

Office Use Only

Docket Number

**SWORN COMPLAINT
BEFORE
THE ETHICS COMMISSION OF THE CITY OF BAYTOWN**

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**I.
IDENTITY OF COMPLAINANT**

I, _____, complainant,
(full name of individual filing the complaint)

hereby file this sworn complaint with the Ethics Commission of the City of Baytown, Texas. My address is

(full mailing or street address, including P.O. box number or street, city, state, and zip code)

My telephone number is _____
(telephone number, including area code)

**II.
IDENTITY OF RESPONDENT**

The respondent is _____
(full name of respondent)

The respondent holds the position or title of _____
(position or title held by respondent)

The respondent's address is _____
(full mailing or street address, including P.O. box number or street, city, state, and zip code of respondent)

The respondent's telephone number is _____
(telephone number of respondent, including area code)

III.
NATURE OF ALLEGED VIOLATION

(Include the specific law or rule alleged to have been violated, if possible. The Ethics Commission of the City of Baytown has jurisdiction pertaining only to the standards of conduct listed in Section 2-803 of the Code of Ordinances, Baytown, Texas.)

Attach additional pages if necessary.

V.

LISTING OF DOCUMENTS AND OTHER MATERIALS

(List all documents and other materials filed with this complaint. Additionally, list all other documents and other materials that are relevant to this complaint and that are within your knowledge, including their location, if known.)

Attach additional pages if necessary.

VI.
AFFIDAVIT
BASED ON PERSONAL KNOWLEDGE

(Execute this affidavit if the acts alleged are within your direct personal knowledge.)

I, _____, complainant, swear that I have knowledge of the facts alleged
(full name of individual filing the complaint)

in this complaint and that the information contained in this complaint is true and correct.

Signature of complainant

Sworn to and subscribed before me, by said _____, this
(full name of individual filing the complaint)

the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

Signature of officer administering oath

AFFIX NOTARY STAMP/SEAL

Printed name of officer administering oath

Title of officer administering oath

VII.
AFFIDAVIT
BASED ON INFORMATION AND BELIEF

(Execute this affidavit if the acts alleged are not within your direct personal knowledge, but are based on reasonable belief.)

I, _____, complainant, swear that I have reason to believe and do believe
(full name of individual filing the complaint)

that the violation alleged in this complaint has occurred. The source and basis of my information and belief are as follows:

Sworn to and subscribed before me, by said _____, this
(full name of individual filing the complaint)

the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.

Signature of officer administering oath

AFFIX NOTARY STAMP/SEAL

Printed name of officer administering oath

Title of officer administering oath