1,520,371.95	-10.7%
Total GENERAL GOVERNMENT:	\$1,703,403.71	\$1,520,371.95	-10.7%
Total Expenditures:	\$1,703,403.71	\$1,520,371.95	-10.7%

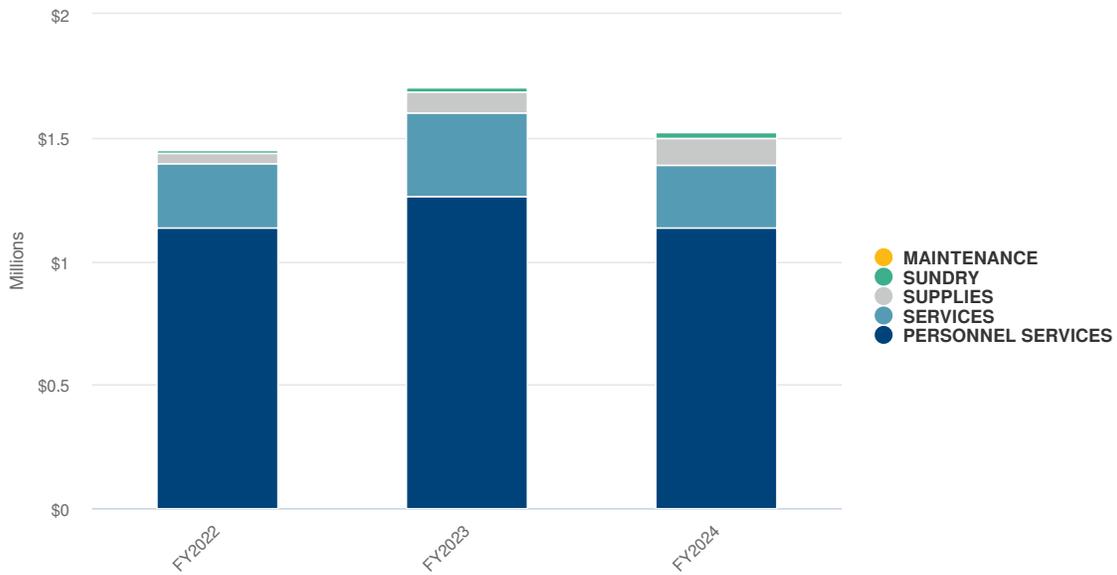


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects			
PERSONNEL SERVICES			
REGULAR WAGES	\$856,949.03	\$760,109.12	-11.3%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
PART TIME WAGES	\$20,000.00	\$35,000.00	75%
OVERTIME	\$1,000.00	\$1,000.00	0%
HEALTH INSURANCE	\$144,897.72	\$131,725.20	-9.1%
TMRS	\$162,286.79	\$136,734.48	-15.7%
FICA	\$69,741.35	\$62,007.27	-11.1%
WORKERS COMPENSATION	\$1,198.82	\$1,065.88	-11.1%
ALLOWANCES	\$9,600.00	\$7,200.00	-25%
Total PERSONNEL SERVICES:	\$1,265,673.71	\$1,134,841.95	-10.3%
SUPPLIES			
OFFICE SUPPLIES	\$5,000.00	\$5,000.00	0%
POSTAGE SUPPLIES	\$1,500.00	\$1,500.00	0%
WEARING APPAREL		\$2,600.00	N/A
EDUCATIONAL SUPPLIES	\$73,100.00	\$80,000.00	9.4%
COMPUTER SOFTWARE SUPPLIES		\$23,300.00	N/A
Total SUPPLIES:	\$79,600.00	\$112,400.00	41.2%
SERVICES			
SPECIAL SERVICES	\$120,000.00	\$81,200.00	-32.3%
SERVICE AWARDS	\$42,000.00	\$46,000.00	9.5%
ADVERTISING	\$22,000.00	\$46,800.00	112.7%
EDUCATION & TRAINING	\$144,300.00	\$72,300.00	-49.9%
STAFF DEVELOPMENT	\$5,000.00	\$2,000.00	-60%
ASSOCIATION DUES/SUBSCRPT	\$4,830.00	\$4,830.00	0%
Total SERVICES:	\$338,130.00	\$253,130.00	-25.1%
SUNDRY			
MEDICAL SERVICES	\$20,000.00	\$20,000.00	0%
Total SUNDRY:	\$20,000.00	\$20,000.00	0%
Total Expense Objects:	\$1,703,403.71	\$1,520,371.95	-10.7%

CITY CLERK



Angela Jackson
City Clerk

1170 CITY CLERK – PROGRAM SUMMARY

Program Description

The City Clerk Department maintains official City records, administers elections, issue birth and death certificates, assists citizens and departments in search for information, responds to requests for public information, issues various permits, processes recordations and serves as the City's records manager, elections administrator, public information officer and local registrar in accordance with Federal, State and local laws.

Major Goals

- Process public information requests in compliance with the Texas Public Information Act and the City's Public Information Request Policy.
- Plan and administer the City's general election and any special municipal elections as deemed appropriate by the Council and/or the Special Districts (CCPD & FCPEMSD).
- Continue updates to the City's Records Management Policy and Program and best practices across the organization regarding city-wide Electronic Records Retention and the Disposition Program with Laserfiche as the records management program.
- Process birth and death certificates in compliance with the State Law and local regulations.
- Plan and process all City and special district agendas and minutes in compliance with State and Local regulations.
- Continue to undertake and promote process improvements both internally and in coordination with other departments to ensure effective, efficient and customer-focused solutions.
- Support City Management's "Culture Code" vision by participating in BaytownU trainings, programs and curriculum.

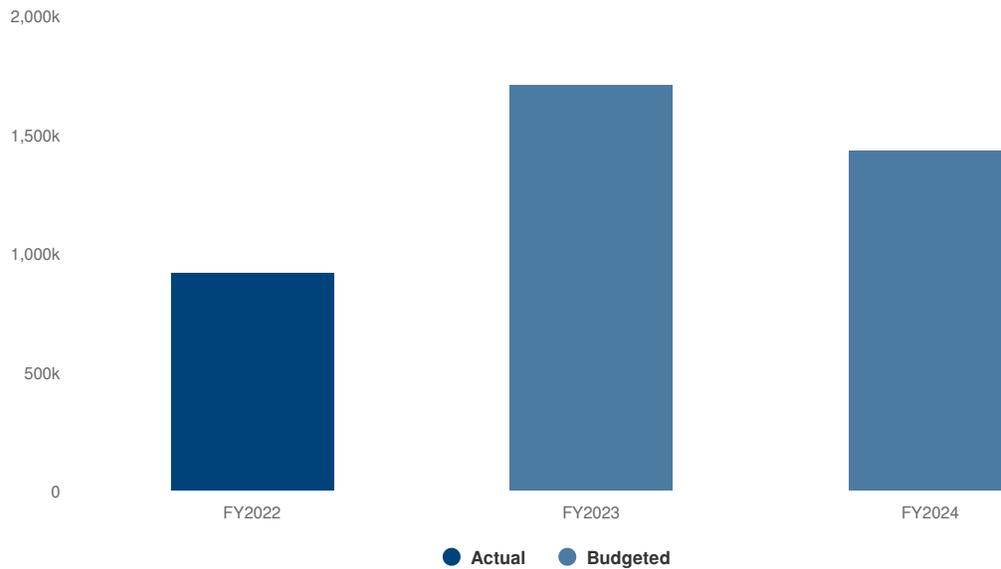
Major Objectives

- Coordinate with Harris County and Chambers County in administering general and special elections to include City's General Election for the positions of Council Members of Districts 1, 2 and 3.
- Promote and support the City's Records Management Program to all City Departments to include training, technical support and the disposition of records in accordance to State Law and the City's Records Management Policy.
- Continue implementation of Laserfiche Records Management Software in City Clerk's Office to include the migration of paper records to electronic records in order to achieve paperless status with a focus on contracts, agreements and property records.
- Coordinate records projects for the migration of records into Laserfiche for Finance, Engineering, and Planning and Development Services, in support of the City's new software program Tyler Technologies Energov.
- Migrate all paper processes related to licenses and permits administered by the City Clerk to electronic using the City's new software program Tyler Technologies Energov.
- Complete the re-organization of staff and duties for operational efficiencies and succession planning.
- Administer oaths, statements and training to all elected and appointed officials as it relates to the Texas Open Meetings Act and Texas Public Information Act.
- Continue to promote to seek applicants for Boards and Commissions.
- Update the City of Baytown Public Information SOPs and web presence.
- Complete the migration of vital statistics application process and electronic records management process, in order to increase customer service and promote best practices.

Expenditures Summary

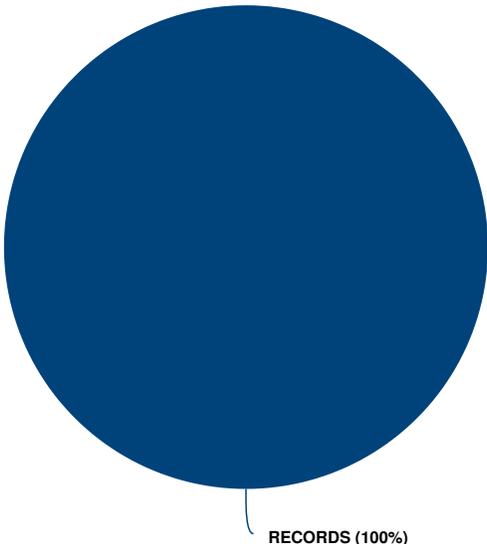
\$1,435,041 **-\$273,448**
(-16.01% vs. prior year)

CITY CLERK Proposed and Historical Budget vs. Actual

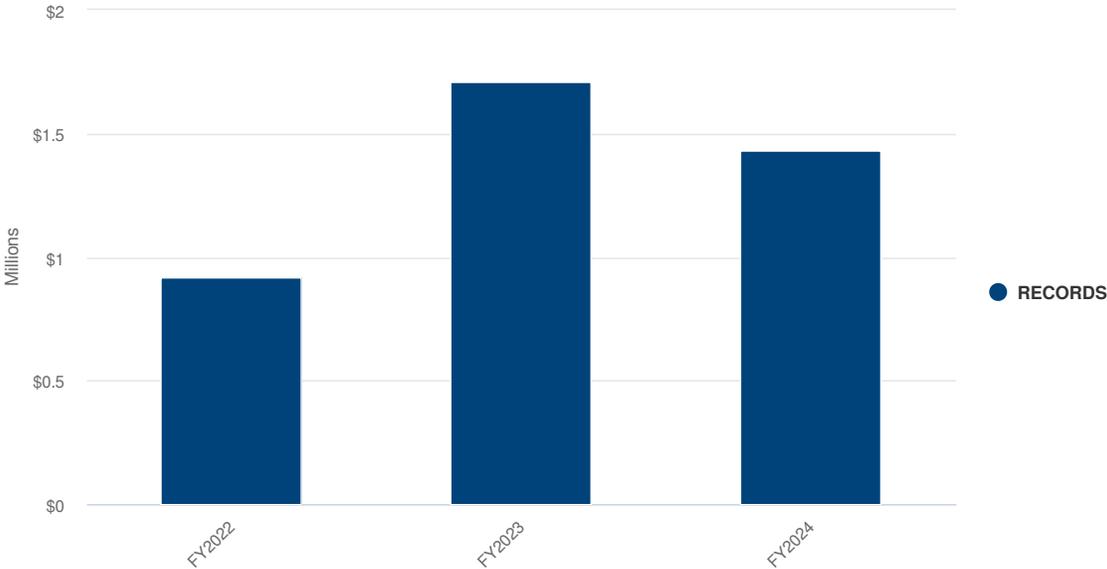


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures			
GENERAL GOVERNMENT			
CITY CLERK			

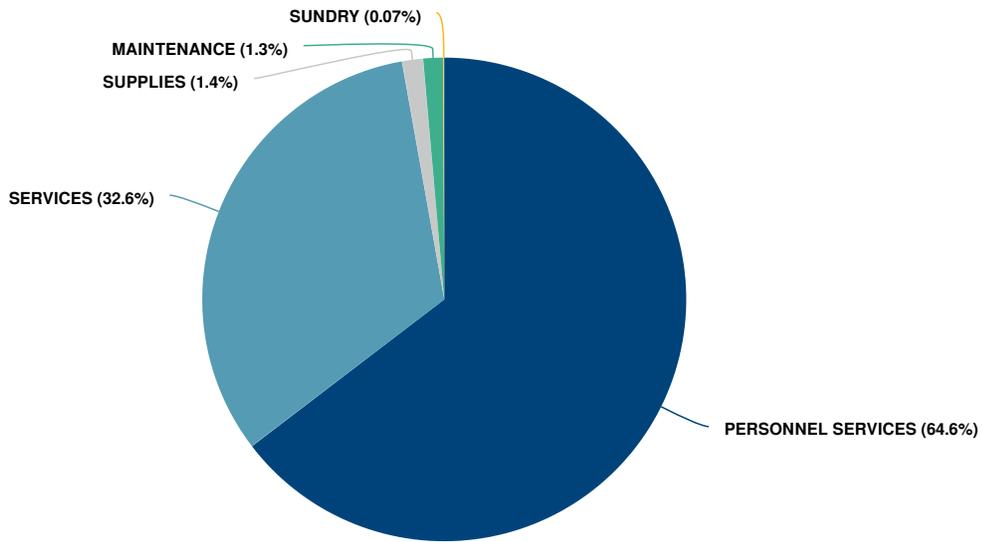


Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
RECORDS			
REGULAR WAGES	\$541,984.34	\$566,632.82	4.5%
PART TIME WAGES	\$33,622.00	\$76,000.00	126%
OVERTIME	\$8,500.00	\$8,500.00	0%
HEALTH INSURANCE	\$131,725.20	\$118,552.68	-10%
TMRS	\$97,434.41	\$101,936.25	4.6%
FICA	\$41,874.90	\$49,626.55	18.5%
WORKERS COMPENSATION	\$719.81	\$853.05	18.5%
ALLOWANCES	\$5,400.00	\$5,400.00	0%
OFFICE SUPPLIES	\$13,000.00	\$13,000.00	0%
POSTAGE SUPPLIES	\$2,000.00	\$2,000.00	0%
PRINTING SUPPLIES	\$5,000.00	\$5,000.00	0%
MACHINERY & EQUIP MAINT	\$2,000.00	\$2,000.00	0%
BOOKS - MAINTENANCE	\$14,650.00	\$17,000.00	16%
SPECIAL SERVICES	\$147,463.00	\$105,000.00	-28.8%
ADVERTISING	\$20,000.00	\$25,000.00	25%
EDUCATION & TRAINING	\$25,450.00	\$20,000.00	-21.4%
NON CITY FACILITY RENTAL	\$13,740.00	\$13,740.00	0%
STAFF DEVELOPMENT	\$2,000.00	\$2,000.00	0%
ELECTIONS	\$600,000.00	\$300,000.00	-50%
ASSOCIATION DUES/SUBSCRPT	\$926.00	\$1,800.00	94.4%
COURT COST	\$1,000.00	\$1,000.00	0%
Total RECORDS:	\$1,708,489.66	\$1,435,041.35	-16%
Total CITY CLERK:	\$1,708,489.66	\$1,435,041.35	-16%
Total GENERAL GOVERNMENT:	\$1,708,489.66	\$1,435,041.35	-16%
Total Expenditures:	\$1,708,489.66	\$1,435,041.35	-16%

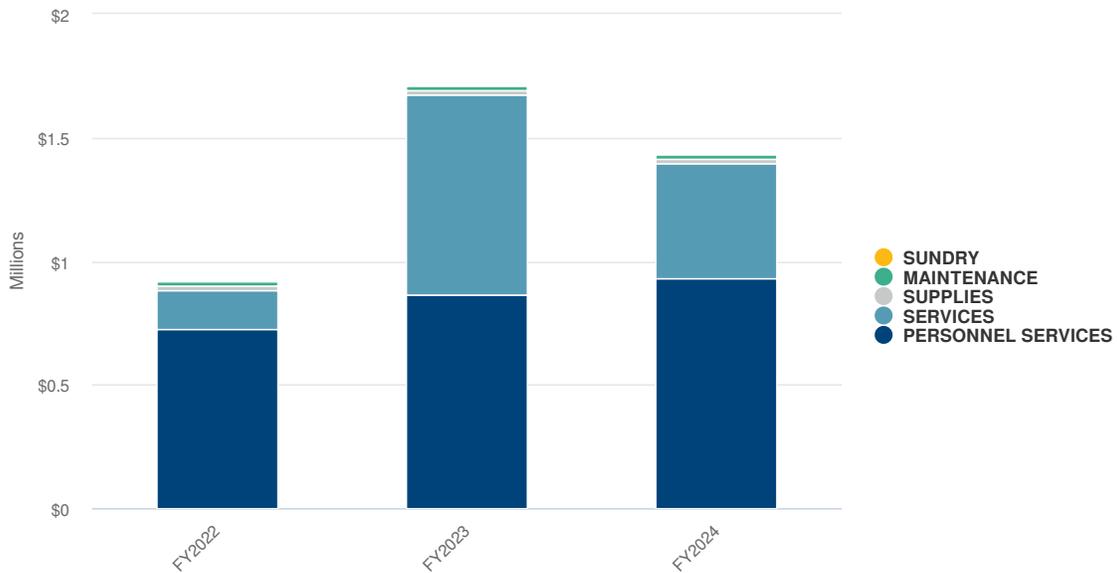


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects			
PERSONNEL SERVICES			
REGULAR WAGES	\$541,984.34	\$566,632.82	4.5%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
PART TIME WAGES	\$33,622.00	\$76,000.00	126%
OVERTIME	\$8,500.00	\$8,500.00	0%
HEALTH INSURANCE	\$131,725.20	\$118,552.68	-10%
TMRS	\$97,434.41	\$101,936.25	4.6%
FICA	\$41,874.90	\$49,626.55	18.5%
WORKERS COMPENSATION	\$719.81	\$853.05	18.5%
ALLOWANCES	\$5,400.00	\$5,400.00	0%
Total PERSONNEL SERVICES:	\$861,260.66	\$927,501.35	7.7%
SUPPLIES			
OFFICE SUPPLIES	\$13,000.00	\$13,000.00	0%
POSTAGE SUPPLIES	\$2,000.00	\$2,000.00	0%
PRINTING SUPPLIES	\$5,000.00	\$5,000.00	0%
Total SUPPLIES:	\$20,000.00	\$20,000.00	0%
MAINTENANCE			
MACHINERY & EQUIP MAINT	\$2,000.00	\$2,000.00	0%
BOOKS - MAINTENANCE	\$14,650.00	\$17,000.00	16%
Total MAINTENANCE:	\$16,650.00	\$19,000.00	14.1%
SERVICES			
SPECIAL SERVICES	\$147,463.00	\$105,000.00	-28.8%
ADVERTISING	\$20,000.00	\$25,000.00	25%
EDUCATION & TRAINING	\$25,450.00	\$20,000.00	-21.4%
NON CITY FACILITY RENTAL	\$13,740.00	\$13,740.00	0%
STAFF DEVELOPMENT	\$2,000.00	\$2,000.00	0%
ELECTIONS	\$600,000.00	\$300,000.00	-50%
ASSOCIATION DUES/SUBSCRPT	\$926.00	\$1,800.00	94.4%
Total SERVICES:	\$809,579.00	\$467,540.00	-42.2%
SUNDRY			
COURT COST	\$1,000.00	\$1,000.00	0%
Total SUNDRY:	\$1,000.00	\$1,000.00	0%
Total Expense Objects:	\$1,708,489.66	\$1,435,041.35	-16%



COURT OF RECORD



Julie Escalante
Municipal Judge

1171 COURT OF RECORD – PROGRAM SUMMARY

Program Description

The Municipal Court of Record in the City of Baytown, Texas was created to provide a more efficient disposition of cases arising in the municipality. The Judicial division, Municipal Court division and the Marshal Program division perform their duties under the direction and control of the presiding judge in accordance with City Charter and State laws.

Major Goals

- Provide a fair, impartial system for timely adjudication of misdemeanor offenses within the jurisdiction of the Municipal Court of Record in the City of Baytown.
- Improve efficiency and effectiveness with upgraded Tyler/TCM Technology/Incode 10.
- System clean up to include purge of old cases (adjudicated and unadjudicated) up to 2006.
- Improve compliance on case resolution.
- Increase Marshal department productivity by effectively serving outstanding warrants through innovative measures- including neighborhood blocking and apartment rent rolls. Increase Marshal overtime to work weekends.
- Increase community outreach and education.
- Improve service effectiveness to indigent persons and defendant's suffering mental health/substance abuse.
- Implement internal program for increased communication efficiency for staff (ie. Slack/Microsoft Teams).
- Provide court security training certification seminar to qualify PD officers to work overtime in court.
- Implement SB6 requirements for bond reform.

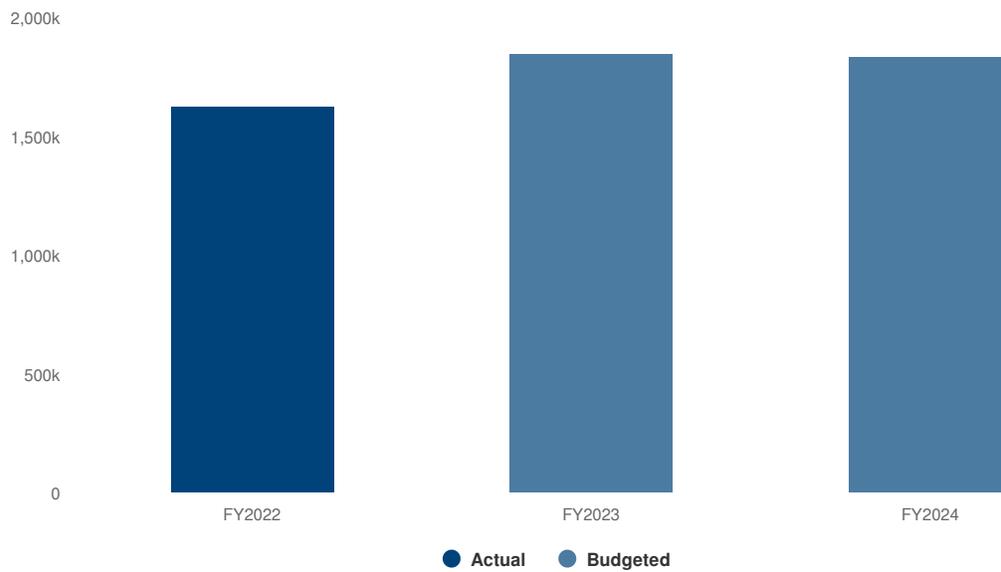
Major Objectives

- Continue to modify and update standard operating procedure as changes are made to each desk
- Proper retention and destruction of electronically filed cases prior to 2012 which are currently in a "closed status" as stored on INCODE.
- Review and upgrade of fines and costs.
- Comprehensive system clean-up of old cases (including those with judgments as allowed by recent legislative initiatives) which remain open but are deemed as uncollectible.
- Implement jury module for online participation and enrollment
- Improve physical environment – including separate offices/space for Marshal department as part of First Responder building construction.
- Incorporate messaging system for more effective and efficient communication on a daily basis
- Implement software for project management i.e. Monday.
- Complete and implement employee policy and procedures manual for both municipal court and marshals department.
- Implement e-filing system for defendants and attorney.
- Implement e-signature capabilities for defendants and attorneys
- Greater participation in community outreach for traffic safety education.
- Work in close proximity to mental health crisis intervention response team to divert mentally challenge persons out of criminal system.
- Obtain required OCA training and set up ability to access the PSRS reporting system.

Expenditures Summary

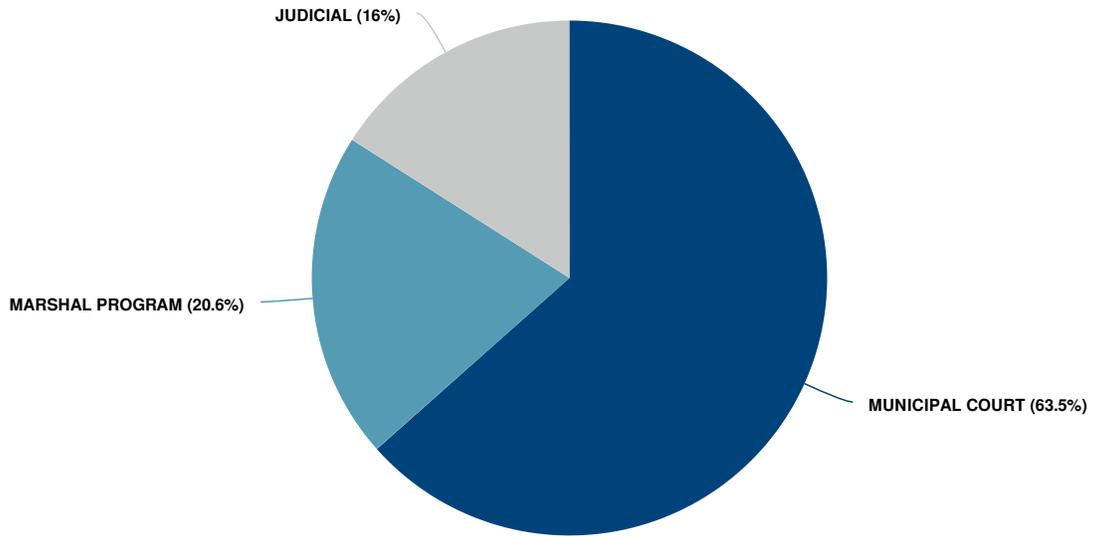
\$1,835,168 **-\$12,096**
(-0.65% vs. prior year)

COURT OF RECORD Proposed and Historical Budget vs. Actual

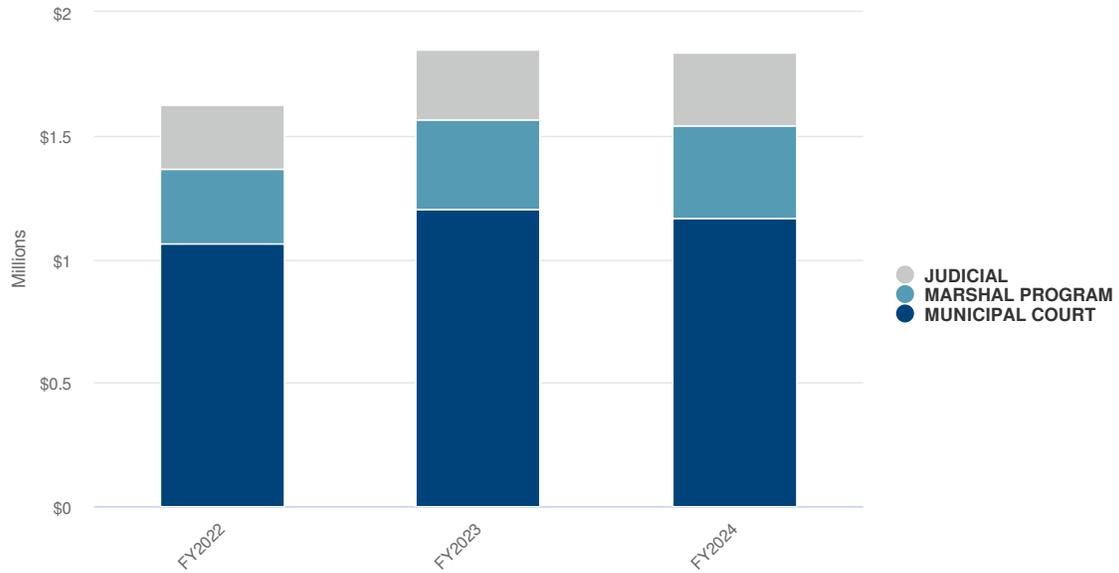


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures			
GENERAL GOVERNMENT			
COURT OF RECORD			



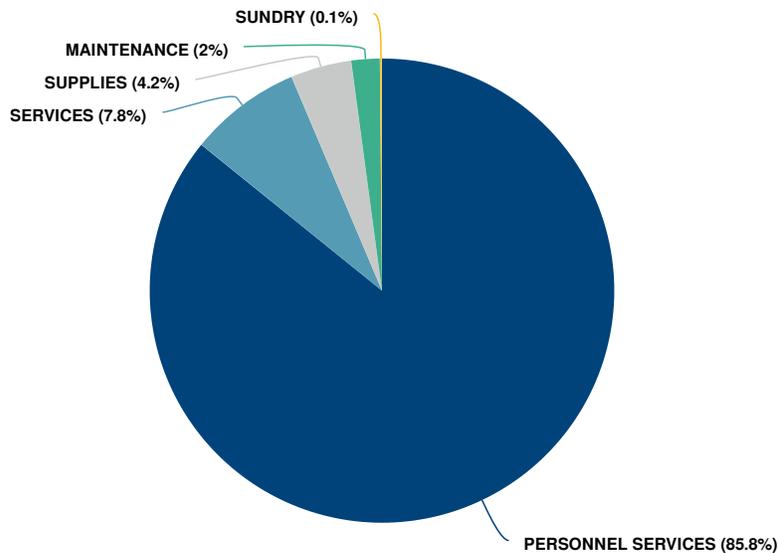
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
MUNICIPAL COURT			
REGULAR WAGES	\$632,648.38	\$648,995.50	2.6%
OVERTIME	\$10,000.00	\$10,000.00	0%
HEALTH INSURANCE	\$171,242.76	\$171,242.76	0%
TMRS	\$112,931.81	\$115,971.78	2.7%
FICA	\$48,535.30	\$49,785.86	2.6%
WORKERS COMPENSATION	\$834.30	\$855.80	2.6%
ALLOWANCES	\$1,800.00	\$1,800.00	0%
OFFICE SUPPLIES	\$13,000.00	\$13,000.00	0%
POSTAGE SUPPLIES	\$20,000.00	\$20,000.00	0%
PRINTING SUPPLIES	\$10,000.00	\$10,000.00	0%
WEARING APPAREL	\$2,000.00	\$2,000.00	0%
MINOR TOOLS	\$0.00	\$10,000.00	N/A
CLEANING & JANITORIAL SUP	\$3,000.00	\$3,000.00	0%
EDUCATIONAL SUPPLIES	\$1,000.00	\$1,000.00	0%
MEETING SUPPLIES	\$2,400.00	\$0.00	-100%
FURNITURE/FIXTURES MAINT	\$25,217.00	\$23,500.00	-6.8%
EQUIPMENT RENTAL	\$12,537.60	\$12,537.60	0%
SPECIAL SERVICES	\$44,061.00	\$42,000.00	-4.7%
JANITORIAL SERVICES	\$13,586.00	\$0.00	-100%
EDUCATION & TRAINING	\$15,100.00	\$22,000.00	45.7%
NON CITY FACILITY RENTAL	\$5,100.00	\$0.00	-100%
STAFF DEVELOPMENT	\$5,000.00	\$3,000.00	-40%
ASSOCIATION DUES/SUBSCRPT	\$1,070.00	\$1,240.00	15.9%
COURT COST	\$3,228.00	\$2,500.00	-22.6%
BUILDING & IMPROVEMENTS	\$46,000.00	\$0.00	-100%
Total MUNICIPAL COURT:	\$1,200,292.15	\$1,164,429.30	-3%
MARSHAL PROGRAM			
REGULAR WAGES	\$210,214.82	\$218,185.80	3.8%
OVERTIME	\$15,000.00	\$15,000.00	0%
HEALTH INSURANCE	\$39,517.56	\$39,517.56	0%
TMRS	\$37,418.24	\$38,880.71	3.9%
FICA	\$16,081.43	\$16,691.21	3.8%
WORKERS COMPENSATION	\$4,311.93	\$4,475.43	3.8%
POSTAGE SUPPLIES	\$2,500.00	\$2,500.00	0%
PRINTING SUPPLIES	\$3,000.00	\$3,000.00	0%
WEARING APPAREL	\$3,459.58	\$3,500.00	1.2%
MOTOR VEHICLE SUPPLIES	\$5,760.00	\$5,000.00	-13.2%
MINOR TOOLS	\$4,098.84	\$4,000.00	-2.4%
MOTOR VEHICLES MAINT	\$6,800.00	\$12,000.00	76.5%
COMMUNICATION	\$900.00	\$0.00	-100%
SPECIAL SERVICES	\$7,623.05	\$9,448.66	23.9%
EDUCATION & TRAINING	\$5,200.00	\$5,200.00	0%



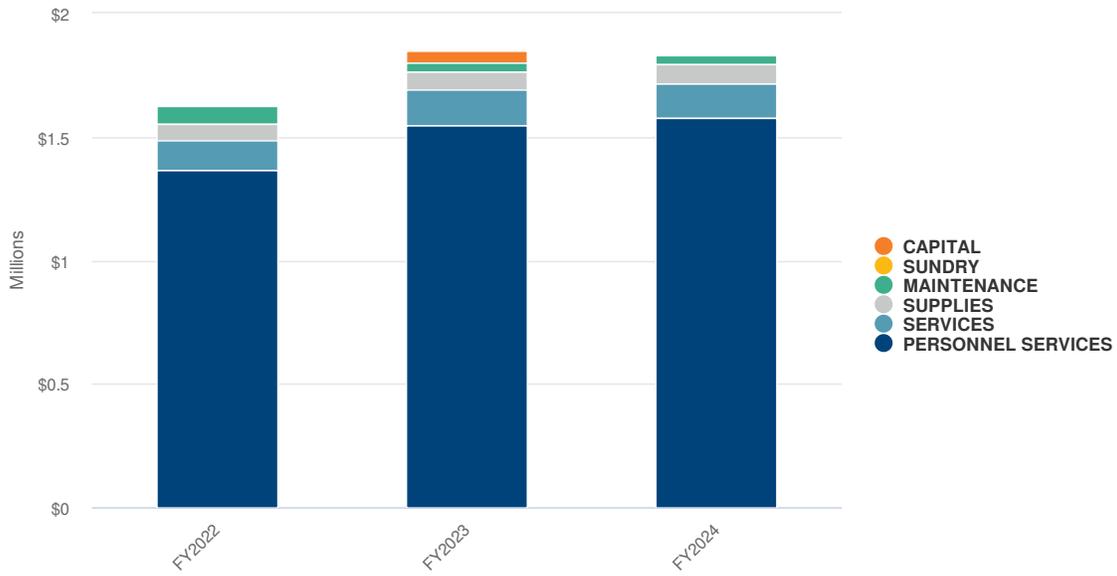
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
ASSOCIATION DUES/SUBSCRIPT	\$1,208.00	\$200.00	-83.4%
Total MARSHAL PROGRAM:	\$363,093.45	\$377,599.37	4%
JUDICIAL			
REGULAR WAGES	\$179,982.14	\$179,926.09	0%
HEALTH INSURANCE	\$13,172.52	\$13,172.52	0%
TMRS	\$32,677.62	\$32,704.35	0.1%
FICA	\$14,044.03	\$14,039.75	0%
WORKERS COMPENSATION	\$241.41	\$241.34	0%
ALLOWANCES	\$3,600.00	\$3,600.00	0%
WEARING APPAREL	\$1,000.00	\$500.00	-50%
EDUCATIONAL SUPPLIES	\$205.00	\$200.00	-2.4%
FURNITURE/FIXTURES MAINT	\$1,000.00	\$1,000.00	0%
SPECIAL SERVICES	\$34,200.00	\$44,000.00	28.7%
EDUCATION & TRAINING	\$3,150.00	\$3,150.00	0%
ASSOCIATION DUES/SUBSCRIPT	\$605.00	\$605.00	0%
Total JUDICIAL:	\$283,877.72	\$293,139.05	3.3%
Total COURT OF RECORD:	\$1,847,263.32	\$1,835,167.72	-0.7%
Total GENERAL GOVERNMENT:	\$1,847,263.32	\$1,835,167.72	-0.7%
Total Expenditures:	\$1,847,263.32	\$1,835,167.72	-0.7%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects			
PERSONNEL SERVICES			
REGULAR WAGES	\$632,648.38	\$648,995.50	2.6%
OVERTIME	\$10,000.00	\$10,000.00	0%
HEALTH INSURANCE	\$171,242.76	\$171,242.76	0%
TMRS	\$112,931.81	\$115,971.78	2.7%
FICA	\$48,535.30	\$49,785.86	2.6%
WORKERS COMPENSATION	\$834.30	\$855.80	2.6%
ALLOWANCES	\$1,800.00	\$1,800.00	0%
REGULAR WAGES	\$210,214.82	\$218,185.80	3.8%
OVERTIME	\$15,000.00	\$15,000.00	0%
HEALTH INSURANCE	\$39,517.56	\$39,517.56	0%
TMRS	\$37,418.24	\$38,880.71	3.9%
FICA	\$16,081.43	\$16,691.21	3.8%
WORKERS COMPENSATION	\$4,311.93	\$4,475.43	3.8%
REGULAR WAGES	\$179,982.14	\$179,926.09	0%
HEALTH INSURANCE	\$13,172.52	\$13,172.52	0%
TMRS	\$32,677.62	\$32,704.35	0.1%
FICA	\$14,044.03	\$14,039.75	0%
WORKERS COMPENSATION	\$241.41	\$241.34	0%
ALLOWANCES	\$3,600.00	\$3,600.00	0%
Total PERSONNEL SERVICES:	\$1,544,254.25	\$1,575,086.46	2%
SUPPLIES			



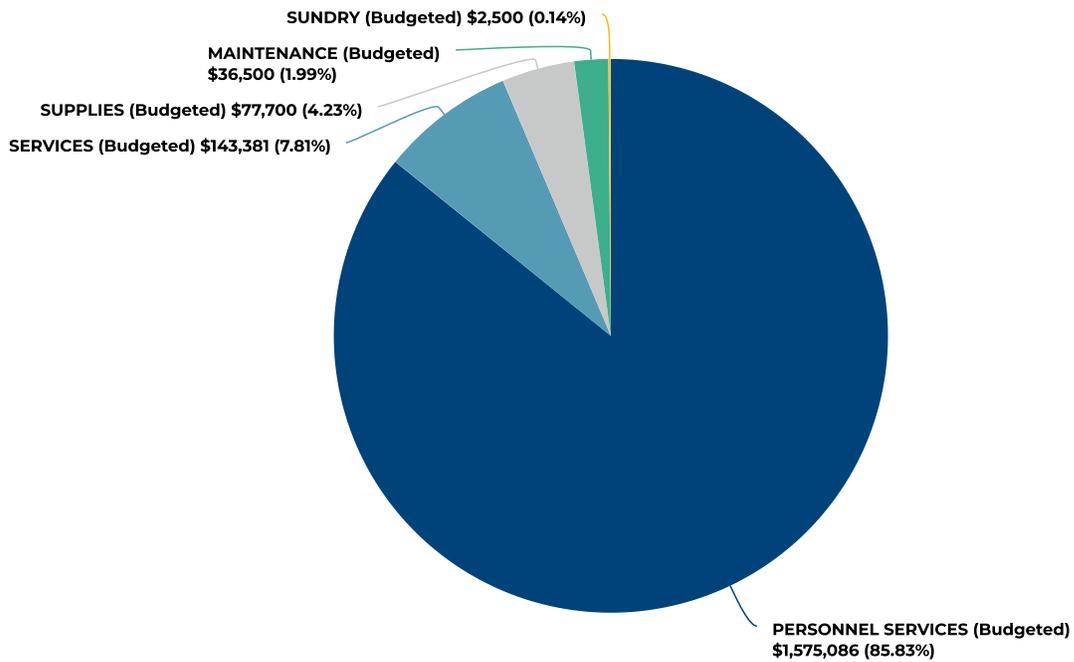
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
OFFICE SUPPLIES	\$13,000.00	\$13,000.00	0%
POSTAGE SUPPLIES	\$20,000.00	\$20,000.00	0%
PRINTING SUPPLIES	\$10,000.00	\$10,000.00	0%
WEARING APPAREL	\$2,000.00	\$2,000.00	0%
MINOR TOOLS	\$0.00	\$10,000.00	N/A
CLEANING & JANITORIAL SUP	\$3,000.00	\$3,000.00	0%
EDUCATIONAL SUPPLIES	\$1,000.00	\$1,000.00	0%
MEETING SUPPLIES	\$2,400.00	\$0.00	-100%
POSTAGE SUPPLIES	\$2,500.00	\$2,500.00	0%
PRINTING SUPPLIES	\$3,000.00	\$3,000.00	0%
WEARING APPAREL	\$3,459.58	\$3,500.00	1.2%
MOTOR VEHICLE SUPPLIES	\$5,760.00	\$5,000.00	-13.2%
MINOR TOOLS	\$4,098.84	\$4,000.00	-2.4%
WEARING APPAREL	\$1,000.00	\$500.00	-50%
EDUCATIONAL SUPPLIES	\$205.00	\$200.00	-2.4%
Total SUPPLIES:	\$71,423.42	\$77,700.00	8.8%
MAINTENANCE			
FURNITURE/FIXTURES MAINT	\$25,217.00	\$23,500.00	-6.8%
MOTOR VEHICLES MAINT	\$6,800.00	\$12,000.00	76.5%
FURNITURE/FIXTURES MAINT	\$1,000.00	\$1,000.00	0%
Total MAINTENANCE:	\$33,017.00	\$36,500.00	10.5%
SERVICES			
EQUIPMENT RENTAL	\$12,537.60	\$12,537.60	0%
SPECIAL SERVICES	\$44,061.00	\$42,000.00	-4.7%
JANITORIAL SERVICES	\$13,586.00	\$0.00	-100%
EDUCATION & TRAINING	\$15,100.00	\$22,000.00	45.7%
NON CITY FACILITY RENTAL	\$5,100.00	\$0.00	-100%
STAFF DEVELOPMENT	\$5,000.00	\$3,000.00	-40%
ASSOCIATION DUES/SUBSCRPT	\$1,070.00	\$1,240.00	15.9%
COMMUNICATION	\$900.00	\$0.00	-100%
SPECIAL SERVICES	\$7,623.05	\$9,448.66	23.9%
EDUCATION & TRAINING	\$5,200.00	\$5,200.00	0%
ASSOCIATION DUES/SUBSCRPT	\$1,208.00	\$200.00	-83.4%
SPECIAL SERVICES	\$34,200.00	\$44,000.00	28.7%
EDUCATION & TRAINING	\$3,150.00	\$3,150.00	0%
ASSOCIATION DUES/SUBSCRPT	\$605.00	\$605.00	0%
Total SERVICES:	\$149,340.65	\$143,381.26	-4%
SUNDRY			
COURT COST	\$3,228.00	\$2,500.00	-22.6%
Total SUNDRY:	\$3,228.00	\$2,500.00	-22.6%



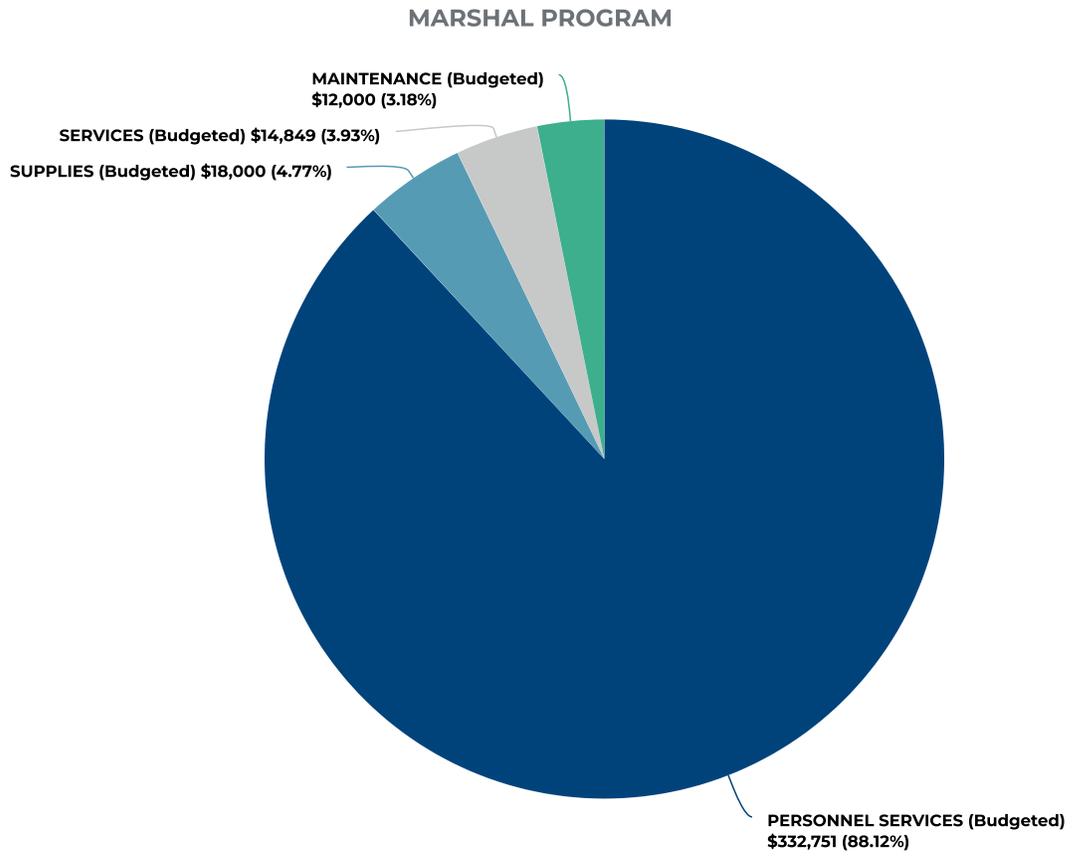
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
CAPITAL			
BUILDING & IMPROVEMENTS	\$46,000.00	\$0.00	-100%
Total CAPITAL:	\$46,000.00	\$0.00	-100%
Total Expense Objects:	\$1,847,263.32	\$1,835,167.72	-0.7%

MUNICIPAL COURT BUDGET SUMMARY

MUNICIPAL COURT

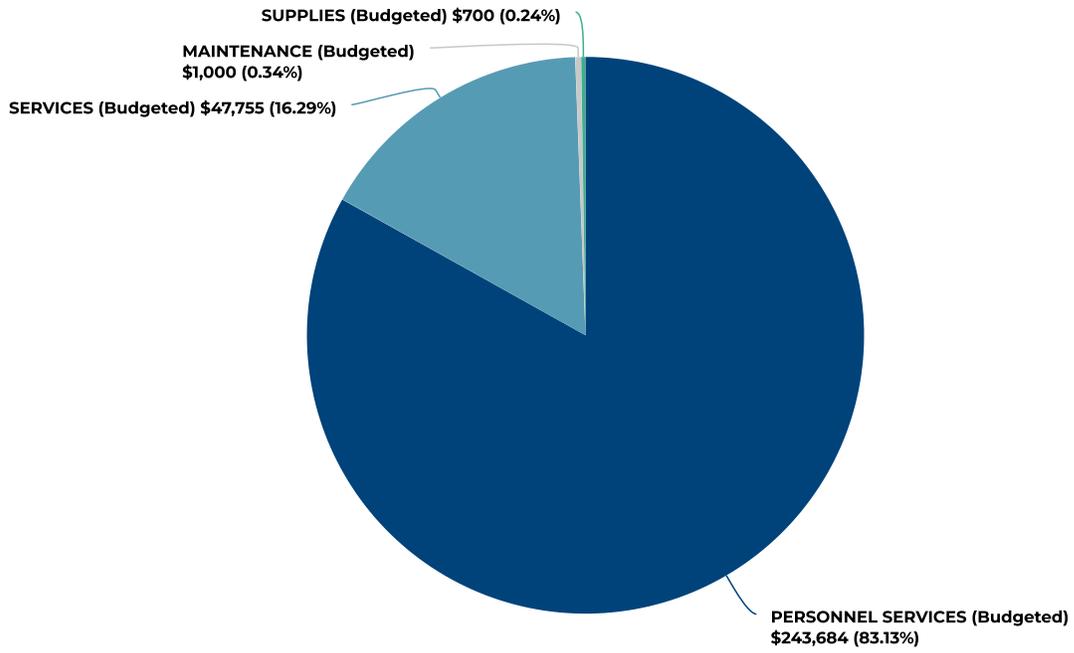


MARSHAL PROGRAM BUDGET SUMMARY



JUDICIAL BUDGET SUMMARY

JUDICIAL



POLICE



John Stringer
Chief of Police

2000 POLICE – PROGRAM SUMMARY

Program Description

“The mission of the Baytown Police Department is to carry out our sworn duties to protect and serve all citizens of our community by partnering with them to reduce crime and enhance quality of life, with honor, integrity and professionalism.”

Administration

The Police Department is under the administration of the Chief of Police. Supporting the Police Chief is a staff that includes the following personnel.

- A) One Administrative Assistant
- B) One Corporal Position; Aide to the Chief
- C) One Assistant City Attorney; Legal Advisor
- D) Two Internal Affairs Investigators
- E) Professional Standards Lieutenant

The rest of the Police Department is divided into three Bureaus, and the Communications Division. Each Bureau is led by an Assistant Chief, while the Communications Division is led by a civilian administrator.

The Operations Bureau is the central provider of Police services, consisting of uniform patrol and Detectives for the City of Baytown. This bureau is the largest and most visible bureau in the Police Department, and normally the first to respond to calls for service from the public. The Investigations Division is responsible for investigating all crimes within the City limits of Baytown consisting of Persons Crime, Property Crime, Crime Scene Investigators, a Crime Analyst, and Special Operations investigators. The Operations Bureau also oversees, Commercial Motor Vehicle Inspections (CMV), Canine Support (K-9); Drone Support (UAS) and the Street Crimes Unit.

The Planning Bureau is significant to accomplishing the Department Mission by Providing all support functions to the Police Department. The support functions are divided into three divisions:

- A) The Support Services Division is responsible for the Baytown Police Department budget, police facilities, equipment, vehicles, fleet maintenance, IT services and research / development.
- B) The Training Division consists of the police training and personnel officers. Police training is responsible for in-service and enhanced police training. Personnel department is responsible for recruiting and hiring of new employees in the Police Department.
- C) The Domestic Violence/ Family Services Division is responsible for assisting citizens with crime victim compensation, court accompaniment, assistance with u-visa and advocating for the victim.

The Logistics Bureau significantly supports the Department Mission by maintaining partnerships and assisting the other bureaus in developing citizen collaboration as a conduit between the Police Department and the Public. Programs in the Logistics Bureau include Jail Division, Crime Prevention, DARE, Crime Stoppers, Neighborhood Watch Programs, Citizens Police Academy, Citizens on Patrol (COP's) and the Community Service Specialists (formerly CSO). The Jail Division is responsible for the care and safety of all prisoners while incarcerated in the Municipal Jail

The Communications Division is a consolidated communications center responsible for dispatching all critical services provided by the City of Baytown. The Division serves as the telecommunications interface between the public and all emergency services, (Police, Fire, and EMS), as well as General Governmental services.

Core Functions:

Core functions of an organization are the primary activities that the organization engages in with the institution-wide goal of supporting its mission. The following core functions, and supporting activities particular to BPD, were identified by the Command Staff. Three of these core functions are external and one is internal.

Public Safety- Some of the primary essential activities include:



- Crime Prevention/ Detection/ Deterrence
- Preservation of Public Peace and Order
- Investigate and Prosecute Criminal Activity
- Jail Detention Operations
- Traffic and Roadway Management

Community Service- Some of the primary essential activities include:

- Mental Health Crisis Response: Crisis Intervention Team/ Clinician Officer Remote Evaluation
- Victim Advocacy
- Public Information/ Public Information Requests/ and Resource Referral Assistance (for non-police matters)
- Community Service Officers and Record Keeping

Community Outreach- Some of the primary essential activities include:

- Education (DARE/RAD/Safety seminars)
- Partnership and Relationship Development
- Crime Prevention Through Environmental Design

Personnel Development- Some of the primary essential activities include:

- Training and Education
- Mental Wellness
- Physical Wellness

Department Goals and Objective by Bureau:

Administration Bureau

- Goal: Implement Technology to Impact Crime and Improve Performance Management
- Strategic Plan: Efforts to Prevent Crime/ Accountability and Transparency/Quick Response to Emergencies
- Core Functions: Public Safety (Crime Prevention, Detection, Investigation and prosecution).
- Add 18 Additional License Plate Readers in areas prone to vehicle related crimes
- Add real time cameras monitored by dispatch to reduce street-level violent crime
- Create Drone as a First Responder Program
- Implement Guardian Tracking Software system to provide employee accountability and secure record-keeping, agency-wide
- Implement Policy Documentation and Management System to improve efficiency, maintain accountability, and provide system to publish policies online for public view to improve transparency
- Goal: Implement Supervisory Training
- Strategic Plan: Accountability
- Core Function: Public Safety (Preservation of Public Peace and Order), Personnel Development
- Objectives:
- Establish annual Equal Employment Opportunity Commission Updates and Refresher Training for all supervisors
- Train all sworn supervisory personnel on Civil Service Title 143
- Establish Field Training Program for newly promoted sergeants
- Goal: Improve Efficiency of Communications Division
- Core Function: Public Safety (Preservation of Public Peace and Order),
- Objectives:
- Purchase new headsets for all Telecommunicators to reduce distractions and improve focus
- Improve Emergency Dispatch Protocols to communicate more appropriately on emergency calls
- Continue regular training of all personnel

Operations Bureau

- Goal: Reduce Violent Crime by 10%
- Strategic Plan: Efforts to Prevent Crime
- Core Function: Public Safety (Preservation of Public Peace and Order, Crime Prevention, Detection, Deterrence, Investigation and Prosecution).
- Objectives:
- Identify at least two crime prevention strategies for Patrol Division based on emerging crime trends within the City of Baytown
- Deploy personnel and offer extra-duty assignments to areas with documented increased levels of violent crime
- Provide at least one Intelligence Product to the Patrol Division each month
- Establish formal methods of communications about documented violent offenders and members of Criminal Organizations and Criminal Street Gangs
- Goal: Enhance Community Relations with Patrol to Reduce Crime
- Strategic Plan: Community Oriented Police Force/ Community Partnerships
- Core Function: Community Outreach, Community Service



- Objectives:
- Have at least one out-of-the-vehicle, non-enforcement, experience daily
- Identify and implement one Patrol-Centered outreach program
- Goal: Reduce Alcohol Related Fatalities by 20%
- Strategic Plan:
- Core Function: Public Safety (Traffic and Roadway Management, Preservation of Public Peace and Order).
- Objectives:
- Obtain Grant Funding for DWI and Traffic Enforcement Overtime
- Conduct Four Special Enforcement Details in cooperation with other agencies during peak documented times for alcohol related collisions
- Social Media Campaign to bring awareness to DWI and alternatives to driving impaired
- Goal: Improve communications with in the bureau
- Strategic Plan: Accountability
- Core Function: Public Safety (Preservation of Public Peace and Order), Personnel Development
- Objectives:
- Implement Major Case Briefs from Investigations to Patrol
- Quarterly Prevalent Gang Intelligence Briefs to Patrol
- Detectives Work One Shift Quarterly with an Officer
- Officers work one shift quarterly with a Detective
- Goal: Establish Leadership Development Programs
- Strategic Plan: Accountability
- Core Function: Training
- Objectives:
- Implement a Field Training Program for Sergeants
- Implement a Field Training Program for Lieutenants

Planning Bureau

- Goal: Completion of BPD Public Safety Campus Phase 2
- Strategic Plan: Accountability and Transparency.
- Core Function: Public Safety
 - Objectives:
 - Complete selection of equipment
 - Complete construction and inspect for deficiencies
- Goal: Improve Staffing Levels
- Strategic Plan: Increase Number of Officers Who Live in Baytown
- Core Functions: Public Safety (Preservation of Public Peace and Order), Personnel Development (Training and Education).
- Objectives:
- Fill at least 10 Open Police Officer Positions
- Implement Lateral Selection Process
- Reduce time of Selection Process 40%
- Continue Recruiting to reflect community diversity
- Produce at least one new recruitment video
- Goal: Continue and Expand Annual Training on Mental Health and De-Escalation
- Strategic Plan: Mental Health
- Core Function: Personnel Development (Training and Education), Community Service
 - Objectives:
 - Continue Annual Mental Health and De-escalation Training with 100% completion
- Goal: Select New Site for Firearms and Training Facility
- Strategic Plan: Accountability
- Core Function: Personnel Development (Training and Education).
 - Objectives:
 - Determine training needs in first quarter of calendar year
 - Conduct area search for suitable location in the first second quarter of calendar year
 - Present at least to possible locations for consideration
- Goal: Establish Curriculum for Basic Peace Officer Academy.
- Strategic Plan: Accountability and Transparency.
- Core Function: Personnel Development
 - Objectives:
 - Comprise Comprehensive list of TCOLE required training classes
 - Comprise Comprehensive list of Baytown Police Department required additional training
 - Establish Lesson Plans for all training classes
 - Establish additional instructor requirements



- Establish equipment needs

Logistic Bureau

- Goal: Expand Criminal and Graffiti Abatement Capabilities
- Strategic Plan: Community Oriented Policing/ Crime Prevention
- Core Function: Community Service, Community Outreach, Public Safety
- Objectives:
 - Train two Crime Prevention Services Officers by the end of the second quarter of the calendar year
 - Revitalize Problem Resolution Team, Including Badge of Excellence by end of fiscal year.
- Goal: Expand General Community Outreach
- Strategic Plan: Community Oriented Policing/ Community Partnerships/ Crime Prevention
- Core Functions: Community Service, Community Outreach, Public Safety
 - Objectives:
 - Review all current programs for relevancy/ updates by the end of the first quarter of the calendar year
 - Identify and implement two new community outreach programs by end of fiscal year
 - Identify two new community partnerships
 - Publicize programs through monthly social media options
 - Expand COPS program by expanding duties
 - Conduct two Junior Police Academies during summer break
 - Identify and consider expansion of sustainable programs
- Goal: Improve Police and Youth Relations and Communication
- Strategic Plan: Community Oriented Policing/ Community Partnerships/ Crime Prevention
- Core Function: Community Service
 - Objectives:
 - Establish cooperative with GCCISD PD and high schools
 - Review relevant existing successful youth outreach and mentoring programs
 - Establish program goals and objectives, and participant selection criteria
 - Conduct two pilot sessions prior to summer break
- Goal: Improve Efficiency and productivity in the Records, Property Room, and CSS Divisions
- Strategic Plan: Accountability
- Core Function: Community Service
- Objectives:
 - Review job descriptions and update where necessary, to include salary enhancement requests where identified and warranted due to workload changes
 - Continue cross-training all personnel and allow movement for professional development
 - Intentionally review training needs on an annual basis prior to budget preparation and provide training to enhance skills of all employees in an increasingly technologically diverse field
 - Assess equipment needs and work to provide and upgrade
 - All divisions begin detailed planning now for the move to the new building
- Goal: Jail Operations
- Strategic Plan: Accountability
- Core Function: Community Service, Public Safety, Personnel Development
- Objectives
 - Review job descriptions for updates, to include salary enhancement requests where identified and warranted due to workload changes
 - Review all procedural aspects of operations to streamline procedures where possible, upgrade equipment and technology
 - Correct six-month backlog of death records before 12/31/2023, and establish a procedure to prevent such backlogs from occurring
 - Improve relationships with other bureaus and divisions through ride-alongs, participation in community events, roll calls,
 - Have all personnel properly trained and begin the county transfer program by jailers by June 1st, 2023

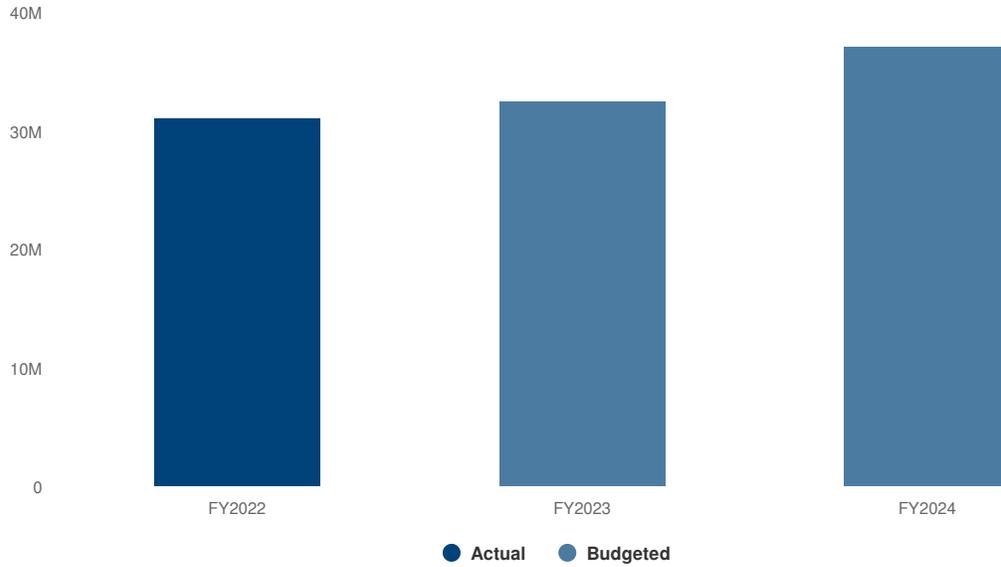


Expenditures Summary

\$37,055,082 **\$4,621,745**
(14.25% vs. prior year)

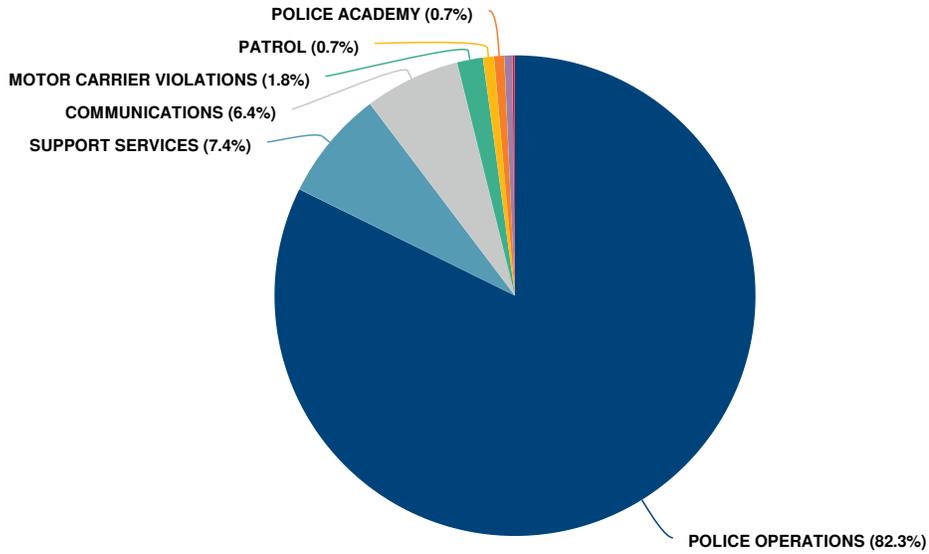


POLICE Proposed and Historical Budget vs. Actual

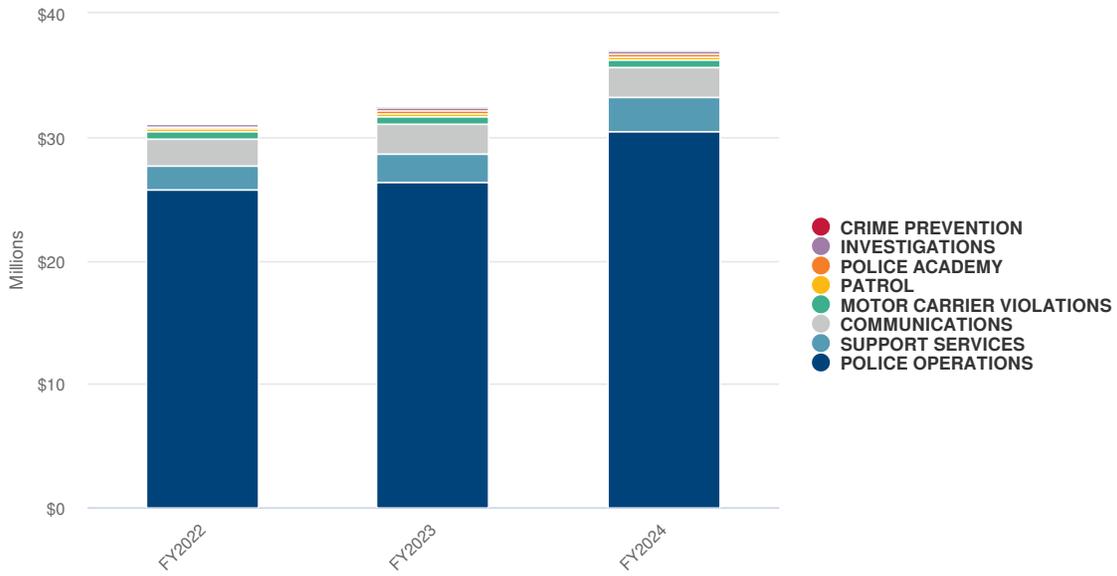


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures			
PUBLIC SAFETY			
POLICE			
POLICE OPERATIONS			
REGULAR WAGES	\$17,217,355.81	\$20,549,120.85	19.4%
PART TIME WAGES	\$136,172.00	\$136,172.00	0%
OVERTIME	\$634,590.00	\$900,000.00	41.8%
HEALTH INSURANCE	\$3,029,679.60	\$3,161,404.80	4.3%
TMRS	\$3,403,594.55	\$3,662,708.70	7.6%
FICA	\$1,505,726.10	\$1,585,339.49	5.3%
WORKERS COMPENSATION	\$373,028.75	\$347,324.60	-6.9%
ALLOWANCES	\$3,600.00	\$4,800.00	33.3%
EMPLOYEE INCENTIVES		\$30,000.00	N/A
WEARING APPAREL	\$10,000.00	\$10,000.00	0%
MINOR TOOLS	\$21,000.00	\$21,000.00	0%
SPECIAL SERVICES	\$3,500.00	\$3,500.00	0%
ADVERTISING - MEDIA		\$30,097.00	N/A
EDUCATION & TRAINING	\$42,465.00	\$44,465.00	4.7%
STAFF DEVELOPMENT	\$10,000.00	\$15,000.00	50%
Total POLICE OPERATIONS:	\$26,390,711.81	\$30,500,932.44	15.6%
PATROL			
ANIMAL FEED SUPPLIES	\$13,527.00	\$18,232.00	34.8%
WEARING APPAREL	\$22,450.00	\$26,375.00	17.5%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
MINOR TOOLS	\$48,106.00	\$38,666.00	-19.6%
MEDICAL SUPPLIES	\$1,600.00	\$1,600.00	0%
IDENTIFICATION SUPPLIES	\$500.00	\$1,000.00	100%
EDUCATIONAL SUPPLIES	\$0.00	\$2,500.00	N/A
MACHINERY & EQUIP MAINT	\$47,175.00	\$35,725.00	-24.3%
EDUCATION & TRAINING	\$118,856.00	\$146,422.00	23.2%
Total PATROL:	\$252,214.00	\$270,520.00	7.3%
SUPPORT SERVICES			
OFFICE SUPPLIES	\$26,608.00	\$28,536.00	7.2%
POSTAGE SUPPLIES	\$13,000.00	\$13,000.00	0%
PRINTING SUPPLIES	\$4,000.00	\$4,000.00	0%
CLOTHING ALLOWANCE	\$32,400.00	\$38,400.00	18.5%
WEARING APPAREL	\$148,800.00	\$150,400.00	1.1%
MOTOR VEHICLE SUPPLIES	\$783,280.00	\$736,980.00	-5.9%
MINOR TOOLS	\$17,545.00	\$25,545.00	45.6%
CLEANING & JANITORIAL SUP	\$12,465.00	\$12,465.00	0%
MEETING SUPPLIES	\$13,600.00	\$13,600.00	0%
LAND MAINTENANCE	\$25,160.00	\$0.00	-100%
FURNITURE/FIXTURES MAINT	\$8,000.00	\$8,000.00	0%
MACHINERY & EQUIP MAINT	\$467,178.00	\$917,862.00	96.5%
MOTOR VEHICLES MAINT	\$300,000.00	\$375,000.00	25%
BOOKS - MAINTENANCE	\$1,500.00	\$1,500.00	0%
EQUIPMENT RENTAL	\$135,120.00	\$183,720.00	36%
SPECIAL SERVICES	\$10,933.00	\$11,933.00	9.1%
JANITORIAL SERVICES	\$33,743.00	\$0.00	-100%
WRECKER SERVICE	\$7,000.00	\$7,000.00	0%
EDUCATION & TRAINING	\$18,909.00	\$26,605.00	40.7%
SUPPORT OF PRISONERS	\$62,562.00	\$62,562.00	0%
ASSOCIATION DUES/SUBSCRPT	\$9,309.00	\$9,740.00	4.6%
MEDICAL - PREEMPLOYMENT	\$5,100.00	\$5,100.00	0%
MEDICAL SERVICES	\$14,714.00	\$18,714.00	27.2%
MOTOR VEHICLES	\$93,920.00	\$90,000.00	-4.2%
Total SUPPORT SERVICES:	\$2,244,846.00	\$2,740,662.00	22.1%
CRIME PREVENTION			
PRINTING SUPPLIES	\$2,200.00	\$2,200.00	0%
MINOR TOOLS	\$8,520.00	\$8,520.00	0%
EDUCATIONAL SUPPLIES	\$9,860.00	\$17,200.00	74.4%
MEETING SUPPLIES	\$1,000.00	\$1,500.00	50%
FURNITURE/FIXTURES MAINT	\$1,500.00	\$1,500.00	0%
MACHINERY & EQUIP MAINT	\$8,140.00	\$8,140.00	0%
MOTOR VEHICLES MAINT	\$0.00	\$5,000.00	N/A
ADVERTISING	\$21,000.00	\$1,000.00	-95.2%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
EDUCATION & TRAINING	\$24,025.00	\$15,095.00	-37.2%
Total CRIME PREVENTION:	\$76,245.00	\$60,155.00	-21.1%
INVESTIGATIONS			
CLOTHING ALLOWANCE	\$3,300.00	\$0.00	-100%
MINOR TOOLS	\$7,740.00	\$7,740.00	0%
IDENTIFICATION SUPPLIES	\$113,890.00	\$32,034.00	-71.9%
MACHINERY & EQUIP MAINT	\$9,500.00	\$19,500.00	105.3%
EDUCATION & TRAINING	\$86,642.00	\$111,892.00	29.1%
IN-STATE INVESTIGATV TRVL	\$4,316.00	\$4,316.00	0%
CONFIDENTIAL	\$25,000.00	\$25,000.00	0%
Total INVESTIGATIONS:	\$250,388.00	\$200,482.00	-19.9%
POLICE ACADEMY			
MINOR TOOLS	\$2,140.00	\$3,850.00	79.9%
CLEANING & JANITORIAL SUP	\$2,800.00	\$2,800.00	0%
EDUCATIONAL SUPPLIES	\$116,125.00	\$162,300.00	39.8%
MEETING SUPPLIES	\$375.00	\$750.00	100%
LAND MAINTENANCE	\$15,570.00	\$0.00	-100%
BUILDINGS MAINTENANCE	\$4,140.00	\$4,140.00	0%
MACHINERY & EQUIP MAINT	\$22,780.00	\$25,589.00	12.3%
WATER & SEWER	\$2,500.00	\$2,500.00	0%
JANITORIAL SERVICES	\$36,090.00	\$0.00	-100%
ADVERTISING/RECRUITING		\$29,980.00	N/A
EDUCATION & TRAINING	\$19,045.00	\$24,880.00	30.6%
Total POLICE ACADEMY:	\$221,565.00	\$256,789.00	15.9%
MOTOR CARRIER VIOLATIONS			
REGULAR WAGES	\$389,051.59	\$416,553.70	7.1%
OVERTIME	\$8,000.00	\$9,000.00	12.5%
HEALTH INSURANCE	\$52,690.08	\$52,690.08	0%
TMRS	\$75,273.02	\$74,229.87	-1.4%
FICA	\$32,350.49	\$31,866.36	-1.5%
WORKERS COMPENSATION	\$8,674.16	\$8,544.35	-1.5%
WEARING APPAREL	\$2,590.00	\$2,990.00	15.4%
MOTOR VEHICLE SUPPLIES	\$15,925.00	\$15,925.00	0%
MINOR TOOLS	\$3,550.00	\$3,750.00	5.6%
CLEANING & JANITORIAL SUP	\$215.00	\$0.00	-100%
IDENTIFICATION SUPPLIES	\$80.00	\$120.00	50%
LAND MAINTENANCE	\$2,478.00	\$0.00	-100%
MACHINERY & EQUIP MAINT	\$16,705.00	\$16,965.00	1.6%
MOTOR VEHICLES MAINT	\$6,000.00	\$6,000.00	0%
BOOKS - MAINTENANCE	\$570.00	\$692.00	21.4%
JANITORIAL SERVICES	\$1,800.00	\$0.00	-100%

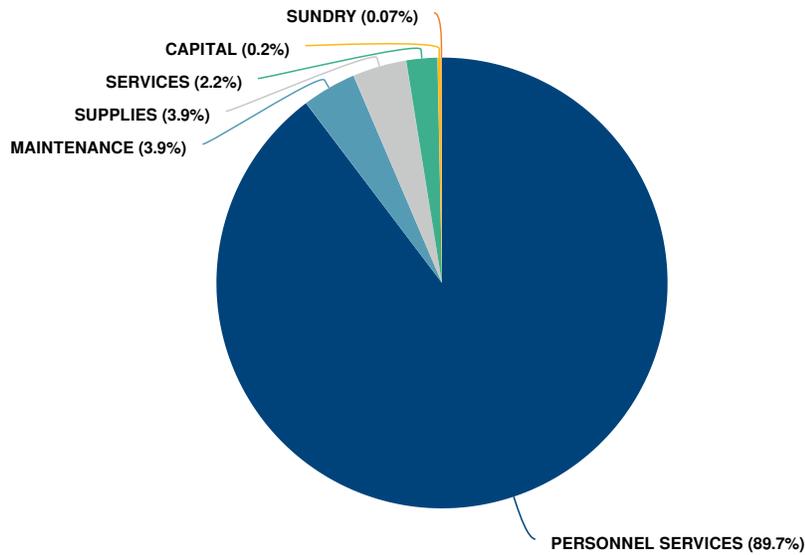


Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
EDUCATION & TRAINING	\$9,925.00	\$9,925.00	0%
Total MOTOR CARRIER VIOLATIONS:	\$625,877.34	\$649,251.36	3.7%
COMMUNICATIONS			
REGULAR WAGES	\$1,456,664.68	\$1,431,459.66	-1.7%
OVERTIME	\$75,000.00	\$95,000.00	26.7%
HEALTH INSURANCE	\$368,830.56	\$368,830.56	0%
TMRS	\$260,247.51	\$256,369.15	-1.5%
FICA	\$111,847.95	\$110,057.46	-1.6%
WORKERS COMPENSATION	\$1,922.62	\$1,891.84	-1.6%
ALLOWANCES	\$5,400.00	\$7,200.00	33.3%
OFFICE SUPPLIES	\$3,700.00	\$4,000.00	8.1%
WEARING APPAREL		\$9,000.00	N/A
MINOR TOOLS	\$9,740.00	\$9,740.00	0%
EDUCATIONAL SUPPLIES	\$3,300.00	\$3,300.00	0%
COMPUTER SOFTWARE	\$3,245.00	\$3,350.00	3.2%
MEETING SUPPLIES	\$1,000.00	\$1,000.00	0%
MACHINERY & EQUIP MAINT	\$14,200.00	\$15,700.00	10.6%
SPECIAL SERVICES	\$5,000.00	\$5,000.00	0%
EDUCATION & TRAINING	\$40,600.00	\$43,600.00	7.4%
STAFF DEVELOPMENT	\$5,000.00	\$5,000.00	0%
ASSOCIATION DUES/SUBSCRPT	\$3,192.00	\$3,192.00	0%
MEDICAL - PREEMPLOYMENT	\$2,600.00	\$2,600.00	0%
Total COMMUNICATIONS:	\$2,371,490.32	\$2,376,290.67	0.2%
Total POLICE:	\$32,433,337.47	\$37,055,082.47	14.2%
Total PUBLIC SAFETY:	\$32,433,337.47	\$37,055,082.47	14.2%
Total Expenditures:	\$32,433,337.47	\$37,055,082.47	14.2%

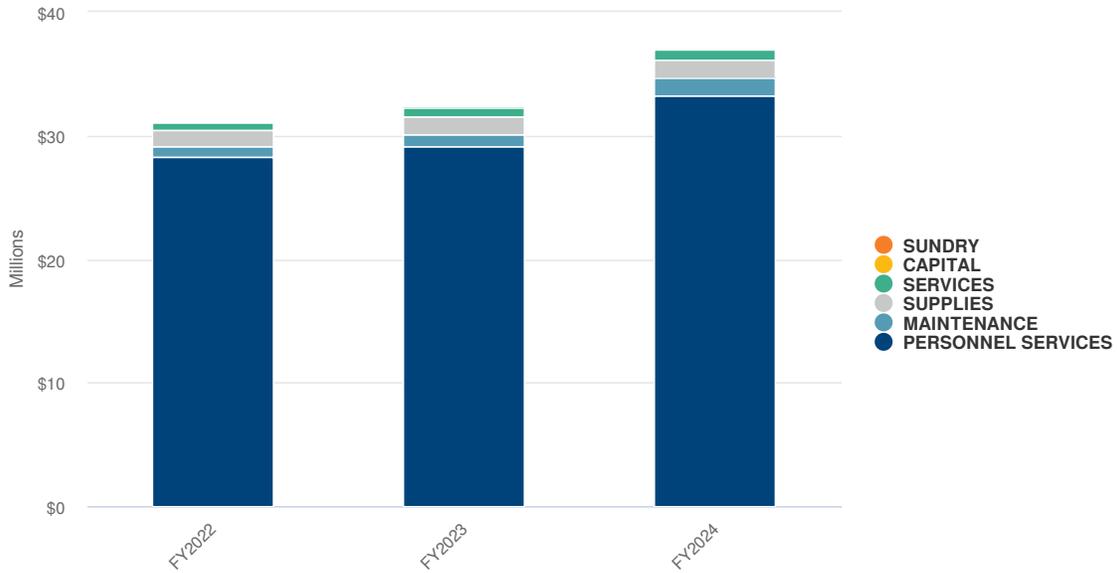


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects			
PERSONNEL SERVICES			
REGULAR WAGES	\$17,217,355.81	\$20,549,120.85	19.4%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
PART TIME WAGES	\$136,172.00	\$136,172.00	0%
OVERTIME	\$634,590.00	\$900,000.00	41.8%
HEALTH INSURANCE	\$3,029,679.60	\$3,161,404.80	4.3%
TMRS	\$3,403,594.55	\$3,662,708.70	7.6%
FICA	\$1,505,726.10	\$1,585,339.49	5.3%
WORKERS COMPENSATION	\$373,028.75	\$347,324.60	-6.9%
ALLOWANCES	\$3,600.00	\$4,800.00	33.3%
EMPLOYEE INCENTIVES		\$30,000.00	N/A
REGULAR WAGES	\$389,051.59	\$416,553.70	7.1%
OVERTIME	\$8,000.00	\$9,000.00	12.5%
HEALTH INSURANCE	\$52,690.08	\$52,690.08	0%
TMRS	\$75,273.02	\$74,229.87	-1.4%
FICA	\$32,350.49	\$31,866.36	-1.5%
WORKERS COMPENSATION	\$8,674.16	\$8,544.35	-1.5%
REGULAR WAGES	\$1,456,664.68	\$1,431,459.66	-1.7%
OVERTIME	\$75,000.00	\$95,000.00	26.7%
HEALTH INSURANCE	\$368,830.56	\$368,830.56	0%
TMRS	\$260,247.51	\$256,369.15	-1.5%
FICA	\$111,847.95	\$110,057.46	-1.6%
WORKERS COMPENSATION	\$1,922.62	\$1,891.84	-1.6%
ALLOWANCES	\$5,400.00	\$7,200.00	33.3%
Total PERSONNEL SERVICES:	\$29,149,699.47	\$33,240,563.47	14%
SUPPLIES			
WEARING APPAREL	\$10,000.00	\$10,000.00	0%
MINOR TOOLS	\$21,000.00	\$21,000.00	0%
ANIMAL FEED SUPPLIES	\$13,527.00	\$18,232.00	34.8%
WEARING APPAREL	\$22,450.00	\$26,375.00	17.5%
MINOR TOOLS	\$48,106.00	\$38,666.00	-19.6%
MEDICAL SUPPLIES	\$1,600.00	\$1,600.00	0%
IDENTIFICATION SUPPLIES	\$500.00	\$1,000.00	100%
EDUCATIONAL SUPPLIES	\$0.00	\$2,500.00	N/A
OFFICE SUPPLIES	\$26,608.00	\$28,536.00	7.2%
POSTAGE SUPPLIES	\$13,000.00	\$13,000.00	0%
PRINTING SUPPLIES	\$4,000.00	\$4,000.00	0%
CLOTHING ALLOWANCE	\$32,400.00	\$38,400.00	18.5%
WEARING APPAREL	\$148,800.00	\$150,400.00	1.1%
MOTOR VEHICLE SUPPLIES	\$783,280.00	\$736,980.00	-5.9%
MINOR TOOLS	\$17,545.00	\$25,545.00	45.6%
CLEANING & JANITORIAL SUP	\$12,465.00	\$12,465.00	0%
MEETING SUPPLIES	\$13,600.00	\$13,600.00	0%
LAND MAINTENANCE	\$25,160.00	\$0.00	-100%
PRINTING SUPPLIES	\$2,200.00	\$2,200.00	0%
MINOR TOOLS	\$8,520.00	\$8,520.00	0%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
EDUCATIONAL SUPPLIES	\$9,860.00	\$17,200.00	74.4%
MEETING SUPPLIES	\$1,000.00	\$1,500.00	50%
CLOTHING ALLOWANCE	\$3,300.00	\$0.00	-100%
MINOR TOOLS	\$7,740.00	\$7,740.00	0%
IDENTIFICATION SUPPLIES	\$113,890.00	\$32,034.00	-71.9%
MINOR TOOLS	\$2,140.00	\$3,850.00	79.9%
CLEANING & JANITORIAL SUP	\$2,800.00	\$2,800.00	0%
EDUCATIONAL SUPPLIES	\$116,125.00	\$162,300.00	39.8%
MEETING SUPPLIES	\$375.00	\$750.00	100%
LAND MAINTENANCE	\$15,570.00	\$0.00	-100%
WEARING APPAREL	\$2,590.00	\$2,990.00	15.4%
MOTOR VEHICLE SUPPLIES	\$15,925.00	\$15,925.00	0%
MINOR TOOLS	\$3,550.00	\$3,750.00	5.6%
CLEANING & JANITORIAL SUP	\$215.00	\$0.00	-100%
IDENTIFICATION SUPPLIES	\$80.00	\$120.00	50%
LAND MAINTENANCE	\$2,478.00	\$0.00	-100%
OFFICE SUPPLIES	\$3,700.00	\$4,000.00	8.1%
WEARING APPAREL		\$9,000.00	N/A
MINOR TOOLS	\$9,740.00	\$9,740.00	0%
EDUCATIONAL SUPPLIES	\$3,300.00	\$3,300.00	0%
COMPUTER SOFTWARE	\$3,245.00	\$3,350.00	3.2%
MEETING SUPPLIES	\$1,000.00	\$1,000.00	0%
Total SUPPLIES:	\$1,523,384.00	\$1,434,368.00	-5.8%
MAINTENANCE			
MACHINERY & EQUIP MAINT	\$47,175.00	\$35,725.00	-24.3%
FURNITURE/FIXTURES MAINT	\$8,000.00	\$8,000.00	0%
MACHINERY & EQUIP MAINT	\$467,178.00	\$917,862.00	96.5%
MOTOR VEHICLES MAINT	\$300,000.00	\$375,000.00	25%
BOOKS - MAINTENANCE	\$1,500.00	\$1,500.00	0%
FURNITURE/FIXTURES MAINT	\$1,500.00	\$1,500.00	0%
MACHINERY & EQUIP MAINT	\$8,140.00	\$8,140.00	0%
MOTOR VEHICLES MAINT	\$0.00	\$5,000.00	N/A
MACHINERY & EQUIP MAINT	\$9,500.00	\$19,500.00	105.3%
BUILDINGS MAINTENANCE	\$4,140.00	\$4,140.00	0%
MACHINERY & EQUIP MAINT	\$22,780.00	\$25,589.00	12.3%
MACHINERY & EQUIP MAINT	\$16,705.00	\$16,965.00	1.6%
MOTOR VEHICLES MAINT	\$6,000.00	\$6,000.00	0%
BOOKS - MAINTENANCE	\$570.00	\$692.00	21.4%
MACHINERY & EQUIP MAINT	\$14,200.00	\$15,700.00	10.6%
Total MAINTENANCE:	\$907,388.00	\$1,441,313.00	58.8%
SERVICES			
SPECIAL SERVICES	\$3,500.00	\$3,500.00	0%

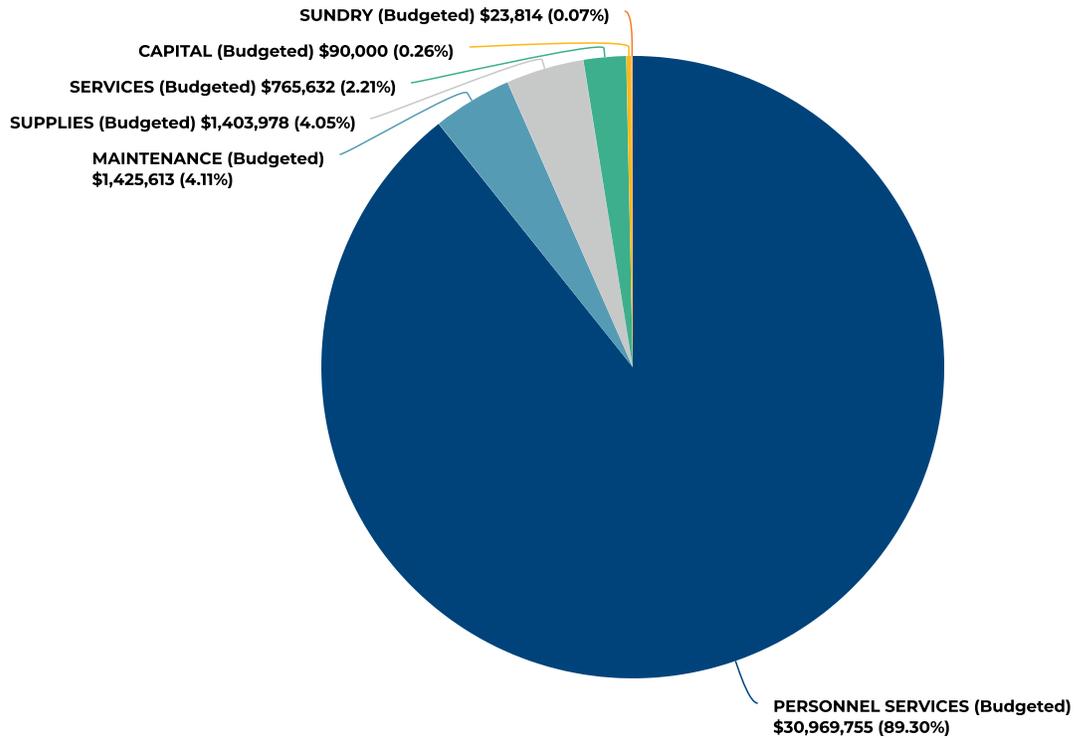


Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
ADVERTISING - MEDIA		\$30,097.00	N/A
EDUCATION & TRAINING	\$42,465.00	\$44,465.00	4.7%
STAFF DEVELOPMENT	\$10,000.00	\$15,000.00	50%
EDUCATION & TRAINING	\$118,856.00	\$146,422.00	23.2%
EQUIPMENT RENTAL	\$135,120.00	\$183,720.00	36%
SPECIAL SERVICES	\$10,933.00	\$11,933.00	9.1%
JANITORIAL SERVICES	\$33,743.00	\$0.00	-100%
WRECKER SERVICE	\$7,000.00	\$7,000.00	0%
EDUCATION & TRAINING	\$18,909.00	\$26,605.00	40.7%
SUPPORT OF PRISONERS	\$62,562.00	\$62,562.00	0%
ASSOCIATION DUES/SUBSCRPT	\$9,309.00	\$9,740.00	4.6%
ADVERTISING	\$21,000.00	\$1,000.00	-95.2%
EDUCATION & TRAINING	\$24,025.00	\$15,095.00	-37.2%
EDUCATION & TRAINING	\$86,642.00	\$111,892.00	29.1%
IN-STATE INVESTIGATV TRVL	\$4,316.00	\$4,316.00	0%
CONFIDENTIAL	\$25,000.00	\$25,000.00	0%
WATER & SEWER	\$2,500.00	\$2,500.00	0%
JANITORIAL SERVICES	\$36,090.00	\$0.00	-100%
ADVERTISING/RECRUITING		\$29,980.00	N/A
EDUCATION & TRAINING	\$19,045.00	\$24,880.00	30.6%
JANITORIAL SERVICES	\$1,800.00	\$0.00	-100%
EDUCATION & TRAINING	\$9,925.00	\$9,925.00	0%
SPECIAL SERVICES	\$5,000.00	\$5,000.00	0%
EDUCATION & TRAINING	\$40,600.00	\$43,600.00	7.4%
STAFF DEVELOPMENT	\$5,000.00	\$5,000.00	0%
ASSOCIATION DUES/SUBSCRPT	\$3,192.00	\$3,192.00	0%
Total SERVICES:	\$736,532.00	\$822,424.00	11.7%
SUNDRY			
MEDICAL - PREEMPLOYMENT	\$5,100.00	\$5,100.00	0%
MEDICAL SERVICES	\$14,714.00	\$18,714.00	27.2%
MEDICAL - PREEMPLOYMENT	\$2,600.00	\$2,600.00	0%
Total SUNDRY:	\$22,414.00	\$26,414.00	17.8%
CAPITAL			
MOTOR VEHICLES	\$93,920.00	\$90,000.00	-4.2%
Total CAPITAL:	\$93,920.00	\$90,000.00	-4.2%
Total Expense Objects:	\$32,433,337.47	\$37,055,082.47	14.2%



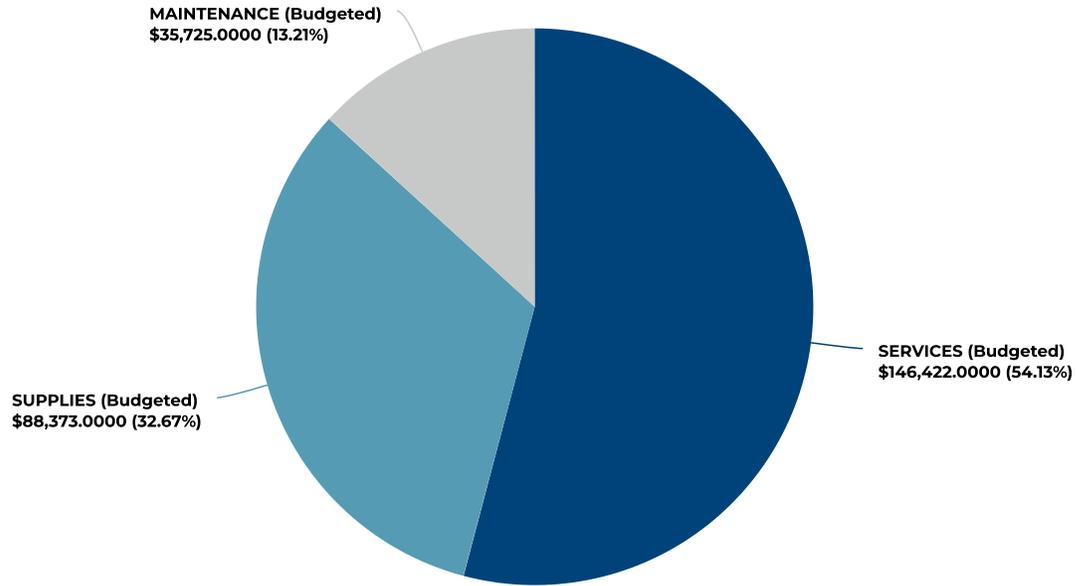
POLICE OPERATIONS BUDGET SUMMARY

POLICE OPERATIONS



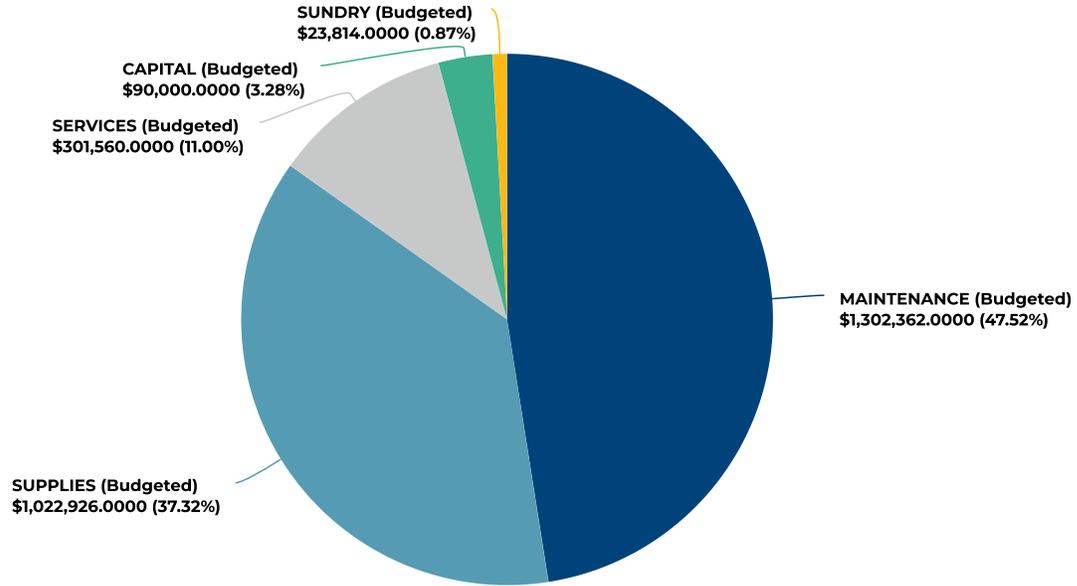
PATROL BUDGET SUMMARY

PATROL



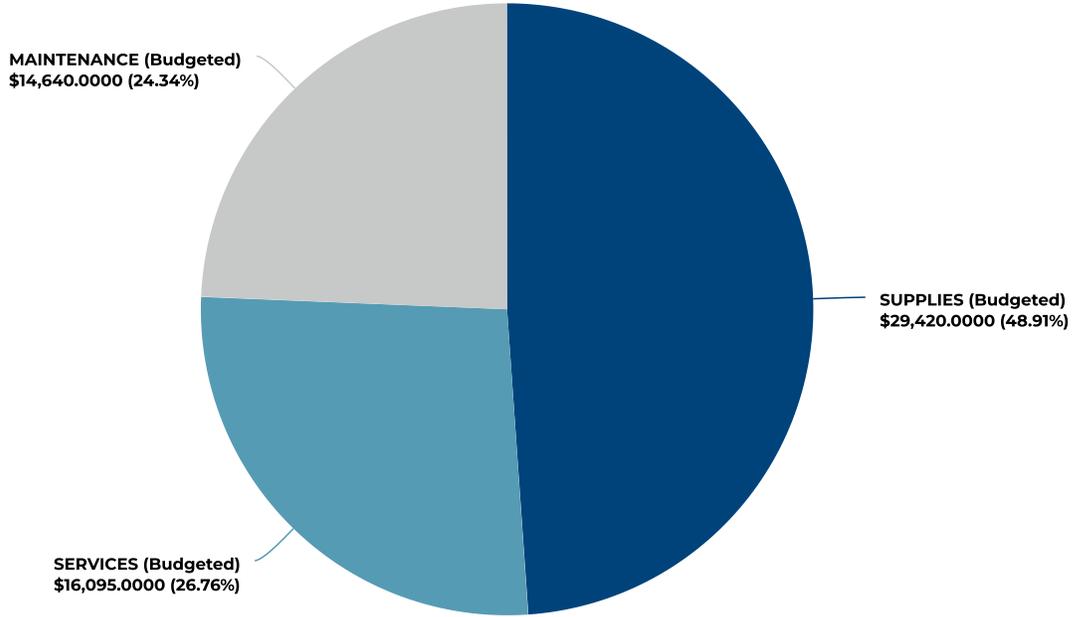
SUPPORT SERVICES BUDGET SUMMARY

SUPPORT SERVICES



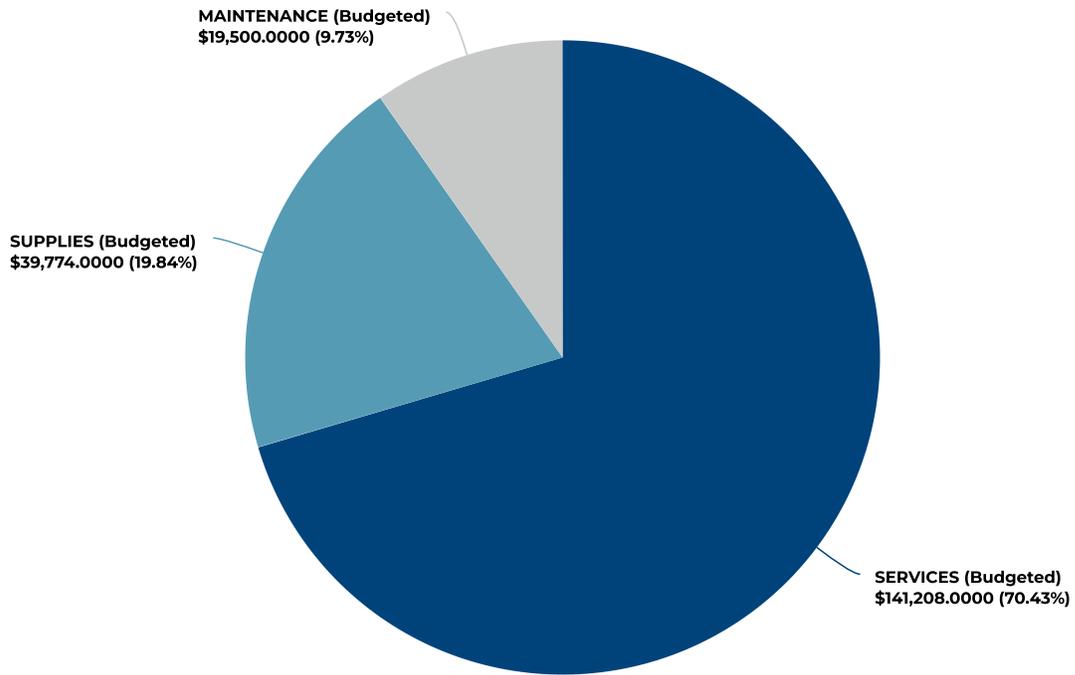
CRIME PREVENTION BUDGET SUMMARY

CRIME PREVENTION



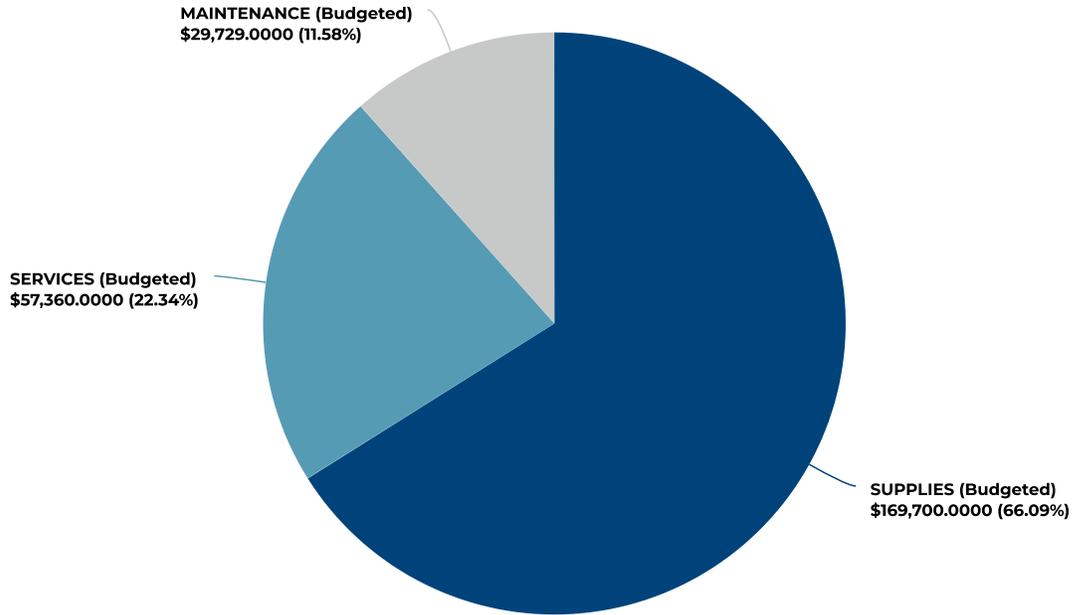
INVESTIGATIONS BUDGET SUMMARY

INVESTIGATIONS

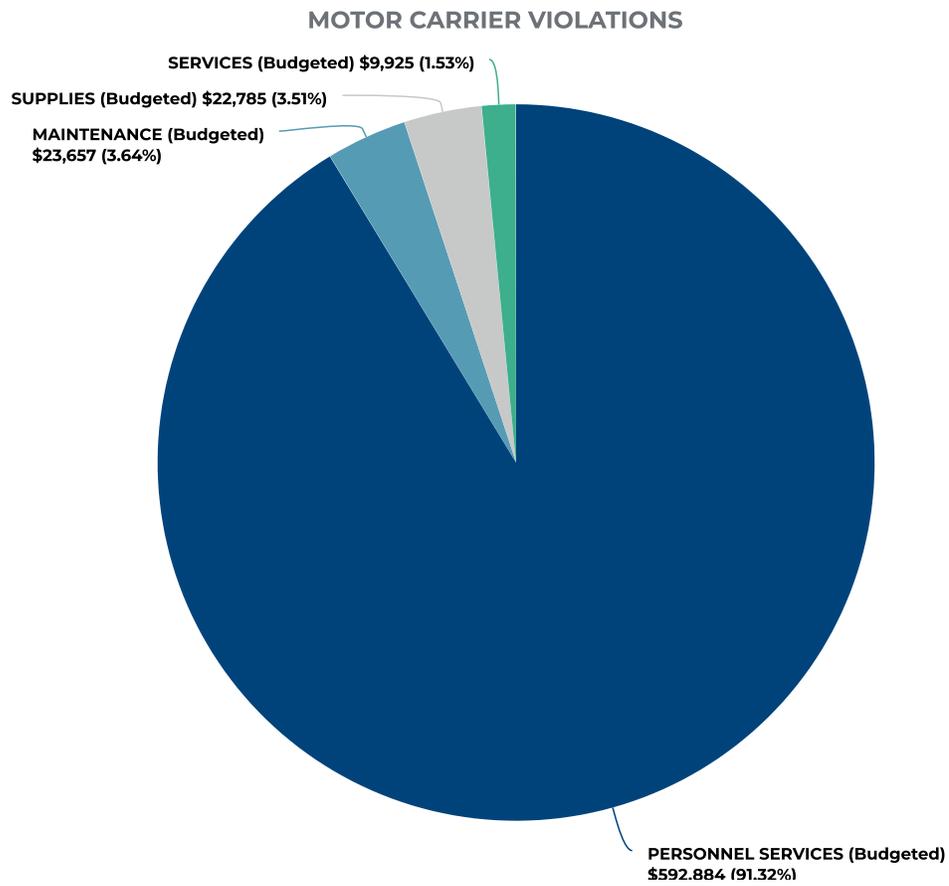


POLICE ACADEMY BUDGET SUMMARY

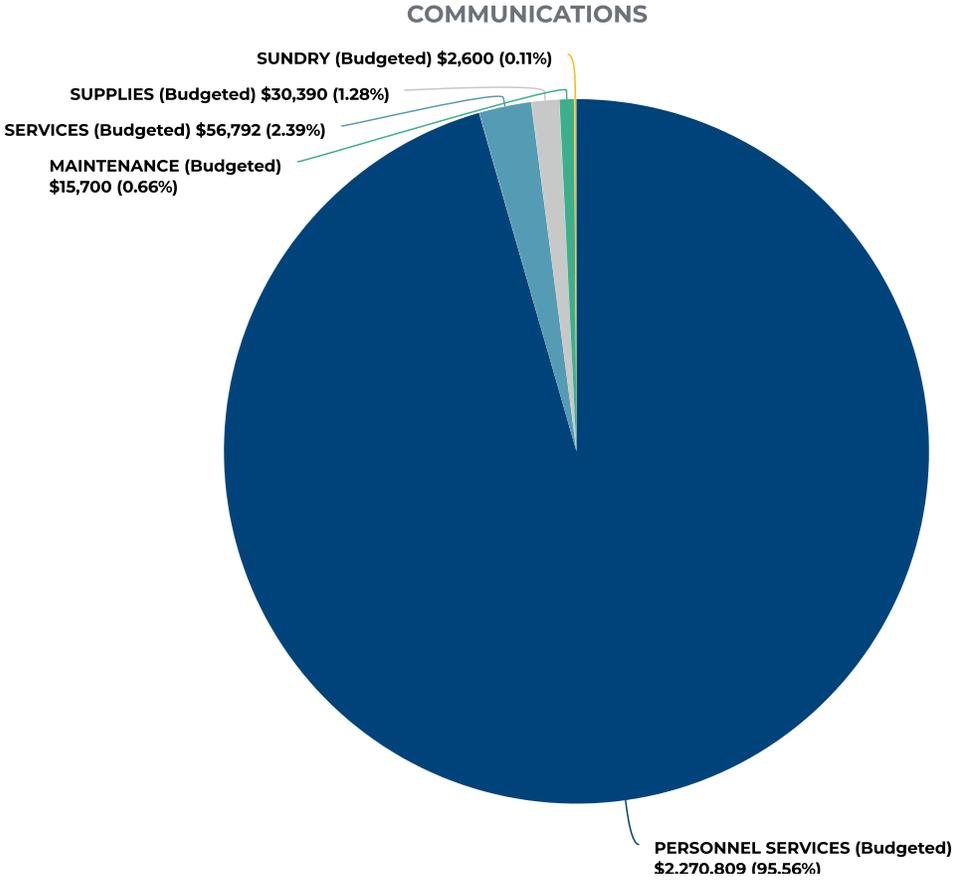
POLICE ACADEMY



MOTOR CARRIER VIOLATIONS



COMMUNICATIONS BUDGET SUMMARY



FIRE



Kenneth Dobson
Fire Chief

2020 FIRE – PROGRAM SUMMARY

Program Description

The Baytown Fire Department is an all-hazard risk management agency that is divided into four major sections: Administration, Operations, Logistics, and Planning. Each section consists of divisions: Administrative/Support, Emergency Response, Emergency Medical Services, Community Risk Reduction, Emergency Management, Training, and Logistics. The Fire Chief serves as the Director and has overall responsibility of all Fire Department functions. The Emergency Management (EM) Division is also assigned to the Fire Department under the direction of the Fire Chief.

Administration Section - Responsible for organizing and directing the activities of the Baytown Fire Department and provides strategic leadership, administrative support, analyzes operations for cost effectiveness, represents the department with government entities and other operating units, processes fire and EMS reports, procurement, budgeting, EMS billing, and coordination with Human Resources on personnel issues. Administration provides EMS medical oversight and quality assurance/quality improvement, medical director liaison, protocol development and review, Texas Department of State Health Services provider license, DEA compliance, HIPAA compliance, medical supply procurement, medical field training oversight, hospital relations and Regional Advisory Council participation. Additionally, Administration oversees the Community Risk Reduction (CRR) Division. The CRR Division is responsible for public education, fire investigations, code inspections of public and mercantile buildings, plans review, and code enforcement. The Division provides significant interface with other city, county, and governmental agencies. They ensure compliance with all fire and life safety codes. Properties that are inspected include daycare centers, assisted living facilities, schools, restaurants, and other businesses.

Operations Section - Responsible for providing emergency and non-emergency services and for assisting with public education on fire and life safety issues. Emergency Response Division personnel provide the following services to the citizens and visitors of Baytown: fire and life safety education, fire suppression, emergency medical services, homeland security preparation and response, hazardous materials response, technical rescue services, water rescue services and a variety of other emergency and non-emergency services. The Medical Services Division (EMS) is a customer (patient) based service comprised of men and women who are dedicated to providing the highest level and quality of medical care to our customers – the residents, visitors and guests of our great city. The EMS Division is responsible for providing the highest quality education for individuals who provide emergency medical services.

Planning Section - Responsible for all aspects of Fire Department strategic planning and community risk assessment including the coordination and management of Center for Public Safety Excellence (CPSE) Accreditation and Insurance Services Office (ISO) Public Protection Classification (PPC) Rating requirements. Also assigned to Planning is the Training Division which is responsible for developing career specific knowledge, skills, and abilities to ensure all department members can perform at a competent level in all disciplines that we provide, while at the same time reducing preventable injuries. The 2024 training plan will incorporate numerous training elements such as monthly hands-on and computer-based training, officer development, specialized training, operational scenarios, certification courses and promotional preparedness.

Logistics Section - Responsible for physical resource management that includes fleet, facilities, and equipment. Specific responsibilities include operations of the fleet services maintenance building, maintenance of fleet and facilities, purchase of apparatus/equipment, and capital projects.

Emergency Management Division - Coordinates all city-wide preparedness, mitigation, response, and recovery for major incidents, disasters, and homeland security threats. The EM Division operates, manages, and maintains several community warning and alert systems, serves as the City's Data Custodian for the State of Texas Emergency Assistance Registry (STEAR), and operates the Community Chemical Emergency Warning Siren System. Emergency Management responsibilities also include; managing, with industry, the Local Emergency Planning Committee (LEPC), a Superfund Amendments and Reauthorization Act (SARA) mandated community hazardous materials planning, community awareness and education committee; development, review, and maintenance of the City's Emergency Operations Plan and associated annexes; maintenance and upgrades to the Emergency Operations Center; serving as the reporting and record keeping point for Tier II reports; and coordinating FEMA and Homeland Security Grants, pre-and post-disaster federal and state recovery funding, and hazard mitigation grant projects. EM also provides public education and community outreach initiatives and manages the Community Emergency Response Team (CERT) program. The EM Division continues to maintain several Memorandums of Understanding and Interlocal Agreements for mutual aid assistance with various response agencies and jurisdictions. Since 2011 the EM Division has been regulating all custodial care

facilities in which three or more people reside and receive care. Finally, the Division reviews plans for new pipelines that transport regulated hazardous materials to ensure compliance with City and federal hazmat regulations and reviews applications for oil and gas wells to ensure their emergency plans meet requirements set forth in City ordinance.

Goal: Improve Staffing Levels

Strategic Directive: Human and Physical Resources

- Objectives:
 - Implement a lateral selection process for hiring
 - Utilize online written exam for entry level positions
 - Fill all vacancies
 - Produce a new recruitment video

Goal: Enhance and Improve mechanics shop operations

Strategic Directive: Human and Physical Resources

- Objectives:
 - Establish an effective process to address work order submissions, preventative maintenance scheduling, and bill paying.
 - Explore options to attract more mechanics and increase the hiring pool
 - Establish a plan to increase office support for the shop

Goal: improve the appearance, condition, and functionality of fire department apparatus and facilities

Strategic Directive: Human and Physical Resources

- Objectives:
 - Complete construction of the new public safety building, and relocate fire administration and the Community Risk Reduction Division to the new building
 - Complete the design of new fire station two
 - Upgrade half of the high-water vehicle fleet to include paint, canvas covers, and rear steps
 - Create a plan for station improvements that evaluates current conditions and priorities needs

Goal: Implement a comprehensive annual medical screening program

Strategic Directive: Safety and Health

- Objectives:
 - Provide medical physicals to all uniformed personnel including cancer screening
 - Schedule and provide opportunities for members to participate in the program including while on duty and at a convenient facility
 - Ensure all Hazardous Materials team members complete medical screening

Goal: Enhance the department physical fitness program

Strategic Directive: Safety and Health

- Objectives:
 - Establish a subcommittee for the department's fitness program.
 - Identify members who are capable and interested in becoming Peer Fitness Trainers
 - Develop a plan to certify select members

Goal: Increase Professional Development and Training

Strategic Directive: Training and Professional Development

- Objective:
 - Establish a Professional Development Plan for each employee
 - Train 40% of all shift personnel to Hazardous Materials Technicians level
 - 25% of all officers certified as Incident Safety Officer

Goal: Improve Emergency Medical Services Response Times

Strategic Directive: Operational Excellence

- Objectives:
 - Add Advanced Life Support (ALS) capabilities to select engines
 - Receive and place in operation one new replacement ambulance
 - Fully equip a reserve ambulance to reduce unit down time
 - Establish a plan for adding a sixth ambulance
 - Establish a process for removing and replacing equipment on ambulances when they are removed from service for repairs

Goal: Improve reliability and readiness of fire department emergency vehicles

Strategic Directive: Operational Excellence

- Objectives:
 - Receive and place in operation two new replacement fire engines



- Fully equip two reserve fire engines
- Develop specifications for a new hazardous materials response unit

Goal: Address service delivery challenges within the city limits and in the Extra-Territorial Jurisdictional (ETJ)

Strategic Directive: Operational Excellence

- Objectives:
 - Assist ESD-14 and ESD-75 with finding a resolution to the district boundary challenges in Ashbel Cove and Sterling Point
 - Work with the City of Mont Belvieu and Chambers County on a plan for an emergency response agreement for MUD 1
 - Develop a plan to add a fire station in the Cedar Port Improvement District

Goal: Expand or enhance current community education and engagement programs

Strategic Directive: Community Engagement

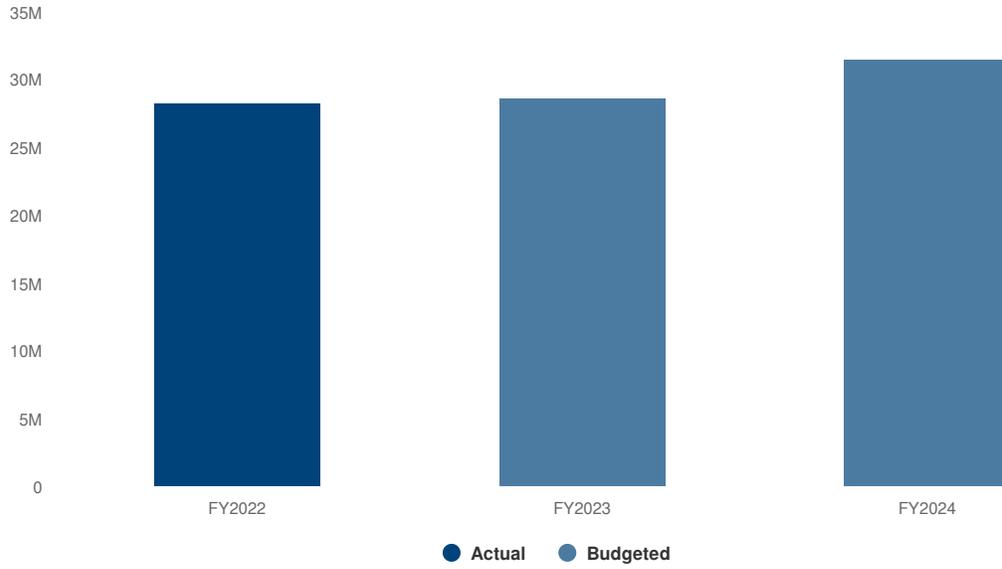
- Objectives
 - Create policies, procedures, and guidelines for the Fire Explorers Program and relaunch the program
 - Provide CPR training to 100 city general employees
 - Identify funding and purchase new audio equipment for the BEAT Alley Program
 - Instructor host 10 emergency management training or exercise events for city employees or emergency response personnel
 - Conduct or participate in 10 emergency management community engagement outreach events

Expenditures Summary

\$31,503,546 **\$2,855,593**
(9.97% vs. prior year)

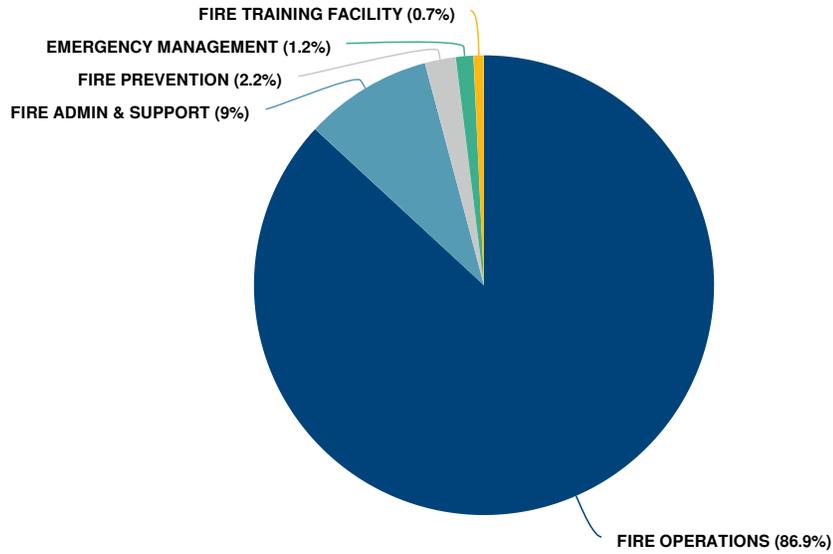


FIRE Proposed and Historical Budget vs. Actual

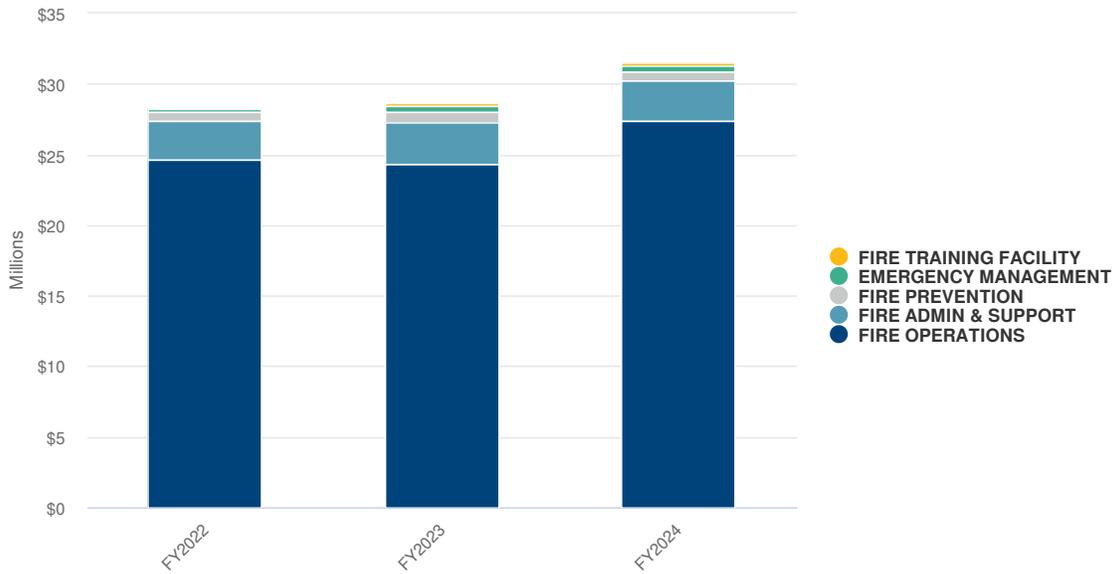


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures			
PUBLIC SAFETY			
FIRE			
FIRE ADMIN & SUPPORT			
REGULAR WAGES	\$1,584,907.14	\$1,476,140.26	-6.9%
OVERTIME	\$10,331.00	\$10,331.00	0%
HEALTH INSURANCE	\$237,105.36	\$237,105.36	0%
TMRS	\$286,438.87	\$267,485.37	-6.6%
FICA	\$123,104.35	\$114,829.58	-6.7%
WORKERS COMPENSATION	\$18,245.11	\$16,371.26	-10.3%
ALLOWANCES	\$24,300.00	\$24,900.00	2.5%
OFFICE SUPPLIES	\$10,328.00	\$16,268.00	57.5%
POSTAGE SUPPLIES	\$6,800.00	\$6,800.00	0%
PRINTING SUPPLIES	\$3,700.00	\$3,700.00	0%
CLOTHING ALLOWANCE	\$3,000.00	\$3,000.00	0%
WEARING APPAREL	\$2,806.00	\$3,200.00	14%
MOTOR VEHICLE SUPPLIES	\$311,000.00	\$290,000.00	-6.8%
MINOR TOOLS	\$2,500.00	\$5,500.00	120%
CLEANING & JANITORIAL SUP	\$20,000.00	\$22,000.00	10%
EDUCATIONAL SUPPLIES	\$8,100.00	\$14,100.00	74.1%
LAND MAINTENANCE	\$12,300.00	\$0.00	-100%
BUILDINGS MAINTENANCE	\$700.00	\$1,700.00	142.9%
FURNITURE/FIXTURES MAINT	\$3,575.00	\$3,575.00	0%
MACHINERY & EQUIP MAINT	\$5,000.00	\$12,500.00	150%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
MOTOR VEHICLES MAINT	\$11,000.00	\$15,000.00	36.4%
EQUIPMENT RENTAL	\$3,400.00	\$2,700.00	-20.6%
OUTSIDE CONTRACTS	\$152,680.00	\$163,429.00	7%
SPECIAL SERVICES	\$58,676.00	\$51,272.00	-12.6%
JANITORIAL SERVICES	\$10,901.00	\$0.00	-100%
EDUCATION & TRAINING	\$30,375.00	\$30,375.00	0%
STAFF DEVELOPMENT	\$10,000.00	\$15,000.00	50%
ASSOCIATION DUES/SUBSCRIPT	\$17,997.00	\$19,500.00	8.4%
Total FIRE ADMIN & SUPPORT:	\$2,969,269.83	\$2,826,781.83	-4.8%
FIRE PREVENTION			
REGULAR WAGES	\$452,952.68	\$442,343.77	-2.3%
OVERTIME	\$10,000.00	\$10,000.00	0%
HEALTH INSURANCE	\$52,690.08	\$52,690.08	0%
TMRS	\$85,751.98	\$84,385.50	-1.6%
FICA	\$36,854.08	\$36,226.10	-1.7%
WORKERS COMPENSATION	\$8,690.82	\$8,542.73	-1.7%
ALLOWANCES	\$28,800.00	\$31,200.00	8.3%
CLOTHING ALLOWANCE	\$1,920.00	\$1,920.00	0%
WEARING APPAREL	\$5,028.00	\$5,028.00	0%
MINOR TOOLS	\$4,960.00	\$7,460.00	50.4%
IDENTIFICATION SUPPLIES	\$600.00	\$600.00	0%
EDUCATIONAL SUPPLIES	\$500.00	\$500.00	0%
EDUCATION & TRAINING	\$3,000.00	\$3,000.00	0%
ASSOCIATION DUES/SUBSCRIPT	\$620.00	\$500.00	-19.4%
Total FIRE PREVENTION:	\$692,367.64	\$684,396.18	-1.2%
FIRE OPERATIONS			
REGULAR WAGES	\$14,977,224.67	\$15,941,973.34	6.4%
OVERTIME	\$1,000,000.00	\$2,500,000.00	150%
HEALTH INSURANCE	\$2,015,395.56	\$2,133,948.24	5.9%
TMRS	\$2,817,339.78	\$2,947,245.04	4.6%
FICA	\$1,210,822.99	\$1,265,231.46	4.5%
WORKERS COMPENSATION	\$285,532.64	\$278,617.91	-2.4%
ALLOWANCES	\$544,869.23	\$597,000.00	9.6%
EMPLOYEE INCENTIVES		\$15,000.00	N/A
WEARING APPAREL	\$278,836.00	\$294,836.00	5.7%
MINOR TOOLS	\$26,750.00	\$26,750.00	0%
CHEMICAL SUPPLIES	\$10,000.00	\$14,000.00	40%
MEDICAL SUPPLIES	\$239,869.00	\$239,869.00	0%
EDUCATIONAL SUPPLIES	\$66,000.00	\$62,000.00	-6.1%
LAND MAINTENANCE	\$500.00	\$500.00	0%
BUILDINGS MAINTENANCE	\$0.00	\$5,000.00	N/A
FURNITURE/FIXTURES MAINT	\$29,200.00	\$49,200.00	68.5%



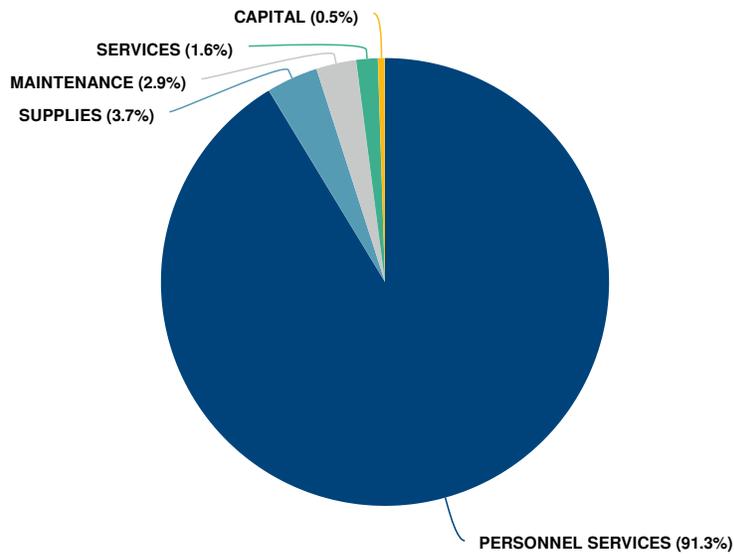
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
MACHINERY & EQUIP MAINT	\$350,344.00	\$356,720.00	1.8%
MOTOR VEHICLES MAINT	\$341,000.00	\$341,000.00	0%
COMMUNICATION	\$6,000.00	\$5,000.00	-16.7%
SPECIAL SERVICES	\$33,000.00	\$77,000.00	133.3%
EDUCATION & TRAINING	\$68,000.00	\$68,000.00	0%
ITEMS < \$10,000	\$12,000.00	\$90,000.00	650%
MACHINERY & EQUIPMENT	\$40,000.00	\$65,000.00	62.5%
Total FIRE OPERATIONS:	\$24,352,683.87	\$27,373,890.99	12.4%
EMERGENCY MANAGEMENT			
REGULAR WAGES	\$174,353.17	\$193,316.69	10.9%
OVERTIME	\$4,400.00	\$3,500.00	-20.5%
HEALTH INSURANCE	\$26,345.04	\$26,345.04	0%
TMRS	\$34,801.55	\$35,518.23	2.1%
FICA	\$14,956.85	\$15,247.73	1.9%
WORKERS COMPENSATION	\$257.10	\$262.10	1.9%
ALLOWANCES	\$6,000.00	\$6,000.00	0%
OFFICE SUPPLIES	\$2,200.00	\$2,200.00	0%
POSTAGE SUPPLIES	\$250.00	\$0.00	-100%
PRINTING SUPPLIES	\$1,300.00	\$1,300.00	0%
WEARING APPAREL	\$1,000.00	\$1,000.00	0%
DISASTER SUPPLIES	\$15,120.00	\$12,000.00	-20.6%
MINOR TOOLS	\$1,000.00	\$1,000.00	0%
CLEANING & JANITORIAL SUP	\$500.00	\$500.00	0%
EDUCATIONAL SUPPLIES	\$2,000.00	\$4,000.00	100%
MEETING SUPPLIES	\$1,200.00	\$1,450.00	20.8%
LAND MAINTENANCE	\$4,505.00	\$0.00	-100%
BUILDINGS MAINTENANCE	\$0.00	\$500.00	N/A
MACHINERY & EQUIP MAINT	\$1,500.00	\$6,500.00	333.3%
RADIO & TESTING EQUIPMENT	\$5,500.00	\$5,500.00	0%
SIGNAL SYSTEMS MAINT	\$28,000.00	\$28,000.00	0%
COMMUNICATION	\$2,000.00	\$2,000.00	0%
OUTSIDE CONTRACTS	\$28,833.00	\$29,850.00	3.5%
JANITORIAL SERVICES	\$7,258.00	\$2,000.00	-72.4%
EDUCATION & TRAINING	\$10,500.00	\$11,180.00	6.5%
STAFF DEVELOPMENT	\$1,000.00	\$300.00	-70%
ASSOCIATION DUES/SUBSCRPT	\$4,475.00	\$3,220.00	-28%
Total EMERGENCY MANAGEMENT:	\$379,254.71	\$392,689.79	3.5%
FIRE TRAINING FACILITY			
OFFICE SUPPLIES	\$4,000.00	\$4,000.00	0%
MINOR TOOLS	\$7,565.00	\$6,065.00	-19.8%
CLEANING & JANITORIAL SUP	\$5,812.00	\$5,812.00	0%
CHEMICAL SUPPLIES	\$105,000.00	\$105,000.00	0%



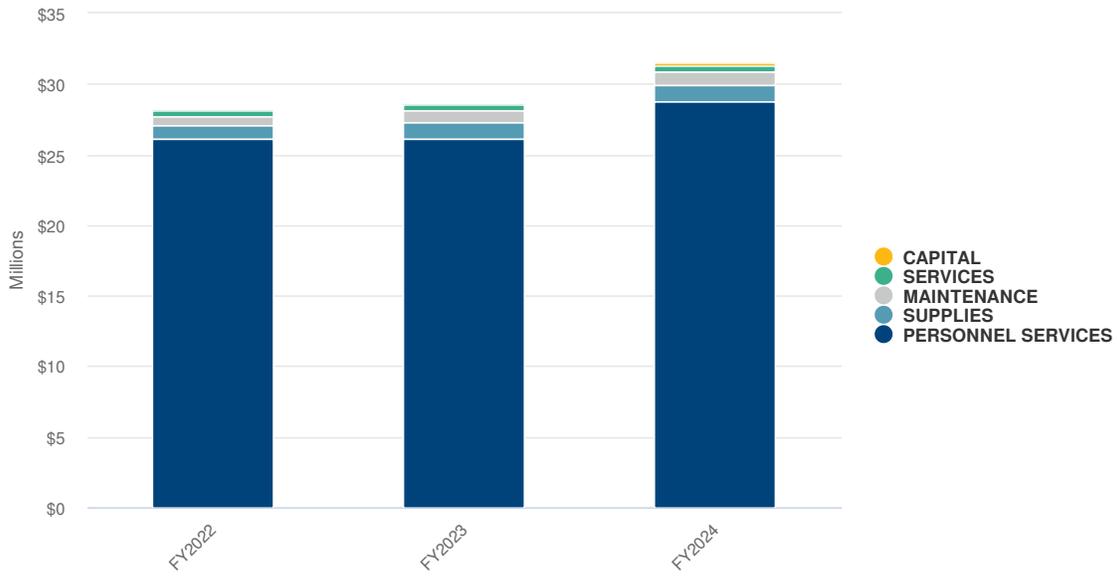
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
EDUCATIONAL SUPPLIES	\$12,200.00	\$12,200.00	0%
LAND MAINTENANCE	\$35,000.00	\$2,000.00	-94.3%
BUILDINGS MAINTENANCE	\$0.00	\$1,000.00	N/A
FURNITURE/FIXTURES MAINT	\$5,000.00	\$5,000.00	0%
MACHINERY & EQUIP MAINT	\$64,800.00	\$77,650.00	19.8%
OUTSIDE CONTRACTS		\$3,000.00	N/A
JANITORIAL SERVICES	\$15,000.00	\$2,000.00	-86.7%
LANDFILL FEES		\$2,060.00	N/A
Total FIRE TRAINING FACILITY:	\$254,377.00	\$225,787.00	-11.2%
Total FIRE:	\$28,647,953.05	\$31,503,545.79	10%
Total PUBLIC SAFETY:	\$28,647,953.05	\$31,503,545.79	10%
Total Expenditures:	\$28,647,953.05	\$31,503,545.79	10%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects			
PERSONNEL SERVICES			
REGULAR WAGES	\$1,584,907.14	\$1,476,140.26	-6.9%
OVERTIME	\$10,331.00	\$10,331.00	0%
HEALTH INSURANCE	\$237,105.36	\$237,105.36	0%
TMRS	\$286,438.87	\$267,485.37	-6.6%
FICA	\$123,104.35	\$114,829.58	-6.7%
WORKERS COMPENSATION	\$18,245.11	\$16,371.26	-10.3%
ALLOWANCES	\$24,300.00	\$24,900.00	2.5%
REGULAR WAGES	\$452,952.68	\$442,343.77	-2.3%
OVERTIME	\$10,000.00	\$10,000.00	0%
HEALTH INSURANCE	\$52,690.08	\$52,690.08	0%
TMRS	\$85,751.98	\$84,385.50	-1.6%
FICA	\$36,854.08	\$36,226.10	-1.7%
WORKERS COMPENSATION	\$8,690.82	\$8,542.73	-1.7%
ALLOWANCES	\$28,800.00	\$31,200.00	8.3%
REGULAR WAGES	\$14,977,224.67	\$15,941,973.34	6.4%
OVERTIME	\$1,000,000.00	\$2,500,000.00	150%
HEALTH INSURANCE	\$2,015,395.56	\$2,133,948.24	5.9%
TMRS	\$2,817,339.78	\$2,947,245.04	4.6%
FICA	\$1,210,822.99	\$1,265,231.46	4.5%
WORKERS COMPENSATION	\$285,532.64	\$278,617.91	-2.4%
ALLOWANCES	\$544,869.23	\$597,000.00	9.6%
EMPLOYEE INCENTIVES		\$15,000.00	N/A



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
REGULAR WAGES	\$174,353.17	\$193,316.69	10.9%
OVERTIME	\$4,400.00	\$3,500.00	-20.5%
HEALTH INSURANCE	\$26,345.04	\$26,345.04	0%
TMRS	\$34,801.55	\$35,518.23	2.1%
FICA	\$14,956.85	\$15,247.73	1.9%
WORKERS COMPENSATION	\$257.10	\$262.10	1.9%
ALLOWANCES	\$6,000.00	\$6,000.00	0%
Total PERSONNEL SERVICES:	\$26,072,470.05	\$28,771,756.79	10.4%
SUPPLIES			
OFFICE SUPPLIES	\$10,328.00	\$16,268.00	57.5%
POSTAGE SUPPLIES	\$6,800.00	\$6,800.00	0%
PRINTING SUPPLIES	\$3,700.00	\$3,700.00	0%
CLOTHING ALLOWANCE	\$3,000.00	\$3,000.00	0%
WEARING APPAREL	\$2,806.00	\$3,200.00	14%
MOTOR VEHICLE SUPPLIES	\$311,000.00	\$290,000.00	-6.8%
MINOR TOOLS	\$2,500.00	\$5,500.00	120%
CLEANING & JANITORIAL SUP	\$20,000.00	\$22,000.00	10%
EDUCATIONAL SUPPLIES	\$8,100.00	\$14,100.00	74.1%
LAND MAINTENANCE	\$12,300.00	\$0.00	-100%
CLOTHING ALLOWANCE	\$1,920.00	\$1,920.00	0%
WEARING APPAREL	\$5,028.00	\$5,028.00	0%
MINOR TOOLS	\$4,960.00	\$7,460.00	50.4%
IDENTIFICATION SUPPLIES	\$600.00	\$600.00	0%
EDUCATIONAL SUPPLIES	\$500.00	\$500.00	0%
WEARING APPAREL	\$278,836.00	\$294,836.00	5.7%
MINOR TOOLS	\$26,750.00	\$26,750.00	0%
CHEMICAL SUPPLIES	\$10,000.00	\$14,000.00	40%
MEDICAL SUPPLIES	\$239,869.00	\$239,869.00	0%
EDUCATIONAL SUPPLIES	\$66,000.00	\$62,000.00	-6.1%
LAND MAINTENANCE	\$500.00	\$500.00	0%
OFFICE SUPPLIES	\$2,200.00	\$2,200.00	0%
POSTAGE SUPPLIES	\$250.00	\$0.00	-100%
PRINTING SUPPLIES	\$1,300.00	\$1,300.00	0%
WEARING APPAREL	\$1,000.00	\$1,000.00	0%
DISASTER SUPPLIES	\$15,120.00	\$12,000.00	-20.6%
MINOR TOOLS	\$1,000.00	\$1,000.00	0%
CLEANING & JANITORIAL SUP	\$500.00	\$500.00	0%
EDUCATIONAL SUPPLIES	\$2,000.00	\$4,000.00	100%
MEETING SUPPLIES	\$1,200.00	\$1,450.00	20.8%
LAND MAINTENANCE	\$4,505.00	\$0.00	-100%
OFFICE SUPPLIES	\$4,000.00	\$4,000.00	0%
MINOR TOOLS	\$7,565.00	\$6,065.00	-19.8%
CLEANING & JANITORIAL SUP	\$5,812.00	\$5,812.00	0%



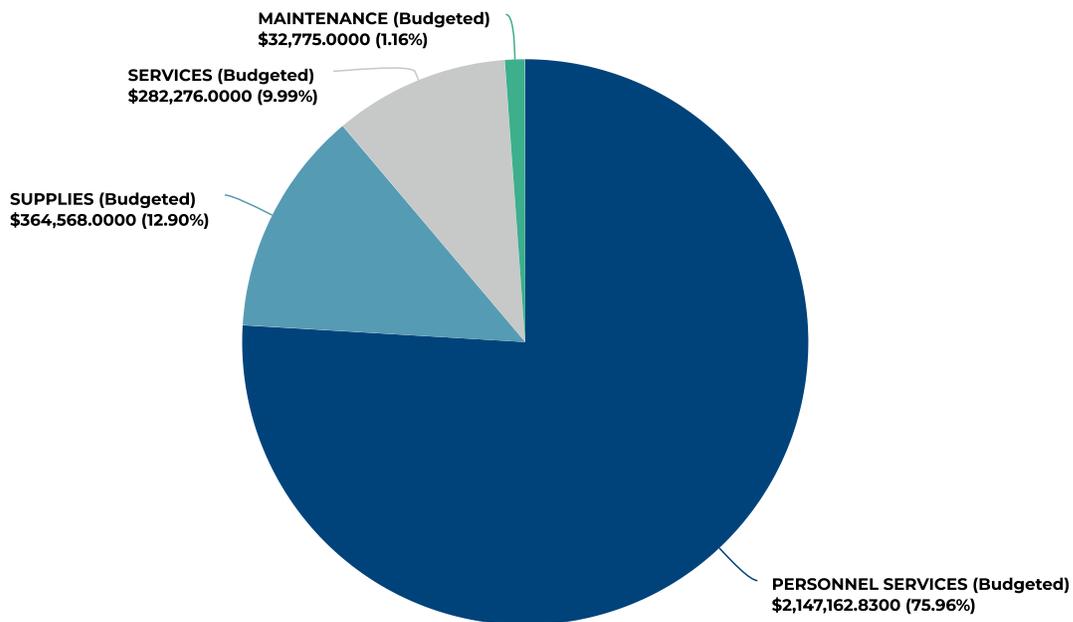
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
CHEMICAL SUPPLIES	\$105,000.00	\$105,000.00	0%
EDUCATIONAL SUPPLIES	\$12,200.00	\$12,200.00	0%
LAND MAINTENANCE	\$35,000.00	\$2,000.00	-94.3%
Total SUPPLIES:	\$1,214,149.00	\$1,176,558.00	-3.1%
MAINTENANCE			
BUILDINGS MAINTENANCE	\$700.00	\$1,700.00	142.9%
FURNITURE/FIXTURES MAINT	\$3,575.00	\$3,575.00	0%
MACHINERY & EQUIP MAINT	\$5,000.00	\$12,500.00	150%
MOTOR VEHICLES MAINT	\$11,000.00	\$15,000.00	36.4%
BUILDINGS MAINTENANCE	\$0.00	\$5,000.00	N/A
FURNITURE/FIXTURES MAINT	\$29,200.00	\$49,200.00	68.5%
MACHINERY & EQUIP MAINT	\$350,344.00	\$356,720.00	1.8%
MOTOR VEHICLES MAINT	\$341,000.00	\$341,000.00	0%
BUILDINGS MAINTENANCE	\$0.00	\$500.00	N/A
MACHINERY & EQUIP MAINT	\$1,500.00	\$6,500.00	333.3%
RADIO & TESTING EQUIPMENT	\$5,500.00	\$5,500.00	0%
SIGNAL SYSTEMS MAINT	\$28,000.00	\$28,000.00	0%
BUILDINGS MAINTENANCE	\$0.00	\$1,000.00	N/A
FURNITURE/FIXTURES MAINT	\$5,000.00	\$5,000.00	0%
MACHINERY & EQUIP MAINT	\$64,800.00	\$77,650.00	19.8%
Total MAINTENANCE:	\$845,619.00	\$908,845.00	7.5%
SERVICES			
EQUIPMENT RENTAL	\$3,400.00	\$2,700.00	-20.6%
OUTSIDE CONTRACTS	\$152,680.00	\$163,429.00	7%
SPECIAL SERVICES	\$58,676.00	\$51,272.00	-12.6%
JANITORIAL SERVICES	\$10,901.00	\$0.00	-100%
EDUCATION & TRAINING	\$30,375.00	\$30,375.00	0%
STAFF DEVELOPMENT	\$10,000.00	\$15,000.00	50%
ASSOCIATION DUES/SUBSCRPT	\$17,997.00	\$19,500.00	8.4%
EDUCATION & TRAINING	\$3,000.00	\$3,000.00	0%
ASSOCIATION DUES/SUBSCRPT	\$620.00	\$500.00	-19.4%
COMMUNICATION	\$6,000.00	\$5,000.00	-16.7%
SPECIAL SERVICES	\$33,000.00	\$77,000.00	133.3%
EDUCATION & TRAINING	\$68,000.00	\$68,000.00	0%
COMMUNICATION	\$2,000.00	\$2,000.00	0%
OUTSIDE CONTRACTS	\$28,833.00	\$29,850.00	3.5%
JANITORIAL SERVICES	\$7,258.00	\$2,000.00	-72.4%
EDUCATION & TRAINING	\$10,500.00	\$11,180.00	6.5%
STAFF DEVELOPMENT	\$1,000.00	\$300.00	-70%
ASSOCIATION DUES/SUBSCRPT	\$4,475.00	\$3,220.00	-28%
OUTSIDE CONTRACTS		\$3,000.00	N/A
JANITORIAL SERVICES	\$15,000.00	\$2,000.00	-86.7%



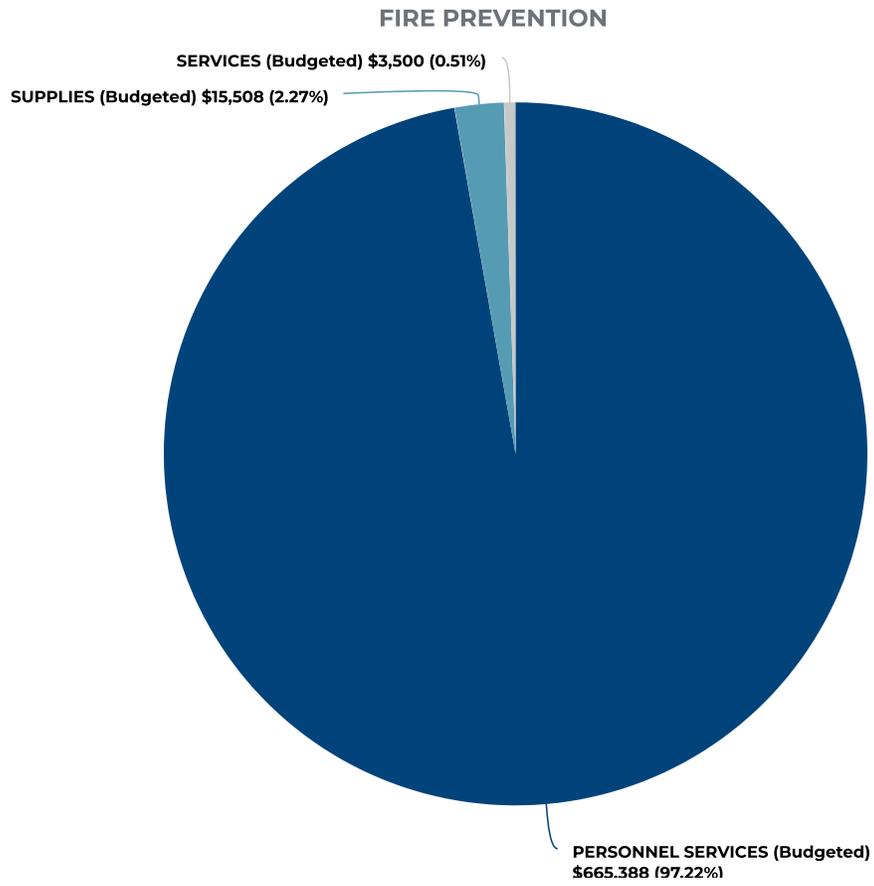
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
LANDFILL FEES		\$2,060.00	N/A
Total SERVICES:	\$463,715.00	\$491,386.00	6%
CAPITAL			
ITEMS < \$10,000	\$12,000.00	\$90,000.00	650%
MACHINERY & EQUIPMENT	\$40,000.00	\$65,000.00	62.5%
Total CAPITAL:	\$52,000.00	\$155,000.00	198.1%
Total Expense Objects:	\$28,647,953.05	\$31,503,545.79	10%

FIRE ADMIN & SUPPORT BUDGET SUMMARY

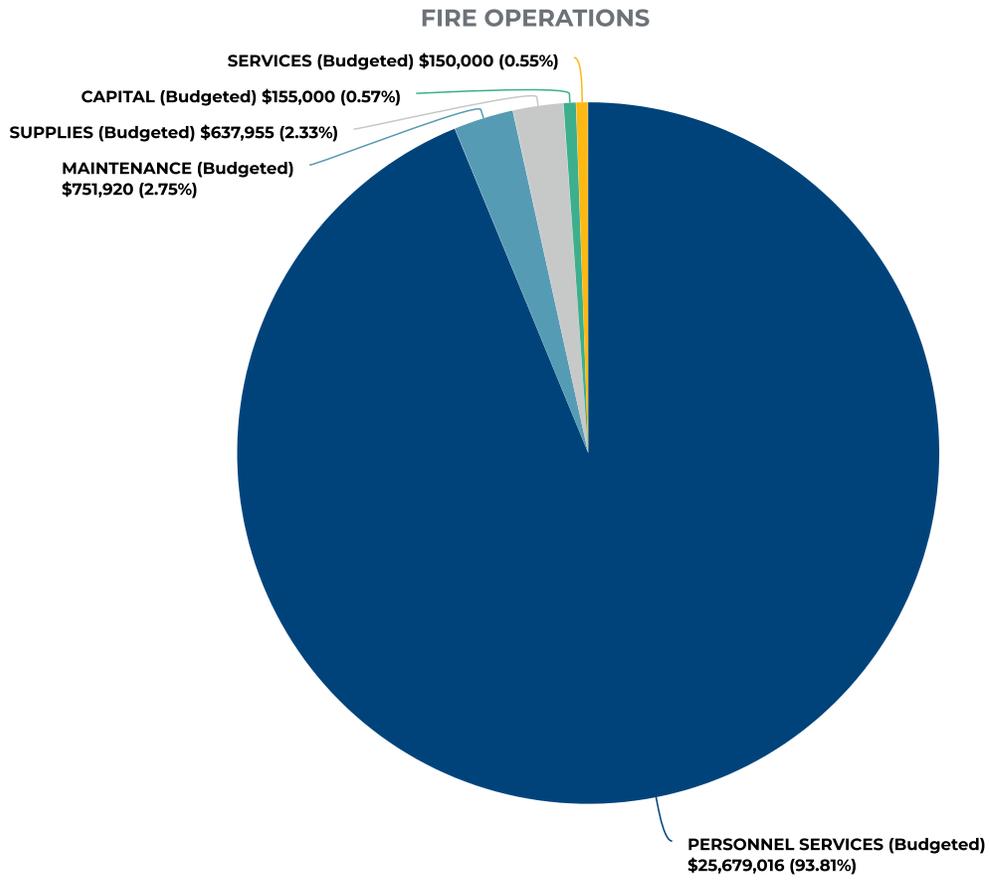
FIRE ADMIN & SUPPORT



FIRE PREVENTION BUDGET SUMMARY

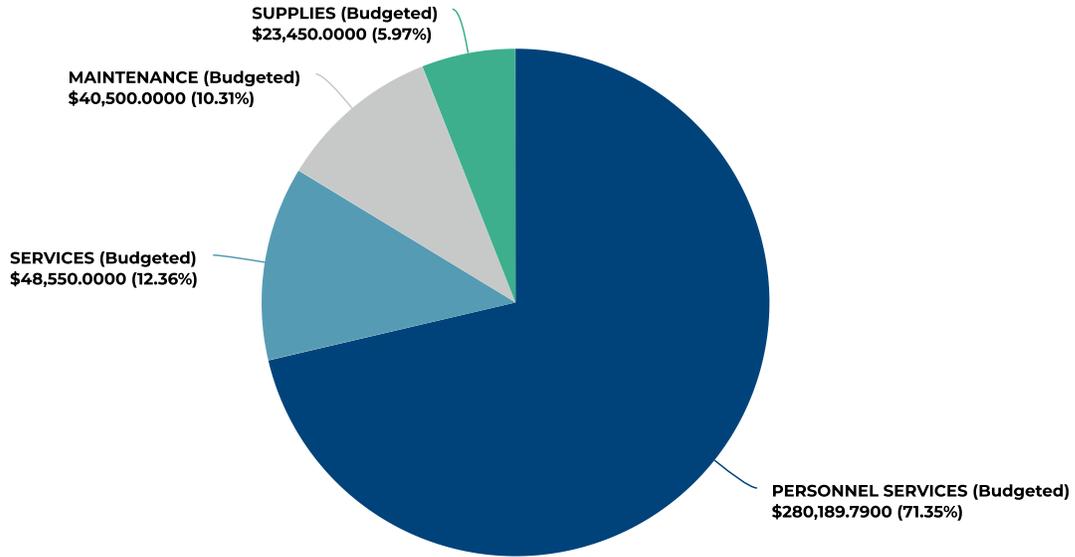


FIRE OPERATIONS BUDGET SUMMARY



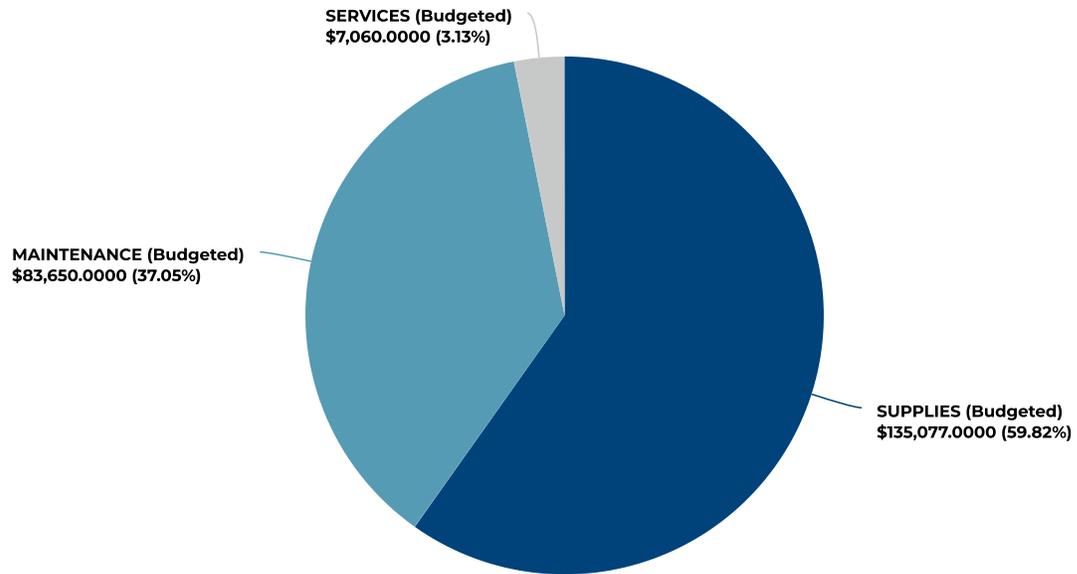
EMERGENCY MANAGEMENT BUDGET SUMMARY

EMERGENCY MANAGEMENT



FIRE TRAINING FACILITY BUDGET SUMMARY

FIRE TRAINING FACILITY



PUBLIC WORKS & ENGINEERING



Frank Simoneaux
Director of Public Works & Engineering

3000 PUBLIC WORKS ADMINISTRATION – PROGRAM SUMMARY

Program Description

The administrative support staff maintains service and maintenance records for Public Works/Utilities. The support staff is also responsible for handling all personnel related duties such as time keeping, payroll change forms and all clerical related duties necessary for the Director of Public Works and both Assistant Directors. The staff responds to residents' needs both in person and by telephone; and maintains excellent customer service. The support staff is responsible for dispatching work orders to the field crews via work order system and also acts as a liaison among the field crews, citizens and supervisors. The support staff ensures all purchases made are in compliance with the budget as well as monitoring contracts to ensure expenditures does not exceed contract amounts.

Major Goals

- Respond to citizen concerns and dispatch to the appropriate division within a reasonable time frame.
- Maintain excellent service to the citizens when they come to Public Works or call on the telephone.

Major Objectives

- Provide accurate and complete information to citizens calling Public Works.
- Accurately enter employee data for all Public Works employees.
- Monitor customer satisfaction reports and provide above average customer service at all levels.

3010 STREETS – PROGRAM SUMMARY

Program Description

The Streets Division operates concrete crews responsible for the maintenance and repair of concrete streets, sidewalks, medians, driveways, curbs and gutters. Additional responsibilities include the daily operation of the concrete delivery program, which provides concrete for all other city departments.

Major Goals

- Respond to citizen's service request in a timely manner.
- Increase the productivity of the concrete crew by cross training personnel.
- Increase preventive repairs on streets.
- Repair/Replace sidewalks, driveways, curbs & gutters, streets within reasonable and acceptable time frame.

Major Objectives

- Schedule workload more efficiently.
- Increase accountability for the quality of work.
- Improve Customer Service.
- Restore property to same or better conditions.

3020 TRAFFIC CONTROL – PROGRAM SUMMARY

Program Description

The Traffic Control Operations Division receives and investigates traffic requests and recommends the installation and removal of traffic control devices in conformance with the latest revision of the Texas Manual of Uniform Traffic Control Devices. This division also installs, maintains and repairs all traffic control devices. These devices include traffic signals, flashing beacons, street signs, barricades and pavement markings. Traffic studies performed include turning movement counts, 24-hour volume counts, collision diagrams, speed studies and delay studies.

Major Goals

- Improve the safety and efficiency of the street system by the timely maintenance and installation of approved traffic control devices.



- Assist other departments/divisions in the application of signs and markings to provide information and direction for parking and access to city facilities.
- Review of existing traffic controls to ensure continuing applicability through the course of the City's ever-changing demands.
- Provide timely response for the repair of traffic control devices giving priority to regulatory signs and traffic signals.

Major Objectives

- Improve sign maintenance criteria.
- Continue street marker replacement to meet MUTCD mandate.
- Retro Reflectivity Sign Replacement.

3030 ENGINEERING – PROGRAM SUMMARY

Program Description

The Development Engineering Division of the Public Works & Engineering Department is responsible for establishing a structure for the responsible growth and use of the City of Baytown's public infrastructure and protecting the health, welfare and common good of its residents. Development Engineering provides this structure through the oversight of the long-range planning for water transmission and distribution, wastewater collection and treatment, drainage and detention, and roadway infrastructure. In order to protect the health, welfare and common good, Development Engineering is responsible for the permitting of all development within the floodplain, the analysis of impacts created by new developments on the water, sewer and drainage systems as well as the roadway network and traffic signal systems.

composed of two branches: Development and Capital Improvement Program. The duties and responsibilities of the Development Engineering Branch include: Long Range Planning, Floodplain Management and Stormwater Management, Engineering Development Review, Traffic Engineering and Interagency Coordination. The duties and responsibilities of the Capital Improvement Program Branch include the delivery of capital improvement projects from design to construction and warranty.

The Development Engineering branch provides professional engineering services and design standards for the oversight of public and private development, such as engineering design criteria, standards, Floodplain Management including the compliance with the National Flood Insurance Program and oversight of the City's Municipal Stormwater permit compliance. Also, the branch provides long range planning for growth of the City, development activity, and provides information to the public and other City departments as requested.

Major Goals

- Provide a thorough review of floodplain considerations, construction drawings and plats submitted for approval through the Development Review Committee in a timely manner.
- Seek funding and partnership opportunities for projects that provide solutions to flooding, traffic congestion and quality of life.
- Improve the project management of Capital Improvement Projects to ensure quality design and construction; and that projects are completed on schedule and within budget.
- Improve City services by reducing the backlog of maintenance and repair activities through Capital Improvement Projects, providing timely customer responses, and enforcing warranty issues.
- Implement improvements in Stormwater Management to comprehensively manage compliance for all development – both on private or City property and within the public right of way.
- Implement technology solutions in plan review, engineering design standards compliance, and construction management to reap the benefits of cost/time savings, and increased productivity.
- Provide long range planning that provides for future growth of the City and improves the quality of life for the citizens.
- Improve the professional working relationship with: the citizens of Baytown; other City departments; community organizations; local, State, and Federal agencies; consulting engineers; and contractors.

Major Objectives

- Implement and management of the National Pollution Discharge Elimination System (NPDES), Phase II storm water management program and permitting process.
- Manage the National Flood Insurance Program and Community Rating System to reduce the cost of flood insurance to the citizens of Baytown.
- Continue to improve the review of development drawing and plat review through process improvements and the Development Review Process.

Implement updated engineering design criteria, approved products and standard details to reflect technological advances in materials and methods of construction (ongoing).

- v. Review and update ordinances.



v. Review and revise policies.

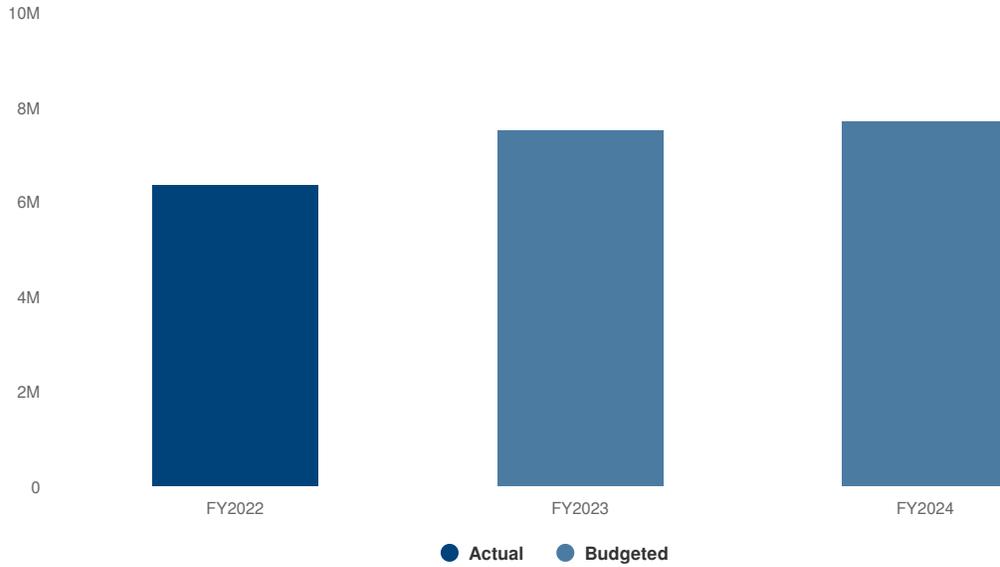
- Continue to improve on the tracking of internal documents. Continually review and fine-tune checklists used for review of construction plans and plats.
- Implement both the Permit review and CIP design process review– including checklists, and standards integration into the City’s Community Development software.
- Conduct informational meetings with contractors and sub-contractors.
- Continue to plan, develop and maintain a 5 Year Capital Improvement Program (CIP) and seek funding for projects from federal, state and county sources.

Expenditures Summary

\$7,706,250 **\$191,675**
(2.55% vs. prior year)

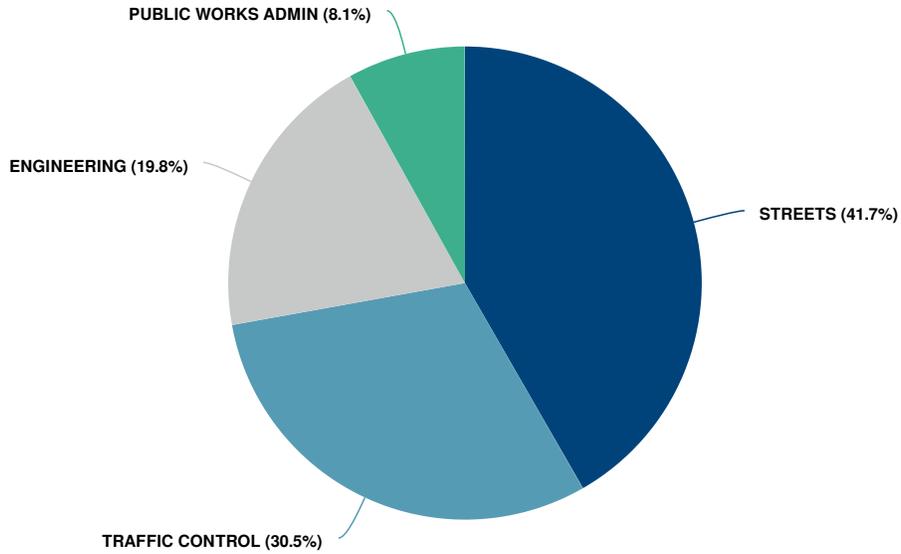


PUBLIC WORKS & ENGINEERING Proposed and Historical Budget vs. Actual

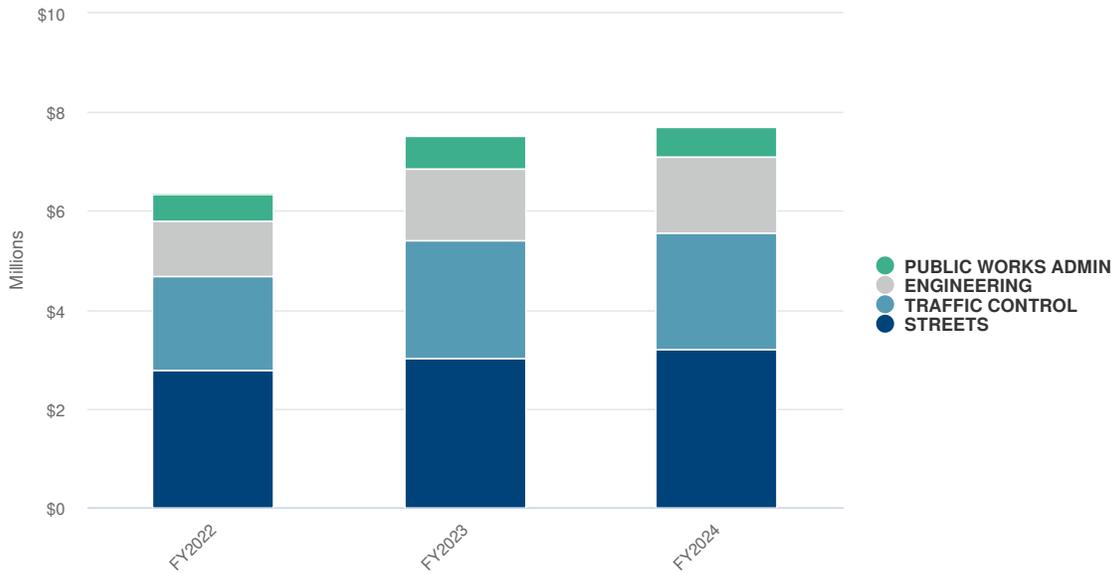


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures			
PUBLIC WORKS			
PUBLIC WORKS ADMINISTRATION			
PUBLIC WORKS ADMIN			
REGULAR WAGES	\$345,582.90	\$353,386.72	2.3%
OVERTIME	\$1,800.00	\$3,000.00	66.7%
HEALTH INSURANCE	\$65,862.60	\$65,862.60	0%
TMRS	\$62,164.96	\$63,615.03	2.3%
FICA	\$26,712.49	\$27,309.48	2.2%
WORKERS COMPENSATION	\$459.18	\$469.44	2.2%
ALLOWANCES	\$3,600.00	\$3,600.00	0%
OFFICE SUPPLIES	\$23,000.00	\$23,000.00	0%
POSTAGE SUPPLIES	\$2,000.00	\$2,000.00	0%
WEARING APPAREL	\$2,000.00	\$2,000.00	0%
CLEANING & JANITORIAL SUP	\$11,000.00	\$11,000.00	0%
EDUCATIONAL SUPPLIES	\$0.00	\$1,500.00	N/A
LAND MAINTENANCE	\$4,875.00	\$0.00	-100%
BUILDINGS MAINTENANCE	\$14,605.00	\$14,000.00	-4.1%
EQUIPMENT RENTAL	\$1,800.00	\$1,800.00	0%
SPECIAL SERVICES	\$30,000.00	\$5,000.00	-83.3%
JANITORIAL SERVICES	\$12,463.00	\$2,000.00	-84%
EDUCATION & TRAINING	\$40,000.00	\$40,000.00	0%
STAFF DEVELOPMENT	\$20,000.00	\$1,000.00	-95%
ASSOCIATION DUES/SUBSCRIPT	\$750.00	\$750.00	0%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Total PUBLIC WORKS ADMIN:	\$668,675.13	\$621,293.27	-7.1%
Total PUBLIC WORKS ADMINISTRATION:	\$668,675.13	\$621,293.27	-7.1%
STREETS & DRAINAGE			
STREETS			
REGULAR WAGES	\$1,034,156.74	\$1,091,053.88	5.5%
OVERTIME	\$75,000.00	\$75,000.00	0%
HEALTH INSURANCE	\$276,622.92	\$289,795.44	4.8%
TMRS	\$184,507.10	\$194,853.48	5.6%
FICA	\$79,296.59	\$83,649.22	5.5%
WORKERS COMPENSATION	\$41,490.12	\$44,031.70	6.1%
ALLOWANCES	\$2,400.00	\$2,400.00	0%
WEARING APPAREL	\$10,000.00	\$10,000.00	0%
MOTOR VEHICLE SUPPLIES	\$66,000.00	\$90,000.00	36.4%
MINOR TOOLS	\$9,500.00	\$12,000.00	26.3%
CHEMICAL SUPPLIES	\$1,000.00	\$1,000.00	0%
STREETS SIDEWALKS & CURBS	\$940,000.00	\$1,034,000.00	10%
MOTOR VEHICLES MAINT	\$100,000.00	\$75,000.00	-25%
EQUIPMENT RENTAL	\$5,935.00	\$15,000.00	152.7%
SPECIAL SERVICES	\$180,000.00	\$180,000.00	0%
EDUCATION & TRAINING	\$17,000.00	\$17,000.00	0%
Total STREETS:	\$3,022,908.47	\$3,214,783.72	6.3%
Total STREETS & DRAINAGE:	\$3,022,908.47	\$3,214,783.72	6.3%
TRAFFIC CONTROL			
TRAFFIC CONTROL			
REGULAR WAGES	\$736,078.70	\$767,247.02	4.2%
OVERTIME	\$55,000.00	\$55,000.00	0%
HEALTH INSURANCE	\$197,587.80	\$197,587.80	0%
TMRS	\$131,030.21	\$136,723.42	4.3%
FICA	\$56,310.02	\$58,694.40	4.2%
WORKERS COMPENSATION	\$16,589.73	\$17,393.54	4.8%
WEARING APPAREL	\$7,500.00	\$7,500.00	0%
MOTOR VEHICLE SUPPLIES	\$30,000.00	\$35,000.00	16.7%
MINOR TOOLS	\$8,000.00	\$25,000.00	212.5%
CLEANING & JANITORIAL SUP	\$1,000.00	\$1,000.00	0%
STREET MARKING SUPPLIES	\$150,000.00	\$150,000.00	0%
ELECTRICAL MAINTENANCE	\$120,000.00	\$120,000.00	0%
MACHINERY & EQUIP MAINT	\$3,000.00	\$3,000.00	0%
MOTOR VEHICLES MAINT	\$20,000.00	\$20,000.00	0%
STREET SIGNS MAINT	\$200,000.00	\$225,000.00	12.5%
SIGNAL SYSTEMS MAINT	\$190,000.00	\$215,000.00	13.2%
BARRICADES MAINT	\$20,000.00	\$20,000.00	0%
SPECIAL SERVICES	\$165,000.00	\$250,000.00	51.5%

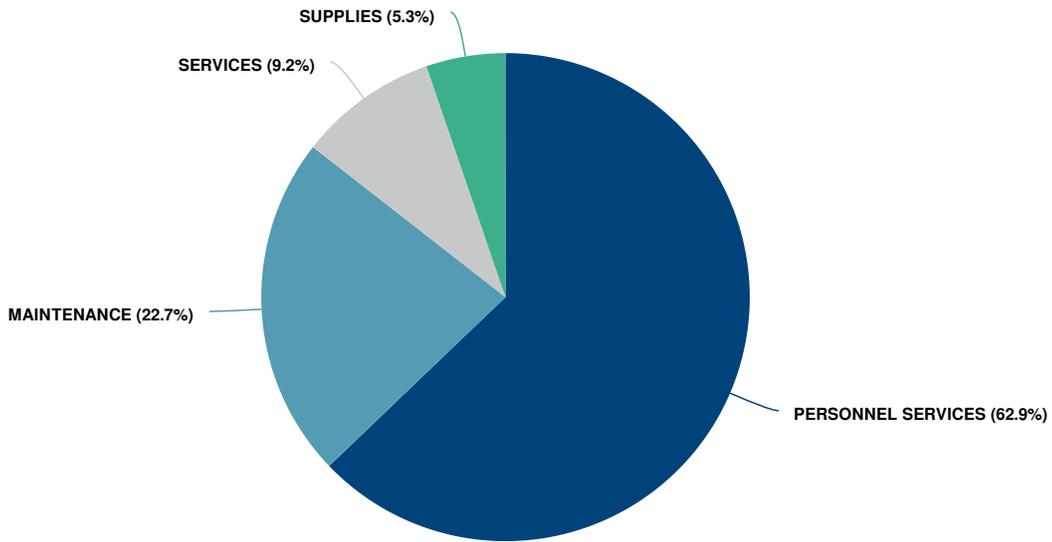


Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
JANITORIAL SERVICES	\$3,561.00	\$1,000.00	-71.9%
EDUCATION & TRAINING	\$40,000.00	\$40,000.00	0%
Staff Development		\$1,600.00	N/A
MOTOR VEHICLES	\$225,000.00	\$0.00	-100%
Total TRAFFIC CONTROL:	\$2,375,657.46	\$2,346,746.18	-1.2%
Total TRAFFIC CONTROL:	\$2,375,657.46	\$2,346,746.18	-1.2%
ENGINEERING			
ENGINEERING			
REGULAR WAGES	\$834,687.46	\$903,668.81	8.3%
OVERTIME	\$6,000.00	\$3,000.00	-50%
HEALTH INSURANCE	\$158,070.24	\$171,242.76	8.3%
TMRS	\$161,921.08	\$161,675.31	-0.2%
FICA	\$69,589.68	\$69,406.07	-0.3%
WORKERS COMPENSATION	\$1,433.55	\$1,321.46	-7.8%
ALLOWANCES	\$2,400.00	\$3,600.00	50%
OFFICE SUPPLIES	\$6,750.00	\$10,000.00	48.1%
POSTAGE SUPPLIES	\$1,750.00	\$1,750.00	0%
PRINTING SUPPLIES	\$5,860.00	\$1,000.00	-82.9%
WEARING APPAREL	\$3,600.00	\$3,950.00	9.7%
MOTOR VEHICLE SUPPLIES	\$6,000.00	\$6,000.00	0%
MINOR TOOLS	\$3,950.00	\$3,950.00	0%
COMPUTER SOFTWARE	\$6,545.00	\$6,545.00	0%
MEETING SUPPLIES	\$1,350.00	\$1,350.00	0%
FURNITURE/FIXTURES MAINT	\$22,310.00	\$5,000.00	-77.6%
MACHINERY & EQUIP MAINT	\$4,200.00	\$4,200.00	0%
MOTOR VEHICLES MAINT	\$12,500.00	\$13,250.00	6%
SPECIAL SERVICES	\$100,000.00	\$120,000.00	20%
EDUCATION & TRAINING	\$28,000.00	\$28,000.00	0%
Staff Development		\$600.00	N/A
ASSOCIATION DUES/SUBSCRPT	\$3,917.00	\$3,917.00	0%
MACHINERY & EQUIPMENT	\$6,500.00	\$0.00	-100%
Total ENGINEERING:	\$1,447,334.01	\$1,523,426.41	5.3%
Total ENGINEERING:	\$1,447,334.01	\$1,523,426.41	5.3%
Total PUBLIC WORKS:	\$7,514,575.07	\$7,706,249.58	2.6%
Total Expenditures:	\$7,514,575.07	\$7,706,249.58	2.6%

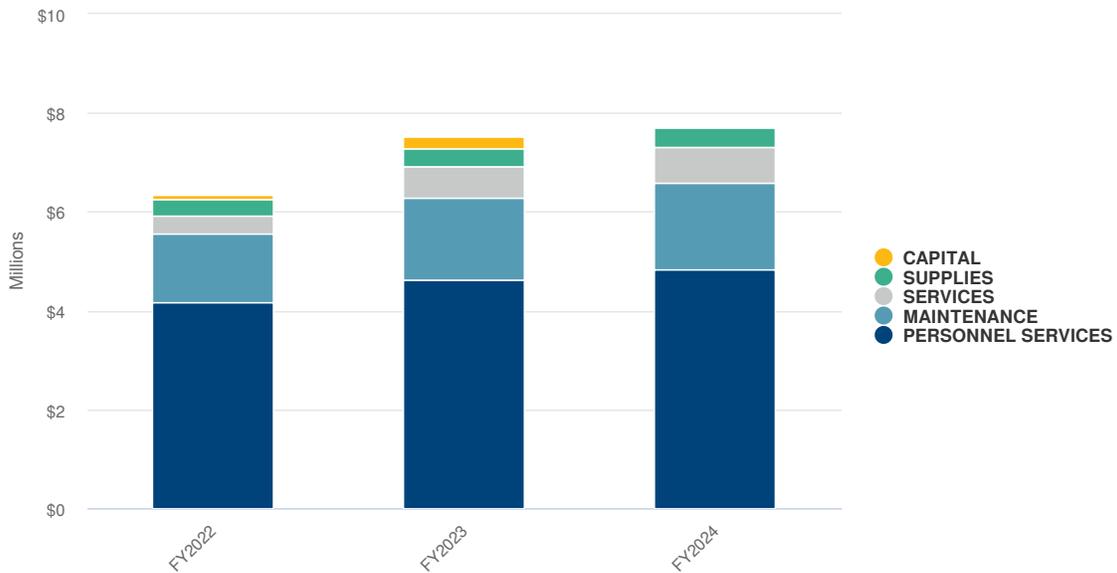


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects			
PERSONNEL SERVICES			
REGULAR WAGES	\$345,582.90	\$353,386.72	2.3%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
OVERTIME	\$1,800.00	\$3,000.00	66.7%
HEALTH INSURANCE	\$65,862.60	\$65,862.60	0%
TMRS	\$62,164.96	\$63,615.03	2.3%
FICA	\$26,712.49	\$27,309.48	2.2%
WORKERS COMPENSATION	\$459.18	\$469.44	2.2%
ALLOWANCES	\$3,600.00	\$3,600.00	0%
REGULAR WAGES	\$1,034,156.74	\$1,091,053.88	5.5%
OVERTIME	\$75,000.00	\$75,000.00	0%
HEALTH INSURANCE	\$276,622.92	\$289,795.44	4.8%
TMRS	\$184,507.10	\$194,853.48	5.6%
FICA	\$79,296.59	\$83,649.22	5.5%
WORKERS COMPENSATION	\$41,490.12	\$44,031.70	6.1%
ALLOWANCES	\$2,400.00	\$2,400.00	0%
REGULAR WAGES	\$736,078.70	\$767,247.02	4.2%
OVERTIME	\$55,000.00	\$55,000.00	0%
HEALTH INSURANCE	\$197,587.80	\$197,587.80	0%
TMRS	\$131,030.21	\$136,723.42	4.3%
FICA	\$56,310.02	\$58,694.40	4.2%
WORKERS COMPENSATION	\$16,589.73	\$17,393.54	4.8%
REGULAR WAGES	\$834,687.46	\$903,668.81	8.3%
OVERTIME	\$6,000.00	\$3,000.00	-50%
HEALTH INSURANCE	\$158,070.24	\$171,242.76	8.3%
TMRS	\$161,921.08	\$161,675.31	-0.2%
FICA	\$69,589.68	\$69,406.07	-0.3%
WORKERS COMPENSATION	\$1,433.55	\$1,321.46	-7.8%
ALLOWANCES	\$2,400.00	\$3,600.00	50%
Total PERSONNEL SERVICES:	\$4,626,354.07	\$4,844,587.58	4.7%
SUPPLIES			
OFFICE SUPPLIES	\$23,000.00	\$23,000.00	0%
POSTAGE SUPPLIES	\$2,000.00	\$2,000.00	0%
WEARING APPAREL	\$2,000.00	\$2,000.00	0%
CLEANING & JANITORIAL SUP	\$11,000.00	\$11,000.00	0%
EDUCATIONAL SUPPLIES	\$0.00	\$1,500.00	N/A
LAND MAINTENANCE	\$4,875.00	\$0.00	-100%
WEARING APPAREL	\$10,000.00	\$10,000.00	0%
MOTOR VEHICLE SUPPLIES	\$66,000.00	\$90,000.00	36.4%
MINOR TOOLS	\$9,500.00	\$12,000.00	26.3%
CHEMICAL SUPPLIES	\$1,000.00	\$1,000.00	0%
WEARING APPAREL	\$7,500.00	\$7,500.00	0%
MOTOR VEHICLE SUPPLIES	\$30,000.00	\$35,000.00	16.7%
MINOR TOOLS	\$8,000.00	\$25,000.00	212.5%
CLEANING & JANITORIAL SUP	\$1,000.00	\$1,000.00	0%
STREET MARKING SUPPLIES	\$150,000.00	\$150,000.00	0%



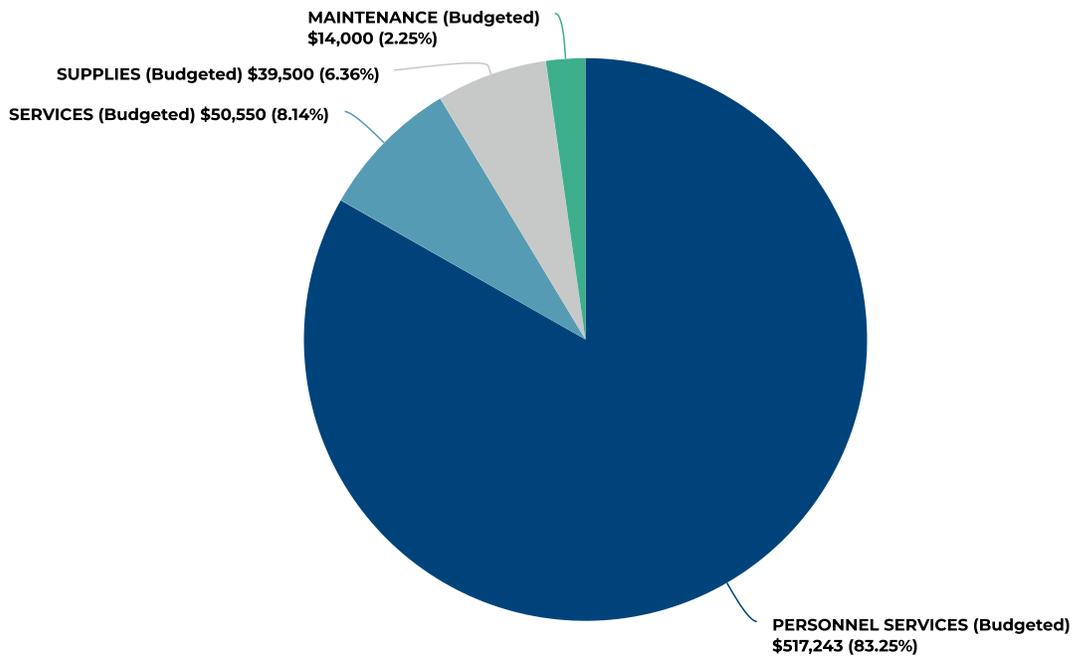
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
OFFICE SUPPLIES	\$6,750.00	\$10,000.00	48.1%
POSTAGE SUPPLIES	\$1,750.00	\$1,750.00	0%
PRINTING SUPPLIES	\$5,860.00	\$1,000.00	-82.9%
WEARING APPAREL	\$3,600.00	\$3,950.00	9.7%
MOTOR VEHICLE SUPPLIES	\$6,000.00	\$6,000.00	0%
MINOR TOOLS	\$3,950.00	\$3,950.00	0%
COMPUTER SOFTWARE	\$6,545.00	\$6,545.00	0%
MEETING SUPPLIES	\$1,350.00	\$1,350.00	0%
Total SUPPLIES:	\$361,680.00	\$405,545.00	12.1%
MAINTENANCE			
BUILDINGS MAINTENANCE	\$14,605.00	\$14,000.00	-4.1%
STREETS SIDEWALKS & CURBS	\$940,000.00	\$1,034,000.00	10%
MOTOR VEHICLES MAINT	\$100,000.00	\$75,000.00	-25%
ELECTRICAL MAINTENANCE	\$120,000.00	\$120,000.00	0%
MACHINERY & EQUIP MAINT	\$3,000.00	\$3,000.00	0%
MOTOR VEHICLES MAINT	\$20,000.00	\$20,000.00	0%
STREET SIGNS MAINT	\$200,000.00	\$225,000.00	12.5%
SIGNAL SYSTEMS MAINT	\$190,000.00	\$215,000.00	13.2%
BARRICADES MAINT	\$20,000.00	\$20,000.00	0%
FURNITURE/FIXTURES MAINT	\$22,310.00	\$5,000.00	-77.6%
MACHINERY & EQUIP MAINT	\$4,200.00	\$4,200.00	0%
MOTOR VEHICLES MAINT	\$12,500.00	\$13,250.00	6%
Total MAINTENANCE:	\$1,646,615.00	\$1,748,450.00	6.2%
SERVICES			
EQUIPMENT RENTAL	\$1,800.00	\$1,800.00	0%
SPECIAL SERVICES	\$30,000.00	\$5,000.00	-83.3%
JANITORIAL SERVICES	\$12,463.00	\$2,000.00	-84%
EDUCATION & TRAINING	\$40,000.00	\$40,000.00	0%
STAFF DEVELOPMENT	\$20,000.00	\$1,000.00	-95%
ASSOCIATION DUES/SUBSCRPT	\$750.00	\$750.00	0%
EQUIPMENT RENTAL	\$5,935.00	\$15,000.00	152.7%
SPECIAL SERVICES	\$180,000.00	\$180,000.00	0%
EDUCATION & TRAINING	\$17,000.00	\$17,000.00	0%
SPECIAL SERVICES	\$165,000.00	\$250,000.00	51.5%
JANITORIAL SERVICES	\$3,561.00	\$1,000.00	-71.9%
EDUCATION & TRAINING	\$40,000.00	\$40,000.00	0%
Staff Development		\$1,600.00	N/A
SPECIAL SERVICES	\$100,000.00	\$120,000.00	20%
EDUCATION & TRAINING	\$28,000.00	\$28,000.00	0%
Staff Development		\$600.00	N/A
ASSOCIATION DUES/SUBSCRPT	\$3,917.00	\$3,917.00	0%
Total SERVICES:	\$648,426.00	\$707,667.00	9.1%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
CAPITAL			
MOTOR VEHICLES	\$225,000.00	\$0.00	-100%
MACHINERY & EQUIPMENT	\$6,500.00	\$0.00	-100%
Total CAPITAL:	\$231,500.00	\$0.00	-100%
Total Expense Objects:	\$7,514,575.07	\$7,706,249.58	2.6%

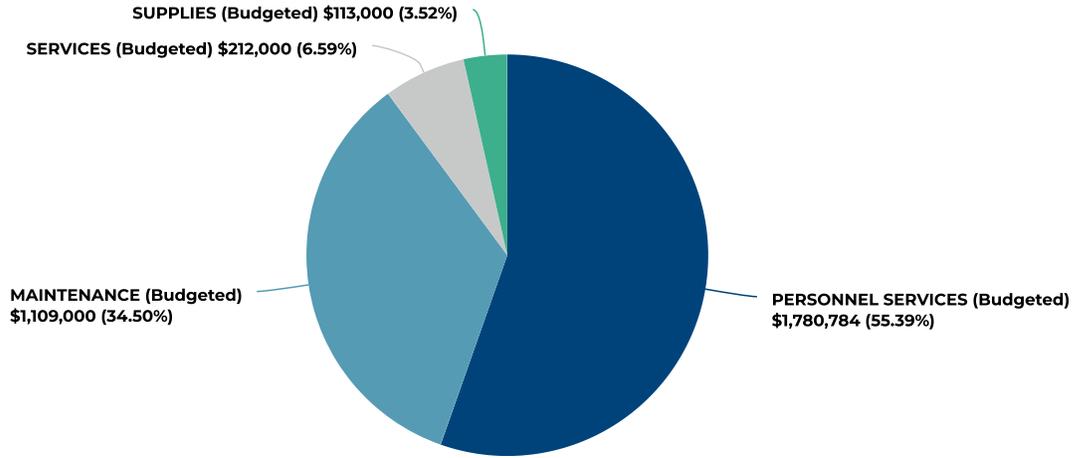
PUBLIC WORKS ADMINISTRATION BUDGET SUMMARY

PUBLIC WORKS ADMINISTRATION



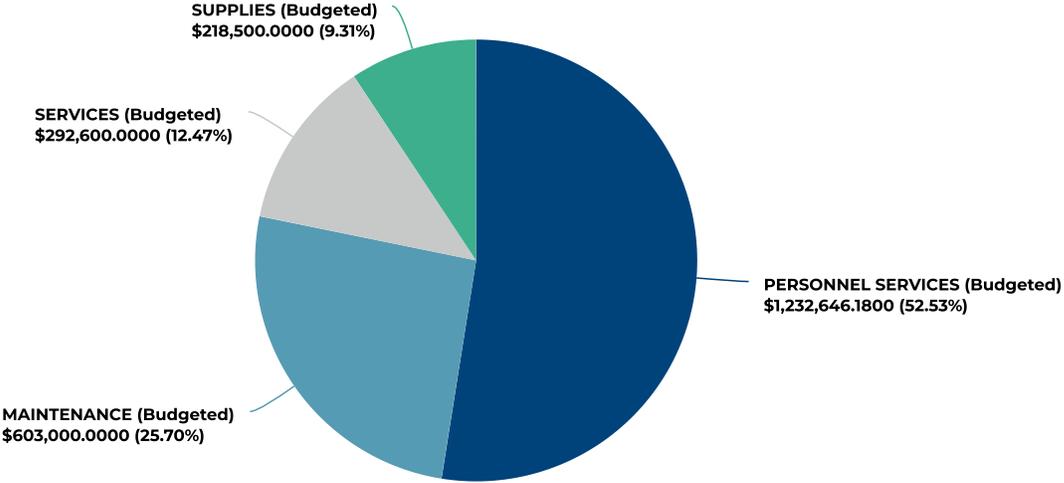
STREETS BUDGET SUMMARY

STREETS



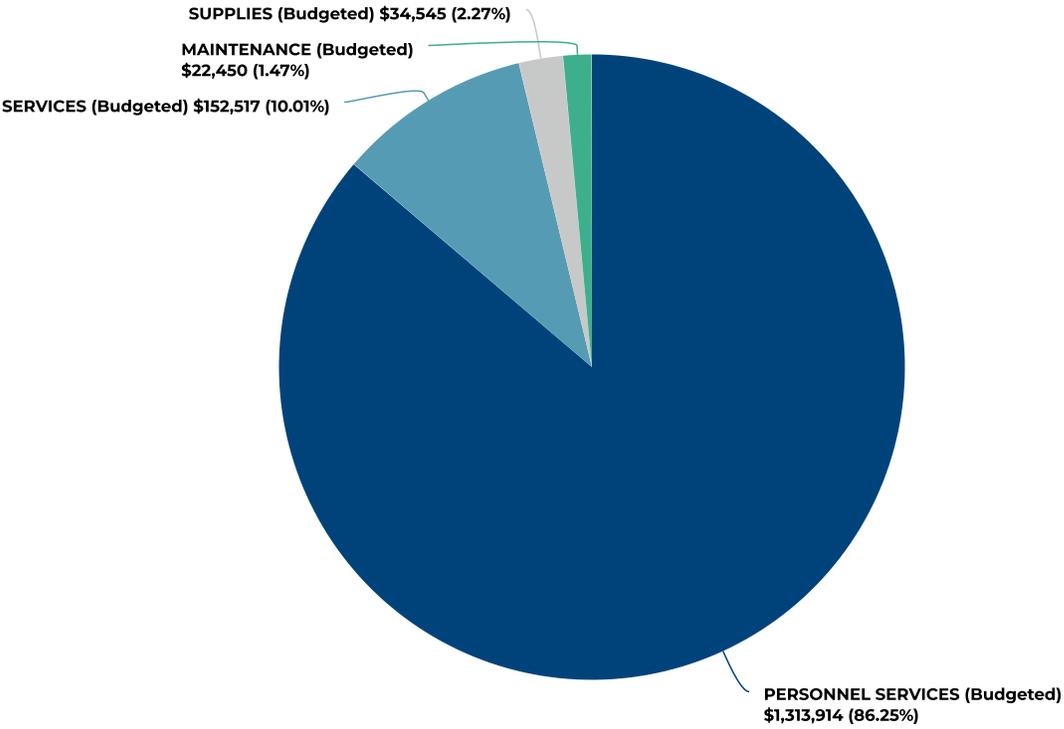
TRAFFIC CONTROL BUDGET SUMMARY

TRAFFIC CONTROL



ENGINEERING BUDGET SUMMARY

ENGINEERING



CITY FACILITIES



Frank Simoneau
Director of Public Works & Engineering

11810 PWE FACILITIES – PROGRAM SUMMARY

Program Description

Equipment Services Division maintains, services, and repairs a fleet consisting of the vehicles and equipment operated by Public Works, Parks and Recreation, Engineering, Inspections, Library, Health, Purchasing, Utility Billing and BAWA. This division also maintains the fueling facility, Public Works gate access, standby generators, the equipment wash rack, and the garage owned mechanical equipment. In addition, assistance is rendered to Police and Fire garages and Park operations when necessary. This division processes all associated paperwork, as well as billing of fuel and services to all user departments.

Major Goals

- To provide for safe and efficient maintenance operations by performing vehicle and equipment preventative maintenance and repairs.
- Provide these services in an economical and timely manner.

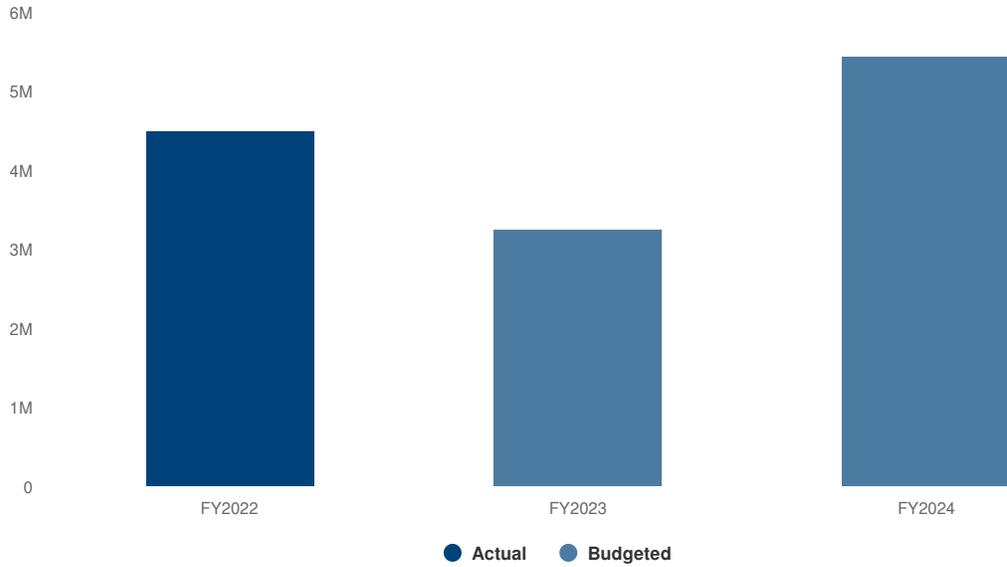
Major Objectives

- Coordinate with departmental supervisors to facilitate sufficient availability of equipment for their duties.
- Reduce downtime and increase “mean-time-between-failure” for vehicles and equipment maintained by the garage.
- Reduce rate of returns for unscheduled repairs with an aggressive preventative maintenance program

Expenditures Summary

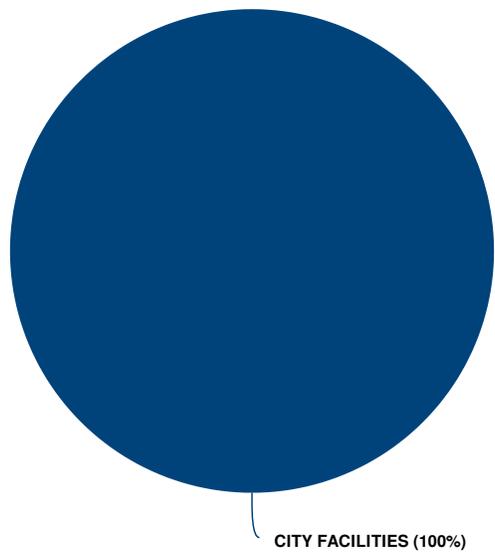
\$5,424,944 **\$2,181,789**
(67.27% vs. prior year)

CITY FACILITIES Proposed and Historical Budget vs. Actual

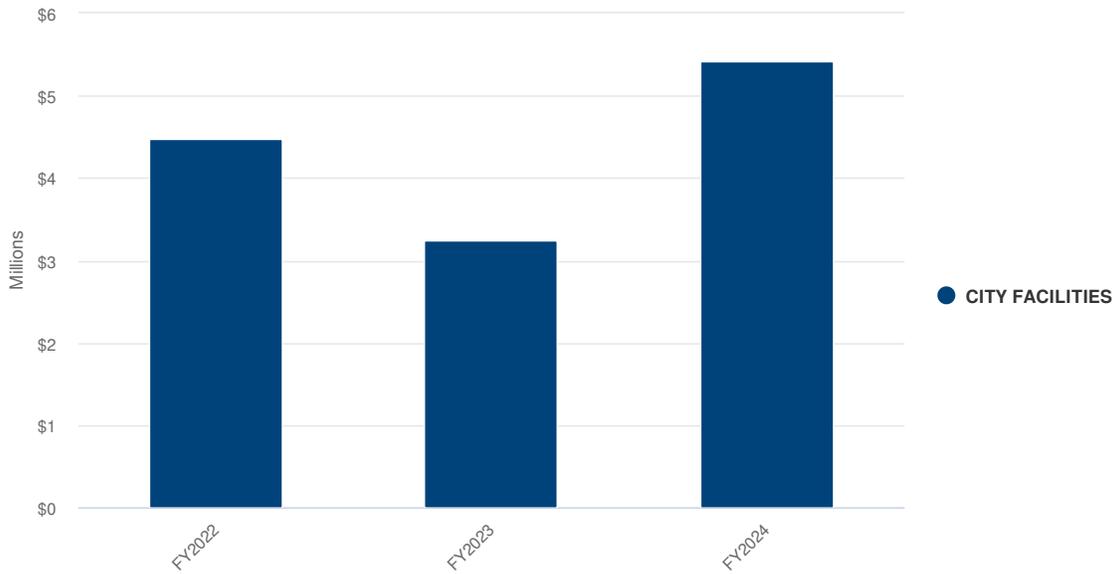


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



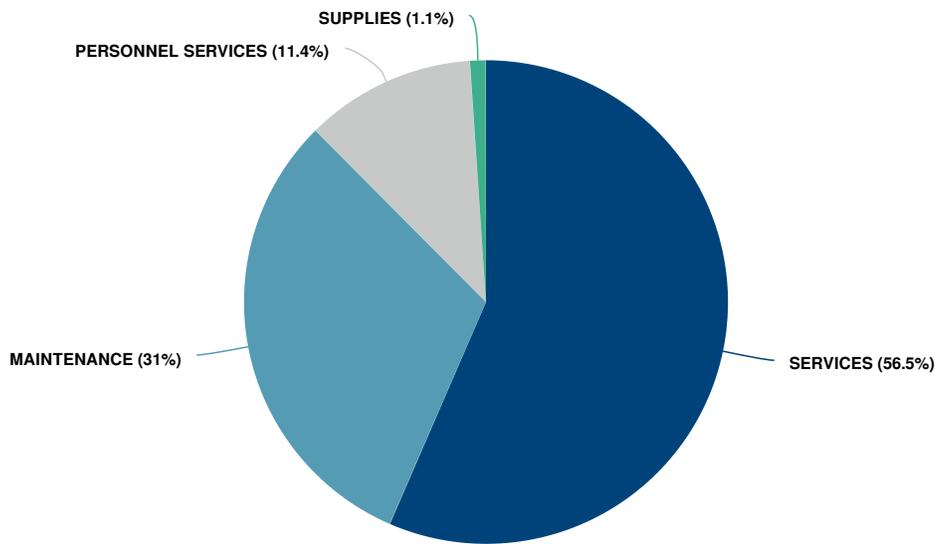
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures			
GENERAL GOVERNMENT			
CITY FACILITIES			
CITY FACILITIES			
REGULAR WAGES	\$354,119.61	\$386,928.77	9.3%
OVERTIME	\$12,000.00	\$20,000.00	66.7%
HEALTH INSURANCE	\$105,380.16	\$105,380.16	0%
TMRS	\$68,533.25	\$68,950.71	0.6%
FICA	\$29,445.82	\$29,600.05	0.5%
WORKERS COMPENSATION	\$5,451.10	\$6,334.24	16.2%
OFFICE SUPPLIES	\$5,800.00	\$5,800.00	0%
WEARING APPAREL	\$2,575.00	\$3,500.00	35.9%
MOTOR VEHICLE SUPPLIES	\$9,000.00	\$10,100.00	12.2%
MINOR TOOLS	\$24,000.00	\$24,000.00	0%
FUEL FOR GENERATORS	\$5,000.00	\$5,000.00	0%
CLEANING & JANITORIAL SUP	\$9,050.00	\$9,050.00	0%
BUILDINGS MAINTENANCE	\$1,236,500.00	\$1,360,150.00	10%
HEAT & COOL SYS MAINT	\$287,500.00	\$316,250.00	10%
MOTOR VEHICLES MAINT	\$8,000.00	\$8,000.00	0%
ELECTRIC SERVICE	\$927,900.00	\$2,900,000.00	212.5%
NATURAL GAS	\$111,400.00	\$111,400.00	0%
Equipment rental		\$3,000.00	N/A
SPECIAL SERVICES	\$20,000.00	\$20,000.00	0%
EDUCATION & TRAINING	\$20,000.00	\$30,000.00	50%



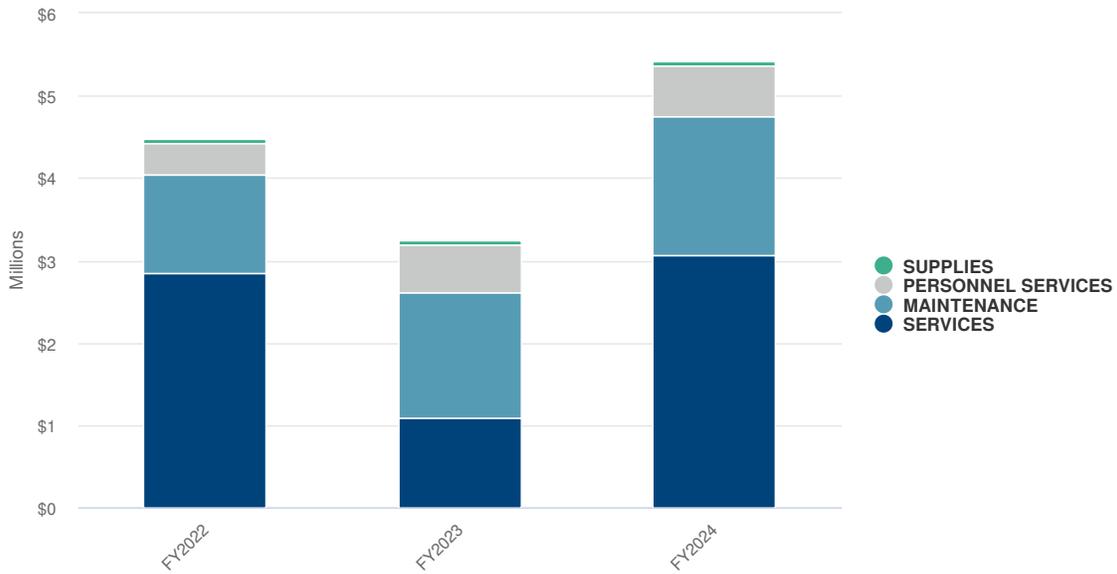
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
STAFF DEVELOPMENT	\$1,000.00	\$1,000.00	0%
ASSOCIATION DUES/SUBSCRPT	\$500.00	\$500.00	0%
Total CITY FACILITIES:	\$3,243,154.94	\$5,424,943.93	67.3%
Total CITY FACILITIES:	\$3,243,154.94	\$5,424,943.93	67.3%
Total GENERAL GOVERNMENT:	\$3,243,154.94	\$5,424,943.93	67.3%
Total Expenditures:	\$3,243,154.94	\$5,424,943.93	67.3%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects			
PERSONNEL SERVICES			
REGULAR WAGES	\$354,119.61	\$386,928.77	9.3%
OVERTIME	\$12,000.00	\$20,000.00	66.7%
HEALTH INSURANCE	\$105,380.16	\$105,380.16	0%
TMRS	\$68,533.25	\$68,950.71	0.6%
FICA	\$29,445.82	\$29,600.05	0.5%
WORKERS COMPENSATION	\$5,451.10	\$6,334.24	16.2%
Total PERSONNEL SERVICES:	\$574,929.94	\$617,193.93	7.4%
SUPPLIES			
OFFICE SUPPLIES	\$5,800.00	\$5,800.00	0%
WEARING APPAREL	\$2,575.00	\$3,500.00	35.9%
MOTOR VEHICLE SUPPLIES	\$9,000.00	\$10,100.00	12.2%
MINOR TOOLS	\$24,000.00	\$24,000.00	0%
FUEL FOR GENERATORS	\$5,000.00	\$5,000.00	0%
CLEANING & JANITORIAL SUP	\$9,050.00	\$9,050.00	0%
Total SUPPLIES:	\$55,425.00	\$57,450.00	3.7%
MAINTENANCE			
BUILDINGS MAINTENANCE	\$1,236,500.00	\$1,360,150.00	10%
HEAT & COOL SYS MAINT	\$287,500.00	\$316,250.00	10%
MOTOR VEHICLES MAINT	\$8,000.00	\$8,000.00	0%
Total MAINTENANCE:	\$1,532,000.00	\$1,684,400.00	9.9%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
SERVICES			
ELECTRIC SERVICE	\$927,900.00	\$2,900,000.00	212.5%
NATURAL GAS	\$111,400.00	\$111,400.00	0%
Equipment rental		\$3,000.00	N/A
SPECIAL SERVICES	\$20,000.00	\$20,000.00	0%
EDUCATION & TRAINING	\$20,000.00	\$30,000.00	50%
STAFF DEVELOPMENT	\$1,000.00	\$1,000.00	0%
ASSOCIATION DUES/SUBSCRPT	\$500.00	\$500.00	0%
Total SERVICES:	\$1,080,800.00	\$3,065,900.00	183.7%
Total Expense Objects:	\$3,243,154.94	\$5,424,943.93	67.3%



PUBLIC HEALTH



Tony Gray
Director of Health

4000 PUBLIC HEALTH – PROGRAM SUMMARY

Program Description

The Department consists of five divisions: Animal Services, Community Services/Clean Team, Environmental Health, Mosquito Control, and Neighborhood Protection. The Department is responsible for the public environmental health concerns of the City. Included programs are:

- Animal Services has an animal care component related to pet adoptions, education/outreach, fostering, volunteering and a public protection component related to aggressive/loose dogs, dog bites, wild animals, and rabies control.
- Community Service program uses court assigned probationers to clean city rights-of-way and mow city foreclosed properties while the Clean Team proactively removes various types of trash and debris throughout the City.
- Environmental Health performs inspections, issues permits, investigates complaints of food service establishments as well as inspecting and permitting public swimming pools, and investigates complaints of environmental pollution.
- Mosquito Control provides vector control for mosquitoes in the form of adulticiding, larvaciding, investigates complaints of stagnant water and provides education and outreach to citizens in ways to reduce mosquitoes.
- Neighborhood Protection proactively surveys the city for public nuisance violations associated with property maintenance such as high grass, open storage, rubbish/trash, yard parking and junk vehicles.

Major Goals

- Overall improvement of the Animal Services program; retaining adequate and competent staff, responding timely to the public, and providing quality care of the animals along with maximizing positive outcomes.
- Prevention of food borne illness or disease and/or disease transmission to and between humans.
- Improvement of access to public and environmental health information and issues by the general public.
- Increase the number of properties maintained in compliance within the City and reduce litter and trash.
- Increase public awareness and understanding of Animal Services, Clean Team, Environmental health, Mosquito control, and Neighborhood Protection.
- Maintain Department infrastructure and resources to effectively meet the needs of the community.

Major Objectives

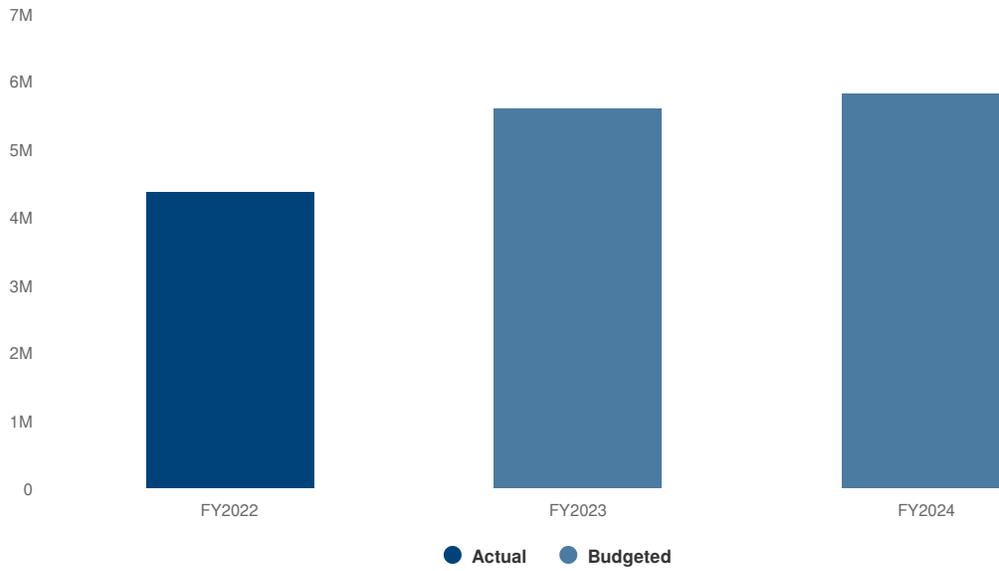
- Provide a high quality of citizen service and animal care at the Animal Shelter covering all aspects of the operation – person to person within the facility, via phone calls, or in the field protecting the public.
- Continuation of standardized risk assessment and inspection programs for Food Service Establishments, Mosquito Control, and continued proactive compliance surveys by Neighborhood Protection.
- Reduce litter and trash throughout the City of Baytown using Community Service and Clean Team.
- Improve compliance resolution percentages of complaints in all divisions.

Expenditures Summary

\$5,837,224 **\$215,357**
(3.83% vs. prior year)

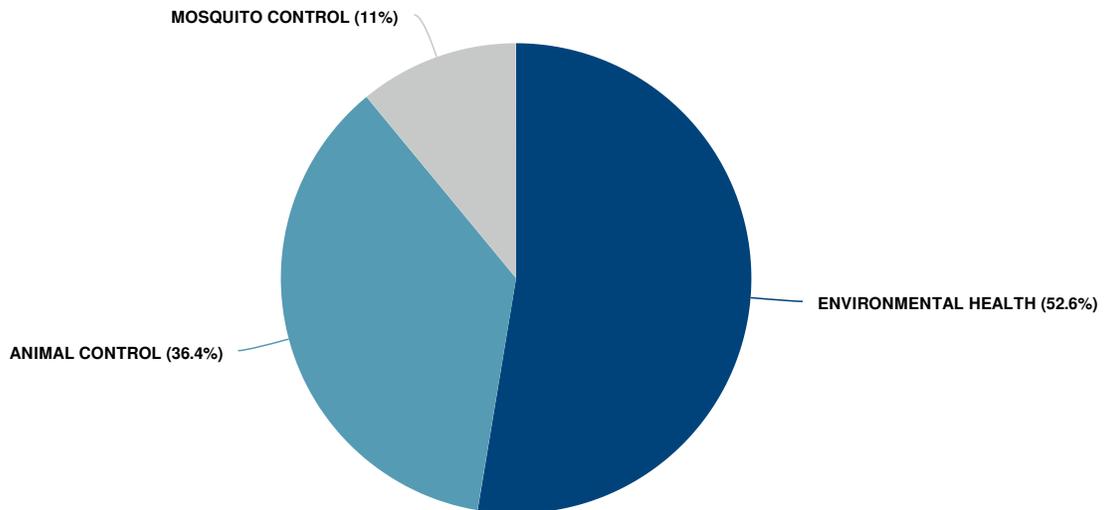


PUBLIC HEALTH Proposed and Historical Budget vs. Actual

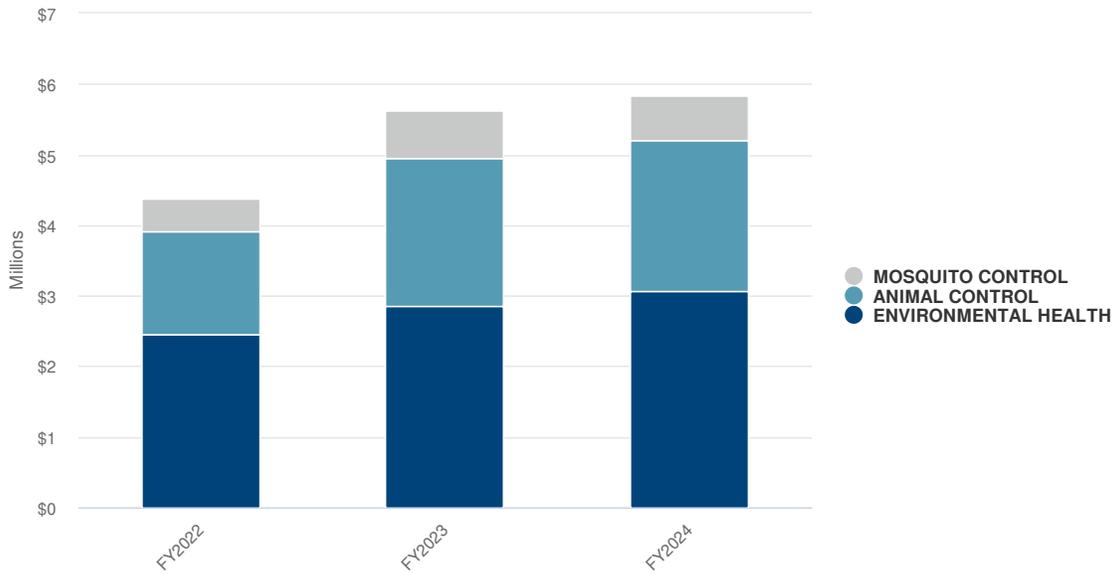


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures			
HEALTH & WELFARE			
PUBLIC HEALTH			
MOSQUITO CONTROL			
REGULAR WAGES	\$152,913.02	\$149,292.51	-2.4%
PART TIME WAGES	\$20,400.00	\$20,400.00	0%
OVERTIME	\$7,000.00	\$7,000.00	0%
HEALTH INSURANCE	\$39,517.56	\$39,517.56	0%
TMRS	\$27,218.52	\$26,603.92	-2.3%
FICA	\$11,697.85	\$16,420.09	40.4%
WORKERS COMPENSATION	\$1,976.62	\$3,230.04	63.4%
OFFICE SUPPLIES	\$1,500.00	\$1,500.00	0%
PRINTING SUPPLIES	\$200.00	\$200.00	0%
WEARING APPAREL	\$700.00	\$700.00	0%
MOTOR VEHICLE SUPPLIES	\$11,500.00	\$19,725.00	71.5%
MINOR TOOLS	\$7,000.00	\$7,000.00	0%
CLEANING & JANITORIAL SUP	\$900.00	\$850.00	-5.6%
CHEMICAL SUPPLIES	\$327,347.00	\$300,000.00	-8.4%
MACHINERY & EQUIP MAINT	\$7,000.00	\$8,500.00	21.4%
MOTOR VEHICLES MAINT	\$7,500.00	\$9,000.00	20%
SPECIAL SERVICES	\$27,837.99	\$0.00	-100%
EDUCATION & TRAINING	\$5,000.00	\$5,600.00	12%
NON CITY FACILITY RENTAL	\$19,500.00	\$23,400.00	20%
ASSOCIATION DUES/SUBSCRIPT	\$600.00	\$600.00	0%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Total MOSQUITO CONTROL:	\$677,308.56	\$639,539.12	-5.6%
ENVIRONMENTAL HEALTH			
REGULAR WAGES	\$1,406,592.05	\$1,692,776.73	20.3%
PART TIME WAGES	\$6,000.00	\$2,000.00	-66.7%
OVERTIME	\$21,000.00	\$15,000.00	-28.6%
HEALTH INSURANCE	\$302,967.96	\$342,485.52	13%
TMRS	\$275,689.38	\$305,181.17	10.7%
FICA	\$118,475.89	\$135,521.19	14.4%
WORKERS COMPENSATION	\$9,064.56	\$9,731.90	7.4%
ALLOWANCES	\$19,800.00	\$19,800.00	0%
OFFICE SUPPLIES	\$19,578.22	\$20,557.13	5%
POSTAGE SUPPLIES	\$8,160.45	\$8,568.47	5%
PRINTING SUPPLIES	\$6,125.50	\$6,431.78	5%
WEARING APPAREL	\$3,300.00	\$3,465.00	5%
MOTOR VEHICLE SUPPLIES	\$35,740.25	\$37,885.00	6%
MINOR TOOLS	\$12,974.85	\$13,975.00	7.7%
CLEANING & JANITORIAL SUP	\$3,500.00	\$3,500.00	0%
COMPUTER SOFTWARE	\$8,400.00	\$8,900.00	6%
MEETING SUPPLIES	\$1,200.00	\$1,200.00	0%
LAND MAINTENANCE	\$120,000.00	\$0.00	-100%
BUILDINGS MAINTENANCE	\$5,000.00	\$5,000.00	0%
FURNITURE/FIXTURES MAINT	\$24,857.00	\$5,000.00	-79.9%
MACHINERY & EQUIP MAINT	\$1,485.57	\$1,634.13	10%
MOTOR VEHICLES MAINT	\$18,900.25	\$23,650.00	25.1%
EQUIPMENT RENTAL	\$7,200.00	\$6,200.00	-13.9%
SPECIAL SERVICES	\$44,000.00	\$67,256.00	52.9%
JANITORIAL SERVICES	\$7,121.00	\$2,000.00	-71.9%
EDUCATION & TRAINING	\$17,831.05	\$18,330.00	2.8%
VACANT LOT CLEANING	\$200,000.00	\$200,000.00	0%
LANDFILL FEES	\$135,000.00	\$100,000.00	-25.9%
STAFF DEVELOPMENT	\$5,000.00	\$2,500.00	-50%
ASSOCIATION DUES/SUBSCRPT	\$3,050.00	\$3,350.00	9.8%
COURT COST	\$8,500.00	\$10,350.00	21.8%
Total ENVIRONMENTAL HEALTH:	\$2,856,513.98	\$3,072,249.02	7.6%
ANIMAL CONTROL			
REGULAR WAGES	\$904,801.03	\$898,998.00	-0.6%
PART TIME WAGES	\$234,000.00	\$234,000.00	0%
OVERTIME	\$28,750.00	\$28,750.00	0%
HEALTH INSURANCE	\$263,450.40	\$237,105.36	-10%
TMRS	\$175,700.13	\$160,842.96	-8.5%
FICA	\$75,511.57	\$90,966.81	20.5%
WORKERS COMPENSATION	\$7,914.78	\$9,591.08	21.2%

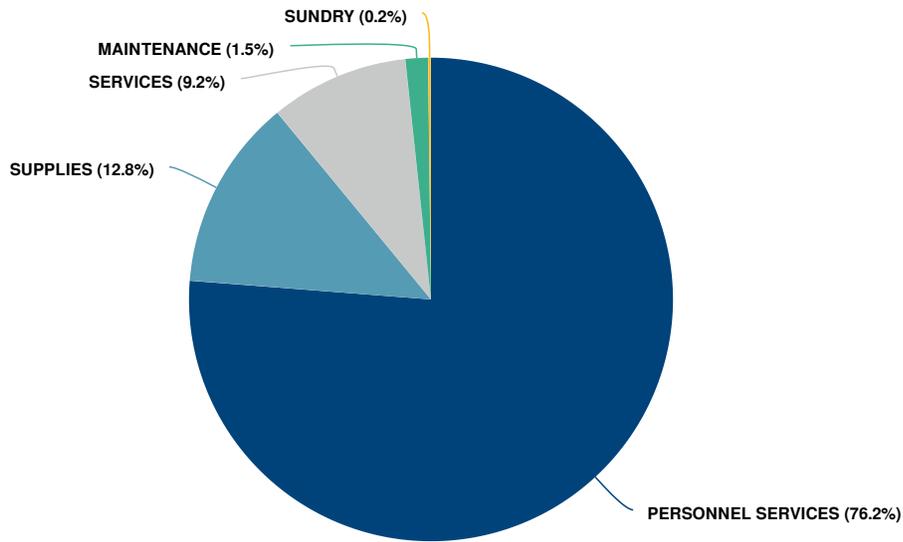


Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
ALLOWANCES	\$3,600.00	\$3,600.00	0%
EMPLOYEE INCENTIVES	\$2,000.00	\$2,000.00	0%
OFFICE SUPPLIES	\$12,500.00	\$12,500.00	0%
POSTAGE SUPPLIES	\$600.00	\$200.00	-66.7%
PRINTING SUPPLIES	\$5,000.00	\$5,000.00	0%
ANIMAL FEED SUPPLIES	\$24,400.00	\$30,500.00	25%
WEARING APPAREL	\$8,700.00	\$9,570.00	10%
GARBAGE BAGS	\$600.00	\$600.00	0%
MOTOR VEHICLE SUPPLIES	\$21,600.00	\$25,920.00	20%
MINOR TOOLS	\$8,992.00	\$8,992.00	0%
CLEANING & JANITORIAL SUP	\$57,000.00	\$65,550.00	15%
CHEMICAL SUPPLIES	\$22,200.00	\$22,200.00	0%
MEDICAL SUPPLIES	\$75,625.00	\$120,000.00	58.7%
COMPUTER SOFTWARE	\$500.00	\$500.00	0%
LABORATORY SUPPLIES	\$7,200.00	\$9,200.00	27.8%
MEETING SUPPLIES	\$2,400.00	\$2,400.00	0%
LAND MAINTENANCE	\$16,000.00	\$0.00	-100%
MACHINERY & EQUIP MAINT	\$2,000.00	\$17,000.00	750%
MOTOR VEHICLES MAINT	\$15,000.00	\$18,750.00	25%
SPECIAL SERVICES	\$80,000.00	\$84,000.00	5%
EDUCATION & TRAINING	\$19,000.00	\$19,000.00	0%
LANDFILL FEES	\$6,000.00	\$3,200.00	-46.7%
STAFF DEVELOPMENT	\$5,000.00	\$2,500.00	-50%
ASSOCIATION DUES/SUBSCRPT	\$2,000.00	\$2,000.00	0%
Total ANIMAL CONTROL:	\$2,088,044.91	\$2,125,436.21	1.8%
Total PUBLIC HEALTH:	\$5,621,867.45	\$5,837,224.35	3.8%
Total HEALTH & WELFARE:	\$5,621,867.45	\$5,837,224.35	3.8%
Total Expenditures:	\$5,621,867.45	\$5,837,224.35	3.8%

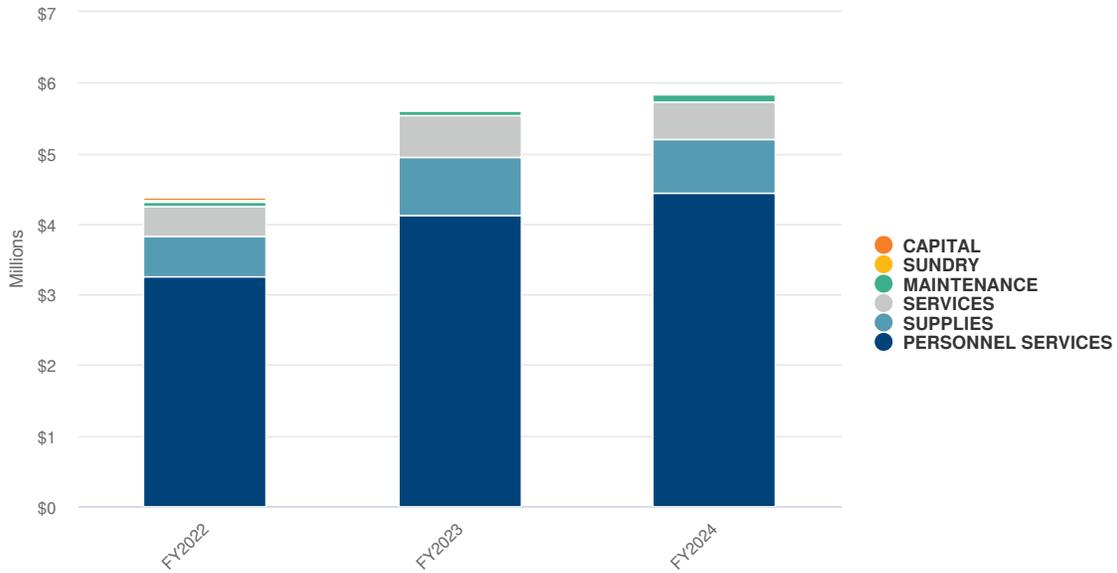


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects			
PERSONNEL SERVICES			
REGULAR WAGES	\$152,913.02	\$149,292.51	-2.4%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
PART TIME WAGES	\$20,400.00	\$20,400.00	0%
OVERTIME	\$7,000.00	\$7,000.00	0%
HEALTH INSURANCE	\$39,517.56	\$39,517.56	0%
TMRS	\$27,218.52	\$26,603.92	-2.3%
FICA	\$11,697.85	\$16,420.09	40.4%
WORKERS COMPENSATION	\$1,976.62	\$3,230.04	63.4%
REGULAR WAGES	\$1,406,592.05	\$1,692,776.73	20.3%
PART TIME WAGES	\$6,000.00	\$2,000.00	-66.7%
OVERTIME	\$21,000.00	\$15,000.00	-28.6%
HEALTH INSURANCE	\$302,967.96	\$342,485.52	13%
TMRS	\$275,689.38	\$305,181.17	10.7%
FICA	\$118,475.89	\$135,521.19	14.4%
WORKERS COMPENSATION	\$9,064.56	\$9,731.90	7.4%
ALLOWANCES	\$19,800.00	\$19,800.00	0%
REGULAR WAGES	\$904,801.03	\$898,998.00	-0.6%
PART TIME WAGES	\$234,000.00	\$234,000.00	0%
OVERTIME	\$28,750.00	\$28,750.00	0%
HEALTH INSURANCE	\$263,450.40	\$237,105.36	-10%
TMRS	\$175,700.13	\$160,842.96	-8.5%
FICA	\$75,511.57	\$90,966.81	20.5%
WORKERS COMPENSATION	\$7,914.78	\$9,591.08	21.2%
ALLOWANCES	\$3,600.00	\$3,600.00	0%
EMPLOYEE INCENTIVES	\$2,000.00	\$2,000.00	0%
Total PERSONNEL SERVICES:	\$4,116,041.32	\$4,450,814.84	8.1%
SUPPLIES			
OFFICE SUPPLIES	\$1,500.00	\$1,500.00	0%
PRINTING SUPPLIES	\$200.00	\$200.00	0%
WEARING APPAREL	\$700.00	\$700.00	0%
MOTOR VEHICLE SUPPLIES	\$11,500.00	\$19,725.00	71.5%
MINOR TOOLS	\$7,000.00	\$7,000.00	0%
CLEANING & JANITORIAL SUP	\$900.00	\$850.00	-5.6%
CHEMICAL SUPPLIES	\$327,347.00	\$300,000.00	-8.4%
OFFICE SUPPLIES	\$19,578.22	\$20,557.13	5%
POSTAGE SUPPLIES	\$8,160.45	\$8,568.47	5%
PRINTING SUPPLIES	\$6,125.50	\$6,431.78	5%
WEARING APPAREL	\$3,300.00	\$3,465.00	5%
MOTOR VEHICLE SUPPLIES	\$35,740.25	\$37,885.00	6%
MINOR TOOLS	\$12,974.85	\$13,975.00	7.7%
CLEANING & JANITORIAL SUP	\$3,500.00	\$3,500.00	0%
COMPUTER SOFTWARE	\$8,400.00	\$8,900.00	6%
MEETING SUPPLIES	\$1,200.00	\$1,200.00	0%
LAND MAINTENANCE	\$120,000.00	\$0.00	-100%
OFFICE SUPPLIES	\$12,500.00	\$12,500.00	0%



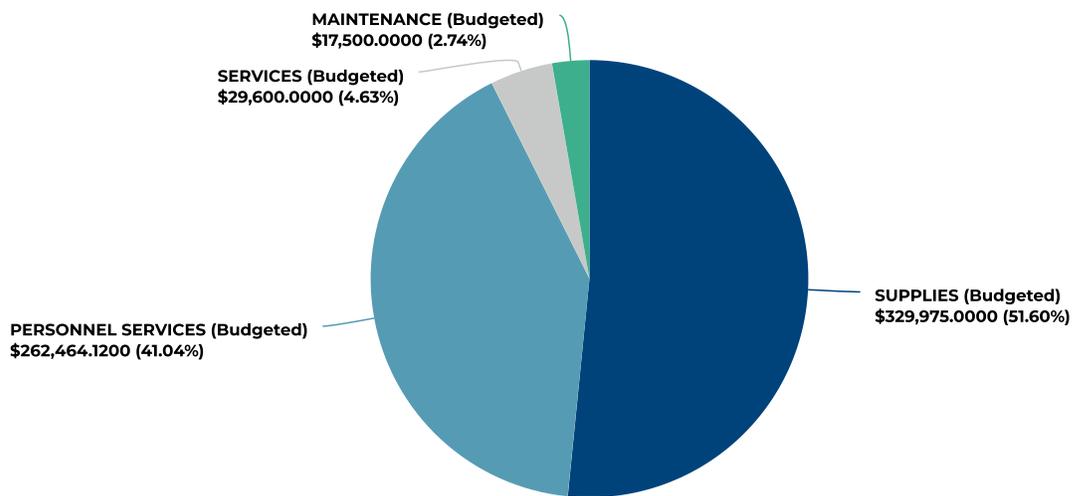
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
POSTAGE SUPPLIES	\$600.00	\$200.00	-66.7%
PRINTING SUPPLIES	\$5,000.00	\$5,000.00	0%
ANIMAL FEED SUPPLIES	\$24,400.00	\$30,500.00	25%
WEARING APPAREL	\$8,700.00	\$9,570.00	10%
GARBAGE BAGS	\$600.00	\$600.00	0%
MOTOR VEHICLE SUPPLIES	\$21,600.00	\$25,920.00	20%
MINOR TOOLS	\$8,992.00	\$8,992.00	0%
CLEANING & JANITORIAL SUP	\$57,000.00	\$65,550.00	15%
CHEMICAL SUPPLIES	\$22,200.00	\$22,200.00	0%
MEDICAL SUPPLIES	\$75,625.00	\$120,000.00	58.7%
COMPUTER SOFTWARE	\$500.00	\$500.00	0%
LABORATORY SUPPLIES	\$7,200.00	\$9,200.00	27.8%
MEETING SUPPLIES	\$2,400.00	\$2,400.00	0%
LAND MAINTENANCE	\$16,000.00	\$0.00	-100%
Total SUPPLIES:	\$831,443.27	\$747,589.38	-10.1%
MAINTENANCE			
MACHINERY & EQUIP MAINT	\$7,000.00	\$8,500.00	21.4%
MOTOR VEHICLES MAINT	\$7,500.00	\$9,000.00	20%
BUILDINGS MAINTENANCE	\$5,000.00	\$5,000.00	0%
FURNITURE/FIXTURES MAINT	\$24,857.00	\$5,000.00	-79.9%
MACHINERY & EQUIP MAINT	\$1,485.57	\$1,634.13	10%
MOTOR VEHICLES MAINT	\$18,900.25	\$23,650.00	25.1%
MACHINERY & EQUIP MAINT	\$2,000.00	\$17,000.00	750%
MOTOR VEHICLES MAINT	\$15,000.00	\$18,750.00	25%
Total MAINTENANCE:	\$81,742.82	\$88,534.13	8.3%
SERVICES			
SPECIAL SERVICES	\$27,837.99	\$0.00	-100%
EDUCATION & TRAINING	\$5,000.00	\$5,600.00	12%
NON CITY FACILITY RENTAL	\$19,500.00	\$23,400.00	20%
ASSOCIATION DUES/SUBSCRPT	\$600.00	\$600.00	0%
EQUIPMENT RENTAL	\$7,200.00	\$6,200.00	-13.9%
SPECIAL SERVICES	\$44,000.00	\$67,256.00	52.9%
JANITORIAL SERVICES	\$7,121.00	\$2,000.00	-71.9%
EDUCATION & TRAINING	\$17,831.05	\$18,330.00	2.8%
VACANT LOT CLEANING	\$200,000.00	\$200,000.00	0%
LANDFILL FEES	\$135,000.00	\$100,000.00	-25.9%
STAFF DEVELOPMENT	\$5,000.00	\$2,500.00	-50%
ASSOCIATION DUES/SUBSCRPT	\$3,050.00	\$3,350.00	9.8%
SPECIAL SERVICES	\$80,000.00	\$84,000.00	5%
EDUCATION & TRAINING	\$19,000.00	\$19,000.00	0%
LANDFILL FEES	\$6,000.00	\$3,200.00	-46.7%
STAFF DEVELOPMENT	\$5,000.00	\$2,500.00	-50%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
ASSOCIATION DUES/SUBSCRPT	\$2,000.00	\$2,000.00	0%
Total SERVICES:	\$584,140.04	\$539,936.00	-7.6%
SUNDRY			
COURT COST	\$8,500.00	\$10,350.00	21.8%
Total SUNDRY:	\$8,500.00	\$10,350.00	21.8%
Total Expense Objects:	\$5,621,867.45	\$5,837,224.35	3.8%

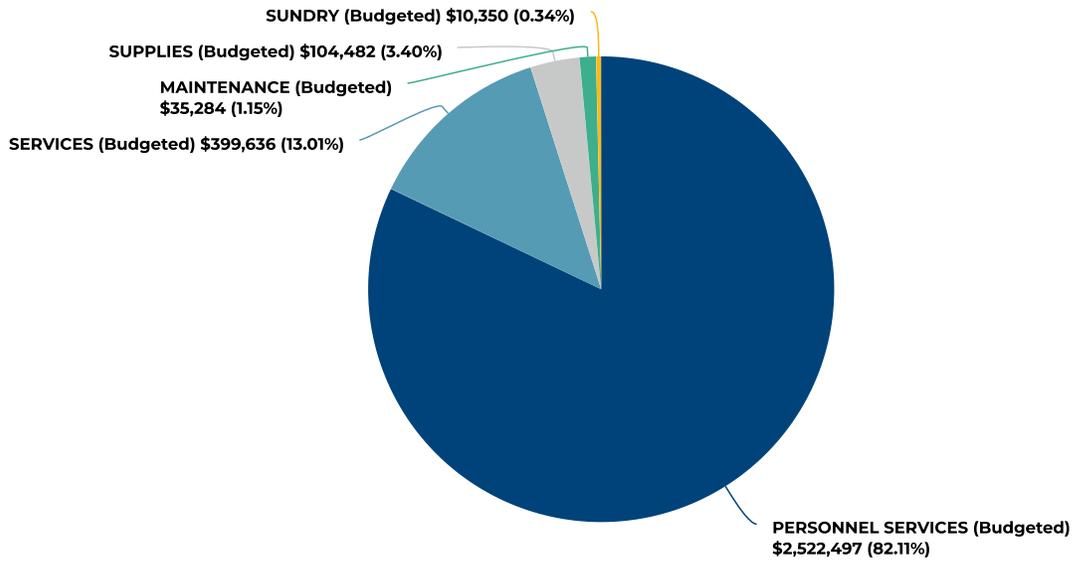
MOSQUITO CONTROL BUDGET SUMMARY

MOSQUITO CONTROL



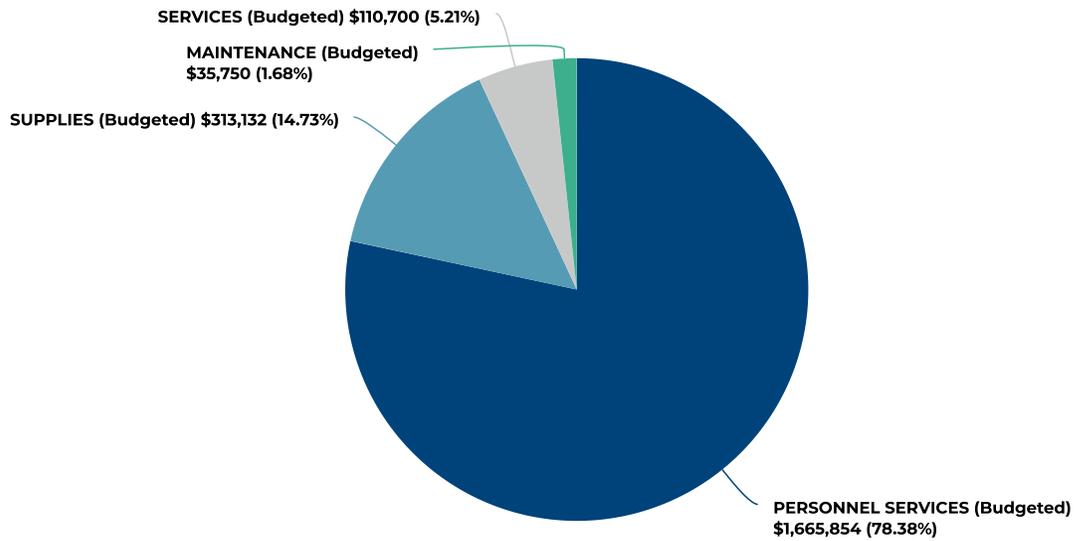
ENVIRONMENTAL HEALTH BUDGET SUMMARY

ENVIRONMENTAL HEALTH



ANIMAL CONTROL BUDGET SUMMARY

ANIMAL CONTROL



PARKS & RECREATION



Clifford Hatch

Director of Parks & Recreation

5000 PARKS & RECREATION – PROGRAM SUMMARY

Program Description

The Baytown Parks and Recreation Team is responsible for providing and maintaining fun, safe, and inviting areas throughout the City of Baytown. This is accomplished through the efforts of an awarding winning team that consist of four divisions: Recreation, Parks, Aquatics, and Environmental Education. Together, our team strives to offer our community and guests a combination of new and innovate programs, amenities, educational opportunities, and countless other ways to become involved, learn something new, and help foster a sense of community.

Notable responsibilities of the Department include:

- Maintaining
 - Fifty -three parks, comprising of more than 1,061 acres
 - Five walking/biking trails consisting of 31.7 total miles
 - 125 miles of right of way and ditch mowing
 - 227 acres of TXDot right of ways
 - Multiple sports venues including four slow-pitch softball fields, two tournament quality disc golf courses, and a cricket pitch
 - Six spray/splash pads
 - 2 water parks complete with 14 slides, 3 kiddie play areas, wave pool, lazy river, FlowRider, and a NinjaCross.
 - 234,285 Square feet of climate-controlled rental space
 - A 500-acre Nature Center offering trails, picnic areas, fishing piers, and outdoor recreational space
 - 65 landscape beds across the City
 - And much more...
- Programming for a better community:
 - Yearly swim lessons averaging nearly 450 participants. To date, over 5,000 individuals have learned to swim though working with the Baytown Parks and Recreation Aquatics team.
 - Year-long award-winning Science camps and nature education programming for all ages at the Eddie V. Gray Wetlands Education Center and Baytown Nature Center
 - Adult softball is averaging around 12 teams for Men's Recreation, 10 teams for Thursday Coed and 8 teams for Sunday Coed. That's almost 400 participants per season. Pickleball is averaging around 30 participants every Monday with a morning and evening session. Adult sand volleyball, arena soccer and flag football are averaging around 6 teams per season with a combined total of round 150 participants.
 - And much more...

Notable recent team accomplishments include:

- Texas Recreation and Park Society's (TRAPS) State Level:
 - Planning Excellence - Parks, Recreation, Trails and Open Space Master Plan
- Texas Recreation and Park Society's (TRAPS) Regional Level:
 - Lone Star Programming – Juneteenth Celebrations
 - Special Event Photography award
 - Leisure & Cultural Arts Photography award
 - Innovation in Parks & Facility Development - Wetlands Classroom Remodel
 - Park Professional of the Year award – Tracey Prothro
- Houston-Galveston Area Council's annual Parks and Natural Areas Awards
 - Special Recognition- Parks Areas - Parks, Recreation, Trails and Open Space Master Plan
- Texas Public Pool Council (TPPC)
 - Special Event of the Year – Special Pirates Night at Pirates Bay
 - 2022 President Elect – Jenna Stevenson

Major Goals

- Demonstrate sensitivity to citizen's needs in planning programs and facilities.
- Follow the goals and objectives of the 2021 Parks, Recreation, Trails, and Open Space Master Plan
- Support the City Council's Goals Implementation Plan and visioning priorities.
- Expand promotional and marketing efforts for all special events and programs, heightening community awareness of services available.



- Expand youth recreation opportunities including Youth Sports and Summer Camps
- Improve the community's image and appearance by providing quality recreation programs and safe, well-maintained parks and open spaces.
- Maintain scheduled Municipal Development District (MDD) construction projects and improvements for parks Enhance and promote the City's environmental resources as an enticement to visitors.
- Continue to expand the City's trails, linking parks to neighborhood, schools and commercial areas where possible.
- Explore opportunities to either encourage or take measures to capitalize on Baytown's waterfront access
- Continue developing park amenities that expand and encourage park usage in a manner that is inclusive of all age groups and capabilities.
- Expand upon repertoire of existing City events.

Major Objectives

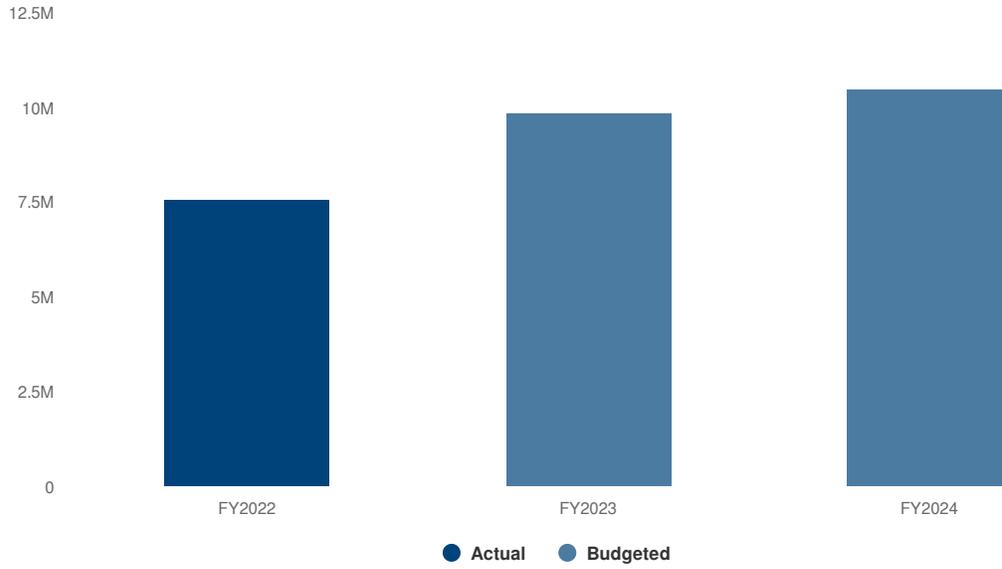
- Update the Aquatic Facilities Study and the Strategic Master for all aquatic facilities Continue to maintain and beautify the City's medians
- Solicit citizen involvement in planning of events, programs and new facilities.
- Maintain mowing rotation times with a goal in the Parks at 2 weeks, Medians at 2 weeks, Roadsides at 8 weeks and Slope Mowing at 8 weeks.
- Increase scope of weed control programs on medians and right of ways.
- Provide increased information to media and make regular presentations to community groups.
- Inspect playgrounds on a consistent basis.
- Clean park facilities and remove litter a minimum of two times per week in all parks and seven days week in heavily used parks.
- Begin Bayland Park Revitalization Project to create an amenity for other area projects.
- Install a trail for toddlers and younger children within the trail system
- Provide equipment at parks for seniors and patrons of limited capabilities.
- Explore outdoor adventure opportunities such as zip lines or ropes course at waterfront parks such as Bayland Island and the Baytown Nature Center
- Plan for and implement small gathering venues/performing arts platforms in various locations throughout the City.

Expenditures Summary

\$10,438,279 **\$595,449**
 (6.05% vs. prior year)

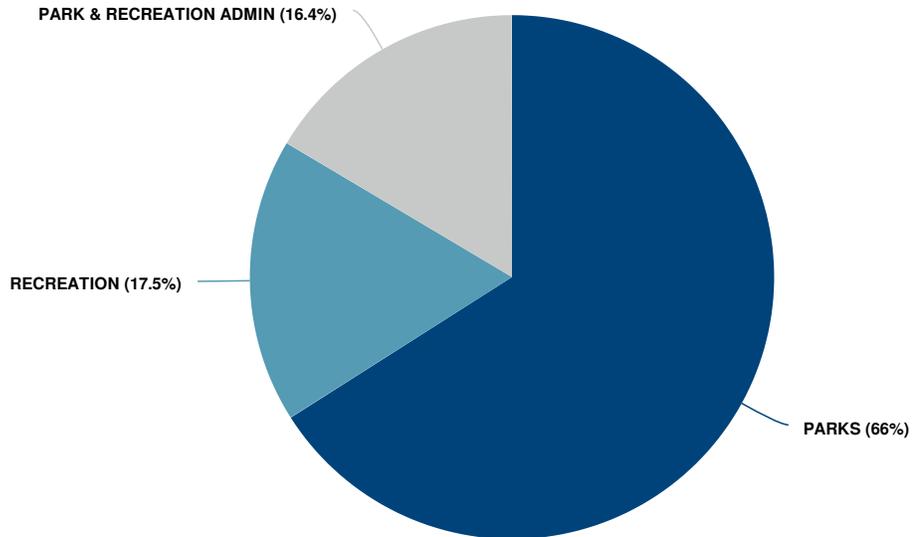


PARKS & RECREATION Proposed and Historical Budget vs. Actual

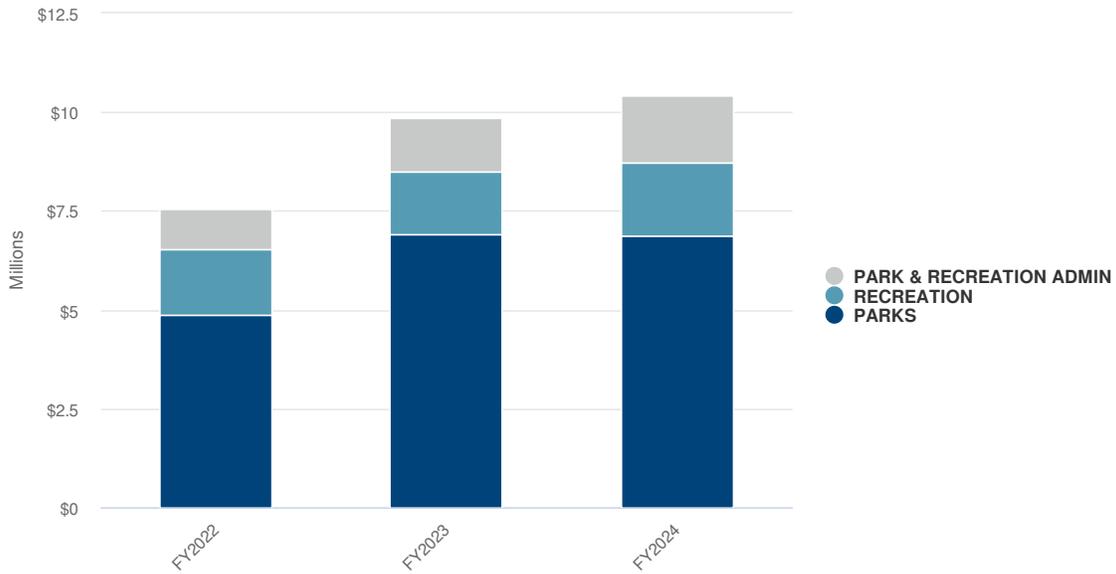


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures			
PARKS, RECREATION AND CULTURE			
PARKS & RECREATION			
PARK & RECREATION ADMIN			
REGULAR WAGES	\$457,569.53	\$482,953.58	5.5%
PART TIME WAGES	\$86,010.80	\$186,230.00	116.5%
OVERTIME	\$45,170.00	\$7,515.00	-83.4%
HEALTH INSURANCE	\$65,862.60	\$65,862.60	0%
TMRS	\$89,597.76	\$86,062.33	-3.9%
FICA	\$38,506.90	\$52,567.71	36.5%
WORKERS COMPENSATION	\$4,397.10	\$13,901.32	216.1%
ALLOWANCES	\$6,000.00	\$0.00	-100%
OFFICE SUPPLIES	\$19,350.00	\$19,350.00	0%
POSTAGE SUPPLIES	\$885.00	\$885.00	0%
PRINTING SUPPLIES	\$3,205.00	\$13,399.00	318.1%
WEARING APPAREL		\$3,850.00	N/A
EDUCATIONAL SUPPLIES	\$28,042.00	\$28,042.00	0%
COMPUTER SOFTWARE	\$6,125.00	\$6,125.00	0%
EQUIPMENT RENTAL	\$33,056.00	\$34,444.05	4.2%
SPECIAL SERVICES	\$424,592.00	\$584,389.00	37.6%
ADVERTISING	\$0.00	\$97,750.00	N/A
EDUCATION & TRAINING	\$11,495.00	\$14,770.00	28.5%
STAFF DEVELOPMENT	\$10,000.00	\$15,000.00	50%
ASSOCIATION DUES/SUBSCRIPT	\$4,259.00	\$3,679.00	-13.6%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Total PARK & RECREATION ADMIN:	\$1,334,123.69	\$1,716,775.59	28.7%
RECREATION			
REGULAR WAGES	\$389,937.38	\$417,505.45	7.1%
PART TIME WAGES	\$313,579.00	\$370,027.00	18%
OVERTIME	\$43,634.52	\$28,632.00	-34.4%
HEALTH INSURANCE	\$92,207.64	\$92,207.64	0%
TMRS	\$76,298.81	\$75,254.83	-1.4%
FICA	\$32,791.34	\$87,710.68	167.5%
WORKERS COMPENSATION	\$1,903.25	\$34,939.44	1,735.8%
ALLOWANCES	\$4,800.00	\$4,800.00	0%
PRINTING SUPPLIES	\$37,150.00	\$25,150.00	-32.3%
WEARING APPAREL	\$5,610.00	\$5,610.00	0%
SUPPLIES PURCH FOR RESALE	\$48,000.00	\$48,000.00	0%
MINOR TOOLS	\$17,200.00	\$1,000.00	-94.2%
CLEANING & JANITORIAL SUP	\$30,600.00	\$30,600.00	0%
EDUCATIONAL SUPPLIES	\$289,396.00	\$347,906.00	20.2%
COMPUTER SOFTWARE	\$1,500.00	\$1,500.00	0%
BUILDINGS MAINTENANCE	\$1,500.00	\$30,500.00	1,933.3%
ELECTRICAL MAINTENANCE	\$4,000.00	\$5,000.00	25%
FURNITURE/FIXTURES MAINT	\$38,300.00	\$37,300.00	-2.6%
MACHINERY & EQUIP MAINT	\$0.00	\$6,000.00	N/A
EQUIPMENT RENTAL	\$16,487.00	\$21,787.00	32.1%
SPECIAL SERVICES	\$22,323.00	\$110,826.71	396.5%
ADVERTISING	\$67,000.00	\$0.00	-100%
EDUCATION & TRAINING	\$10,563.00	\$10,653.00	0.9%
ASSOCIATION DUES/SUBSCRPT	\$595.00	\$1,545.00	159.7%
INSTRUCTOR FEES	\$30,000.00	\$37,280.00	24.3%
LIGHT CONTRACT REIMB	\$12,000.00	\$0.00	-100%
Total RECREATION:	\$1,587,375.94	\$1,831,734.75	15.4%
PARKS			
REGULAR WAGES	\$2,293,461.50	\$2,497,626.09	8.9%
PART TIME WAGES	\$232,710.00	\$200,000.00	-14.1%
OVERTIME	\$155,552.00	\$155,552.00	0%
HEALTH INSURANCE	\$750,833.64	\$711,316.08	-5.3%
TMRS	\$443,782.74	\$445,076.97	0.3%
FICA	\$191,853.81	\$205,544.38	7.1%
WORKERS COMPENSATION	\$136,915.90	\$145,125.78	6%
WEARING APPAREL	\$25,809.00	\$33,665.00	30.4%
Garbage Bags		\$10,000.00	N/A
MOTOR VEHICLE SUPPLIES	\$227,379.40	\$220,000.00	-3.2%
MINOR TOOLS	\$34,110.62	\$53,856.47	57.9%
CLEANING & JANITORIAL SUP	\$31,782.00	\$26,990.68	-15.1%

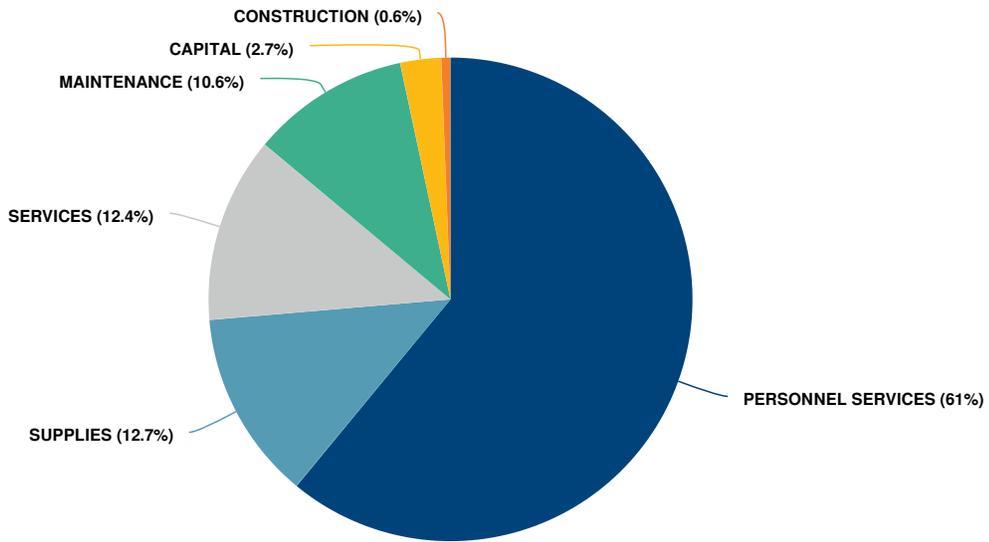


Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
CHEMICAL SUPPLIES	\$160,250.00	\$141,536.60	-11.7%
EDUCATIONAL SUPPLIES	\$32,383.00	\$2,400.00	-92.6%
BOTANICAL SUPPLIES	\$157,543.25	\$115,005.00	-27%
LAND MAINTENANCE	\$626,966.43	\$186,742.00	-70.2%
BUILDINGS MAINTENANCE	\$102,674.00	\$115,608.00	12.6%
DOCKS & PIERS MAINTENANCE	\$12,400.00	\$12,350.00	-0.4%
RECREATION EQUIP MAINT	\$167,760.00	\$443,370.00	164.3%
SANITARY SEWERS MAINT	\$1,600.00	\$1,800.00	12.5%
STREETS SIDEWALKS & CURBS	\$35,056.00	\$34,457.50	-1.7%
ELECTRICAL MAINTENANCE	\$67,310.00	\$96,100.00	42.8%
Office Furniture		\$3,000.00	N/A
MACHINERY & EQUIP MAINT	\$107,850.00	\$104,750.00	-2.9%
MOTOR VEHICLES MAINT	\$201,660.00	\$190,660.00	-5.5%
STREET SIGNS MAINT	\$27,450.00	\$24,650.00	-10.2%
BARRICADES MAINT	\$20,619.52	\$0.00	-100%
EQUIPMENT RENTAL	\$75,110.87	\$86,982.40	15.8%
SPECIAL SERVICES	\$163,742.00	\$229,000.00	39.9%
EDUCATION & TRAINING	\$11,844.00	\$17,330.00	46.3%
LANDFILL FEES	\$23,749.00	\$23,749.00	0%
ASSOCIATION DUES/SUBSCRPT	\$525.00	\$525.00	0%
Miscellaneous		\$6,500.00	N/A
BUILDING & IMPROVEMENTS	\$280,000.00	\$0.00	-100%
MACHINERY & EQUIPMENT	\$120,647.00	\$64,000.00	-47%
HEAVY EQUIPMENT	\$0.00	\$220,000.00	N/A
CONSTRUCTION	\$0.00	\$64,500.00	N/A
Total PARKS:	\$6,921,330.68	\$6,889,768.95	-0.5%
Total PARKS & RECREATION:	\$9,842,830.31	\$10,438,279.29	6%
Total PARKS, RECREATION AND CULTURE:	\$9,842,830.31	\$10,438,279.29	6%
Total Expenditures:	\$9,842,830.31	\$10,438,279.29	6%

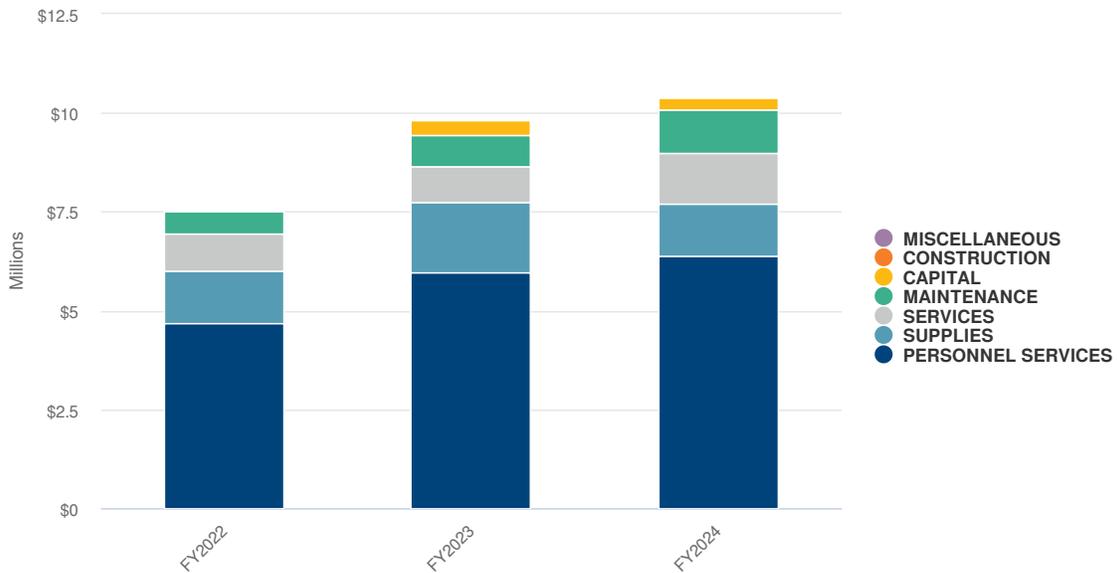


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects			
PERSONNEL SERVICES			
REGULAR WAGES	\$457,569.53	\$482,953.58	5.5%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
PART TIME WAGES	\$86,010.80	\$186,230.00	116.5%
OVERTIME	\$45,170.00	\$7,515.00	-83.4%
HEALTH INSURANCE	\$65,862.60	\$65,862.60	0%
TMRS	\$89,597.76	\$86,062.33	-3.9%
FICA	\$38,506.90	\$52,567.71	36.5%
WORKERS COMPENSATION	\$4,397.10	\$13,901.32	216.1%
ALLOWANCES	\$6,000.00	\$0.00	-100%
REGULAR WAGES	\$389,937.38	\$417,505.45	7.1%
PART TIME WAGES	\$313,579.00	\$370,027.00	18%
OVERTIME	\$43,634.52	\$28,632.00	-34.4%
HEALTH INSURANCE	\$92,207.64	\$92,207.64	0%
TMRS	\$76,298.81	\$75,254.83	-1.4%
FICA	\$32,791.34	\$87,710.68	167.5%
WORKERS COMPENSATION	\$1,903.25	\$34,939.44	1,735.8%
ALLOWANCES	\$4,800.00	\$4,800.00	0%
REGULAR WAGES	\$2,293,461.50	\$2,497,626.09	8.9%
PART TIME WAGES	\$232,710.00	\$200,000.00	-14.1%
OVERTIME	\$155,552.00	\$155,552.00	0%
HEALTH INSURANCE	\$750,833.64	\$711,316.08	-5.3%
TMRS	\$443,782.74	\$445,076.97	0.3%
FICA	\$191,853.81	\$205,544.38	7.1%
WORKERS COMPENSATION	\$136,915.90	\$145,125.78	6%
Total PERSONNEL SERVICES:	\$5,953,376.22	\$6,366,410.88	6.9%
SUPPLIES			
OFFICE SUPPLIES	\$19,350.00	\$19,350.00	0%
POSTAGE SUPPLIES	\$885.00	\$885.00	0%
PRINTING SUPPLIES	\$3,205.00	\$13,399.00	318.1%
WEARING APPAREL		\$3,850.00	N/A
EDUCATIONAL SUPPLIES	\$28,042.00	\$28,042.00	0%
COMPUTER SOFTWARE	\$6,125.00	\$6,125.00	0%
PRINTING SUPPLIES	\$37,150.00	\$25,150.00	-32.3%
WEARING APPAREL	\$5,610.00	\$5,610.00	0%
SUPPLIES PURCH FOR RESALE	\$48,000.00	\$48,000.00	0%
MINOR TOOLS	\$17,200.00	\$1,000.00	-94.2%
CLEANING & JANITORIAL SUP	\$30,600.00	\$30,600.00	0%
EDUCATIONAL SUPPLIES	\$289,396.00	\$347,906.00	20.2%
COMPUTER SOFTWARE	\$1,500.00	\$1,500.00	0%
WEARING APPAREL	\$25,809.00	\$33,665.00	30.4%
Garbage Bags		\$10,000.00	N/A
MOTOR VEHICLE SUPPLIES	\$227,379.40	\$220,000.00	-3.2%
MINOR TOOLS	\$34,110.62	\$53,856.47	57.9%
CLEANING & JANITORIAL SUP	\$31,782.00	\$26,990.68	-15.1%
CHEMICAL SUPPLIES	\$160,250.00	\$141,536.60	-11.7%



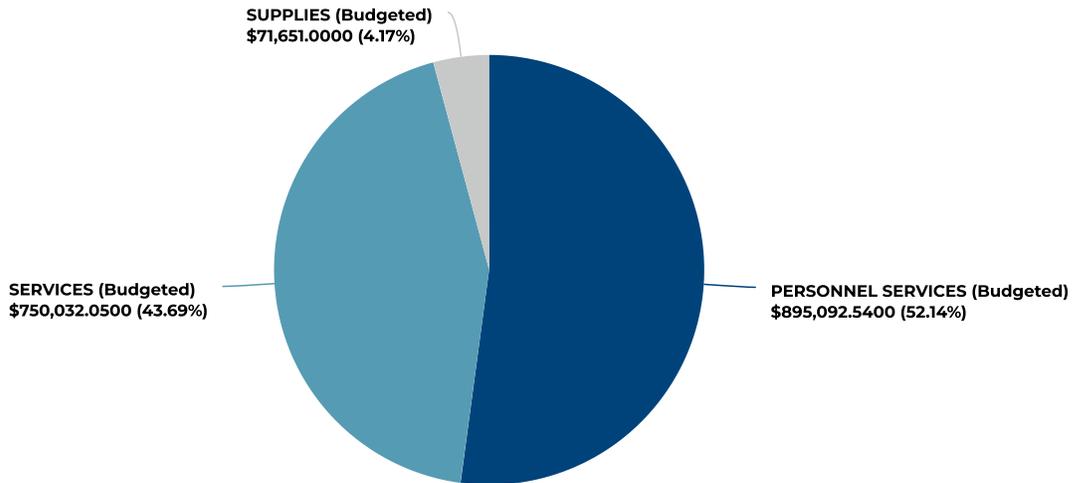
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
EDUCATIONAL SUPPLIES	\$32,383.00	\$2,400.00	-92.6%
BOTANICAL SUPPLIES	\$157,543.25	\$115,005.00	-27%
LAND MAINTENANCE	\$626,966.43	\$186,742.00	-70.2%
Total SUPPLIES:	\$1,783,286.70	\$1,321,612.75	-25.9%
MAINTENANCE			
BUILDINGS MAINTENANCE	\$1,500.00	\$30,500.00	1,933.3%
ELECTRICAL MAINTENANCE	\$4,000.00	\$5,000.00	25%
FURNITURE/FIXTURES MAINT	\$38,300.00	\$37,300.00	-2.6%
MACHINERY & EQUIP MAINT	\$0.00	\$6,000.00	N/A
BUILDINGS MAINTENANCE	\$102,674.00	\$115,608.00	12.6%
DOCKS & PIERS MAINTENANCE	\$12,400.00	\$12,350.00	-0.4%
RECREATION EQUIP MAINT	\$167,760.00	\$443,370.00	164.3%
SANITARY SEWERS MAINT	\$1,600.00	\$1,800.00	12.5%
STREETS SIDEWALKS & CURBS	\$35,056.00	\$34,457.50	-1.7%
ELECTRICAL MAINTENANCE	\$67,310.00	\$96,100.00	42.8%
Office Furniture		\$3,000.00	N/A
MACHINERY & EQUIP MAINT	\$107,850.00	\$104,750.00	-2.9%
MOTOR VEHICLES MAINT	\$201,660.00	\$190,660.00	-5.5%
STREET SIGNS MAINT	\$27,450.00	\$24,650.00	-10.2%
BARRICADES MAINT	\$20,619.52	\$0.00	-100%
Total MAINTENANCE:	\$788,179.52	\$1,105,545.50	40.3%
SERVICES			
EQUIPMENT RENTAL	\$33,056.00	\$34,444.05	4.2%
SPECIAL SERVICES	\$424,592.00	\$584,389.00	37.6%
ADVERTISING	\$0.00	\$97,750.00	N/A
EDUCATION & TRAINING	\$11,495.00	\$14,770.00	28.5%
STAFF DEVELOPMENT	\$10,000.00	\$15,000.00	50%
ASSOCIATION DUES/SUBSCRPT	\$4,259.00	\$3,679.00	-13.6%
EQUIPMENT RENTAL	\$16,487.00	\$21,787.00	32.1%
SPECIAL SERVICES	\$22,323.00	\$110,826.71	396.5%
ADVERTISING	\$67,000.00	\$0.00	-100%
EDUCATION & TRAINING	\$10,563.00	\$10,653.00	0.9%
ASSOCIATION DUES/SUBSCRPT	\$595.00	\$1,545.00	159.7%
INSTRUCTOR FEES	\$30,000.00	\$37,280.00	24.3%
EQUIPMENT RENTAL	\$75,110.87	\$86,982.40	15.8%
SPECIAL SERVICES	\$163,742.00	\$229,000.00	39.9%
EDUCATION & TRAINING	\$11,844.00	\$17,330.00	46.3%
LANDFILL FEES	\$23,749.00	\$23,749.00	0%
ASSOCIATION DUES/SUBSCRPT	\$525.00	\$525.00	0%
Miscellaneous		\$6,500.00	N/A
Total SERVICES:	\$905,340.87	\$1,296,210.16	43.2%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
MISCELLANEOUS			
LIGHT CONTRACT REIMB	\$12,000.00	\$0.00	-100%
Total MISCELLANEOUS:	\$12,000.00	\$0.00	-100%
CAPITAL			
BUILDING & IMPROVEMENTS	\$280,000.00	\$0.00	-100%
MACHINERY & EQUIPMENT	\$120,647.00	\$64,000.00	-47%
HEAVY EQUIPMENT	\$0.00	\$220,000.00	N/A
Total CAPITAL:	\$400,647.00	\$284,000.00	-29.1%
CONSTRUCTION			
CONSTRUCTION	\$0.00	\$64,500.00	N/A
Total CONSTRUCTION:	\$0.00	\$64,500.00	N/A
Total Expense Objects:	\$9,842,830.31	\$10,438,279.29	6%

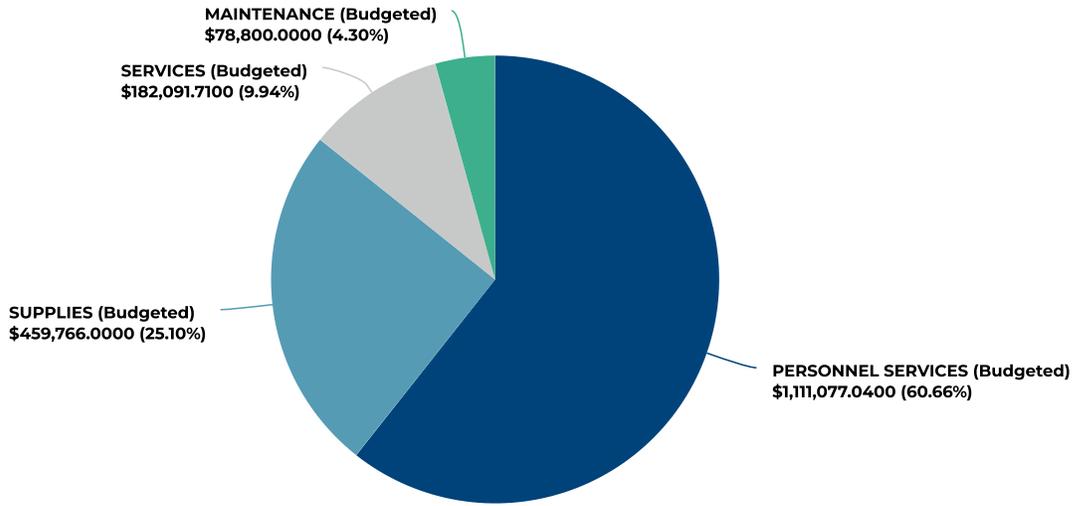
PARKS & RECREATION ADMIN BUDGET SUMMARY

PARKS & RECREATION ADMIN



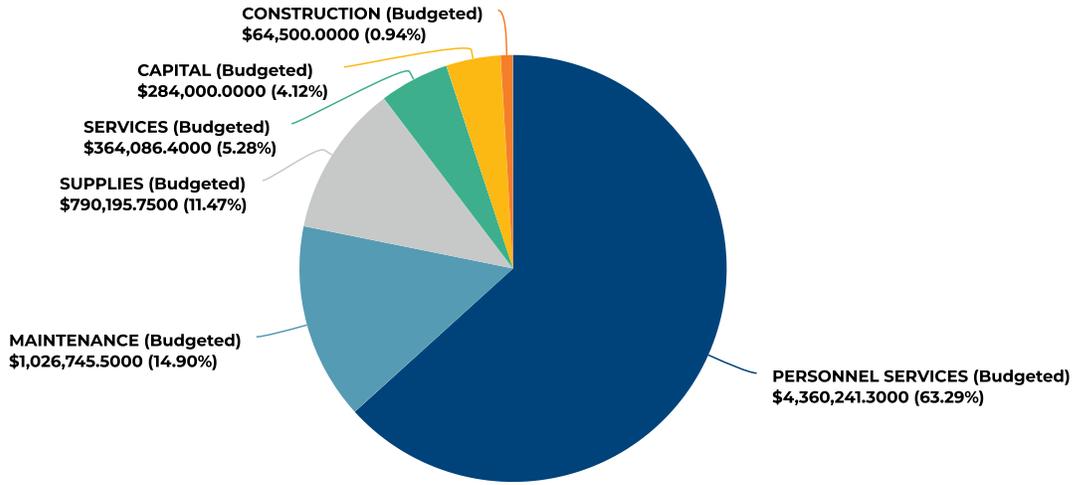
RECREATION BUDGET SUMMARY

RECREATION



PARKS BUDGET SUMMARY

PARKS



LIBRARY



Jamie Eustace
Library Director

6000 STERLING MUNICIPAL LIBRARY – PROGRAM SUMMARY

Program Description

The mission of this department is to provide a program of public library service which makes resources available to the citizens for: life-long learning; access to information; a rich and satisfying leisure life.

Major Goals

- The staff of Sterling Municipal Library will provide cost-effective stewardship of community resources.
- The staff of Sterling Municipal Library will provide our customers with exceptional service and unique experiences that will consistently exceed their expectations. Staff will surprise and delight patrons when they visit the library, when they call of on the phone, and when they visit our website.
- The staff of Sterling Municipal Library will ensure that Sterling Municipal Library is a source of civic pride for the community of Baytown.
- The staff of Sterling Municipal Library will create an organization that has a positive and distinct impact on the community.
- The Community Engagement staff will promote resident engagement by connecting with neighborhoods, promoting avenues to volunteerism, creating community art, facilitating civic education and soliciting community input.

Major Objectives

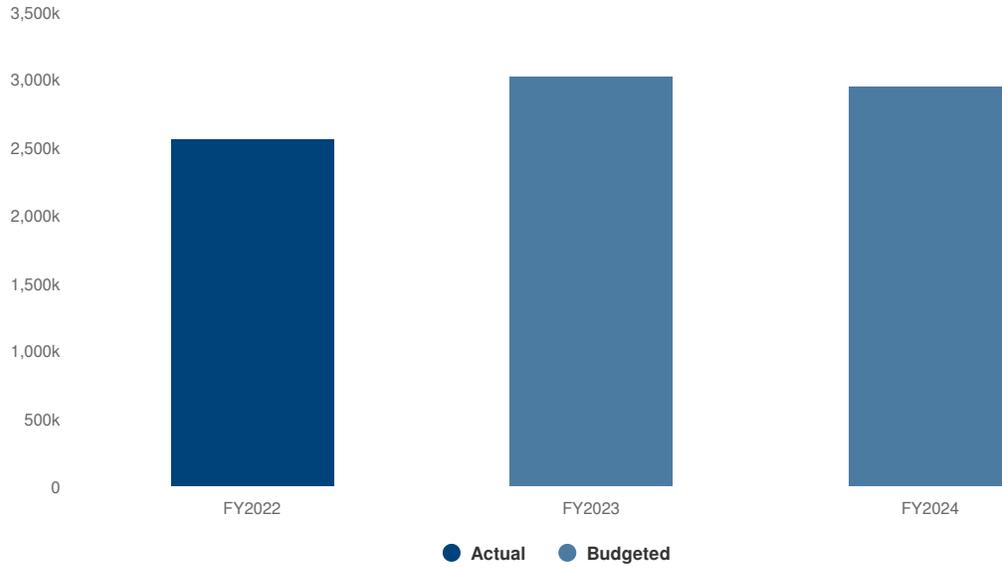
- Providing access to physical and digital collections and services that support leisure and learning
- Providing physical and digital collections that chronicle Baytown's history
- Engaging in thoughtful selection and targeted marketing of library materials to minimize the cost per item circulation
- Providing expert support in connecting information seekers with relevant resources
- Providing expert support in connecting customers with relevant and emerging technologies
- Promoting early learning and literacy experiences to create future readers
- Using of the library's physical space in order to maximize benefit of community resources
- Providing empathetic, customized, solution-based customer interactions
- Providing unique and engaging programs and experiences for all ages
- Providing proactive and responsive outreach to the community
- Facilitating innovative use of library's physical space to spark customer curiosity and interest
- Facilitating innovative use of the library website and social media accounts to spark customer curiosity and interest
- Creating inviting spaces to meet, study, and read that are accessible and convenient to the public
- Maintaining safe and attractive building and grounds
- Maintaining an updated, attractive, and user-friendly website
- Creating destination-worthy events, exhibits, and collections
- Providing services and points of interest to out of town visitors
- Engage residents in community through volunteer initiatives including Adopt-A-Spot
- Provide opportunities to learn about local government to teens and adults through the Youth Advisory Commission and the Baytown Civic Academy.
- Beautify neighborhoods and connect neighbors through civic meetings and the Neighborhood Empowerment Grant program.

Expenditures Summary

\$2,948,353 **-\$77,566**
(-2.56% vs. prior year)

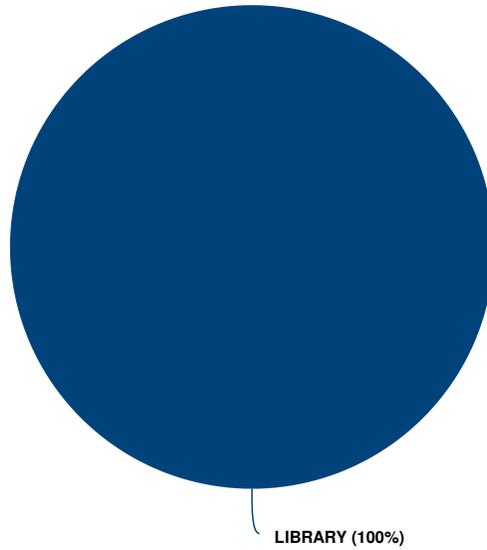


LIBRARY Proposed and Historical Budget vs. Actual

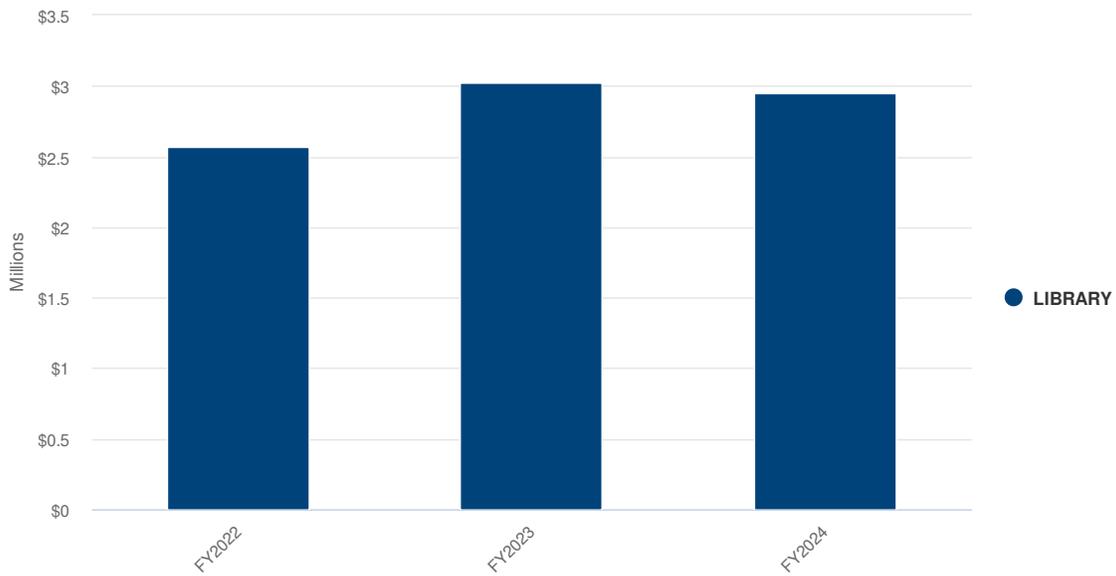


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



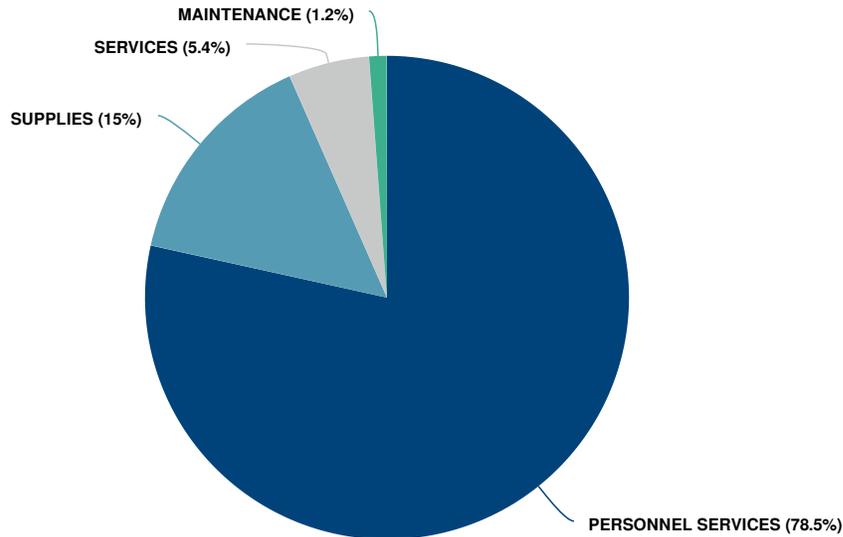
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures			
LIBRARY AND CULTURE			
LIBRARY			
LIBRARY			
REGULAR WAGES	\$1,428,422.05	\$1,365,143.77	-4.4%
PART TIME WAGES	\$229,819.00	\$246,117.00	7.1%
OVERTIME	\$2,550.00	\$2,550.00	0%
HEALTH INSURANCE	\$316,140.48	\$289,795.44	-8.3%
TMRS	\$255,166.93	\$244,818.96	-4.1%
FICA	\$109,664.44	\$146,788.57	33.9%
WORKERS COMPENSATION	\$6,143.05	\$9,862.45	60.5%
ALLOWANCES	\$5,100.00	\$8,700.00	70.6%
OFFICE SUPPLIES	\$10,000.00	\$10,000.00	0%
POSTAGE SUPPLIES	\$6,000.00	\$6,000.00	0%
PRINTING SUPPLIES	\$6,500.00	\$5,000.00	-23.1%
WEARING APPAREL	\$4,500.00	\$4,000.00	-11.1%
PROGRAM SUPPLIES	\$10,300.00	\$8,300.00	-19.4%
MOTOR VEHICLE SUPPLIES	\$700.00	\$500.00	-28.6%
MINOR TOOLS	\$10,000.00	\$9,000.00	-10%
LIBRARY MATERIALS	\$245,000.00	\$240,000.00	-2%
CLEANING & JANITORIAL SUP	\$8,000.00	\$8,300.00	3.8%
EDUCATIONAL SUPPLIES	\$7,000.00	\$10,000.00	42.9%
COMPUTER SOFTWARE	\$115,692.00	\$117,087.85	1.2%
MEETING SUPPLIES	\$7,300.00	\$6,900.00	-5.5%



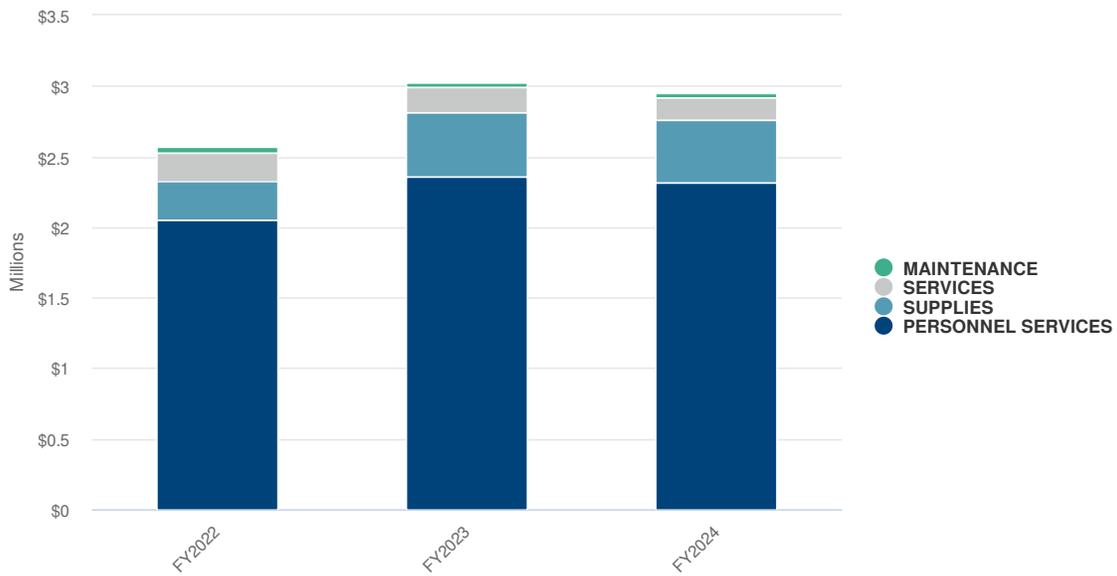
Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
LAND MAINTENANCE	\$23,623.00	\$15,700.13	-33.5%
BUILDINGS MAINTENANCE	\$6,757.00	\$6,000.00	-11.2%
FURNITURE/FIXTURES MAINT	\$7,000.00	\$7,000.00	0%
MACHINERY & EQUIP MAINT	\$18,120.00	\$15,000.00	-17.2%
MOTOR VEHICLES MAINT	\$1,550.00	\$1,550.00	0%
BOOKS - MAINTENANCE	\$5,000.00	\$5,350.00	7%
COMMUNICATION	\$14,460.60	\$14,598.60	1%
EQUIPMENT RENTAL	\$11,679.00	\$11,679.00	0%
SPECIAL SERVICES	\$117,385.25	\$106,511.43	-9.3%
JANITORIAL SERVICES	\$9,326.08	\$0.00	-100%
ADVERTISING	\$1,000.00	\$1,000.00	0%
EDUCATION & TRAINING	\$20,200.00	\$21,220.00	5%
STAFF DEVELOPMENT	\$5,000.00	\$3,000.00	-40%
ASSOCIATION DUES/SUBSCRPT	\$820.00	\$880.00	7.3%
Total LIBRARY:	\$3,025,918.88	\$2,948,353.20	-2.6%
Total LIBRARY:	\$3,025,918.88	\$2,948,353.20	-2.6%
Total LIBRARY AND CULTURE:	\$3,025,918.88	\$2,948,353.20	-2.6%
Total Expenditures:	\$3,025,918.88	\$2,948,353.20	-2.6%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects			
PERSONNEL SERVICES			
REGULAR WAGES	\$1,428,422.05	\$1,365,143.77	-4.4%
PART TIME WAGES	\$229,819.00	\$246,117.00	7.1%
OVERTIME	\$2,550.00	\$2,550.00	0%
HEALTH INSURANCE	\$316,140.48	\$289,795.44	-8.3%
TMRS	\$255,166.93	\$244,818.96	-4.1%
FICA	\$109,664.44	\$146,788.57	33.9%
WORKERS COMPENSATION	\$6,143.05	\$9,862.45	60.5%
ALLOWANCES	\$5,100.00	\$8,700.00	70.6%
Total PERSONNEL SERVICES:	\$2,353,005.95	\$2,313,776.19	-1.7%
SUPPLIES			
OFFICE SUPPLIES	\$10,000.00	\$10,000.00	0%
POSTAGE SUPPLIES	\$6,000.00	\$6,000.00	0%
PRINTING SUPPLIES	\$6,500.00	\$5,000.00	-23.1%
WEARING APPAREL	\$4,500.00	\$4,000.00	-11.1%
PROGRAM SUPPLIES	\$10,300.00	\$8,300.00	-19.4%
MOTOR VEHICLE SUPPLIES	\$700.00	\$500.00	-28.6%
MINOR TOOLS	\$10,000.00	\$9,000.00	-10%
LIBRARY MATERIALS	\$245,000.00	\$240,000.00	-2%
CLEANING & JANITORIAL SUP	\$8,000.00	\$8,300.00	3.8%
EDUCATIONAL SUPPLIES	\$7,000.00	\$10,000.00	42.9%
COMPUTER SOFTWARE	\$115,692.00	\$117,087.85	1.2%



Name	FY2023 Budgeted	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
MEETING SUPPLIES	\$7,300.00	\$6,900.00	-5.5%
LAND MAINTENANCE	\$23,623.00	\$15,700.13	-33.5%
Total SUPPLIES:	\$454,615.00	\$440,787.98	-3%
MAINTENANCE			
BUILDINGS MAINTENANCE	\$6,757.00	\$6,000.00	-11.2%
FURNITURE/FIXTURES MAINT	\$7,000.00	\$7,000.00	0%
MACHINERY & EQUIP MAINT	\$18,120.00	\$15,000.00	-17.2%
MOTOR VEHICLES MAINT	\$1,550.00	\$1,550.00	0%
BOOKS - MAINTENANCE	\$5,000.00	\$5,350.00	7%
Total MAINTENANCE:	\$38,427.00	\$34,900.00	-9.2%
SERVICES			
COMMUNICATION	\$14,460.60	\$14,598.60	1%
EQUIPMENT RENTAL	\$11,679.00	\$11,679.00	0%
SPECIAL SERVICES	\$117,385.25	\$106,511.43	-9.3%
JANITORIAL SERVICES	\$9,326.08	\$0.00	-100%
ADVERTISING	\$1,000.00	\$1,000.00	0%
EDUCATION & TRAINING	\$20,200.00	\$21,220.00	5%
STAFF DEVELOPMENT	\$5,000.00	\$3,000.00	-40%
ASSOCIATION DUES/SUBSCRPT	\$820.00	\$880.00	7.3%
Total SERVICES:	\$179,870.93	\$158,889.03	-11.7%
Total Expense Objects:	\$3,025,918.88	\$2,948,353.20	-2.6%

CAPITAL IMPROVEMENTS



BUDGET SUMMARY

CITY OF BAYTOWN
CAPITAL IMPROVEMENT PROGRAM FUNDS
BUDGET SUMMARY

FY 2024 CIP

Appropriations Summary

Unlike annual appropriations in the operating budget, funds for CIP projects can be carried over from year to year until the project is complete. The annual CIP appropriation total is a combination of unspent funding from prior years plus new funding approved for the budget year. The CIP budget of \$165.1 million will support a total of 124 projects in FY 2024.

Capital Improvement Projects Budget by Funding Type

Type / Fund	Total Budgeted FY	Budget	Budget	Budget	Budget	Budget	Budget	Total
	2023 & Prior	2023- 2024	2024- 2025	2025- 2026	2026- 2027	2027- 2028	2029- 2033	
Transfer In for Capital Improvement Projects								
GENERAL FUND	\$ 43,656,960	\$ 275,000	\$ 21,230,000	\$ 8,410,000	\$ 5,525,000	\$ 475,000	\$ 4,400,000	\$ 83,971,960
WATER AND SEWER FUND	27,016,990	4,350,000	32,100,000	13,993,000	14,093,000	3,750,000	15,000,000	110,302,990
SANITATION FUND	-	-	-	150,000	750,000	-	-	900,000
STORM WATER UTILITY	400,000	-	-	-	-	-	-	400,000
BAWA CIPF FUND	9,162,623	-	3,300,000	954,000	1,661,000	-	-	15,077,623
MUNICIPAL DEV. DIST. FUND	6,947,759	-	500,000	250,000	250,000	250,000	1,000,000	9,197,759
TIRZ	-	-	-	695,500	5,154,125	-	-	5,849,625
STREET MAINT TAX FUND	-	1,000,000	1,050,000	1,050,000	1,050,000	-	-	4,150,000
WATER AND SEWER IMPACT FEES FUND	13,310,044	-	-	-	1,000,000	-	18,510,328	32,820,372
HOTEL/MOTEL OCCUPANCY TAX	1,600,000	-	-	-	-	-	-	1,600,000
Total Transfer Ins	102,094,376	5,625,000	58,180,000	25,502,500	29,483,125	4,475,000	38,910,328	264,270,329
Bond Proceeds								
GENERAL FUND	210,149,405	17,272,758	13,113,570	2,800,000	22,700,000	200,000	37,100,000	303,335,733
WATER AND SEWER FUND	-	24,490,661	4,000,000	16,108,000	3,250,000	-	-	47,848,661
STORM WATER UTILITY	-	700,000	-	-	-	-	-	700,000
BAWA CIPF FUND	-	23,500,000	52,000,000	-	7,504,000	-	-	83,004,000
MUNICIPAL DEV. DIST. FUND	600,000	7,000,000	-	-	-	-	-	7,600,000
TIRZ	-	11,424,000	-	-	-	-	11,000,000	22,424,000
WATER AND SEWER IMPACT FEES FUND	-	11,000,000	-	-	-	-	-	11,000,000
Total Bond Proceeds	210,749,405	95,387,419	69,113,570	18,908,000	33,454,000	200,000	48,100,000	475,912,394
Grants or Contributions								
GENERAL FUND	2,661,335	-	-	-	80,000,000	-	-	82,661,335
WATER AND SEWER FUND	16,000,000	-	-	-	-	-	-	16,000,000
STORM WATER UTILITY	2,260,000	-	-	-	-	-	-	2,260,000
CDBG FUND	46,832,118	43,111,786	15,650,000	3,000,000	3,000,000	-	-	111,593,904
Total Grants or Contributions	\$ 67,753,453	\$ 43,111,786	\$ 15,650,000	\$ 3,000,000	\$ 83,000,000	\$ -	\$ -	\$ 212,515,239
Unfunded Projects	-	-	2,200,000	2,536,500	20,712,375	15,914,136	66,109,697	107,472,708

Capital Improvement Projects Budget by Funding Sources



Fund Source	Total Budgeted FY	Budget	Budget	Budget	Budget	Budget	Budget	Total
	2023 & Prior	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2029-2033	
GENERAL FUND	\$ 256,467,700	\$ 17,547,758	\$ 34,343,570	\$ 11,210,000	\$ 108,225,000	\$ 675,000	\$ 41,500,000	\$ 469,969,028
WATER AND SEWER FUND	43,016,990	28,840,661	36,100,000	30,101,000	17,343,000	3,750,000	15,000,000	174,151,651
SANITATION FUND	-	-	-	150,000	750,000	-	-	900,000
STORM WATER UTILITY	2,660,000	700,000	-	-	-	-	-	3,360,000
BAWA CIPF FUND	9,162,623	23,500,000	55,300,000	954,000	9,165,000	-	-	98,081,623
MUNICIPAL DEV. DIST.								
FUND	7,547,759	7,000,000	500,000	250,000	250,000	250,000	1,000,000	16,797,759
TIRZ	-	11,424,000	-	695,500	5,154,125	-	11,000,000	28,273,625
STREET MAINT TAX FUND	-	1,000,000	1,050,000	1,050,000	1,050,000	-	-	4,150,000
WATER AND SEWER								
IMPACT FEES FUND	13,310,044	11,000,000	-	-	1,000,000	-	18,510,328	43,820,372
HOTEL/MOTEL								
OCCUPANCY TAX	1,600,000	-	-	-	-	-	-	1,600,000
CDBG FUND	46,832,118	43,111,786	15,650,000	3,000,000	3,000,000	-	-	111,593,904
Unfunded Projects	-	-	2,200,000	2,536,500	20,712,375	15,914,136	66,109,697	107,472,708
Total Capital Improvement								
Program Funds	\$ 380,597,234	\$ 144,124,205	\$ 145,143,570	\$ 49,947,000	\$ 166,649,500	\$ 20,589,136	\$ 153,120,025	\$1,060,170,670



SUMMARY OF CAPITAL IMPROVEMENT PROJECTS

CITY OF BAYTOWN
CAPITAL IMPROVEMENT PROGRAM FUNDS
SUMMARY OF CAPITAL IMPROVEMENT PROJECTS

FY 2024 CIP Appropriations Summary

All projects in the current CIP Plan are listed in the following table by program area.

List of Capital Improvement Projects by Program

Program Area / Project Title	Total Budgeted FY 2023	Budget	Budget	Budget	Budget	Budget	Budget	Total
	& Prior	2023- 2024	2024- 2025	2025- 2026	2026- 2027	2027- 2028	2029- 2033	
BAWA								
BAWA Filter Scour Improvements	\$ 5,211,493	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,211,493
BAWA East - Far North Transmission Line Ph1	1,539,924	-	-	-	-	-	10,630,328	12,170,252
BAWA Raw Water Rehabilitation	859,170	13,500,000	-	-	-	-	-	14,359,170
COLD WEATHER SUPPORT	53,012	-	-	-	-	-	-	53,012
BAWA Backwash and Decant Pump Replacement	500,000	-	3,300,000	-	-	-	-	3,800,000
BAWA Ground Storage Tank Rehabilitation	-	-	-	804,000	7,900,000	-	-	8,704,000
BAWA East Surface Water Plant Phase 2 Expansion	1,617,021	10,000,000	52,000,000	-	-	-	-	63,617,021
BAWA Administration Building	643,350	-	-	-	-	-	-	643,350
BAWA Flocculator Basin Upgrade (Main Plant)	-	-	-	150,000	1,265,000	-	-	1,415,000
BAWA East Plant Sanitary Sewer	188,578	-	-	-	-	-	-	188,578
Camera Security System	90,000	-	-	-	-	-	-	90,000
Total BAWA	10,702,547	23,500,000	55,300,000	954,000	9,165,000	-	10,630,328	110,251,875
Drainage								
West Texas Avenue Drainage Improvements	4,498,599	785,643	-	-	-	-	-	5,284,242
South Main & Republic Drainage Improvements	4,362,857	3,834,163	-	-	-	-	-	8,197,020
Lincoln Cedars & Julie Ann Villa Drainage Improvements	2,705,364	-	-	-	-	-	-	2,705,364
Danubina Area Drainage System Improvements	20,026,186	-	-	-	-	-	36,606,200	56,632,386
West Baytown Drainage Improvements	5,000,000	-	-	-	-	-	-	5,000,000
Robert E. Lee High School Drainage Re-route	1,984,000	-	-	-	-	-	-	1,984,000
Baytown Central Stormwater Detention Basin Improvements	-	700,000	-	-	-	5,114,136	-	5,814,136
San Jacinto Regional Detention	-	7,500,000	-	-	-	-	-	7,500,000
Total Drainage	38,577,006	12,819,806	-	-	-	5,114,136	36,606,200	93,117,148
Facilities								
Citizens Bank Renovation	4,477,151	-	-	-	-	-	-	4,477,151
Public Safety Building	71,500,000	-	-	-	-	-	-	71,500,000
Fire Station 8	-	1,250,000	12,650,000	-	-	-	-	13,900,000
Public Works Center Renovation (Building 5)	766,000	-	-	-	300,000	-	2,500,000	3,566,000
Police Range Training (Shoot House)	711,500	-	800,000	-	-	-	-	1,511,500
Fire Boat House and Lift Project	600,000	-	-	-	-	-	-	600,000
Fire Station Fencing	277,362	-	-	-	-	-	-	277,362
Fire Station 2 Replacement	1,700,000	-	10,825,000	-	-	-	-	12,525,000
Fire Training Center-PAT/Storage/Search Training Building	-	-	-	200,000	2,000,000	-	-	2,200,000
Fire Station 4 (Building 13) Remodel	9,386	-	-	-	-	-	-	9,386
FS #4 FEMALE FACILITIES	270,891	-	-	-	-	-	-	270,891
Municipal Courts (Building 4)	840,000	-	-	-	-	-	-	840,000
Renovation/Relocation of Environmental Health Department (Building 3)	650,000	3,000,000	-	-	-	-	-	3,650,000
New Sign Shop Building (Building 7 Traffic Maintenance)	617,881	-	-	-	-	-	-	617,881
Public Safety Building Fuel Island	835,000	-	-	-	-	-	-	835,000
Green Center North	-	-	-	150,000	750,000	-	-	900,000
Facility ADA Compliance	200,000	200,000	-	-	-	-	-	400,000



Art League Building Renovation	250,000	-	-	-	-	-	-	250,000
Renovation/Relocation of Mosquito Control (Building 28)	170,000	-	1,950,000	-	-	-	-	2,120,000
Facility Improvements FY24	-	3,000,000	-	-	-	-	-	3,000,000
CITY FACILITY PER	79,000	-	-	-	-	-	-	79,000
EQUIPMENT STORAGE	300,000	(300,000)	-	-	-	-	-	-
ANIMAL SHELTER FACILITY	7,476,079	-	-	-	-	-	-	7,476,079
Total Facilities	91,730,251	7,150,000	26,225,000	350,000	3,050,000	-	2,500,000	131,005,251
Parks								
Parks Operations Service Center Phase 2	2,152,631	-	-	-	-	-	-	2,152,631
Roseland Park Pavilion	2,221,005	-	-	-	-	-	-	2,221,005
Roseland Park Pavilion	128,995	-	-	-	-	-	-	128,995
Russell Park Drainage	-	-	-	700,000	-	-	-	700,000
Goose Creek Trail Phase 7	692,005	-	-	-	-	-	-	692,005
Wayne Gray Parking Expansion & Parking Improvements	2,131,317	-	2,700,000	-	-	-	-	4,831,317
Town Square Greenspace Improvements	652,924	-	-	-	-	-	-	652,924
Newcastle Park	549,156	133,758	-	-	-	-	-	682,914
Jenkins Park Club House	-	-	270,000	3,300,000	-	-	-	3,570,000
Bayland Marina Park	-	-	-	600,000	6,000,000	800,000	-	7,400,000
Roseland Park Parking Lot	-	-	500,000	-	-	-	-	500,000
Thomson Area Park with TPWG	140,000	1,673,914	-	-	-	-	-	1,813,914
Bergeron, Allenbrook and Central Heights Shade Structures (Pelly and Barkuloo)	420,000	260,000	-	-	-	-	-	680,000
Amphitheater/Outdoor Pavillion - Roseland/Jenkins	-	-	-	90,000	500,000	-	-	590,000
Pirates Bay Entrance Area Improvements Splash Pad	-	-	350,000	-	-	-	-	350,000
Perfect Trail Lighting Improvements Goose Creek Trail and BNC	-	-	320,000	-	-	-	-	320,000
Disc Golf Course	811,000	-	-	-	-	-	-	811,000
Lakewood Dog Park	220,000	-	-	-	-	-	-	220,000
100 Block of Town Square	200,000	-	-	1,000,000	-	-	-	1,200,000
Evergreen Golf Course Development Agreement	6,000,000	-	-	-	-	-	-	6,000,000
Wetlands Center Relocation / Chandler Arboretum	190,650	-	-	-	1,500,000	10,000,000	-	11,690,650
Unidad Park Improvements	-	-	220,000	1,400,000	-	-	-	1,620,000
Baytown Nature Center	-	-	350,000	-	-	-	-	350,000
Jenkins and Roseland Park Netting Swings	-	-	220,000	-	-	-	-	220,000
Baytown Nature Center Tree Canopy Walk	-	-	750,000	-	-	-	-	750,000
Arts in the Park	72,252	-	-	-	-	-	-	72,252
Baytown Sports League Improvement	70,000	-	-	-	-	-	-	70,000
EVERGREEN STRATEGIC PLAN	499,800	-	-	-	-	-	-	499,800
EVERGREEN WATERFALL REPAIR	5,000	-	-	-	-	-	5,000	5,000
CITY GATEWAY MONMNT #3	106,271	-	-	-	-	-	-	106,271
CITY WIDE LANDSCAPING	35,891	-	-	-	-	-	-	35,891
PERFECT TRAIL BUNDLE JENK	212,422	-	-	-	-	-	-	212,422
CARY BAYOU LIGHTING	124,856	-	-	-	-	-	-	124,856
BNC KAYAK LAUNCH	13,150	-	-	-	-	-	-	13,150
DUKE HILL SOCCER COURT	13,819	-	-	-	-	-	-	13,819
WETLANDS OVERLOOK WALKWAY	180,866	-	-	-	-	-	-	180,866
ICE RINK OPERATIONS FY19	424,722	-	-	-	-	-	-	424,722
Dolphin Harbor and Canvasback Streets	225,000	-	-	-	-	-	-	225,000
AMERICAN LL PARK IMPRMTS	124,713	-	-	-	-	-	-	124,713
PARKS PLANNING	1,180,725	-	-	-	-	-	-	1,180,725
Total Parks	19,799,169	2,067,672	5,680,000	7,090,000	8,000,000	10,800,000	-	53,436,841
Transportation								
Garth Road Reconstruction from IH-10 to SH 146	24,414,939	41,681,674	2,013,570	-	100,000,000	-	33,000,000	201,110,183
Reconstruction of Flamingo Bight and Egret Canal	811,835	-	-	-	-	-	-	811,835
Reconstruction of Allenbrook Drive, Edgebrook Drive, Narcille Street and Colby Drive	4,944,170	-	-	-	-	-	-	4,944,170
Reconstruction of Bluebill and Angelfish Streets	1,944,411	-	-	-	-	-	-	1,944,411



Reconstruction of Fairway Drive from Decker Drive to Goose Creek Drive	3,106,146	-	-	-	-	-	-	3,106,146
Reconstruction of Savell Drive from Raccoon Drive to Lonely Pine Drive	3,579,753	-	-	-	-	-	-	3,579,753
Market Street Revitalization	14,381,200	3,500,000	-	-	-	-	-	17,881,200
Cedar Bayou Lynchburg Widening	-	3,924,000	6,000,000	-	-	-	20,000,000	29,924,000
Cedar Bayou Crossing	661,177	-	-	-	-	-	-	661,177
John Martin Improvement (North of IH-10)	-	-	200,000	2,782,000	20,616,500	-	-	23,598,500
Sidewalk Master Plan Implementation	200,000	200,000	200,000	200,000	200,000	200,000	1,000,000	2,200,000
Annual Renewal of Asphalt Streets	2,501,984	3,000,000	3,550,000	3,550,000	3,550,000	-	-	16,151,984
W. Baker from Garth Rd to Decker	500,000	-	-	-	-	-	20,503,497	21,003,497
STREET RECON DESIGN	400,000	-	-	-	-	-	-	400,000
Neighborhood Street Reconstruction of Lantern Park, Dolphin Harbor and Canvasback Cay	4,600,000	-	6,400,000	-	-	-	-	11,000,000
N. Main St. Pavement Preservation Phase II	3,500,000	-	-	-	-	-	-	3,500,000
Oak Leaf Street Reconstruction	-	1,517,743	-	-	-	-	-	1,517,743
Annual Signal Modernization Project	1,066,831	-	475,000	475,000	475,000	475,000	1,900,000	4,866,831
Annual Traffic Signal Communication System Improvements	599,340	(514,848)	-	-	-	-	-	84,492
Baker Road Railroad Crossing Safety Improvements	-	200,000	-	-	-	-	-	200,000
Harris County Transit Sidewalk Partnership	1,685,335	-	-	700,000	-	-	-	2,385,335
I-10 INTERSECTION IMPROV	366,362	-	-	-	-	-	-	366,362
IH-10 Intersection Improvements	3,000,000	-	2,000,000	-	-	-	-	5,000,000
Diamond Intersection Conversion to Adaptive Timing	150,000	-	-	-	-	-	-	150,000
Emergency Traffic Signal Equipment Replacement Program	600,000	-	-	-	-	-	-	600,000
North Alexander Traffic Signal Relocation Program	850,000	-	1,500,000	395,000	-	-	-	2,745,000
Cedar Bayou Crossing/SH 146 Study	465,955	-	-	-	-	-	-	465,955
TR SIG W BAKER@CTRY CLUB	157,888	-	-	-	-	-	-	157,888
INTERSECTION REWIRING PRG	200,000	-	-	-	-	-	-	200,000
HUNT RD - HEB TO N. MAIN	8,308,031	-	-	-	-	-	-	8,308,031
HUNT-SAN JAC TO JHN MARTN	281,832	-	-	-	-	-	-	281,832
I-10 ON & OFF RAMPS	3,684,200	-	-	-	-	-	-	3,684,200
MAIN STREET CONCRETE PRES	1,955,734	-	-	-	-	-	-	1,955,734
RIGHT TURN LANES	185,382	-	-	-	-	-	-	185,382
SAN JACINTO BLVD - PHS 2	888,339	-	-	-	-	-	-	888,339
ROLLINGBROOK	2,669,726	-	-	-	-	-	-	2,669,726
Total Transportation	92,660,570	53,508,569	22,338,570	8,102,000	124,841,500	675,000	76,403,497	378,529,706
Wastewater Collection								
IH-10 Lift Station #1 Improvements	10,135,749	20,000,000	-	-	-	-	-	30,135,749
Goose Creek Lift Station	5,468,652	-	-	-	-	-	-	5,468,652
Chambers Commons Lift Station & Gravity Relief	-	-	-	-	-	-	-	-
Interceptors	7,638,279	-	-	-	-	-	-	7,638,279
Baker Road Lift Station	4,950,000	-	-	-	-	-	-	4,950,000
LANNIE LIFT STATION IMPRS	1,296,662	-	-	-	-	-	-	1,296,662
LANIE LS UPGRADES	18,129	-	-	-	-	-	-	18,129
Wastewater Model and Targeted Strategic Plan	-	-	-	-	-	-	-	-
Texas Avenue Lift Station Improvements	990,000	-	10,000,000	-	-	-	-	10,990,000
Annual Lift Station Rehabilitation Program	1,000,000	500,000	500,000	500,000	500,000	500,000	2,000,000	5,500,000
Abbe Addition Lift Station	250,000	1,400,000	-	-	-	-	-	1,650,000
Dykes Lift Station	-	198,250	-	-	-	-	-	198,250
Staples Lift Station	-	67,760	-	-	-	-	-	67,760
Cedar Landing Lift Station	-	113,750	-	-	-	-	-	113,750
Lannie Lift Station Improvements	-	-	-	-	1,000,000	-	7,880,000	8,880,000
Sjolander/Crosby Cedar Bayou/Barkuloo Utilities (PACKAGE 2 & 3)	14,881,322	-	6,000,000	7,100,000	7,000,000	-	-	34,981,322
Connally Annexation Utilities (PACKAGE 1 & 4)	4,675,860	-	-	-	-	-	3,100,000	7,775,860
WDWWTP Second Feed	4,819,898	-	-	-	-	-	-	4,819,898
Annual Sanitary Sewer Rehabilitation	4,094,861	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000	13,094,861



Annual Sanitary Sewer Relocation and Oversizing	-	250,000	250,000	250,000	250,000	250,000	1,000,000	2,250,000
Trunkline Sewer Evaluation and Rehabilitation	-	1,500,000	250,000	1,500,000	250,000	-	-	3,500,000
Total Wastewater Collection	60,219,411	25,029,760	18,000,000	10,350,000	10,000,000	1,750,000	17,980,000	143,329,171
Wastewater Treatment								
EDWWTP Phase 1 Rehabilitation	10,812,826	3,500,000	-	-	-	-	-	14,312,826
EDWWTP Phase 2 Rehabilitation	32,443,761	-	-	-	-	-	-	32,443,761
West District Wastewater Treatment Plant One Rehabilitation	900,000	-	8,000,000	-	-	-	-	8,900,000
ARP - WWTP & LS SCADA Install and Upgrades	11,000,000	4,000,000	-	-	-	-	-	15,000,000
ARP - WDWTP Op. Building Upgrades	2,650,000	3,500,000	-	-	-	-	-	6,150,000
ARP - CDWWTP Equipment and Operations Efficiency Improvements Project	2,850,000	1,000,000	-	-	-	-	-	3,850,000
NEWWTP - BIO STUDY	95,379	-	-	-	-	-	-	95,379
Total Wastewater Treatment	60,751,966	12,000,000	8,000,000	-	-	-	-	80,751,966
Water Distribution								
Transite Pipe Water Line Replacement Program - Bayway	-	700,000	750,000	11,608,000	-	-	-	13,058,000
Annual Water Line Rehabilitation Program	3,006,313	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	6,000,000	16,506,313
Transite Pipe Water Line Replacement Program - 2	-	-	350,000	2,793,000	-	-	-	3,143,000
Annual Elevated Storage Tank Painting and Repairs	250,000	500,000	500,000	500,000	500,000	500,000	2,000,000	4,750,000
Annual Water Line Relocation and Oversizing	500,000	600,000	500,000	250,000	250,000	250,000	1,000,000	3,350,000
Transite Pipe Water Line Replacement Program - 3	-	-	-	450,000	3,343,000	-	-	3,793,000
Water Meter Replacement Program	2,400,000	2,100,000	-	-	-	-	-	4,500,000
Lead Service Line Replacement	-	350,000	6,000,000	6,000,000	6,000,000	-	-	18,350,000
COB Critical Facility Generators	-	1,208,550	-	-	-	-	-	1,208,550
Total Wastewater Treatment	6,156,313	6,958,550	9,600,000	23,101,000	11,593,000	2,250,000	9,000,000	68,658,863
New Capital Project Initiatives/Contingency								
New Capital Project Initiatives/Contingency	-	1,089,848	-	-	-	-	-	1,089,848
Total New Capital Project Initiatives/Contingency	-	1,089,848	-	-	-	-	-	1,089,848
Capital Improvement Program Total	\$ 380,597,234	\$ 144,124,205	\$ 145,143,570	\$ 49,947,000	\$ 166,649,500	\$ 20,589,136	\$ 153,120,025	\$ 1,060,170,670



SALARY SCHEDULES



SUMMARY OF FULL-TIME EQUIVALENT POSITIONS BY FUND

CITY OF BAYTOWN

SUMMARY OF FULL-TIME EQUIVALENT (FTE) POSITIONS BY FUND

A total of 1,017 full-time equivalent (FTE) positions are included in the adopted budget for Fiscal Year 2024. The adopted budget shows an increase of 9 FTE positions from the previous fiscal year.

The following table lists the budgeted FTE positions by Fund for Fiscal Year 2022 through Fiscal Year 2024.

Fund	Department	Adopted 2021-22	Adopted 2022-23	Adopted 2023-24
101 -	General Fund			
	General Administration	6.00	6.00	6.00
	Fiscal Operations	17.90	17.90	18.75
	Public Affairs	3.00	3.00	4.00
	Legal Services	6.00	6.00	6.00
	Information Technology Services (ITS)	17.00	19.00	17.00
	Planning & Development Services	30.00	32.00	34.00
	Human Resources	10.00	11.00	11.00
	City Clerk	9.00	9.00	9.00
	Court of Record	17.00	17.00	17.00
	City Facilities	6.00	8.00	10.00
	Police	237.00	260.00	263.00
	Fire & EMS	177.00	177.00	182.00
	Public Works Administration	4.00	5.00	5.00
	Streets	21.00	21.00	20.00
	Traffic Control	14.00	15.00	16.00
	Engineering	12.00	13.00	12.00
	Public Health	42.00	46.00	45.00
	Parks & Recreation	56.00	64.00	63.00
	Sterling Municipal Library	22.00	22.00	22.00
	Total General Fund	706.90	751.90	760.75
232 -	Hotel/Motel Fund	3.00	3.00	3.00
502 -	Aquatics Fund	5.00	5.00	5.00
520 -	Water & Sewer Fund			
	Utility Billing & Collections	21.85	23.85	23.00
	General Overhead	1.50	1.50	-
	Water Operations	47.10	47.10	46.60
	Wastewater Operations	43.40	44.40	45.40
	Utility Construction	20.00	20.00	20.00
	Total Water & Sewer Fund	133.85	136.85	135.00
500 -	Sanitation Fund	13.00	13.00	15.00
505 -	Storm Water Utility Fund	22.00	23.00	23.00
	Central Services:			
550 -	Garage Fund	6.00	6.00	9.00
552 -	Warehouse Operations Fund	4.00	4.00	4.00
	Total Central Services	10.00	10.00	13.00
	Total Operating Funds	893.75	942.75	954.75
	<u>Miscellaneous Funds</u>			
201 -	Municipal Court Special Revenue Fund	2.00	2.00	2.00
206 -	Crime Control and Prevention District (CCPD)	15.00	-	-
207 -	Fire Control, Prevention & Emergency Medical Services District (FCPEMSD)	2.00	-	-



211 - Street Maintenance Fund	23.00	23.00	20.00
215 - Municipal Development District (MDD) Fund	1.00	3.00	3.00
226 - Miscellaneous Police Fund	4.00	4.00	4.00
241 - High Intensity Drug Trafficking Area (HIDTA)	0.25	0.25	0.25
270 - Community Development Block Grant (CDBG) Fund	3.00	4.00	4.00
296 - Baytown Nature Center Fund	1.00	-	-
298 - Wetlands Education and Recreation Center Fund	3.00	3.00	3.00
351 - Capital Improvement Program Fund	7.00	9.00	9.00
527 - Utility Capital Improvement Program Fund	9.00	12.00	12.00
561 - Workers Compensation Fund	1.00	1.00	1.00
Total Miscellaneous Funds	71.25	61.25	58.25
Total All Funds	965.00	1,004.00	1,013.00



SCHEDULE OF FULL-TIME EQUIVALENT BUDGETED POSITIONS

CITY OF BAYTOWN

SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2021-22	Adopted 2022-23	Adopted 2023-24
1010 - General Administration				
101 10120 City Manager	F101	1.00	1.00	1.00
101 10120 Assistant City Manager	E91	2.00	2.00	2.00
101 10120 Assistant to City Manager	C44	1.00	1.00	1.00
101 10120 Grant Coordinator	C41	1.00	1.00	1.00
101 10120 Executive Assistant	B23	1.00	1.00	1.00
Total General Administration		6.00	6.00	6.00
1030 - Fiscal Operations				
101 10320 Director of Finance	E82	1.00	1.00	1.00
101 10320 Assistant Director of Finance	D61	1.00	1.00	1.00
101 10320 Assistant Director of Finance/Controller	D61	1.00	1.00	1.00
101 10320 Accounting Manager	C43	1.00	1.00	1.00
101 10320 Deputy Controller	C43	1.00	1.00	1.00
101 10320 Accountant II/I	C42/C41	4.75	4.75	5.75
101 10320 Payroll Specialist	B24	1.00	1.00	1.00
101 10320 Accounting Specialist II/I	B22/B21	3.00	3.00	2.00
101 10320 Administrative Assistant	B22	1.00	1.00	1.00
101 10340 Purchasing Manager	C51	1.00	1.00	1.00
101 10340 Contract Coordinator	C42	1.00	1.00	1.00
101 10340 Buyer II/I	B24/B22	2.00	2.00	2.00
Total Fiscal Operations		18.75	18.75	18.75
1040 - Public Affairs				
101 10130 Director of Public Affairs	E81	1.00	1.00	1.00
101 10130 Public Information Coordinator	C42	1.00	1.00	1.00
101 10130 Outreach Coordinator	C41	-	-	1.00
101 10130 Multimedia Coordinator	C41	1.00	1.00	1.00
Total Public Affairs		3.00	3.00	4.00
1060 - Legal Services				
101 10610 City Attorney	E83	1.00	1.00	1.00
101 10610 Asst. City Attorney	C45	3.00	3.00	3.00
101 10610 Paralegal	B23	1.00	1.00	1.00
101 10610 Legal Assistant II	B22	1.00	1.00	1.00
Total Legal Services		6.00	6.00	6.00
1070 - Information Technology Services (ITS)				
101 10710 Director of ITS	E82	1.00	1.00	1.00
101 10710 Assistant Director of ITS	D61	1.00	1.00	1.00
101 10710 Network System Manager/Coordinator IV/III/Specialist II/IC44/C43/C42/B24/B23		3.00	3.00	3.00



101	10710	Server System Manager/Coordinator IV/III/Specialist II/I	C44/C43/C42/B24/B23	3.00	3.00	4.00
101	10710	E-Business Manager/Coordinator IV/III/Specialist II/I	C44/C43/C42/B24/B23	5.00	5.00	2.00
101	10710	Computer User Support Coordinator/Specialist III/II/I	C42/B25/B24/B23	4.00	6.00	6.00
Total Information Technology Services (ITS)				17.00	19.00	17.00

1080 - Planning & Development Services

101	10810	Director of Plan & DS	E83	1.00	1.00	1.00
101	10810	Assistant Director of Plan & DS	D61	1.00	2.00	2.00
101	10810	Planning Manager	C51	1.00	1.00	1.00
101	10810	Chief Building Official	C45	1.00	1.00	1.00
101	10810	Senior Planner	C43	1.00	1.00	1.00
101	10810	Deputy Chief Building Official	C43	1.00	1.00	1.00

CITY OF BAYTOWN

SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted	Adopted	Adopted
		2021-22	2022-23	2023-24
101 10810 Code Enforcement Manager	C43	1.00	1.00	1.00
101 10810 Planner II/I	C42/C41	4.00	4.00	4.00
101 10810 Permit Case Coordinator	C41	-	1.00	1.00
101 10810 GIS Coordinator/GIS Specialist II/I	C41/B23/B21	1.00	1.00	1.00
101 10810 Plan Review Supervisor	B32	-	-	1.00
101 10810 Plans Review Specialist	B24	2.00	2.00	1.00
101 10810 Building Service Inspector IV/III/II/I	B24/B23/B22	9.00	10.00	10.00
101 10810 Development Services Specialist	B23	1.00	1.00	1.00
101 10810 Planning Specialist	B23	1.00	1.00	1.00
101 10810 Administrative Assistant	B22	2.00	2.00	2.00
101 10810 Permit Specialist II/I	B21	4.00	4.00	4.00
Total Planning & Development Services		31.00	34.00	34.00

1140 - Human Resources

101	11410	Director Human Resources/CS	E82	1.00	1.00	1.00
101	11410	Assistant Director of Human Resources	D61	-	1.00	1.00
101	11410	HR Manager	C44	2.00	1.00	1.00
101	11410	Talent Development Manager	C44	1.00	1.00	1.00
101	11410	HR Generalist	C41	-	1.00	1.00
101	11410	HR Specialist II/I	B24/B23	4.00	4.00	4.00
101	11410	Talent Management Specialist	B24	1.00	1.00	1.00
101	11410	Administrative Specialist	B21	1.00	1.00	1.00
Total Human Resources		10.00	11.00	11.00		

1170 - City Clerk

101	11710	City Clerk	E81	1.00	1.00	1.00
101	11710	Open Government Supervisor	B31	1.00	1.00	1.00
101	11710	Clerk Records Supervisor	B31	-	1.00	1.00
101	11710	Clerk Admin Specialist	B23	1.00	1.00	1.00
101	11710	Open Government Specialist	B22	1.00	1.00	1.00



101	11710	Vital Statistics Specialist	B22	1.00	1.00	1.00
101	11710	Administrative Assistant	B22	1.00	1.00	1.00
101	11710	Administrative Specialist	B21	-	1.00	1.00
101	11710	Records Specialist	B21	3.00	1.00	1.00
Total City Clerk				9.00	9.00	9.00

1171 - Court of Record

101	11730	Court Administrator	C42	1.00	1.00	1.00
101	11730	Senior Court Clerk	B31	3.00	3.00	3.00
101	11730	Municipal Court Clerk	B21	9.00	9.00	9.00
101	11731	Senior Marshall	B32	1.00	1.00	1.00
101	11731	City Marshall	B24	2.00	2.00	2.00
101	11732	Municipal Court Judge	E81	1.00	1.00	1.00
Total Court of Record				17.00	17.00	17.00

1180 - City Facilities

101	11810	Facilities Supervisor	B32	1.00	1.00	1.00
101	11810	Facilities Administrative Specialist	B23	1.00	1.00	1.00
101	11810	Facilities Specialist III/II/I	B23/B22/B21	4.00	6.00	8.00
Total City Facilities				6.00	8.00	10.00

CITY OF BAYTOWN

SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2021-22	Adopted 2022-23	Adopted 2023-24	
2000 - Police					
101	20000Police Chief	E83	1.00	1.00	1.00
101	20000Assistant Police Chief	CSH	3.00	3.00	3.00
101	20000Police Lieutenant	CSH	9.00	10.00	11.00
101	20000Police Sergeant	CSH	18.00	18.00	18.00
101	20000Patrol Officer	CSH	138.00	137.00	138.00
101	20000Crime Analyst	C42	1.00	1.00	1.00
101	20000Domestic Violence Coordinator	C41	1.00	1.00	1.00
101	20000Public Information Coordinator	C41	1.00	1.00	1.00
101	20000Mechanic Supervisor	B32	1.00	1.00	1.00
101	20000Detention Supervisor	B31	6.00	6.00	6.00
101	20000Police Records Supervisor	B31	1.00	1.00	1.00
101	20000Property Room Supervisor	B31	1.00	1.00	1.00
101	20000Community Service Supervisor	B31	-	1.00	1.00
101	20000Crime Scene Technician	B24	-	2.00	2.00
101	20000Police Computer Systems Specialist	B23	1.00	1.00	1.00
101	20000Mechanic	B23	3.00	3.00	3.00
101	20000Administrative Assistant	B22	5.00	5.00	5.00
101	20000Police Accounting Specialist	B22	1.00	1.00	1.00
101	20000Open Records Specialist II	B22	2.00	3.00	3.00
101	20000Community Service Specialist	B22	6.00	6.00	6.00



101	20000	Detention Officer/Trainee	B21	14.00	16.00	16.00
101	20000	Administrative Specialist	B21	2.00	2.00	2.00
101	20000	Domestic Violence Specialist	B21	1.00	1.00	1.00
101	20000	Open Records Specialist I	B21	1.00	1.00	1.00
101	20000	Property Room Specialist	B21	2.00	4.00	4.00
101	20000	Police Records Technician	B21	3.00	3.00	3.00
101	20065	Police Sergeant	CSH	1.00	1.00	1.00
101	20065	Patrol Officer	CSH	1.00	1.00	2.00
101	20310	Communications Manager	C44	1.00	1.00	1.00
101	20310	Assistant Communications Manager	C42	1.00	1.00	1.00
101	20310	Telecommunications Supervisor	B31	4.00	4.00	4.00
101	20310	Telecommunicator/Trainee	B22/B21	22.00	22.00	22.00
Total Police				252.00	260.00	263.00

2020 - Fire & EMS

101	20210	Fire Chief	E83	1.00	1.00	1.00
101	20210	Assistant Fire Chief	CSJ	4.00	4.00	4.00
101	20210	Battalion Chief	CSJ	1.00	1.00	1.00
101	20210	Public Information & Education Coordinator	C41	1.00	1.00	1.00
101	20210	Mechanic Supervisor	B32	1.00	1.00	1.00
101	20210	Administrative Supervisor	B31	1.00	1.00	1.00
101	20210	Mechanic	B23	3.00	3.00	3.00
101	20210	Fire Operations Specialist	B23	-	-	1.00
101	20210	Administrative Assistant	B22	2.00	2.00	1.00
101	20210	Administrative Specialist	B21	4.00	4.00	4.00
101	20220	Battalion Chief	CSJ	1.00	1.00	1.00
101	20220	Fire Lieutenant	CSJ	2.00	2.00	2.00
101	20220	Investigator/Inspector Equipment Operator	CSJ	1.00	1.00	1.00

CITY OF BAYTOWN

SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted			
		2021-22	2022-23	2023-24	
101 20230	Battalion Chief	CSJ	4.00	3.00	4.00
101 20230	Fire Lieutenant	CSJ	31.00	30.00	31.00
101 20230	Fire Equipment Operator	CSJ	24.00	24.00	24.00
101 20230	Firefighter	CSJ	94.00	94.00	98.00
101 20230	Non-Fire Cert Paramedic/Non-Fire Paramedic	NFP	2.00	2.00	1.00
101 20305	Emergency Mgmt. & Prep Coordinator	C45	1.00	1.00	1.00
101 20305	Deputy Emergency Management Coordinator	C43	1.00	1.00	1.00
Total Fire & EMS			179.00	177.00	182.00

3000 - Public Works Administration

101	30010	Assistant Director Public Works	D61	1.00	1.00	1.00
101	30010	Asset Manager	C43	1.00	1.00	1.00
101	30010	Asset Analyst	B23	-	1.00	1.00



101	30010	Public Works Operations Specialist	B23	1.00	1.00	1.00
101	30010	Administrative Technician	A13	1.00	1.00	1.00
Total Public Works Administration				4.00	5.00	5.00
3010 - Streets						
101	30110	Superintendent	C44	1.00	1.00	1.00
101	30110	Field Supervisor	B32	1.00	1.00	1.00
101	30110	Construction Inspector II	B24	1.00	1.00	1.00
101	30110	Crew Leader	B23	3.00	3.00	3.00
101	30110	Concrete Specialist	B22	6.00	6.00	6.00
101	30110	Heavy Equipment Specialist II/I	B22/B21	5.00	5.00	4.00
101	30110	Equipment Specialist	B21	3.00	3.00	3.00
101	30110	Concrete Technician	A12	1.00	1.00	1.00
Total Streets				21.00	21.00	20.00
3020 - Traffic Control						
101	30210	Superintendent	C44	1.00	1.00	1.00
101	30210	Control Systems Coordinator	C41	1.00	1.00	1.00
101	30210	Field Supervisor	B32	1.00	1.00	1.00
101	30210	Traffic Control Specialist III/II/I	SBPP	12.00	13.00	13.00
Total Traffic Control				15.00	16.00	16.00
3030 - Engineering						
101	30310	Assistant Director/City Engineer	D63	1.00	1.00	1.00
101	30310	Engineering Manager	C45	-	-	1.00
101	30310	Sr. Engineer/Engineer/Project Manager/Associate Eng. II/I/ Associate Project Manager II/I	C45/C43/C42/C41	6.00	6.00	5.00
101	30310	Survey/GPS Coordinator	C41	1.00	1.00	1.00
101	30310	GIS Coordinator/GIS Specialist II/I	C41/B23/B21	1.00	1.00	1.00
101	30310	Plans Review Specialist	B24	2.00	2.00	2.00
101	30310	Survey/GPS Specialist	B21	1.00	1.00	1.00
Total Engineering				12.00	12.00	12.00
4000 - Public Health						
101	40010	Mosquito Control Supervisor	B32	1.00	1.00	1.00
101	40010	Mosquito Control Specialist	B21	3.00	2.00	2.00
101	40020	Director Health	E82	1.00	1.00	1.00
101	40020	Assistant Director Health	D61	2.00	2.00	2.00
101	40020	Environmental Health Manager	C51	1.00	1.00	1.00
101	40020	Neighborhood Protection Manager	C44	1.00	1.00	1.00
101	40020	Community Service Manager	C44	-	-	1.00

CITY OF BAYTOWN

SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted	Adopted	Adopted	
		2021-22	2022-23	2023-24	
101 40020	Environmental Health Coord II/I	C42/C41	3.00	3.00	3.00
101 40020	Administrative Supervisor	B31	1.00	1.00	1.00



101	40020Community Service Supervisor	B23	3.00	2.00	1.00
101	40020Neighborhood Protection Inspector II/I	B22/B21	5.00	7.00	7.00
101	40020Clean Team Specialist	B21	-	4.00	4.00
101	40020Administrative Specialist	B21	-	-	1.00
101	40020Administrative Technician	A13	2.00	2.00	1.00
101	40050Shelter Veterinarian	C45	1.00	1.00	1.00
101	40050Adopt & Rescue Service Manager	C44	1.00	1.00	1.00
101	40050Assistant Animal Services Manager	C42	-	1.00	1.00
101	40050Animal Control Supervisor	B31	3.00	1.00	1.00
101	40050Volunteer Supervisor	B31	1.00	1.00	1.00
101	40050Outreach Supervisor	B31	1.00	1.00	1.00
101	40050Veterinarian Technician	B22	1.00	1.00	1.00
101	40050Animal Control Specialist II/I	B22/B21	9.00	6.00	6.00
101	40050Foster Specialist	B21	1.00	1.00	1.00
101	40050Administrative Specialist	B21	-	1.00	1.00
101	40050Animal Care Specialist	B21	1.00	1.00	1.00
101	40050Rescue and Volunteer Specialist	B21	-	2.00	2.00

Total Public Health

42.00 45.00 45.00

5000 - Parks & Recreation

101	50010 Director Parks & Recreation	E82	1.00	1.00	1.00
101	50010 Superintendent of Planning & Construction	C51	1.00	1.00	1.00
101	50010 Superintendent of Parks	C44	1.00	1.00	1.00
101	50010 BNC Naturalist	C41	1.00	1.00	1.00
101	50010 Parks Operations Specialist	B23	1.00	1.00	1.00
101	50110 Superintendent of Recreation	C51	1.00	1.00	1.00
101	50110 Marketing Coordinator	C41	1.00	1.00	1.00
101	50110 Athletics Program Coordinator	C41	2.00	1.00	1.00
101	50110 Special Events Coordinator	C41	1.00	1.00	1.00
101	50110 Building Maintenance Supervisor	B24	1.00	1.00	1.00
101	50110 Customer Care Technician	A13	2.00	3.00	2.00
101	50210 Field Supervisor	B32	4.00	4.00	4.00
101	50210 Crewleader	B23	16.00	15.00	18.00
101	50210 Parks Maintenance Specialist	B23	-	1.00	1.00
101	50210 Heavy Equipment Specialist I	B21	5.00	5.00	2.00
101	50210 Parks Warehouse Specialist	B21	1.00	1.00	1.00
101	50210 Engine & Parts Repair Specialist	B21	-	1.00	1.00
101	50210 Construction Technician	A13	3.00	6.00	6.00
101	50210 Grounds Technician	A13	15.00	18.00	18.00

Total Parks & Recreation

57.00 64.00 63.00

6000 - Sterling Municipal Library

101	60010 City Librarian	E81	1.00	1.00	1.00
101	60010 Assistant City Librarian	D61	-	-	1.00
101	60010 Lead Librarian	C42	3.00	3.00	2.00
101	60010 Community Engagement Manager	C42	1.00	1.00	1.00



101 60010 Librarian C41 5.00 5.00 5.00

CITY OF BAYTOWN
SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted		
		2021-22	2022-23	2023-24
101 60010 Community Engagement Specialist	B24	1.00	1.00	1.00
101 60010 Administrative Assistant	B22	1.00	1.00	1.00
101 60010 Library PC Specialist	B21	1.00	1.00	1.00
101 60010 Support Services Specialist	B21	2.00	2.00	2.00
101 60010 Customer Service Technician	A13	5.00	5.00	5.00
101 60010 Library Technician	A12	1.00	1.00	1.00
101 60010 Custodial Technician	A12	1.00	1.00	1.00
Total Sterling Municipal Library		22.00	22.00	22.00
Total General Fund		727.75	753.75	760.75
232 - Hotel/Motel Fund				
232 50320 Tourism Manager	C51	1.00	1.00	1.00
232 50320 Marketing Coordinator	C42	1.00	1.00	1.00
232 50320 Outreach & Sales Coordinator	C41	1.00	1.00	1.00
Total Hotel/Motel Fund		3.00	3.00	3.00
502 - Aquatics Fund				
502 50113 Superintendent of Aquatics	C51	1.00	1.00	1.00
502 50113 Aquatics Operations Coordinator	C42	1.00	1.00	1.00
502 50113 Aquatics Guest Service Coordinator	C42	1.00	1.00	1.00
502 50113 Aquatics Maintenance Coordinator	C42	1.00	1.00	1.00
502 50113 Aquatics Maintenance Specialist	B23	1.00	1.00	1.00
Total Aquatics Fund		5.00	5.00	5.00
1030- Utility Billing & Collections				
520 10350 Utility Billing Manager	C44	1.00	1.00	1.00
520 10350 Utility Billing Coordinator	C42	1.00	1.00	1.00
520 10350 Meter Operations Supervisor	B32	1.00	1.00	1.00
520 10350 Collections Supervisor	B31	1.00	1.00	1.00
520 10350 Customer Service Supervisor	B31	1.00	1.00	1.00
520 10350 Crew Leader	B23	1.00	1.00	1.00
520 10350 Billing Specialist	B23	1.00	1.00	1.00
520 10350 Billing Analyst	B22	1.00	1.00	1.00
520 10350 Administrative Assistant	B22	1.00	1.00	1.00
520 10350 Meter Specialist III/II/Meter Technician	B22/B21/A13	4.00	6.00	6.00
520 10350 Customer Service Specialist I	B21	5.00	5.00	5.00
520 10350 Collections Specialist	B21	3.00	3.00	3.00
Total Utility Billing & Collections		21.00	23.00	23.00
3040 - Water Operations				
520 30410 Director Public Works/Engineering	E83	0.40	0.40	0.40



520	30410	Field Supervisor	B32	1.00	1.00	1.00
520	30410	Crew Leader	B23	1.00	1.00	1.00
520	30410	Heavy Equipment Specialist II/I	B22/B21	3.00	3.00	3.00
520	30410	Concrete Specialist	B22	1.00	1.00	1.00
520	30410	Equipment Specialist	B21	1.00	1.00	1.00
520	30410	Utility Maintenance Specialist	SBPC	14.00	14.00	14.00
520	30410	Concrete Technician	A12	1.00	1.00	1.00
520	30430	Director Public Works/Engineering	E83	0.20	0.20	0.20
520	30430	BAWA Superintendent	C51	1.00	1.00	1.00
520	30430	BAWA Assistant Superintendent	C42	1.00	1.00	1.00

CITY OF BAYTOWN

SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted			
		2021-22	2022-23	2023-24	
520 30430	Field Supervisor	B32	1.00	1.00	1.00
520 30430	Water Plant Operator III/II/I/in Training	B23/B22/B21	14.00	14.00	14.00
520 30430	Maintenance Specialist - Mechanical II/I	B23/B22	2.00	2.00	2.00
520 30430	Maintenance Specialist - Instrumental & Electronics	B23	2.00	2.00	2.00
520 30430	Administrative Assistant	B22	1.00	1.00	1.00
520 30430	Laboratory Specialist	B21	2.00	2.00	2.00
Total Water Operations			46.60	46.60	46.60
3050 - Wastewater Operations					
520 30520	Director Public Works/Engineering	E83	0.40	0.40	0.40
520 30520	Assistant Director Utilities	D61	1.00	1.00	1.00
520 30520	Superintendent	C51	1.00	1.00	1.00
520 30520	Waste Water Operations Assistant Superintendent	C42	1.00	1.00	1.00
520 30520	Field Supervisor	B32	5.00	5.00	5.00
520 30520	Maintenance Specialist - Instrumental & Electronics	B23	1.00	1.00	1.00
520 30520	Maintenance Mechanic Specialist II/I	B23/B22	3.00	3.00	3.00
520 30520	Wastewater Operator III/II/I	B23/B22/B21	16.00	17.00	16.00
520 30520	Wastewater Operator III/II/I - Lift Station	B23/B22/B21	7.00	7.00	8.00
520 30520	Laboratory Specialist	B21	1.00	2.00	2.00
520 30530	Field Supervisor	B32	1.00	1.00	1.00
520 30530	Administrative Supervisor	B24	1.00	1.00	1.00
520 30530	Pollution Control Specialist II	B23	1.00	1.00	1.00
520 30530	Pollution Control Specialist I	B21	3.00	3.00	3.00
520 30530	Administrative Technician	A13	1.00	1.00	1.00
Total Wastewater Operations			43.40	45.40	45.40
3060 - Utility Construction					
520 30610	Superintendent	C44	1.00	1.00	1.00
520 30610	Field Supervisor	B32	1.00	1.00	1.00
520 30610	Crew Leader	B23	2.00	1.00	1.00
520 30610	Utility Maintenance Specialist	SBPG	16.00	17.00	17.00



Total Utility Construction			20.00	20.00	20.00	
Total Water & Sewer Fund			131.00	135.00	135.00	
500 - Sanitation Fund						
500	32010	Field Supervisor	B32	1.00	1.00	1.00
500	32010	Crew Leader	B23	1.00	1.00	1.00
500	32010	Heavy Equipment Specialist II/I	B22/B21	8.00	11.00	11.00
500	32010	Equipment Specialist	B21	3.00	-	2.00
Total Sanitation Fund				13.00	13.00	15.00
505 - Storm Water Utility Fund						
505	30930	Field Supervisor	B32	1.00	1.00	1.00
505	30930	Crew Leader	B23	1.00	1.00	1.00
505	30930	Grading Specialist	B22	4.00	4.00	4.00
505	30930	Heavy Equipment Specialist II/I	B22/B21	10.00	11.00	11.00
505	30930	Equipment Specialist	B21	5.00	5.00	5.00
505	30930	Concrete Technician	A12	1.00	1.00	1.00
Total Storm Water Maintenance				22.00	23.00	23.00
Total Storm Water Utility Fund				22.00	23.00	23.00

CITY OF BAYTOWN

SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2021-22	Adopted 2022-23	Adopted 2023-24		
Central Services:						
550 - Garage Fund						
550	70110	Superintendent	C44	1.00	1.00	1.00
550	70110	Mechanic Supervisor	B32	1.00	1.00	1.00
550	70110	Fleet Specialist	B23	1.00	1.00	1.00
550	70110	Mechanic	B23	5.00	5.00	6.00
Total Garage Fund				8.00	8.00	9.00
552 - Warehouse Fund						
552	70120	Warehouse Supervisor	B31	1.00	1.00	1.00
552	70120	Warehouse Specialist	B21	1.00	1.00	1.00
552	70120	Warehouse Technician	A13	2.00	2.00	2.00
Total Warehouse Fund				4.00	4.00	4.00
Total Central Services				12.00	12.00	13.00
201 - Municipal Court Special Revenue Fund						
201	11750	Bailiff	B21	1.00	1.00	1.00
201	11759	Juvenile Case Manager	B24	1.00	1.00	1.00
Total Municipal Court Special Revenue Fund				2.00	2.00	2.00
211 - Street Maintenance Fund						
211	21121	Field Supervisor	B32	1.00	1.00	1.00
211	21121	Crew Leader	B23	1.00	1.00	1.00
211	21121	Heavy Equipment Specialist II/I	B22/B21	8.00	8.00	8.00



211	21121	Equipment Specialist	B21	8.00	8.00	7.00
211	21122	Crew Leader	B23	1.00	1.00	1.00
211	21122	Concrete Specialist	B22	2.00	2.00	2.00
Total Street Maintenance Fund				21.00	21.00	20.00
215 - Municipal Development District (MDD) Fund						
215	21501	Director of Strategic Growth & Investments	E82	1.00	1.00	1.00
215	21501	Senior Economic Development Analyst	C42	-	2.00	2.00
Total MDD Fund				1.00	3.00	3.00
226 - Miscellaneous Police Fund						
226	20110	Patrol Officer	CSH	4.00	4.00	4.00
Total Miscellaneous Police Fund				4.00	4.00	4.00
241 - High Intensity Drug Trafficking Area (HIDTA) Fund						
241	24111	Accountant II	C42	0.25	0.25	0.25
Total HIDTA Fund				0.25	0.25	0.25
270 - Community Development Block Grant (CDBG) Fund						
270	22823	Community Development Supervisor	B32	-	1.00	1.00
270	22823	Community Development Generalist	B23	1.00	1.00	1.00
270	22823	Demo/Housing Inspector	B22	1.00	1.00	1.00
270	22823	Community Outreach Specialist	B22	1.00	1.00	1.00
Total CDBG Fund				3.00	4.00	4.00
298 - Wetlands Education & Recreation Center Fund						
298	50020	Assistant Director of Parks & Recreation	D61	1.00	1.00	1.00
298	50020	Education Coordinator	C41	1.00	1.00	1.00
298	50020	Administrative Assistant	B22	1.00	1.00	1.00
Total Wetlands Education & Recreation Center Fund				3.00	3.00	3.00

CITY OF BAYTOWN

SCHEDULE OF FULL-TIME EQUIVALENT (FTE) BUDGETED POSITIONS

Fund Dept.	Grade	Adopted 2021-22	Adopted 2022-23	Adopted 2023-24	
351 - General Capital Improvement Fund (CIPF)					
351 35100	Assistant Director Capital Projects	D61	1.00	1.00	1.00
351 35100	Sr. Engineer/Engineer/Project Manager/Associate Eng. II/I/ Associate Project Manager II/I	C45/C43/C42/C41	1.00	2.00	2.00
351 35100	Construction Manager	C44	1.00	1.00	1.00
351 35100	Right of Way Coordinator	C42	-	1.00	1.00
351 35100	Construction Inspector III/II/I	B25/B24/B23	4.00	4.00	4.00
Total General CIPF Fund			7.00	9.00	9.00
527 - Utility Capital Improvement Fund (CIPF)					
527 52700	Sr. Engineer/Engineer/Project Manager/Associate Eng. II/I/ Associate Project Manager II/I	C45/C43/C42/C41	5.00	5.00	5.00
527 52700	Assistant Constuction Manager	C42	-	1.00	1.00
527 52700	Construction Inspector III/II/I	B25/B24/B23	2.00	3.00	3.00
527 52700	Project Coordinator	B23	1.00	1.00	1.00



527	52700 Business Analyst	B23	1.00	1.00	1.00
527	52700 Contracts Specialist	B23	-	1.00	1.00
Total Utility CIPF Fund			9.00	12.00	12.00
561 - Workers' Compensation Fund					
561	56110 Risk & Safety Coordinator	C41	1.00	1.00	1.00
Total Worker's Compensation Fund			1.00	1.00	1.00
			965.00	1,004.00	1,013.00



CERTIFICATION PAY SCHEDULE



Certification Pay Schedule (FY24)

Effective: 9/25/2023

City-Wide	Monthly
Bilingual Incentive Pay	\$ 50.00
Bilingual Incentive Pay - Court Interpreter	\$100.00

Fire	Monthly	Monthly
Intermediate	\$100.00	Hazmat Certification Pay \$ 50.00
Advanced	\$150.00	Hazmat Coordinator \$150.00
Master	\$200.00	Hazmat Shift Leader \$125.00
		Hazmat Team Member \$100.00
Administrative Assignment Pay:		
Assistant Chief	\$100.00	Technical Rescue Team (TRT) Coordinator \$150.00
Battalion/Division Chief	\$350.00	Technical Rescue Team (TRT) Shift Leader \$125.00
Lieutenant	\$350.00	
Equipment Operator	\$350.00	Arson Investigator Assignment Pay \$100.00
		Fire Marshal Assignment Pay \$200.00
Associate's Degree	\$ 75.00	
Bachelor's Degree	\$125.00	Marine Program Coordinator \$150.00
Master's Degree	\$150.00	Marine Program Shift Leader \$125.00
		EMT-P FTO Assignment Pay \$200.00
		Paramedic Certification Pay \$500.00
Per EVT or ASE Certification	\$ 15.00	Mechanics - Up to \$150 max

Municipal Court	Monthly	Monthly
Court Clerk Level I (CCCI)	\$ 75.00	TCOLE Intermediate \$ 75.00
Court Clerk Level II (CCCII)	\$100.00	TCOLE Advanced \$100.00
Certified Municipal Court Clerk (CMCC)	\$150.00	TCOLE Master \$150.00

Planning & Development Services	Monthly
Texas Plumbing Inspectors License	\$108.33
One (1) ICC Certification	\$ 54.17
Two (2) ICC Certification	\$108.33
Three (3) ICC Certifications	\$162.50
Four (4) ICC Certifications	\$216.67

Police	Monthly	Monthly
Intermediate	\$100.00	FTO (Patrol Officer) \$250.00
Advanced	\$175.00	FTO (Sgt) \$100.00
Master	\$250.00	FTO (Coordinator) \$100.00
Associate's Degree	\$ 75.00	Special Team Assignment Pay \$100.00
Bachelor's Degree	\$125.00	
Master's Degree	\$150.00	
		Communications - Intermediate \$100.00
		Communications - Advanced \$200.00
		Communications - Master \$300.00
		Communications CTO Incentive Pay \$ 75.00



Per EVT or ASE Certification	\$ 15.00	Mechanics - Up to \$150 max
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Public Works	Monthly		Monthly
Ground Water Treatment B	\$100.00	Water Distribution C	\$ 75.00
Ground Water Treatment C	\$ 75.00		
Surface Water Treatment A	\$150.00	Wastewater Treatment A	\$150.00
Surface Water Treatment B	\$100.00	Wastewater Treatment B	\$100.00
Surface Water Treatment C	\$ 75.00	Wastewater Treatment C	\$ 75.00
		Wastewater Collection III	\$100.00
		Wastewater Collection II	\$ 75.00
Tool Allowance:			
Mechanics	\$100.00	CDL - DOT Hazmat Endorsement	\$ 30.00
Mechanic Helper	\$ 50.00		
IMSA A	\$150.00	Level 3 (Field Tech) + Level 1 (Roadway Lighting) + Level 1 (Signs and Markings)	
IMSA B	\$100.00	Level 2 (Field Tech) + Level 1 (Roadway Lighting) + Level 1 (Signs and Markings)	
IMSA C	\$ 75.00	Level 1 (Field Tech) + Level 1 (Roadway Lighting) + Level 1 (Signs and Markings)	
IMSA D	\$ 50.00	Level 1 (Roadway Lighting or Signs and Markings)	
Inspector A	\$ 50.00	Concrete Field Testing Technician - Grade I Certification or TXHMAC Level 1B	
Inspector B	\$ 75.00	Concrete Field Testing Technician Grade I Certification and TXHMAC Level 1B	
Inspector C	\$150.00	Inspector B + Water Class D Licensing or higher and Collection Class I or higher	
Per EVT or ASE Certification	\$ 15.00	Mechanics - Up to \$150 max	



FIRE SALARY SCHEDULE



FY24 Fire Salary Schedule

Effective: 9/25/2023

	Annual Salary	On Shift	80 Hours	Non Fire Cert
Probationary Fire Fighter	\$ 74,941	\$ 27.88	\$ 36.03	\$ 22.52

Fire Fighter Paramedic

Years in Rank	Annual Salary	On Shift
1	\$ 77,172	\$ 28.71
2	\$ 79,511	\$ 29.58
3	\$ 81,876	\$ 30.46
4	\$ 84,349	\$ 31.38
5	\$ 86,876	\$ 32.32
6	\$ 89,510	\$ 33.30
7	\$ 92,198	\$ 34.30

Fire Engineer

Tier	Years in Rank	Annual Salary	On Shift	80 Hours
1	0-6 mos	\$ 96,768	\$ 36.00	\$ 46.53
2	6 mos+	\$ 102,601	\$ 38.17	\$ 49.32

Lieutenant

Tier	Years in Rank	Annual Salary	On Shift	80 Hours
1	0	\$ 110,961	\$ 41.28	\$ 53.34
2	1+	\$ 116,498	\$ 43.34	\$ 56.01

Battalion Chief

Tier	Years in Rank	Annual Salary	On Shift	80 Hours
1	0	\$ 129,669	\$ 48.24	\$ 62.35
2	1+	\$ 136,201	\$ 50.67	\$ 65.48

Assistant Chief

Tier	Years in Rank	Annual Salary	80 Hours
1	0	\$ 154,264	\$ 74.17
2	1+	\$ 161,977	\$ 77.87

After completion of probationary period, Fire Fighter will move to Tier 1.

Thereafter, Fire Fighter will move to next tier on their anniversary of completion of probation. Annual salary does not include longevity or seniority pay and nothing in the annual salary column shall move with the employee when he/she steps up pursuant to 143.038(b).



*Non-Fire Paramedics compensation shall be referenced from the Collective Bargaining Agreement.



POLICE SALARY SCHEDULE



FY24 Police Salary Schedule

Effective: 9/25/2023

Police Officer

Year in Rank	Base Annual	Hourly	Night Shift Annual	Hourly
Probationary	\$ 74,551	\$ 35.84	\$ 75,297	\$ 36.20
1	\$ 77,161	\$ 37.10	\$ 77,932	\$ 37.47
2	\$ 79,862	\$ 38.40	\$ 80,660	\$ 38.78
3	\$ 82,656	\$ 39.74	\$ 83,483	\$ 40.14
4	\$ 85,549	\$ 41.13	\$ 86,405	\$ 41.54
5	\$ 88,544	\$ 42.57	\$ 89,429	\$ 42.99
6	\$ 92,086	\$ 44.27	\$ 93,007	\$ 44.71
7	\$ 95,768	\$ 46.04	\$ 96,726	\$ 46.50
8	\$ 99,600	\$ 47.88	\$ 100,596	\$ 48.36

Sergeant

Year in Rank	Base Annual	Hourly	Night Shift Annual	Hourly
Yrs <3	\$ 110,322	\$ 53.04	\$ 107,140	\$ 51.51
Yrs >3	\$ 117,075	\$ 56.29	\$ 113,698	\$ 54.66

Lieutenant

Year in Rank	Base Annual	Hourly	Night Shift Annual	Hourly
Yrs <3	\$ 129,331	\$ 62.18	\$ 125,601	\$ 60.39
Yrs >3	\$ 134,556	\$ 64.69	\$ 130,675	\$ 62.82

Assistant Chief

Year in Rank	Base Annual	Hourly
Yrs <3	\$ 160,805	\$ 77.31
Yrs >3	\$ 170,597	\$ 82.02

Police Officers who are assigned through the shift selection process to the night shift for the patrol bureau shall receive a 1% shift differential pay of the officer's pay. Shift differential will not be paid to individuals working a night shift for the patrol bureau on an occasional, non-routine basis.



UTILITY MAINTENANCE SPECIALIST & TRAFFIC CONTROL SPECIALIST SALARY PLAN



Utility Maintenance Specialist & Traffic Control Specialist Salary Plan

Effective 9/25/2023

Class Code	Job Title	HOURLY	ANNUALLY	Skill Based Top Out/Max.
Entry	Utility Maintenance Technician	\$ 17.46	\$ 36,319	
1	Utility Maintenance Technician	\$ 18.07	\$ 37,590	
2	Utility Maintenance Technician	\$ 18.70	\$ 38,906	
3	Utility Maintenance Technician	\$ 19.36	\$ 40,268	
4	Utility Maintenance Technician	\$ 20.04	\$ 41,677	
5	Utility Maintenance Technician	\$ 21.34	\$ 44,386	
6	Utility Maintenance Technician	\$ 22.73	\$ 47,271	
7	Utility Maintenance Technician	\$ 24.32	\$ 50,580	
8	Utility Maintenance Technician	\$ 26.02	\$ 54,121	\$ 28.54

Class Code	Job Title	HOURLY	ANNUALLY	Skill Based Top Out/Max.
Entry	Traffic Control Technician	\$ 17.46	\$ 36,319	
1	Traffic Control Technician	\$ 17.81	\$ 37,045	
2	Traffic Control Technician	\$ 18.26	\$ 37,972	
3	Traffic Control Technician	\$ 18.80	\$ 39,111	
4	Traffic Control Technician	\$ 19.37	\$ 40,284	
5	Traffic Control Technician	\$ 20.34	\$ 42,298	
6	Traffic Control Technician	\$ 21.45	\$ 44,625	
7	Traffic Control Technician	\$ 22.74	\$ 47,302	
8	Traffic Control Technician	\$ 24.22	\$ 50,377	
9	Traffic Control Technician	\$ 25.91	\$ 53,903	\$ 28.54

BAYTOWN JAIL SALARY PLAN



BAYTOWN JAIL SALARY PLAN

Effective: 9/25/20223

DBM		Title: Reports to:	Detention Officer	
			Detention Supervisor	
			HOURLY	ANNUALLY
A	B21	D.O. Trainee (no specific experience)(6 mos.)	\$ 18.564	\$ 38,613.12
B	B21	D.O. Starting*	\$ 19.214	\$ 39,964.58
C	B21	at 1 year from receiving D.O. pay (13th mth or 19th mth)	\$ 19.886	\$ 41,363.34
D	B21	at 2 years from receiving D.O. pay (25th mth or 31st mth)	\$ 20.582	\$ 42,811.06
E	B21	at 3 years from receiving D.O. pay (37th mth or 43rd mth)	\$ 21.303	\$ 44,309.44
F	B21	at 4 years from receiving D.O. pay (49th mth or 55th mth)	\$ 22.048	\$ 45,860.27
G	B21	at 5 years from receiving D.O. pay (61st mth or 67th mth)	\$ 22.820	\$ 47,465.38
H	B21	at 6 years from receiving D.O. pay (73rd mth or 79th mth)	\$ 23.619	\$ 49,126.67
I	B21	at 7 years from receiving D.O. pay (85th mth or 91st mth)	\$ 24.445	\$ 50,846.11
J	B21	at 8 years from receiving D.O. pay (97th mth or 103rd mth)	\$ 25.301	\$ 52,625.72

*For D.O. starting, must have 6 months experience in a detention facility with inmates that are not free to leave.

DBM		Title: Reports to:	Detention Supervisor	
			Jail Commander	
			HOURLY	ANNUALLY
AA	B24/B31	Years 1-2 (Promotion day through completion of year 2)	\$ 28.119	\$ 58,487.52
BB	B24/B31	Years 3-4 (Starting Year 3) (25th month)	\$ 30.227	\$ 62,871.24
CC	B24/B31	Years 5-6 (Starting Year 5) (49th month)	\$ 32.494	\$ 67,586.59
DD	B24/B31	Years 7 plus (Starting year 7) (73rd month)	\$ 34.931	\$ 72,655.58

Detention Officer Trainee – No training or experience in a detention facility. Anyone who starts as a Trainee will be upgraded to a Detention Officer rank after 6 months on the job if they are retained.

Detention Officer – Will get this rate with 6 months of experience in a detention facility where prisoners are not free to leave, including the Baytown Jail.

Step at first year (C) requires 16 hours of job related training/education as approved by the jail commander to be completed during the 12 month period prior to the date the raise is scheduled to go into effect. HR will verify the requirement is met prior to the raise taking place.

Step at second year (D) requires an additional 16 hours of job related training/education as approved by the jail commander to be completed during the 12 month period prior to the date the raise is scheduled to go into effect. HR will verify the requirement is met prior to the raise taking place.

Jail Supervisor – requires 2 ½ years of service at the Baytown Jail as a Detention Officer in order to seek promotion. New Supervisors must take a Law Enforcement Supervisors course in the first year of their promotion. This training must be at least 16 hours of job related training/education in order to receive the next step.



GENERAL GRADE & TITLE STRUCTURE



General Grade & Title Structure

Effective: 9/25/2023

Grade	Min	Min Hrly	Mid	Mid Hrly	Max	Max Hrly
A12	\$26,679	\$12.83	\$32,015	\$15.39	\$37,350	\$17.96
A13	\$31,520	\$15.15	\$37,824	\$18.18	\$44,128	\$21.22
B21	\$34,921	\$16.79	\$43,652	\$20.99	\$52,382	\$25.18
B22	\$39,569	\$19.02	\$49,461	\$23.78	\$59,354	\$28.54
B23	\$44,217	\$21.26	\$55,271	\$26.57	\$66,325	\$31.89
B24/B31	\$50,037	\$24.06	\$62,546	\$30.07	\$75,056	\$36.08
B25/B32	\$57,016	\$27.41	\$71,270	\$34.26	\$85,524	\$41.12
C41	\$53,854	\$25.89	\$67,318	\$32.36	\$80,782	\$38.84
C42	\$60,277	\$28.98	\$75,346	\$36.22	\$90,415	\$43.47
C43	\$66,699	\$32.07	\$83,374	\$40.08	\$100,049	\$48.10
C44/C51	\$74,742	\$35.93	\$93,427	\$44.92	\$112,112	\$53.90
C45	\$84,385	\$40.57	\$105,481	\$50.71	\$126,577	\$60.85
D61	\$88,872	\$42.73	\$115,534	\$55.55	\$142,196	\$68.36
D63	\$101,223	\$48.66	\$131,590	\$63.26	\$161,957	\$77.86
E81	\$125,961	\$60.56	\$163,750	\$78.73	\$201,538	\$96.89
E82	\$132,137	\$63.53	\$171,778	\$82.59	\$211,419	\$101.64
E83	\$138,312	\$66.50	\$179,806	\$86.45	\$221,300	\$106.39
E91	\$146,045	\$70.21	\$189,859	\$91.28	\$233,672	\$112.34
F101	\$173,032	\$83.19	\$224,941	\$108.14	\$276,851	\$133.10

Title Structure by Grade
A: Technician
B: Specialist Inspector Supervisor
C: Coordinator Manager
D: Assistant Director
E: Director
F: City Manager

STATISTICAL SECTION



STATISTICAL SECTION

The Statistical Section, lifted from the CAFR, presents multi-year data for expenditures, revenues, property tax levies and collections, property tax rates and valuations for overlapping governments, ratios of bonded debt, legal debt margin, overlapping debt, ratio of debt service to general expenditures, revenue bond coverage, property value/construction, principal taxpayers and miscellaneous statistics.

NET POSITION BY COMPONENT

City of Baytown, Texas

NET POSITION BY COMPONENT

Last Ten Fiscal Years
(Accrual Basis of Accounting)

	Fiscal Year			
	2013	2014	2015	2016
Governmental Activities				
Net investment in capital assets	\$ 108,585,824	\$ 105,468,075	\$ 109,961,720	\$ 124,672,382
Restricted	32,167,392	35,688,185	23,773,394	23,871,650
Unrestricted	(20,474,460)	(26,434,814)	(40,715,091)	(49,911,857)
Total Governmental Activities Net Position	120,278,756	114,721,446	93,020,023	98,632,175
Business-Type Activities				
Net investment in capital assets	136,434,868	152,339,260	158,442,675	174,117,286
Restricted	5,364,616	5,873,007	4,612,543	1,489,416
Unrestricted	18,736,201	18,371,116	16,349,137	12,602,126
Total Business-Type Activities Net Position	160,535,685	176,583,383	179,404,355	188,208,828
Primary Government				
Net investment in capital assets	245,020,692	257,807,335	268,404,395	298,789,668
Restricted	37,532,008	41,561,192	28,385,937	25,361,066
Unrestricted	(1,738,259)	(8,063,698)	(24,365,954)	(37,309,731)
Total Primary Government Net Position	\$ 280,814,441	\$ 291,304,829	\$ 272,424,378	\$ 286,841,003

	Fiscal Year					
	2017	2018	2019	2020	2021	2022
\$ 132,729,930	\$ 145,445,182	\$ 157,058,993	\$ 167,979,247	\$ 179,256,695	\$ 223,595,639	
23,942,473	27,132,868	29,898,189	87,344,253	85,604,701	59,138,284	
(88,264,838)	(87,917,695)	(67,824,691)	(42,039,952)	(29,488,146)	(16,941,180)	
68,407,565	84,660,355	119,132,491	213,283,548	235,373,250	265,792,743	
187,741,777	191,309,418	191,361,951	189,184,366	187,757,786	192,004,893	
2,276,610	2,096,080	3,717,286	3,966,558	5,390,663	6,802,407	
2,301,381	3,414,173	5,895,296	9,409,510	18,112,665	19,207,309	
192,319,768	196,819,671	200,974,533	202,560,434	211,261,114	218,014,609	
320,471,707	336,754,600	348,420,944	353,626,382	367,014,481	415,600,532	
26,219,083	29,228,948	33,615,475	91,310,811	90,995,364	65,940,691	
(85,963,457)	(84,503,522)	(61,929,395)	(32,630,442)	(11,375,481)	2,266,129	
\$ 260,727,333	\$ 281,480,026	\$ 320,107,024	\$ 412,306,751	\$ 446,634,364	\$ 483,807,352	



CHANGES IN NET POSITION

City of Baytown, Texas

CHANGES IN NET POSITION

Last Ten Fiscal Years

(Accrual Basis of Accounting)

	Fiscal Year			
	2013	2014	2015	2016
Expenses				
Governmental activities:				
General government	\$ 22,049,401	\$ 22,600,531	\$ 22,256,413	\$ 24,398,812
Public safety	39,297,052	44,295,623	47,791,009	50,793,309
Public works	8,881,876	8,869,974	8,967,472	10,539,608
Public health	2,431,619	2,554,462	2,696,850	2,866,441
Parks, recreation, and culture	8,739,612	9,339,424	9,553,806	9,904,352
Interest and fiscal agent fees on long-term debt	3,749,173	4,111,811	3,989,720	4,561,801
Total Governmental Activities Expenses	85,148,733	91,771,825	95,255,270	103,064,323
Business-type activities:				
Water and sewer	31,539,964	32,762,226	34,320,794	35,865,094
Sanitation	4,685,496	4,742,268	4,709,577	4,677,436
Bayland Island development	208,078	200,308	265,349	251,084
Aquatics	2,245,949	2,917,055	3,052,435	3,393,046
Storm water utility	436,934	448,681	483,028	1,734,694
Total Business-Type Activities Expenses	39,116,421	41,070,538	42,831,183	45,921,354
Total Primary Government Expenses	\$ 124,265,154	\$ 132,842,363	\$ 138,086,453	\$ 148,985,677
Program Revenues				
Governmental activities:				
Charges for services:				
General government	\$ 159,520	\$ 183,147	\$ 632,295	\$ 710,604
Public safety	3,807,789	4,371,773	4,692,058	4,507,258
Public works	1,137,371	1,305,831	1,620,206	2,067,310
Public health	532,436	611,297	195,057	202,134
Parks, recreation, and culture	365,967	420,172	132,271	135,180
Operating grants and contributions	7,903,949	8,007,514	5,946,639	4,920,154
Capital grants and contributions	73,000	-	-	11,230,528
Total Governmental Activities Program Revenues	13,980,032	14,899,734	13,218,526	23,773,168
Business-type activities:				
Charges for services:				
Water and sewer	34,022,544	35,990,349	39,201,196	40,811,009
Sanitation	4,589,026	4,618,491	4,737,391	4,758,805
Bayland Island development	16,327	49,086	51,052	54,443
Aquatics	2,056,711	2,903,853	3,274,726	3,353,347
Storm water	1,217,580	1,226,741	1,245,325	1,556,404
Operating grants and contributions	-	-	3,143,274	-
Capital grants and contributions	2,241,040	4,517,598	1,400,484	1,674,116
Total Business-Type Activities Program Revenues	44,143,228	49,306,118	53,053,448	52,208,124
Total Primary Government Program Revenues	58,123,260	64,205,852	66,271,974	75,981,292
Net (Expense)/Revenue				
Governmental activities	(71,168,701)	(76,872,091)	(82,036,744)	(79,291,155)
Business-type activities	5,026,807	8,235,580	10,222,265	6,287,770
Total Primary Government Net Expense	\$ (66,141,894)	\$ (68,636,511)	\$ (71,814,479)	\$ (73,003,385)



Fiscal Year

	2017	2018	2019	2020	2021	2022
\$	29,020,563	\$ 35,811,336	\$ 29,574,296	\$ 37,547,850	\$ 34,593,112	\$ 43,338,424
	57,510,237	59,520,128	50,702,718	62,126,552	64,257,206	65,934,972
	13,257,500	15,100,450	10,994,322	12,912,206	12,222,500	14,561,561
	3,338,793	3,317,250	3,107,475	3,944,973	3,860,167	4,480,489
	12,156,291	12,697,314	12,405,161	13,655,690	13,866,632	13,135,098
	4,546,195	4,841,986	4,525,617	4,302,467	5,106,860	4,202,723
	<u>119,829,579</u>	<u>131,288,464</u>	<u>111,309,589</u>	<u>134,489,738</u>	<u>133,906,477</u>	<u>145,653,267</u>
	38,149,024	38,422,378	37,007,827	40,424,646	41,044,691	40,737,009
	4,831,088	5,648,915	6,448,858	7,006,746	7,099,764	7,327,685
	242,443	212,956	203,198	207,174	200,376	209,241
	3,873,789	4,161,320	4,064,190	2,792,302	3,771,985	4,497,100
	1,657,138	1,907,273	1,956,790	2,850,413	2,059,443	6,070,667
	<u>48,753,482</u>	<u>50,352,842</u>	<u>49,680,863</u>	<u>53,281,281</u>	<u>54,176,259</u>	<u>58,841,702</u>
\$	<u>168,583,061</u>	<u>\$ 181,641,306</u>	<u>\$ 160,990,452</u>	<u>\$ 187,771,019</u>	<u>\$ 188,082,736</u>	<u>\$ 204,494,969</u>
\$	708,990	\$ 1,946,717	\$ 787,821	\$ 774,175	\$ 829,628	\$ 956,624
	5,043,397	4,780,753	4,481,288	3,495,226	3,523,408	3,583,517
	2,079,076	2,604,862	2,112,433	2,563,470	2,691,675	2,242,639
	205,779	206,039	208,890	200,085	208,545	213,579
	124,862	94,772	128,541	99,208	194,615	235,317
	5,944,003	12,307,936	7,109,369	12,195,930	6,569,222	8,254,143
	12,396,215	8,394,369	4,444,501	70,945,960	4,873,025	10,473,060
	<u>26,502,322</u>	<u>30,335,448</u>	<u>19,272,843</u>	<u>90,274,054</u>	<u>18,890,118</u>	<u>25,958,879</u>
	40,998,750	43,301,862	42,415,981	46,051,831	47,144,502	50,276,510
	5,027,666	5,830,109	5,957,494	6,675,548	6,933,639	7,040,757
	54,442	56,238	55,041	54,445	55,595	55,209
	3,351,968	3,813,735	3,290,996	15,672	2,898,040	3,785,323
	1,937,162	2,597,711	2,645,147	2,673,489	2,990,931	3,838,203
	-	1,362,643	1,365,276	1,363,365	1,342,488	1,526,388
	<u>2,354,725</u>	<u>77,680</u>	<u>129,901</u>	<u>2,260,000</u>	<u>1,910,670</u>	<u>130,977</u>
	<u>53,724,713</u>	<u>57,039,978</u>	<u>55,859,836</u>	<u>59,094,350</u>	<u>63,275,865</u>	<u>66,653,367</u>
	<u>80,227,035</u>	<u>87,375,426</u>	<u>75,132,679</u>	<u>149,368,404</u>	<u>82,165,983</u>	<u>92,612,246</u>
	(93,327,257)	(100,953,016)	(92,036,746)	(44,215,684)	(115,016,359)	(119,694,388)
	4,971,231	6,687,136	6,178,973	5,813,069	9,099,606	7,811,665
\$	<u>(88,356,026)</u>	<u>\$ (94,265,880)</u>	<u>\$ (85,857,773)</u>	<u>\$ (38,402,615)</u>	<u>\$ (105,916,753)</u>	<u>\$ (111,882,723)</u>



CHANGES IN NET POSITION (CONTINUED)

City of Baytown, Texas CHANGES IN NET POSITION (Continued) Last Ten Fiscal Years (Accrual Basis of Accounting)

	Fiscal Year		Fiscal Year	
	2013	2014	2015	2016
General Revenues and Other Changes in Net Position				
Governmental activities:				
Taxes:				
Property taxes	\$ 21,128,244	\$ 21,788,376	\$ 22,991,938	\$ 24,824,084
Sales and hotel/motel taxes	18,558,609	20,494,629	22,460,619	22,790,624
Franchise taxes	3,825,432	4,053,895	4,155,898	4,233,571
Industrial district payments	28,339,356	29,379,711	31,675,333	32,136,165
Investment earnings	628,564	699,761	332,705	378,067
Miscellaneous income	1,777,705	2,469,911	5,209,956	2,601,488
Transfers, net	2,750,047	(7,571,502)	3,170,393	(2,060,692)
Total Governmental Activities	<u>77,007,957</u>	<u>71,314,781</u>	<u>89,996,842</u>	<u>84,903,307</u>
Business-type activities:				
Investment earnings	265,092	240,616	77,540	135,215
Miscellaneous	-	-	364,508	320,796
Transfers, net	(2,750,047)	7,571,502	(3,170,393)	2,060,692
Total Business-Type Activities	<u>(2,484,955)</u>	<u>7,812,118</u>	<u>(2,728,345)</u>	<u>2,516,703</u>
Total Primary Government	<u>74,523,002</u>	<u>79,126,899</u>	<u>87,268,497</u>	<u>87,420,010</u>
Changes in Net Position				
Governmental activities	5,839,256	(5,557,310)	7,960,098	5,612,152
Business-type activities	2,541,852	16,047,698	7,493,920	8,804,473
Total Primary Government	<u>8,381,108</u>	<u>10,490,388</u>	<u>15,454,018</u>	<u>14,416,625</u>

Fiscal Year					
2017	2018	2019	2020	2021	2022
\$ 27,274,068	\$ 30,235,501	\$ 31,874,951	\$ 34,782,426	\$ 38,307,300	\$ 38,879,872
24,050,819	26,273,237	24,138,407	24,252,318	28,921,685	31,406,526
4,359,389	4,317,509	4,681,762	4,372,062	4,402,737	4,529,372
39,991,747	48,772,964	57,968,306	65,535,406	65,470,755	66,118,684
753,425	1,722,482	2,723,663	2,084,524	318,854	296,698
1,544,848	3,369,646	2,339,954	2,598,997	2,756,507	7,243,911
(3,948,300)	2,514,467	2,781,839	2,481,008	2,723,675	1,638,818
<u>94,025,996</u>	<u>117,205,806</u>	<u>126,508,882</u>	<u>136,106,741</u>	<u>142,901,513</u>	<u>150,113,881</u>



182,128	327,234	743,135	513,840	66,528	580,648
-		14,593	-	-	-
<u>3,948,300</u>	<u>(2,514,467)</u>	<u>(2,781,839)</u>	<u>(2,481,008)</u>	<u>(2,723,675)</u>	<u>(1,638,818)</u>
<u>4,130,428</u>	<u>(2,187,233)</u>	<u>(2,024,111)</u>	<u>(1,967,168)</u>	<u>(2,657,147)</u>	<u>(1,058,170)</u>
<u>98,156,424</u>	<u>115,018,573</u>	<u>124,484,771</u>	<u>134,139,573</u>	<u>140,244,366</u>	<u>149,055,711</u>
698,739	16,252,790	34,472,136	94,151,057	27,885,154	30,419,493
<u>9,101,659</u>	<u>4,499,903</u>	<u>4,154,862</u>	<u>1,585,901</u>	<u>6,442,459</u>	<u>6,753,495</u>
<u>\$ 9,800,398</u>	<u>\$ 20,752,693</u>	<u>\$ 38,626,998</u>	<u>\$ 95,736,958</u>	<u>\$ 34,327,613</u>	<u>\$ 37,172,988</u>



TAX REVENUES BY SOURCE, GOVERNMENTAL ACTIVITIES

City of Baytown, Texas

TAX REVENUES BY SOURCE, GOVERNMENTAL ACTIVITIES

Last Ten Fiscal Years
(Accrual Basis of Accounting)

Function	Fiscal Year			
	2013	2014	2015	2016
Property taxes	\$ 21,128,244	\$ 21,788,376	\$ 22,991,938	\$ 24,824,084
Sales and hotel/motel taxes	18,558,609	20,494,629	22,460,619	22,790,624
Franchise taxes	3,825,432	4,053,895	4,155,898	4,233,571
Industrial in-lieu-of-taxes	28,339,356	29,379,711	31,675,333	32,136,165
Total	\$ 71,851,641	\$ 75,716,611	\$ 81,283,788	\$ 83,984,444

Fiscal Year					
2017	2018	2019	2020	2021	2022
\$ 27,274,068	\$ 30,235,501	\$ 31,874,951	\$ 34,782,426	\$ 38,307,300	\$ 38,879,872
24,050,819	26,273,237	24,138,407	24,252,318	28,921,685	31,406,526
4,359,389	4,317,509	4,681,762	4,372,062	4,402,737	4,529,372
39,991,747	48,772,964	57,968,306	65,535,406	65,470,755	66,118,684
\$ 95,676,023	\$ 109,599,211	\$ 118,663,426	\$ 128,942,212	\$ 137,102,477	\$ 140,934,454



FUNDED BALANCES, GOVERNMENTAL FUNDS

City of Baytown, Texas FUND BALANCES, GOVERNMENTAL FUNDS Last Ten Fiscal Years (Modified Accrual Basis of Accounting)

	Fiscal Year			
	2013	2014	2015	2016
General fund:				
Nonspendable	\$ 2,432	\$ 5,651	\$ 3,109	\$ 3,475
Unassigned	23,644,132	24,401,167	23,823,197	18,130,265
Total General Fund	\$ 23,646,564	\$ 24,406,818	\$ 23,826,306	\$ 18,133,740

All Other Governmental Funds:				
Nonspendable and restricted	\$ 32,422,912	\$ 35,690,127	\$ 43,613,527	\$ 52,172,068
Assigned	-	-	-	-
Unassigned, reported in special revenue funds	-	-	-	-
Total All Other Governmental Funds	\$ 32,422,912	\$ 35,690,127	\$ 43,613,527	\$ 52,172,068

Fiscal Year						
2017	2018	2019	2020	2021	2022	
\$ 2,926	\$ 1,531	\$ 3,355	\$ 5,500	\$ 4,103	\$ 4,451	
17,568,823	21,278,127	27,606,051	36,991,362	48,370,973	41,917,244	
\$ 17,571,749	\$ 21,279,658	\$ 27,609,406	\$ 36,996,862	\$ 48,375,076	\$ 41,921,695	
\$ 36,709,833	\$ 55,134,251	\$ 45,198,903	\$ 100,290,976	\$ 134,419,705	\$ 96,118,284	
-	-	-	16,998,695	16,998,695	32,166,326	
-	-	-	-	(898,483)	(3,283,828)	
\$ 36,709,833	\$ 55,134,251	\$ 45,198,903	\$ 117,289,671	\$ 150,519,917	\$ 125,000,782	



753,425	1,722,482	2,723,663	2,084,524	318,854	296,698
1,544,848	3,369,646	2,339,954	2,598,997	2,756,507	7,243,911
-	-	-	66,000,000	-	-
<u>122,456,982</u>	<u>139,654,534</u>	<u>139,662,227</u>	<u>220,273,592</u>	<u>155,459,787</u>	<u>165,273,673</u>
27,118,110	34,201,834	31,655,440	32,017,491	29,454,534	42,579,878
49,986,911	53,384,757	56,003,676	56,026,717	62,013,800	64,379,158
8,327,323	9,808,883	6,118,816	7,267,936	7,009,495	8,051,967
2,907,596	3,016,332	3,374,559	3,705,462	3,790,467	4,362,515
10,134,050	11,415,502	11,675,270	11,736,303	12,415,466	11,553,443
29,924,675	19,386,069	19,711,585	18,653,130	20,386,905	46,943,759
10,052,613	11,152,299	11,479,844	13,222,495	14,180,808	14,725,778
-	-	6,377,582	-	-	-
4,888,606	5,196,902	5,106,471	4,703,175	5,295,080	5,380,433
-	169,700	122,720	294,216	705,305	169,057
<u>143,339,884</u>	<u>147,732,278</u>	<u>151,625,963</u>	<u>147,626,925</u>	<u>155,251,860</u>	<u>198,145,988</u>
(20,882,902)	(8,077,744)	(11,963,736)	72,646,667	207,927	(32,872,315)
12,783,144	15,500,232	15,972,569	18,869,959	20,945,261	30,986,574
(8,464,042)	(12,825,287)	(14,035,659)	(17,420,300)	(18,448,377)	(30,182,089)
-	25,375,000	-	-	36,300,000	-
-	-	5,965,000	16,455,000	16,555,000	11,781,670
-	2,159,700	456,226	1,702,378	8,745,530	2,259,543
- #	-	-	(10,775,480)	(19,696,881)	(13,945,899)
<u>4,319,102</u>	<u>30,209,645</u>	<u>8,358,136</u>	<u>8,831,557</u>	<u>44,400,533</u>	<u>899,799</u>
<u>\$ (16,563,800)</u>	<u>\$ 22,131,901</u>	<u>\$ (3,605,600)</u>	<u>\$ 81,478,224</u>	<u>\$ 44,608,460</u>	<u>\$ (31,972,516)</u>

12.52%	12.70%	12.61%	13.44%	13.90%	13.26%
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TAX REVENUES BY SOURCE, GOVERNMENTAL ACTIVITIES (MODIFUES ACCRUAL BASIS OF ACCOUNTING)

City of Baytown, Texas TAX REVENUES BY SOURCE, GOVERNMENTAL ACTIVITIES Last Ten Fiscal Years (Modified Accrual Basis of Accounting)

Function	Fiscal Year			
	2013	2014	2015	2016
Property taxes	\$ 20,694,270	\$ 22,109,139	\$ 23,572,107	\$ 24,877,018
Sales and hotel taxes	18,558,609	20,494,629	22,460,619	22,790,624
Franchise taxes	3,825,432	4,053,895	4,155,898	4,233,571
Industrial in-lieu-of-taxes	28,334,286	29,379,711	31,675,333	32,136,165
Total	\$ 71,412,597	\$ 76,037,374	\$ 81,863,957	\$ 84,037,378

Fiscal Year					
2017	2018	2019	2020	2021	2022
\$ 27,430,240	\$ 29,947,838	\$ 31,933,079	\$ 34,552,018	\$ 38,111,113	\$ 39,447,043
24,050,819	26,273,237	24,138,407	24,252,318	28,921,685	31,406,526
4,359,389	4,317,509	4,681,762	4,372,062	4,402,737	4,529,372
39,991,747	48,772,964	57,968,306	65,535,406	65,470,755	66,118,684
\$ 95,832,195	\$ 109,311,548	\$ 118,721,554	\$ 128,711,804	\$ 136,906,290	\$ 141,501,625



ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY

City of Baytown, Texas

ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY

Last Ten Fiscal Years

	Fiscal Year			
	2013	2014	2015	2016
Real assessed value	\$ 2,939,825,902	\$ 3,014,917,703	\$ 3,183,226,576	\$ 3,543,467,674
Personal assessed value	436,801,409	503,811,955	481,129,714	477,839,010
Total assessed value (1)	3,376,627,311	3,518,729,658	3,664,356,290	4,021,306,684
Less: real property exemptions	(886,164,075)	(898,967,084)	(901,716,167)	(994,698,219)
Taxable Value	\$ 2,490,463,236	\$ 2,619,762,574	\$ 2,762,640,123	\$ 3,026,608,465
Taxable value as a percentage of assessed value	73.76%	74.45%	75.39%	75.26%
Total tax rate	\$ 0.82203	\$ 0.82203	\$ 0.82203	\$ 0.82203

(1) Assessed valuations are considered to be 100 percent of actual valuations.

	Fiscal Year					
	2017	2018	2019	2020	2021	2022
\$	3,920,519,981	\$ 4,463,767,737	\$ 4,325,246,351	\$ 5,132,331,415	\$ 5,599,446,660	\$ 6,367,472,832
	488,232,942	421,789,587	890,790,087	733,637,733	781,518,631	329,667,607
	4,408,752,923	4,885,557,324	5,216,036,438	5,865,969,148	6,380,965,291	6,697,140,439
	(1,074,967,955)	(1,205,507,599)	(1,254,432,050)	(1,468,317,451)	(1,592,961,532)	(1,607,840,255)
\$	3,333,784,968	\$ 3,680,049,725	\$ 3,961,604,388	\$ 4,397,651,697	\$ 4,788,003,759	\$ 5,089,300,184
	75.62%	75.33%	75.95%	74.97%	75.04%	75.99%
\$	0.82203	\$ 0.82203	\$ 0.81203	\$ 0.80203	\$ 0.79515	\$ 0.78500



PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS

City of Baytown, Texas

PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS

Last Ten Fiscal Years

	Fiscal Year			
	2013	2014	2015	2016
City of Baytown by fund				
General fund	\$ 0.43658	\$ 0.43713	\$ 0.445620	\$ 0.450010
Debt service fund	0.38545	0.384900	0.376410	0.372020
Total	\$ 0.82203	\$ 0.82203	\$ 0.82203	\$ 0.822030
Harris County	\$ 0.40021	\$ 0.41455	\$ 0.417310	\$ 0.419230
Harris County Flood Control District	0.02809	0.02827	0.027360	0.027330
Port of Houston Authority	0.19216	0.17160	0.015310	0.013420
Harris County Hospital District	0.18216	0.17000	0.170000	0.170000
Harris County Dept. of Education	0.00662	0.00636	0.005999	0.005422
Goose Creek Independent School District	1.33213	1.38679	1.431890	1.431890
Lee Junior College District	0.24100	0.26070	0.260700	0.250200
Total Direct and Overlapping Rates	\$ 3.20440	\$ 3.26030	\$ 3.150599	\$ 3.139522

Tax rates per \$100 of assessed valuation
Source: Harris County Appraisal District

	Fiscal Year					
	2017	2018	2019	2020	2021	2022
\$ 0.470060	\$ 0.455430	\$ 0.457643	\$ 0.460930	\$ 0.484000	\$ 0.489310	
0.351970	0.366600	0.354387	0.341100	0.311150	0.295690	
\$ 0.822030	\$ 0.822030	\$ 0.812030	\$ 0.802030	\$ 0.795150	\$ 0.785000	
\$ 0.416560	\$ 0.418010	\$ 0.418580	\$ 0.407130	\$ 0.391160	\$ 0.376930	
0.028290	0.028310	0.028770	0.027920	0.031420	0.033490	
0.013340	0.012560	0.011550	0.010740	0.009910	0.008720	
0.171790	0.171100	0.171080	0.165910	0.166710	0.162210	
0.005200	0.005195	0.005190	0.005000	0.004993	0.004990	
1.431890	1.431890	1.431800	1.354280	1.341100	1.368600	
0.245300	0.250400	0.250100	0.230100	0.230100	0.230100	
\$ 3.134400	\$ 3.139495	\$ 3.129100	\$ 3.003110	\$ 2.970543	\$ 2.970040	



PRINCIPAL PROPERTY TAXPAYERS

City of Baytown, Texas

PRINCIPAL PROPERTY TAXPAYERS

Current Year and Nine Years Ago

Property Taxpayer	Fiscal Year					
	2022			2013		
	Taxable Assessed Value	Rank	% of Taxable Assessed Value	Taxable Assessed Value	Rank	% of Taxable Assessed Value
CenterPoint Energy Inc.	\$ 101,674,687	1	2.00%	\$ 10,712,322	1	0.43%
Raven Butene-1 LLC	89,167,415	2	1.75%			
Jindal Saw USA LLC	73,903,039	3	1.45%			
Passci Sapphire Bay District	58,282,016	4	1.15%			
Exxon Mobil Corp.	49,748,453	5	0.98%			
619 Rollingbrook Street LP	44,373,830	6	0.87%			
Eastpoint Baytown Owner LLC	43,560,756	7	0.86%			
Abby Baytown LP	43,432,784	8	0.85%			
Port 10 Logistics LLC	42,225,729	9	0.83%			
HEB Grocery Co. LP	38,378,253	10	0.75%			
Petroleum Wholesale Inc.				1,953,437	2	0.08%
PMD Enterprises LLC				1,851,690	3	0.07%
Govinji Multiple Business LLC				1,360,310	4	0.05%
Dicus Jimmie				774,000	5	0.03%
Oneal Robert				723,160	6	0.03%
Rios Pedro M & Mary E				705,630	7	0.03%
Grohman Venture W-1 Ltd.				576,690	8	0.02%
Dykes Norman				565,410	9	0.02%
Subtotal	584,746,962		11.49%	19,222,649		0.77%
Other Taxpayers	4,504,553,222		88.51%	2,470,676,647		99.23%
Total	\$ 5,089,300,184		100.00%	\$ 2,489,899,296		100.00%

Source: Goose Creek Independent School District Tax Office

*A significant portion of Exxon Mobil Corporation's property was disannexed in fiscal year 2010 and the tax revenue the City receives on such property is now accounted for as industrial district agreement revenue, not property tax revenue.



PROPERTY TAX LEVIES AND COLLECTIONS

City of Baytown, Texas PROPERTY TAX LEVIES AND COLLECTIONS Last Ten Fiscal Years

	Fiscal Year			
	2013	2014	2015	2016
Tax levy	\$ 20,166,530	\$ 21,200,763	\$ 22,423,830	\$ 24,611,681
Current tax collected	\$ 19,387,454	\$ 20,487,419	\$ 21,865,661	\$ 23,892,720
Percentage of current tax collections	96.14%	96.64%	97.51%	97.08%
Delinquent tax collections (1)	656,891	590,597	398,891	517,195
Total Tax Collections	\$ 20,044,345	\$ 21,078,016	\$ 22,264,552	\$ 24,409,915
Total collections as a percentage of current levy	99.39%	99.42%	99.29%	99.18%
Outstanding delinquent taxes (2)	\$ 122,185	\$ 122,747	\$ 159,278	\$ 201,766
Outstanding delinquent taxes as percentage of current levy	0.61%	0.58%	0.71%	0.82%

(1) Total amount of tax collections received in subsequent years.

(2) Outstanding delinquent taxes based on the current levy.

	Fiscal Year					
	2017	2018	2019	2020	2021	2022
	\$ 27,001,086	\$ 29,685,764	\$ 31,563,309	\$ 34,520,007	\$ 37,433,434	\$ 39,195,452
	\$ 26,416,758	\$ 28,878,775	\$ 30,729,241	\$ 33,480,249	\$ 36,420,317	\$ 38,097,172
	97.84%	97.28%	97.36%	96.99%	97.29%	97.20%
	321,690	407,072	-	-	749,567	496,296
	\$ 26,738,448	\$ 29,285,847	\$ 30,729,241	\$ 33,480,249	\$ 37,169,884	\$ 38,593,468
	99.03%	98.65%	97.36%	96.99%	99.30%	98.46%
	\$ 262,638	\$ 399,917	\$ 834,068	\$ 1,039,758	\$ 263,550	\$ 601,984
	0.97%	1.35%	2.64%	3.01%	0.70%	1.54%



RATIOS OF OUTSTANDING DEBT BY TYPE

City of Baytown, Texas RATIOS OF OUTSTANDING DEBT BY TYPE Last Ten Fiscal Years

	Fiscal Year			
	2013	2014	2015	2016
Governmental Activities:				
General obligation bonds	\$ 92,419,850	\$ 104,834,650	\$ 109,014,950	\$ 100,829,041
Certificates of obligation	10,945,000	10,320,000	16,275,000	33,015,000
Capital leases	2,667,325	2,579,696	2,273,274	1,956,981
Premiums	3,077,237	4,702,742	5,698,278	7,978,804
Business-Type Activities:				
Revenue bonds	4,145,150	-	-	-
General obligation bonds	-	2,695,350	16,090,050	42,425,959
Certificates of obligation	85,315,000	83,940,000	62,525,000	26,710,000
Premiums	473,537	866,564	2,363,321	6,487,181
Total Primary Government	\$ 199,043,099	\$ 209,939,002	\$ 214,239,873	\$ 219,402,966
Percentage of personal income	12.5%	11.5%	13.1%	12.4%
Per capita	\$ 2,692	\$ 2,783	\$ 2,814	\$ 2,770

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

	Fiscal Year					
	2017	2018	2019	2020	2021	2022
\$	92,604,605	\$ 84,852,517	\$ 83,320,072	\$ 74,012,321	\$ 69,008,759	\$ 61,453,858
	31,510,000	53,815,000	43,860,000	46,160,000	70,795,000	65,325,000
	1,633,804	1,303,593	966,194	621,452	269,206	-
	7,408,272	8,757,473	8,410,157	8,851,148	15,584,665	16,288,603
	-	-	-	-	-	-
	40,325,395	36,947,483	33,929,928	30,732,680	27,341,242	29,561,144
	24,270,000	23,115,000	40,375,000	38,735,000	36,820,000	24,685,000
	6,000,949	5,514,717	5,943,039	5,423,905	4,904,771	5,276,535
\$	203,753,025	\$ 214,305,783	\$ 216,804,390	\$ 204,536,506	\$ 224,723,643	\$ 202,590,140
	10.7%	11.4%	9.0%	8.3%	9.0%	9.3%
	\$ 2,434	\$ 2,413	\$ 2,339	\$ 2,200	\$ 2,389	\$ 2,403



RATIO OF GENERAL BONDED DEBT OUTSTANDING

City of Baytown, Texas RATIO OF GENERAL BONDED DEBT OUTSTANDING Last Ten Fiscal Years

	Fiscal Year			
	2013	2014	2015	2016
Net Taxable Assessed Value				
All property	\$ 2,490,463,236	\$ 2,619,762,574	\$ 2,762,640,123	\$ 3,026,608,465
Net Bonded Debt				
Gross bonded debt	106,442,087	119,857,392	130,988,228	141,822,845
Less debt service funds	3,715,519	5,418,953	4,895,113	2,940,258
Total Net Bonded Debt	<u>\$ 102,726,568</u>	<u>\$ 114,438,439</u>	<u>\$ 126,093,115</u>	<u>\$ 138,882,587</u>
Ratio of Net Bonded Debt to Assessed Value	4.12%	4.37%	4.56%	4.59%
Population	72,418	73,972	76,127	79,215
Net Bonded Debt per Capita	\$ 1,419	\$ 1,547	\$ 1,656	\$ 1,753

	Fiscal Year					
	2017	2018	2019	2020	2021	2022
	\$ 3,333,784,968	\$ 3,680,049,725	\$ 3,961,604,388	\$ 4,397,651,697	\$ 4,788,003,759	\$ 5,089,300,184
	131,522,877	147,424,990	135,590,229	129,023,469	155,388,424	143,067,461
	2,632,347	3,816,355	5,050,333	6,269,499	3,144,287	-
	<u>\$ 128,890,530</u>	<u>\$ 143,608,635</u>	<u>\$ 130,539,896</u>	<u>\$ 122,753,970</u>	<u>\$ 152,244,137</u>	<u>\$ 143,067,461</u>
	3.87%	3.90%	3.30%	2.79%	3.18%	2.81%
	83,724	88,830	92,679	92,984	94,081	84,324
	\$ 1,539	\$ 1,617	\$ 1,409	\$ 1,320	\$ 1,618	\$ 1,697



DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT

City of Baytown, Texas

DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT

For the Year Ended September 30, 2022

	Net Bonded Debt Outstanding	Estimated Percentage Applicable (1)	Estimated Share of Overlapping Debt
Governmental Unit			
Debt repaid with property taxes			
Harris County (2)	\$ 1,863,542,125	0.92%	\$ 17,144,588
Harris County Dept. of Education	20,185,000	0.92%	185,702
Harris County MUD #213B	9,030,000	100.00%	9,030,000
Harris County MUD #459	23,100,000	100.00%	23,100,000
Harris County MUD #473	9,335,000	100.00%	9,335,000
Harris County Flood Control	807,875,000	0.92%	7,432,450
Harris County Hospital District	76,385,000	0.92%	702,742
Goose Creek Independent School District	673,617,572	33.12%	223,102,140
Lee College District	36,245,000	33.12%	12,004,344
Port of Houston Authority	469,434,397	0.92%	4,318,796
Deer Park Independent School District	340,780,000	0.56%	1,908,368
San Jacinto Community College District	551,322,427	0.16%	882,116
Chambers County (2)	85,945,000	2.08%	1,787,656
Subtotal, overlapping debt	4,966,796,521		310,933,902
City direct debt	143,067,461	100.00%	143,067,461
Total Direct and Overlapping Debt			\$ 454,001,363

Source: Goose Creek Consolidated Independent School District

(1) Estimated percentage applicable obtained from Municipal Advisory Council of Texas. The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the City's taxable assessed value that is within the City's boundaries and dividing it by the City's total taxable assessed value.

(2) The City of Baytown is located within two counties. A resident would either live in Harris County or Chambers County, not both.



PLEGGED REVENUE COVERAGE (WATER AND SEWER FUND)

City of Baytown, Texas

PLEGGED REVENUE COVERAGE (WATER AND SEWER FUND)

Last Ten Fiscal Years

	Fiscal Year			
	2013	2014	2015	2016
Gross Revenues	\$ 34,022,544	\$ 35,990,349	\$ 39,044,709	\$ 40,811,009
Operating Expenses (1)	22,570,370	23,234,448	24,953,929	25,981,703
Net Revenues Available for Debt				
Service	\$ 11,452,174	\$ 12,755,901	\$ 14,090,780	\$ 14,829,306
Debt Service Requirements (2)				
Principal	\$ 1,620,000	-	-	-
Interest	3,123,765	-	-	-
Total	\$ 4,743,765	\$ -	\$ -	\$ -
Coverage	2.41	-	-	-

(1) Total operating expenses less depreciation

(2) Includes revenue bonds only

	Fiscal Year					
	2017	2018	2019	2020	2021	2022
\$	40,998,750	\$ 43,301,862	\$ 42,415,981	\$ 46,051,831	\$ 47,144,502	\$ 50,276,510
	28,327,663	28,264,773	26,043,889	29,416,895	30,353,357	30,274,348
\$	12,671,087	\$ 15,037,089	\$ 16,372,092	\$ 16,634,936	\$ 16,791,145	\$ 20,002,162
\$	-	\$ -	\$ -	\$ -	\$ -	\$ -
\$	-	\$ -	\$ -	\$ -	\$ -	\$ -
\$	-	\$ -	\$ -	\$ -	\$ -	\$ -



DEMOGRAPHIC AND ECONOMIC STATISTICS

City of Baytown, Texas DEMOGRAPHIC AND ECONOMIC STATISTICS Last Ten Fiscal Years

	Fiscal Year			
	2013	2014	2015	2016
Population (1)	73,950	75,424	76,127	79,215
Personal income	\$ 1,588,963,650	\$ 1,822,625,836	\$ 1,631,325,483	\$ 1,773,069,345
Per capita personal income (2)	\$ 21,487	\$ 24,165	\$ 21,429	\$ 22,383
Median age (3)	31.0	31.0	31.0	31.0
Education level in years of schooling (3)	14.8	14.8	19.5	14.8
School enrollment (4)	21,663	21,723	22,915	22,320
Unemployment rate (5)	8.60%	6.40%	6.00%	6.40%

Data sources:

(1) Prior years from either Census or City Planning Department. FY17 provided by Applied Geographic Solutions (AGS).

FY18 from Population.us. FY19 from Official Statement

(2) City of Baytown's per capita personal income in Houston-Sugarland-Baytown MSA figures for years 2001 to 2008.

Years 2009 to 2017 - American FactFinder. FY18&19 US Census Bureau (Quickfacts)

(3) Wikipedia - Baytown, Texas

(4) Texas Education Agency

(5) Texas Workforce Commission

	Fiscal Year					
	2017	2018	2019	2020	2021	2022
	83,724	88,830	92,679	92,984	94,081	84,324
	\$ 1,912,591,056	\$ 2,169,672,750	\$ 2,421,331,554	\$ 2,474,769,160	\$ 2,503,965,815	\$ 2,178,257,568
	\$ 22,844	\$ 24,425	\$ 26,126	\$ 26,615	\$ 26,615	\$ 25,832
	32.9	32.4	32.7	32.8	32.9	33.2
	14.8	14.8	14.8	14.8	12.4	12.4
	23,748	23,795	23,837	23,926	23,318	23,908
	10.40%	8.10%	6.60%	9.60%	10.50%	7.30%



PRINCIPAL EMPLOYERS

City of Baytown, Texas

PRINCIPAL EMPLOYERS

Current Fiscal Year and Nine Years Ago

Employer	Fiscal Year					
	2022			2013		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
Goose Creek Consolidated						
Independent School District	4,000	1	13.08%	3,012	2	9.56%
Exxon Mobil-Baytown Complex	3,785	2	12.38%	3,785	1	12.01%
Houston Methodist Baytown Hospital	1,975	3	6.46%	1,687	3	5.35%
Covestro	1,110	4	3.63%			
Chevron Phillips	990	5	3.24%	685	6	2.17%
City of Baytown	930	6	3.04%			
Lee College	700	7	2.29%			
Wal-Mart Distribution Center	600	8	1.96%	600	7	1.90%
JSW Steel	450	9	1.47%	800	5	2.54%
Borusan Mannesmann	342	10	1.12%			
Home Depot Distribution Center				325	8	1.03%
Bayer Corporation				1,100	4	3.49%
TMK-IPSCO				245	9	0.78%
Exel Logistics				200	10	0.63%
Total	14,882		48.68%	12,439		39.47%

Sources: Baytown Economic Development Foundation, City of Baytown, Goose Creek CISD, and Lee College.



FULL-TIME EQUIVALENT CITY EMPLOYEES BY FUNCTION

City of Baytown, Texas FULL-TIME EQUIVALENT CITY EMPLOYEES BY FUNCTION Last Ten Fiscal Years

	Fiscal Year			
	2013	2014	2015	2016
General Fund:				
General government	92.40	93.40	94.90	96.90
Public safety				
Police				
Officers	137.00	143.00	150.00	150.00
Civilians	49.00	50.00	49.00	49.00
Fire				
Firefighters and officers	112.00	140.00	147.00	147.00
Civilians	6.00	10.00	9.00	9.00
Other public safety	53.00	26.00	26.00	26.00
Public works	44.50	43.50	43.50	40.50
Public health	23.00	23.00	23.00	25.00
Parks, recreation, and culture	64.00	64.00	63.00	64.00
General Fund Total	580.90	592.90	605.40	607.40
Hotel/Motel Fund	1.00	2.00	2.00	2.00
Enterprise Fund:				
Aquatics	2.00	3.00	4.00	4.00
Water and sewer	117.85	122.85	122.85	120.85
Sanitation	12.50	13.50	13.50	13.50
Storm water utility	4.00	4.00	4.00	16.00
Internal service	12.00	12.00	12.00	12.00
Enterprise Fund Total	148.35	155.35	156.35	166.35
Program Funds:				
Community development block grant	4.50	4.50	4.00	4.00
High intensity drug trafficking area	0.25	0.25	0.25	0.25
Miscellaneous police	4.00	4.00	4.00	4.00
Street maintenance	-	-	-	5.00
Crime control and prevention district	15.00	15.00	15.00	15.00
Fire control, prevention, and emergency medical services district	2.00	2.00	2.00	2.00
Municipal court special revenue	2.00	2.00	2.00	2.00
Wetlands education and recreation center	2.00	2.00	2.00	2.00
Capital improvement program	3.00	3.00	3.00	3.00
Capital improvement program fund -water and sewer	-	1.00	1.00	2.00
Municipal Development District	2.00	3.00	3.00	-
Baytown Nature Center	1.00	1.00	1.00	1.00
Workers' compensation	1.00	1.00	1.00	1.00
Program Funds Total	36.75	38.75	38.25	41.25
Total	767.00	789.00	802.00	817.00

	Fiscal Year					
	2017	2018	2019	2020	2021	2022
	99.90	107.90	110.90	117.90	117.90	123.75
	153.00	157.00	157.00	157.00	157.00	170.00



51.00	49.00	49.00	49.00	49.00	54.00
155.00	156.00	157.00	161.00	165.00	162.00
13.00	13.00	13.00	15.00	12.00	17.00
26.00	26.00	26.00	27.00	27.00	28.00
40.50	41.50	43.00	45.00	45.00	52.00
28.00	30.00	35.00	36.00	36.00	42.00
67.00	70.00	74.00	77.00	77.00	79.00
<u>633.40</u>	<u>650.40</u>	<u>664.90</u>	<u>684.90</u>	<u>685.90</u>	<u>727.75</u>
5.00	3.00	3.00	3.00	3.00	3.00
4.00	4.00	5.00	5.00	5.00	5.00
124.85	124.85	124.85	132.85	132.85	131.00
13.50	13.50	13.00	13.00	13.00	13.00
16.00	21.00	21.00	21.00	21.00	22.00
12.00	12.00	12.00	12.00	12.00	12.00
<u>170.35</u>	<u>175.35</u>	<u>175.85</u>	<u>183.85</u>	<u>183.85</u>	<u>183.00</u>
4.00	4.00	4.00	4.00	4.00	3.00
0.25	0.25	0.25	0.25	0.25	0.25
4.00	4.00	4.00	4.00	4.00	4.00
7.00	13.00	14.00	18.00	18.00	21.00
15.00	15.00	15.00	15.00	15.00	-
3.00	3.00	3.00	3.00	2.00	-
2.00	2.00	2.00	2.00	2.00	2.00
2.00	2.00	2.00	2.00	2.00	3.00
3.00	4.00	4.00	4.00	4.00	7.00
2.00	2.00	2.00	3.00	3.00	9.00
1.00	1.00	1.00	1.00	1.00	1.00
1.00	1.00	1.00	1.00	1.00	-
1.00	1.00	1.00	1.00	1.00	1.00
<u>45.25</u>	<u>52.25</u>	<u>53.25</u>	<u>58.25</u>	<u>57.25</u>	<u>51.25</u>
<u>854.00</u>	<u>881.00</u>	<u>897.00</u>	<u>930.00</u>	<u>930.00</u>	<u>965.00</u>



OPERATING INDICATORS BY FUNCTION

City of Baytown, Texas OPERATING INDICATORS BY FUNCTION Last Ten Fiscal Years

Function	Fiscal Year			
	2013	2014	2015	2016
Police:				
Arrests	5,877	5,717	5,637	5,584
Accident reports	1,980	2,207	2,594	2,676
Citations	21,731	17,904	20,144	23,817
Offense reports	15,144	14,911	14,788	15,014
Calls for service	48,988	55,045	67,765	70,236
Fire:				
Medical responses	5,039	9,577	9,999	10,568
Fire/rescue incidents	2,097	2,301	2,513	2,345
Response times:				
One minute for turnout time	*	*	*	*
Four minutes or less for the arrival of the first arriving engine company for a fire	*	*	*	*
Eight minutes or less for the deployment of a full first alarm assignment at a fire suppression incident	*	*	*	*
Five minutes or less for the arrival of the first arriving engine company for a fire	65.86%	61.81%	59.82%	59.70%
Nine minutes or less for the deployment of a full first alarm assignment at a fire suppression incident	91.03%	85.44%	86.21%	83.52%
Water:				
Number of water customers	22,212	22,417	22,599	21,398
Source	Trinity River	Trinity River	Trinity River	Trinity River
Average daily water usage (millions of gallons)	12.58	12.70	11.11	11.55
Number of million gallons of surface water pumped	4.26	4.64	4.07	4.23
Number of million gallons of well water pumped	0.53	2.13	0.19	0.58
Peak daily consumption (millions of gallons)	18.55	17.11	16.69	18.71
Sewer:				
Number of sewer connections	21,316	21,513	21,705	20,553
Average daily treatment (millions of gallons)	12.23	10.44	13.28	13.07
Total consumption (billions of gallons)	4.46	3.81	4.75	4.77
Peak daily consumption (millions of gallons)	40.16	35.95	56.06	55.49

Data source: various City departments

	Fiscal Year					
	2017	2018	2019	2020	2021	2022
	5,589	5,121	4,882	3,460	3,404	3,190
	2,619	2,402	2,228	2,172	2,040	2,157
	25,878	26,714	22,457	14,431	14,373	5,747
	14,226	14,217	14,148	13,455	12,360	12,728
	71,448	72,639	74,859	70,477	64,307	48,555
	8,992	10,933	11,559	10,866	12,379	12,891
	3,189	2,602	2,767	2,558	2,956	3,250
	*	*	*	*	43%	55%
	*	*	*	*	72%	73%



	*	*	*	*	81%	97%
	54.72%	51.60%	59.14%	63.51%	*	*
	84.00%	84.40%	84.95%	56.75%	*	*
	21,731	21,912	22,148	23,810	24,067	22,552
Trinity River						
	11.61	12.12	11.58	12.32	11.81	12.3
	5.41	5.13	4.23	4.97	4.31	4.86
	0.48	0.52	0.55	0.63	0.70	0.00
	17.37	17.52	19.21	18.35	23.84	21.82
	20,887	21,043	21,276	22,344	23,613	22,166
	11.99	11.67	12.06	10.93	10.90	10.13
	4.34	4.04	4.47	3.70	4.09	3.70
	41.20	39.19	48.27	27.57	30.37	35.94



CAPITAL ASSET STATISTICS BY FUNCTION

City of Baytown, Texas CAPITAL ASSET STATISTICS BY FUNCTION Last Ten Fiscal Years

Function	Fiscal Year			
	2013	2014	2015	2016
Police:				
Stations	3	3	3	3
Patrol units	87	93	94	100
Fire stations	6	7	7	8
Other public works:				
Streets (miles)	429	431	447	468
Streetlights	5,098	4,911	5,124	5,443
Parks and recreation:				
Parks	47	50	50	52
Parks acreage	1,084	1,151	1,151	1,290
Parks - developed	967	972	972	1,120
Parks - undeveloped	117	179	179	179
Spraygrounds	4	5	5	5
Baseball/softball diamonds	22	22	22	22
Tennis courts	4	4	4	4
Community centers	1	1	1	1
Water parks	2	2	2	2
Quick soccer courts	2	2	2	2
Water:				
Water mains (miles)	390	398	399	400
Fire hydrants	1,937	2,003	2,431	2,545
System capacity (millions of gallons)	26 MGD	26 MGD	26 MGD	26 MGD
Sewer:				
Sanitary sewers (miles)	372	377	382	384
Storm sewers (miles)	173	174	175	180
Treatment plant capacity (millions of gallons)	20.2 MGD	24.2 MGD	24.2 MGD	24.2 MGD

Data source: various City departments

	Fiscal Year					
	2017	2018	2019	2020	2021	2022
	3	3	3	3	3	3
	100	104	111	109	109	108
	8	8	8	8	8	8
	471	484	499	514	514	505
	5,504	5,617	5,911	6,096	6,096	6,256
	53	53	53	55	53	54
	1,292	1,292	1,292	1,319	1,251	1,323
	1,122	1,122	1,122	1,123	1,061	1,125
	170	170	170	196	190	198
	6	6	6	6	6	5
	2	22	22	22	18	18
	4	4	4	4	8	2
	1	1	1	1	1	1
	2	2	2	2	2	2



2	2	3	3	3	2
402	403	404	420	463	502
2,618	2,637	2,690	2,850	3,371	3,568
26 MGD	26 MGD	26.0 MGD	26.0 MGD	26.0 MGD	26.0 MGD
400	397	402	409	472	478
183	186	190	194	22	233
24.2 MGD	24.4 MGD				



ORDINANCES



FY24 Adopted Ordinance No. 15,539

ORDINANCE NO. 15,539

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024, IN ACCORDANCE WITH THE CHARTER AND ORDINANCES OF THE CITY OF BAYTOWN; AND PROVIDING FOR THE PUBLICATION AND EFFECTIVE DATE THEREOF.

WHEREAS, the City Manager of the City of Baytown has submitted to the City Council a budget estimate of the revenues of said City and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2023, and ending September 30, 2024, and which said estimate has been compiled from detailed information obtained from the several departments, divisions, and offices of the City containing all information as required by the Charter of the City of Baytown; and

WHEREAS, the City Council has received said City Manager's estimate and held a public hearing thereon as provided by Section 44 of the Charter and Section 102.006 of the Texas Local Government Code; and

WHEREAS, after full and final consideration of the public hearing and after certain revisions to the proposed budget, it is the opinion of the Council that the budget as revised should be approved and adopted; NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS:

Section 1: That the budget estimate of the revenues of the City of Baytown and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2023, and ending September 30, 2024, as finally submitted to the City Council by the City Manager of said City (a copy of which is on file in the City Clerk's office) be, and the same is in all things, adopted and approved as the budget estimate of all the current expenses as well as the fixed charges against said City for the fiscal year beginning October 1, 2023, and ending September 30, 2024.

Section 2: That the sum of ONE HUNDRED THIRTY-SIX MILLION EIGHTY-NINE THOUSAND THREE HUNDRED FORTY-SEVEN AND NO/100 DOLLARS (\$136,089,347.00) is hereby appropriated out of the General Fund for the payment of Operating Expenses and Capital Outlay of the City Government.

Section 3: That the sum of TWENTY-SEVEN MILLION SIXTY-EIGHT THOUSAND AND NO/100 DOLLARS (\$27,068,000.00) is hereby appropriated out of the General Debt Service Fund for the purpose of paying the accruing interest and redeeming the bonds and debts as they mature on the General Debt Service Fund.

Section 4: That the sum of ONE MILLION FIVE HUNDRED SEVENTY-FIVE THOUSAND ONE HUNDRED ELEVEN AND NO/100 DOLLARS (\$1,575,111.00) is hereby appropriated out of the Hotel/Motel Fund for the payment of Operating Expenses and Capital Outlay of the City Government.



Section 5: That the sum of FOUR MILLION FIVE HUNDRED THIRTY-FOUR THOUSAND FIVE HUNDRED FORTY-EIGHT AND NO/100 DOLLARS (\$4,534,548.00) is hereby appropriated out of the Aquatics Fund for the payment of Operating Expenses and Capital Outlay of the City Government.

Section 6: That the sum of FIFTY-FOUR MILLION SIX HUNDRED FIFTY-TWO THOUSAND TWO HUNDRED TWENTY-EIGHT AND NO/100 DOLLARS (\$54,652,228.00) is hereby appropriated out of the Water and Sewer Fund for Operating Expenses and Capital Outlay Costs.

Section 7: That the sum of SIXTEEN MILLION NINETY-ONE THOUSAND THREE HUNDRED THIRTY-SIX AND NO/100 DOLLARS (\$16,091,336.00) is hereby appropriated out of the Water and Wastewater Interest and Sinking Fund for the purpose of paying the accruing interest and redeeming the bonds and debts as they mature.

Section 8: That the sum of EIGHT MILLION THREE HUNDRED EIGHT THOUSAND THREE HUNDRED NINE AND NO/100 DOLLARS (\$8,308,309.00) is hereby appropriated out of the Sanitation Fund for the Operating Expenses and Capital Outlay of the municipally owned Solid Waste Collection System.

Section 9: That the sum of FOUR MILLION SIX HUNDRED TWENTY-THREE THOUSAND FIVE HUNDRED SIXTY-SIX AND NO/100 DOLLARS (\$4,623,566.00) is hereby appropriated out of the Storm Water Utility Fund for payment of Operating Expenses and Capital Outlay of the City Government.

Section 10: That the sum of THREE MILLION THREE HUNDRED SIXTY-TWO THOUSAND SEVEN HUNDRED TWENTY-TWO AND NO/100 DOLLARS (\$3,362,722.00) is hereby appropriated out of the Garage Fund for the Operating Expenses and Capital Outlay for Municipal Garage Services System and Activities.

Section 11: That the sum of FOUR HUNDRED SIXTY-ONE THOUSAND FOUR HUNDRED FORTY-SEVEN AND NO/100 DOLLARS (\$461,447.00) is hereby appropriated out of the Warehouse Operations Fund for the Operating Expenses and Capital Outlay for Central Warehouse Activities.

Section 12: That the City Manager is hereby authorized to transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency, in accordance with Section 68 of the Charter.

Section 13: That the City Manager shall have the authority to increase a department's line item budget by the amount equal to outstanding purchase orders as of September 30, 2024, to be appropriated out of the Fund Balance.

Section 14: This ordinance shall be and remain in full force and effect from and after its passage and approval of the City Council, and it shall be published once each week for two (2) consecutive weeks in the official newspaper of the City of Baytown.

INTRODUCED, READ and PASSED by the affirmative vote of the City Council of the City of Baytown this the 14th day of September, 2023.


BRANDON CAPETILLO, Mayor

ATTEST:


ANGELA JACKSON, City Clerk



APPROVED AS TO FORM:


SCOTT LEMON, City Attorney

FY24 Adopted Tax Levy Ordinance No. 15,554

ORDINANCE NO. 15,554

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS, ADOPTING THE RATE AND TAX LEVY FOR GENERAL FUND MAINTENANCE AND OPERATIONS AND DEBT SERVICE FOR THE CITY OF BAYTOWN FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2024, UPON ALL TAXABLE PROPERTY IN SAID CITY OF BAYTOWN IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS AND THE CHARTER PROVISIONS AND ORDINANCES OF SAID CITY; PROVIDING A REPEALING CLAUSE; CONTAINING A SAVINGS CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the City's tax rate consists of the following two components:

1. the rate that, if applied to the total taxable value, will impose the amount of taxes needed to pay debt service; and
2. the rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operations expenditures of the City for the next year; and

WHEREAS, the proposed tax rate of \$0.459050 per \$100 valuation for maintenance and operations, together with the proposed tax rate of \$0.260950 per \$100 valuation for debt service, does not exceed either the no-new-revenue tax rate or the voter-approval tax rate; and

WHEREAS, THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEARS' TAX RATE, THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.20 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-4.07; AND

WHEREAS, the City, in accordance with Chapter 26 of the Texas Tax Code, desires to adopt the tax rate for maintenance and operations and the tax rate for debt service for the fiscal year ending September 30, 2024; NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS:

Section 1: That the facts and matters set forth in the recitals of this Ordinance are hereby found to be true and correct and are adopted by the City Council.

Section 2: That the City Council of the City of Baytown hereby adopts and sets for the fiscal year ending September 30, 2024, an ad valorem tax rate of \$0.459050 for each ONE HUNDRED DOLLARS (\$100.00) of assessed value of property located within the city limits of the City of Baytown on January 1, 2023, made taxable by law, which said taxes, when collected, shall be apportioned among funds and departments of City Government of the City of Baytown for the purpose of General Fund Maintenance and Operations.

Section 3: That the ad valorem tax rate of \$0.459050, as set forth in Section 2, is hereby levied and shall be assessed and collected on one hundred percent (100%) of each ONE HUNDRED DOLLARS (\$100.00) worth of property located within the city limits of the City of Baytown on January 1, 2023, as valued by the Harris County Appraisal District or the Chambers County Appraisal District and made taxable by law.



Section 4: That the City Council of the City of Baytown hereby adopts and sets for the fiscal year ending September 30, 2024, an ad valorem tax rate of \$0.260950 for each ONE HUNDRED DOLLARS (\$100.00) of assessed value of property located within the city limits of the City of Baytown on January 1, 2023, made taxable by law, which said taxes, when collected, shall be apportioned among funds and departments of City Government of the City of Baytown for the purpose of Debt Service.

Section 5: That the ad valorem tax rate of \$0.260950, as set forth in Section 4, is hereby levied and shall be assessed and collected on one hundred percent (100%) of each ONE HUNDRED DOLLARS (\$100.00) worth of property located within the city limits of the City of Baytown on January 1, 2023, as valued by the Harris County Appraisal District or the Chambers County Appraisal District and made taxable by law.

Section 6: That the Tax Assessor and Collector of the City of Baytown is hereby directed to assess, extend and enter upon the Tax Rolls of the City of Baytown, Texas, for the current year the amounts and rates herein levied, and to keep a current account of same. All collection of such taxes, as well as collection of taxes owed for prior years, to include penalty and interest thereof, shall be deposited in the official depository of the City of Baytown to be distributed between the General Fund and the Debt Service Fund on a basis determined by the percentage that each be to the total tax rate.

Section 7: All ordinances or parts of ordinances inconsistent with the terms of this ordinance are hereby repealed; provided, however, that such repeal shall be only to the extent of such inconsistency; and in all other respects, this ordinance shall be cumulative of other ordinances regulating and governing the subject matter covered by this ordinance.

Section 8: If any provision, section, exception, subsection, paragraph, sentence, clause or phrase of this ordinance or the application of same to any person or set of circumstances shall for any reason be held unconstitutional, void or invalid, such invalidity shall not affect the validity of the remaining provisions of this ordinance or their application to other persons or sets of circumstances; and to this end, all provisions of this ordinance are declared to be severable.

Section 9: This ordinance shall take effect immediately from and after its passage by the City Council of the City of Baytown.

INTRODUCED, READ, and PASSED by the affirmative vote of the City Council of the City of Baytown this the 28th day of September, 2023.

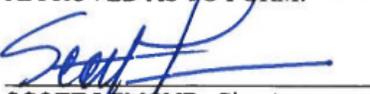

BRANDON CAPETILLO, Mayor

ATTEST:


ANGELA JACKSON, City Clerk



APPROVED AS TO FORM:


SCOTT LEMON, City Attorney

FY23 Adopted Ordinance No. 15,202

ORDINANCE NO. 15,202

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, IN ACCORDANCE WITH THE CHARTER AND ORDINANCES OF THE CITY OF BAYTOWN; AND PROVIDING FOR THE PUBLICATION AND EFFECTIVE DATE THEREOF.

WHEREAS, the City Manager of the City of Baytown has submitted to the City Council a budget estimate of the revenues of said City and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2022, and ending September 30, 2023, and which said estimate has been compiled from detailed information obtained from the several departments, divisions, and offices of the City containing all information as required by the Charter of the City of Baytown; and

WHEREAS, the City Council has received said City Manager's estimate and held a public hearing thereon as provided by Section 44 of the Charter and Section 102.006 of the Texas Local Government Code; and

WHEREAS, after full and final consideration of the public hearing and after certain revisions to the proposed budget, it is the opinion of the Council that the budget as revised should be approved and adopted; NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS:

Section 1: That the budget estimate of the revenues of the City of Baytown and the expenses of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2022, and ending September 30, 2023, as finally submitted to the City Council by the City Manager of said City (a copy of which is on file in the City Clerk's office) be, and the same is in all things, adopted and approved as the budget estimate of all the current expenses as well as the fixed charges against said City for the fiscal year beginning October 1, 2022, and ending September 30, 2023.

Section 2: That the sum of ONE HUNDRED FORTY-EIGHT MILLION FOUR HUNDRED EIGHTY THOUSAND EIGHT HUNDRED TWO AND NO/100 DOLLARS (\$148,480,802.00) is hereby appropriated out of the General Fund for the payment of Operating Expenses and Capital Outlay of the City Government.

Section 3: That the sum of TWENTY-SIX MILLION FOUR HUNDRED TWENTY-THREE THOUSAND NINE HUNDRED THREE AND NO/100 DOLLARS (\$26,423,903.00) is hereby appropriated out of the General Debt Service Fund for the purpose of paying the accruing interest and redeeming the bonds and debts as they mature on the General Debt Service Fund.

Section 4: That the sum of TWO MILLION NINE HUNDRED TWENTY-THREE THOUSAND FIVE HUNDRED ONE AND NO/100 DOLLARS (\$2,923,501.00) is hereby appropriated out of the Hotel/Motel Fund for the payment of Operating Expenses and Capital Outlay of the City Government.



Section 5: That the sum of FOUR MILLION FORTY-NINE THOUSAND FOUR HUNDRED FIVE AND NO/100 DOLLARS (\$4,049,405.00) is hereby appropriated out of the Aquatics Fund for the payment of Operating Expenses and Capital Outlay of the City Government.

Section 6: That the sum of FORTY-NINE MILLION FOUR HUNDRED SEVENTEEN THOUSAND SIX HUNDRED SIXTEEN AND NO/100 DOLLARS (\$49,417,616.00) is hereby appropriated out of the Water and Sewer Fund for Operating Expenses and Capital Outlay Costs.

Section 7: That the sum of TWELVE MILLION TWO HUNDRED TWENTY-ONE THOUSAND THREE HUNDRED NINE AND NO/100 DOLLARS (\$12,221,309.00) is hereby appropriated out of the Water and Wastewater Interest and Sinking Fund for the purpose of paying the accruing interest and redeeming the bonds and debts as they mature.

Section 8: That the sum of EIGHT MILLION SEVENTY THOUSAND FIVE HUNDRED SIXTY-FIVE AND NO/100 DOLLARS (\$8,070,565.00) is hereby appropriated out of the Sanitation Fund for the Operating Expenses and Capital Outlay of the municipally owned Solid Waste Collection System.

Section 9: That the sum of FIVE MILLION ONE HUNDRED THIRTY-THREE THOUSAND FIVE HUNDRED NINETY-SIX AND NO/100 DOLLARS (\$5,133,596.00) is hereby appropriated out of the Storm Water Utility Fund for payment of Operating Expenses and Capital Outlay of the City Government.

Section 10: That the sum of THREE MILLION THREE HUNDRED EIGHTY-FOUR THOUSAND FIVE HUNDRED TWENTY-THREE AND NO/100 DOLLARS (\$3,384,523.00) is hereby appropriated out of the Garage Fund for the Operating Expenses and Capital Outlay for Municipal Garage Services System and Activities.

Section 11: That the sum of FOUR HUNDRED THIRTEEN THOUSAND FOUR HUNDRED SEVENTY-NINE AND NO/100 DOLLARS (\$413,479.00) is hereby appropriated out of the Warehouse Operations Fund for the Operating Expenses and Capital Outlay for Central Warehouse Activities.

Section 12: That the City Manager is hereby authorized to transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency, in accordance with Section 68 of the Charter.

Section 13: That the City Manager shall have the authority to increase a department's line item budget by the amount equal to outstanding purchase orders as of September 30, 2023, to be appropriated out of the Fund Balance.

Section 14: This ordinance shall be and remain in full force and effect from and after its passage and approval of the City Council, and it shall be published once each week for two (2) consecutive weeks in the official newspaper of the City of Baytown.

INTRODUCED, READ and PASSED by the affirmative vote of the City Council of the City of Baytown this the 22nd day of September, 2022.


BRANDON CAPETILLO, Mayor

ATTEST:


ANGELA JACKSON, City Clerk



APPROVED AS TO FORM:


SCOTT LEONARD, City Attorney

FY23 Adopted Tax Levy Ordinance No. 15,216

ORDINANCE NO. 15,216

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS, ADOPTING THE RATE AND TAX LEVY FOR GENERAL FUND MAINTENANCE AND OPERATIONS AND DEBT SERVICE FOR THE CITY OF BAYTOWN FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2023, UPON ALL TAXABLE PROPERTY IN SAID CITY OF BAYTOWN IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS AND THE CHARTER PROVISIONS AND ORDINANCES OF SAID CITY; PROVIDING A REPEALING CLAUSE; CONTAINING A SAVINGS CLAUSE; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the City's tax rate consists of the following two components:

1. the rate that, if applied to the total taxable value, will impose the amount of taxes needed to pay debt service; and
2. the rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operations expenditures of the City for the next year; and

WHEREAS, the proposed tax rate of \$0.46312 per \$100 valuation for maintenance and operations, together with the proposed tax rate of \$0.28688 per \$100 valuation for debt service, does not exceed either the no-new-revenue tax rate or the voter-approval tax rate; and

WHEREAS, THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENENCE AND OPERATIONS THAN LAST YEARS' TAX RATE, THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.68 PERCENT AND WILL RAISE TAXES FOR MAINTENENACE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-6.19; AND

WHEREAS, the City, in accordance with Chapter 26 of the Texas Tax Code, desires to adopt the tax rate for maintenance and operations and the tax rate for debt service for the fiscal year ending September 30, 2023; NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAYTOWN, TEXAS:

Section 1: That the facts and matters set forth in the recitals of this Ordinance are hereby found to be true and correct and are adopted by the City Council.

Section 2: That the City Council of the City of Baytown hereby adopts and sets for the fiscal year ending September 30, 2023, an ad valorem tax rate of \$0.46312 for each ONE HUNDRED DOLLARS (\$100.00) of assessed value of property located within the city limits of the City of Baytown on January 1, 2022, made taxable by law, which said taxes, when collected, shall be apportioned among funds and departments of City Government of the City of Baytown for the purpose of General Fund Maintenance and Operations.

Section 3: That the ad valorem tax rate of \$0.46312, as set forth in Section 2, is hereby levied and shall be assessed and collected on one hundred percent (100%) of each ONE HUNDRED DOLLARS (\$100.00) worth of property located within the city limits of the City of Baytown on January 1, 2022, as valued by the Harris County Appraisal District or the Chambers County Appraisal District and made taxable by law.



Section 4: That the City Council of the City of Baytown hereby adopts and sets for the fiscal year ending September 30, 2023, an ad valorem tax rate of \$0.28688 for each ONE HUNDRED DOLLARS (\$100.00) of assessed value of property located within the city limits of the City of Baytown on January 1, 2022, made taxable by law, which said taxes, when collected, shall be apportioned among funds and departments of City Government of the City of Baytown for the purpose of Debt Service.

Section 5: That the ad valorem tax rate of \$0.28688, as set forth in Section 4, is hereby levied and shall be assessed and collected on one hundred percent (100%) of each ONE HUNDRED DOLLARS (\$100.00) worth of property located within the city limits of the City of Baytown on January 1, 2022, as valued by the Harris County Appraisal District or the Chambers County Appraisal District and made taxable by law.

Section 6: That the Tax Assessor and Collector of the City of Baytown is hereby directed to assess, extend and enter upon the Tax Rolls of the City of Baytown, Texas, for the current year the amounts and rates herein levied, and to keep a current account of same. All collection of such taxes, as well as collection of taxes owed for prior years, to include penalty and interest thereof, shall be deposited in the official depository of the City of Baytown to be distributed between the General Fund and the Debt Service Fund on a basis determined by the percentage that each be to the total tax rate.

Section 7: All ordinances or parts of ordinances inconsistent with the terms of this ordinance are hereby repealed; provided, however, that such repeal shall be only to the extent of such inconsistency; and in all other respects, this ordinance shall be cumulative of other ordinances regulating and governing the subject matter covered by this ordinance.

Section 8: If any provision, section, exception, subsection, paragraph, sentence, clause or phrase of this ordinance or the application of same to any person or set of circumstances shall for any reason be held unconstitutional, void or invalid, such invalidity shall not affect the validity of the remaining provisions of this ordinance or their application to other persons or sets of circumstances; and to this end, all provisions of this ordinance are declared to be severable.

Section 9: This ordinance shall take effect immediately from and after its passage by the City Council of the City of Baytown.

INTRODUCED, READ, and PASSED by the affirmative vote of the City Council of the City of Baytown this the 13th day of October, 2022.


BRANDON CAPETILLO, Mayor

ATTEST:


ANGELA JACKSON, City Clerk



APPROVED AS TO FORM:


SCOTT LEMON, City Attorney

APPENDIX



Glossary

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

Accrual Basis. The basis of accounting under which transactions are recognized in the period benefited regardless of the timing of related cash flows.

Accrued Expenses. Expenses incurred but not due until a later date.

Ad Valorem Taxes. (Current) All property (real, personal, mixed, tangible, intangible, annexations, additions, and improvements to property) located within the taxing unit's jurisdiction, which are subject to taxation and valued on January 1 of the current budget year. Each year, by ordinance, the City Council exempts taxes on automobiles and other items from the tax levy. Following the final passage of the appropriations ordinance, City Council sets the tax rate and levy for the fiscal year beginning October 1 and continuing through the following September 30th.

Ad Valorem Taxes. (Delinquent) All taxes are due on receipt of bill and are delinquent if not paid before February 1 of the fiscal year in which it is imposed, except when the taxing unit postpones the delinquency date due to late mail out of tax bills.

Ad Valorem Taxes. (Interest) A delinquent tax incurs interest of one (1%) percent of the amount of tax for the first calendar month it is delinquent, plus one (1%) percent for each additional month or portion of the month the tax remains unpaid.

Ad Valorem Taxes. (Penalty) A delinquent tax incurs a penalty of six (6%) percent of the amount of the tax for the first calendar month it is delinquent, plus one (1%) percent for each additional month or portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. However, the delinquent tax on July 1 incurs a total penalty of twelve (12%) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent.

Administrative Transfer. An interfund transfer designed to recover expenditures incurred or conducted in behalf of other funds.

Appropriation. A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Appropriation Ordinance. The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Assessed Valuation. A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the Harris County Appraisal District.)

Asset. Property owned by the City for which a monetary value has been established.

Balanced Budget. A budget in which revenues equal or exceed expenditures.

Basis of Accounting. Refers to when revenues, expenses, expenditures and transfers are recognized and reported. The budgetary basis accounting for all the funds is modified accrual. For GAAP purposes, the basis of accounting is accrual for all Enterprise Funds and Internal Service Funds, while the modified accrual basis is used for the General Fund and Special Revenue Funds.

Baytown Area Water Authority (BAWA). A water authority created by Texas Legislature to purchase and distribute surface and/or underground supplies for the City and surrounding communities. The City accounts for approximately 90% of BAWA's annual sales. BAWA is a component unit of the City of Baytown.

Bond. A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Budget. A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. In practice, the term "budget" is used in two senses. In one sense, it designates the financial plan presented to the appropriating body for adoption and, in the other, designates the plan finally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether the appropriating body has approved it.



Budget Adjustments. A legal procedure utilized by the City staff and City Council to revise a budget appropriation. The City of Baytown's City Charter requires City Council approval through the adoption of a supplemental appropriation ordinance (which specifies both the source of revenue and the appropriate expenditure account) for any inter-departmental or inter-fund adjustments. City staff has the prerogative to adjust expenditures within a departmental budget.

Budget Calendar. The schedule of key dates or milestones, which the City departments follow in the preparation, adoption, and administration of the budget.

Budget Document. The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.

Budget Message. The opening section of the budget, which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Budgetary Basis. The basis of accounting used to estimate financing sources and used in the budget.

Budgeted Funds. Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for Council approval is composed of budgeted funds.

CAFR. The Comprehensive Annual Financial Report.

Capital Improvement Program (CIP). The City's plan for the acquisition and construction of municipal public improvements for the City of Baytown. Projects included in the CIP program are usually expensive, non-recurring projects, which have a useful life spanning more than ten years.

Capital Improvements Program Fund (CIPF). A fund for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount and the method of financing.

Capital/Major Project Expenditure/Expense. An expenditure/expense that results in the acquisition or addition of a fixed asset or the improvement to an existing fixed asset.

Capital Outlay. Expenditures for the acquisition of fixed assets which by definition have a useful life of more than one year and purchase price at least \$5,000. Included in this category is the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

Cash Basis. A basis of accounting under which transactions are recognized only when cash changes hands.

Cash Management. The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Central Services. Garage Fund. To account for the cost of operating and maintaining vehicles and other equipment used by City departments. Service charges are billed to departments on a monthly basis to cover all expenses of the fund.

Central Services. Warehouse Operations Fund. To account for the supplies, materials and fuel inventories and to take advantage of volume purchasing. Inventories used are allocated respectively to departments on a monthly basis to cover inventory cost.

Certificate of Obligation (CO). A debt instrument that is issued by the City and has the same legal status as a general obligation bond. Proceeds from the issuance of the certificates may be used for construction of public works; purchase of materials, supplies, equipment, machinery, builds, land, and right a ways for authorized needs and purposes; or payment of contractual obligations for professional services. However, certificates of obligation are not authorized by the voters.

Chambers County Appraisal District (CCAD). Responsible for local property tax appraisal and exemption administration for Chambers County.

Contingency. A budgetary reserve set aside for emergencies or unforeseen expenditures.

Cost. (1) The amount of money or other consideration exchanged for property or services. (2) Expense.



Cost Accounting. That method of accounting, which provides for assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operations, or to complete a unit of work or a specific job.

Crime Control and Prevention District (CCPD). On May 14, 2011, citizens voted to continue the Baytown Crime Control and Prevention District dedicated to crime reduction programs and the adoption of a local sales and use tax at a rate of one-eighth of one percent (1/8%).

Current Taxes. Taxes that are levied and due within one year.

Debt Services. The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Deficit. (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

Delinquent Taxes. Taxes that remains unpaid on and after the date on which a penalty for non-payment is attached.

Department. An administrative segment of the City, which indicates management responsibility for an operation, or a group of related activities within a functional area. Departments are the basic units of the budget.

Depreciation. The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Encumbrances. Commitments related to unperformed (executory) contracts for goods or services.

Enterprise Fund. A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Examples of Enterprise Funds are water, sewer, and sanitation, utilities, Bayland Island and Baytown Area Water Authority.

Expenditure. The outflow of funds paid or to be paid for an asset or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. Note: An encumbrance is not expenditure. An encumbrance reserves funds to be expended.

Expenses. Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

Fire Control, Prevention and Emergency Medical Services District (FCPEMSD). On May 14, 2011, citizens voted to continue the Baytown Fire Control, Prevention, and Emergency Medical Services District dedicated to fire safety and emergency medical services and the adoption of a local sales and use tax at a rate of one-eighth of one percent (1/8%).

Fiscal Year. The time period designated by the City which is signifying the beginning and ending period for recording financial transactions. The City of Baytown has specified October 1 to September 30 as its fiscal year.

Fixed Assets. Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise Tax. A charge paid for the use of City streets and public right of way and is in lieu of all other municipal charges, fees, street rentals, pipe taxes or rentals, easement or other like franchise taxes, inspections fees, and/or charges of every kind except only Ad Valorem and special assessment taxes for public improvements (e.g., gas, telephone, and cable tv).

Full-Time Equivalent (FTE). Full-time position.

Fund. An accounting entity that has a set of self-balancing accounts and records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds and special assessment funds.

Fund Balance. For Governmental Funds, fund balance is the difference between assets over liabilities. Also known as surplus funds.



Furniture & Equipment < \$5,000. The purchase of furniture or equipment less than \$5,000.

General Debt Service Fund. A fund established to account for the City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

General Fund. The fund used to account for all financial resources except those required to be accounted for in another fund.

General Obligation (GO) Bonds. Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from property taxes and is backed by the full faith and credit of the issuing government.

Generally Accepted Accounting Principles (GAAP). Uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. They encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. They provide a standard by which to measure financial presentations.

Goals. A purpose or benefit the department plans to provide to the community and/or organizations. Goals identify the end result the organization desires to achieve with its activities. Some of the goals are ongoing and may not be achieved in one year.

Governmental Funds. Funds through which most governmental functions of the City are financed. The acquisition, use and balances of the City's expendable financial resources and the related liabilities (except those accounted for in Proprietary Funds) are accounted for in the Governmental Funds.

Grants. Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity, or facility.

Harris County Appraisal District (HCAD). Responsible for local property tax appraisal and exemption administration for nearly 500 jurisdictions (taxing units) in America's third most populous county, Harris County.

Hotel/Motel Fund. Fund to account for the accumulation of resources from the Hotel/Motel Tax assessment levied by the City. These monies are to be spent to promote the progress, development or growth of the City within the guidelines set forth on disposition of revenues collected under the authority of the Texas Hotel Occupancy Tax Act (Article 1269; Vernon's Texas Civil Statutes.)

Hotel/Motel Occupancy Tax (HOT). A tax levied upon the cost of occupancy of any room or space furnished by any hotel where such costs of occupancy are at the rate of two (\$2.00) dollars or more per day. The law authorizes a room tax of not more than seven (7%) percent of the consideration paid by the occupant of such room to the hotel.

Hybrid Zero - Based/Program-Oriented Budgeting. The City of Baytown's budget process combines a method of zero-based budgeting in which all expenditures must be justified each new fiscal year and a program-oriented method of budgeting expenditures to meet programmatic objectives.

Income. A term used in proprietary fund type accounting to represent (1) revenues or (2) the excess of revenue over expenses.

Industrial District Agreement (IDA). An agreement the City enters into with industries located within its extraterritorial jurisdiction. The contracts specify payments to be made to the City in lieu of ad valorem taxes in exchange for limited immunity from annexation of specific properties during the seven-year terms of the agreements.

Intergovernmental Revenue. Contributions received from the State and Federal Government in the form of grants and shared revenues.

Internal Service Fund. Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis, for example, the Garage Fund.

Investments. Securities held for the production of revenues in the form of interest or lease payments.

Levy. (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

Long-Term Debt. Debt with a maturity of more than one year after the date of issuance.



Miscellaneous Funds. Funds used to account for miscellaneous special revenue sources, which are required to finance specific activities.

Mixed Beverage Tax. A tax rate of ten (10%) percent imposed on the gross receipt of a Licensee for the sale, preparation, or service of mixed beverages or from the sale of ice or non-alcoholic beverages and consumed on the premises of the permittee.

Modified Accrual Basis. The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred except for (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger-than-normal accumulations must be disclosed in the notes to the financial statements; and (4) principal and interest on long-term debt which are generally recognized when due.

Municipal Development District (MDD). On May 5, 2001, in the general election, the citizens of the City of Baytown voted to authorize the creation of the Baytown Municipal Development District and the imposition of a sales and use tax at the rate of one-half of one percent for the purpose of financing economic development projects that provide economic benefit and diversify the economic base of the community.

Object Code. Expenditure classification according to the types of items purchased or services obtained; for example, personal services, supplies, maintenance and capital.

Objectives. Quantifiable steps toward accomplishing the stated goals. Each will have a specific time frame or measurable achievement. Objectives should be reached or completed within the fiscal year.

Operating Budget. Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

Operating Expenses. Proprietary fund expenses which are directly related to the fund's primary service activities.

Operating Grants. Grants which the grantor to operating purposes restricts or which may be used for either capital or operating purposes at the discretion of the grantee.

Operating Income. The excess of proprietary fund operating revenues over operating expenses.

Operating Revenues. Proprietary fund revenues, which are directly related to the fund's primary service activities. They consist primarily of user charges for services.

Operating Transfers. All interfund transfers other than residual equity transfers.

Ordinance. A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions, which must be by ordinance and those, which may be by resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

Other Financing Sources. Governmental fund general long-term debt proceeds, operating transfers out, and material proceeds of fixed asset dispositions. Such amounts are classified separately from revenues.

Overlapping Debt. The proportionate share of the debts of local governments located wholly or in part within the limits of the reporting government, which must be borne by property within each government.

Performance Measures. Specific quantitative and qualitative measures of work performed as an objective of the department.

Personnel Costs. Costs related to compensating employees, including salaries, wages, insurance, payroll taxes and retirement contributions.



Productivity Measures. Criteria used to reflect how well a program is performing its activities to meet the needs of the public and the organization. They should measure productivity, effectiveness, efficiency or the impact of a service provided. While activity measures indicate "how much" activity the division/department is performing, productivity measures identify "how well" the division/department is performing.

Program Description. Describe the nature of service delivery provided at this level of funding. It clearly explains how service delivery will be different from the prior budget year.

Program Goals. Describes the purpose or benefit the division/department plans to provide to the community and/or organizations it serves. Goals identify the end result the division/department desires to achieve with its activities. Goals are often ongoing and may not be achieved in one year.

Program Objectives. Quantifiable steps toward accomplishing stated goals having a specific time frame or measurable achievement. Objectives should be able to be reached or completed within the current fiscal year. Objective statements are not required for every activity performed, but should focus on the major steps necessary for achieving established goals.

Property Tax. Taxes levied on both real and personal property according to the property's valuation and the tax rate.

Proprietary Funds. Funds accounted for on a flow of economic resources measurement focus. The accounting objectives are a determination of net income, financial position and changes in cash flow. All assets and liabilities associated with a Proprietary Fund's activities are included on its balance sheet. Proprietary Fund equity is segregated into contributed capital and retained earnings.

Reserve. An account to use to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Reserve for Encumbrances. An account used to set aside a portion of fund balance for obligations from the previous fiscal year.

Residual Equity Transfers. Non-recurring or non-routine transfers of equity between funds.

Resolution. A special or temporary order of a legislative body requiring less legal formality than an ordinance or statute.

Revenue Bonds. Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund.

Revenues. (1) Increases in government fund type net current assets from other than expenditure refunds and residual equity transfers. Under NCGA Statement 1, general long-term debt proceeds and operating transfers in are classified as "other financing sources" rather than revenues. (2) Increases in proprietary fund type net total assets from other than expense refunds, capital contributions, and residual equity transfers. Under NCGA Statement 1, operating transfers in are classified separately from revenues.

Risk Management Fund. To account for the operation of a self-insured retention fund for health services for all City employees and that relate to workers' compensation claims. Claims are primarily administered by an outside agency.

Sales Tax. A general "sales tax" is levied on persons and businesses selling merchandise or services in the city limits on a retail basis. The categories for taxation are defined by state law. Monies collected under authorization of this tax are for the use and benefit of the City.

Sanitation Fund. Fund used to account for the provision of services to the residents of the City. All activities necessary to provide such services are accounted for in the fund, including, but not limited to, administration, operations, maintenance, and financing and related debt service.

Special Revenue Funds. Funds which account for revenues from specific taxes or other revenue sources which by law, or other agreement such as a Trust, are designated to finance particular functions or activities of government and which, therefore, cannot be diverted to other uses.

Storm Water Utility Fund. The Clean Water Act (CWA) was enacted in 1972 to protect surface waters, such as lakes, rivers, and coastal areas. National Pollutant Discharge Elimination System (NPDES) permits were introduced to increase accountability for protecting water quality. This required industrial and municipal wastewater dischargers of pollutants into the waters of the US from a point source to obtain a NPDES permit. The final Phase II regulations that affect smaller communities, such as Baytown, were signed in October 1999. Small municipal separate storm sewer systems (MS4s) programs, such as Baytown's, are required to participate. These MS4 programs should be developed and implemented in phases over the next five years. An advance from the General Fund to provide funds for start-up costs associated with the program was provided in 2003. First year costs included funding for a storm water utility feasibility study. Future funding is proposed from developing storm water utility fees to provide a dedicated funding source for



the program. The Texas Legislature provided the procedures necessary to establish a storm water utility fee in Chapter 402 of the Local Government Code. Cities were required to file an application for a permit from the Texas Commission on Environmental Quality by December 2003.

Street Maintenance Tax. In 2001 the Texas Legislature passed House Bill 445, which allows cities to raise their local sales tax rate by 0.25 percent if the funds are dedicated to street maintenance and repair. On May 15, 2004, in the general election, the citizens of the City of Baytown voted to authorize the imposition of a street maintenance sales tax. This sales tax must be reapproved every four years by voters or it will expire. In November 2011, reauthorized early due to Senate Bill100, Baytown citizens overwhelmingly reapproved the sales tax in order to continue this beneficial program. This fund will account for the revenues collected from this sales tax and may only be used to maintain and repair municipal streets that exist when the tax is adopted.

Tax Increment Reinvestment Zone (TIRZ). A financing tool created by the state legislative to promote, develop, encourage and maintain housing, educational facilities, employment, commerce and economic development in the City.

Tax Levy. The total amount to be raised by general property taxes for operating and debt service purposes.

Tax Rate. The amount of tax stated in terms of a unit of the tax base, for example, \$.50 per \$100 (one hundred dollars) assessed valuation of taxable property.

Tax Rate Limit. The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose, or to taxes imposed for all purposes, and may apply to a single government, to a class of governments, or to all governments operating in a particular area. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

Tax Roll. The official list showing the amount of taxes levied against each taxpayer or property. Frequently, the tax roll and the assessment roll are combined, but even in these cases the two can be distinguished.

Taxes. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

Technical Adjustments. Represents adjustments made by the City Council to the Proposed Budget for the Final Adopted Budget.

Texas Commission on Environmental Quality (TCEQ). The environmental agency for the State of Texas.

Transfers In/Out. Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

Transmittal Letter. A general discussion of the proposed budget presented in writing as a part of the budget document. The transmittal letter explains the principal budget issues and presents the recommendations made by the City Manager.

Unencumbered Balance. The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.

Unreserved Fund Balance. The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

Water and Sewer Fund. Fund used to account for the rendering of water and sewer services to the residents of the City. Activities of the fund include the administration, operation and maintenance of the water and sewer system, and billing and collection activities. The fund also accounts for the accumulation of resources for, and the payment of, long-term debt principal and interest for revenue bonds and obligations under capital leases. All costs are financed through charges made to utility customers with rates reviewed regularly and adjusted if necessary to ensure the integrity of the fund.

Water and Wastewater Interest and Sinking (WWIS) Fund. A fund established to account for the City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Working Capital. The amount by which total current assets exceed total current liabilities.

Workload Measures. Reflects major activities of the division/department. They indicate the amount of work that has been done in the past and projected workload levels for the current and next years. Workload measures should be able to be tracked with a reasonable amount of time and effort.

