

## COMPLIANCE DISMISSAL REQUEST

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 DL#: \_\_\_\_\_

Citation#: \_\_\_\_\_  
 Phone#: \_\_\_\_\_

### REQUEST FOR DISMISSALS:

CERTAIN CASES CAN BE DISMISSED BY MAIL OR IN PERSON BEFORE YOUR COURT DATE The following cases may be dismissed by mail or by personal appearance at the transaction windows of the Municipal Court prior to your first court appearance.

If dismissals are sought by mail/night drop box, **return** this form with proof and appropriate fee(s).

OFFENSE	PROOF NEEDED	FEE
Financial Responsibility	<input type="checkbox"/> Insurance card in your name valid at the time of citation	-0-
No Driver's License	<input type="checkbox"/> Proof of driver's license valid at the time of citation	\$10.00
Expired Registration	<input type="checkbox"/> Renewal with proof of payment of late fee (PENATLY FEE)	\$20.00
Expired Inspection (Inspection <b>MUST NOT</b> have been expired 60days from date of violation)	<input type="checkbox"/> Renewal	\$20.00
Expired Driver's License	<input type="checkbox"/> Renewal	\$20.00
Name/Address Change D.P.S.	<input type="checkbox"/> Correction	\$20.00

\*\*All other cases (including equipment violations) may be dismissed only in open court on the State's recommendation.

Mailing Address:  
 Baytown Municipal Court  
 3120 N. Main Street  
 Baytown, TX 77521

(Keep a Copy of this form for your records)

#### OFFICE USE ONLY:

Request Received Date: _____	Clerk's Signature: _____
Method Received : _____ Night Drop Box _____ Mailed _____ Faxed _____ Emailed _____	
Dismissal Status Type: _____ DL _____ DI _____	
Amount of Fee Collected: \$ _____	
Date of Completion: _____	Clerk's Initial: _____