



CITY OF BAYTOWN

TELECOMMUNICATION APPEAL

Planning and Development Services
2401 Market Street
Baytown, TX 77520
Phone: 281-420-5394
Planning@baytown.org

A telecommunication facility appeal is permitted if a person desires to erect or use a telecommunication facility that does not meet current zoning and land use regulations pursuant to Section 21-104 of the Code of Ordinances, Baytown, Texas.

Universal Development Application – complete with all required signatures.

Digital Copy – PDF of proposal emailed to planning@baytown.org (due by close of business on submittal date).

Confirmation of Property Ownership – deed, lease or most recent paid tax receipt for the subject property.

Copy of the County tax map - which delineates the subject property of the appeal.

Agent Information – if you are an agent and not the property owner, then you shall submit a notarized statement from the owner naming you as agent for this application or you must provide an executed contract for sale allowing you to apply for this appeal. If the property is owned by any entity or corporation and not an individual, please submit Articles of Incorporation or other documentation verifying signatory authorization.

Provide description and narrative – please provide documentation of the need for a telecommunication facility, including, but not limited to, the number of dropped calls, topography warrants a taller tower, etc. Additionally, please review and answer all the following questions located below and submit as separate supporting document:

1. From which regulation(s) do you wish to appeal (e.g., Section 21-112 – setbacks, Section 21-112 tower location, etc.)?
2. Will the proposed appeal adversely affect adjacent or nearby properties?
3. Are there special conditions or circumstances to this proposed development which are peculiar to the location, structure or service which are not applicable to others?
4. Would stricter application of the regulations prohibit or have the effect of prohibiting personal wireless service?
5. If the requested modifications to the current regulations were allowed, would the spirit and intent of the code be met?

Drawings/Maps

General site survey showing existing uses;

Map of current zoning of the site and surrounding area;

Map of the location, setback and fall zone of the proposed communication facility;

By signing below, I acknowledge that I have reviewed the general information and submittal requirements checklist and have included the required submittal items and reviewed them for completeness and accuracy.

Applicant Signature

Date

Applicant Printed Name