



CITY OF BAYTOWN

FIRE & LIFE SAFETY INSPECTION APPLICATION

OCCUPANCY ADDRESS: _____

NAME AND DESCRIPTION OF BUSINESS: _____

OWNER'S/APPLICANT NAME: _____ PHONE: (_____) _____

STREET ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

OWNER'S E-MAIL ADDRESS: _____

CONTACT PERSON _____ PHONE (_____) _____

CONTACT PERSON'S E-MAIL _____ FAX (_____) _____

DAY CARE

FOSTER HOME

TABC LICENSE / PERMIT

HOSPITAL - NUMBER OF BEDS _____

NURSING HOME - NUMBER OF BEDS _____

FUEL TANK INSTALLATION / REMOVAL

Roofing operations – tar pots, etc.

OTHER (DESCRIBE) _____

RE-INSPECTION FEE

Inspection fee covers the INITIAL INSPECTION and one (1) RE-INSPECTION. Additional re-inspections are subject to a fee of \$35 per inspector hour with a minimum of one (1) hour charged. All fees must be paid at the Fire Administration Building, 201 East Wye Drive, Baytown, TX 77521 prior to inspection. Inspector will call within 3 business days to schedule an appointment.

For information, call 281-422-2311 and ask to speak with a fire inspector.

APPLICANT PRINTED NAME _____

APPLICANT SIGNATURE _____ DATE _____

OFFICE USE ONLY

FEE : _____ RECEIPT NUMBER: _____

DATE: _____ PERSON RECEIVING PAYMENT _____

INSPECTOR ASSIGNED: _____

BAYTOWN FIRE INSPECTION INFORMATION

GENERAL NOTES

- Questions not covered in this document may be directed to 281-422-2311 and ask for a fire inspector.
- All required documentation shall be provided prior to inspection.
- All fees shall be paid prior to inspection.
 - Fees for all permits cover an initial inspection and one re-inspection. Additional re-inspections will be charged a fee of \$35 per inspector-hour with a minimum of one hour. Fee will be paid before re-inspection.
- Fees – Fees for inspections not otherwise indicated.

ANNUAL TEXAS LICENSE INSPECTIONS

Day Care, Foster Home, Hospital and Nursing Facility

- A FIRE INSPECTION APPLICATION must be submitted and fees paid prior to inspection.
- Facilities shall schedule their inspections with the fire inspector by calling 281-422-2311 and requesting to speak with an inspector in the Fire Marshal's Office.
- All records pertaining to equipment inspections, tests and emergency drills shall be available for inspector review.
- The facility shall provide a staff member to accompany the inspector. This staff member will have the necessary access to allow inspection of all areas of the building.
- Fees-Inspection fees will be based on the following table:

Inspections	
Basic Day Care Center - Annual License	\$75
Foster Home - Annual License	\$50
Hospital or Nursing Home - Annual License	
< 50 Beds	\$50
50 - 100 Beds	\$100
Over 100 Beds	\$150
Inspection for which fee is not specifically indicated, per inspector-hour or cost to COB	\$35

- Fee includes initial inspection and one re-inspection. Additional re-inspections will require additional fees.

OTHER FIRE INSPECTIONS

- Fuel tank installation / removal, each tank \$75
- Roofing Operations – per tar pot / max. per site \$75 / \$225