

**CITY OF BAYTOWN  
FIRE CONTROL, PREVENTION  
AND EMERGENCY MEDICAL  
SERVICE DISTRICT (FCPEMSD)**

**ANNUAL PROGRAM OF SERVICES  
2016-17**

*ADOPTED BUDGET*



# **FIRE CONTROL, PREVENTION AND EMERGENCY MEDICAL SERVICES DISTRICT (FCPEMSD)**

## **BOARD DIRECTORS**

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**BRENDA BRADLEY SMITH, President**

**JOHN ADKINS, Vice President**

**LETICIA BRYSCH, Secretary**

**GERALD BALDWIN, Director**

**RICHARD CARR, Director**

**ADELINA GOMEZ-ABSHIRE, Director**

**MAURICE WATTS, Director**

**KIMBERLEE WHITTINGTON, Director**

**CITY OF BAYTOWN  
FIRE - EMS SPECIAL DISTRICT FUND 207  
BUDGET SUMMARY**

	<b>Actual 2014-15</b>	<b>Budget 2015-16</b>	<b>Estimated 2015-16</b>	<b>Adopted 2016-17</b>
<b>Revenues</b>				
Sales Tax	\$ 1,640,694	\$ 1,621,116	\$ 1,759,652	\$ 1,794,845
Investment Interest	413	200	1,031	1,000
<b>Total Revenues</b>	<u>1,641,107</u>	<u>1,621,316</u>	<u>1,760,683</u>	<u>1,795,845</u>
<b>Expenditures</b>				
Personnel	281,093	177,674	174,018	272,336
Supplies	-	-	-	6,200
Services	8,945	13,000	13,000	-
<b>Total Operating</b>	<u>290,038</u>	<u>190,674</u>	<u>187,018</u>	<u>278,536</u>
Capital Outlay	294,157	380,766	300,037	637,410
Construction in Progress	-	-	-	700,000
Transfers Out	1,300,000	1,443,870	1,443,870	600,000
Contingency/New Initiatives	-	-	-	15,000
<b>Total Expenditures</b>	<u>1,884,196</u>	<u>2,015,310</u>	<u>1,930,925</u>	<u>2,230,946</u>
<b>Excess (Deficit) Revenues</b>				
<b>Over Expenditures</b>	(243,089)	(393,994)	(170,242)	(435,101)
<b>Working Capital - Beginning</b>	<u>1,191,690</u>	<u>948,601</u>	<u>948,601</u>	<u>778,359</u>
<b>Working Capital - Ending</b>	<u>\$ 948,601</u>	<u>\$ 554,607</u>	<u>\$ 778,359</u>	<u>\$ 343,258</u>

**CITY OF BAYTOWN**  
**FIRE - EMS SPECIAL DISTRICT FUND 207**  
**SPECIAL DISTRICT - FIRE/EMS - 20701**

	Actual 2014-15	Budget 2015-16	Estimated 2015-16	Adopted 2016-17
<b>Expenditures</b>				
71002 Regular Wages	\$ 117,693	\$ 119,905	\$ 119,137	\$ 182,974
71009 Overtime	86,397	-	-	-
71021 Health Insurance	18,019	21,138	19,376	31,707
71022 TMRS	37,815	22,317	21,901	33,510
71023 FICA	14,930	9,031	8,489	13,897
71028 Workers Compensation	2,627	1,683	1,626	3,048
71041 Allowances	3,614	3,600	3,489	7,200
<b>Personnel</b>	<b>281,093</b>	<b>177,674</b>	<b>174,018</b>	<b>272,336</b>
72007 Wearing Apparel	-	-	-	3,600
72016 Motor Vehicle Supplies	-	-	-	2,600
74070 Elections	8,945	13,000	13,000	-
<b>Services</b>	<b>8,945</b>	<b>13,000</b>	<b>13,000</b>	<b>6,200</b>
<b>Total Operating</b>	<b>290,038</b>	<b>190,674</b>	<b>187,018</b>	<b>278,536</b>
80001 Furniture & Equip <\$5000	73,613	10,784	10,784	7,450
84042 Machinery & Equipment	83,420	178,200	132,183	598,950
84043 Motor Vehicles	137,125	160,000	154,575	-
84045 Radio & Testing Equipment	-	31,782	2,495	31,010
<b>Total Capital</b>	<b>294,157</b>	<b>380,766</b>	<b>300,037</b>	<b>637,410</b>
85011 Engineering	-	-	-	700,000
<b>Total Construction in Progress</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>700,000</b>
91350 To Gen Capital Proj Fund	600,000	600,000	600,000	600,000
91351 To Capital Improvemnt Prg	700,000	843,870	843,870	-
<b>Total Transfers Out</b>	<b>1,300,000</b>	<b>1,443,870</b>	<b>1,443,870</b>	<b>600,000</b>
99001 Contingencies	-	-	-	15,000
<b>Total Contingencies Out</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,000</b>
<b>Total Expenditures</b>	<b>\$ 1,884,196</b>	<b>\$ 2,015,310</b>	<b>\$ 1,930,925</b>	<b>\$ 2,230,946</b>

**20701 FIRE CONTROL PREVENTION & EMERGENCY MEDICAL SERVICES DISTRICT FCPMSD - BUDGET NOTES**

<b>Acct #</b>	<b>Account Name</b>	<b>Amount</b>
<b>7100</b>	<b><u>Personnel Services</u></b>	
<b>71002</b>	<b>Regular Wages</b>	\$ 122,257
	(1) Fire Lieutenant	
	(1) Senior Administrative Support Specialist	
	NEW (1) Quality Assurance/Quality Improvement (QA/QI) Coordinator	54,783
	CBA Salary Increase Estimate - 5%	4,259
	NCS Salary Increase Estimate - 5%	1,675
<b>71009</b>	<b>Overtime</b>	-
<b>71021</b>	<b>Health Insurance</b>	21,138
	NEW (1) Quality Assurance/Quality Improvement (QA/QI) Coordinator	10,569
<b>71022</b>	<b>TMRS</b>	22,100
	NEW (1) Quality Assurance/Quality Improvement (QA/QI) Coordinator	9,620
	CBA Salary Increase Estimate - 5%	748
	NCS Salary Increase Estimate - 5%	1,042
<b>71023</b>	<b>FICA</b>	8,926
	NEW (1) Quality Assurance/Quality Improvement (QA/QI) Coordinator	4,191
	CBA Salary Increase Estimate - 5%	326
	NCS Salary Increase Estimate - 5%	454
<b>71028</b>	<b>Workers Compensation</b>	1,708
	NEW (1) Quality Assurance/Quality Improvement (QA/QI) Coordinator	1,183
	CBA Salary Increase Estimate - 5%	77
	NCS Salary Increase Estimate - 5%	80
<b>71041</b>	<b>Allowances</b>	3,600
	NEW (1) Quality Assurance/Quality Improvement (QA/QI) Coordinator	3,600
	<b>TOTAL PERSONNEL SERVICES</b>	<b>272,336</b>
<b>7200</b>	<b><u>Supplies</u></b>	
<b>72007</b>	<b>Wearing Apparel</b>	3,600
	Uniform and PPE for QA/QI Coordinator	
<b>72016</b>	<b>Motor Vehicle Supplies</b>	2,600
	Fuel for QA/QI Coordinator	
	<b>TOTAL SUPPLIES</b>	<b>6,200</b>
<b>8000</b>	<b><u>Capital Outlay</u></b>	
<b>80001</b>	<b>Furniture &amp; Equip &lt;\$5000</b>	7,450
	Office Furniture for QA/QI Coordinator	4,050
	Computer, Laptop, Phone, Cell Phone for QA/QI Coordinator	3,400
<b>84042</b>	<b>Machinery &amp; Equipment</b>	598,950
	(2) Zoll X Series 12 Lead ECG and ETCO2	70,000
	(2) Zoll AED Program Battery and Pads	1,000

**20701 FIRE CONTROL PREVENTION & EMERGENCY MEDICAL SERVICES DISTRICT FCPMSD - BUDGET NOTES**

<b>Acct #</b>	<b>Account Name</b>	<b>Amount</b>
	Zoll ECG's Warranty	10,000
	(2) Zoll AED PRO for Tower and Spare	5,500
	Zoll Medical repairs not covered by warranty	5,000
	(1) Stryker Power Pro XT (Ambulance Stretcher)	15,000
	(5) Stryker Ambulance Stretcher Batteries	7,000
	Stryker Stretch Mount	700
	Lucas II Device (Compression Device)	17,000
	(5) Lucas Replacement Batteries	7,750
	(1) New C3500 Chevy Ambulance Chassis	160,000
	New - Kidde Burn Prop	300,000
<b>84045</b>	<b>Radio &amp; Testing Equipment</b>	<b>31,010</b>
	Drop In Chargers for Portable Radios	2,000
	(6) Sigtronic Headsets	2,500
	Voice Amplifiers	3,465
	Scott HAZMAT Radio Interface Houston Spec	15,445
	(2) Portable Radios 154HZ	7,600
	<b>TOTAL CAPITAL OUTLAY</b>	<b>637,410</b>
<b>8500</b>	<b>Construction in Progress</b>	
<b>85011</b>	<b>Engineering</b>	700,000
	Design and Engineering for Fire Training Field	
	<b>TOTAL CONSTRUCTION IN PROGRESS</b>	<b>700,000</b>
<b>9100</b>	<b>Transfers Out</b>	
<b>91350</b>	<b>To Gen Capital Proj Fund</b>	600,000
	Fire Technology and Capital Equipment - Apparatus	600,000
	<b>TOTAL TRANSFERS OUT</b>	<b>600,000</b>
<b>9900</b>	<b>Contingency</b>	
<b>99001</b>	<b>Contingencies</b>	15,000
	Requires Board approval	15,000
	<b>TOTAL CONTINGENCY</b>	<b>15,000</b>
	<b>TOTAL FCPMSD</b>	<b>\$ 2,230,946</b>

RESOLUTION NO. 46

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BAYTOWN FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2017, IN ACCORDANCE WITH CHAPTER 344 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

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WHEREAS, the General Manager of the Baytown Fire Control, Prevention, and Emergency Medical Services District (the "District") has submitted to the District a budget estimate of the revenues of the District and the expense of conducting the affairs thereof for the ensuing fiscal year, beginning October 1, 2016, and ending September 30, 2017, being the four of five years of the sales and use tax authorization, and which said estimate contains all information as required by Chapter 344 of the Texas Local Government Code; and

WHEREAS, the Board of Directors of the District (the "Board") has received the General Manager's estimate and held a public hearing thereon as provided by both Chapter 344 of the Texas Local Government Code and the alternative procedures adopted thereunder; and

WHEREAS, after full and final consideration of the information contained in the proposed budget and the input received at the public hearing, it is the opinion of the Board that the budget attached hereto should be approved and adopted; NOW THEREFORE

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BAYTOWN FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT:

Section 1: That the Board of Directors of the Baytown Fire Control, Prevention, and Emergency Medical Services District hereby adopts the budget, which is attached hereto as Exhibit "A" and incorporated herein for all intents and purposes for the District's 2016-17 fiscal year.

Section 2: That the Secretary of the Baytown Fire Control, Prevention, and Emergency Medical Services District is hereby ordered to submit for and on behalf of the Board of Directors the budget adopted in Section 1 to the City Council of the City of Baytown not later than the tenth (10<sup>th</sup>) day after the date hereof.

Section 3: This resolution shall take effect immediately from and after its passage by the Board of Directors of the Baytown Fire Control, Prevention, and Emergency Medical Services District.

INTRODUCED, READ and PASSED by the affirmative vote of the Board of Directors of the Baytown Fire Control, Prevention, and Emergency Medical Services District, this the 19<sup>th</sup> day of July, 2016.

*Brenda Smith*  
BRENDA BRADLEY SMITH, President

ATTEST:

*Leticia Brysch*  
LETICIA BRYSCH, Secretary



APPROVED AS TO FORM:

*Ignacio Ramirez, Sr.*  
IGNACIO RAMIREZ, SR., General Counsel