



CITY OF BAYTOWN

Customer Release of Information Authorization Form

This form enables you to designate an authorized individual or individuals who will have access to your account information. You can also use this form to request public disclosure of certain information under Section 182.052 of the Texas Utilities Code. If you wish to request disclosure of your information, please check the boxes below and return this form. You may rescind your request for disclosure at any time by providing written notice to the City of Baytown Utility Billing Office.

House Bill 872 Customer Information:

Pursuant to Section 182.052 of the Texas Utilities Code, except as provided by Section 182.054, the City of Baytown may not disclose personal information in a customer's account record, or any information relating to the volume or units of utility usage, or the amounts billed to or collected from the individual for utility usage unless the customer requests that the City of Baytown disclose the information.

Please fill out the form and check the appropriate box to disclose account and/or personal information. Disregard this form if you would like the privacy to remain on your account.

Account Holder Name: _____ Account Number: _____

Service Address: _____

Telephone Number: _____ Email Address: _____

I authorize the City of Baytown Utility Billing Office to disclose: information regarding my usage, services, and billing, including amounts billed or collected for utility usage

I **Rescind** my previous request for disclosure.

Account Holder Signature: _____ Date: _____

Please return this form to City of Baytown Utility Billing Office at 2505 Market St. Baytown, TX 77520 or emailed to Customer Service at www.UBService@baytown.org. If you have any questions or concerns, please contact Customer Service at (281) 420-6515.

For office use only:

Staff Signature: _____ Date: _____