



CITY OF BAYTOWN

Zoning Verification Letter Application

Planning and Development Services
2401 Market Street
Baytown, TX 77520
Phone: 281-420-5394
planning@baytown.org

Incomplete applications will not be accepted. Indicate "N/A" when an item does not pertain to your application.

Submit this form to the Planning and Development Services Department at City Hall via the Permit Counter or e-mail to planning@baytown.org. Please note that processing time for Zoning Verification Letters is approximately ten business days.

LOCATION INFORMATION

Property Owner: _____

Property Address: _____

Legal Subdivision Name, Lot, Block: _____

Attach map or survey if necessary.

Harris County

Chambers County

County Appraisal District Account Number: _____

Current or Proposed Use (Please be specific): _____

NAME AND ADDRESS OF THE PERSON TO WHOM THE LETTER SHOULD BE ADDRESSED

Company (if applicable): _____

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

NAME AND ADDRESS OF THE PERSON TO WHOM THE LETTER SHOULD BE SENT

Delivery Method: MAIL E-MAIL PICK UP IN PERSON

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

FOR DEPARTMENT USE ONLY:			
Project Manager: _____	Submittal Date: _____	Project #: _____	
Accepted by: _____	Total Fee(s): \$ _____	Completeness review by: _____	
Date: _____	Approved by: _____	Approval Date: _____	